



MINUTES
COMMITTEE #1
REVENUES, DISBURSEMENTS, WATER AND WASTEWATER
June 16, 2020

Committee #1 - Revenues, Disbursements, Water and Wastewater met on Tuesday, June 16, 2020 at 9:00 am in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.

Committee Members present: **Remotely** - Rob Kiefer, John Monarski, and Paul Nadreau.

Mayor/Other Council Members present: **Remotely** - Mayor Hoffman

Others present: **Remotely** - Finance Manager/Treasurer Lynne Bauer, Director of Public Works/City Engineer/Utilities Manager Rick Rubenzer, Police Chief Matt Kelm, Fire Chief Lee Douglas, Street and Utility Maintenance Manager Rick Ruf, Library Director Joe Niese, Chippewa County Information Technology Director Andy Bauer, and City Clerk Bridget Givens; **In Person** - Utility Office Manager Connie Freagon.

Call to Order: 9:00 am

1. Discuss utilizing EO Johnson for print management services. Possible recommendations to the Council.

Utility Office Manager Freagon provided an overview of the proposal from EO Johnson to provide print management services for the City. EO Johnson met with each department to determine the needs for equipment and reviewed their usage. Their proposal is to remove 13 machines due to age, reallocate 3 machines, and completely replace 14 machines. It was discussed that at the end of the five-year contract period, the City would not own the machines and would have the option of a buyout should we not want to renew the agreement.

The agreement would include all supplies, toner and maintenance with a guaranteed four hour response time and an estimated annual print count of 702,900 (both color and black/white). This would be reviewed and adjusted quarterly. Based on the annual proposal amount of \$22,382.04, if the current office supply accounts are not used, there will be a shortfall of roughly \$12,000. This could be taken from the omitted budget funds but as this is a recurring expense, would need to be removed from that funding source permanently.

Chippewa County IT Director Bauer indicated that the County has been doing the print management services with EO Johnson for the past six years, and they bill back to each department monthly based upon usage. The pros and cons of going to the print management service were discussed as well as possible funding options. Additional information will be gathered and brought back to the Committee for further discussion.

No action taken.

2. Discuss Amendment to Intergovernmental Agreement between Chippewa County and City of Chippewa Falls. Possible recommendations to the Council.

The Amendment to Intergovernmental Agreement between Chippewa County and the City of Chippewa Falls was discussed. Technical support is evaluated every three years and it was determined that there will be a 5% increase on the technical support portion of the agreement over the next three years (2020-2022). Additionally, there will now be an annual review of hardware and maintenance costs, the agreement will automatically renew each year on January 1, and either party may terminate the contract at least 180 days prior to the renewal date.

Motion by Kiefer/Monarski to recommend Council approve the Amendment to Intergovernmental Agreement between Chippewa County and the City of Chippewa Falls. **All present voting aye, motion carried.**

3. Update on City Hall HVAC programming.

Programming issues relative to the City Hall HVAC were discussed with Director of Public Works/City Engineer/Utilities Manager Rubenzer advising that there are compatibility issues between updated computers and the HVAC System. Rubenzer wanted to advise the Committee that an update to correct the compatibility issues would run roughly \$30,000 for City Hall.

No action taken.

4. Adjournment

Motion by Monarski/Nadreau to adjourn at 10:28 am. **All present voting aye, motion carried.**

**Minutes submitted by,
Lynne Bauer, Finance Manager/Treasurer**

Amendment to INTERGOVERNMENTAL AGREEMENT BETWEEN CHIPPEWA COUNTY AND CITY OF
CHIPPEWA FALLS PURSUANT TO SECTION 66.0301, WISCONSIN STATUTES

Explanation: Per the amendment to the Intergovernmental agreement between Chippewa County and City of Chippewa Falls pursuant to section 66.0301 of the Wisconsin Statutes signed and dated 08/21/2013, the Executive Overview states that technical support will be evaluated every 3 years. After completing that evaluation, it was determined that the 2020 annual charge for technical support will increase to \$40,517.00. In addition, there will be a 5% increase on that amount for both 2021 (\$42,543) & 2022(\$44,670). These charges will cover all support needs and will be evaluated every 3 years. The table below shows the detail of charges for the period of January 1, 2020 through December 31, 2020.

Going forward an annual review of hardware and maintenance costs will be completed by the Chippewa County IT Director and City of Chippewa Falls Data Processing Manager. All future hardware purchased or replaced should be in the best interest of both parties. This annual review will determine useful life of existing hardware and technology needs based on current and future projects, and best practices in data center technology. The outcome of the annual review will determine the exact hardware and maintenance costs for the following year. As stated in the Executive Overview, the City of Chippewa will only be charged for the specific hardware and maintenance that they use.

This Agreement will automatically renew each year on January 1st. Either party may terminate the Agreement with or without cause with written notice to the other party last least 180 days prior to the renewal date. All notices must be provided in writing.

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CHIPPEWA FALLS PURSUANT TO SECTION 66.0301, WISCONSIN STATUTES

**Amendment to INTERGOVERNMENTAL AGREEMENT BETWEEN CHIPPEWA COUNTY AND CITY OF CHIPPEWA
FALLS PURSUANT TO SECTION 66.0301, WISCONSIN STATUTES**

	Cost	Annual Shared Costs	Annual City Cost
Nimble	\$98,354.00	\$0.00	
Storage Area Network (4 nodes)	\$50,520.00	\$0.00	
Annual Tech Support; Includes all server/backup/SAN/tickets			\$40,517.00
Rack space in data center (\$100 per rack/month)			\$1,200.00
Internet Service		\$8,700.00	
Veeam backup software	\$9,000.00	\$2,680.00	
HPE backup server	\$18,704.00	\$0.00	
Cisco Backup server	\$12,031.73	\$0.00	
HPE Tape driver backup unit	\$8,276.00	\$0.00	
Wireless Controllers and Prime mgt		\$7,606.71	
Top of Rack Switches (12)		\$8,727.65	
Phone controllers	\$10,360.00		
VMWare Host 1	\$15,776.62	\$0.00	
VMWare Host 2	\$10,183.00	\$0.00	
VMWare Host 3	\$10,183.00	\$0.00	
VMWare Host 4	\$13,500.00	\$0.00	
MS Datacenter Licensing (software Assurance)		\$6,977.28	
VSphere Enterprise Licensing (maintenance)		\$5,400.72	
Vcenter Licensing (maintenance)		\$1,407.45	
Totals	\$256,888.35	\$41,499.81	\$41,717.00
City cost (20% of acutal over a 5 yr period):	\$10,275.53		
20 % annual shared costs		\$8,299.96	
Annual City only cost			\$41,717.00
Total annual cost to city	\$60,292.50		

NOTE: 5% increase in 2020 (\$40,517) & 2021 (\$42,543) & 2022 (\$44,670)

IN WITNESS WHEREOF, the City and the County certify that this Amendment to the Intergovernmental Agreement has been duly approved by their respective governing bodies and those governing bodies have authorized their officers below to execute this Agreement on behalf of the respective municipalities.

THE CITY OF CHIPPEWA FALLS
A Wisconsin Municipal Corporation

By: _____
Greg Hoffman, Mayor

Date: _____

CHIPPEWA COUNTY
A Wisconsin Municipal Corporation

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CHIPPEWA FALLS PURSUANT TO SECTION 66.0301, WISCONSIN STATUTES

By: _____

Randy Scholz, County Administrator

Date: _____

By: _____

Andrew Bauer, Information Technology Director

Date: _____