

PARKS, RECREATION & FORESTRY BOARD MEETING  
Tuesday, February 10, 2015

1. Call to order by Beth Arneberg at 6:00 p.m. at City Hall Basement Auditorium.

Roll Call: Members Present: Audrey Stowell, Dale Berg, Beth Arneberg, Heidi Hoekstra, Carmen Muenich, Rob Kiefer, and Nate Seckora.

Department Staff present: Dick Hebert, Tommy Eisenhauer.

2. Approval of January 13, 2015, Minutes: **Motion by Carmen Muenich/Heidi Hoekstra to approve the January 13, 2015, minutes.** Motion carried.

3. Personal Appearances By Citizens. None.

4. Discuss/consider Special Event Applications. None.

5. Discuss/Consider.

- a. Irvine Park Welcome Center / Small Animal / Aviary Building

- Discuss hiring construction manager

Dick distributed Bid Tabulation and letter of CBS<sup>2</sup>. CBS<sup>2</sup>'s review indicated the all-inclusive low proposal was submitted by Heartland Contractors, and they recommended awarding the construction management services to Heartland Contractors. Discussion about the bids and what was included in each. **Motion by Rob Kiefer/Dale Berg to award Construction Management Services to Heartland Contractors in the amount of \$132,835.** Carmen asked about penalties should deadlines not be met and warranties. Chad Oster of CBS<sup>2</sup> indicated those things will be included. Dick felt there had been a lot more discussion and input into this project and hoped that because of that there will be fewer problems than we have encountered in the past. **Motion carried, with Audrey Stowell abstaining.**

- b. Discuss Outdoor Pool Bathhouse Roof Improvement Project. Dick distributed Bid Tabulation and letter of CBS<sup>2</sup>. CBS<sup>2</sup>'s review indicated the lowest proposal was submitted by Beaudette Renovation and recommended awarding the project to them. Discussion about the money available from the bonding. Dick proposed working with Beaudette Renovation to discuss ways to keep the project below the amount bonded. **Motion by Dale Berg/Heidi Hoekstra to award the Bernard R. Willi Pool Re-Roof project to Beaudette Renovation in an amount not to exceed \$62,500. Motion carried.**

- c. Nuisance Animals in Park. Discussion regarding trapping in City parks. Dick reports that Park staff will live trap when needed. After discussion, **motion by Dale Berg/Heidi Hoekstra to not allow trapping in City parks other than by Parks, Recreation & Forestry staff at their discretion. Motion carried.**

- d. Handicap Fishing Pier Project in Erickson Park.
- Presentation of Design
  - Discuss Approval of Design

Ron Bakken distributed and presented the preferred plan design. Discussion concerning maintenance and life expectancy of the boardwalk/fishing piers. Ron indicated their group recognizes the maintenance cost issues. They are willing to raise money for an ongoing maintenance fund as well as participate in volunteer work days. Ron indicated that James Campbell, Sr., researched the history of the ice house structure. It turns out that the structure that remains is really the remains of the frozen food locker plant built in 1948. Their group is proposing to pay for the removal of the building remains, use parts of it elsewhere in the project if possible, and erect a historical marker telling the historical story of the area. Ron indicated he is seeking Park Board approval to present this design to the City Council. They are seeking no funding from the City and no financial commitment for maintenance at this time. **Motion by Beth Arneberg/Dale Berg to approve the design of the Handicap Fishing Pier Project in Erickson Park as presented, including removal of the remaining stone structure and erection of a historical marker. Motion carried, with Heidi Hoekstra voting present.**

6. Approve Claims. **Motion by Rob Kiefer/Carmen Muenich, to approve claims as presented in the amount of \$29,302.95. Motion carried.**
7. Board Member comments or concerns. Heidi Hoekstra would like the metal detecting policy to be put on the agenda for next month.
8. Adjournment. **Motion by Rob Kiefer/Heidi Hoekstra, to adjourn at 7:12 p.m. Motion carried.**

Submitted by:

Audrey Stowell, Secretary