

PARKS, RECREATION & FORESTRY BOARD MEETING
Tuesday, May 12, 2020

1. Call to order by Beth Arneberg at 6:02 p.m.
Roll Call: Members Present: Beth Arneberg, Carmen Muenich, Dale Berg, Justin Agnew, and John Abbe. Audrey Stowell appears by video. Absent: Rob Kiefer
Staff present: Dick Hebert.
2. Approval of Minutes: March 10, 2020, and March 17, 2020. **Motion by Muenich/Berg to approve minutes of March 10, 2020, Board Meeting and March 17, 2020 Special Board Meeting. Motion passed.**
3. Personal Appearances By Citizens. None.
4. Discuss/Consider Special Event Applications. None.
5. Discuss/Consider
 - a. Revising Current Park Facility Refund Policy. Park Board's normal return policy is to return half of the reservation fee upon 60-days notice. Dick recommends that during this pandemic, a full refund be returned or the fees be allowed to be used toward 2021 reservations. The online payment convenience fee is not refundable. **Motion by Berg/Abbe to change the refund policy for 2020 reservations to a 100% refund less the online payment convenience fee or allow funds to be applied toward 2021 reservations if requested. Motion passed.**
 - b. Improvements and Repairs to Irvine Park Bandshell. To match color of stone columns, the best option for repairs was to use a sand-based epoxy. This ended up being approximately \$13,000 more than originally quoted, but will end up having the best result. **Motion by Arneberg/Muenich to approve the quote from RAM Construction services to complete the epoxy work in an amount not to exceed \$28,610.00 with said funds to be paid from the Irvine Park Donation Account. Motion passed.**
 - c. Director Report. Dick wonders about future meetings being held virtually. Stated preference is to be in person with individuals allowed to attend virtually should they wish. June Park Board meeting will be in person. Dick reports there was a fire in the Activity Building above the bathroom due to electrical heater. Luckily, it was contained and the damage sustained was to a truss. This can be repaired by staff. Dick also reports that the park, facilities, etc., are being reopened pursuant to all current orders in place and in conjunction with various agencies. The concession stand at the Welcome Center is tentatively on hold until the park reopens.
6. Approve Claims. **Motion by Berg/Muenich for claims in March, April & May in the amount of \$101,634.77. Motion passed.**
7. Park Board Members' Concerns or Comments. John is concerned that the duck pond boardwalk needs some attention. Dick reports that staff will be evaluating.

Dick also reports that some of the windows at the zoo are fogging. Replacement cost is approximately \$6,000 per window, so they are being replaced one at a time as funds allow.

8. Adjournment. **Motion by Muenich/Arneberg to adjourn at 6:28 p.m. Motion passed.**

Submitted by:

Audrey Stowell, Secretary