

NOTICE OF PUBLIC MEETING

CITY OF CHIPPEWA FALLS, WISCONSIN

IN ACCORDANCE with the provisions of Chapter 19, Subchapter IV of the Statutes of the State of Wisconsin, notice is hereby given that a public meeting of the:

Board of Public Works: XXX

Reasonable accommodations for participation by individuals with disabilities will be made upon request. Please call 715-726-2736.

Will be held on **Monday, May 11, 2015 at 5:30 P.M. in the City Hall Council Chambers**, Chippewa Falls, Wisconsin. Items of business to be discussed or acted upon at this meeting are shown on the attached Agenda or listed below:

NOTE: If you are a board member and unable to attend this meeting, please contact the Engineering Dept at 726-2736.

1. Approve the minutes of the April 27, 2015 Board of Public Works meeting. (*Attachment*)
2. Consider status of the retaining wall on the south side of Central Street between Island St. and Pine St.
3. Consider street width on Miller Street, (Morris St. to Goldsmith St.). Make recommendation to the Common Council. (*Attachment*)
4. Adjournment

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE CITY COUNCIL MAY BE PRESENT AT THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THEY HAVE DECISION MAKING RESPONSIBILITY.

Please note that attachments to this agenda may not be final and are subject to change.
This agenda may be amended as it is reviewed.

CERTIFICATION

I hereby certify that a copy of this Notice was placed in the Chippewa Herald mailbox, 1st floor, City Hall and posted on the City Hall Bulletin Board on Tuesday, May 5, 2015 at 10:00 AM by Mary Bowe.

**CITY OF CHIPPEWA FALLS
BOARD OF PUBLIC WORKS
MEETING MINUTES
MONDAY, APRIL 27, 2015 – 5:30 PM**

The Board of Public Works met in City Hall on Monday, April 27, 2015 at 5:30 PM. Present were Mayor Greg Hoffman, Director of Public Works Rick Rubenzer and Finance Manager Lynne Bauer. Absent were Rob Kiefer, Council President and Darrin Senn. Also, present at the meeting: Jennifer Griggs-Andress, Director of Voyagers Community Learning Center and ATOD Prevention, Doug Ellis, Coordinator of Middle School Voyagers, Nolan Matson, 547 Daisy St. and Tim Marko, P.E., S.E.H. Project Manager for downtown parking lots.

1. **Motion** by Bauer, seconded by Rubenzer to approve the minutes of the April 13, 2015 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**

2. The Board briefly discussed signs in public street right-of-ways. Director of Public Works Rubenzer stated he wanted to use state statutes and WDOT process for signs within the City of Chippewa Falls corporate limits. He continued he wanted to get a draft policy before Attorney Ferg to review and then back to the Board of Public Works for recommendation.
Motion by Rubenzer, seconded by Hoffman to table action on a draft policy for signs in public street right-of-ways until such a policy had been drafted and sent to City Attorney Ferg for review and comment. **All present voting aye. MOTION CARRIED.**

3. Jennifer Griggs-Andress and Doug Ellis appeared on behalf of the Voyagers community Learning Center to propose repainting part or the entire Wagner Street Hill wall. Ms. Griggs-Andress gave a brief history and background of the Voyagers Program (see attached). She proposed repainting existing sections of the wall in the fall of 2015 with existing images or new icons. Icons discussed were Dorais Field, Downtown Entrance and Irvine Park Welcome Center. Discussion followed about:
 - 1) Safety of volunteer painters
 - 2) Cost of the project
 - 3) Time needed to complete the project
 - 4) An idea of using signboard over the wall
 - 5) Fundraising
 - 6) Partnering with different groupsMr. Ellis had made contact with original artist Jean Arneson, who indicated she would be willing to assist in some capacity. Mr. Ellis proposed a meeting with Director Rubenzer, Jennifer Griggs-Andress, Jean Arneson and himself to plan the project. The Board decided that would be a good way to move forward. **No action was taken.**

4. Nolan Matson of #547 Daisy Street appeared and requested the segment of public sidewalk across his property be removed. There is no other public sidewalk on Daisy Street between Prairie View Road and Grant Street. DPW Rubenzer noted that the Common Council made the decision to order in new sidewalk or to remove any existing segments of sidewalk.

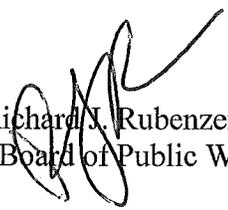
Please note, these are draft minutes and may be amended until approved by the Common Council.

Motion by Rubenzer, seconded by Hoffman to recommend the Common Council allow Nolan Matson to remove the section of public sidewalk along the front of his property at #547 Daisy Street. **All present voting aye. MOTION CARRIED.**

5. S.E.H. Project Manager Tim Marko, P.E. appeared to present the attached bids summary for the proposed new public parking lots on the Northwest and Northeast corners of the roundabout at Bridge Street and River Street. Mr. Marko noted that the lowest bid was \$87,330.75 higher than the engineer estimate. He proposed items to be cut and changes to be made to the project to get in closer to the estimated and bonded amount.

Motion by Rubenzer, seconded by Hoffman to recommend the Common Council accept the low bid of \$533,848.75 and award the project bid for the construction of two downtown entrance parking lots to Haas Sons Inc. of Thorp, Wisconsin. In addition that a project change order be issued reducing concrete columns and landscape posts, trees, and other items and reducing the estimated project cost to around \$447,653.77. **All present voting aye. MOTION CARRIED.**

6. **Motion** by Bauer, seconded by Rubenzer to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 6:15 P.M.


Richard J. Rubenzer, PE
Secretary, Board of Public Works

**Classification and Width Determination for Miller Street
(Morris Street to Goldsmith Street)
BPW 5/1/2015**

Considerations:

The following traffic counts were estimated on Miller Street. The information presented is based on engineering judgement and familiarity with other traffic volumes in the vicinity.

Miller Street (Morris Street to Goldsmith Street) <100 ADT (Estimated)

Other Considerations:

- Y day care access is located just north of this project.
- Off-street parking has been noted in this section, but in most cases appears to be minor.
- If the current width were maintained a minimal amount of trees other than those that represent a utility conflict, pose a safety concern, or affect boulevard drainage would be affected in the improvement project.
- At both ends the existing street width is 38 feet from face of curb to face of curb.

Conclusions:

Due to the traffic count and the location of Miller Street (Morris Street to Goldsmith Street) the street would fall into the category of a Local Street. The recommendations for a collector street are listed below. **The Engineering Department is recommending a width of 30 feet from Face of Curb to Face of Curb (Current Width – 30 feet) with parking allowed on both sides.**

Functional Classification of Streets	Number of Traffic Lanes	Curb to Curb Width			
		No Parking		With Parking	
		Range of Normal Widths	Desirable	Range of Normal Widths	Desirable
Local	2	28'--32'	30'	30'--38'	36'
Collector	2	30'--34'	32'	36'--40'	38'
Minor Arterial	2	34'--36'	36'	40'--52'	42'
Principal Arterial - Other than freeways and expressways	2--4	36'--52'	2 ln - 36'	-----	-----
			4 ln - 52'		