

PARKS, RECREATION & FORESTRY BOARD MEETING
Tuesday, November 11, 2014

1. Call to order by Beth Arneberg at 6:00 p.m. at City Hall Basement Employee Break Room.

Roll Call: Members Present: Audrey Stowell, Beth Arneberg, Heidi Hoekstra, Carmen Muenich, Rob Kiefer, and Nate Seckora. Members Absent: Dale Berg.

Department Staff present: Dick Hebert, Tommy Eisenhauer.

2. Approval of October 14, 2014, Minutes: **Motion by Muenich/Hoekstra to approve the October 14, 2014, minutes.** Motion carried.

3. Personal Appearances By Citizens. None.

4. Discuss/consider Special Event Applications. None.

5. Discuss/Consider.

- a. Update Downtown Riverfront Plaza – City Planner, Jayson Smith.

Jayson Smith gives presentation and distributes the Gateway Riverfront Park Master Plan. This Plan has already been approved by the Council. He described the process that was taken to develop the Plan, describes the various features, and indicates that it will be built in four phases. The construction of Phase 1 will take place next year.

- b. Update Handicap Fishing Pier Project – Ron Bakken. Ron Bakken presents on behalf of and describes the Fish Chippewa! Access for All project. There are multiple community members and entities represented in the committees. The project's goal is to provide a fishing area that would be large enough to accommodate groups, is accessible for those with disabilities, and has good fishing. The project involves placing a floating fishing pier in the area above Glen Loch dam. Access would be via Ashley Lane. They are hoping to include a canoe/kayak launch, handicap-accessible parking, pavilion(s) and bathroom or porta-potty facilities. Mr. Bakken indicates they would like the ice house to be either removed or restored simultaneously with the construction of this project. The project is not using City funds for construction; however, the City would be maintaining the pier & property improvements once built. Dick reports that the Historical Society will conduct research about the ice house so that an informed decision can be made. Discussion included location and size of the project as well as the maintenance costs, which are currently unknown. Mr. Bakken will present additional information and plans at the December meeting.

- c. Discussing Improving Park Facilities Signage. Phil Johnson of Ayers discusses what would be involved in a signage inventory and

assessment. Discussion included the purpose of good signage, usage of logo, and scope of signs desired; i.e., signage in Irvine Park, to Irvine Park and/or signage for the entire park system. Mr. Johnson will provide further information and cost estimate at December meeting.

- d. Department Community Foundation Funds. Dick presented the Community Foundation's Summary of Fund Activity for both the Irvine Park and Chippewa Falls Parks, Recreation & Forestry endowment funds. After discussion, **motion by Muenich, seconded by Seckora, to reinvest the \$15,698.00 of available funds from the Irvine Park Endowment Fund back into that fund and to withdraw the \$8,388.00 available from the Chippewa Falls Parks, Recreation & Forestry Endowment Fund and deposit those funds into the City of Chippewa Falls Parks, Recreation & Forestry Donation Fund. Motion carried.**
 - e. Directors Report. Dick reports the capital campaign is going well; there will be a press conference on Friday at 10:00 a.m. The Christmas Village volunteer schedule is distributed as well as the schedule of events for Christmas Village. Dick also presents Amendments to Agreement for Professional Services with CBS². These amendments were for additional services provided or to be provided with regard to the pool bathhouse and the Welcome Center/Small Animal Exhibit projects.
- 6. Approve Claims. Claims and donation accounts were presented. **Motion by Kiefer/Stowell, to approve claims of \$46,406.88. Motion carried.**
 - 7. Board Member comments or concerns. Hoekstra commented on thank you's and using any future logo. Arneberg will contact a couple of local graphic designers to see if they would be willing to work on a new logo.
 - 8. Adjournment. **Motion by Muenich/Hoekstra, to adjourn at 7:58 p.m. Motion carried.**

Submitted by:

Audrey Stowell, Secretary