

**AGENDA FOR REGULAR MEETING OF COMMON COUNCIL**

To be held on Tuesday, September 1, 2020 at 6:30 P.M. in the City Hall  
Council Chambers, 30 West Central Street, Chippewa Falls, WI

The Mayor and City Council Members may not be physically present at the meeting but may attend remotely. The meeting may be viewed via livestream at the [www.chippewafalls-wi.gov](http://www.chippewafalls-wi.gov) live stream link.

1. **CLERK CALLS THE ROLL**
2. **APPROVAL OF MINUTES OF PREVIOUS MEETING**
  - (a) Approve minutes of the Regular Council Meeting of August 18, 2020.
  - (b) Approve minutes of the Special Council Meeting of August 25, 2020.
3. **PERSONAL APPEARANCES BY CITIZENS** - No matter presented by a citizen shall be acted on at the meeting except in emergencies affecting the public health, safety or welfare.
  - (a) Citizen appearances – call 715-726-2762.
4. **PUBLIC HEARINGS** – None
5. **COMMUNICATIONS** – None
6. **REPORTS**
  - (a) Consider Business Improvement District Board of Directors minutes of August 25, 2020.
7. **COUNCIL COMMITTEE REPORTS** in the order in which they are named in Section 2.21 of the Municipal Code
  - (a) Consider Committee #1 Revenues, Disbursements, Water and Wastewater minutes of September 1, 2020. (*minutes to be distributed prior to meeting*)
  - (b) Consider Committee #3 Transportation, Construction, Public Safety and Traffic minutes of September 1, 2020. (*minutes to be distributed prior to meeting*)
8. **APPLICATIONS**
  - (a) Consider Street Use Permit Application from the Heyde Center for the Arts for the Duncan Creek Bridge Gourmet Dinner to Go event to be held on Thursday, September 10, 2020 from 4:00 pm – 8:00 pm utilizing the Market Lot.
9. **PETITIONS** - None
10. **MAYOR ANNOUNCES APPOINTMENTS** - None
11. **MAYOR'S REPORT** - None
12. **REPORT OF OFFICERS** - None
13. **ORDINANCES**
  - (a) First Reading of **Ordinance #2020-20 Entitled:** An Ordinance Decreasing the Speed Limit on Ashley Lane to 15 MPH, §7.02(3)(b) of the Chippewa Falls Municipal Code
14. **RESOLUTIONS** - None
15. **OTHER NEW OR UNFINISHED BUSINESS AS AUTHORIZED BY LAW**
  - (a) Discuss and consider timeline for resuming in-person meetings.
16. **CLAIMS**
  - (a) Consider claims as recommended by the Claims Committee.
17. **CLOSED SESSION** - None

## 18. ADJOURNMENT

The Claims Committee will meet at 6:00 PM to review the claims of various boards and departments of the City.

**NOTE:** REASONABLE ACCOMMODATIONS FOR PARTICIPATION BY INDIVIDUALS WITH DISABILITIES WILL BE MADE UPON REQUEST. FOR ADDITIONAL INFORMATION OR TO REQUEST THIS SERVICE, CONTACT THE CITY CLERK AT 726-2719.

Please note that attachments to this agenda may not be final and are subject to change.  
This agenda may be amended as it is reviewed.

### CERTIFICATION OF OFFICIAL NEWSPAPER

I, hereby, certify that a copy of this notice has been posted on the bulletin board at City Hall and a copy has been given to the Chippewa Herald on August 27, 2020 at 3:40 pm by BNG.

## MINUTES OF THE REGULAR MEETING OF THE COMMON COUNCIL

The regular meeting of the Common Council of the City of Chippewa Falls was held on Tuesday, August 18, 2020 in the City Hall Council Chambers. Mayor Greg Hoffman (remotely) called the meeting to order at 6:30 pm. The Pledge of Allegiance was recited.

### CLERK CALLS THE ROLL

Council Members present: Remotely - John Monarski, Rob Kiefer, CW King, Chuck Hull, Paul Olson (arrived at 6:32 pm), Paul Nadreau, and Jason Hiess.

Also Present: Remotely – City Attorney Robert Ferg, Finance Manager/Treasurer Lynne Bauer, Director of Public Works/City Engineer/Utilities Manager Rick Rubenzer, City Planner/Transit Manager Brad Hentschel, Police Lt. Dave BeBeau, City Clerk Bridget Givens, Tyler Hastings of CBS Squared, Inc., Ryan Stelter of Stelter Ridge, Chippewa Falls Middle School Head Principal Derrick Kunsman, and Michael Rowan.

In-person: Utilities Office Manager Connie Freagon.

### APPROVAL OF MINUTES OF PREVIOUS MEETING

(a) **Motion by Monarski/Nadreau** to approve the minutes of the Regular Council Meeting of August 4, 2020. **All present voting aye, motion carried.**

### PERSONAL APPEARANCES BY CITIZENS

(a) Michael Rowan, 780 Bluffview Ln, appeared to express concern with increased traffic near the middle school in regard to the Stelter Ridge project. Potential issues and possible considerations were discussed.

**PUBLIC HEARINGS** - None

**COMMUNICATIONS** - None

### REPORTS

(a) **Motion by Olson/Monarski** to approve the Board of Public Works minutes of August 10, 2020. **All present voting aye, motion carried.**

(b) **Motion by Monarski/Olson** to approve the Plan Commission minutes of August 10, 2020. **All present voting aye, motion carried.**

(c) The Redevelopment Authority Board of Directors minutes of August 12, 2020 were presented.

### COUNCIL COMMITTEE REPORTS

(a) **Motion by Hull/Olson** to approve the Committee #3 Transportation, Construction, Public Safety and Traffic minutes of August 18, 2020. **All present voting aye, motion carried.**

(b) The Park Board minutes of August 11, 2020 were presented.

(c) The Library Board minutes of July 15, 2020 were presented.

**APPLICATIONS** - None

**PETITIONS** - None

**MAYOR ANNOUNCES APPOINTMENTS** - None

**MAYOR'S REPORT** - None

**REPORT OF OFFICERS** - None

### ORDINANCES

(a) **Motion by Olson/Nadreau** to approve **Ordinance #2020-18 Entitled:** An Ordinance Amending §1.03 of City Code to Include New Wards Which Have Been Created as a Result of Annexations of Real Property Which is in a Different State Assembly District and a Different County Supervisory District. **Roll Call Vote: Aye – Olson, Nadreau, Hiess, Monarski, Kiefer, King, Hull. Motion carried.**

**ORDINANCES** (continued)

**(b) Motion by Nadreau/King** to suspend the rules and proceed to vote on **Ordinance #2020-19 Entitled:** An Ordinance Prohibiting Parking on Tropicana Boulevard Between Mansfield Street and Bel Air Boulevard from 7:30 a.m. to 4:30 p.m. on School Days - §7.09(2)(c) of the Chippewa Falls Municipal Code. A point of order was raised, and it was noted that unanimous consent is required to suspend the rules according to City ordinance. **Roll Call Vote: Aye – Nadreau, King, Hull, Hiess, Monarski, Kiefer; No – Olson. Motion failed.**

**RESOLUTIONS**

**(a) Motion by Kiefer/Hiess** to approve **Resolution #2020-35 Entitled:** Resolution Approving a Certified Survey Map (Riverside Industrial Park). **Roll Call Vote: Aye – Kiefer, Hiess, Monarski, King, Hull, Olson, Nadreau. Motion carried.**

**(b) Motion by Hull/Monarski** to approve **Resolution #2020-36 Entitled:** Resolution Granting a Street Privilege Permit for Unnamed Road on Stelter Ridge Plat in Unopened Mansfield Street Right-of-Way in the City of Chippewa Falls under Chapter 66.0425 Wisconsin Statutes. It was questioned if procedurally the Council could approve this item being that the Board of Public Works recommended tabling the item, and the minutes were approved with this recommendation. **Motion by King/Kiefer** to table **Resolution #2020-36. Roll Call Vote: Aye – King, Kiefer, Hull, Olson, Nadreau, Hiess, Monarski. Motion carried.**

**(c) Motion by Hiess/Monarski** to approve **Resolution #2020-37 Entitled:** Resolution Declaring Property to be Blighted and Authorizing the Redevelopment Authority to Assist Property Tenants and Owners with the Redevelopment and Improvement of the Property. **Roll Call Vote: Aye – Hiess, Monarski, Kiefer, King, Hull, Nadreau; No – Olson. Motion carried.**

**OTHER NEW OR UNFINISHED BUSINESS AS AUTHORIZED BY LAW**

**(a) City Planner/Transit Manager Hentschel** provided an update on the RDA’s COVID-19 Small Business Emergency Relief Program. Action was taken to award 39 businesses with grant funding totaling roughly \$74,000. Councilor Olson expressed his concern with declaring these properties as blighted and questioned future repercussions of the declaration.

**CLAIMS**

**(a) Motion by Olson/Monarski** to approve the claims as recommended by the Claims Committee.

City General Claims:	\$709,289.61
Authorized/Handwritten Claims:	\$450.00
Department of Public Utilities:	<u>\$142,922.85</u>
Total of Claims Presented	<u>\$852,662.46</u>

**Roll Call Vote: Aye – Olson, Monarski, Kiefer, King, Hull, Nadreau, Hiess. Motion carried.**

**CLOSED SESSION** - None

**ADJOURNMENT**

**Motion by Nadreau/Olson** to adjourn at 7:12 pm. **All present voting aye, motion carried.**

Submitted by:  
Bridget Givens, City Clerk

## MINUTES OF THE SPECIAL MEETING OF THE COMMON COUNCIL

A Special Meeting of the Common Council of the City of Chippewa Falls was held on Tuesday, August 25, 2020 in the City Hall Council Chambers. Mayor Greg Hoffman (remotely) called the meeting to order at 5:30 pm.

### CLERK CALLS THE ROLL

Council Members present: **Remotely** – John Monarski, Rob Kiefer, CW King, Chuck Hull, Paul Olson, Paul Nadreau, and Jason Hiess.

Also Present: **Remotely** – City Attorney Robert Ferg, Finance Manager/Treasurer Lynne Bauer, Director of Public Works/City Engineer/Utilities Manager Rick Rubenzer, City Planner/Transit Manager Brad Hentschel, Police Chief Matt Kelm, Street and Utility Maintenance Manager Rick Ruf, Ryan Stelter of Stelter Ridge, CFAUSD Business Manager Chad Trowbridge, and City Clerk Bridget Givens. **In-person** – Utility Office Manager Connie Freagon.

### REPORTS

**(a) Motion by Olson/Hiess** to vote separately on Item #4 of the Board of Public Works minutes of August 24, 2020. **All present voting aye, motion carried.** **Motion by Olson/Hull** to approve the remainder of the Board of Public Works minutes of August 24, 2020. **Roll Call Vote: Aye – Olson, Hull, Nadreau, Hiess, Monarski, Kiefer, King. Motion carried.** **Motion by Hull/Olson** to approve Item #4 of the Board of Public Works minutes of August 24, 2020. The Council discussed that Ryan Stelter will instead be proceeding with an Annexation Petition for Stelter Ridge and the public hearing will no longer be required. The resolution regarding the street privilege permit has been amended to reflect this change and will be considered later on the agenda. **Hull and Olson rescinded their motion.** **Motion by Monarski/Olson** to deny the recommendation of the Board of Public Works (Item #4) to conduct a public hearing regarding Street Privilege Permit Resolution 2020-36. **All present voting aye, motion carried.**

### ORDINANCES

**(a) Motion by Monarski/Hull** to approve **Ordinance #2020-19 Entitled:** An Ordinance Prohibiting Parking on Tropicana Boulevard Between Mansfield Street and Bel Air Boulevard from 7:30 a.m. to 4:30 p.m. on School Days - §7.09(2)(c) of the Chippewa Falls Municipal Code. **Roll Call Vote: Aye – Monarski, Hull, Olson, Nadreau, Hiess, Kiefer, King. Motion carried.**

### RESOLUTIONS

**(a)** An addendum to Resolution 2020-36 was presented to add condition #11 requiring Ryan Stelter to proceed with an Annexation Petition before September 16, 2020. **Motion by Olson/Monarski** to approve the Resolution 2020-36 amendment to add condition #11. **All present voting aye, motion carried.** **Motion by Hiess/Olson** to approve **Resolution #2020-36 Entitled:** Resolution Granting a Street Privilege Permit for Unnamed Road on Stelter Ridge Plat in Unopened Mansfield Street Right-of-Way in the City of Chippewa Falls under Chapter 66.0425 Wisconsin Statutes as amended. **Roll Call Vote: Aye – Hiess, Olson, Nadreau, Monarski, Kiefer, King, Hull. Motion carried.**

### ADJOURNMENT

**Motion by Olson/Hiess** to adjourn at 5:49 pm. **All present voting aye, motion carried.**

Submitted by:  
Bridget Givens  
City Clerk

**MEETING MINUTES  
CHIPPEWA FALLS BUSINESS IMPROVEMENT DISTRICT  
BOARD OF DIRECTORS  
Tuesday, August 25, 2020**

The Business Improvement District (BID) Board of Directors met in the Chippewa Falls City Hall on Tuesday, August 25, 2020 at 8:15 a.m. Present remotely were: Greg Misfeldt, Steve Harmon, Garrett Bresina and Joe Wawrzaszek. Present in-person was Joel Jacobson. Also present remotely C.W. King and Teri Ouimette, Chippewa Falls Main Street Executive Director. Also present in-person: Brad Hentschel, City Planner.

The meeting was called to order at 8:15 a.m.

**1. Approve Minutes of the February 10, 2020 BID Board Meeting.**

Motion by Harmon, seconded by Jacobson to approve the minutes from the February 10, 2020 BID Board meeting. All present voting aye, motion carried.

**2. Main Street request for second disbursement of 2020 BID funding. Possible recommendations to the Common Council.**

Motion by Bresina, seconded by Harmon to approve and recommend City Council authorize payment of the 2020 second disbursement of BID funding to Chippewa Falls Main Street, with \$500 to remain retained in the account. All present voting aye, motion carried.

**3. Authorize reimbursement of the 2019 BID special assessment levied against the property located at 209 W. Grand Avenue. Possible recommendations to the Common Council.**

Hentschel explained that the previously commercial property had been converted to residential use in 2018 and therefore should have been excluded from the BID special assessment but the property did pay for tax year 2019 (payable 2020). The property owner requested a reimbursement of \$238.24.

Motion by Misfeldt, seconded by Jacobson, to recommend to the City Council to authorize reimbursement of the property owners at 209 W. Grand Avenue of the BID assessment for 2019 in the amount of \$238.24 from the BID account. All present voting aye, motion carried.

**4. Main Street Report of current activities and update.**

Teri Ouimette briefed the Board on 2020 activities. Businesses have been challenged by the COVID-19 Pandemic, but for the most part, seem to be hanging on. CFMS is running a Sweepstakes program with receipts from downtown shopping turned in being eligible for gift certificate drawings – using a grant received from Citizens State Bank for this activity along with TV promotions. Paint the Town Pink, Pure Water Days and Riverfest were cancelled; ongoing evaluation for Trick or Treating, Wagon Rides and Bridge to Wonderland Parade. Have implemented historic photo treatments on electric boxes. Flower sponsorship program went over well. Chi-Hi Football Team worked on Harmony Courtyard – new mulch, solar lights, pressure washing, picnic tables to come. Farmers Market has been strong, looking at additional ways to incorporate art and antique vendors. Budgetary – reduction in events but

also reduction in event-based expenditures, not quite a wash, but doing ok. Friends of Main Street program in brainstorming phase.

\*Congratulations to the community – Chippewa Riverfront won 2019 Best Public Improvement Project by the Wisconsin Main Street Program for its efforts to revitalize a Wisconsin Main Street community.

## **5. Adjournment.**

Motion by Harmon, seconded by Misfeldt to adjourn. All present voting aye, motion carried. The meeting adjourned at 8:50 a.m.

Submitted by:

Brad Hentschel, Secretary BID Board  
City Planner



# CITY OF CHIPPEWA FALLS STREET USE PERMIT APPLICATION

Applicant Name and Address: Taylor Huppert - 3 South High Street, Chippewa Falls, WI 54729	Applicant Phone Number: 715-519-0280
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<input type="checkbox"/> Please check here if the applicant is the individual in charge of the event. If not, please indicate Name, Address and Phone Number of responsible individual.	Name, Address and Phone Number of the headquarters of the organization and responsible head of such organization: CVCA/Heyde Center for the Arts 3 South High Street, Chippewa Falls, WI 54729 715-726-900
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Name of the event: Duncan Creek Bridge "Gourmet Dinner To Go"	Estimated number of persons participating: 30-50 cars
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Date and start and end times requested for street use:  
Thursday, September 10, 2020 from 4 pm - 8 pm

Accurate description of the portion of the street or streets being requested for use (attach maps if necessary):  
Parking located between Central Street and Spring Street, Rushman Drive and High Street

Use, described in detail, for which the street use permit is requested:  
Handing out to-do dinner to guests in their cars - see attached document for more details

City services requested for the event (e.g., Street Department or Police Department staff time)  
Lights and outlets active by 4 pm on day of the event

The applicant agrees to indemnify, defend, and hold the City and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the City or account of any injury to, or death of, any persons or any damage to property caused by or resulting from the activities for which the permit is granted. This Street Use Permit for the event may be terminated by the Chippewa Falls Police Department if the health, safety, and welfare of the public appears to be endangered by the activities or if the event is in violation of any of the conditions of the permit or regulations adopted by the Common Council. **Applicant understands they shall be present when the Board of Public Works or City Council considers the request for Street Use Permit. Failure to appear may be grounds for denial of the requested permit.**

Taylor Huppert 8/27/2020  
Signature of Applicant Date

**OFFICE USE ONLY**

Estimated cost of City services requested (to be completed by Police Chief and Director of Public Works):

No issue from PD. Chip PH should be contacted and permittee should indicate all relevant health and safety recommendations will be followed.

Requirements of Applicant:

Approved by:  
Matthew L. Kelm

Signature of Chief of Police Signature of Director of Public Works

Recommendation of Board of Public Works (if required):  Approved  Denied

Decision of City Council (required):  Approved  Denied





Heyde Center for the Arts  
Chippewa Valley Cultural Association, Inc.

3 South High Street  
Chippewa Falls, WI 54729  
Phone: 715-726-9000  
Fax: 715-726-2394  
Email: [cvca@cvca.net](mailto:cvca@cvca.net)  
Website: [www.cvca.net](http://www.cvca.net)

Thursday, August 27, 2020

#### Description of Street Use for Permit

We would like to use the municipal parking lot on the northeast side of Duncan Creek/Rushman Drive in-between Central Street and Spring Street to hand out meals in lieu of our normal Dinner over the Duncan. We are scheduling pick up times between 5:00 pm and 7:00 pm to ensure a consistent flow of traffic and to prevent backups from happening in the parking lot. We would not require that the parking lot is blocked off in any way as we would only be using the portion nearest the creek. People who purchased meals would be instructed to enter the parking lot from Central Street and would be exiting on the Spring Street side and over the Marsh Rainbow Bridge. We expect 30-50 cars to come through the parking lot spread out over two hours at designated pick up times.



Heyde Center for the Arts  
Chippewa Valley Cultural Association, Inc.

3 South High Street  
Chippewa Falls, WI 54729  
Phone: 715-726-9000  
Fax: 715-726-2394  
Email: [cvca@cvca.net](mailto:cvca@cvca.net)  
Website: [www.cvca.net](http://www.cvca.net)

Thursday, August 27, 2020

#### Description of Health and Safety Precautions

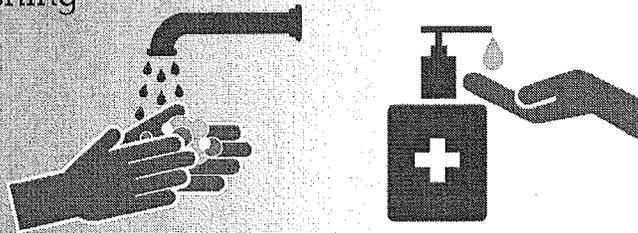
We are closely following the recommendations made by the CDC, Chippewa Falls Public Health Department, and Chippewa County Economic Development Corporation for safe public practices. We will be actively screening our volunteers as they arrive with temperature checks and anyone feeling ill will be asked to go home. All volunteers will wear masks and gloves and be socially distanced throughout the entire event. We will have hand sanitizer stations readily available to use after interaction with guests. The food is being prepared in a commercial kitchen by a licensed caterer. All meals will be individually packaged and delivered to each vehicle – this will not be a buffet style meal.

# Protecting our Guests

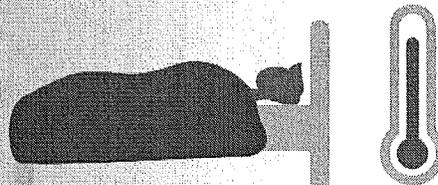
*Let's work together to have a wonderful and healthy experience!*

## We are protecting you by:

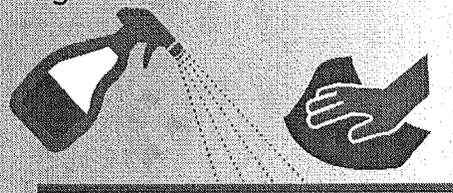
Encouraging hand-washing and making hand sanitizer available



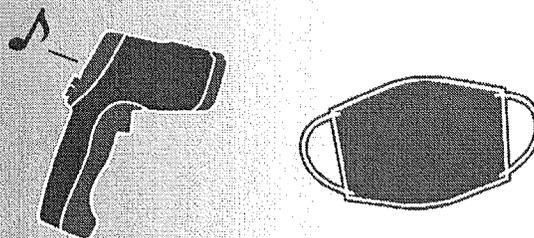
Ensuring sick employees stay home



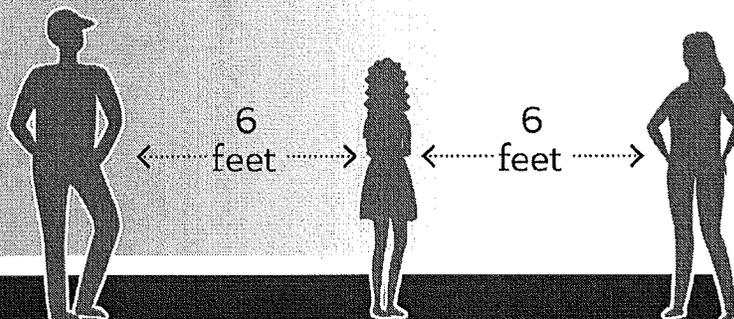
Cleaning and sanitizing our facility frequently



Providing masks and screening the temperatures of staff and visitors



Maintaining social distance guidelines

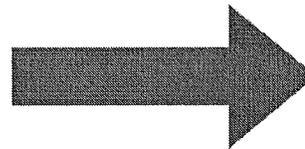


## Please help us by:

Washing your hands or using hand sanitizer

Staying home if you are sick or if you are in a high risk group

Following the audience flow arrows and directions



Using the face masks provided or bringing your own

Heyde Center for the Arts | [cvca.net](http://cvca.net)



AN ORDINANCE DECREASING THE SPEED LIMIT  
ON ASHLEY LANE TO 15MPH, §7.02(3)(b)  
OF THE CHIPPEWA FALLS MUNICIPAL CODE

THE COMMON COUNCIL OF THE CITY OF CHIPPEWA FALLS, WISCONSIN DO  
ORDAIN AS FOLLOWS:

That § 7.02(3) of the Chippewa Falls Municipal Code which presently provides as follows:

**7.02 SPEED LIMITS.**

(1) STATE SPEED LIMITS ADOPTED. The provisions of §§ 346.57, 346.58, and 346.59, Wis. Stats., relating to the maximum and minimum speed of vehicles are hereby adopted as part of this section as if fully set forth herein, except as specified by subs. (2) and (3), pursuant to § 349.11(3)(c), Wis. Stats.

(2) SPEED LIMITS INCREASED.

...

(3) SPEED LIMITS DECREASED. The speed limits are decreased upon the following streets as follows:

- (a) 10 mph. All alleys within the City.
- (b) 45 mph. River Street from the west boundary of the Waste Disposal Plant to Regent Street.
- (c) 50 mph. River Street from Regent Street to the west City limits.

be amended to provide as follows:

**7.02 SPEED LIMITS.**

(1) STATE SPEED LIMITS ADOPTED. The provisions of §§ 346.57, 346.58, and 346.59, Wis. Stats., relating to the maximum and minimum speed of vehicles are hereby adopted as part of this section as if fully set forth herein, except as specified by subs. (2) and (3), pursuant to § 349.11(3)(c), Wis. Stats.

(2) SPEED LIMITS INCREASED.

...

(3) SPEED LIMITS DECREASED. The speed limits are decreased upon the following streets as follows:

- (a) 10 mph. All alleys within the City.
- (b) 15 mph. Ashley Lane leading into and through Erickson Park.
- (c) 45 mph. River Street from the west boundary of the Waste Disposal Plant to Regent Street.
- (d) 50 mph. River Street from Regent Street to the west City limits.

Dated this 15<sup>th</sup> day of September, 2020.

\_\_\_\_\_  
CW King, Council President

**FIRST READING:** \_\_\_\_\_

**SECOND READING:** \_\_\_\_\_

**APPROVED:** \_\_\_\_\_  
Gregory S. Hoffman, Mayor

**ATTEST:** \_\_\_\_\_  
Bridget Givens, City Clerk