



Minutes
Committee #2
Labor Negotiations, Personnel, Policy & Administration
December 16, 2014

Committee #2 met on Tuesday, December 16, 2014 at 4:45 PM in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.

Council/Committee Members present: Amy Mason, Chuck Hull, George Adrian, Paul Olson, Rob Kiefer.
Others present: Finance Manager/Treasurer Lynne Bauer, City Inspector Paul Lasiewicz, City Clerk Bridget Givens, Public Works Director/City Engineer/Public Works Director Rick Rubenzer, Assistant City Engineer Matt Decur, Police Chief Wendy Stelter, Chippewa County Planning and Zoning Administrator Doug Clary.

Call to Order: 4:46 PM

1. **Discuss the request of Chippewa County for a possible intergovernmental agreement to contract with the City for inspection services for a temporary period in early 2015. Possible recommendations to the Council.**

Doug Clary explained his contracted inspector has submitted a 60 day notice and he is asking the City to explore the possibility of an intergovernmental agreement for 2-3 months. He is hoping to have a replacement by March 1 and indicated this is a slower time for inspections and would anticipate perhaps 3-4 at most for those two months. All administrative paperwork would be done by the County and City Inspector Paul Lasiewicz would be contacted to conduct the inspections. Issues including time involved, liability, workers compensation and office shortages were discussed. The committee wants to assist the County as long as service to the city residents does not suffer.

Motion by Mason/Hull to recommend the Council move forward in working out an intergovernmental agreement between Chippewa County and the City for temporary inspection services. Said contract to be reviewed by Committee #4 prior to the next Council meeting. **All present voted aye. Motion carried.**

2. **Discuss raise for non-represented City employees. Possible recommendations to the Council.**

Finance Manager Bauer requested approval of a draft resolution authorizing a 1% raise for permanent city employees not covered by bargaining agreements. Funding for the increase is in the 2015 budget.

Motion by Adrian/Hull to approve a 1% increase for permanent non-represented and management employees per draft Resolution 2014-45. **All present voted aye. Motion carried.**

3. **Review draft of employee handbook. Possible recommendations to the Council.**
A brief discussion was held regarding the employee handbook. More discussion on issues such as grievance language, hours and minor wording changes will take place at the next committee meeting.

No action taken.

4. **Adjournment**
Motion by Adrian/ Hull to adjourn at 5:19 PM. All present voted aye. Motion carried.

**Minutes submitted by,
Amy Mason, Chair**

**RESOLUTION AUTHORIZING AN ANNUAL ADJUSTMENT FOR 2015 FOR
NON-REPRESENTED AND MANAGEMENT EMPLOYEES**

WHEREAS, Committees #1 and #2 have reviewed and approved an annual adjustment of all base wages for 2015 for all regular permanent full-time and regular permanent part-time employees except represented protective service employees as follows:

January 1, 2015 one percent (1.0 %);

NOW BE IT RESOLVED, that all employees in the above categories except for represented protective service employees shall be granted the annual adjustment as specified above, and

NOW BE IT FURTHER RESOLVED that all steps in the non-represented and managerial matrix as adopted in 1999 shall be amended to reflect this adjustment.

Dated this 16th day of December, 2014.

ADOPTED: _____

Council President

APPROVED: _____

Mayor

ATTEST: _____