



Minutes

Committee #3

Transportation, Construction, Public Safety and Traffic

Committee #3 met on Tuesday, September 1, 2020 at 5:30 pm in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.

Committee Members present: **Remotely** – Paul Olson, Jason Hiess, and CW King

Mayor/Council Members present: **Remotely** – Mayor Hoffman

Others present: **Remotely** – Finance Manager/Treasurer Lynne Bauer, Police Chief Matt Kelm, Heather Marble of Blue Marble Pub, and City Clerk Bridget Givens. **In-person** –Utility Office Manager Connie Freagon.

The meeting was called to order at 5:30 pm.

1. **Discuss extending the deadline of September 7, 2020 in relation to applications for temporary extension of premises due to COVID-19. Possible recommendations to the Council.**

It was shared that a request was received from Blue Marble Pub to extend the deadline of September 7, 2020 in relation to applications for temporary extension of premises due to COVID-19. Police Chief Kelm indicated the department has not had any issues relative to these applications.

**Motion by King/Hiess** to recommend Council approve extending the temporary extension of premises deadline from September 7, 2020 to October 31, 2020 with hours not to extend past dark. **All present voting aye, motion carried.**

2. **Adjournment.**

**Motion by King/Hiess** to adjourn at 5:39 pm. **All present voting aye, motion carried.**

**Minutes submitted by:**  
**Paul Olson, Chair**



**APPLICATION FOR TEMPORARY EXTENSION  
OF PREMISES DUE TO COVID-19**  
This permit expires on September 7, 2020 at 8:00 pm  
Permit # \_\_\_\_\_

**1. APPLICANT INFORMATION**

(a) NAME (Name of Corporation, LLC, Partnership, etc.): \_\_\_\_\_

(b) TRADE NAME (dba): \_\_\_\_\_

(c) LICENSED ADDRESS: \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_

(d) NAME OF OWNER: \_\_\_\_\_

(e) NAME AND ADDRESS OF AGENT OR PERSON IN CHARGE: \_\_\_\_\_

Address _____	First	M.I.	Last
(Street)	(City)	(State)	(Zip)

Phone # _____	Email _____
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(f) RECEIVED CONSENT OF OWNER IF APPLICANT IS OTHER THAN THE OWNER: YES:\_\_\_\_ NO:\_\_\_\_

Written confirmation of the property owner, in the event the property is not owned by the applicant, of consent to expand the premise description must be included.

**2. REQUESTED TEMPORARY PREMISE DESCRIPTION**

(a) Detailed Floor Plan Included (***\*\*Please attach a separate, scaled illustration or draw a diagram of physical layout of extended premises, including serving area, with this application\*\****) If expansion will be into a parking lot, must identify the number of parking stalls lost. No loss of handicapped parking stalls will be allowed.

(b) Days of Operation for Extended Area: \_\_\_\_\_

(c) Hours of Operation for Extended Area (must be no earlier than 11:00 am and no later than 8:00 pm): \_\_\_\_\_

(d) Proposed Additional Capacity for Extended Area: \_\_\_\_\_

**3. SIGNATURE OF OWNER OR AGENT**

**I understand that this application is for a TEMPORARY change of premises only, and that at 8:00 pm on September 7 2020, the premises description will automatically revert to the premises description as it was prior to this change.**

I hereby make the above application for an extension of licensed premise as described above and declare under penalties of law that the information provided in this application is true and correct to the best of my knowledge and belief and agree to abide by the requirements.

X: \_\_\_\_\_ Date: \_\_\_\_\_  
(Signature of Agent or Representative)

TO BE COMPLETED BY CITY STAFF

Police Chief Review: Granted: \_\_\_\_\_ Denied: \_\_\_\_\_ Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Reason for Denial: \_\_\_\_\_

City Council Review: Granted: \_\_\_\_\_ Denied: \_\_\_\_\_ Date: \_\_\_\_\_

Reason for Denial: \_\_\_\_\_

City Clerk Signature: \_\_\_\_\_ Date Issued: \_\_\_\_\_



**APPLICATION FOR TEMPORARY EXTENSION  
OF PREMISES DUE TO COVID-19**  
This permit expires on September 7, 2020 at 8:00 pm  
Permit # \_\_\_\_\_

**City of Chippewa Falls Temporary Extension of Premises  
Due to COVID-19  
Application Guidelines**

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- Applicant must have a current alcohol license and not be delinquent as relates to taxes, assessments, and claims owed the City.
- Applicant must provide a separate, scaled illustration or diagram of physical layout of temporary extended outdoor premises, including number of tables and seats in the serving area.
- Days of the week and anticipated hours of operation for the temporary extended outdoor premises must be stated as part of the application process, but shall not exceed 11:00 am – 8:00 pm daily.
- Written confirmation of the property owner, in the event the temporary expanded outdoor premises is not owned by the applicant, of consent to expand the premises description must be provided.
- Adequate fencing and/or delineation of temporary extended outdoor premises will be required.
- If a use is near a public sidewalk it must allow a minimum of 36" for pedestrian traffic and be ADA compliant.
- The intent of this temporary extension is to allow patrons to consume an alcoholic beverage while dining and prohibits standing or congregating outside of the establishment while consuming alcohol.
- Alcohol shall only be served to patrons by an employee of the establishment.
- City ordinances prohibiting the possession/consumption of open intoxicants by those aged 21 or older on streets/sidewalks shall be temporarily suspended for those establishments approved for a temporary extension of premises and within that described premises only. The ordinances are otherwise, at all times, and in all respects, still in full force and effect in the City.
- The use and site changes cease on September 7, 2020 and applicants must dismantle the temporary extended premise areas by September 7, 2020 at 8:00 pm.