



MINUTES

COMMITTEE #1 REVENUES, DISBURSEMENTS, WATER AND WASTEWATER MAY 13, 2015

Committee #1 - Revenues, Disbursements, Water and Wastewater met on Wednesday, May 13, 2015 at 9:00 AM in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.

Council/Committee Members present: Rob Kiefer, John Monarski, Brent Ford, CW King.
Others present: Finance Manager/Treasurer Lynne Bauer, Fire Chief Mike Hepfler, City Engineer/Public Works Director/Utility Manager Rick Rubenzer, Assistant City Engineer Rob Krejci, City Clerk Bridget Givens, Parks & Recreation Director Dick Hebert, Recreation Supervisor Tommy Eisenhauer, Thomas Larson, and Ruth Ann Gilbertson.

Call to Order: 9:00 AM

1. Brief overview of Committee #1 responsibilities and processes.

Finance Manager/Treasurer Lynne Bauer briefly reviewed the ordinance definition and responsibilities of this committee. The process to be placed on the agenda was also discussed.

No action taken.

2. Discuss pay rate for Parks & Recreation seasonal employees. Possible recommendations to the Council.

Parks & Recreation Director Dick Hebert and Recreation Supervisor Tommy Eisenhauer presented information relating to their request to increase seasonal employee pay rates. (See attachments) The overall budget impact would be less than \$3.00 between the pool and recreation budgets. Mr. Hebert is not proposing an increase to his seasonal lawn mowers but would like to discuss coordination and pay with other city departments who hire this type of seasonal employee.

Mr. Hebert is also proposing a temporary pay increase from \$8.00 to \$10.25 for his seasonal office program assistant because his new administrative assistant could use additional help with training. The pay increase would be through August 28, 2015 and the current budget is able to support the financial impact.

Motion by Ford/Monarski to recommend the Council approve the seasonal recreation level changes and pay rate changes presented by the Parks & Recreation Department. All present voted aye. Motion carried.

- 3. Discuss continuing design services with Five Bugles/ADG for final design of the proposed fire station pending negotiation of a contract. Possible recommendations to the Council.**

Fire Chief Hepfler recommended the City continue with Five Bugles/ADG for design services related to the fire station. He indicated during the request to conduct a feasibility study only Five Bugles responded. A draft contract has been received but negotiations will need to continue with the City, Five Bugles/ADG and Attorney Ferg.

Motion by Monarski/Ford to recommend the Council approve Chief Hepfler's recommendation to continue with Five Bugles/ADG for final design services for the proposed fire station pending negotiations with the City and Attorney Ferg. **All present voted aye. Motion carried.**

- 4. Discuss purchase of an additional Carlson GPS Data collector Unit. Possible recommendation to the Council.**

City Engineer/Public Works Director/Utility Manager Rick Rubenzer explained his request to purchase an additional Carlson GPS unit. The cost of \$15,000 would be split between the three Utility Departments and the street project accounts. (See attachment) Mr. Rubenzer indicated his departments would save time and money with this additional unit.

Motion by Ford/Monarski to recommend the Council approve the request to purchase an additional Carlson GPS Data collector unit with the funding to come from the Water, Wastewater and Storm Water Utilities and the City street project accounts. **All present voted aye. Motion carried.**

- 5. Discuss funding for repair of phone system at city garage. Possible recommendations to the Council.**

City Engineer/Public Works Director/Utility Manager Rick Rubenzer presented a request to utilize city funds for the repair of the phone system at the city garage. (See attachment) Discussion included consolidating phone services for his departments. Funding is available in the building maintenance account however there might be additional funding needed in that account for future repairs. This situation was determined to be an emergency situation and the repairs have already begun. Any future funding needs or transfers will come before Committee #1.

Motion by Ford/Monarski to recommend the Council approve funding for the phone system repairs at the city garage. **All present voted aye. Motion carried.**

- 6. Discuss funding for retaining wall repair on south side of Central Street between Island Street and Pine Street adjacent to Trinity United Methodist Church Property. Possible recommendations to the Council.**

City Engineer/Public Works Director/Utility Manager Rick Rubenzer presented information regarding retaining wall repairs on Central Street. Rick indicated that at this time ownership of the wall has not been determined but the repairs are needed to maintain the integrity of Central Street. The estimate from B&M Masonry and Repair is \$1,500.

Mr. Rubenzer stated the estimated cost to reconstruct the retaining wall is \$50,000; and he indicated he has funding in his sidewalk maintenance account.

Motion by Monarski/Ford to recommend the Council accept the proposal of B&M Masonry and Repair to repair the retaining wall on the south side of Central Street between Island Street and Pine Street. **All present voted aye. Motion carried.**

- 7. Discuss funding for city hall copier. Possible recommendations to the Council.** Finance Manager/Treasurer Bauer indicated the lease on the city hall copier expired and maintenance costs have increased since that time. Replacement options include adding a fax option as well as color printing. The extra cost is approximately \$115 per month with additional charges for color copies which were not budgeted. There is a color copier/printer in the Utility Office, so it was thought it may not necessary to proceed with additional options at this time. After a brief discussion, the copier will be replaced with an upgraded model with the costs covered by the current budget. Additional options will be explored in the future.

No action taken.

- 8. Adjournment.**

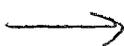
Motion by Ford/Kiefer to adjourn at 10:20 AM. **All present voted aye. Motion carried.**

**Minutes submitted by,
Lynne Bauer, Finance Manager/Treasurer**

• **2.21 - STANDING COMMITTEES. (Rep. & recr. #80-12)**

The President of the Council, together with 2 other members of the Council, who shall be nominated and elected by a majority vote of the Council, shall constitute a Committee on Committees. The standing committees of the Council shall consist of 3 aldermen. The Committee on Committees shall recommend to the Council the appointment of 3 aldermen on each of the following standing committees:

(1)



COMMITTEE NO. 1. (Am. #90-12) Committee on Revenues, Disbursements, Water and Wastewater; This Committee shall be responsible for the establishment of budgets, maintaining of the same, assessment of properties, collection of taxes and securing proper insurance and shall be responsible for the development of budgets for water and wastewater, the maintaining of budgets and recommending the proper rates and the efficient operation and equipping of both utilities. Committee No. 1 shall also act as a Special Assessment Deferral Committee under §3.081(3) of this Municipal Code.

(2)

COMMITTEE NO. 2. (Am. #90-13) Committee on Labor Negotiations, Personnel, Policy and Administration. This Committee shall do the negotiating of all labor contracts, for organized and unorganized, including department heads. It shall have all grievances referred to them for disposition. It shall recommend all tables of organization which may be requested for change by all departments and shall review and approve hiring procedures for all personnel and establish hiring procedures when and where deemed necessary. It shall be responsible that City policies shall be uniform in all departments and boards under City control and jurisdiction. It shall be responsible for all areas of City government not specifically designated by the 2 other standing committees and shall assist all other committees when directed or requested to do so. Committee No. 2 shall also act as the Housing Advisory Board under §21.901 of this Municipal Code. Committee No. 2 shall also act as the Health Advisory Board under §1.14(3) of this Municipal Code.

(3)

COMMITTEE NO. 3. (Am. #81-24; #98-27) Committee on Transportation, Construction, Public Safety and Traffic. This Committee shall be responsible for the construction and maintenance of all streets and sewers in the City to assure proper repair and maintenance of all bridges, for all street lights, for the maintenance and replacement of all street and construction machinery and equipment used by the Street Department and landfill operation. It shall be responsible for a proper and efficient operation of both the Police Department and Fire Department and shall be responsible for all traffic control and parking matters brought to their attention.

(4)

COMMITTEE NO. 4. (Cr. #92-31; Am. #98-27; #99-23; #2003-20) Committee on recycling, computerization of the City, maintenance of City Hall and other unassigned buildings and intergovernmental cooperation of municipal services. This Committee shall consist of 3 aldermen, and one member to attend the Chippewa County Solid Waste Committee meetings on an informative basis. This Committee will address all types of recycling including, but not limited to, newspapers, aluminum, cardboard, plastics, metals and magazines. The Committee shall negotiate recycling contracts with vendors and recommend to the Council concerning the same. It will become familiar with marketing trends and programs and submit a recycling budget each year to Committee No. 1. It will address State mandates on recycling and address yard waste, household hazardous waste, incineration, citizens' complaints and concerns, illegal dumping, composting and other related matters. It will address issues of State and Federal grants.

It will address all computerization of the City and assure standardization and coordination of City Departments. The Administrative Technology Committee will report their findings to Committee No. 4. Committee No. 4 will forward their recommendations to the Council.

The Committee will address maintenance of the City Hall building and any other unassigned City buildings. It will conduct annual, or as needed, on-site inspections of these buildings and report their findings to the Council. The Administrative Assistant in conjunction with the Janitor will report to the Committee as necessary.

The Committee will address all shared, leveraged or outsourced services initiatives with other municipalities (counties, cities, villages, townships, etc.) and ensure the possible benefits of these initiatives (including state or federal incentives, etc.) are identified, evaluated and where appropriate obtained for the City where possible.

Chippewa Falls Parks and Recreation Seasonal Employee Pay Rates

	1 st Year	2 nd Year	3 rd Year
Level I	\$6.50	\$7.25	
Level II	\$7.50	\$7.75	\$8.00
Level III	\$8.25	\$8.50	\$8.75
Level IV	\$9.00	\$9.25	\$9.50
Park Maintenance	\$7.50	\$7.75	\$8.00

Level I

- Scorekeepers
- Outdoor Pool Lifeguards
- Youth Program Assistants

Level II

- Outdoor Pool WSI's
- Indoor Pool Lifeguards
- Youth Program Instructors (non-certified)
- Gym Supervisors/Site Managers
- Park Maintenance

Level III

- Outdoor Pool Assistant Manager
- Indoor Pool WSI/WSAs
- Indoor Pool Manager
- Youth Program Instructors (certified)

Level IV

- Outdoor Pool Manager

Park Maintenance

- Irvine Park
- Casper Park



PAY RATES FOR CONTRACTED OFFICIALS

	1 st Year/No Cert	2 nd Year/Cert
Basketball	\$17.00	\$20.00
Volleyball: Adult	\$15.00	\$17.00
Volleyball: HS	\$12.00	\$15.00
Softball: MME	\$20.00	\$25.00
Softball: MSP/COED	\$15.00	\$17.00
Soccer: U8/U10	\$10.00	\$15.00
Soccer: U12/U14	\$15.00	\$20.00

Chippewa Falls Parks and Recreation Seasonal Employee Pay Rates

	1 st Year	2 nd Year	3 rd Year
Level I	\$7.25	\$7.50	
Level II	\$7.50	\$7.75	\$8.00
Level III	\$7.75	\$8.00	\$8.25
Level IV	\$8.00	\$8.25	\$8.50
Level V	\$8.75	\$9.00	\$9.25
Level VI	\$10.00	\$10.25	
Park Maintenance	\$7.50?	\$7.75?	\$8.00?

Level I

- Scorekeepers
- Recreation Assistants
- Concessions

Level II

- Youth Program Instructors
- Gym Supervisors/Site Managers
- Log Cabin/School House

Level III

- Outdoor Pool Lifeguards
- Youth Program Instructors (certified)

Level IV

- Indoor Swim Instructor
- Outdoor WSI
- Summer Program Assistant

Level V

- Assistant Pool Manager
- Indoor WSI

Level VI

- Head Pool Manager

Park Maintenance

- Irvine Park
- Casper Park



PAY RATES FOR CONTRACTED OFFICIALS

	1 st Year/No Cert	2 nd Year/Cert
Basketball	\$17.00	\$20.00
Volleyball: Adult	\$15.00	\$17.00
Volleyball: HS	\$12.00	\$15.00
Softball: MMF	\$20.00	\$25.00
Softball: MSP/COED	\$15.00	\$17.00
Soccer: U8/U10	\$10.00	\$15.00
Soccer: U12/U14	\$15.00	\$20.00

Pool Wage Breakdown

Lifeguard Hours 2014		Lifeguards Lifeguard Payroll 2014	
280.75 \$	2,078.94	280.75 \$	2,078.94
84 \$	609.00	84 \$	609.00
17.75 \$	128.69	17.75 \$	128.69
399.75 \$	2,898.19	399.75 \$	2,898.19
54 \$	391.51	54 \$	391.51
131.5 \$	953.39	131.5 \$	953.39
197.25 \$	1,430.07	197.25 \$	1,430.07
284.75 \$	2,084.45	284.75 \$	2,084.45
170.75 \$	1,237.93	170.75 \$	1,237.93
200 \$	1,450.00	200 \$	1,450.00
268.5 \$	1,946.63	268.5 \$	1,946.63
209.25 \$	1,473.58	209.25 \$	1,473.58
30.5 \$	735.89	30.5 \$	735.89
278.5 \$	2,019.15	278.5 \$	2,019.15
208 \$	1,508.02	208 \$	1,508.02
251.75 \$	1,825.20	251.75 \$	1,825.20
129 \$	935.26	129 \$	935.26
250 \$	1,812.51	250 \$	1,812.51
144.5 \$	1,047.53	144.5 \$	1,047.53
196.75 \$	1,426.44	196.75 \$	1,426.44
192.5 \$	1,398.44	192.5 \$	1,398.44
215.25 \$	1,560.56	215.25 \$	1,560.56
275 \$	1,995.81	275 \$	1,995.81
454.1 \$	3,297.29	454.1 \$	3,297.29
Avg. Wage 7.25		Avg. Wage 7.25	

Concession Hours		Concession Stand Concession Payroll 2014	
100.75 \$	726.82	100.75 \$	726.82
56.75 \$	411.45	56.75 \$	411.45
164.75 \$	1,194.44	164.75 \$	1,194.44
150.25 \$	1,064.78	150.25 \$	1,064.78
137.75 \$	895.39	137.75 \$	895.39
609.75 \$	4,292.88	609.75 \$	4,292.88
Avg. Wage 7.04		Avg. Wage 7.04	
Estimate 435 \$	Proposed Wage 7.25 \$	Proposed Totals 3,153.75	
Total Pool Wages Budgeted \$ 57,000.00		Total Pool Wages Budgeted \$ 57,000.00	
Estimated Wage Totals with New Wage Scale \$ 58,191.25		Estimated Wage Totals with New Wage Scale \$ 58,191.25	

Head Manager Hours 2014		Head Manager Head Manager Payroll 2014	
445.5 \$	4,009.50	445.5 \$	4,009.50
445.5 \$	4,009.50	445.5 \$	4,009.50
450 \$	10.25 \$	450 \$	10.25 \$
Hours Estimated 450 \$		Hours Estimated 450 \$	
Proposed Wage 10.25 \$		Proposed Wage 10.25 \$	
Proposed Totals 4,612.50		Proposed Totals 4,612.50	
Avg. Wage 9.00		Avg. Wage 9.00	

Assistant Manager Hours 2014		Assistant Manager Assistant Manager Payroll 2014	
398.5 \$	3,387.27	398.5 \$	3,387.27
316.75 \$	2,613.22	316.75 \$	2,613.22
334.25 \$	2,915.51	334.25 \$	2,915.51
356.75 \$	3,026.03	356.75 \$	3,026.03
1406.25 \$	11,942.03	1406.25 \$	11,942.03
Hours Estimated 1425 \$		Hours Estimated 1425 \$	
Proposed Wage 9.00 \$		Proposed Wage 9.00 \$	
Proposed Totals 12,825.00		Proposed Totals 12,825.00	

Total Pool Wages Budgeted		New Proposed Pool Wage Totals		Difference	
\$ 57,000.00	\$ 57,000.00	\$ 58,191.25	\$ 58,191.25	(1,191.25)	(1,191.25)
Total Recreation Wages Budgeted	14,725.00	New Proposed Rec. Wage Totals	13,531.25	Difference	1,193.75
Total Recreation/Pool Budget	\$ 71,725.00	Total Recreation/Pool Budget	\$ 71,722.50	Difference	2.50

2014 Aquatic Facility Survey Results

Payroll

City	# of Pool Managers	Start of Scale		Top of Scale		# of Asst. Managers	Start of Scale		Top of Scale		# of Head LG	Start of Scale		Top of Scale		# of LG	Start of Scale		Top of Scale		# of Admissions	Start of Scale		Top of Scale		# of Concessions	Start of Scale		Top of Scale		# of Clean Staff	Start of Scale		Top of Scale		Notes	
Chippewa Falls	1	\$9.00	\$9.50	\$9.00	\$9.50	3	\$8.25	\$8.75	\$8.25	\$8.75						20	\$7.25	\$7.25	\$7.25	\$7.25	4	0	\$7.25	\$7.25	4	\$7.25	\$7.25	\$7.25	\$7.25	4	\$7.25	\$7.25					
De Pere	4	\$14.00	\$14.75	\$14.00	\$14.75		0									12	\$9.00	\$10.50	\$9.00	\$10.50	4	\$8.50	\$9.25	4	\$8.50	\$9.25	4	\$8.50	\$9.25	\$8.50	\$9.25						
Eau Claire	2	\$11.25	\$12.75	\$11.25	\$12.75											5	\$8.25	\$9.15	\$8.25	\$9.15	3	\$7.75	\$8.20	3	\$7.75	\$8.20	3	\$7.75	\$8.20	\$7.75	\$8.20						
Holmen	1	Salaried \$7000		Salaried \$7000		4	\$9.00	\$11.00	\$9.00	\$11.00						30	\$7.75	\$9.25	\$7.75	\$9.25	4	\$7.50	\$8.75	4	\$7.50	\$8.75	6	\$7.50	\$8.25	\$7.50	\$8.25						
Jefferson	2	\$9.50	\$11.00	\$9.50	\$11.00											12	\$7.45	\$8.20	\$7.45	\$8.20	6	\$7.25	\$8.00	6	\$7.25	\$8.00	6	\$7.25	\$8.00	\$7.25	\$8.00						
Menomonie	1	\$11.00	\$16.00	\$11.00	\$16.00	2	\$9.00	\$12.00	\$9.00	\$12.00						25	\$8.00	\$9.00	\$8.00	\$9.00	3	\$7.50	\$8.50	3	\$7.50	\$8.50	3	\$7.50	\$8.50	\$7.50	\$8.50						
Middleton	1	\$8,000.00	\$10,000.00	\$8,000.00	\$10,000.00	5	\$12.00	\$16.00	\$12.00	\$16.00						40	\$9.00	\$11.00	\$9.00	\$11.00																	
Monroe	1	\$13.00	\$15.00	\$13.00	\$15.00	1	\$13.00	\$15.00	\$13.00	\$15.00	2	\$9.50	\$10.50	20	\$7.50	\$9.50	\$7.50	\$9.50																			
Weston	1	Salaried 12,160		Salaried 12,160		0					3	\$9.00	\$10.25	25-30	\$8.20	\$9.00	\$8.20	\$9.00	4	\$7.70	\$8.75	4	\$7.70	\$8.75													
Average Salary Ranges:		\$1,152.54	\$1,438.71	\$1,152.54	\$1,438.71		\$10.25	\$12.55	\$10.25	\$12.55		\$8.80	\$9.76		\$8.04	\$9.24	\$8.04	\$9.24		\$7.60	\$8.41		\$7.60	\$8.41		\$7.70	\$8.38		\$7.70	\$8.38		\$2.67	\$9.00				

PART-TIME WAGE SURVEY - 2015

PROGRAM: YOUTH SPORTS

Community/Organization	Range	Notes
	Tennis Instructor: \$10 Tennis Coordinator: \$13.50-\$15 Youth Sports Coordinator: \$16-\$18 Sport Camp Director & Sport Camp Assistant: \$10-\$30 Basketball Scorer: \$7.75 Umpires: \$8.50 Youth Sports Site Supervisor: \$10.75 Basketball Referee (Grades 8-12): \$23/game Flag Football Official: \$20/game	*.25/year *.30/year to a max of \$16.20 *.40/year with no max Paid on a commission or per class/session basis *.25/year to a max of \$10 *.25/year to a max of \$10.75 *.25/year to a max of \$13
Brookfield	Youth Bball Official: Volunteer Youth Bball Supervisor: \$12 Youth Bball Scorekeepers: \$7.25 Sand Vball Camp Instructors: \$10 Volleyball Supervisor: \$12	
Cedarburg	Youth Sports Coach: \$7.25-\$12 Youth League Referee: \$7.25-\$10 Time and Score Keepers: \$7.25 per game Program Coordinator: \$10-\$16	Based on experience or certifications
Cudahy	Youth Sports Coach: \$7.50-\$9.50 Youth Sports Officials: \$8-\$10	Depends on number of years of service and qualifications
Greenfield	Summer Tennis: \$8-\$10 Summer Tennis Coordinators: \$2300-\$2600 Fall Tennis: \$10-\$12 Youth Sports: \$8-\$10	*Summer Sports Camps are mostly run as fundraisers for high school athletic dept. They are ran at 80/20 split, of the 80%, coaches usually take a nominal stipend. If they pay helpers, it is \$8-\$10.
Menomonee Falls	T-Ball Director: \$27.50/hr Youth Bball Refs (Students): \$12/game Youth Bball Refs (Adults): \$22-\$25/game Youth Bball Director: \$25/hr Youth Bball Assistant Director: \$15/hr Summer League Supervisor: \$65/night Flag Football Refs (Students): \$12/game Flag Football Director: \$25/hr Flag Football Assistant Director: \$16/hr Hoop Camp Staff: \$8/hr Hoop Camp Director: \$1,200-\$1,400/program Pom Pom Director: \$500-\$700/program Middle School Tennis Coach: \$200-\$400/program Girls Bball Director: \$900-\$1100/program Boys Bball Academy Director: \$1,100-\$1,300/program Boys Vball Director: \$500-\$700/program Girls Vball Director: \$2,000-\$2,200/program	
Mequon	Sports Programs Head Instructors (all sports): \$30/hr Sports Assistants: \$7.25-\$8 Basketball Refs: \$12/hour *.25/year	
Muskego	Flag Football Referee: \$12 per game Tee Ball Coach: \$8/hr	*Most of instructors work on a 70/30 split
Nicolet	Youth Sports Officials: \$9 Tennis Instructor: \$10-\$15	
Oak Creek	Baseball/Softball Coordinator: \$10 Coaches/Baseball & Softball (3-8 years): \$8/hr Flag Football Coordinator: 80% of revenue after expenses Flag Football Supervisor: \$9-\$10 On Site Supervisor/Coordinator: \$9-\$10	.25 annual increase based on performance review
Oconomowoc	Youth Officials: \$7.25-\$10/hr Tennis Instructors: \$7.25-\$15/hr Supervisors: \$12	
Shorewood	Youth Officials: \$15 per game/Tournament \$25 per game	Sports camps: Instructors receive 70% of registration fees
Slinger	Official: \$10-\$12 Basketball Referee: \$20-\$22 Flag Football Official: \$20-\$22 SEC Youth Bball Vball Official: \$25-\$26 CYFL Tackle Football: \$50-\$55 Track Official: \$50-\$75 Volleyball Official: \$20-\$22 Wrestling Officials: \$45-\$50 SEC Basketball Head Coach: Volleyball Head Coach: \$200 Cross Country Head Coach: \$400 Cross Country Assistant Coach: \$200 Running Club Head Coach: \$200 Track Head Coach: \$400 Track Assistant Coach: \$200 Wrestling Head Coach: \$500 Wrestling Assistant Coach & Club Coach: \$300 Tackle Football Equipment Manager: \$200 Tackle Football Coordinator: \$300 Tackle Football Field Setup/Supervision: \$100 Tackle Football Coach: \$400	
South Milwaukee	Poms Instructor: \$18-\$21 Referee - Lead (basketball): \$30-\$33 Referee - Lead (football): \$24-\$30 Referee (basketball): \$20-\$23 Referee (football): \$14-\$20 scorekeeper - Lead: \$10-\$11.50 Scorekeeper: \$8-\$9.50 Soccer Coordinator: \$14-\$20 Soccer Instruction Assistant: \$10-\$13 Soccer Instructor: \$22-\$25 Soccer Referee: \$14-\$22 Sports Instructor: \$10-\$25 Tennis Coordinator: \$18-\$24 Tennis Instructor: \$12-\$15 Tennis Instructor Assistant: \$10-\$13 Umpire-Alternate (softball): \$10-\$13 Umpire-lead (softball/kickball): \$27-\$30 Umpire (softball/kickball): \$17-\$20 Youth Umpire: \$13-\$16 Youth Umpire (Boys baseball): \$20-\$26 Youth Umpire Coordinator: \$24-\$30	based on level
Waukesha City	Seasonal Sport & Fitness Supervisors: \$13-\$13.50 (max \$15) Referees: \$8-\$9 Umpires: \$13/game Walk Fit Supervisor: \$8-\$9 Summer Tennis Program: \$30 Tennis Program Coordinator Assistant Coordinator: \$12-\$12.50 Tennis Instructors: \$9-\$12 Gymnastics Program Coordinator: \$30 High School Student Coaches: \$9-\$9.75 USAG Team Coaches: \$10-\$10.75 College Student Coaches: \$11-\$11.75 Assistant Program Coaches: \$20	Determined by number of years employed
Waukesha County	Youth Sports Coordinator: \$10-\$12 Youth Sports Coach: \$9 Official (4K-5): \$7.75 Official (6-8 Volleyball, Soccer): \$10 Scorekeeper: \$7.50 Tennis Instructor: \$5.10 Tennis League Coordinator: \$13 Wrestling Club Coach: \$12 Wrestling Club Assistant: \$9-\$11	Certified Athletic Camp Instructor: 70/30 split
West Allis-West Milwaukee	Seasonal Sport & Fitness Supervisors: \$13-\$13.50 (max \$15) Referees: \$8-\$9 Umpires: \$13/game Walk Fit Supervisor: \$8-\$9 Summer Tennis Program: \$30 Tennis Program Coordinator Assistant Coordinator: \$12-\$12.50 Tennis Instructors: \$9-\$12 Gymnastics Program Coordinator: \$30 High School Student Coaches: \$9-\$9.75 USAG Team Coaches: \$10-\$10.75 College Student Coaches: \$11-\$11.75 Assistant Program Coaches: \$20	Determined by number of years employed

PROGRAM: Building and Grounds

PART-TIME WAGE SURVEY - 2015

Community/Organization	Range	Notes
Brookfield	Summer Laborer: \$9 Seasonal Laborer/Operator: \$10 Specialized Operations (summer)- Lead worker and/or Special Tasks: \$10	→ +.25/year → +.30/year → +.30/year
Greenfield	Building/Program Supervisor: \$8-\$10/hr	→ For any program held in a school district facility- Required by district
Hartford	Building Supervisor: \$8-\$9 Laborer (Short Term): \$9-\$8 Laborer (Long Term): \$10-\$6	
Kenosha	Maintenance Lead Worker: \$17.27	
Menomonee Falls	Building Supervisor: \$10-\$14/hr	
Muskego	Building/Site Supervisors: \$7.25-\$8	
Nicolet	Building Supervisor: \$14/hr	
Oak Creek	Building/Program Supervisor: \$10.50 Maintenance/Parks: \$8.34 start Building Supervisor: \$13.85	→ +.25 annual increased based on performance review
Oconomowoc	Part Time/Custodian: \$13.85	
Slinger	Building/Program Supervisor: \$10/class Summer Field/Ground Maintenance Workers: \$9-\$10/hr Maintenance Chief: \$14-\$16 Maintenance Assistant, Summer: \$8-\$13	→ +.25 each year they return
South Milwaukee	Gym Supervisor: \$12-\$14 Building Attendant: \$9.50-\$11 Park Attendant: \$15-\$18 Aquatic Front Desk Attendant: \$9-\$9.75 Temporary Laborer: \$10.39-\$12.42	
Waukesha City	Temporary Laborer 2: \$12.19-\$15.59	
West Allis-West Milwaukee	Building/Field Supervisor: \$8-\$10 Grounds Crew: \$8.50-\$14	Based on staff level
West Bend	Park and Forestry Summer Seasonal Staff: 9/hr	

Administrative Assistant Helper - Rachel McDonald

Katie Hutson's last day was 1/12/15 at \$15.30/hour

Katie was scheduled to receive a two year increase on 4/16/15 to \$15.72??

Debbie Patzold was hired on On 3/30/15 at \$14.42/hour

Katie's Pay rate - 405 hours

Hourly pay rate	# of days	Money Saved
\$15.30	54	\$6,196.50

Rachel McDonald - Office Helper

Expenses - prior to the hiring of Debbie Patzoldt on 3/30/15

Hourly pay rate	# of Hours	Wages	Prior to 1/29/15
\$8.50	11.5	\$97.75	
Hourly pay rate	# of Hours	Wages	1/29/2015 - 4/8/2015
\$10.25	54.25	\$556.06	

Hourly pay rate	# of Hours	Wages	4/9/2015 - 5/12/2015
\$8.00	29.75	\$238.00	
TOTAL		\$891.81	

Dick Hebert - Parks, Recreation & Forestry Director - Recommendations

1) Rachel McDonald's pay rate back to \$10.25/hour. Back Pay for 4/9/2015-5/12/2015

Hourly pay rate	# of Hours	Wages	4/9/2015 - 5/12/2015
\$2.25	29.75	\$66.94	

2) Rachel McDonald's pay rate \$10.25/hour for the rest of the summer

Hourly pay rate	# of Hours	Wages	5/13/2015 - 6/19/15
\$10.25	139	\$1,424.75	
Hourly pay rate	# of Hours	Wages	6/22/2015 - 8/28/15
\$10.25	150	\$1,537.50	
TOTAL		\$3,029.19	

OVERALL IMPACT: \$3,921.00

MEMO

To: Committee #1

Cc: Rick Rubenzer, P.E. DPW/CE/UM; Lynne Bauer, Finance Manager

From: Robbie Krejci, P.E. Assistant City Engineer

RE: Carlson GPS Unit & Infracore GIS software

In 2014, the water, storm water, and waste water utilities together purchased a Carlson GPS to be used with Infracore Software to begin the GIS process of mapping the infrastructure in the City of Chippewa Falls. For most of last summer the City had a contract employee to begin the GPS mapping of the water utility's infrastructure to tie into the newly formed GIS databases. The uses for both maintenance and construction for the City's utilities can't be understated and in the future it is anticipated to lead to significant time and cost savings. The ability to track, maintain, and utilize the GIS system for identifying weaknesses and maintenance needs in the City's infrastructure can lead to reductions in employee hours and potential maintenance and location issues by providing base locations and maintenance mapping.

With the expanded capability comes the utilization of the City's Carlson GPS unit. As improvements and maintenance issues are tracked they are logged via GPS coordinates to be uploaded into the GIS databases. This has led to a high utilization rate of the Carlson GPS unit. At this time it is felt that another Carlson GPS unit could be utilized to further expand the system capacities.

The Carlson GPS unit has an overall cost of approximately \$15,000 and provides the City with an additional unit that will be utilized on items ranging from infrastructure mapping to construction staking on City reconstruction projects. The Engineering Department alone will see significant time savings in its field management of construction projects.

We are requesting that Committee #1 recommend purchase of an additional Carlson GPS unit. The cost of the said unit to be divided between the water, storm water, wastewater, and the 2015 construction projects. The cost is anticipated to be less than \$15,000, and all funding sources have the available capacity for the purchase.

Committee 1

4/13/2015

The Street Department receives its internet connection and use of phones via a wireless connection to City Hall. On April 17 the wireless connection quit working. Attempts to revive the wireless system by using parts on hand (the old Parks & Recreation building was connected via wireless) were unsuccessful.

The calls are being answered by the Utility office and they have been set up with a temporary, yet slow, internet connection.

The wireless system was installed sometime in the late 1990's or early 2000. We have had occasional reception problems with the system that were alleviated by trimming trees.

The Street Department is one of the last city buildings containing office space not connected by fiber (Parks maintenance building and pool are the others). There were discussions in the past regarding connecting the building, but because of cost felt we could wait as long as the wireless connection remained stable.

Fiber was installed to the building on May 11. Due to a poor location of the wiring closet, Street Department Personnel moved the wiring closet and rewired the building for a new closet to the location where the fiber enters the building. Another company will be there this week to terminate the cables. Chippewa County IT will finish the connection in hopes that the Street Department will be up and running this week.

Cost

CCI Systems	\$ 8,253.80	Run fiber to building, install patch panel and splice fiber.
NetTel	\$ 543.36	Cat 5 cable ran by city personnel
CDWG	\$ 286.51	Wall mount rack
NetTel	<u>\$ 2,000.00*</u>	Terminate cables
Total Cost	\$11,083.67	

*estimate

Proposal

B&M Masonry and Repair
 11661 County Hwy X
 Chippewa Falls WI 54729

PROPOSAL NO. #580	DATE May 6 2015
BID NO. #62	ARCHITECT Aaron Hanson

TO Tom Trinity Methodist	PHONE #'S
ADDRESS 210 W. Spring St Chippewa Falls WI 54729	DATE OF PLANS
WORK TO BE PERFORMED AT: -SAME-	

We hereby propose to furnish the materials and perform the labor necessary for the completion of Repair of Rock Retainer Wall

Area below for additional description and/or drawings:

- Set up scaffolding for work area.
- Clean out bad mortar where needed.
- Replace Rocks where needed.
- Fill joints on rock wall with new mortar.
- Clean and Haul away all Rubble for work site.
- Any Questions please call Aaron Hanson
- Patch Top of Retainer wall with New ^{(715) - 210-0827} concrete.

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of One thousand five hundred ^{00/100} Dollars (\$ 1,500.00) with payments to be made as follows. Due when completed

ACCEPTANCE OF PROPOSAL The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature _____
 Date _____ Signature _____



