CITY OF CHIPPEWA FALLS, WISCONSIN

NOTICE OF PUBLIC MEETING

In accordance with the provisions of the Wisconsin State Statutes, Sec. 19.84, notice is hereby given that a public meeting of the:

Committee No. 1
Revenues, Disbursements, Water and Wastewater

Will be held on **Wednesday, May 13, 2015 at 9:00 AM, Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.**

Items of business to be discussed or acted upon at this meeting are shown on the attached agenda below:

Amended Agenda

1. Brief overview of Committee #1 responsibilities and processes.
2. Discuss pay rate for Parks & Recreation seasonal employees. Possible recommendations to the Council.
3. Discuss continuing design services with Five Bugles/ADG for final design of the proposed fire station pending negotiation of a contract. Possible recommendations to the Council.
4. Discuss purchase of an additional Carlson GPS Data collector Unit. Possible recommendation to the Council.
5. *Discuss funding for repair of phone system at city garage. Possible recommendations to the Council.*
6. *Discuss funding for retaining wall repair on south side of Central Street between Island Street and Pine Street adjacent to Trinity United Methodist Church Property. Possible recommendations to the Council.*
7. Discuss funding for city hall copier. Possible recommendations to the Council.
8. Adjournment.

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE CITY COUNCIL MAY BE PRESENT AT THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THEY HAVE DECISION MAKING RESPONSIBILITY.

NOTE: REASONABLE ACCOMMODATIONS FOR PARTICIPATION BY INDIVIDUALS WITH DISABILITIES WILL BE MADE UPON REQUEST. FOR ADDITIONAL INFORMATION OR TO REQUEST THIS SERVICE, CONTACT THE CITY CLERK AT 726-2719.

PLEASE NOTE THAT ATTACHMENTS TO THIS AGENDA MAY NOT BE FINAL AND ARE SUBJECT TO CHANGE. THIS AGENDA MAY BE AMENDED AS IT IS REVIEWED.

CERTIFICATION OF OFFICIAL NEWSPAPER

I hereby certify that a copy of this notice has been posted on the City Hall bulletin board and a copy has been given to the Chippewa Herald on May 12, 2015 at 8:35 am by BNG.

2.21 - STANDING COMMITTEES. (Rep. & recr. #80-12)

The President of the Council, together with 2 other members of the Council, who shall be nominated and elected by a majority vote of the Council, shall constitute a Committee on Committees. The standing committees of the Council shall consist of 3 aldermen. The Committee on Committees shall recommend to the Council the appointment of 3 aldermen on each of the following standing committees:

(1)

COMMITTEE NO. 1. (Am. #90-12) Committee on Revenues, Disbursements, Water and Wastewater. This Committee shall be responsible for the establishment of budgets, maintaining of the same, assessment of properties, collection of taxes and securing proper insurance and shall be responsible for the development of budgets for water and wastewater, the maintaining of budgets and recommending the proper rates and the efficient operation and equipping of both utilities. Committee No. 1 shall also act as a Special Assessment Deferment Committee under §3.081(3) of this Municipal Code.

(2)

COMMITTEE NO. 2. (Am. #90-13) Committee on Labor Negotiations, Personnel, Policy and Administration. This Committee shall do the negotiating of all labor contracts, for organized and unorganized, including department heads. It shall have all grievances referred to them for disposition. It shall recommend all tables of organization which may be requested for change by all departments and shall review and approve hiring procedures for all personnel and establish hiring procedures when and where deemed necessary. It shall be responsible that City policies shall be uniform in all departments and boards under City control and jurisdiction. It shall be responsible for all areas of City government not specifically designated by the 2 other standing committees and shall assist all other committees when directed or requested to do so. Committee No. 2 shall also act as the Housing Advisory Board under §21.901 of this Municipal Code. Committee No. 2 shall also act as the Health Advisory Board under §1.14(3) of this Municipal Code.

(3)

COMMITTEE NO. 3. (Am. #81-24; #98-27) Committee on Transportation, Construction, Public Safety and Traffic. This Committee shall be responsible for the construction and maintenance of all streets and sewers in the City to assure proper repair and maintenance of all bridges, for all street lights, for the maintenance and replacement of all street and construction machinery and equipment used by the Street Department and landfill operation. It shall be responsible for a proper and efficient operation of both the Police Department and Fire Department and shall be responsible for all traffic control and parking matters brought to their attention.

(4)

COMMITTEE NO. 4. (Cr. #92-31; Am. #98-27; #99-23; #2003-20) Committee on recycling, computerization of the City, maintenance of City Hall and other unassigned buildings and intergovernmental cooperation of municipal services. This Committee shall consist of 3 aldermen, and one member to attend the Chippewa County Solid Waste Committee meetings on an informative basis. This Committee will address all types of recycling including, but not limited to, newspapers, aluminum, cardboard, plastics, metals and magazines. The Committee shall negotiate recycling contracts with vendors and recommend to the Council concerning the same. It will become familiar with marketing trends and programs and submit a recycling budget each year to Committee No. 1. It will address State mandates on recycling and address yard waste, household hazardous waste, incineration, citizens' complaints and concerns, illegal dumping, composting and other related matters. It will address issues of State and Federal grants.

It will address all computerization of the City and assure standardization and coordination of City Departments. The Administrative Technology Committee will report their findings to Committee No. 4. Committee No. 4 will forward their recommendations to the Council.

The Committee will address maintenance of the City Hall building and any other unassigned City buildings. It will conduct annual, or as needed, on-site inspections of these buildings and report their findings to the Council. The Administrative Assistant in conjunction with the Janitor will report to the Committee as necessary.

The Committee will address all shared, leveraged or outsourced services initiatives with other municipalities (counties, cities, villages, townships, etc.) and ensure the possible benefits of these initiatives (including state or federal incentives, etc.) are identified, evaluated and where appropriate obtained for the City where possible.

MEMO

To: Committee #1

Cc: Rick Rubenzer, P.E. DPW/CE/UM; Lynne Bauer, Finance Manager

From: Robbie Krejci, P.E. Assistant City Engineer

RE: Carlson GPS Unit & Infraworks GIS software

In 2014, the water, storm water, and waste water utilities together purchased a Carlson GPS to be used with Infraworks Software to begin the GIS process of mapping the infrastructure in the City of Chippewa Falls. For most of last summer the City had a contract employee to begin the GPS mapping of the water utility's infrastructure to tie into the newly formed GIS databases. The uses for both maintenance and construction for the City's utilities can't be understated and in the future it is anticipated to lead to significant time and cost savings. The ability to track, maintain, and utilize the GIS system for identifying weaknesses and maintenance needs in the City's infrastructure can lead to reductions in employee hours and potential maintenance and location issues by providing base locations and maintenance mapping.

With the expanded capability comes the utilization of the City's Carlson GPS unit. As improvements and maintenance issues are tracked they are logged via GPS coordinates to be uploaded into the GIS databases. This has led to a high utilization rate of the Carlson GPS unit. At this time it is felt that another Carlson GPS unit could be utilized to further expand the system capacities.

The Carlson GPS unit has an overall cost of approximately $15,000 and provides the City with an additional unit that will be utilized on items ranging from infrastructure mapping to construction staking on City reconstruction projects. The Engineering Department alone will see significant time savings in its field management of construction projects.

We are requesting that Committee #1 recommend purchase of an additional Carlson GPS unit. The cost of the said unit to be divided between the water, storm water, wastewater, and the 2015 construction projects. The cost is anticipated to be less than $15,000, and all funding sources have the available capacity for the purchase.