

PARKS, RECREATION & FORESTRY BOARD MEETING
Tuesday, September 9, 2014

1. Call to order by Beth Arneberg at 6:01 p.m. at City Hall Council Chambers.
Roll Call: Members Present: Audrey Stowell, Beth Arneberg, Heidi Hoekstra, Rob Kiefer, Nate Seckora, and Dale Berg. Members Absent: Carmen Muenich.
Department Staff present: Tommy Eisenhauer.
2. Approval of August 12, 2014, Minutes: **Motion by Dale Berg/Heidi Hoekstra, to approve the August 12, 2014, minutes.** Motion carried.
3. Personal Appearances By Citizens. None.
4. Discuss/consider Special Event Applications. None.
5. Discuss/Consider.
 - a. Donation Update Irvine Park. A memo from Dick Hebert to the TTM Community Outreach Committee is distributed. Tom Cushman of TTM is present. TTM is generously donating funds to replace the playground equipment by the main pavilion and the scoreboard on Field 3 at Casper Park. The project cost for the scoreboard is \$8,075; the project cost for the playground equipment is \$69,025. The funds will be donated over time. Payments will be made bi-annually for the scoreboard, with the first payment of \$2,692 made by 12/31/14. Payments for the playground equipment will be made in 10 quarterly payments with the first payment of \$6,902.50 made by 09/30/14. Both of these projects should be installed in the spring of 2015. The Board thanks TTM for this gracious donation. **Motion by Berg/Kiefer to accept the donation of TTM for the scoreboard and playground equipment as presented. Motion carried.**
 - b. Donation Update Casper Park. Discussed above.
 - c. Discuss Welcome Center / Small Mammal / Aviary Building. Beth discusses changing the name to small animal instead of small mammal. **Motion by Hoekstra/Kiefer to change the name to Welcome Center / Small Animal / Aviary Building. Motion carried.**

Bob Sworski is present. He indicates that because the construction market changes, estimates are constantly changing. One of the next decisions will be how to outfit the exhibits. This involves which animals go in which cages and can vary and will have an impact on cost. With regard to the soil borings and asbestos & lead-paint survey, he presents the requests for proposal prepared. He also states that PSI gave a proposal to CBS² to do the work. In his opinion, it was a good price. He

suggests looking at that proposal and hiring to save time. It would be beneficial for the Campaign committees to know the cost of demotion as soon as possible. **Motion by Berg/Hoekstra to give discretion and authority to Dick Hebert as Director and Beth Arneberg as Board President to review and accept PSI's proposal to provide the engineering services for subsurface exploration and foundation analysis and pre-demolition asbestos & lead-based paint survey as outlined in the Requests for Proposal. Motion carried.**

- d. Discuss Improving Park Facilities Signage. Beth Arneberg indicates Carmen Muenich has suggested better park signage. **Motion by Kiefer/Seckora to table discussion until October meeting. Motion carried.**
 - e. Recreation Report. Tommy Eisenhauer provides numbers for pool and revenues and patrons. Revenues and usage was slightly down from last year. Not very hot and rainy weather contributed to this. He hopes to be able to run the concession stand with one worker next year by changing the food selection. Fall Softball and Fall Soccer participant numbers are both up from last year. Planning for the Run for the Lights event is taking place.
 - f. Parks Update – New Playground Equipment. The Thaddeus Pound Park equipment has been installed. Dale asks about the status of the pickle ball courts. Project is being actively promoted and donations are being sought.
6. Approve Claims. Claims and donation accounts were presented. **Motion by Kiefer/Stowell, to approve claims of \$42,058.24. Motion carried.**
 7. Board Member comments or concerns. Nate Seckora asked about the status of the skateboard park. This was unknown. Rob Kiefer asked whether the piece of land between Grand & Columbia right on the creek was park land. This was also unknown.
 8. Adjournment. **Motion by Berg/Kiefer, to adjourn at 6:56 p.m. Motion carried.**

Submitted by:

Audrey Stowell, Secretary