# NOTICE OF PUBLIC MEETING

CITY OF CHIPPEWA FALLS, WISCONSIN

IN ACCORDANCE with the provisions of Chapter 19, Subchapter IV of the Statutes of the State of Wisconsin, notice is hereby given that a public meeting of the:

**Board of Public Works: XXX**

**Reasonable accommodations for participation by individuals with disabilities will be made upon request. Please call 715-726-2736.**

Will be held on **Monday, September 14, 2020 at 5:30 P.M.** in the City Hall Council Chambers, Chippewa Falls, Wisconsin. The Mayor and Board of Public Works members may not be physically present at the meeting but may attend remotely. The meeting may be viewed via livestream at the www.chippewafalls-wi.gov live stream link. **The meeting will be conducted via Webex. The meeting number is 133 592 2612 and the Meeting Password is Chippewa1. To participate by phone, please call 1 415 655 0002.** Items of business to be discussed or acted upon at this meeting are shown on the attached Agenda or listed below:

**NOTE: If you are a board member and unable to attend this meeting, please contact the Engineering Dept. at 726-2736.**

1. Approve the minutes of the August 24, 2020 Board of Public Works meeting. *(Attachment)*

2. Consider no parking around driveways and intersections along Lakeland Drive and Lakeview Drive in Lake Wissota Business Park. Make recommendation to the Common Council.

3. Elect Vice-President of the Board of Public Works.

4. Consider request for qualifications for Engineering/Architecture services for Public Works Commodity Shed. Make recommendation to the Common Council.

5. Adjournment

**NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE CITY COUNCIL MAY BE PRESENT AT THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THEY HAVE DECISION MAKING RESPONSIBILITY.**

Please note that attachments to this agenda may not be final and are subject to change.
This agenda may be amended as it is reviewed.

**CERTIFICATION**

I hereby certify that a copy of this Notice was placed in the Chippewa Herald mailbox, 1st floor, City Hall and posted on the City Hall Bulletin Board on Thursday, September 3, 2020 at 1:00 PM by Mary Bowe

**CITY OF CHIPPEWA FALLS**
**BOARD OF PUBLIC WORKS**
**MEETING MINUTES**
**MONDAY, AUGUST 24, 2020 – 5:30 PM**

The Board of Public Works met remotely via Webex on Monday, August 24, 2020 at 5:30 PM. Present were Board Members Director of Public Works Rick Rubenzer, P.E., Mayor Greg Hoffman, Alderperson Paul Olson and Finance Manager Lynne Bauer. Absent was Darrin Senn. Also attending remotely were Assistant City Engineer Bill McElroy, City Planner Brad Hentschel, Street and Utility Maintenance Manager Rick Ruf, Park and Rec Director Dick Hebert, Tyler Hastings, P.E. CBS Squared Inc., Ryan Stelter, owner of Stelter Ridge, Mike Rowan, 780 Bluff View Lane, Rolly Endres, Alderperson CW King, Alderperson Jason Hiess and Alderperson Paul Nadreau.

1. **Motion** by Olson, seconded by Rubenzer to approve the minutes of the August 10, 2020 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**

2. The Board of Public Works considered the proposals for the City Garage Reroof Project. Three proposals were received as shown on the attached summary.
   **Motion** by Olson, seconded by Bauer to recommend the Common Council approve the Statement of Qualifications and low proposal of $12,700 from CBS Squared for the Chippewa Falls City Garage Reroofing Project. **Voting aye were Olson, Bauer, and Hoffman. Recusing himself and abstaining was Rubenzer.**
   **THE MOTION CARRIED 3-0 with one abstention.**

3. The Board of Public Works discussed parking concerns in Lake Wissota Business Park. City Planner Brad Hentschel has received complaints about obstructed view issues around driveways and the intersection of Lakeview Drive and Lakeland Drive caused by semi-trucks and trailers parking on the said two streets. Also there have been complaints about trash on the boulevard. Some trucks are parking overnight. Planner Hentschel has been corresponding with both DHL and Nordson about the issue. Lakeland Drive and Lakeview Drive are both 48 foot face of curb to face of curb width so have plenty of room for parking on both sides of the street. Alderperson Olson suggested signing "no parking" within 30 feet of the driveways and intersections and made a motion to that effect but no action was taken since the agenda didn't list making a recommendation to the Common Council. Street Manager Ruf asked if the "no parking" would be enforced.

4. Ryan Stelter appeared to request a street privilege permit resolution to allow access across the dedicated yet unopened right-of-way of Mansfield Street at its intersection with Bluff View Circle. Director of Public Works Rubenzer listed three options for connecting a proposed new 28 acre subdivision in the Town of Wheaton with a public street in the City of Chippewa Falls.
   1) Connect to West Bluff View Circle via the street privilege permit.
   2) Open Mansfield Street right-of-way across Mansfield Street – West Bluff View Circle at its intersection.
   3) Open Mansfield Street and construct a street between Bluff View Lane and West Bluff View Circle.

Director of Public Works Rubenzer stated it would be very expensive to open Mansfield Street between West Bluff View Circle and Bluff View Lane and gave a "rough" estimate of two hundred thousand dollars due to construction pipes or a bridge to convey storm water under Mansfield Street via a large ravine. Tyler Hastings, P.E. of CBS Squared Inc. later estimated four hundred to five hundred thousand dollars for the same. Mr. Stelter said he had proposed a subdivision to be annexed in 2019 but it was not financially feasible. There was discussion about the volume of traffic that would be using West Bluff View Circle and Spruce Street or Mansfield Street between Bluff View Lane and West Bluff View Circle if opened. There was discussion about notifying city residents of the proposed subdivision and traffic generated in the Bluff View Estates as a result.
**Motion** by Hoffman seconded by Olson to recommend the Common Council conduct a public hearing to consider Street Privilege Permit Resolution No. 2020-36 which would allow access across the dedicated yet unopened right-of-way of Mansfield Street at its intersection with West Bluff View Circle for Stelter Ridge, a proposed twenty-eight acre subdivision in the Town of Wheaton. **All present voting aye. MOTION CARRIED.**

4. Assistant City Engineer Bill McElroy presented the attached options for street light changes on Bridgewater Avenue at the entrance to Irvine Park. He detailed the different prices for all options and the compared illuminations for each option. Park and Recreation Director Hebert recommended going with the Engineering Department recommendation of option A-2 upgrading lighting on an existing pole from 100 watts to 250 watts. If that doesn't provide enough lighting, then a new pole and fixture will be considered with Christmas Village funding the pole and fixture.
**Motion** by Olson, seconded by Hoffman to recommend the Common Council approve option A-2 for Street lighting on Bridgewater Avenue upgrading a 100 watt fixture on an existing pole with a 250 watt fixture and a monthly increase of $3.90 for the additional electricity costs. **All present voting aye. MOTION CARRIED.**

5. **Motion** by Olson, seconded by Rubenzer to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 6:34 P.M.

Richard J. Rubenzer, PE
Secretary, Board of Public Works