

NOTICE OF PUBLIC MEETING

CITY OF CHIPPEWA FALLS, WISCONSIN

IN ACCORDANCE with the provisions of Chapter 19, Subchapter IV of the Statutes of the State of Wisconsin, notice is hereby given that a public meeting of the:

Board of Public Works: XXX

Reasonable accommodations for participation by individuals with disabilities will be made upon request. Please call 715-726-2736.

Will be held on **Monday, July 27, 2020 at 5:30 P.M. in the City Hall Council Chambers, Chippewa Falls, Wisconsin.** The Mayor and Board of Public Works members may not be physically present at the meeting but may attend remotely. The meeting may be viewed via livestream at the www.chippewafalls-wi.gov live stream link. **To participate in this meeting, please call 715-726-2762.** Items of business to be discussed or acted upon at this meeting are shown on the attached Agenda or listed below:

NOTE: If you are a board member and unable to attend this meeting, please contact the Engineering Dept. at 726-2736.

1. Approve the minutes of the June 29, 2020 Board of Public Works meeting. *(Attachment)*
2. Consider 2019 Compliance Maintenance Annual Report and corresponding resolution. Make recommendation to the Common Council. *(Attachment)*
3. Update on Disc Golf Course at Casper Park. Make recommendation to the Common Council. *(Attachment)*
4. Adjournment

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE CITY COUNCIL MAY BE PRESENT AT THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THEY HAVE DECISION MAKING RESPONSIBILITY.

Please note that attachments to this agenda may not be final and are subject to change.
This agenda may be amended as it is reviewed.

CERTIFICATION

I hereby certify that a copy of this Notice was placed in the Chippewa Herald mailbox, 1st floor, City Hall and posted on the City Hall Bulletin Board on Wednesday, July 22, 2020 at 1:00 PM by Mary Bowe.

NOTICE OF PUBLIC MEETING

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Board of Public Works: XXX

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Will be held on **Monday, July 13, 2020 at 5:30 P.M. in the City Hall Council Chambers**, Chippewa Falls, Wisconsin. The Mayor and Board of Public Works members may not be physically present at the meeting but may attend remotely. The meeting may be viewed via livestream at the www.chippewafalls-wi.gov live stream link. **To participate in this meeting, please call 715-726-2762.** Items of business to be discussed or acted upon at this meeting are shown on the attached Agenda or listed below:

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NOTE:

THE BOARD OF PUBLIC WORKS MEETING

FOR

MONDAY, JULY 13, 2020

IS

CANCELLED

DUE TO A LACK OF AGENDA ITEMS.

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE CITY COUNCIL MAY BE PRESENT AT THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THEY HAVE DECISION MAKING RESPONSIBILITY.

Please note that attachments to this agenda may not be final and are subject to change.
This agenda may be amended as it is reviewed.

CERTIFICATION

I hereby certify that a copy of this Notice was placed in the Chippewa Herald mailbox, 1st floor, City Hall and posted on the City Hall Bulletin Board on Tuesday, July 7, 2020 at 1:00 PM by Mary Bowe.

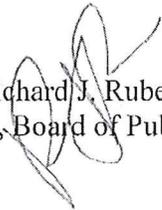
**CITY OF CHIPPEWA FALLS
BOARD OF PUBLIC WORKS
MEETING MINUTES
MONDAY, JUNE 29, 2020 – 5:30 PM**

The Board of Public Works met remotely via Webex on Monday, June 29, 2020 at 5:30 PM. Attending remotely were Mayor Greg Hoffman, Director of Public Works Rick Rubenzer, P.E. and Darrin Senn. Also attending remotely was Assistant Engineer Bill McElroy. Absent were Finance Manager Lynne Bauer and Alderperson Paul Olson.

1. **Motion** by Rubenzer, seconded by Senn to approve the minutes of the June 22, 2020 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**

2. The Board of Public Works considered declaring a public emergency for the repair of a collapsed storm sewer in the unopened Oak Street Right of Way between Mansfield Street and Stanley Street. Director of Public Works Rubenzer stated that the storm sewer in the steep slope of Oak Street just north of Mansfield Street had collapsed and the bank eroded during and after a post Memorial Day intense rainfall event. Street Department staff have had to remove sand and debris that have eroded onto Island Street after subsequent storms. The engineering department considered putting the project out for bids but are concerned that the bank will completely collapse before public bids can be advertised and opened. An initial engineering estimate was done and a contractor proposal has now been obtained. Senn asked about the contractor proposal coming in higher than the engineering estimate. Assistant City Engineer McElroy answered that the pipe lining part of the engineering estimate had been an unknown and a large guesstimate but that he was confident that the proposal submitted by Haas Sons, Inc. was fair and reasonable. Rubenzer stated that bids were not necessary in an emergency situation as authorized in Wisconsin State Statutes 62.15 and that an emergency can be declared by resolution of the board of public works.
Motion by Senn, seconded by Rubenzer to declare a public emergency for the repair of a collapsed storm sewer in the unopened Oak Street Right of Way between Mansfield Street and Stanley Street and authorize Director of Public Works Rubenzer to execute the proposal from Haas Sons inc. to complete the repair. **All present voting aye. MOTION CARRIED.**

3. **Motion** by Rubenzer, seconded by Senn to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 5:41 P.M.


Richard J. Rubenzer, PE
Secretary, Board of Public Works

COMPLIANCE MAINTENANCE RESOLUTION

WHEREAS: Wisconsin Administrative Code NR 208 requires the Owner of a wastewater treatment facility to complete an electronic Compliance Maintenance Annual Report (eCMAR).

WHEREAS: The Manager of Public Utilities has completed the eCMAR for 2019 and presented it to the Board of Public Works.

WHEREAS: Monthly Average Influent BOD loading, lbs/day, exceeded 100% of design load eight times, and exceeded 90% of design load eleven times.

WHEREAS: The Board of Public Works reviewed the eCMAR on July XX, 2020 and recommended adoption of a resolution documenting the review of the eCMAR and recommending the following corrective actions required:

- As no Effluent issues were caused by the increased BOD loading, continue monitoring Influent loadings and Facility performance in treating the increased loading.
- Complete the study currently underway, with the intention of re-rating the facility organic loading capacity, and/or identify possible equipment upgrades which would help make the re-rating possible.

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Chippewa Falls, Wisconsin informs the Department of Natural Resources that the electronic Compliance Maintenance Annual Report has been reviewed and corrective actions have been taken.

BE IT FURTHER RESOLVED, that the Manager of Public Utilities is directed to submit this resolution and eCMAR to the DNR.

Dated this XXth Day of July, 2020

ADOPTED _____

Alderman

APPROVED _____

Mayor

ATTEST _____

City Clerk

Compliance Maintenance Annual Report

Chippewa Falls Wwtp

Last Updated: Reporting For:
7/15/2020 2019

Grading Summary

WPDES No: 0023604

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent	F	0	3	0
BOD/CBOD	A	4	10	40
TSS	A	4	5	20
Phosphorus	A	4	3	12
Biosolids	A	4	5	20
Staffing/PM	A	4	1	4
OpCert	A	4	1	4
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			32	116
GRADE POINT AVERAGE (GPA) = 3.62				

Notes:

A = Voluntary Range (Response Optional)

B = Voluntary Range (Response Optional)

C = Recommendation Range (Response Required)

D = Action Range (Response Required)

F = Action Range (Response Required)

Compliance Maintenance Annual Report

Chippewa Falls Wwtp

Last Updated: Reporting For:

7/15/2020

2019

Resolution or Owner's Statement

Name of Governing
Body or Owner:

Date of Resolution or
Action Taken:

Resolution Number:

Date of Submittal:

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Influent Flow and Loadings: Grade = F

Effluent Quality: BOD: Grade = A

Effluent Quality: TSS: Grade = A

Effluent Quality: Phosphorus: Grade = A

Biosolids Quality and Management: Grade = A

Staffing: Grade = A

Operator Certification: Grade = A

Financial Management: Grade = A

Collection Systems: Grade = A

(Regardless of grade, response required for Collection Systems if SSOs were reported)

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS

(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

G.P.A. = 3.62

**CITY OF CHIPPEWA FALLS
BOARD OF PUBLIC WORKS
MEETING MINUTES
MONDAY, JANUARY 13, 2020 – 5:30 PM**

The Board of Public Works met in City Hall on Monday, January 13, 2020 at 5:30 PM. Present were Mayor Greg Hoffman, Director of Public Works Rick Rubenzer, Finance Manager Lynne Bauer and Alderperson Paul Olson. Absent was Darrin Senn. Also attending were Parks and Recreation Director Dick Hebert and Ryan Dolan.

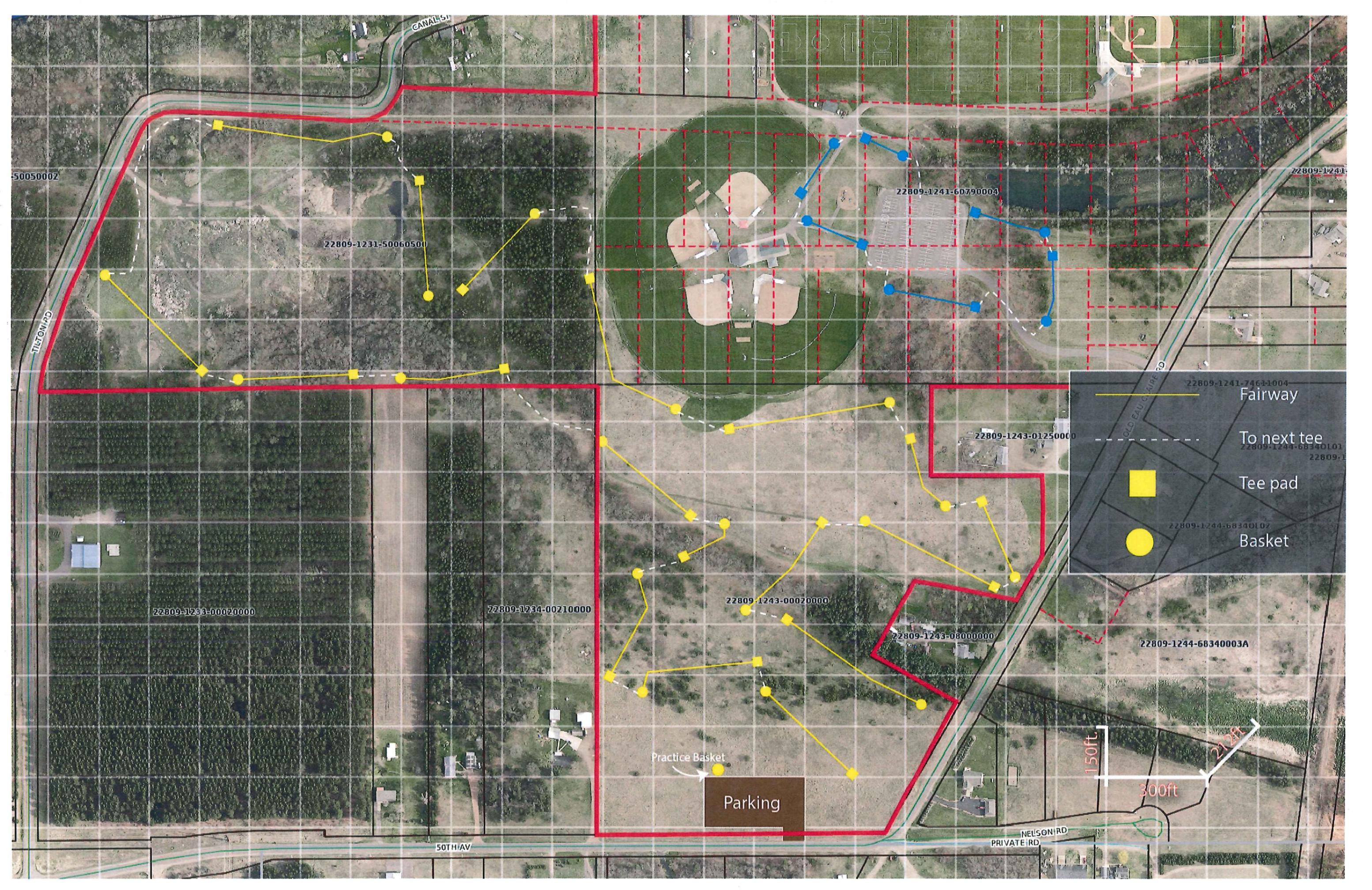
1. **Motion** by Olson, seconded by Bauer to approve the minutes of the December 9, 2019 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**

2. Park and Recreation Director Dick Hebert appeared to request permission to utilize portions (98 acres) of the City utility west wellfield area in conjunction with Casper Park to construct a disc golf course. He stated that James Johnson, Tricia Thompson and himself had been looking for an opportunity to build one or more disc golf courses in Chippewa Falls for a number of years. Ryan Dolan appeared and stated he had assisted or designed two golf courses in Menomonie, Wisconsin and noted that this location had potential for a championship disc golf course. Mr. Hebert noted that the Park Board had not yet seen the proposal and that cost estimates weren't provided at this time. Mr. Dolan stated that there was an agreement with the City of Menomonie that the city would man one of the Menomonie disc golf courses three times per year. After discussion;
Motion by Hoffman, seconded by Rubenzer to recommend the Common Council grant permission to use the City wellfields around Casper Park for one or more disc golf courses. In addition, that the design team bring back a design, construction estimate, maintenance agreement and use agreement to the Board of Public Works and Common Council for consideration. **All present voting aye. MOTION CARRIED.**

3. The Board of Public Works considered the request from Chippewa Falls Main Street Director Teri Ouimette to remove the loading zone on the south side of Grand Avenue approximately 90 feet west of Bridge Street. Ms. Ouimette indicated adjacent property owners approve the request.
Motion by Olson, seconded by Rubenzer to recommend the Common Council omit the attached Municipal Code Chapter 7.10(4) and remove a loading zone on the south side of Grand Avenue west of Bridge Street and then making the loading zone a regular parking space. **All present voting aye. MOTION CARRIED.**

4. **Motion** by Olson, seconded by Bauer to adjourn. **All present voting aye. MOTION CARRIED.**
The Board of Public Works meeting adjourned at 5:51 P.M.


Richard A. Rubenzer, PE
Secretary, Board of Public Works



22809-1231-50060500

22809-1241-60790004

22809-1241-

22809-1241-74611004

Fairway

To next tee

Tee pad

Basket

22809-1233-00020000

22809-1234-00210000

22809-1243-00020000

22809-1243-08000000

22809-1244-68340003A

Practice Basket

Parking

150ft

300ft

272ft

50050002

TILTON RD

CANAL ST

50TH AV

NELSON RD
PRIVATE RD