AGENDA FOR REGULAR MEETING OF COMMON COUNCIL

To be held on Tuesday, August 4, 2020 at 6:30 P.M. in the City Hall
Council Chambers, 30 West Central Street, Chippewa Falls, WI
The Mayor and City Council Members may not be physically present at the meeting but may attend remotely. The meeting may be viewed via livestream at the www.chippewafalls-wi.gov live stream link.

1. **CLERK CALLS THE ROLL**

2. **APPROVAL OF MINUTES OF PREVIOUS MEETING**
   (a) Approve minutes of the Regular Council Meeting of July 21, 2020.

3. **PERSONAL APPEARANCES BY CITIZENS** - No matter presented by a citizen shall be acted on at the meeting except in emergencies affecting the public health, safety or welfare.
   (a) Citizen appearances – call 715-726-2762.

4. **PUBLIC HEARINGS** – None

5. **COMMUNICATIONS** – None

6. **REPORTS**
   (a) Consider Board of Public Works minutes of July 27, 2020.

7. **COUNCIL COMMITTEE REPORTS** in the order in which they are named in Section 2.21 of the Municipal Code
   (a) Consider Committee #4 Recycling, Computerization, Buildings, and Intergovernmental Services minutes of July 22, 2020.

8. **APPLICATIONS**
   (a) Consider Non-Commercial Kennel License Application of Aaron O'Neal, 23 Division Street.

9. **PETITIONS** - None

10. **MAYOR ANNOUNCES APPOINTMENTS** - None

11. **MAYOR'S REPORT** - None

12. **REPORT OF OFFICERS** – None

13. **ORDINANCES**
    (a) Consider **Ordinance #2020-17 Entitled:** An Ordinance Establishing a Stop Sign at the Southeast Corner of Lakeview Drive and Lakeland Drive.
    (b) First Reading of **Ordinance #2020-18 Entitled:** An Ordinance Amending §1.03 of City Code to Include New Wards Which Have Been Created as a Result of Annexations of Real Property Which is in a Different State Assembly District and a Different County Supervisory District.

14. **RESOLUTIONS**
    (a) Consider **Resolution #2020-34 Entitled:** Compliance Maintenance Resolution.

15. **OTHER NEW OR UNFINISHED BUSINESS AS AUTHORIZED BY LAW**
    (a) Introduction of Resolution Regarding the Discontinuance and Vacation of a Triangular Piece of Herschel Street Right of Way Located at the Northwest Corner of Badger Street, East Grand Avenue and Herschel Street.
    (b) Set hearing date on the passage of the Resolution introduced in (a) for September 15, 2020 at 6:30 pm at the Regular Meeting of the Chippewa Falls Common Council and direct that Notice of the Hearing be given in accordance with the provisions of §§ 66.1003 (4)(b) and 66.1003 (8), Wis. Stats.

16. CLAIMS

(a) Consider claims as recommended by the Claims Committee.

(b) Consider claim of Jason Kohls, 6156 190th Street, Chippewa Falls *(see letter from Statewide Services, Inc. recommending denial of the claim).*

17. CLOSED SESSION - None

18. ADJOURNMENT

The Claims Committee will meet at 6:00 PM to review the claims of various boards and departments of the City.

NOTE: REASONABLE ACCOMMODATIONS FOR PARTICIPATION BY INDIVIDUALS WITH DISABILITIES WILL BE MADE UPON REQUEST. FOR ADDITIONAL INFORMATION OR TO REQUEST THIS SERVICE, CONTACT THE CITY CLERK AT 726-2719.

Please note that attachments to this agenda may not be final and are subject to change.
This agenda may be amended as it is reviewed.

CERTIFICATION OF OFFICIAL NEWSPAPER

I, hereby, certify that a copy of this notice has been posted on the bulletin board at City Hall and a copy has been given to the Chippewa Herald on July 31, 2020 at 2:00 pm by BNG.

MINUTES OF THE REGULAR MEETING OF THE COMMON COUNCIL

The regular meeting of the Common Council of the City of Chippewa Falls was held on Tuesday, July 21, 2020 in the City Hall Council Chambers. Mayor Greg Hoffman (remotely) called the meeting to order at 6:30 pm. The Pledge of Allegiance was recited.

CLERK CALLS THE ROLL

Council Members present: Remotely - John Monarski, Rob Kiefer, CW King, Chuck Hull, Paul Olson, Paul Nadreau, and Jason Hiess.
Also Present: Remotely – City Attorney Robert Ferg, Finance Manager/Treasurer Lynne Bauer, City Planner/Transit Manager Brad Hentschel, Police Chief Matthew Kelm, Fire Chief Lee Douglas, Street and Utility Maintenance Manager Rick Ruf, Chippewa County Public Health Director Angela Weideman, Brian Reilly of Ehlers, and City Clerk Bridget Givens.
In-person: Director of Public Works/City Engineer/Utilities Manager Rick Rubenzer and Utilities Office Manager Connie Freagon.

APPROVAL OF MINUTES OF PREVIOUS MEETING

(a) Motion by Nadreau/Hiess to approve the minutes of the Regular Council Meeting of July 7, 2020. **All present voting aye, motion carried.**

PERSONAL APPEARANCES BY CITIZENS

Mayor Hoffman asked that citizen appearances be heard following the presentation from the Chippewa County Public Health Director.
(b) Chippewa County Public Health Director, Angela Weideman, provided Council with an update on gathering recommendations in Chippewa County relative to COVID-19 as well as the metrics that are considered when preparing their recommendations. Discussion was also had relative to Chippewa County issuing a mask mandate. It was indicated that the County would need to revise their ordinances in order to issue a mandate.
(a) David Edlund, 18604 68th Avenue, appeared to request the Council implement a mask ordinance.

PUBLIC HEARINGS

(a) Director of Public Works/City Engineer/Utilities Manager Rubenzer provided an overview of the Public Hearing regarding levying special assessments in Chapman Road (A Street to Wisconsin Street). Mayor Hoffman opened the Public Hearing at 7:04 pm. There being no requests to speak, the hearing was closed at 7:04 pm.
(b) Director of Public Works/City Engineer/Utilities Manager Rubenzer provided an overview of the Public Hearing regarding blacktopping and imposing special charges for the alley through Blocks 1 and 2, Willette Addition at a charge of $8.00 per front foot of alley frontage (bound by Wisconsin Street, Maple Street, Garden Street and Wilson Street). Mayor Hoffman opened the Public Hearing at 7:06 pm.

The following individuals were in favor of blacktopping and imposing special charges for the alley:
Dorothy Zwiefelhofer, 109 W Wisconsin Street
Anthony Mathwig, 739 Wilson Street
Robert Pehlke, 733 Wilson Street
John Abbe, 115 W Wisconsin Street

The following individuals were opposed to blacktopping and imposing special charges for the alley:
Rosemary Lurk, 726 Maple Street
Rebecca Talley, 738 Maple Street
Vicky Whiteside, 742 Maple Street
Gerald Prince, 750 Maple Street
Sandra Kohlhepp, 120 W Garden Street
Dennis Mengel, 765 Wilson Street
Cecilia Hall, 727 Wilson Street

There being no further requests to speak, the hearing was closed at 7:32 pm.

COMMUNICATIONS - None

REPORTS
(a) The Board of Public Works meeting of July 13, 2020 was cancelled due to a lack of agenda items.
(b) The Plan Commission meeting of July 13, 2020 was cancelled due to a lack of agenda items.
(c) The Transit Board meeting of July 16, 2020 was cancelled due to a lack of quorum.
(d) Motion by Nadreau/Hiess to approve the Transit Board minutes of July 21, 2020. **All present voting aye, motion carried.**
(e) The Redevelopment Authority Board of Directors minutes of July 14, 2020 were presented.

COUNCIL COMMITTEE REPORTS
(a) Motion by Monarski/Nadreau to approve the Committee #1 Revenues, Disbursements, Water and Wastewater minutes of July 21, 2020 as amended. **Roll Call Vote: Aye – Monarski, Nadreau, Hiess, Kiefer, King, Hull, Olson. Motion carried.**
(b) The Park Board minutes of July 14, 2020 were presented.
(c) The Library Board minutes of June 10, 2020 were presented.

APPLICATIONS
Motion by Monarski/Kiefer to consider items (a) – (c) in one motion. **All present voting aye, motion carried.**
Motion by Monarski/Kiefer to approve items (a) – (c) as follows:
(a) Street Use Permit Application from Wendy Hutton for the Loop De Lori Triathlon to be held on September 12, 2020 from 11:30 am – 1:30 pm utilizing various City Streets.
(b) Street Use Permit Application from Michael Buchmann for the Chippewa Valley Century Ride to be held on August 9, 2020 utilizing various City Streets.
(c) Application for Temporary Class "B" Beer Retailer's License from the Chippewa Valley Century Ride for the Chippewa Valley Century Ride to be held on August 9, 2020 at the Northern Wisconsin State Fairgrounds, 225 Edward Street.
All present voting aye, motion carried.

PETITIONS - None

MAYOR ANNOUNCES APPOINTMENTS - None

MAYOR'S REPORT - None

REPORT OF OFFICERS - None

ORDINANCES
(a) Motion by Kiefer/Monarski to approve **Ordinance #2020-15 Entitled:** An Ordinance Creating Ward 3B in the City of Chippewa Falls due to Annexation of Real Property Located in a Different County Supervisory District. **Roll Call Vote: Aye – Kiefer, Monarski, King, Hull, Olson, Nadreau, Hiess. Motion carried.**
(b) Motion by Olson/Monarski to approve **Ordinance #2020-16 Entitled:** An Ordinance Creating Ward 5A in the City of Chippewa Falls due to Annexation of Real Property Located in a Different County Supervisory District. **Roll Call Vote: Aye – Olson, Monarski, Kiefer, King, Hull, Nadreau, Hiess. Motion carried.**
(c) The First Reading of **Ordinance #2020-17 Entitled:** An Ordinance Establishing a Stop Sign at the Southeast Corner of Lakeview Drive and Lakeland Drive was held with corrections notated.

RESOLUTIONS
(a) Motion by Kiefer/Hiess to approve **Resolution #2020-30 Entitled:** Final Resolution Levying Special Assessments and Authorizing Construction in Chapman Road (A Street to Wisconsin Street). **Roll Call Vote: Aye – Kiefer, Hiess, Monarski, King, Hull, Olson, Nadreau. Motion carried.**
(b) Motion by Kiefer/King to approve **Resolution #2020-31 Entitled:** Resolution Plat of Lafayette Pointe. **Roll Call Vote: Aye – Kiefer, King, Hull, Olson, Nadreau, Monarski; Recuse – Hiess. Motion carried.**

RESOLUTIONS

(c) Motion by Nadreau/King to approve **Resolution #2020-32 Entitled:** Resolution Authorizing Blacktopping the Alley Located in Blocks 1 and 2, Willette Addition Bound by Wisconsin Street, Maple Street, Garden Street and Wilson Street and Levying Special Charges. **Roll Call Vote: Aye – Nadreau, Hull; No – King, Olson, Monarski, Kiefer; Recuse – Hiess. Motion failed.**

(d) Motion by Kiefer/Monarski to approve **Resolution #2020-33 Entitled:** Awarding the Sale of $2,790,000 General Obligation Corporate Purpose Bonds, Series 2020B. **Roll Call Vote: Aye – Kiefer, Monarski, King, Hull, Olson, Nadreau, Hiess. Motion carried.**

OTHER NEW OR UNFINISHED BUSINESS AS AUTHORIZED BY LAW

(a) Motion by Olson/Kiefer to ratify the agreement between the City of Chippewa Falls and the Chippewa Falls International Association of Firefighters Local 1816. **Roll Call Vote: Aye – Olson, Kiefer, King, Hull, Nadreau, Hiess, Monarski. Motion carried.**

CLAIMS

(a) Motion by Olson/Monarski to approve the claims as recommended by the Claims Committee.

City General Claims:	$488,541.97
Authorized/Handwritten Claims:	$0.00
Department of Public Utilities:	$149,186.67
Total of Claims Presented	$637,728.64

Roll Call Vote: Aye – Olson, Monarski, Kiefer, King, Hull, Nadreau, Hiess. Motion carried.

(b) Motion by Kiefer/Olson to refer the claim of Jason Kohls, 6156 190th Street, Chippewa Falls to the insurance company. **All present voting aye, motion carried.**

CLOSED SESSION - None

ADJOURNMENT

Motion by Nadreau/King to adjourn at 8:16 pm. **All present voting aye, motion carried.**

Submitted by:
Bridget Givens, City Clerk

CITY OF CHIPPEWA FALLS
BOARD OF PUBLIC WORKS
MEETING MINUTES
MONDAY, JULY 27, 2020 – 5:30 PM

The Board of Public Works met in City Hall and remotely via Webex on Monday, July 27, 2020 at 5:30 PM. Present remotely were voting board members Mayor Greg Hoffman, Director of Public Works Rick Rubenzer, Finance Manager Lynne Bauer, Alderperson Paul Olson and Darrin Senn. Also present remotely was Park and recreation Director Dick Hebert.

1. **Motion** by Olson, seconded by Bauer to approve the minutes of the June 29, 2020 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**

2. The Board of Public Works considered the attached summary pages for the Compliance Maintenance Annual Report. Utilities Manager Rubenzer explained that the "F" rating in influent levels was due to exceeding BOD 90% limits on 11 occasions and BOD 100% limits on eight occasions in 2019. He surmised these exceedances were due to high BOD content in the leachate being accepted from Seven Mile Landfill and a high amount of septage being hauled to the plant. Seven Mile has increased testing frequency so that the Waste plant is aware of and won't accept high concentration discharges. Another possibility is discharge from the cities two highest industrial dischargers of BOD. The waste plant continues to have a rerating process completed which will change influent volume and hydraulic load capacity ratings.
Motion by Olson, seconded by Hoffman to recommend the Common Council accept the 2019 electronic Compliance Maintenance Annual Report (eCMAR) and approve the corresponding resolution and authorize Mayor Hoffman to execute the said resolution. **All present voting aye. Motion Carried.**

3. Park and Recreation Director Dick Hebert appeared and discussed the attached proposed preliminary design of the Casper Park Disc Golf Course with the Board of Public Works. Permission was granted to use the (98 acres) of the City utility west wellfield area in conjunction with Casper Park to construct a disc golf course at the January 21, 2020 Common Council meeting. Director Hebert presented the ADA accessible course shown with blue lines on the attached course layout. He presented the Championship Level course shown with yellow lines. Director Hebert listed 1) a concern that the proposed course would be in conflict with the Tilton Road Public Works storage area. Rubenzer replied that he and Street Manager Ruf agreed no long term uses of the area would be impacted by the proposed golf course. 2) a concern that the flat area along Nelson Road where the proposed parking lot is shown would be developed in the future. Rubenzer replied that as Utility Manager, a disc golf course with no chemical vegetation treatment would be an acceptable use over this wellhead protection area. He continued that the parcels are zoned P-1 Public and Institutional where residential development is not a permitted use. The council "could" "rezone" the area but that it was unlikely. 3). That the Forestry, Parks and Recreation and Utilities Departments were in approval of a minimum of tree removals for course greens fairways and tee boxes. 4). That walking and access paths made of crushed granite be constructed for the ADA accessible course.

Mr. Hebert stated that the course layout was preliminary and subject to the availability of an easement. His intention is to get hole sponsors to fund the course design and materials with volunteers doing much of the construction. He gave a rough estimate of $300 per basket per hole for materials. He estimated mowing the fairways once per week in the Spring and early summer and then a couple times per month as the summer went on. He stated that Menomonie and Eau Claire each had two or three disc golf courses and an addition at Casper Park would be enthusiastically received in the city of Chippewa Falls and the region.

Mr. Hebert noted that the Park Board would be seeing the layout and he would be bringing the final layout and a better estimation of design and construction costs back to the Board of Public Works.

Motion by Olson, seconded by Rubenzer to recommend the Common Council approve the preliminary design of a ADA accessible and Championship Level Disc Golf Course on the City west wellfields around Casper Park and Casper Park also. **All present voting aye. MOTION CARRIED.**

4. **Motion** by Olson, seconded by Bauer to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 5:56 P.M.

Richard J. Rubenzer, PE
Secretary, Board of Public Works

NOTICE OF PUBLIC MEETING

CITY OF CHIPPEWA FALLS, WISCONSIN

IN ACCORDANCE with the provisions of Chapter 19, Subchapter IV of the Statutes of the State of Wisconsin, notice is hereby given that a public meeting of the:

Board of Public Works: XXX

Reasonable accommodations for participation by individuals with disabilities will be made upon request. Please call 715-726-2736.

Will be held on **Monday, July 13, 2020 at 5:30 P.M.** in the City Hall Council Chambers, Chippewa Falls, Wisconsin. The Mayor and Board of Public Works members may not be physically present at the meeting but may attend remotely. The meeting may be viewed via livestream at the www.chippewafalls-wi.gov live stream link. **To participate in this meeting, please call 715-726-2762.** Items of business to be discussed or acted upon at this meeting are shown on the attached Agenda or listed below:

NOTE: If you are a board member and unable to attend this meeting, please contact the Engineering Dept. at 726-2736.

NOTE:

THE BOARD OF PUBLIC WORKS MEETING

FOR

MONDAY, JULY 13, 2020

IS

CANCELLED

DUE TO A LACK OF AGENDA ITEMS.

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE CITY COUNCIL MAY BE PRESENT AT THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THEY HAVE DECISION MAKING RESPONSIBILITY.

Please note that attachments to this agenda may not be final and are subject to change.
This agenda may be amended as it is reviewed.

CERTIFICATION

I hereby certify that a copy of this Notice was placed in the Chippewa Herald mailbox, 1st floor, City Hall and posted on the City Hall Bulletin Board on Tuesday, July 7, 2020 at 1:00 PM by Mary Bowe.

Compliance Maintenance Annual Report

Chippewa Falls Wwtp

Last Updated: 7/15/2020 Reporting For: **2019**

Grading Summary

WPDES No: 0023604

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent	F	0	3	0
BOD/CBOD	A	4	10	40
TSS	A	4	5	20
Phosphorus	A	4	3	12
Biosolids	A	4	5	20
Staffing/PM	A	4	1	4
OpCert	A	4	1	4
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			**32**	**116**
GRADE POINT AVERAGE (GPA) = 3.62				

Notes:
A = Voluntary Range (Response Optional)
B = Voluntary Range (Response Optional)
C = Recommendation Range (Response Required)
D = Action Range (Response Required)
F = Action Range (Response Required)

Compliance Maintenance Annual Report

Chippewa Falls Wwtp

Last Updated: 7/15/2020 Reporting For: **2019**

Resolution or Owner's Statement

Name of Governing Body or Owner:

Date of Resolution or Action Taken:

Resolution Number:

Date of Submittal:

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Influent Flow and Loadings: Grade = F

Effluent Quality: BOD: Grade = A

Effluent Quality: TSS: Grade = A

Effluent Quality: Phosphorus: Grade = A

Biosolids Quality and Management: Grade = A

Staffing: Grade = A

Operator Certification: Grade = A

Financial Management: Grade = A

Collection Systems: Grade = A
(Regardless of grade, response required for Collection Systems if SSOs were reported)

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS
(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)
G.P.A. = 3.62

Resolution 2020-34

COMPLIANCE MAINTENANCE RESOLUTION

WHEREAS: Wisconsin Administrative Code NR 208 requires the Owner of a wastewater treatment facility to complete an electronic Compliance Maintenance Annual Report (eCMAR).

WHEREAS: The Manager of Public Utilities has completed the eCMAR for 2019 and presented it to the Board of Public Works.

WHEREAS: Monthly Average Influent BOD loading, lbs/day, exceeded 100% of design load eight times, and exceeded 90% of design load eleven times.

WHEREAS: The Board of Public Works reviewed the eCMAR on July 27, 2020 and recommended adoption of a resolution documenting the review of the eCMAR and recommending the following corrective actions required:

- As no Effluent issues were caused by the increased BOD loading, continue monitoring Influent loadings and Facility performance in treating the increased loading.
- Complete the study currently underway, with the intention of re-rating the facility organic loading capacity, and/or identify possible equipment upgrades which would help make the re-rating possible.

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Chippewa Falls, Wisconsin informs the Department of Natural Resources that the electronic Compliance Maintenance Annual Report has been reviewed and corrective actions have been taken.

BE IT FURTHER RESOLVED, that the Manager of Public Utilities is directed to submit this resolution and eCMAR to the DNR.

Dated this 4th Day of August, 2020

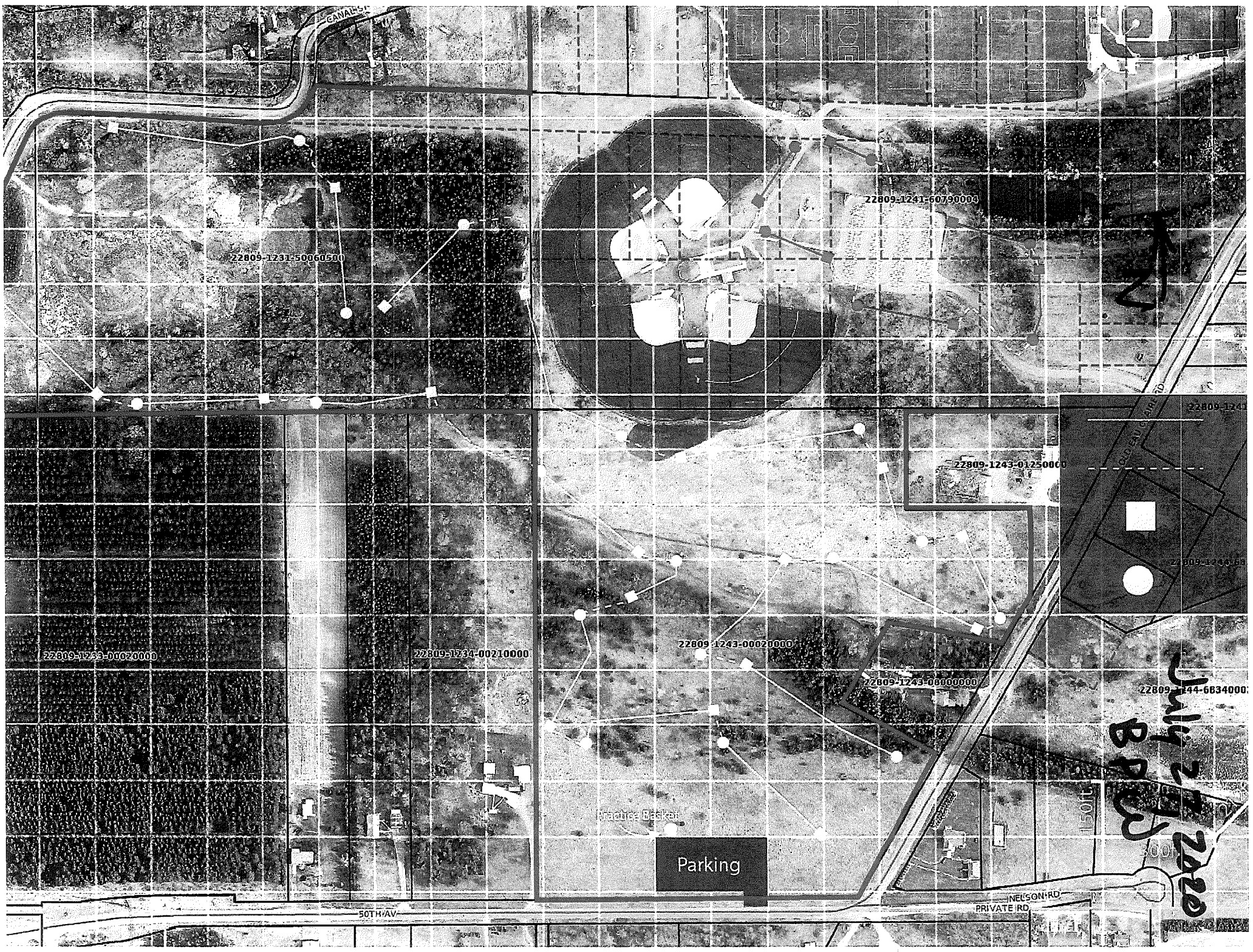
_____
Alderman

ADOPTED_____

Resolution 2020-34

APPROVED_____
Mayor

ATTEST_____
City Clerk



Unit 24 Bldg 22

Minutes
Committee #4
Recycling, Computerization, Buildings and Intergovernmental Services

Committee #4 met on Wednesday, July 22, 2020 at 10:30 am in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.

Committee Members present: **Remotely** – Chuck Hull, Paul Olson, and Rob Kiefer
Mayor/Council Members present: **Remotely** –John Monarski
Others present: **Remotely** – Chippewa County Recycling Coordinator Renee Yohnk and Josh and Heidi Boxx of Boxx Sanitation. **In-person** – City Clerk Bridget Givens and Utility Office Manager Connie Freagon.

The meeting was called to order at 10:30 am.

1. **Discuss options for the City's Recycling Program including an activity schedule for possible bid solicitation and potential requirements for the RFP. Possible recommendations to the Council.**

   The City's contract for curbside recycling will expire at the end of 2020. The current contract was discussed with it noted that the 95 gallon carts currently being used to collect the recycling are the property of the recycling hauler, Boxx Sanitation. To date the City's recyclables have been hauled to Eagle Waste and Recycling, a Material Recovery Facility (MRF), in Eagle River. Initially, the City received a revenue share; however, the market for recyclables has since declined and the revenue share has ceased. There is no longer a benefit of hauling the recyclables to the MRF.

   Requirements of the new RFP were discussed which included the following:
   - Five-year contract;
   - Pricing for recycling only, recycling and trash, and trash only;
   - Recycling pick up should reflect every other week and trash weekly; and
   - Trash containers should be 64 gallon with the ability request a small container though not with a reduction in price.

   The Committee discussed a number of issues including the amount of contamination in the recyclables. Additional items of consideration were to have a pre-bid meeting with the haulers, and if based upon the current pandemic, it would be wise to exercise a one-year extension on the current recycling contract with Boxx Sanitation.

   The Committee reviewed the draft activity schedule and directed Recycling Coordinator Yohnk to work with the City Attorney to develop the draft RFP.

   No action taken.

2. **Adjournment**

   Motion by Olson/Kiefer to adjourn at 11:24 am. **All present voting aye, motion carried.**

Minutes submitted by:
Chuck Hull, Chair

Activity Schedule to Rebid Recycling Services for the City of C.F.

July, 2020 through January, 2021 DRAFT

	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb
Contract/Bid									
1. Comm #4 multiple mtgs. to discuss RFP options	X	X							
2. Identify Recycling and Garbage Options for RFP		X							
3. *Participate in County Recycling/Garbage Collection RFP			X						
4. Attorney review and approve RFP, discuss scoring		X	X						
5. Prepare bid packets and mail			X						
6. Public Notice Class 1 -(email)			X						
7. RFP's due to City Clerk's Office				X					
8. Bids opened - Valid for 90 days									
9. Comm. #4 to select and recommend recycling/garbage proposal, determine performance bond amount						X			
10. City Council to approve Comm #4 recommendation						X	X		
11. Ordinance changes (if needed)									
12. Meet with Lynne to calculate monthly utility charge						X			
13. Certified Award Letter mailed from City to Contractor						X	X		
14. Walk-up Service memo to hauler							X		
15. Licensing, Inspection, Insurance, Performance Bond, etc.							X		
16. Recycling Brochure							X		
17. Draft contract, attorney review, and execute contract						X	X		
Contract Requirements									
Performance Bond - Due 15 days following notification $100,000							X		
Inspection of Equipment							X		
City Hauler's License							X		
DNR Hauler's License							X		
General Liability Insurance							X		
Sample of recycling carts						X			
Information/Education									
Notify residents of recycling changes - newsrelease							X	X	
Educate residents of changes - brochure							X	X	
Distribute carts with recycling information packet attached.							X		
Hauler to send mailer announcing change in program						X			

sw/city/rfp/rfp timeline chart/7-22-20

Recycling Coord. | Comm #4 | City Council | Recycling Haule

NON-COMMERCIAL KENNEL LICENSE APPLICATION

PAID
CITY OF CHIPPEWA FALLS
JUL 13 2020
CITY TREASURER
TR # 61560

Complete this application and submit it, along with a legible photocopy of the following:

- Current Rabies Vaccination Certificate (required)
- Certificate of Spay or Neuter (if applicable)
- Proof of Dog/Cat License from the City of Chippewa Falls Police Department (CFPD) or proof of pending application for animals in excess of three.

Note:
*Addition of animals requires completion and approval of a new Non-Commercial Kennel License Application ($25 fee applies)
*Pending dog/cat licenses with the CFPD must be paid within 10 days of approval for Non-Commercial Kennel License to be in effect.

Fee:. ***$25 non-refundable fee payable to the City of Chippewa Falls***

OWNER INFORMATION – PLEASE PRINT CLEARLY

First Name: Aaron
Last Name: O'Neal
Address: 23 Division St Chippewa Falls WI
Telephone Number: 715 226 1207
Signature of Applicant: Aaron O'Neal
Date: 07/07/20

ANIMAL (1)

Pet's Name: Sassey
Sex: F ☑ spayed ☐ neutered ☐ unaltered
Breed: Terrier Mix
Color(s): Tricolor black brown white
Rabies Vaccination Date: 2/2/18
Rabies Expiration Date: 2/2/21

ANIMAL (2)

Pet's Name: Foxy
Sex: F ☑ spayed ☐ neutered ☐ unaltered
Breed: Pomeranian mix
Color(s): Red
Rabies Vaccination Date: 2/5/19
Rabies Expiration Date: 2/5/22

ANIMAL (3)

Pet's Name: Timber
Sex: M ☐ spayed ☐ neutered ☑ unaltered
Breed: Siberian Husky
Color(s): Grey/White
Rabies Vaccination Date: 2/5/19
Rabies Expiration Date: 2/5/22

ANIMAL (4)

Pet's Name:
Sex: ☐ spayed ☐ neutered ☐ unaltered
Breed:
Color(s):
Rabies Vaccination Date:
Rabies Expiration Date:

we are looking for another dog, waiting to get Kennel license to go through with adoption

ANIMAL (5)

Pet's Name _____ Sex _____ ☐ spayed ☐ neutered ☐ unaltered Breed _____ Color(s) _____

Rabies Vaccination Date _____ Rabies Expiration Date _____

ANIMAL (6)

Pet's Name _____ Sex _____ ☐ spayed ☐ neutered ☐ unaltered Breed _____ Color(s) _____

Rabies Vaccination Date _____ Rabies Expiration Date _____

WRITTEN RECOMMENDATION OF POLICE DEPARTMENT

Residence was inspected on 7/20/20.
Doghouse in place. Dog will be brought in at night.
Temporary situation as dog will go with Mark Brazeau's daughter when she finds her own apartment.
No issues from police.

Lt. Mitchell

Signature of Police Chief	Date 07/20/2020

TO BE COMPLETED BY CLERK

Date rcv'd & filed w/municipal clerk	Date routed to Police Department	Date reported to Council
7-13-20	7-13-20	
Signature of Clerk/Deputy Clerk		Date license issued

IMPORTANT NOTICES

All dogs over 5 months of age are required to be vaccinated against rabies and licensed.
Failure to license may result in a citation and/or fine.
All applicants should read and be familiar with Chippewa Falls Municipal Code Section 12.11 relative to animal care and licenses.

ORDINANCE NO. 2020-17

AN ORDINANCE ESTABLISHING A STOP SIGN AT THE SOUTHEAST CORNER OF LAKEVIEW DRIVE AND LAKELAND DRIVE

THE COMMON COUNCIL OF THE CITY OF CHIPPEWA FALLS, WISCONSIN DO ORDAIN AS FOLLOWS:

That §7.031 of the Chippewa Falls Municipal Code be amended to add subsection (1)(nq) which shall provide as follows:

7.031 STOP SIGNS.

(1) PERMANENT. Official stop signs shall be erected to control traffic on the following streets:

...

(nq) Northbound traffic on Lakeland Drive at Lakeview (Lake View) Drive.

Dated this 4th day of August, 2020.

_____
CW King, Council President

FIRST READING:_____

SECOND READING:_____

APPROVED: _____
Gregory S. Hoffman, Mayor

ATTEST: _____
Bridget Givens, City Clerk

AN ORDINANCE AMENDING § 1.03 OF CITY CODE TO INCLUDE NEW WARDS WHICH HAVE BEEN CREATED AS A RESULT OF ANNEXATIONS OF REAL PROPERTY WHICH IS IN A DIFFERENT STATE ASSEMBLY DISTRICT AND A DIFFERENT COUNTY SUPERVISORY DISTRICT.

THE COMMON COUNCIL OF THE CITY OF CHIPPEWA FALLS, WISCONSIN DO ORDAIN THAT § 1.03 OF THE CITY CODE BE AMENDED AND REVISED TO PROVIDE AS FOLLOWS:

1.03 CITY ALDERMANIC DISTRICTS.

The City hereby establishes the boundaries of its 7 aldermanic districts and ward boundaries as provided in Ord. #2011-08, which is on file in the office of the City Clerk, subject to annexations thereafter.

(1) The City hereby establishes Ward 7a which shall be comprised of real property annexed from the Town of Lafayette into the City of Chippewa Falls pursuant to Ord. # 2011-08 and which is in a different State Assembly District and a different County Supervisory District, all located in Chippewa County, State of Wisconsin. Ward 7a is hereby designated a part of the 7th aldermanic district and shall have the ward boundaries described in Ord. # 2011-08. The boundaries of the 7th aldermanic district are revised to encompass Ward 7 and Ward 7a.

(2) The City hereby establishes Ward 3a which shall be comprised of real property annexed from the Town of Wheaton into the City of Chippewa Falls pursuant to Ord. # 2015-19 and which is in a different State Assembly District and a different County Supervisory District, all located in Chippewa County, State of Wisconsin. Ward 3a is hereby designated a part of the 3rd aldermanic district and shall have the ward boundaries described in Ord. # 2015-19. The boundaries of the 3rd aldermanic district are revised to encompass Ward 3 and Ward 3a.

(3) The City hereby establishes Ward 3b which shall be comprised of real property annexed from the Town of Wheaton into the City of Chippewa Falls pursuant to Ord. # 2020-15 and which is in a different State Assembly District and a different County Supervisory District, all located in Chippewa County, State of Wisconsin. Ward 3b is hereby designated a part of the 3rd aldermanic district and shall have the ward boundaries described in Ord. # 2020-15. The boundaries of the 3rd aldermanic district are revised to encompass Ward 3, Ward 3a, and Ward 3b.

(4) The City hereby establishes Ward 5a which shall be comprised of real property annexed from the Town of Eagle Point into the City of Chippewa Falls pursuant to Ord. # 2020-16 and which is in a different State Assembly District and a different County Supervisory District, all located in Chippewa County, State of Wisconsin. Ward 5a is hereby designated a part of the 5th aldermanic district

and shall have the ward boundaries described in Ord. # 2020-16. The boundaries of the 5th aldermanic district are revised to encompass Ward 5 and Ward 5a.

Dated this 4th day of August, 2020.

_____
CW King, Council President

FIRST READING: August 4, 2020

SECOND READING: August 18, 2020

APPROVED: _____
Gregory S. Hoffman, Mayor

ATTEST: _____
Bridget Givens, City Clerk

PUBLISHED: _____

Resolution 2020-34

COMPLIANCE MAINTENANCE RESOLUTION

WHEREAS: Wisconsin Administrative Code NR 208 requires the Owner of a wastewater treatment facility to complete an electronic Compliance Maintenance Annual Report (eCMAR).

WHEREAS: The Manager of Public Utilities has completed the eCMAR for 2019 and presented it to the Board of Public Works.

WHEREAS: Monthly Average Influent BOD loading, lbs/day, exceeded 100% of design load eight times, and exceeded 90% of design load eleven times.

WHEREAS: The Board of Public Works reviewed the eCMAR on July 27, 2020 and recommended adoption of a resolution documenting the review of the eCMAR and recommending the following corrective actions required:

- As no Effluent issues were caused by the increased BOD loading, continue monitoring Influent loadings and Facility performance in treating the increased loading.
- Complete the study currently underway, with the intention of re-rating the facility organic loading capacity, and/or identify possible equipment upgrades which would help make the re-rating possible.

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Chippewa Falls, Wisconsin informs the Department of Natural Resources that the electronic Compliance Maintenance Annual Report has been reviewed and corrective actions have been taken.

BE IT FURTHER RESOLVED, that the Manager of Public Utilities is directed to submit this resolution and eCMAR to the DNR.

Dated this 4th Day of August, 2020

_____
Alderman

ADOPTED_____

Resolution 2020-34

APPROVED_____
Mayor

ATTEST_____
City Clerk

RESOLUTION NO. 2020-_____

RESOLUTION REGARDING THE DISCONTINUANCE AND VACATION OF A TRIANGULAR PIECE OF HERSCHEL STREET RIGHT OF WAY LOCATED AT THE NORTHWEST CORNER OF BADGER STREET, EAST GRAND AVENUE AND HERSCHEL STREET

WHEREAS, the above parcel of real estate is more particularly described as follows:

> Commencing at the SE corner of Lot 5, Block 3 of Eastern Addition; Thence N 40° 26' 31" W 15.06 feet along the northeasterly line of Block 3 of Eastern Addition to the point of beginning;
> Thence continuing N 40° 26' 31" W along the northeasterly line of said Block 3, 126.74 feet to the NE corner of Lot 6, Block 3 of Eastern Addition; Thence S 89° 54' 16" E 78.81 feet to the westerly right-of-way line of Badger Street; Thence S 2° 01' 18" E 96.38 feet to the point of beginning.
> Said parcel contains 0.09 acres.

WHEREAS, the parcel will never be improved as a City Street;

WHEREAS, the Chippewa Falls Board of Public Works has recommended vacation of the parcel at its meeting of June 22, 2020;

WHEREAS, it is in the public interest to vacate the parcel and place it on the tax rolls and the public interest so requires; and

WHEREAS, the City of Chippewa Falls Common Council has duly considered the basis for this Resolution;

NOW THEREFORE, BE IT RESOLVED that pursuant to the provisions of §66.1003(4) of Wisconsin Statutes that the following piece of Herschel Street right-of-way

located at the Northwest corner of Badger Street, Grand Avenue, and Herschel Street in the City of Chippewa Falls, Chippewa County, Wisconsin be discontinued and vacated:

> Commencing at the SE corner of Lot 5, Block 3 of Eastern Addition; Thence N 40° 26' 31" W 15.06 feet along the northeasterly line of Block 3 of Eastern Addition to the point of beginning;
> Thence continuing N 40° 26' 31" W along the northeasterly line of said Block 3, 126.74 feet to the NE corner of Lot 6, Block 3 of Eastern Addition; Thence S 89° 54' 16" E 78.81 feet to the westerly right-of-way line of Badger Street; Thence S 2° 01' 18" E 96.38 feet to the point of beginning.
> Said parcel contains 0.09 acres.
>
> (See attached map)

BE IT FURTHER RESOLVED THAT upon discontinuance and vacation that said parcel be deeded to the only adjoining landowners, Bronson Jon Stein and Leah Johnson, and that said parcel adjoin to their existing ownership of Parcel Identification Number 22808-0522-60430305.

BE IT FURTHER RESOLVED THAT the City does retain an easement for any public utilities which may presently exist or be located in that portion of the parcel herein discontinued and vacated.

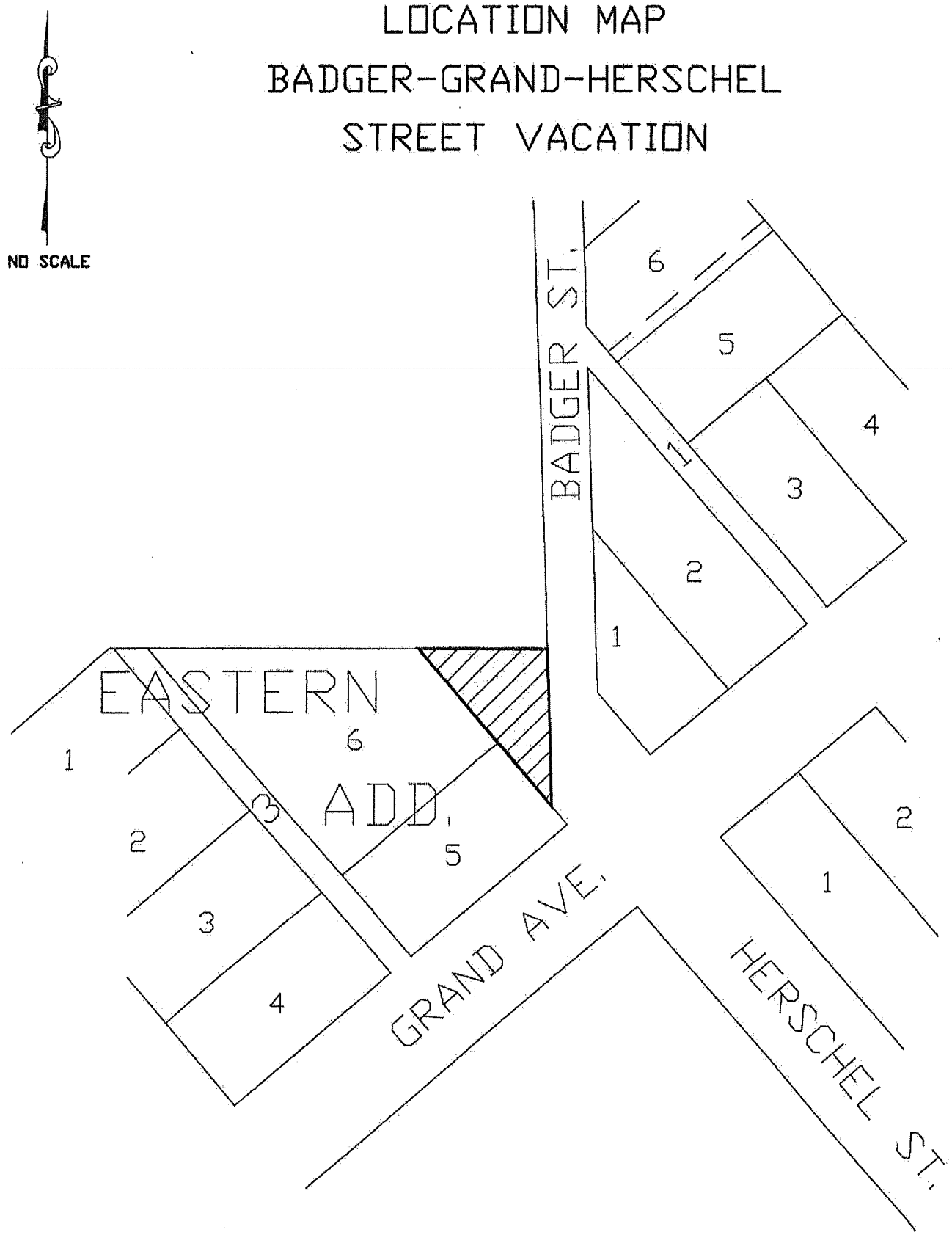
Introduced: August 4, 2020
Public Hearing: September 15, 2020
Adopted: _____

ALDERPERSON: _____
CW King

APPROVED: _____
Gregory S. Hoffman, Mayor

ATTEST: _____
Bridget Givens, City Clerk

LOCATION MAP
BADGER-GRAND-HERSCHEL
STREET VACATION



PROPOSED VACATION

Statewide Services, Inc.
Claim Division

1241 John Q. Hammons Dr.
P.O. Box 5555
Madison, WI 53705-0555
877-204-9712

July 16, 2020

City of Chippewa Falls
Attn: Lynne Bauer
30 W. Central St.
Chippewa Falls, WI 54729

Program:	League of Wisconsin Municipalities Mutual Insurance
Our Insured:	City of Chippewa Falls
Date of loss:	6/30/2020
Our Claim #	WM000092110235
Claimant:	Jason Kohls 6156 190th St. Chippewa Falls, WI 54729

Dear Ms. Bauer,

Statewide Services, Inc. administers the claims for the League of Wisconsin Municipalities Mutual Insurance which insures the City of Chippewa Falls. We are in receipt of the claim submitted by Jason Kohls for vehicle damage allegedly caused by pea gravel ejected from a City dump truck traveling on Highway 124.

We have reviewed the matter and recommend that the City of Chippewa Falls deny this claim pursuant to the Wisconsin statute for disallowance of claim 893.80(lg). The disallowance will shorten the statute of limitations period to six (6) months.

Our denial is based on the fact that the investigation revealed no proof of negligence on behalf of the City. And the City does not accept responsibility for the claimant vehicle damages being claimed.

Please submit the disallowance directly to the claimant at the above address. The disallowance should be sent certified or registered mail and must be received by the claimant within 120 days after you receive Notice of Claim. Please send a copy of the disallowance to Statewide Services Inc. Claims.

Sincerely,

Sarah Bourgeois
Claims Rep. I
Statewide Services Inc.
PO Box 5555
Madison, WI 53705-0555
608-828-5439 Phone
800-854-1537 Fax
sbourgeois@statewidesvcs.com

CC: Darrel Zaleski