

CITY OF CHIPPEWA FALLS, WISCONSIN
NOTICE OF PUBLIC MEETING

SPECIAL COUNCIL MEETING

In accordance with the provisions of the Wisconsin State Statutes, Sec. 19.84, notice is hereby given that a public meeting of the:

COMMON COUNCIL will be held on **Tuesday, October 13, 2020 at 4:00 pm,**

City Hall, Council Chambers, 30 West Central Street, Chippewa Falls, WI.

The Mayor and City Council Members may not be physically present at the meeting but may attend remotely. The meeting may be viewed via livestream at the www.chippewafalls-wi.gov live stream link.

Items of business to be discussed or acted upon at this meeting are shown on the agenda below:

1. CLERK CALLS THE ROLL

2. APPLICATIONS

(a) Consider Application for Temporary Class "B" Beer Retailer's License from the Northern Wisconsin State Fair Association, Inc. for the Live in the Valley music event to be held at the Northern Wisconsin State Fairgrounds, 225 Edward Street, on October 17, 2020.

(b) Consider Application for Class "E" Dance and Live Music License from the Northern Wisconsin State Fair Association for the Northern Wisconsin State Fairgrounds, 225 Edward Street, on October 17, 2020.

(c) Consider Application for Temporary Class "B" Beer Retailer's License from the Northern Wisconsin State Fair Association, Inc. for the Live in the Valley music event to be held at the Northern Wisconsin State Fairgrounds, 225 Edward Street, on October 30-31, 2020.

(d) Consider Application for Class "E" Dance and Live Music License from the Northern Wisconsin State Fair Association for the Northern Wisconsin State Fairgrounds, 225 Edward Street, on October 30-31, 2020.

3. ADJOURNMENT

NOTE: REASONABLE ACCOMMODATIONS FOR PARTICIPATION BY INDIVIDUALS WITH DISABILITIES WILL BE MADE UPON REQUEST. FOR ADDITIONAL INFORMATION OR TO REQUEST THIS SERVICE, CONTACT THE CITY CLERK AT 726-2719.

Please note that attachments to this agenda may not be final and are subject to change.
This agenda may be amended as it is reviewed.

CERTIFICATION OF OFFICIAL NEWSPAPER

I hereby certify that a copy of this notice has been posted on the bulletin board at City Hall and a copy has been given to the Chippewa Herald on October 10, 2020 at 11:40 am by BNG.

SPECIAL EVENT COVER SHEET

This form was developed to ensure that organizations wishing to have a special event in the City of Chippewa Falls have completed all appropriate applications associated with the event. Additionally, in the interest of promoting a safe and enjoyable event, to provide emergency services personnel the opportunity to review the applications and discuss any potential concerns.

Name of Event: Live in the Valley	Event Description (e.g. walk, concert, etc.): Drive in Concert
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Name and Address of Sponsoring Organization:
Northern Wisconsin State Fair Association, Inc

Contact Name: Rusty Volk, Executive Director	Contact Address: 225 Edward Street
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Work Phone: 715.723.2861	Cell Phone: 715.577.3725
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Email: rvolk@nwsfa.com	Day of Event Contact Name and Number (if different): SAME
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Date(s) of Event: Oct 17, Oct 30 & 31, 2021	Estimated Daily Attendance: 350 vehicles (3-4/vehicle) 1,400 over 9 acres
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Location(s) of Event:
225 Edward Street (NWSF) Open carnival area

City Services/Equipment Requested:
None

**Please check each box below that applies to your event.
 Corresponding applications must be completed and attached to this document.**

- | | |
|--|---|
| <input checked="" type="checkbox"/> Temporary Class "B"/"Class B" Retailer's License (Picnic License) Application

<input type="checkbox"/> Street Use Permit Application

<input type="checkbox"/> Fireworks Permit | <input type="checkbox"/> Food Vendors*
*supply proof of licensure from Chippewa County

<input checked="" type="checkbox"/> Dance/Music Application

<input type="checkbox"/> Temporary Extension of Premises
(in relation to existing license holders) |
|--|---|

Events to be held in any City Park must complete a special event application with the Parks, Recreation and Forestry Department for consideration by the Park Board.

FOR OFFICE USE ONLY - ROUTING VERIFICATION

Police Chief Signature:	Date:
Fire Chief Signature:	Date:
Director of Public Works/City Engineer/Utilities Manager:	Date:

“Live in the Valley” – Live Music Drive-in
Location: Northern Wisconsin State Fairgrounds
Public Health Plan

Overview:

This Public Health Plan (PHP) is to address recommended guidelines by CDC, WEDC, and Chippewa County Public Health Department for the purpose of hosting drive-in events that contain live music at the Northern Wisconsin State Fairgrounds.

Type, size, and vehicle social distance of event:

Live in the Valley event(s) will be outdoor drive-in events with vehicles spread out on 9 acres of the Fairgrounds (roughly 4 city blocks). Size of this event is estimated at 350 vehicles with up to 4 persons per vehicle. Each vehicle designated area will have a 10-foot by 23-foot allocated spacing to allow sitting or standing area per vehicle space. Vehicles will be offset with no two vehicles parked parallel to each other allowing distance between adjacent vehicles and 18 feet will separate vehicle rows. Music will end by 11:00 on Friday and Saturday evening.

COVID-19 Health Plan

Procedure

- Face masks will be required at ALL TIMES and provided at the gate for guests without one.
- Each ticketed vehicle will have a designated marked area with attendees required to remain in designated marked area.
 - Auto rows divided by bike racks or rope.
- Attendees must remain in their vehicle area unless purchasing concessions or using the restrooms. Attendees must always wear masks, even in their designated vehicle area.
 - Attendees cannot change vehicles during the event.
- Procedure’s will be clearly displayed in several locations at the event, provided in the FAQs on the website event page and provided with online ticketing.
- A COVID safety team will be patrolling the event to keep attendees socially distant and provide masks to anyone that does not have a mask. This will also include hand sanitizer.
- Communication prior to the event will inform staff and participants that anyone who has been in contact with any confirmed COVID-19 cases within the last 10 days or had symptoms (cough, fever, shortness of breath, etc.) is not allowed to attend.
- Live in the Valley will discourage those who are “high risk” from attending.
- Avoid excessive vehicle idling and exposure to exhaust fumes.

Backstage

- Artist and staff safety are our primary concern and we are coordinating with each artists COVID plan.
- All stage staff are required to wear a mask when they cannot be socially distant.
- Event COVID safety team will provide hand sanitizer and face masks.

Signage:

1. Stop the Spread of Germs ([cdc.gov/coronavirus](https://www.cdc.gov/coronavirus)) signage will be posted throughout the venue
2. Social Distance and Face Mask notices will be posted throughout the venue and presented on stage

If someone does get ill:

1. Isolate and gather contact info of associates/family members who are at the event
2. Consider taking sick person to clinic/hospital for testing

- a. Call prior to any transportation of sick person
3. Treat areas as a biohazard and sanitize all touch points of possible contamination

Beverage and concessions:

Food concessions will be onsite with social distancing markings and set up as we have for our Fair Food Shindigs. (face mask required, sanitation at each concession). Beer will be sold at a permanent stand with golf carts selling beer along vehicle exit lanes throughout the venue. This will limit a congested beer garden area. All staff are required to wear face masks. Age verification wrist band are required to purchase or consume any alcohol on the venue. Security will be throughout the venue monitoring attendee movements during the event.

Camping:

No camping is allowed for these events.

If you have any questions please contact Rusty Volk, Executive Director 715.723.2861 ext 102. Cell 715.577.3725

OCT 06 2020

CITY TREASURER
TR# 62099

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: October 5, 2020

Town Village City of Chippewa Falls

County of Chippewa

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning October 17 and ending October 17 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box) Bona fide Club Church Lodge/Society Veteran's Organization Fair Association

(a) Name Northern Wisconsin State Fair Association, Inc

(b) Address 225 Edward Street
(Street)

(c) Date organized 1933 Town Village City

(d) If corporation, give date of incorporation Nov. 29, 1995

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers: (including cell/telephone numbers)

President James Koehler, N110 N Duncan Rd, Bloomer, WI 54724 (715-829-6485)

Vice President _____

Secretary Jeri Maher, 114 South Grove Street, Chippewa Falls, WI 54729 (715-226-0093)

Treasurer Craig Toycon, 19062 63rd Ave, Chippewa Falls, WI 54729 (715-404-5160)

(g) Name and address of manager or person in charge of affair: Rusty Volk CFE, 1676 120th Street, Chippewa Falls, WI 54729 (715-577-3725)

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number 225 Edward Street

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? All fenced area of Fairgrounds

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Wristbands for 21 and older to purchase or consume alcoholic Reason for Minors being

Minors Present? Yes, if accompanied by an adult.

Present? _____

3. NAME OF EVENT

(a) List name of the event Live in the Valley - Live Music event

Attending with an adult

(b) Dates of event and times October 17 (3:00pm - 11:00pm)

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Northern Wisconsin State Fair Association, Inc
(Name of Organization)

Officer _____
(Signature/date)

Officer Rusty Volk 10/05/20
(Signature/date)

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

OCT 06 2020

CITY TREASURER
6209



**APPLICATION FOR DANCE AND
LIVE MUSIC LICENSE**

Name of Applicant: Northern WI State Fair Assoc. Inc	Address of Applicant: 225 Edward Street																									
Name of Premises to be Licensed: Northern WI State Fairgrounds	Address of Premises: 225 Edward Street	Date(s) of Event (Class "E" Licenses only): October 17, 2020																								
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EXCERPT FROM MUNICIPAL CODE 12.04 (3) DANCES

APPLICATION AND REPRESENTATIONS. Each applicant shall represent at the time of application that the premises for the license meets all fire, safety and sanitary requirements of the City Code and the State Department of Health and that the premises comply with any applicable building code requirements together with such other requirements as may from time to time be imposed by the City Council. The applicant shall further represent that such compliance will continue at all times during which the license is held.

I have read and understand the above.

Rusty Volk
Signature of Applicant

October 5, 2020
Date

Attest: *Bridget Owens*
City Clerk/Deputy Clerk

Date of Council Approval: _____

License No.: _____

PAID
CITY OF CHIPPEWA FALLS

OCT 06 2020

CITY TREASURER
TR # 62099

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 OCT 06 2020
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Rusty Volk
 Signature of Applicant

October 5, 2020
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Attest: *Bridget Owens*
 City Clerk/Deputy Clerk

Date of Council Approval: _____

License No.: _____