

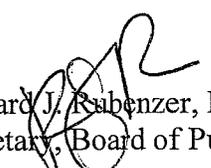
**CITY OF CHIPPEWA FALLS
BOARD OF PUBLIC WORKS
MEETING MINUTES
MONDAY, MAY 11, 2020 – 5:30 PM**

The Board of Public Works met in City Hall on Monday, May 11, 2020 at 5:30 PM. Attending remotely were Mayor Greg Hoffman, Director of Public Works Rick Rubenzer, Finance Manager Lynne Bauer and Alderperson Paul Olson. Darrin Senn was absent.

1. **Motion** by Olson, seconded by Bauer to approve the minutes of the April 27, 2020 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**

2. The Board of Public Works considered four proposals to inspect the Glen Loch Dam ranging from \$1,500 to \$2,600. Director of Public Works Rubenzer explained that WDNR requires inspection of a high hazard dam such as Glen Loch every two years. Ayres was the multi-disciplined company that designed and inspected the drawdown gate, fence and buoy line project in 2018-2020 and is well qualified to perform the inspection.
Motion by Olson, seconded by Bauer to recommend the Common Council accept the low proposal of \$1,500 and award the 2020 inspection and reporting of the high hazard Glen Loch Dam in the City of Chippewa Falls to Ayres Associates, Inc. **All present voting aye. MOTION CARRIED.**

3. **Motion** by Bauer, seconded by Olson to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 5:33 P.M.


Richard J. Rubenzer, PE
Secretary, Board of Public Works

**CITY OF CHIPPEWA FALLS
BOARD OF PUBLIC WORKS
MEETING MINUTES
MONDAY, APRIL 27, 2020 – 5:30 PM**

The Board of Public Works met in City Hall on Monday, April 27, 2020 at 5:30 PM. Attending remotely were Mayor Greg Hoffman, Director of Public Works Rick Rubenzer, P.E., Finance Manager Lynne Bauer, Alderperson Paul Olson, Darrin Senn and Assistant City Engineer Bill McElroy, P.E. Utility Office Manager Connie Freagon was also present at the meeting.

1. **Motion** by Bauer, seconded by Senn to approve the minutes of the April 13, 2020 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**

2. The Board of Public Works considered the two estimates for resurfacing Pumphouse Road between Grady Drive and Scheidler Road. Assistant City Engineer McElroy explained the estimates. The first estimate for \$327,000 would consist of removing the existing deteriorated hot mix surface, replacing deficient concrete curb and gutter, (small amount expected) and repaving with hot mix. Also painting in the bike lanes on both sides of the street. The second estimate of \$540,000 would consist of removing all hot mix paving, all curb and gutter and then constructing new concrete curb and gutter and hot mix paving at a street width of 34 feet face of curb to face of curb. The existing street width is 42 feet face of curb to face of curb. In addition, constructing a new off street separate ten foot wide hot mix bike path. Director of Public Works Rubenzer stated that Pumphouse Road had just been added to the five year street program for 2024 and would have to be brought forward. 2020 construction would be difficult to get done in a timely fashion. The Board of Public Works discussed the favorable project and hot mix bids that had been recently obtained and thought it would be a good idea to construct in 2020 if possible. Director of Public Works Rubenzer stated that Special Assessments would need to be prepared and sent out along with a Preliminary Resolution Levying Special Assessments. The topography, survey work and project design need to be done. **Motion** by Olson, seconded by Hoffman to recommend the Common Council proceed with option #1 for an estimated \$326,909 and to resurface Pumphouse Road from Grady Drive to Scheidler Road. **All present voting aye. MOTION CARRIED.**

3. The Board of Public Works considered the attached petition to discontinue and vacate Fourth Avenue between Broadway Avenue and Prentice Street. The petition was signed by owners of 100% of the frontage in the segment of Fourth Avenue. Director of Public Works Rubenzer noted that landlocked parcels would be created if this discontinuance /vacation were granted so as per attached State Statute 66.1003(2) Discontinuance of a public way and 66.1003(4)(a), additional signatures of owners of more than 1/3 of the frontage of lots and lands of the remainder of the public way as lies within 2650 feet of the ends of the portion to be discontinued which lie within the corporate limits would be required. Director of Public Works Rubenzer stated that in order to serve parcels in Fourth Avenue between Prentice Street and Broadway Avenue and East of the Fourth Avenue/Prentice Street intersection with sanitary and storm sewer and water main in the future, a minimum 50 feet wide easement would need to be retained and the existing street right-of-way is 66 feet wide. Therefore in that regard it wouldn't make sense to

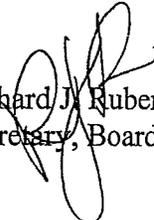
discontinue the segment. In addition, property would have to be acquired for a cul de sac at Prentice St./Fourth Ave. should the segment be vacated. Mayor Hoffman asked if a condition of the discontinuance could be to inform all property owners in the segment that they would be responsible for 100% of the street reconstruction costs if it were discontinued and then redeveloped and reestablished in the future. Director of Public Works Rubenzer confirmed. Director of Public Works Rubenzer noted that cul de sacs created snow plowing challenges and were undesirable.

Motion by Hoffman, seconded by Senn to recommend the Common Council conduct a public hearing and consider a resolution to discontinue and vacate Fourth Avenue between Prentice Street and Broadway Avenue contingent on:

- 1) Receiving a petition with the required additional signatures.
- 2) Land for a 120 feet diameter cul de sac at the intersection of Prentice Street and Fourth Avenue being given to the City.
- 3) A cul de sac being constructed by the petitioners.
- 4) A 50 feet sanitary, storm and water utility easement being retained by the City.
- 5) The petitioners pay for all related public hearing advertising and legal notifications.
- 6) All petitioners are aware that they would be responsible for 100% of street and utility costs should Fourth Avenue be petitioned to be reestablished in the future.

All present voting aye. MOTION CARRIED.

4. **Motion** by Olson, seconded by Bauer to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 6:05 P.M.


Richard J. Rubenzer, PE
Secretary, Board of Public Works

MEMO

To: Board of Public Works
From: Chippewa Falls Engineering Office
Date: May 11, 2020
Re: Glen Loch Dam Inspection Proposals

On May 1, 2020, the Chippewa Falls Engineering Office opened four submitted proposals for the 2020 Glen Loch Dam Inspection Project. Glen Loch Dam is categorized a high hazard dam and is required to be inspected every 2 years. Listed below are the proposal amounts.

1. Ayres Associates Inc. - \$1500
2. Becher-Hoppe Associates Inc. - \$2400
3. Cooper Engineering Company, Inc. - \$2600
4. Oakridge Engineering Inc. -\$2500

After reviewing the proposals that were received, the Chippewa Falls Engineering Department is recommending that the Glen Loch Dam Inspection Project be awarded to Ayres Associates due to their previous work with the City on the Glen Loch Dam and their lowest bid. Copies of each individual companies proposal are available upon request.