



**MINUTES**  
**COMMITTEE #1**  
**REVENUES, DISBURSEMENTS, WATER AND WASTEWATER**  
**DECEMBER 16, 2014**

**Committee #1 - Revenues, Disbursements, Water and Wastewater met on Tuesday, December 16 at 4:15 PM in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.**

Council/Committee Members present: George Adrian, Rob Kiefer, Paul Olson (4:24 PM), Amy Mason. Others present: Finance Mgr/Treasurer Lynne Bauer, Police Chief Wendy Stelter, City Clerk Bridget Givens, Public Works Director/City Engineer/Public Utilities Manager Rick Rubenzer, Street & Utility Maintenance Manager Rick Ruf, Assistant City Engineer Matt Decur.

Call to Order: 4:16 PM

**1. Discuss pay increase for non-represented City employees. Possible recommendation to the Council.**

Finance Manager Bauer presented a draft resolution authorizing a 1% increase for permanent city employees. Protective services employees would not be included as they are represented by bargaining units. The increase would also apply to employees previously represented by AFSCME. The funding was included in the 2015 budget.

**Motion by Adrian/Kiefer** to recommend the Council approve a 1% raise for non-represented and management employees as defined in Resolution 2014-45. **All present voted aye. Motion carried.**

**2. Discuss compensation for City Attorney. Possible recommendation to the Council.**

Finance Manager Bauer indicated the city attorney has often received a contract increase at the time city employees receive an increase. A 1% contract increase would be \$702.86 for 2015.

**Motion by Kiefer/Adrian** to recommend the Council approve a 1% contract increase for the City Attorney. **All present voted aye. Motion carried.**

**3. Discuss funding for Street Department omitted budget equipment requests and capital equipment costs. Possible recommendation to the Council.**

Rick Rubenzer and Rick Ruf presented information regarding street department equipment needs. A 10 year capital plan was briefly discussed as well as 2015 omitted budget requests. Omitted budget requests totaled approximately \$171,000 and included a spray patcher, asphalt patch trailer and an asphalt recycler. A possible funding source for

some of the equipment is a sale of scrap account. Rick Ruf cautioned the committee if those funds were used for equipment purchases that monies would not be available for any emergency repair situations.

**Motion by Adrian/Kiefer** to recommend the Council approve the purchase of a RA-2000 Spray Patcher and 4-Ton Asphalt Patch Trailer with funding to come from the sale of scrap account in an amount not to exceed \$115,000. **After further discussion both the motion and the second were withdrawn.**

These items will be reviewed during the 2015 bond discussion.

**4. Adjournment.**

**Motion by Kiefer/Olson** to adjourn at 4:45 PM. **All present voted aye. Motion carried.**

**Minutes submitted by,  
Lynne Bauer, Finance Manager/Treasurer**

**RESOLUTION AUTHORIZING AN ANNUAL ADJUSTMENT FOR 2015 FOR  
NON-REPRESENTED AND MANAGEMENT EMPLOYEES**

**WHEREAS**, Committees #1 and #2 have reviewed and approved an annual adjustment of all base wages for 2015 for all regular permanent full-time and regular permanent part-time employees except represented protective service employees as follows:

January 1, 2015            one percent (1.0 %);

**NOW BE IT RESOLVED**, that all employees in the above categories except for represented protective service employees shall be granted the annual adjustment as specified above, and

**NOW BE IT FURTHER RESOLVED** that all steps in the non-represented and managerial matrix as adopted in 1999 shall be amended to reflect this adjustment.

Dated this 16th day of December, 2014.

ADOPTED: \_\_\_\_\_

\_\_\_\_\_  
Council President

APPROVED: \_\_\_\_\_

Mayor

ATTEST: \_\_\_\_\_

2015 OMITTED BUDGET REQUESTS/CAPITAL ITEMS - November 11, 2014

Potential

Included in  
Funding  
Source:

Omitted Request:

DEPARTMENT OPERATIONAL:	Account:	Requested: 2015 Budget	Included in 2015 Budget	Funding Source:	Omitted Request:
City Clerk	10.51410.5325	\$190	\$190		Additional Membership Fees & Trainings
	10.51410.5338	\$285	\$285		Additional Costs for Travel
	10.51420.5219	\$80	\$80		Increase in Maintenance for Voting Equipment
Police Department	10.52100.5850	\$19,468			Evidence Barcoding
	10.52100.5850	\$1,000			Desk Top Computer and Add-On Software
	10.52100.5850	\$6,286			Lanier Color Copier and Fax
Street Department	10.53340.5451	\$3,000			Pea Gravel
	10.53340.5481	\$20,000			Asphalt
	10.53340.5482	\$28,615			Oil
		\$35,000			4-Ton Asphalt Patch Trailer
		\$56,000			T-2 Asphalt Recycler
Library		\$80,000			RA-2000 Spray Patcher
		\$12,000			Digital Microfilm Reader
		\$92,900			2015 Ford 650 Cab/Chassis with Dump Box & Plow
Park & Recreation Administration	10.55210.5850	\$63,500			907HC Caterpillar Loader
		\$417,769	\$555		
<b>DEPARTMENT PERSONNEL:</b>					
Police Department					Business Office Position
Fire Department					Separate out Fire Chief and Battalion Chief Position

*(Handwritten mark)*

**CAPITAL PROJECT OR EQUIPMENT REQUEST SHEET  
2015 CAPITAL IMPROVEMENT PLAN**

Project Title: RA-2000 Spray Patcher

Department Requesting Project: Street Dept.

**Brief Project Description:**

This equipment will be used for crack filling and small pot holes. It works great in area where we have concrete streets (River St at Hwy 53, Woodward Ave. at Hwy 124, Park Ave. at the under-pass of hwy124 and many others) as well as black top streets. The work that this machine can do will allow us to accomplish the work of 7 men with only 2. The pay back on this equipment will be approx 3 years.

**Project Cost Breakdown:**

				\$80,000.00
Engineering	Construction	Other	% Contingency	Total

Funding:	2015		2016	
Year (s)				
General Fund	_____	____%	_____	____%
Borrowing	_____	____%	_____	____%
Assessable	_____	____%	_____	____%
Grants	_____	____%	_____	____%
Utility	_____	____%	_____	____%
Other	_____	____%	_____	____%
<b>Estimated Revs. All Sources</b>	_____	<b>100 %</b>	_____	<b>100 %</b>

Life Span if Applicable: 10 years

**CAPITAL PROJECT OR EQUIPMENT REQUEST SHEET  
2015 CAPITAL IMPROVEMENT PLAN**

Project Title: 4-Ton Asphalt Patch Trailer

Department Requesting Project: Street Dept.

**Brief Project Description:**

Our existing 2-ton patch trailer was purchased in 1997. The normal life span is 10 years. When out patching we use approx 4-ton of hot mix per day. That is 2 - 45min. trips to Senn Black top per day. This trailer also has many added feature to make it safer and easier to operate. One feature is reclaiming old hot mix which would account for a savings of \$2,500.00 per year. The larger capacity would account for a savings of \$1500.00 per year.

**Project Cost Breakdown:**

_____	_____	_____	_____	<u>\$35,000.00</u>
Engineering	Construction	Other	% Contingency	Total

<b>Funding:</b>	<b>2015</b>		<b>2016</b>	
Year (s)				
General Fund	_____	_____ %	_____	_____ %
Borrowing	_____	_____ %	_____	_____ %
Assessable	_____	_____ %	_____	_____ %
Grants	_____	_____ %	_____	_____ %
Utility	_____	_____ %	_____	_____ %
Other	_____	_____ %	_____	_____ %
Estimated Revs. All Sources	_____	<b>100 %</b>	_____	<b>100 %</b>

Life Span if Applicable: 10 years

**CAPITAL PROJECT OR EQUIPMENT REQUEST SHEET  
2015 CAPITAL IMPROVEMENT PLAN**

Project Title: T-2 Asphalt Recycler

Department Requesting Project: Street Dept.

**Brief Project Description:**

The T-2 Asphalt Recycler is a mini asphalt plant. With it we can take old asphalt and recycle it into a like new hot mix. This would eliminate the use of expensive poor quality cold mix for winter patching. Recycling has the potential to save \$9, 000.00 per year. The quote we have is for a 2012 Demo. model with 30hrs on it.

**Project Cost Breakdown:**

_____	_____	_____	_____	<b>\$56,000.00</b>
Engineering	Construction	Other	% Contingency	Total

<b>Funding:</b>	<b>2015</b>		<b>2016</b>	
Year (s)				
General Fund	_____	_____ %	_____	_____ %
Borrowing	_____	_____ %	_____	_____ %
Assessable	_____	_____ %	_____	_____ %
Grants	_____	_____ %	_____	_____ %
Utility	_____	_____ %	_____	_____ %
Other	_____	_____ %	_____	_____ %
<b>Estimated Revs.</b>				
All Sources	_____	<b>100 %</b>	_____	<b>100 %</b>

Life Span if Applicable: 10 years

# 10 Year Replacement plan

## 2015

1 – Plow/Dump Truck	\$140,000.00
1 - One Ton Truck	\$35,000.00

## 2016

1 – Plow/Dump Truck	\$130,000.00
1 – Skid – Steer	\$35,000.00
1 – Parts Truck	\$30,000.00

## 2017

1 – Plow/Dump Truck	\$130,000.00
1 - One Ton Truck	\$35,000.00

## 2018

1 – Motor Grader	\$300,000.00
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## 2019

1 – Plow/Dump Truck	\$130,000.00
1 – Snow Blower	\$125,000.00

## 2020

1 – Plow/Dump Truck	\$130,000.00
1 - One Ton Truck	\$35,000.00
1 – Track-type Back Hoe	\$225,000.00

## 2021

1 – Plow/Dump Truck	\$130,000.00
1 - One Ton Truck	\$35,000.00

## 2022

1 – Plow/Dump Truck	\$150,000.00
1 – End Loader	\$150,000.00

## 2023

1 – Plow/Dump Truck	\$140,000.00
1 – One Ton Truck	\$35,000.00

## 2024

1 – Plow/Dump Truck	\$140,000.00
1 – Skid – Steer	\$35,000.00

**Total** **\$2,295,000.00**

**Possible revenue from sales** **\$300,000.00**

**Amount Needed** **\$1,995,000.00**

# 2014-2024 Street Dept. Equipment Replacement

The last time new tax money was used for equipment replacement was 2002. In the last 12 years the revenue used for equipment replaced was generated from the sale of scrape, sale of old equipment or from monies from the Storm Water Utility account. The lack of equipment replacement in the last 12 years has created a serious problem.

The Wisconsin Department of Transportation recommends replacement of equipment as follows.

Trucks Rear Drive 23,000lbs through 49,000 lbs	10 years
Trucks Rear Drive 15,000lbs and less	6 years
Motor Graders Six Wheel Drive	10 years
End Loaders	10 years
Skid Steers	10 years
Snow Blowers	10 years
Track – type Back Hoe	10 years
Parts Truck	10 years

Because of a very good maintenance program the Street Dept is comfortable using a 1.5 multiplier to the Department of Transportation replacement schedule.

At this time the current equipment past normal replacement age are as follows:

Trucks Rear Wheel Drive 23,000 through 49,000; 1 – 1993 (21) 1 – 1995 (19) 2 – 1996 (18)

1 – 1997 (17) 2 – 1999 (15) 2 – 2000 (14)

Trucks Rear Wheel Drive 15,000 and less; 4 – 1997 (17)

Motor Graders Six Wheel Drive; 1 – 1987 (27) 1 – 2002 (12)

End Loaders; 1 – 2001 (13)

Skid – Steers; 1 – 2000 (14)

Snow Blowers; 1 – 1970 (44) 1 – 1987 (27)

Track-type Back Hoe; 1 – 1990 (24)

Most of the equipment list above exceeds the 1.5 multiplier.

# 2014-2024 Street Dept. Equipment Replacement

Today's Replacement costs are as follows.

Trucks Rear Wheel Drive 23,000 through 49,000	\$130,000.00 - \$150,000.00
Trucks Rear Wheel Drive 15,000 and less	\$35,000.00
Parts Truck	\$30,000.00
Motor Grader	\$275,000.00 – \$325,000.00
End Loader	\$150,000.00
Skid-Steer	\$35,000.00
Snow Blower	\$125,000.00
Track-Type Back Hoe	\$250,000.00

All current equipment would have some trade in or resale value. This is not a complete list of equipment needed to be replaced. This is a priority list of equipment needed.