



MINUTES
COMMITTEE #1
REVENUES, DISBURSEMENTS, WATER AND WASTEWATER
OCTOBER 21, 2014

Committee #1 - Revenues, Disbursements, Water and Wastewater met on Tuesday, October 21, 2014 at 5:00 PM in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.

Council/Committee Members present: George Adrian, Rob Kiefer, Paul Olson.

Others present: Finance Mgr/Treasurer Lynne Bauer, Police Chief Wendy Stelter, Parks & Recreation Director Dick Hebert.

Call to Order: 5:00 PM

Items of business to be discussed or acted upon at this meeting are shown on the attached agenda below:

1. Discuss temporary compensation for Fiscal Clerk II. Possible recommendations to the Council.

Finance Manager Bauer requested additional compensation on a temporary basis for the Fiscal Clerk II due to the resignation of the Fiscal Clerk I. Additional duties that need to be absorbed are payroll, payables and the counter. This time of year is extremely busy for the Finance & Administration Office with budgeting, negotiations, benefit open enrollment, and tax collection. In addition, the Finance & Administration Office is currently recruiting for three city vacancies. The cost of a \$2.00 per hour increase until the end of December is approximately \$777; a \$2.50 per hour increase is approximately \$971; and a \$3.00 per hour increase is approximately \$1,165. Funding for the additional pay will come from the vacancy. Bauer is hoping that the position will be filled by early January.

Motion by Kiefer/Olson to recommend the Council approve the temporary pay increase of \$3.00 per hour for the Fiscal Clerk II position until the Fiscal Clerk I position is filled. **All present voted aye. Motion carried.**

2. Discuss funding for Police Department Reorganization. Possible recommendations to the Council.

Committee #2 recommended pay grid placement for both the lieutenants and sergeants based on the Police Department reorganization. Estimated costs for the proposal is \$53,345. Funding for the reorganization will come from their current budget due to the reorganization.

Motion by Kiefer/Olson to recommend the Council approve funding from the current police budget for the sergeant and lieutenant reorganization proposal with an estimated impact of \$53,345. **All present voted aye. Motion carried.**

- 3. Review preliminary 2015 Budget data. Possible recommendations to the Council.**
Finance Manager Bauer updated the Committee on the progress of the 2015 Budget. The major issue again this year is health insurance premiums. The City is working with their agent to explore options with their current carrier. In addition, work is being done on the operational and revenue budgets. Next week there will be presentations from organizations requesting funds in 2015.

No action taken.

- 4. Adjournment**

Motion by Kiefer/Olson to adjourn at 5:25 PM. All present voted aye. Motion carried.

**Minutes submitted by,
Lynne Bauer, Finance Manager/Treasurer**

