

**AGENDA FOR REGULAR MEETING OF COMMON COUNCIL**

To be held on Tuesday, September 15, 2020 at 6:30 P.M. in the City Hall  
Council Chambers, 30 West Central Street, Chippewa Falls, WI

The Mayor and City Council Members may not be physically present at the meeting but may  
attend remotely. The meeting may be viewed via livestream at the  
[www.chippewafalls-wi.gov](http://www.chippewafalls-wi.gov) live stream link.

**1. CLERK CALLS THE ROLL**

**2. APPROVAL OF MINUTES OF PREVIOUS MEETING**

(a) Approve minutes of the Regular Council Meeting of September 1, 2020.

**3. PERSONAL APPEARANCES BY CITIZENS** - No matter presented by a citizen shall be acted on at the meeting except in emergencies affecting the public health, safety or welfare.

(a) Citizen appearances – call 715-726-2762.

**4. PUBLIC HEARINGS**

(a) Public Hearing regarding the vacation and discontinuance of a portion of right-of-way bounded by Badger Street, Herschel Street, and Grand Avenue. (*see Resolution #2020-40*)

**5. COMMUNICATIONS** – None

**6. REPORTS**

(a) Consider Board of Public Works minutes of September 14, 2020. (*minutes to be distributed prior to meeting*)

(b) Consider Plan Commission minutes of September 14, 2020. (*minutes to be distributed prior to meeting*)

(c) Consider Transit Board minutes of September 1, 2020.

**7. COUNCIL COMMITTEE REPORTS** in the order in which they are named in Section 2.21 of the Municipal Code

(a) Consider Committee #4 Recycling, Computerization, Building and Intergovernmental Services minutes of September 10, 2020. (*minutes to be distributed prior to meeting*)

(b) Park Board minutes of September 8, 2020.

(c) Library Board minutes of August 12, 2020.

**8. APPLICATIONS**

(a) Consider Application for Temporary Class “B” Beer Retailer’s License from the Chi-Hi Athletic Booster Club for the Cardinal Kickoff to be held on September 26, 2020 at the Chippewa Area Ice Arena, 839 First Avenue.

(b) Consider Application for Class “E” Dance and Live Music License from the Chi-Hi Athletic Booster Club for the Chippewa Area Ice Arena on September 26, 2020.

(c) Consider Application for Temporary Class “B” Beer Retailer’s License from the Chippewa Youth Hockey Association for Northwest Beer Fest to be held on September 19, 2020 at the Northern Wisconsin State Fairgrounds, 225 Edward Street.

(d) Consider Application for Class “E” Dance and Live Music License from the Chippewa Youth Hockey Association for the Northern Wisconsin State Fairgrounds on September 19, 2020.

(e) Consider Application for Temporary Class “B” Beer Retailer’s License from the Northern Wisconsin State Fair Association, Inc. for the Live in the Valley – Live Music Event to be held on September 26, 2020 at the Northern Wisconsin State Fairgrounds.

(f) Consider Application for Class “E” Dance and Live Music License from the Northern Wisconsin State Fairgrounds, Inc. for the Northern Wisconsin State Fairgrounds on September 26, 2020.

**9. PETITIONS** - None

**10. MAYOR ANNOUNCES APPOINTMENTS** - None

**11. MAYOR’S REPORT**

(a) Proclamation declaring September 21 – 27, 2020 as National Rail Safety Week.

12. **REPORT OF OFFICERS** - None

13. **ORDINANCES**

(a) Consider **Ordinance #2020-20 Entitled:** An Ordinance Decreasing the Speed Limit on Ashley Lane to 15 MPH, §7.02(3)(b) of the Chippewa Falls Municipal Code.

14. **RESOLUTIONS**

(a) Consider **Resolution #2020-38 Entitled:** Resolution Plat of Stelter Ridge.

(b) Consider **Resolution #2020-39 Entitled:** Resolution Regarding Exemption from Library Levy.

(c) Consider **Resolution #2020-40 Entitled:** Resolution Regarding the Discontinuance and Vacation of a Triangular Piece of Herschel Street Right of Way Located at the Northwest Corner of Badger Street, East Grand Avenue, and Herschel Street.

15. **OTHER NEW OR UNFINISHED BUSINESS AS AUTHORIZED BY LAW**

(a) Discuss and consider First Amendment to Development Agreement to Undertake Development in Tax Incremental District No. 14 between the City of Chippewa Falls, VES Environmental Solutions, Inc. and Chippewa Falls Holdings, LLC.

(b) Discuss and consider Agreement for Professional Services between the City of Chippewa Falls and CBS, Squared, Inc. for roof replacement at the Street Department.

16. **CLAIMS**

(a) Consider claims as recommended by the Claims Committee.

17. **CLOSED SESSION** - None

18. **ADJOURNMENT**

The Claims Committee will meet at 6:00 PM to review the claims of various boards and departments of the City.

NOTE: REASONABLE ACCOMMODATIONS FOR PARTICIPATION BY INDIVIDUALS WITH DISABILITIES WILL BE MADE UPON REQUEST. FOR ADDITIONAL INFORMATION OR TO REQUEST THIS SERVICE, CONTACT THE CITY CLERK AT 726-2719.

Please note that attachments to this agenda may not be final and are subject to change.  
This agenda may be amended as it is reviewed.

CERTIFICATION OF OFFICIAL NEWSPAPER

I, hereby, certify that a copy of this notice has been posted on the bulletin board at City Hall and a copy has been given to the Chippewa Herald on September 11, 2020 at 2:00 pm by BNG.

## MINUTES OF THE REGULAR MEETING OF THE COMMON COUNCIL

The regular meeting of the Common Council of the City of Chippewa Falls was held on Tuesday, September 1, 2020 in the City Hall Council Chambers. Mayor Greg Hoffman (remotely) called the meeting to order at 6:30 pm. The Pledge of Allegiance was recited.

### CLERK CALLS THE ROLL

Council Members present: Remotely - John Monarski, Rob Kiefer, CW King, Chuck Hull, Paul Olson, Paul Nadreau, and Jason Hiess.

Also Present: Remotely – City Attorney Robert Ferg, Finance Manager/Treasurer Lynne Bauer, Director of Public Works/City Engineer/Utilities Manager Rick Rubenzer, City Planner/Transit Manager Brad Hentschel, Police Chief Matt Kelm, Fire Chief Lee Douglas, Library Director Joe Niese, Street and Utility Maintenance Manager Rick Ruf, and City Clerk Bridget Givens. In-person: Utilities Office Manager Connie Freagon.

### APPROVAL OF MINUTES OF PREVIOUS MEETING

(a) **Motion by Olson/Monarski** to approve the minutes of the Regular Council Meeting of August 18, 2020. **All present voting aye, motion carried.**

(b) **Motion by Olson/Kiefer** to approve the minutes of the Special Council Meeting of August 25, 2020. **All present voting aye, motion carried.**

PERSONAL APPEARANCES BY CITIZENS - None

PUBLIC HEARINGS - None

COMMUNICATIONS - None

### REPORTS

(a) **Motion by Kiefer/Hiess** to approve the Business Improvement District Board of Directors minutes of August 25, 2020. **Roll Call Vote: Aye – Kiefer, Hiess, Monarski, King, Hull, Olson, Nadreau. Motion carried.**

### COUNCIL COMMITTEE REPORTS

(a) **Motion by Nadreau/Monarski** to approve the Committee #1 Revenues, Disbursements, Water and Wastewater minutes of September 1, 2020. **Roll Call Vote: Aye – Nadreau, Monarski, Kiefer, King, Hull, Olson, Hiess. Motion carried.**

(b) **Motion by Kiefer/Monarski** to approve the Committee #3 Transportation, Construction, Public Safety and Traffic minutes of September 1, 2020. **All present voting aye, motion carried.**

### APPLICATIONS

(a) **Motion by Kiefer/Nadreau** to approve the Street Use Permit Application from the Heyde Center for the Arts for the Duncan Creek Bridge Gourmet Dinner to Go event to be held on Thursday, September 10, 2020 from 4:00 pm – 8:00 pm utilizing the Market Lot. **All present voting aye, motion carried.**

PETITIONS - None

MAYOR ANNOUNCES APPOINTMENTS - None

MAYOR'S REPORT - None

REPORT OF OFFICERS - None

### ORDINANCES

(a) The First Reading of **Ordinance #2020-20 Entitled:** An Ordinance Decreasing the Speed Limit on Ashley Lane to 15 MPH, §7.02(3)(b) of the Chippewa Falls Municipal Code was held.

RESOLUTIONS - None

**OTHER NEW OR UNFINISHED BUSINESS AS AUTHORIZED BY LAW**

(a) The Council discussed a possible timeline for resuming in-person meetings. This item will be revisited at the October 6<sup>th</sup> Council Meeting.

**CLAIMS**

(a) **Motion by Olson/Nadreau** to approve the claims as recommended by the Claims Committee.

City General Claims:	\$334,835.53
Authorized/Handwritten Claims:	\$5,615.00
Department of Public Utilities:	<u>\$52,857.50</u>
Total of Claims Presented	<u>\$393,308.03</u>

**Roll Call Vote: Aye – Olson, Nadreau, Hiess, Monarski, Kiefer, King, Hull. Motion carried.**

**CLOSED SESSION** - None

**ADJOURNMENT**

**Motion by Olson/Nadreau** to adjourn at 6:54 pm. **All present voting aye, motion carried.**

Submitted by:  
Bridget Givens, City Clerk

## NOTICE

**NOTICE IS HEREBY GIVEN**, that there is pending before the Common Council of the City of Chippewa Falls, Wisconsin, a Resolution dated September 15, 2020, that proposes by its terms that upon its adoption, to vacate and discontinue the right-of-way bounded by Badger Street, Herschel Street and Grand Avenue, hereinafter described, pursuant to Section 66.1003 (4) of the Wisconsin Statutes; and

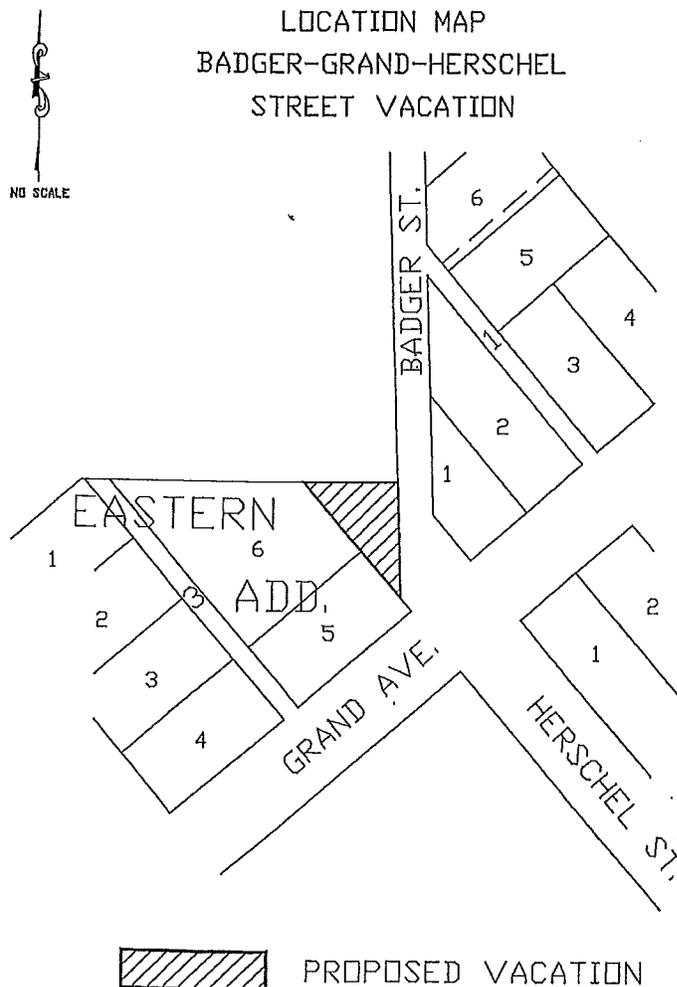
That such Resolution will be acted upon by the Common Council of the City of Chippewa Falls at a regular meeting to be held on September 15, 2020, commencing at 6:30 P.M. or as soon thereafter as the matter can be heard; and a public hearing will be held at that time; and

That the following is a description of the right-of-way bounded by Badger Street, Herschel Street and Grand Avenue, in the City of Chippewa Falls, Chippewa County, Wisconsin, which said Resolution proposes to have vacated and discontinued;

Commencing at the SE corner of Lot 5, Block 3 of Eastern Addition; Thence N.  $40^{\circ} 26' 31''$  W. 15.06 feet along the northeasterly line of Block 3 of Eastern Addition to the point of beginning; Thence continuing N.  $40^{\circ} 26' 31''$  W. along the northeasterly line of said Block 3, 126.74 feet to the NE corner of Lot 6, Block 3 of Eastern Addition; Thence S.  $89^{\circ} 54' 16''$  E. 78.81 feet to the westerly right-of-way line of Badger Street; Thence S.  $2^{\circ} 01' 18''$  E. 96.38 feet to the point of beginning. Said parcel contains 0.09 acres.

DATED this 20<sup>th</sup> day of August, 2020

Bridget Givens, City Clerk  
City of Chippewa Falls, Wisconsin



## MEETING MINUTES

### City of Chippewa Falls, Wisconsin TRANSIT BOARD OF DIRECTORS Tuesday, September 1, 2020

The Transit Board of Directors met in the Chippewa Falls City Hall on Tuesday, September 1, 2020 at 8:30 a.m. Present remotely were: Chuck Hull, Paul Nadreau, Sue Carlson, Chuck Hull, Peggy Nehring and Jeri Maher. Present in-person was Ed Cadwell. Also present: Brad Hentschel, Transit Manager (in-person) and Ann Schell, WCWRPC (remotely).

**1. Consider approval of the Minutes of the July 21, 2020 Transit Board meeting.**

Motion by Nadreau, seconded by Cadwell to approve the minutes of the July 21 2020 Transit Board meeting. All present voting aye, motion carried.

**2. Motion by Hull, seconded by Nadreau to go into Closed Session under Wis. Stats. Sec. 19.85(1)(e) for “deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting public business with competitive or bargaining implications” to:**

- a. **Discuss Request for Proposal Bids and Evaluations for Chippewa Falls Shared Ride Transit; and**
- b. **Clarify Issues or Questions Relating to Offeror Proposals; and**
- c. **Consider Selection of 2021-2022 Operator for the Chippewa Falls Shared Ride Taxi Service, or Call for Best and Final Offers from Bidders. Possible recommendation to the Common Council.**

**All present voting aye, motion carried.**

Motion by Hull, seconded by Nehring to return to Open Session. All present voting aye, motion carried.

It was reported that a motion was made by Nadreau and seconded by Carlson in Closed Session to recommend the Common Council award the 2021-2022 Shared Ride Transit Program contract to Running, Inc. All present voting aye, motion carried.

**3. Adjournment**

Motion by Cadwell, seconded by Nehring to adjourn. All present voted aye, motion carried. The meeting adjourned at 9:17 a.m.

Submitted by:  
Brad Hentschel, Transit Manager

PARKS, RECREATION & FORESTRY BOARD MEETING  
Tuesday, September 8, 2020

1. Call to order by Beth Arneberg at 6:01 p.m.  
Roll Call: Members Present: Beth Arneberg, Audrey Stowell, Carmen Muenich, Dale Berg, and Justin Agnew. John Abbe and Rob Kiefer present by Zoom  
Staff present: Dick Hebert.
2. Approval of Minutes: August 11, 2020. **Motion by Muenich/Berg to approve minutes of August 11, 2020. Motion passed.**
3. Personal Appearances By Citizens. None.
4. Discuss/Consider Special Event Applications. None.
5. Discuss/Consider
  - a. Irvine Park Speed Limit Recommendation to Committee #3. Dick makes recommendation for uniform speed limit throughout Irvine Park. Discussed having more posted speed limit signs, using the flashing lights sign when over the speed limit, and enforcement. **Motion by Kiefer/Arneberg to make recommendation to Committee 3 that all roads in Irvine Park have a speed limit of 15 mph. Motion passed.**
  - b. Improvements and Master Plan for Flag Hill. Dick discusses that the main objective is the bathroom and large shelter. Discussion regarding option of hiring someone to write a stewardship grant. This would be due by May 1.
  - c. Erickson Park Improvements, Rules, Policies and Fees. Dick indicates signs by Glen Loch Bar will be installed this week. Donor walls will also be installed. The girl scouts have begun work on their butterfly garden.
  - d. Park Signage. Dick gives update.
  - e. Recreation Report. Dick reports that there is no youth soccer program; however, the field is being used by McDonnell/Regis soccer, which has used the field in the past.
  - f. Director Report. Dick gives report. He has a few projects lined up for the United Way Day of Caring, which is September 18. The poured-in-place piece of playground equipment is now up. Christmas Village is moving forward; although the events with inside gatherings will not be happening this year.
6. Approve Claims. **Motion by Stowell/Muenich to approve claims in the amount of \$56,637.27. Motion passed.**
7. Park Board Members' Concerns or Comments. Members make comments and concerns regarding ice issue on Welcome Center, new Main Pavilion benches, and approval for Master Plan at Flag Hill.

8. Adjournment. **Motion by Muenich/Berg to adjourn at 6:39 p.m. Motion passed.**

Submitted by:

Audrey Stowell, Secretary

**Minutes of the  
Meeting of the Chippewa Falls Public Library Board of Trustees  
August 12, 2020**

**1. Call to Order**

Meeting was called to order by President Hiess at 5:00 p.m. at City Hall Council Chambers.

**2. Roll Call of Members**

Members Present: Drehmel, Hiess, Jones, King, Newton, Russell

Members Absent: Ambelang

Others Present: Director Joe Niese, Confidential Administrative Assistant Deb Braden

**3. Approval of Agenda**

Motion by King seconded by Jones to approve the agenda. All present Voting Aye. Motion carried.

**4. Disposition of the minutes of the Board of Trustees meeting of July 15, 2020.**

Motion made by Jones, seconded by Russell to approve the minutes of the Board of Trustees meeting of July 15, 2020. All present Voting Aye.

**5. Disposition of the vouchers to be paid from the 2020 budget after August 18, 2020.**

Motion made by Russell seconded by King to approve the vouchers to be paid from the 2020 budget after August 18, 2020. Roll Call Vote: Voting Aye: Drehmel, Hiess, Jones, King, Newton and Russell. Motion carried.

**6. Public Appearances**

None

**7. Correspondence**

Thank you from Chippewa Falls Area Unified School District for the exciting Children's Program box opening video. Thank you from patron for the Library's services through this trying time.

**8. Management report**

Director Niese presented highlights from the Management Report. The summer program has continued with the virtual programming. Feed My People food packs are available in the wagon outside the Library for patrons. Friends of the Library have been distributing books received from Pizza Hut to the Family Room at the Police Department and a box to the Children's Department at St. Joseph's Hospital.

**9. Committee Reports**

a) None

**10. Current Business**

**a) MORE Budget Approval**

Motion made by Drehmel seconded by Russell to accept the MORE Budget as presented. Roll Call Vote. Voting Aye: Drehmel, Hiess, Jones, King, Newton and Russell. Motion carried.

**b) Library Reopening Progress**

Most patrons are happy with the appts/walk in appts and curb site services. Had some negative comments but the positive ones have well over shadowed them. Most patrons do not stay long. The building is cleared at 10 minutes to the hour for staff to clean usage areas. Board expressed the desire to discontinue the appointments and go to limited walk-ins.

**c. Fall Schedule**

In September we are looking at extending the hours the Library is open. At this time the County is at High Risk level it is too early to make the decision on Fall Schedule. When school reopens we will revisit our hours.

**11. Announcements**

None

**12. Items for future consideration**

- a) Exit door
- b).

**13. Adjournment**

Motion made to adjourn by Newton seconded by Jones. All present Voting Aye. Motion carried.  
Meeting adjourned at 5:42 p.m.

Respectfully Submitted,  
Deb Braden, Confidential Administrative Assistant

# SPECIAL EVENT COVER SHEET

This form was developed to ensure that organizations wishing to have a special event in the City of Chippewa Falls have completed all appropriate applications associated with the event. Additionally, in the interest of promoting a safe and enjoyable event, to provide emergency services personnel the opportunity to review the applications and discuss any potential concerns.

Name of Event: <i>Cardinal Kickoff</i>	Event Description (e.g. walk, concert, etc.): <i>Fundraiser w/ Dance; Music</i>
Name and Address of Sponsoring Organization: <i>Chi-Hi Athletic Booster Club</i>	
Contact Name: <i>Kristine S. Sterling</i>	Contact Address: <i>8298 County Hwy S CF</i>
Work Phone: <i>715-838-9016</i>	Cell Phone: <i>715-404-0625</i>
Email: <i>KSterling047@gmail.com</i>	Day of Event Contact Name and Number (if different): <i>Steve Gibbs 715-828-2272</i>
Date(s) of Event: <i>9-26-2020</i>	Estimated Daily Attendance: <i>250 People</i> <del>300</del>
Location(s) of Event: <i>Chippewa Area Ice Arena (Outdoor Rink)</i>	
City Services/Equipment Requested:  	

**Please check each box below that applies to your event.  
Corresponding applications must be completed and attached to this document.**

- |                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                         |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> Temporary Class "B"/"Class B" Retailer's License (Picnic License) Application<br><br><input type="checkbox"/> Street Use Permit Application<br><br><input type="checkbox"/> Fireworks Permit | <input type="checkbox"/> Food Vendors*<br><small>*supply proof of licensure from Chippewa County</small><br><br><input checked="" type="checkbox"/> Dance/Music Application<br><br><input type="checkbox"/> Temporary Extension of Premises<br><small>(in relation to existing license holders)</small> |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

*Events to be held in any City Park must complete a special event application with the Parks, Recreation and Forestry Department for consideration by the Park Board.*

## FOR OFFICE USE ONLY - ROUTING VERIFICATION

Police Chief Signature: 	Date: <i>Sept 2, 2020</i>
Fire Chief Signature: 	Date: <i>Sept 2, 2020</i>
Director of Public Works/City Engineer/Utilities Manager: <i>Richard J. Pubez PE</i>	Date: <i>August 31, 2020</i>

— 101 *BTM* 104

## DEPARTMENT RECOMMENDATIONS

Event should contact Public Health and follow all relevant health and safety regulations - Chief Keln

Contact with Chippewa County Public Health for guidance/recommendations would be suggested.  
Chief Lee Douglas

PAID  
CITY OF CHIPPEWA FALLS  
AUG 31 2020  
CITY TREASURER  
TR # 61864

## Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 08/27/2020

Town  Village  City of Chippewa Falls

County of Chippewa

The named organization applies for: (check appropriate box(es).)

A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 09/26/2020 and ending 09/26/2020 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →
- Bona fide Club  Church  Lodge/Society  
 Chamber of Commerce or similar Civic or Trade Organization  
 Veteran's Organization  Fair Association

(a) Name Chi-Hi Athletic Booster Club

(b) Address 735 Terrill Street, Chippewa Falls, WI 54729  
(Street)  Town  Village  City

(c) Date organized Sept 2004

(d) If corporation, give date of incorporation \_\_\_\_\_

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names, addresses and phone numbers of all officers:

President Steve Gibbs 715-828-2272, Chippewa Falls

Vice President Trevor Bohland 715-577-1949, Chippewa Falls

Secretary Peggy Longdo 715-577-6138, Chippewa Falls 1005 W. Cedar St, CF

Treasurer Kristine Sterling 715-404-0625, 8298 County Hwy S, Chippewa Falls, WI 54729

(g) Name and address of manager or person in charge of affair: Steve Gibbs

### 2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 839 1st Avenue, Chippewa Falls, WI 54729 - Outdoor Ice Rink

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? All

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

(e) Will minors be present? No Reason for minors being present: \_\_\_\_\_  
 Security measures: \_\_\_\_\_

### 3. Name of Event

(a) List name of the event Cardinal Kickoff

(b) Dates and times of event 9/26/2020 6:00 pm - 11:00 pm

### DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer [Signature]  
(Signature/date)

Officer [Signature]  
(Signature/date)

Date Filed with Clerk 8/31/20

Date Granted by Council \_\_\_\_\_

Police Department Approval \_\_\_\_\_

Chi-Hi Athletic Booster Club  
(Name of Organization)

Officer Peggy Longdo 8-30-2020  
(Signature/date)

Officer [Signature] 8/27/2020  
(Signature/date)

Date Reported to Council or Board \_\_\_\_\_

License No. \_\_\_\_\_

Date \_\_\_\_\_ Wisconsin Department of Revenue



## APPLICATION FOR DANCE AND LIVE MUSIC LICENSE

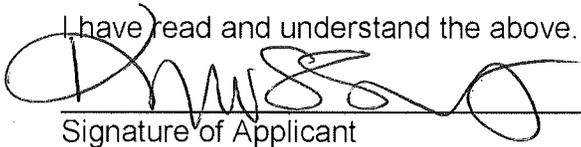
PAID  
CITY OF CHIPPEWA FALLS  
  
AUG 31 2020  
  
CITY TREASURER  
TR# 61884

<b>Name of Applicant:</b> Chi-Hi Athletic Booster Club	<b>Address of Applicant:</b> 735 Terrill Street, Chippewa Falls, WI 54729	
<b>Name of Premises to be Licensed:</b> Chippewa Area Ice Arena	<b>Address of Premises:</b> 839 1st Avenue, Chippewa Falls, WI 54729	<b>Date(s) of Event (Class "E" Licenses only):</b> 9/26/2020
<b>Class of License Applied for:</b>	Class "A" Annual <input type="checkbox"/> \$130.00 Class "B" Annual <input type="checkbox"/> \$80.00 Class "C" Annual <input type="checkbox"/> \$30.00 Class "D" <input type="checkbox"/> \$10.00 Class "E" <input checked="" type="checkbox"/> \$10.00/day Live Music Annual <input type="checkbox"/> \$30.00 Juke Box <input type="checkbox"/> \$30.00 (annual)	

### EXCERPT FROM MUNICIPAL CODE 12.04 (3) DANCES

APPLICATION AND REPRESENTATIONS. Each applicant shall represent at the time of application that the premises for the license meets all fire, safety and sanitary requirements of the City Code and the State Department of Health and that the premises comply with any applicable building code requirements together with such other requirements as may from time to time be imposed by the City Council. The applicant shall further represent that such compliance will continue at all times during which the license is held.

I have read and understand the above.

  
\_\_\_\_\_  
Signature of Applicant

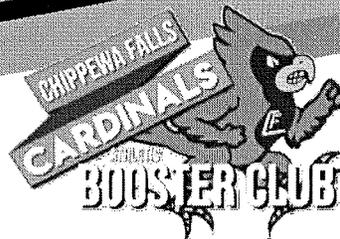
8/27/2020  
\_\_\_\_\_  
Date

Attest:   
\_\_\_\_\_  
City Clerk/Deputy Clerk

Date of Council Approval: \_\_\_\_\_

License No.: \_\_\_\_\_

CHI-HI ATHLETIC BOOSTER CLUB'S  
**CARDINAL KICKOFF**



**FUNDRAISER**  
**TO BENEFIT CHI-HI ATHLETICS**

WHEN

**SATURDAY**  
**SEPTEMBER 26**  
**2020**

**6 PM**  
**TO**  
**11 PM**

**CHIPPEWA YOUTH**  
**HOCKEY ASSOCIATION**  
**OUTDOOR RINK**

WHERE

**THE GATORS BAND 7PM -10PM**

FOOD, ADULT BEVERAGES, POP & WATER INCLUDED

**DOOR PRIZES, GAMES AND AUCTIONS**

AGES 21+

**\$45** PREPURCHASE  
UNTIL SEPTEMBER 20

**\$55** AFTER SEPTEMBER 20  
OR AT THE DOOR

**PURCHASE TICKETS ONLINE AT [VOLUMEONETICKETS.ORG](http://VOLUMEONETICKETS.ORG) OR CALL 715.552.0457**

**CHI HI ATHLETIC  
BOOSTER CLUB  
CARDINAL  
KICKOFF  
FUNDRAISER  
COVID 19  
SAFETY PLAN**

**Saturday, September 26, 2020**

**Chippewa Youth Hockey  
Association's Outdoor Rink**

**What is Cardinal Kickoff?**

Cardinal Kickoff is a Chi Hi Athletic Booster Club fundraiser to be held on Saturday, September 26, 2020 from 6pm to 11pm at the Chippewa Youth Hockey Association (CYHA) Outdoor Rink. A fee will be charged for beverages, alcoholic and nonalcoholic and food will be provided at no cost to the patrons. A band will play from 7pm to 10pm. Raffles will be available.

**Venue:**

The venue is an outdoor setting in the outdoor rink and the CYHA Parking lot. A lot of space is available for social distancing.

The Outdoor rink is  $\frac{3}{4}$  the size of a regular sized hockey rink. This is a photo of the rink with ice on it in the winter.



An outside view of the Outdoor Rink.



As noted in both pictures, this is an open-air venue with a lot of space outdoors for people to social distance.

The picture on the next page shows the layout of the Chippewa Youth Hockey Association's indoor rinks, parking lots, High School Locker rooms and the warming house.

The **Red** area is the area which will be available to the patrons which includes a large portion of the parking lots, both at CYHA as well as the Mason Companies' parking lot.

The **Blue** area is where the portable toilets will be located as well as a washing station.

The **Yellow** area is where the food trailer will be.

The **Green** area is the entrance and exits for the outdoor rink. They are approximately 15 feet wide.

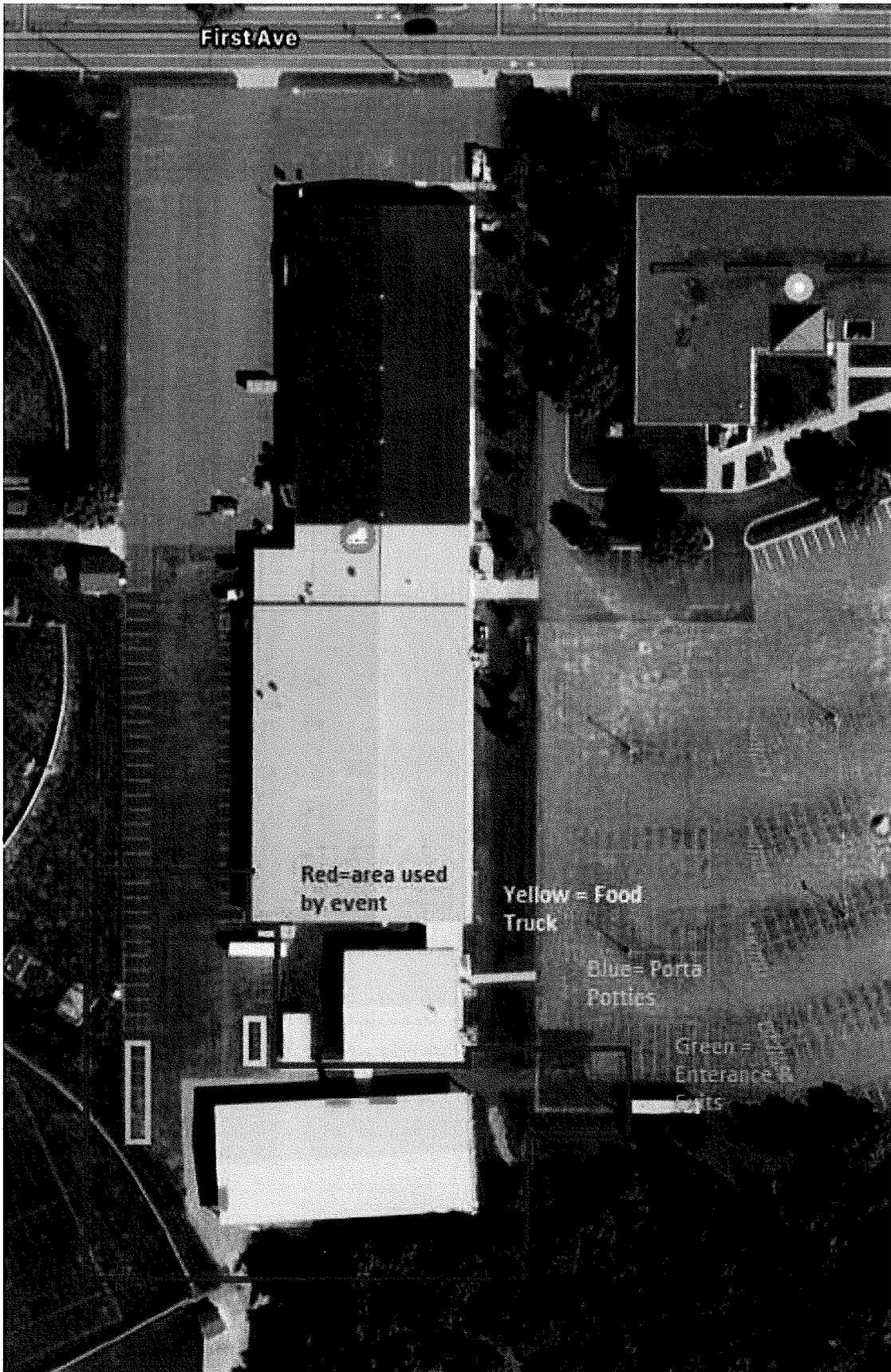
First Ave

Red=area used  
by event

Yellow = Food  
Truck

Blue= Porta  
Potties

Green =  
Entrance  
Exits



**Food:**

A professional caterer will be on location with pre-prepared hotdogs and bratwursts, individually wrapped. Condiments will be in single serving packets.

**Drink:**

Bartenders will be onsite and non-alcoholic beverages will be canned. Single serving cups will be used.

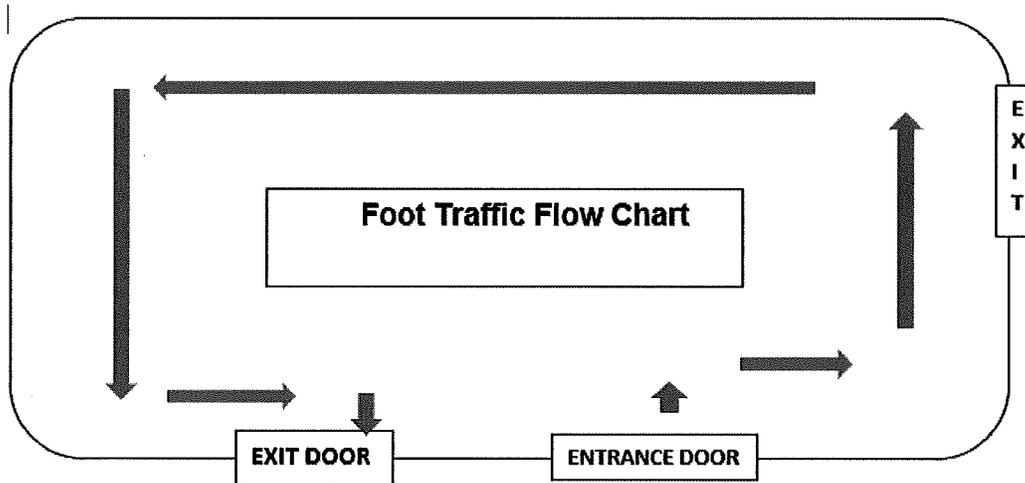
**Masks:**

Event staff and bartenders will wear masks for the duration of the event. We will post signs at the entrance and throughout encouraging patrons to wear masks when they are not eating/drinking.

**Sanitation:**

Wash stations will be available and plenty of Chippewa River Distillery hand sanitizer will be available for the patrons to use.

**Foot Traffic Flow**



We hope that this safety plan has addressed most of the questions you might have. Please contact the following people with any questions.

Steven Gibbs – Booster Club President 715-828-2272

Kristine Sterling – Booster Club Treasurer – 715-404-0625

Mike Thompson – Activities Director – 715-864-9159

RECEIVED  
AUG 31 2020

# SPECIAL EVENT COVER SHEET

This form was developed to ensure that organizations wishing to have a special event in the City of Chippewa Falls have completed all appropriate applications associated with the event. Additionally, in the interest of promoting a safe and enjoyable event, to provide emergency services personnel the opportunity to review the applications and discuss any potential concerns.

<b>Name of Event:</b> NorthWest BeerFest	<b>Event Description (e.g. walk, concert, etc.):</b> Beer tasting event
<b>Name and Address of Sponsoring Organization:</b> Chippewa Youth Hockey Association	
<b>Contact Name:</b> Robert Normand	<b>Contact Address:</b> 640 S Main St, Chippewa Falls, WI 54729
<b>Work Phone:</b> 608-421-6794	<b>Cell Phone:</b> 715-456-1316
<b>Email:</b> rjnormand55@gmail.com	<b>Day of Event Contact Name and Number (if different):</b> Billy Bergh 715-577-6838
<b>Date(s) of Event:</b> September 19, 2020	<b>Estimated Daily Attendance:</b> 800
<b>Location(s) of Event:</b> Northern Wisconsin State Fairgrounds	
<b>City Services/Equipment Requested:</b>	

Please check each box below that applies to your event.  
Corresponding applications must be completed and attached to this document.

- |                                                                                                                   |                                                                                                                      |
|-------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> Temporary Class "B"/"Class B" Retailer's License (Picnic License) Application | <input type="checkbox"/> Food Vendors*<br><small>*supply proof of licensure from Chippewa County</small>             |
| <input type="checkbox"/> Street Use Permit Application                                                            | <input checked="" type="checkbox"/> Dance/Music Application                                                          |
| <input type="checkbox"/> Fireworks Permit                                                                         | <input type="checkbox"/> Temporary Extension of Premises<br><small>(in relation to existing license holders)</small> |

*Events to be held in any City Park must complete a special event application with the Parks, Recreation and Forestry Department for consideration by the Park Board.*

## FOR OFFICE USE ONLY - ROUTING VERIFICATION

<b>Police Chief Signature:</b> 	<b>Date:</b> Sept 1, 2020
<b>Fire Chief Signature:</b> 	<b>Date:</b> Sept. 2, 2020
<b>Director of Public Works/City Engineer/Utilities Manager:</b> 	<b>Date:</b> August 31, 2020

101 15179 104

## DEPARTMENT RECOMMENDATIONS

Event should contact Public Health and follow all relevant health and safety regulations - Chief Kelly

Contact with Chippewa County Public Health for guidance/recommendations would be suggested.  
Chief Lee Douglas

# Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 08/28/2020

Town  Village  City of Chippewa Falls

County of Chippewa

The named organization applies for: (check appropriate box(es).)

A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 9/19/2020 and ending 9/19/2020 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

## 1. Organization (check appropriate box) →

- Bona fide Club  Church  Lodge/Society  
 Chamber of Commerce or similar Civic or Trade Organization  
 Veteran's Organization  Fair Association

(a) Name Chippewa Youth Hockey Association

(b) Address 839 First Ave, PO Box 131, Chippewa Falls, WI 54729

(Street)

Town  Village  City

(c) Date organized 1969

(d) If corporation, give date of incorporation 1972

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names, addresses and phone numbers of all officers:

President Robert Normand, 640 S Main St, Chippewa Falls, WI 54729 715-456-1316

Vice President Steve Gibbs, 3320 172nd St, Chippewa Falls, WI 54729 715-828-2272

Secretary Jodi Ash, 617 Dover St, Chippewa Falls, WI 54729 218-779-6979

Treasurer Jennifer Lindstrom, 15872 93rd Ave, Chippewa Falls, WI 54729 715-579-8598

(g) Name and address of manager or person in charge of affair: Robert Normand, 640 S Main St, Chippewa Falls, WI 54729

## 2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number Northern Wisconsin State Fairgrounds, 225 Edward St, Chippewa Falls, WI 54729

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? All - Expo Hall C, Leinenkugel Pavilion, grounds immediately surrounding those buildings

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

(e) Will minors be present? No

Reason for minors being present: \_\_\_\_\_

Security measures: IDs will be checked at the entrance. Wristbands will be used

to identify 21 & over. Alcohol will not be allowed outside of the designated area.

## 3. Name of Event

(a) List name of the event Northwest Beer Fest

(b) Dates and times of event September 19, 2020 12:00 PM-Midnight

## DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Chippewa Youth Hockey Association

(Name of Organization)

Officer Robert Normand 8/28/20

(Signature/date)

Officer \_\_\_\_\_

(Signature/date)

Officer [Signature] 8/30/2020

(Signature/date)

Officer \_\_\_\_\_

(Signature/date)

Date Filed with Clerk 8/31/20

Date Reported to Council or Board \_\_\_\_\_

Date Granted by Council \_\_\_\_\_

License No. \_\_\_\_\_

Police Department Approval \_\_\_\_\_

Date \_\_\_\_\_ Wisconsin Department of Revenue



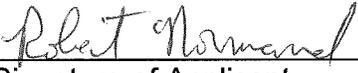
## APPLICATION FOR DANCE AND LIVE MUSIC LICENSE

<b>Name of Applicant:</b> Chippewa Youth Hockey Association	<b>Address of Applicant:</b> 839 First Ave, PO Box 131 Chippewa Falls, WI 54729																									
<b>Name of Premises to be Licensed:</b> <del>Chippewa Area Ice Arena</del> NWSF	<b>Address of Premises:</b> <del>839 First Ave</del> 225 Edward St Chippewa Falls, WI 54729	<b>Date(s) of Event (Class "E" Licenses only):</b> Sept 19, 2020																								
<b>Class of License Applied for:</b>	<table style="width: 100%; border: none;"> <tr> <td style="padding: 2px;">Class "A" Annual</td> <td style="text-align: center; padding: 2px;"><input type="checkbox"/></td> <td style="text-align: right; padding: 2px;">\$125.00</td> </tr> <tr> <td style="padding: 2px;">Class "B" Annual</td> <td style="text-align: center; padding: 2px;"><input type="checkbox"/></td> <td style="text-align: right; padding: 2px;">\$80.00</td> </tr> <tr> <td style="padding: 2px;">Class "C" Annual</td> <td style="text-align: center; padding: 2px;"><input type="checkbox"/></td> <td style="text-align: right; padding: 2px;">\$30.00</td> </tr> <tr> <td style="padding: 2px;">Class "D" Annual</td> <td style="text-align: center; padding: 2px;"><input type="checkbox"/></td> <td style="text-align: right; padding: 2px;">\$25.00</td> </tr> <tr> <td style="padding: 2px;">Class "D" If holder of Class "C"</td> <td style="text-align: center; padding: 2px;"><input type="checkbox"/></td> <td style="text-align: right; padding: 2px;">\$10.00</td> </tr> <tr> <td style="padding: 2px;">Class "E"</td> <td style="text-align: center; padding: 2px;"><input checked="" type="checkbox"/></td> <td style="text-align: right; padding: 2px;">\$10.00/day</td> </tr> <tr> <td style="padding: 2px;">Live Music Annual</td> <td style="text-align: center; padding: 2px;"><input type="checkbox"/></td> <td style="text-align: right; padding: 2px;">\$30.00</td> </tr> <tr> <td style="padding: 2px;">Juke Box</td> <td style="text-align: center; padding: 2px;"><input type="checkbox"/></td> <td style="text-align: right; padding: 2px;">\$30.00 (annual)</td> </tr> </table>		Class "A" Annual	<input type="checkbox"/>	\$125.00	Class "B" Annual	<input type="checkbox"/>	\$80.00	Class "C" Annual	<input type="checkbox"/>	\$30.00	Class "D" Annual	<input type="checkbox"/>	\$25.00	Class "D" If holder of Class "C"	<input type="checkbox"/>	\$10.00	Class "E"	<input checked="" type="checkbox"/>	\$10.00/day	Live Music Annual	<input type="checkbox"/>	\$30.00	Juke Box	<input type="checkbox"/>	\$30.00 (annual)
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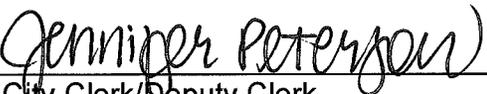
### EXCERPT FROM MUNICIPAL CODE 12.04 (3) DANCES

APPLICATION AND REPRESENTATIONS. Each applicant shall represent at the time of application that the premises for the license meets all fire, safety and sanitary requirements of the City Code and the State Department of Health and that the premises comply with any applicable building code requirements together with such other requirements as may from time to time be imposed by the City Council. The applicant shall further represent that such compliance will continue at all times during which the license is held.

I have read and understand the above.

  
 \_\_\_\_\_  
 Signature of Applicant

8/28/20  
 \_\_\_\_\_  
 Date

Attest:   
 \_\_\_\_\_  
 City Clerk/Deputy Clerk

Date of Council Approval: \_\_\_\_\_

License No.: \_\_\_\_\_

## Beerfest COVID-19 Plan

The Chippewa Youth Hockey Association has met with and provided a plan to the Chippewa County Health Department for review and recommendations.

### **Buildings**

- One direction attendance flow in to the building and out of the building. Floor will be marked with arrows for the direction of the flow. Bicycle racks will be used to ensure one-way foot traffic throughout the building
- Spots will be marked on the floor allowing for 6 feet social distancing space
- Vendor tables will be properly spaced from each other
- Vendors will do all of the pouring & event will be using one time disposable cups
- Number of people in the building will be limited to approximately 50% of the occupancy of the building. Outdoor spaces will be encouraged (weather permitting)
- Vendors will be required to wear a mask
- All table surfaces will be regularly wiped down with sanitizer
- Multiple hand sanitizer stations will be available for attendees
- Attendees will be asked to follow the requirements of the Governor's Mask Mandate.

### **Bathroom**

- Bathrooms will have one-way traffic, one entrance and one exit for both men and women
- Bathrooms will be cleaned frequently

### **Outside**

- Outdoor tables (if used) will be labeled to state not more than 4 people to a table
- Tables will be 6 feet apart from one another
- Tables and seats will be regularly wiped down with sanitizer
- Multiple hand sanitizer stations will be available for attendees

### **Food**

- Will be managed by third party Food Trucks
- Vendors will be masked and required to follow county & state food safety regulations

### **General Guidelines**

- Any person assumed, or known to be ill cannot attend the event. If you are sick in any way, stay home, if we notice that you are sick, we will ask you to leave
- Any individual designated by the CDC as "high risk" for COVID-19, should not attend or participate in the event.
- Individual and social responsibility for personal hygiene, social distancing, etc., is expected of all participants. We will monitor these closely, and implement adjustments if/as necessary.
- If you do not feel comfortable with being at the event, please do not come.
- Practice frequent and meticulous hand-washing with soap and water or alcohol-based hand sanitizer (provided).
- Avoid touching your eyes, nose, or mouth with unwashed hands
- Cover your nose and mouth when coughing and/or sneezing with a tissue or flexed elbow
- Avoid close contact with anyone with cold or flu-like symptoms.

## SPECIAL EVENT COVER SHEET

This form was developed to ensure that organizations wishing to have a special event in the City of Chippewa Falls have completed all appropriate applications associated with the event. Additionally, in the interest of promoting a safe and enjoyable event, to provide emergency services personnel the opportunity to review the applications and discuss any potential concerns.

Name of Event: <i>Live in the Valley</i>	Event Description (e.g. walk, concert, etc.): <i>Live Drive-in Concert</i>
Name and Address of Sponsoring Organization: <i>Northern WI STATE Fair Association Inc.</i>	
Contact Name: <i>Rusty Volk</i>	Contact Address: <i>1676 120<sup>th</sup> Street</i>
Work Phone: <i>715.723.2861</i>	Cell Phone: <i>715.577.3725</i>
Email: <i>RVOLK@NWSFA.COM</i>	Day of Event Contact Name and Number (if different): <i>Sept 25 + 26, 2020 Same</i>
Date(s) of Event: <i>Sept 26, 2020</i>	Estimated Daily Attendance: <i>Per plan - 1750 (350 vehicles x 5 occupants)</i>
Location(s) of Event: <i>Northern Wisconsin State Fairgrounds.</i>	
City Services/Equipment Requested:  <i>None</i>	

**Please check each box below that applies to your event.  
Corresponding applications must be completed and attached to this document.**

Temporary Class "B"/"Class B" Retailer's License (Picnic License) Application

Food Vendors\*  
\*supply proof of licensure from Chippewa County

Street Use Permit Application

Dance/Music Application

Fireworks Permit

Temporary Extension of Premises  
(in relation to existing license holders)

*Events to be held in any City Park must complete a special event application with the Parks, Recreation and Forestry Department for consideration by the Park Board.*

### FOR OFFICE USE ONLY - ROUTING VERIFICATION

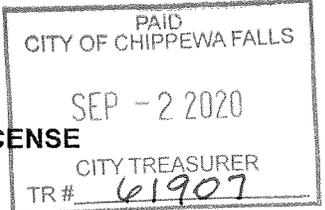
Police Chief Signature: 	Date: <i>9/10/2020</i>
Fire Chief Signature: 	Date: <i>9/11/2020</i>
Director of Public Works/City Engineer/Utilities Manager: <i>Richard J. Pule PE</i>	Date: <i>9/03/2020</i>

## DEPARTMENT RECOMMENDATIONS

PD - Follow all health and safety recommendations from Chippewa Co.

Public Health. Coordinate with Public Health for a COVID-19 mitigation plan for attendees

FD - Contact with Chippewa County Public Health for guidance and recommendations would be suggested. Chief Lee Douglas



APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: September 2, 2020

Town Village City of Chippewa Falls County of Chippewa

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning September 25 and ending September 26 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box) Bona fide Club Church Lodge/Society Veteran's Organization Fair Association

- (a) Name Northern Wisconsin State Fair Association, Inc
(b) Address 225 Edward Street
(c) Date organized 1933
(d) If corporation, give date of incorporation Nov. 29, 1995
(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:
(f) Names and addresses of all officers: (including cell/telephone numbers)
President James Koehler, N110 N Duncan Rd, Bloomer, WI 54724 (715-829-6485)
Vice President
Secretary Jeri Maher, 114 South Grove Street, Chippewa Falls, WI 54729 (715-226-0093)
Treasurer Craig Toycen, 19062 63rd Ave, Chippewa Falls, WI 54729 (715-404-5160)
(g) Name and address of manager or person in charge of affair: Rusty Volk CFE, 1676 120th Street, Chippewa Falls, WI 54729 (715-577-3725)

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

- (a) Street number 225 Edward Street
(b) Lot Block
(c) Do premises occupy all or part of building? All fenced area of Fairgrounds
(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Wristbands for 21 and older to purchase or consume alcoholic Reason for Minors being Present? Minors Present? Yes, if accompanied by an adult. Present? Attending with an adult

3. NAME OF EVENT

- (a) List name of the event Live in the Valley - Live Music event
(b) Dates of event and times September 26, (3:00pm - 11:00pm)

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer Northern Wisconsin State Fair Association, Inc
Officer Rusty Volk 9/2/2020
Officer
Date Filed with Clerk
Date Reported to Council or Board
Date Granted by Council
License No.

ASTM 9/10/20



## APPLICATION FOR DANCE AND LIVE MUSIC LICENSE

<b>Name of Applicant:</b> Northern WI State Fair Assoc. Inc	<b>Address of Applicant:</b> 225 Edward Street	
<b>Name of Premises to be Licensed:</b> Northern WI State Fairgrounds	<b>Address of Premises:</b> 225 Edward Street	<b>Date(s) of Event (Class "E" Licenses only):</b> September 26, 2020
<b>Class of License Applied for:</b>	<b>Class "A" Annual</b> <input type="checkbox"/> <b>\$125.00</b> <b>Class "B" Annual</b> <input type="checkbox"/> <b>\$80.00</b> <b>Class "C" Annual</b> <input type="checkbox"/> <b>\$30.00</b> <b>Class "D" Annual</b> <input type="checkbox"/> <b>\$25.00</b> <b>Class "D" If holder of Class "C"</b> <input type="checkbox"/> <b>\$10.00</b> <b>Class "E"</b> <input checked="" type="checkbox"/> <b>\$10.00/day</b> <b>Live Music Annual</b> <input type="checkbox"/> <b>\$30.00</b> <b>Juke Box</b> <input type="checkbox"/> <b>\$30.00 (annual)</b>	

### EXCERPT FROM MUNICIPAL CODE 12.04 (3) DANCES

APPLICATION AND REPRESENTATIONS. Each applicant shall represent at the time of application that the premises for the license meets all fire, safety and sanitary requirements of the City Code and the State Department of Health and that the premises comply with any applicable building code requirements together with such other requirements as may from time to time be imposed by the City Council. The applicant shall further represent that such compliance will continue at all times during which the license is held.

I have read and understand the above.

*Rusty Volk*  
Signature of Applicant

September 11, 2020  
Date

Attest: *Jennifer P. Halpern*  
City Clerk/Deputy Clerk

Date of Council Approval: \_\_\_\_\_

License No.: \_\_\_\_\_

# Northern Wisconsin State Fairgrounds “Live in the Valley” – Live Music Drive-in Public Health Plan

## Overview:

This Public Health Plan (PHP) is to address recommended guidelines by CDC, WEDC, and Chippewa County Public Health Department for the purpose of hosting drive-in events that contain live music at the Northern Wisconsin State Fairgrounds.

## Type, size, and vehicle social distance of event:

Live in the Valley event(s) will have family friendly live music on stage with attendees located in pods and vehicles spread out on an estimated 9 acres of the Fairgrounds (roughly 4 city blocks). Size of this event will depend on event sales with the vehicle layout estimated at 350 vehicles with no more than 5 persons per vehicle. Each vehicle will have a 10-foot by 23-foot allocated spacing to allow sitting or standing area per vehicle space. Vehicles will be offset with no two vehicles parked parallel to each other allowing additional distance between attendees. Music will end by 10:30pm on Friday and Saturday evening.

## COVID-19 Preparedness Health Plan

### Procedure

- Event staff will be screened day of event.
- Face masks will be provided at the gate for guest travelling without one.
- The COVID safety team will be patrolling the event to provide masks to anyone that damages or has lost their mask. This will be a free service which will also include hand sanitizer.
- Each vehicle will have a marked parking and standing area that is divided by bike racks or rope.
- Procedure’s and recommendations will be clearly displayed in several locations at the event, provided in the FAQs on the website event page and provided with online ticketing.

### Social Distance/Face Masks

- Encourage no more than one household per vehicle. Carpooling does not comply with social distancing. Attendees cannot change vehicles during the event.
- Attendees must remain in their vehicle area unless purchasing concessions or using the restrooms. Attendees must wear masks if outside of their designated vehicle area.
- Communication prior to the event to inform staff and participants that anyone with COVID- 19 symptoms (cough, fever, shortness of breath, etc.) is not allowed to attend.
- Live in the Valley will follow the recommended screening processes provided by the WI state health department for all staff.
- Discourage those who are “high risk” from attending.
- Avoid excessive vehicle idling and exposure to exhaust fumes.

### Backstage

- Artist and staff safety are our primary concern and we are meeting each artists COVID plan.
- Each tour bus will have its own socially distant parking location with power hookup.
- All stage staff are required to wear a mask when they cannot be socially distant.
- Event has a COVID safety team which has hand sanitizer and face mask supplies.

**Pod standing areas:**

Pod areas (16 x 8 feet and 8 x 8 feet) in front of the stage, will consist of three-sided crowd control barricades with 6 feet separating each pod. These VIP limited Pod areas will be monitored with color-coded wrist bands and attendees restricted to designated pods.

**Signage:**

1. Stop the Spread of Germs ([cdc.gov/coronavirus](https://www.cdc.gov/coronavirus)) signage will be posted throughout the venue
2. Social Distance and Face Mask notices will be posted throughout the venue and presented on stage

**If someone does get ill:**

1. Relocate sick person to First Aid Building at Fairgrounds to quarantine (PPE equipment on site)
2. Gather contact info of associates/family members who are at the event
3. Consider taking sick person to clinic/hospital for testing
  - a. Call prior to any transportation of sick person
4. Treat areas as a biohazard and sanitize all touch points of possible contamination

**Beverage and concessions:**

Food concessions will be onsite with social distancing markings and set up as we have for our Fair Food Shindigs. (stands wide apart, face mask required, sanitation at each concession. Beer will be sold at a permanent stand with golf carts selling beer along vehicle exit lanes throughout the venue. This will limit a congested beer garden area. All staff are required to wear face masks. Age verification wrist band are required to purchase or consume any alcohol on the venue. Security will be throughout the venue monitoring attendee movements during the event.

**Camping:**

Limited contained camping only will be available with no more than 24 campsites available. Campsites have stage viewing and are not allowed to leave their allocated campsite. No campfires and quiet time is 11:00pm.

If you have any questions please contact Rusty Volk, Executive Director 715.723.2861 ext 102.

## Where is it located?

It is located at the Northern Wisconsin State Fairgrounds in Chippewa Falls, Wisconsin.

225 Edward Street, Chippewa Falls, WI 54729

## Is this a live concert or a recorded concert video?

All these events are completely **LIVE** in-person performances by the artists.

## Are you allowed to get out of your car?

Yes. Attendees are allowed to get outside of their vehicle in their designated zone. Lawn chairs, folding tables, and the like are welcome.

## Are masks required?

Face masks are required anytime you leave your designated zone and in all public areas such as the restrooms or concessions. If you do not have your own face mask, one will be provided for you at the event.

## What type of tickets are available?

We offer multiple different viewing options, ranging from closest to the stage, to the furthest. All **GA**, **Premium**, **VIP Parking** tickets will be parked as a first-come, first-served basis. We strongly encourage everyone to arrive early.

- **VIP Party Pod Ticket**
  - Located closest to the stage
  - Private viewing area for 10 guests
  - Includes **10** tickets
- **VIP Pod Ticket**
  - Located directly behind the VIP Party Pods
  - Private viewing area for 5 guests
  - Includes **5** tickets
- **VIP Parking Ticket**
  - Located behind the VIP Pod section
  - Designated viewing area next to vehicle for 5 guests
  - Includes entry for up to **5** guests
- **Premium Parking Ticket**
  - Located behind VIP Parking section
  - Designated viewing area next to vehicle for 5 guests
  - Includes entry for up to **5** guests
  
- **GA Parking Ticket**

- Located behind Premium Parking section
- Designated viewing area next to vehicle for 5 guests
- Includes entry for up to 5 guests
- ***RV Camping with Viewing Ticket***
  - Located to the southwest of the stage
  - Viewing area from your own RV
  - Includes 6 tickets

## **How do tickets work per vehicle, person, and designated zone?**

**GA, Premium, and VIP Parking** tickets include entry for up to 5 people per vehicle.

There are no individual tickets sold for these events. If you have more than 5 people in your party, an additional GA, Premium, or VIP parking ticket will need to be purchased, and includes entry for another 5 people. If you choose to bring less than 5 people, the ticket price will remain the same and will not be discounted. There is no minimum passenger requirement for entry.

- **GA, Premium, and VIP Parking** spaces will be 10ft wide by 18ft deep with a 10ft wide by 5ft deep viewing space either in-front or behind your vehicle. Each space will be a total of 10ft wide by 23ft deep.
- Once parked in your spot, you must remain in place with the engine and lights off for the duration of the show. No re-entry allowed.

**VIP Party Pods** include 10 tickets.

**VIP Pods** include 5 tickets.

Each pod will be numbered, and the tickets for the assigned pod will be emailed to the purchaser at the time of purchase. There are no individual tickets sold for these events. If you need additional tickets, another pod spot will have to be purchased.

- **VIP Party Pod** spaces will be 16ft wide by 8ft deep.
- **VIP Pod** spaces will be 8ft wide by 8ft deep.
- Each pod will be gated off for your party.
- Each pod will be separated by 6ft from the nearest pod.
- Pod attendees can arrive in individual cars, and will be parked in the overflow parking lot within walking distance of your pod.

**RV Camping with Viewing** includes 6 tickets.

Each camping spot will be assigned at the time of purchase. Tickets for the assigned spot will be emailed to the purchaser at the time of purchase. There are no individual tickets sold for these events. If you need additional tickets, another camping spot will have to be purchased.

- **RV Camping with Viewing** can accommodate oversized vehicles such as Class A motorhomes, RVs, campers, trailers, etc.
- **CONTAINED** campers **ONLY** (campers with bathrooms)
- Each camping spot includes a 30amp or 50amp electrical hookup and water.
- There are **NO** showers on site.

- Tent camping is **NOT** allowed.
- Early entry for RV Camping ticket holders. Make sure to arrive within your designated time.
- Remember, you are in the city - Quiet time will be immediately after the show.

### **Are there any age restrictions?**

Anyone under the age of 18 **MUST** be accompanied by an adult.

### **Is there re-entry?**

There is no re-entry except for *RV Camping* ticket holders.

### **What time are gates?**

*RV Camping* gates will open at 1:00PM CST and close at 3:00PM CST. Make sure to arrive on time. **ALL** other gates open at 3:00PM CST and close at 6:30PM CST. The show will begin at 6:30PM CST. *GA, Premium, VIP Parking* tickets will be parked as a first-come, first-served basis. We strongly encourage everyone to arrive early.

### **How do the restrooms work?**

There will be restroom facilities and port-a-potties on-site. You must wear your mask anytime you are outside your designated zone or in a public space. Please be mindful and social distance.

### **How do concessions work?**

Concessions will be available for purchase on-site. You must wear your mask anytime you are outside your designated zone or in a public space. Please be mindful and social distance.

### **How does sound work?**

There will be a full amplified PA system for you to enjoy the show outside your vehicle. There will also be FM transmission if you would like to stay in your vehicle.

### **Can we bring food or drinks?**

No carry-ins, you cannot bring any outside food or drinks into the event. There will be on-site concessions.

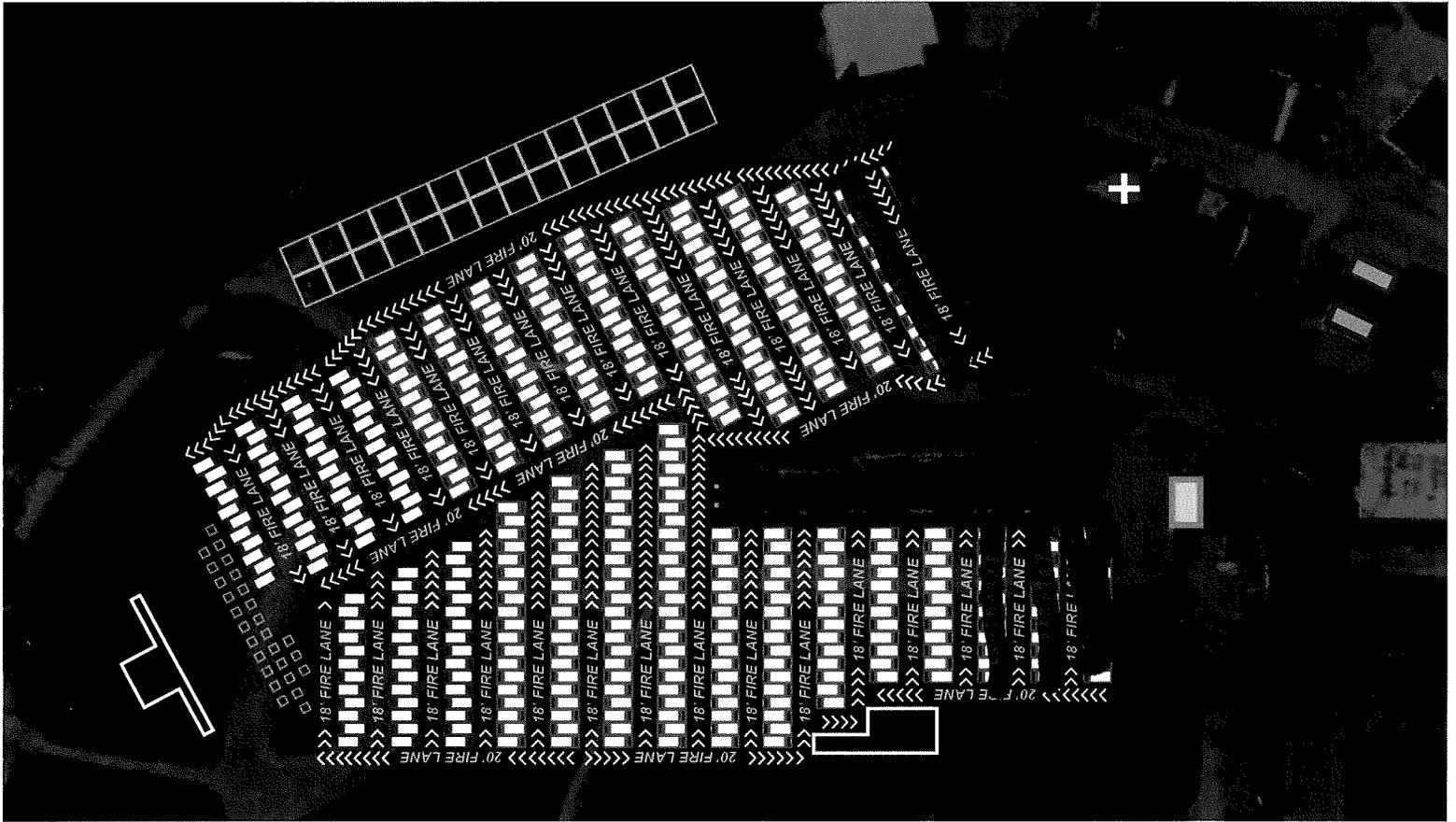
### **What steps are being taken to ensure a safe event?**

- Face masks are required anytime you leave your designated zone and in all public areas.
- Face masks will be available at the event for purchase for any guests traveling without one.

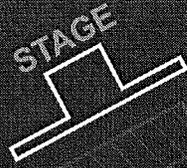
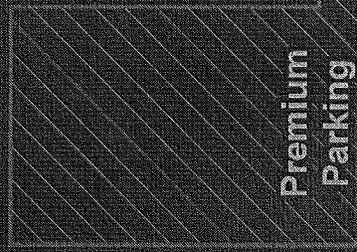
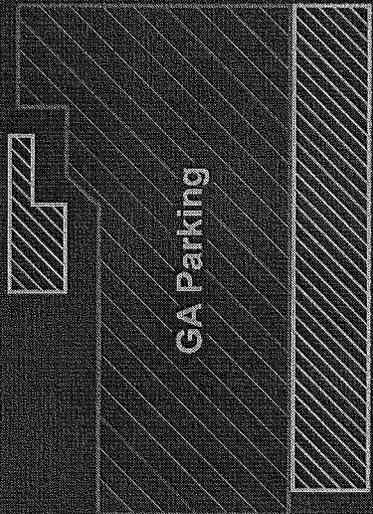
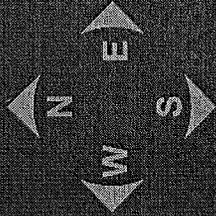
- Each vehicle will have a marked parking and standing area.
- No 2 cars will be parked even with the one next to it, to ensure your designated standing area is socially distant from the next.
- Each VIP Pod will be 6ft away from the next VIP Pod to ensure they are socially distant.
- There will be a COVID safety team patrolling the event to enforce face masks, social distancing, and cleanliness.
- Event staff will be screened the day of the event.
- We encourage no more than one household per vehicle.
- Anyone showing symptoms will not be allowed into the event.
- We strongly discourage those who are "high risk" from attending.
- Please, anyone showing ill symptoms must not attend the event.

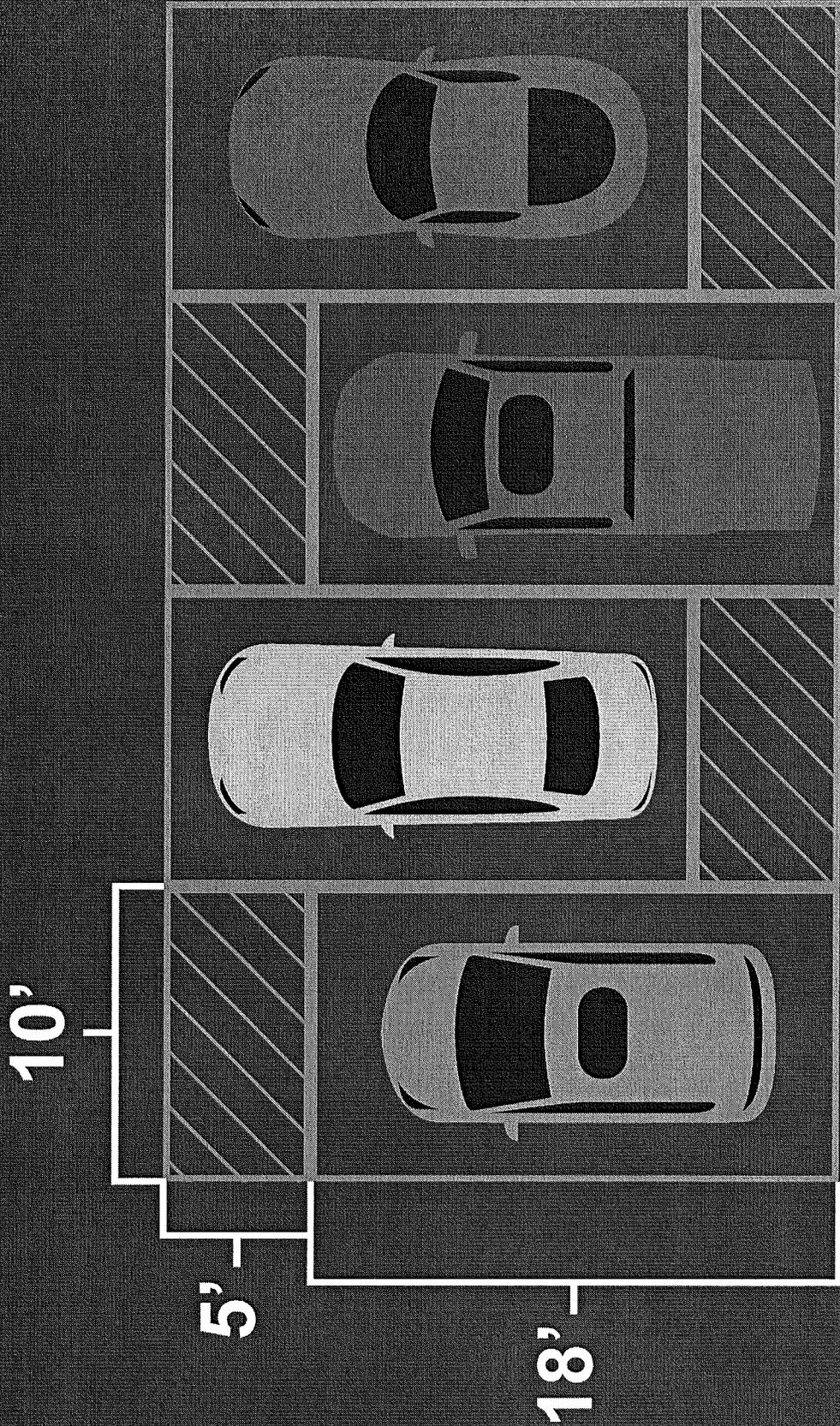
### **Prohibited Items?**

- No firearms or weapons of any kind
- No outside food or drinks
- No glass
- No dogs or pets
- No fireworks or incendiary devices
- No fire or open flames
- No Tents
- Headlights must be left off until after the show



ENTRANCE



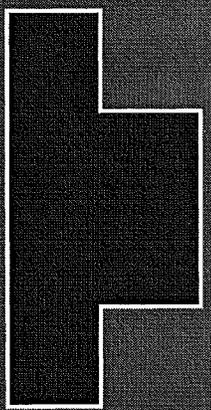


# STAGE



A1	A2	A3	A4	A5
A6	A7	A8	A9	A10
A11	A12	A13	A14	A15

B1	B2	B3	B4	B5	B6	B7	B8	B9	B10	B11	B12	B13	B14	B15	B16	B17	B18	B19	B20	B21	B22	B23	B24
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B25	B26	B27
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# City of Chippewa Falls

30 WEST CENTRAL STREET, CHIPPEWA FALLS, WISCONSIN 54729

## PROCLAMATION

**WHEREAS**, 2,220 rail grade crossing collisions resulted in 812 personal injuries and were responsible for 294 fatalities in the United States during 2019; and

**WHEREAS**, 1,111 trespassing incidents have occurred in the United States resulting in 579 pedestrians being killed and another 532 injured while trespassing on railroad property rights of way during 2019; and

**WHEREAS**, educating and informing the public about rail safety, reminding the public that railroad right of ways are private property, enhancing public awareness of the dangers associated with highway rail grade crossings, ensuring pedestrians and motorists are looking and listening while near railways, and obeying established traffic laws will reduce the number of fatalities and injuries; and

**WHEREAS**, the International Association of Chiefs of Police, National Operation Lifesaver, United States Department of Transportation, and all local, state, county, and railroad law enforcement officers, first responders, and railroad corporations commit to partnering together in an effort to educate at a national level all aspects of railroad safety, to enforce applicable laws in support of National Rail Safety Week;

**NOW, THEREFORE**, I, Greg Hoffman, Mayor of the City of Chippewa Falls, do hereby proclaim September 21 – 27, 2020 as National Rail Safety Week and encourage all citizens to recognize the importance of rail safety education.

**IN WITNESS WHEREOF**, I have hereunto set my hand and signed this on the 15<sup>th</sup> day of September, 2020.

*Signed* \_\_\_\_\_

Greg Hoffman, Mayor  
Chippewa Falls, Wisconsin

*Home of The World's Purest Water*

715-726-2701 • FAX - 715-726-2759

AN ORDINANCE DECREASING THE SPEED LIMIT  
ON ASHLEY LANE TO 15MPH, §7.02(3)(b)  
OF THE CHIPPEWA FALLS MUNICIPAL CODE

THE COMMON COUNCIL OF THE CITY OF CHIPPEWA FALLS, WISCONSIN DO  
ORDAIN AS FOLLOWS:

That § 7.02(3) of the Chippewa Falls Municipal Code which presently provides as follows:

**7.02 SPEED LIMITS.**

(1) STATE SPEED LIMITS ADOPTED. The provisions of §§ 346.57, 346.58, and 346.59, Wis. Stats., relating to the maximum and minimum speed of vehicles are hereby adopted as part of this section as if fully set forth herein, except as specified by subs. (2) and (3), pursuant to § 349.11(3)(c), Wis. Stats.

(2) SPEED LIMITS INCREASED.

...

(3) SPEED LIMITS DECREASED. The speed limits are decreased upon the following streets as follows:

- (a) 10 mph. All alleys within the City.
- (b) 45 mph. River Street from the west boundary of the Waste Disposal Plant to Regent Street.
- (c) 50 mph. River Street from Regent Street to the west City limits.

be amended to provide as follows:

**7.02 SPEED LIMITS.**

(1) STATE SPEED LIMITS ADOPTED. The provisions of §§ 346.57, 346.58, and 346.59, Wis. Stats., relating to the maximum and minimum speed of vehicles are hereby adopted as part of this section as if fully set forth herein, except as specified by subs. (2) and (3), pursuant to § 349.11(3)(c), Wis. Stats.

(2) SPEED LIMITS INCREASED.

...

(3) SPEED LIMITS DECREASED. The speed limits are decreased upon the following streets as follows:

- (a) 10 mph. All alleys within the City.
- (b) 15 mph. Ashley Lane leading into and through Erickson Park.
- (c) 45 mph. River Street from the west boundary of the Waste Disposal Plant to Regent Street.
- (d) 50 mph. River Street from Regent Street to the west City limits.

Dated this 15<sup>th</sup> day of September, 2020.

  
\_\_\_\_\_  
CW King, Council President

FIRST READING: \_\_\_\_\_

SECOND READING: \_\_\_\_\_

APPROVED: \_\_\_\_\_  
Gregory S. Hoffman, Mayor

ATTEST: \_\_\_\_\_  
Bridget Givens, City Clerk

**RESOLUTION  
PLAT OF STELTER RIDGE**

**RESOLVED**, that the Plat being part of the NW ¼ of the SW ¼ and part of the SW ¼ of the SW ¼, Section 1, T28N, R9W in the Town of Wheaton, Chippewa County, Wisconsin, is hereby approved by the City of Chippewa Falls Plan Commission and the City of Chippewa Falls Common Council.

Dated this 15<sup>th</sup> day of September, 2020.

ADOPTED: \_\_\_\_\_

\_\_\_\_\_  
Council President

APPROVED: \_\_\_\_\_

Mayor

I hereby certify that the foregoing is a copy of a Resolution adopted by the Common Council of the City of Chippewa Falls, Wisconsin.

ATTEST: \_\_\_\_\_

City Clerk







RESOLUTION NO. 2020-39

RESOLUTION REGARDING EXEMPTION FROM LIBRARY LEVY

**WHEREAS**, the City of Chippewa Falls desires to be exempt from the Library portion of the General Tax Levy for Chippewa County.

**NOW, THEREFORE BE IT RESOLVED**, that pursuant to Wisconsin Statutes 43.64(2) the City Clerk for the City of Chippewa Falls, Wisconsin be and is authorized to execute an application for an Exemption from Library Levy and deliver the same to the County Clerk of Chippewa County, Wisconsin.

Dated at Chippewa Falls this 15<sup>th</sup> day of September, 2020.

Council President: \_\_\_\_\_  
CW King

ADOPTED: \_\_\_\_\_

APPROVED: \_\_\_\_\_  
Mayor, Gregory Hoffman

ATTEST: \_\_\_\_\_  
City Clerk, Bridget Givens

**RESOLUTION REGARDING THE DISCONTINUANCE  
AND VACATION OF A TRIANGULAR PIECE OF  
HERSCHEL STREET RIGHT OF WAY LOCATED AT  
THE NORTHWEST CORNER OF BADGER STREET,  
EAST GRAND AVENUE AND HERSCHEL STREET**

**WHEREAS**, the above parcel of real estate is more particularly described as follows:

Commencing at the SE corner of Lot 5, Block 3 of Eastern Addition; Thence N 40° 26' 31" W 15.06 feet along the northeasterly line of Block 3 of Eastern Addition to the point of beginning;

Thence continuing N 40° 26' 31" W along the northeasterly line of said Block 3, 126.74 feet to the NE corner of Lot 6, Block 3 of Eastern Addition; Thence S 89° 54' 16" E 78.81 feet to the westerly right-of-way line of Badger Street; Thence S 2° 01' 18" E 96.38 feet to the point of beginning.

Said parcel contains 0.09 acres.

**WHEREAS**, the parcel will never be improved as a City Street;

**WHEREAS**, the Chippewa Falls Board of Public Works has recommended vacation of the parcel at its meeting of June 22, 2020;

**WHEREAS**, it is in the public interest to vacate the parcel and place it on the tax rolls and the public interest so requires; and

**WHEREAS**, the City of Chippewa Falls Common Council has duly considered the basis for this Resolution;

**NOW THEREFORE, BE IT RESOLVED** that pursuant to the provisions of §66.1003(4) of Wisconsin Statutes that the following piece of Herschel Street right-of-way located at the Northwest corner of Badger Street, Grand Avenue, and Herschel Street in the City of Chippewa Falls, Chippewa County, Wisconsin be discontinued and vacated:

Commencing at the SE corner of Lot 5, Block 3 of Eastern Addition; Thence N 40° 26' 31" W 15.06 feet along the northeasterly line of Block 3 of Eastern Addition to the point of beginning;

Thence continuing N 40° 26' 31" W along the northeasterly line of said Block 3, 126.74 feet to the NE corner of Lot 6, Block 3 of Eastern Addition; Thence S 89° 54' 16" E 78.81 feet to the westerly right-of-way line of Badger Street; Thence S 2° 01' 18" E 96.38 feet to the point of beginning.

Said parcel contains 0.09 acres.

(See attached map)

**BE IT FURTHER RESOLVED THAT** upon discontinuance and vacation that said parcel be deeded to the only adjoining landowners, Bronson Jon Stein and Leah Johnson, and that said parcel adjoin to their existing ownership of Parcel Identification Number 22808-0522-60430305.

**BE IT FURTHER RESOLVED THAT** the City does retain an easement for any public utilities which may presently exist or be located in that portion of the parcel herein discontinued and vacated.

Introduced: August 4, 2020

Public Hearing: September 15, 2020

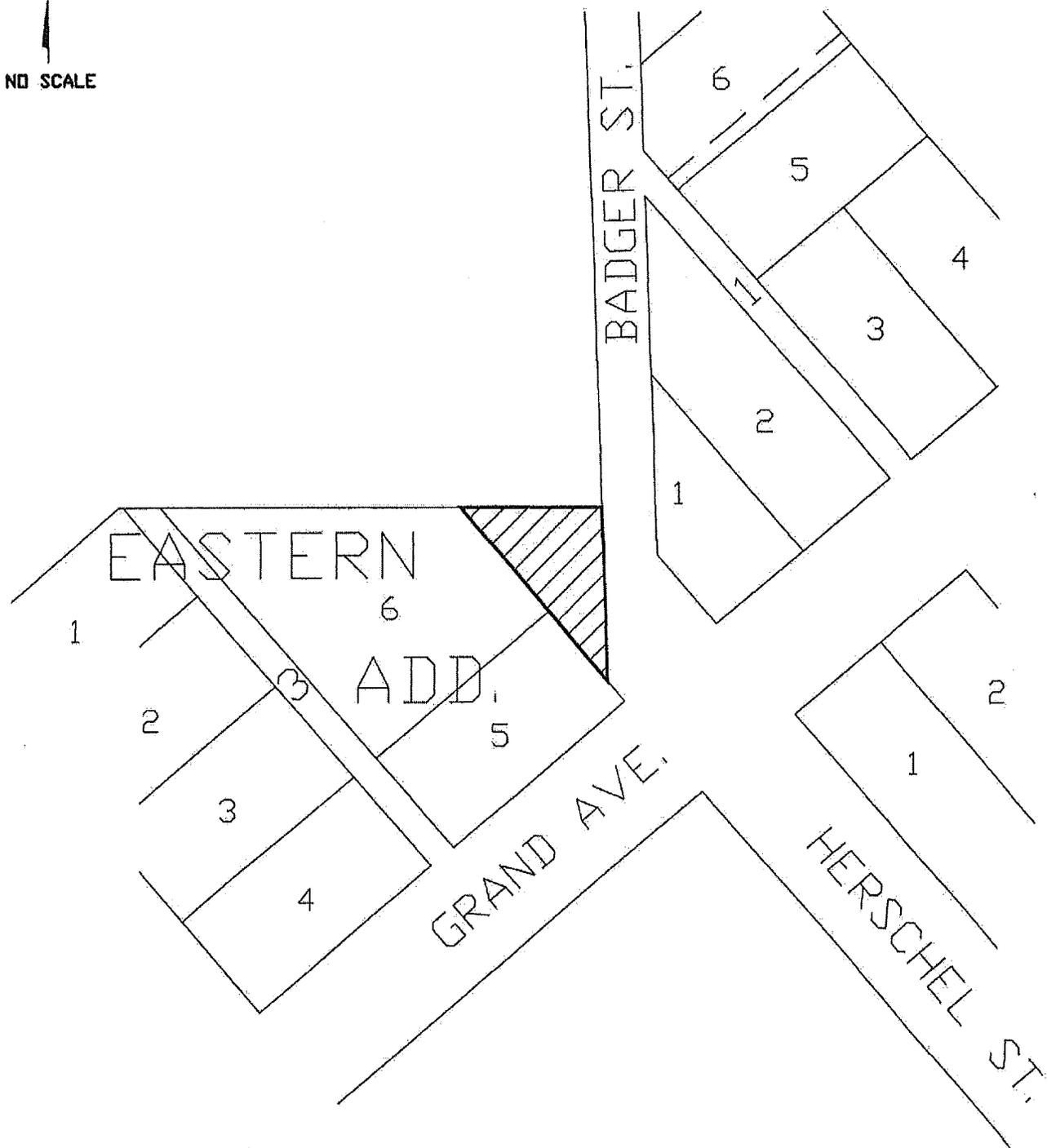
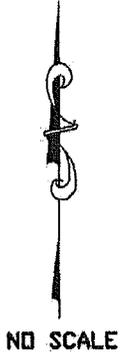
Adopted: \_\_\_\_\_

ALDERPERSON: \_\_\_\_\_  
CW King

APPROVED: \_\_\_\_\_  
Gregory S. Hoffman, Mayor

ATTEST: \_\_\_\_\_  
Bridget Givens, City Clerk

LOCATION MAP  
BADGER-GRAND-HERSCHEL  
STREET VACATION



 PROPOSED VACATION

## CBS Squared Inc.

### Agreement for Professional Services

This agreement is effective as of September 10, 2020 between the City of Chippewa Falls, Chippewa Falls, WI (Client) and CBS Squared, Inc. (Consultant).

This letter agreement describes the scope, schedule, and payment conditions for Consultant's work on the Project described in the scope of services below.

**SCOPE:** It is understood that the City of Chippewa Falls has identified the need to replace the roof system of the Street Department roof.

#### Proposed Work Tasks for Re-Roof Project:

1. Field verify existing roof systems / conditions.
2. Take / Analyze core samples.
3. Prepare construction documents suitable for bidding.
4. Send City construction review documents at 30%, 60% and 90% completion for City review.
5. CBS Squared, Inc. will prepare the construction contract and advertising for bids, etc. The Consultant will disperse the Bidding Documents to the Contractors for bidding purposes and maintain the plan holders list. CBS Squared, Inc. understands that the Owner / Client wishes / attempts to have this project, including construction, completed prior to December 21, 2020.
6. Assist / lead a **mandatory** pre-bid meeting with prospective contractors – at the site.
7. Answer contractor related questions during the bidding period and make provisions for any addendums.
8. Assist in receiving and reviewing bids and make recommendations on bid award.
9. Conduct a pre-construction meeting with the Contractor.
10. Provide technical assistance during construction including shop drawing review and answering Contractor and Owner questions, etc.
11. Conduct site visits during construction, including one (1) site visit upon project completion to create a punchlist for items needing correction.
12. CBS Squared, Inc. will make provisions for an 11-month warranty review – that date will be scheduled approximately 11 months from the date of completion.

It is assumed that the City of Chippewa Falls can provide existing building drawings for review by CBS2 staff. Should existing plans not be available, CBS2 will conduct some selective demolition to determine existing conditions. Costs for such work will be estimated and negotiated with the Owner prior to completing the remaining work.

**PAYMENT (Lump Sum Basis):** The Client agrees to a lump sum payment of \$12,700 for services to complete the Re-Roof Project. The Project will be invoiced on a lump basis, based on the percent of services completed for that particular month / billing period. It is expected that the Client pay the invoice within 30 days of billing. It will include any reimbursable expenses. Should excessive core sample testing be required, costs for the additional testing will be



negotiated at the time of testing. The Consultant will submit an estimate of additional costs prior to commencement of the proposed work. The payment method, basis, frequency and other special conditions are set forth below:

### **Expenses**

The following items represent reimbursable expenses by Consultant's employees or professional consultants on behalf of the Client providing the same are required to perform the work contracted for and shall be paid for as described in the Agreement.

1. The cost of special consultants or technical services (not already included in contracted fees) as required. The cost of sub-consultant services shall include actual expenditure plus 10% markup for the cost of administration and associated insurance.

### **Equipment Utilization**

The utilization of specialized equipment, including automation (survey equipment, reproduction equipment etc.), is recognized as benefiting the Client. The Client, therefore, agrees to pay the reasonable cost for the use of such specialized equipment on the project. Consultant invoices will contain detailed information regarding the use of specialized equipment on the project when it is to be reimbursed by the Client. Charges will be based on the standard rates for the equipment published by Consultant.

**AGREEMENT SUMMARY:** This Agreement for Professional Services, Exhibits and any Attachments (collectively referred to as the "Agreement") supersedes all prior oral or written agreements and represents the entire understanding between Client and Consultant with respect to the services to be provided by Consultant within this document. The Agreement for Professional Services (including scope, schedule, fee and signatures) shall take precedence over attached Exhibits. This Agreement may not be amended except by written agreement signed by the authorized representatives of each party, within fifteen (15) calendar days of notification by either party.

The contract is between the following representatives:

**Client's Representative:** \_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_

**Telephone:** \_\_\_\_\_ **e-mail:** \_\_\_\_\_

**Project Manager:** Bob Sworski, AIA

**Address:** 770 Technology Way

Chippewa Falls, WI 54729

**Telephone:** 715.861.5226 **email:** bsworski@cbssquaredinc.com

**CBS Squared, Inc.**

**City of Chippewa Falls**

**By:** \_\_\_\_\_

**By:** \_\_\_\_\_

**Title:** Vice President / Senior Project Mgr

**Title:** \_\_\_\_\_

