

PARKS, RECREATION & FORESTRY BOARD MEETING
Tuesday, March 10, 2015

1. Call to order by Beth Arneberg at 6:00 p.m. at City Hall Basement Employee Break Room.

Roll Call: Members Present: Audrey Stowell, Beth Arneberg, Heidi Hoekstra, Carmen Muenich, Rob Kiefer, and Nate Seckora. Absent: Dale Berg.
Department Staff present: Dick Hebert, Tommy Eisenhauer.

2. Approval of February 10, 2015, Minutes: **Motion by Carmen Muenich/Heidi Hoekstra to approve the February 10, 2015, minutes.** Motion carried.

3. Personal Appearances By Citizens. None.

4. Discuss/consider Special Event Applications. Bill Sparkes was present on behalf of the Oz Run. The Oz Run will take place on May 23, 2015, the Saturday of Memorial Day weekend. The Run will start and end at the fairgrounds, but participants will be running through the Park. This year, proceeds will be split between the new Irvine Park Welcome Center and the Veterans Association. They are hoping for 500 participants this year. Parks & Rec will have a booth at the fairgrounds at the event.

5. Discuss/Consider.

- a. Buchanan Park. Hebert provides information regarding the bids for paving, court painting, line striping & reinstall of the fencing at Buchanan Park. Hebert and CBS² recommend accepting the low bid of Monarch Paving Company Amery WI in the amount of \$38,821. **Motion by Rob Kiefer/Beth Arneberg to accept the bid of Monarch Paving Company as presented.** Brief discussion concerning maintenance costs. **Motion carried.** Bob Sworski also discussed pool roof and Zoo projects. He indicates that everything is progressing at the correct pace.
- b. Metal Detecting in Parks. Hebert recommends better education and showing proper technique vs. a permit system at this point. The dos and don'ts of metal detecting will be listed on the bulletin board. Three Seasons Treasure Hunters, LLC does repair any damage done from detecting regardless of whether the damage was done by a club member. The club is also willing to sponsor an event that will benefit the park, the club, and all metal detectors.
- c. 2015 Music in the Park Program. Steve Szydel is present. The program takes place on Sunday afternoons at 1:00 p.m. It starts the last Sunday in May and runs through August. **Motion by Beth Arneberg/Rob Kiefer to provide \$250.00 to the 2015 Music in the Park Program. Motion carried.**

- d. Discuss proposed gift of land. Wayne and Diana Germain would like to gift Lots 1-7 of Bailey's Addition to the City to be used as a recreational/relaxation area for residents of all ages. The land is approximately 2¼ acres. The gift is contingent upon: 1) the City providing the donors with a current, certified property appraisal/valuation; 2) Property taxes for 2015 are incurred by the City; 3) The property is not named after the donors; and 4) the City must notify the donors of its intent to accept or decline the gift by August 1, 2015. Dick highly recommends accepting this opportunity to provide park space to this area of the City. It has been a recommendation in the Outdoor Parks & Rec Plan for many years. **Motion by Carmen Muenich/Heidi Hoekstra to recommend the City accept this gift of land from the Germaines as proposed with the City taking on the cost of appraisal and 2015 taxes. Motion carried.**

 - e. Discuss Department fees for programs and facilities. Tommy presents his recommendations for the 2015 summer programs. For the most part, it involves adding program dates and times. He is recommending a \$5.00 increase in the season pool pass for residents to \$105.00 and \$10 for non-residents to \$120.00. **Motion by Rob Kiefer / Heidi Hoekstra to accept the programs and facilities fees as presented and recommended by Tommy Eisenhauer. Motion carried.**

 - f. Director's Report. Dick provides map showing the property lines between Erickson & Irvine Parks for clarification. Dick also indicates that the Parks & Rec. Dept. will be working with the other City departments with regard to lawn cutting to increase efficiency and resources.
6. Approve Claims. **Motion by Carmen Muenich/Rob Kiefer, to approve claims as presented in the amount of \$30,098.87. Motion carried.**
7. Board Member comments or concerns. Carmen Muenich doesn't want the Marshall Plan long-range plan to be forgotten and asks about the status of signage in the City.
8. Adjournment. **Motion by Carmen Muenich/Rob Kiefer to adjourn at 7:36 p.m. Motion carried.**

Submitted by:

Audrey Stowell, Secretary