AGENDA FOR REGULAR MEETING OF COMMON COUNCIL

To be held on Tuesday, December 17, 2019 at 6:30 P.M. in the City Hall Council Chambers, 30 West Central Street, Chippewa Falls, WI

1. **CLERK CALLS THE ROLL**

2. **APPROVAL OF MINUTES OF PREVIOUS MEETING**
   (a) Approve minutes of the Regular Council Meeting of December 3, 2019.

3. **PERSONAL APPEARANCES BY CITIZENS** - No matter presented by a citizen shall be acted on at the meeting except in emergencies affecting the public health, safety or welfare.

4. **PUBLIC HEARINGS** - None

5. **COMMUNICATIONS** - None

6. **REPORTS**
   (a) Consider Board of Public Works minutes of December 9, 2019.
   (b) Consider Plan Commission minutes of December 9, 2019.
   (c) Joint Review Board minutes of December 10, 2019.
   (d) Transit Board minutes of December 16, 2019. *(minutes to be distributed prior to meeting)*

7. **COUNCIL COMMITTEE REPORTS** in the order in which they are named in Section 2.21 of the Municipal Code
   (a) Consider Committee #1 Revenues, Disbursements, Water and Wastewater minutes of December 12, 2019.
   (b) Consider Committee #4 Recycling, Computerization, Buildings and Intergovernmental Services minutes of December 17, 2019. *(minutes to be distributed prior to meeting)*
   (c) Consider Department Head Review Committee minutes of December 10, 2019.
   (d) Park Board minutes of December 10, 2019.
   (e) Library Board minutes of November 13, 2019.
   (f) Library Board minutes of December 4, 2019.

8. **APPLICATIONS**
   (a) Consider Operator (Bartender) Licenses as approved by the Police Department. *(Complete list provided prior to Council meeting).*
   (b) Consider conditional surrender from Dawn Bye of her Class "B" / "Class B" Intoxicating Liquor and Malt Beverage License predicated upon the granting of the licenses to Catering Bye Design, LLC, Adam Kazort, Agent.
   (c) Consider Original Alcohol Beverage Retail License Application from Catering Bye Design, LLC, Adam Kazort, Agent, for a Class "B" / "Class B" Intoxicating Liquor and Malt Beverage License for Bye the Willow located at 501 N High Street.

9. **PETITIONS** - None

10. **MAYOR ANNOUNCES APPOINTMENTS**
    (a) Consider appointment of Election Inspectors for the 2020-2021 Election Term as recommended by the Mayor.

11. **MAYOR'S REPORT** - None

12. **REPORT OF OFFICERS** – None

13. **ORDINANCES** - None

14. **RESOLUTIONS**
    (a) Consider **Resolution #2019-50 Entitled:** Resolution Establishing the 2020 Census Complete Count Committee.
    (b) Consider **Resolution #2019-51 Entitled:** Resolution Authorizing an Annual Wage Adjustment for 2020 for Non-Represented and Management Employees.

14. **RESOLUTIONS** (continued)
(c) Consider **Resolution #2019-52 Entitled:** Resolution Establishing Pay Rate for Election Inspectors.
(d) Consider **Resolution #2019-53 Entitled:** Resolution Authorizing the Execution of the 2020 FTA Supplemental Agreement Between the Cities of Eau Claire and Chippewa Falls.
(e) Consider **Resolution #2019-54 Entitled:** A Resolution Authorizing the 2020 General Public Shared Ride Transit Agreement Between the City of Chippewa Falls and Running, Inc. *(complete copy of the agreement on file in the Office of the City Clerk).*
(f) Consider **Resolution #2019-55 Entitled** Resolution Approving a Certified Survey Map (regarding Chippewa Riverfront).

15. **OTHER NEW OR UNFINISHED BUSINESS AS AUTHORIZED BY LAW**
(a) Discuss and consider ratification of a labor agreement between the City of Chippewa Falls and the Chippewa Falls Professional Police Association.
(b) Discuss and consider agreement between the City of Chippewa Falls and the West Central Wisconsin Regional Planning Commission for administration of the Chippewa Falls Shared Ride Taxi Program.
(c) Discuss and consider Agreement for the Administration of the Community Development Block Grant Program between the City of Chippewa Falls and the Chippewa County Housing Authority.

16. **CLAIMS**
(a) Consider claims as recommended by the Claims Committee.

17. **CLOSED SESSION** - None

18. **ADJOURNMENT**

The Claims Committee will meet at 6:00 PM to review the claims of various boards and departments of the City.

NOTE: REASONABLE ACCOMMODATIONS FOR PARTICIPATION BY INDIVIDUALS WITH DISABILITIES WILL BE MADE UPON REQUEST. FOR ADDITIONAL INFORMATION OR TO REQUEST THIS SERVICE, CONTACT THE CITY CLERK AT 726-2719.

Please note that attachments to this agenda may not be final and are subject to change.
This agenda may be amended as it is reviewed.

CERTIFICATION OF OFFICIAL NEWSPAPER
I, hereby, certify that a copy of this notice has been posted on the bulletin board at City Hall and a copy has been given to the Chippewa Herald on December 13, 2019 at 3:15 pm by BNG.

MINUTES OF THE REGULAR MEETING OF THE COMMON COUNCIL

The regular meeting of the Common Council of the City of Chippewa Falls was held on Tuesday, December 3, 2019 in the City Hall Council Chambers. Mayor Greg Hoffman called the meeting to order at 6:30 pm. The Pledge of Allegiance was recited.

CLERK CALLS THE ROLL

Council Members present: John Monarski, Rob Kiefer, CW King, Chuck Hull, Paul Olson, Paul Nadreau, and Jason Hiess.
Also Present: City Attorney Robert Ferg, Finance Manager/Treasurer Lynne Bauer, Director of Public Works/City Engineer/Utilities Manager Rick Rubenzer, City Planner/Transit Manager Brad Hentschel, Police Chief Matt Kelm, City Clerk Bridget Givens, and those on the attached sign-in sheet.

APPROVAL OF MINUTES OF PREVIOUS MEETING

(a) Motion by Nadreau/Olson to approve the minutes of the Regular Council Meeting of November 19, 2019. **All present voting aye, motion carried.**
(b) Motion by King/Olson to approve the minutes of the Special Council Meeting of December 3, 2019. **All present voting aye, motion carried.**

PERSONAL APPEARANCES BY CITIZENS

(a) Kayce Lawcewicz and Dana Lucier of the Chippewa Falls Police Department Alumni Association provided Council with an overview of recent activities of the group including fundraising efforts for the CFPD Family Room.

PUBLIC HEARINGS

(a) Director of Public Works/City Engineer/Utilities Manager Rubenzer provided an overview of the proposed vacation and discontinuance. Mayor Hoffman opened a Public Hearing regarding the vacation and discontinuance of a section of Old Prairie View Road and a section of Woodward Avenue at 6:46 pm. There being no requests to speak, the hearing was closed at 6:46 pm.

COMMUNICATIONS - None

REPORTS

(a) The Board of Public Works meeting of November 25, 2019 was cancelled due to a lack of agenda items.

COUNCIL COMMITTEE REPORTS

(a) Motion by Olson/Nadreau to approve the Committee #2 Labor Negotiations, Personnel, Policy and Administration minutes of December 3, 2019. **Roll Call Vote: Aye – Olson, Nadreau, Hiess, Monarski, Kiefer, King, Hull. Motion carried.**

APPLICATIONS

(a) Motion by King/Kiefer to approve the Operator (Bartender) Licenses as approved by the Police Department. **All present voting aye, motion carried.**
(b) Troy Rands appeared to appeal the denial of his Taxicab Driver License Application as recommended by the Police Department. **Motion by Kiefer/Hiess** to approve the Taxicab Driver License Application of Troy Rands. **Roll Call Vote: Aye – Kiefer, Hiess, Monarski, Hull, Olson, Nadreau; No – King.**
(c) Motion by King/Olson to approve the Street Use Permit Application from Chippewa Falls Main Street to utilize a portion of the parking lot at the Chippewa Falls Area Chamber of Commerce for the Bridge to Wonderland Parade on December 7, 2019 rom 2:00 pm – 7:30 pm. **All present voting aye, motion carried.**

PETITIONS - None

MAYOR ANNOUNCES APPOINTMENTS

(a) Mayor Hoffman announced the recommended appointment of Election Inspectors for the 2020-2021 Election Term. Action on this item is scheduled for December 17, 2019.

MAYOR'S REPORT - None

REPORT OF OFFICERS - None

ORDINANCES - None

RESOLUTIONS

(a) Motion by Nadreau/Kiefer to approve the **Resolution #2019-43 Entitled:** Resolution Regarding the Discontinuance of a Section of Old Prairie View Road Lying West of Woodward Avenue and South of State Trunk Hwy #124 and a Section of Woodward Avenue Lying Along the West Side of Woodward Avenue and South of STH #124. **Roll Call Vote: Aye – Nadreau, Kiefer, King, Hull, Olson, Hiess, Monarski. Motion carried.**

(b) Motion by Monarski/Nadreau to approve **Resolution #2019-49 Entitled:** Resolution (regarding the sale of real estate to McDonald's USA, LLC). **Roll Call Vote: Aye – Monarski, Nadreau, Hiess, Kiefer, King, Hull, Olson. Motion carried.**

OTHER NEW OR UNFINISHED BUSINESS AS AUTHORIZED BY LAW

(a) Mayor Hoffman advised that no action will be taken on the ratification of a labor agreement between the City of Chippewa Falls and the Chippewa Falls Professional Police Association until the December 17th meeting.

CLAIMS

(a) Motion by Olson/Nadreau to approve the claims as recommended by the Claims Committee.

City General Claims:	$179,436.74
Authorized/Handwritten Claims:	$16,025.00
Department of Public Utilities:	$100,352.62
Total of Claims Presented	$295,814.36

Roll Call Vote: Aye – Olson, Nadreau, Hiess, Monarski, Kiefer, King, Hull. Motion carried.

CLOSED SESSION - None

ADJOURNMENT

Motion by Nadreau/Hiess to adjourn at 6:57 pm. **All present voting aye, motion carried.**

Submitted by:
Bridget Givens, City Clerk

CITY COUNCIL ATTENDANCE SHEET – December 3, 2019

NAME	ADDRESS
R Flynn	1304 Perry CF
Nina Eisold	6344 164th St
Troy Rands	235 W. Central St.
Kayce Lawcewicz	CFPD Alumni Association
Jennifer Pflug Murphy	735 N Water MKE WI
Mary Meyer	711 Jorie Blvd, Oakbrook IL 60523

CITY OF CHIPPEWA FALLS
BOARD OF PUBLIC WORKS
MEETING MINUTES
MONDAY, DECEMBER 9, 2019 – 5:30 PM

The Board of Public Works met in City Hall on Monday, December 9, 2019 at 5:30 PM. Present were Mayor Greg Hoffman, Director of Public Works Rick Rubenzer, Finance Manager Lynne Bauer and Alderperson Paul Olson. Absent was Darrin Senn. Assistant City Engineer Bill McElroy, P.E. and City Planner Brad Hentschel were also present at the meeting.

1. **Motion** by Olson, seconded by Bauer to approve the minutes of the October 21, 2019 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**

2. The Board of Public Works considered the Chippewa Falls Tentative Street Improvement Program 2020-2024. Assistant City Engineer McElroy briefly explained the attached priority ranking process sheet. Mayor Hoffman noted that a constituent was strongly encouraging the reconstruction of Cliff Street between Eva and Main Streets. This section of Cliff Street has been postponed and moved back on the five year plan from 2013 to 2016 to 2018 and then to 2022. Alderperson Olson was concerned that Marshall Street between Central and Spring Streets wasn't being improved until 2022. Assistant City Engineer McElroy explained that the project was scheduled in the same year as Spring Street between State and Marshall Streets for economy of scale reasons. He stated that it would be more economical for the owner if Marshall Street was discontinued and vacated and the owner maintained accesses themselves. Alderperson Olson stated that he had spoken with the adjacent property owner and there wasn't interest in vacating Marshall Street. The desire was to have the street reconstructed and improved. Assistant City Engineer McElroy noted that the Marshall and Spring Street segments had not yet been surveyed for design.
   Motion by Hoffman, seconded by Olson to recommend the Common Council approve the attached revised Chippewa Falls Tentative Street Improvement Program 2020-2024 which reflects moving Marshall Street (Central Street to Spring Street) and Spring Street (State Street to Marshall Street) up from 2022 to 2021 in the program. **All present voting aye. MOTION CARRIED.**

3. Director of Public Works Rubenzer presented the attached out lay of Bridgewater Avenue between Hilary Street and the West City limits. Wisconsin Department of Transportation wishes to dispose or sell excess Wisconsin Department of Transportation owned right-of-way in this segment. Director of Public Works Rubenzer explained that all that is needed from the City is a 66' wide strip of right-of-way in the segment.
   Motion by Olson, seconded by Rubenzer that Wisconsin Department of Transportation retain a 66' wide strip of right-of-way on Bridgewater Avenue between Hilary Street and the West City limits as shown on the attached map and then make the rest of the excess right-of-way available for sale or disposal as Wisconsin Department of Transportation sees best. **All present voting aye. MOTION CARRIED.**

4. City Planner Hentschel presented a draft version of the 2019 City of Chippewa Falls Bicycle and Pedestrian Plan. He gave background of the drafting of the City of Chippewa Falls Bicycle and Pedestrian Plan. A thirteen person steering committee of diverse backgrounds met to discuss the plan which was drafted by West Wisconsin Regional Plan Commission. In a city wide survey of 345 respondents, the number one detriment (58 replies) to city walking was the lack of sidewalks. Of the city's approximately one hundred and eight miles of streets, 60% are without sidewalks. A healthy discussion about sidewalk replacement followed. Planner Hentschel then listed the development of the steering committee vision and goals. The goals were further broken down to safety, vibrancy, health and equity. The community was engaged through the aforementioned survey and two public open houses. A majority of the biking and walking concerns were surrounding schools and downtown. Planner Hentschel then discussed walk zones and walksheds around schools. **No action was taken.**

5. **Motion** by Olson, seconded by Bauer to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 6:11 P.M.

Richard J. Rubenzer, PE
Secretary, Board of Public Works

NOTICE OF PUBLIC MEETING

CITY OF CHIPPEWA FALLS, WISCONSIN

IN ACCORDANCE with the provisions of Chapter 19, Subchapter IV of the Statutes of the State of Wisconsin, notice is hereby given that a public meeting of the:

Board of Public Works: XXX

Reasonable accommodations for participation by individuals with disabilities will be made upon request. Please call 715-726-2736.

Will be held on **Monday, November 25, 2019at 5:30 P.M.** in the City Hall Council Chambers, Chippewa Falls, Wisconsin. Items of business to be discussed or acted upon at this meeting are shown on the attached Agenda or listed below:

NOTE: If you are a board member and unable to attend this meeting, please contact the Engineering Dept. at 726-2736.

NOTE:

THE BOARD OF PUBLIC WORKS MEETING

FOR

MONDAY, NOVEMBER 25, 2019

IS

CANCELLED

DUE TO A LACK OF AGENDA ITEMS.

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE CITY COUNCIL MAY BE PRESENT AT THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THEY HAVE DECISION MAKING RESPONSIBILITY.

Please note that attachments to this agenda may not be final and are subject to change.
This agenda may be amended as it is reviewed.

CERTIFICATION

I hereby certify that a copy of this Notice was placed in the Chippewa Herald mailbox, 1st floor, City Hall and posted on the City Hall Bulletin Board on Monday, November 18, 2019 at 2:45 PM by Mary Bowe.

NOTICE OF PUBLIC MEETING

CITY OF CHIPPEWA FALLS, WISCONSIN

IN ACCORDANCE with the provisions of Chapter 19, Subchapter IV of the Statutes of the State of Wisconsin, notice is hereby given that a public meeting of the:

Board of Public Works: XXX

Reasonable accommodations for participation by individuals with disabilities will be made upon request. Please call 715-726-2736.

Will be held on **Monday, November 11, 2019at 5:30 P.M.** in the City Hall Council Chambers, Chippewa Falls, Wisconsin. Items of business to be discussed or acted upon at this meeting are shown on the attached Agenda or listed below:

NOTE: If you are a board member and unable to attend this meeting, please contact the Engineering Dept. at 726-2736.

NOTE:

THE BOARD OF PUBLIC WORKS MEETING

FOR

MONDAY, NOVEMBER 11, 2019

IS

CANCELLED

DUE TO A LACK OF AGENDA ITEMS.

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE CITY COUNCIL MAY BE PRESENT AT THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THEY HAVE DECISION MAKING RESPONSIBILITY.

Please note that attachments to this agenda may not be final and are subject to change.
This agenda may be amended as it is reviewed.

CERTIFICATION

I hereby certify that a copy of this Notice was placed in the Chippewa Herald mailbox, 1st floor, City Hall and posted on the City Hall Bulletin Board on Tuesday, November 5, 2019 at 2:30 P.M by Mary Bowe.

CITY OF CHIPPEWA FALLS
BOARD OF PUBLIC WORKS
MEETING MINUTES
MONDAY, OCTOBER 21, 2019 – 5:30 PM

The Board of Public Works met in City Hall on Monday, October 21, 2019 at 5:30 PM. Present were Mayor Greg Hoffman, Director of Public Works Rick Rubenzer, Finance Manager Lynne Bauer and Alderperson Paul Olson. Absent was Darrin Senn.

1. **Motion** by Olson, seconded by Hoffman to approve the minutes of the October 7, 2019 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**

2. Director of Public Works Rubenzer presented the attached water main layout surrounding the new DHL building north of the Fleet Farm Distribution Center. Director of Public Works Rubenzer stated the benefits of water main "looping" are:
   1) Increased fire flow pressures
   2) Redundancy so flow can be maintained on one side of a water main break and keeping water service available to all businesses or residences in service on the "like" side of the water main break.

   He stated that the water utility would at some point in the future want to create a "loop" connecting STH #178 (existing water main along the west boulevard of STH #178 between Lakeview Drive and County "S") with Commerce Parkway (existing 12" water main extended 1050' north of Lakeview Drive in west boulevard of Commerce Parkway). This would make water service available to businesses along the west side of Commerce Parkway in the Town of Eagle Point that wanted to annex and receive municipal water service. DHL proposed constructing the water main as shown on the attachment to City of Chippewa Falls specifications, providing an easement to the City and the turning over the constructed water main to the City of Chippewa Falls. This would save the water utility approximately $50,000 in construction costs and also save DHL future maintenance costs. Director of Public Works Rubenzer noted that taking over the proposed loop would also save the utility the concerns of connecting STH #178 and Commerce Parkway at County Highway "S" which is completely in Chippewa County's jurisdiction.

   Motion by Hoffman, seconded by Olson to recommend the Common Council approve the Chippewa Falls Water Utility accepting a water main loop constructed to City specifications between Commerce Parkway and STH #178 contingent on;
   1) Receiving record drawings.
   2) Receiving appropriate easements as shown on the attachment.
   3) There is no cost to the City.

   All present voting aye. MOTION CARRIED.

3. **Motion** by Olson, seconded by Bauer to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 5:41 P.M.

Richard J. Rubenzer, PE
Secretary, Board of Public Works

Please note, these are draft minutes and may be amended until approved by the Common Council.

2019 Priority Rating
(Streets Ranked 25 and Higher)

Highlighted streets on 2020-2024 CIP

Street Name	From	To	Classification	Classification Multiplier	Distance (Miles)	Paser Rating	Priority Rating	Rating (Year)	Paving (Year)
MARKET ST	W. END	HERBERT ST	LOCAL	55	0.05	1	55.0	2019	1975
MARSHALL ST	CENTRAL	SPRING	LOCAL	55	0.07	1	55.0	2019	1972
PRAIRIE ST	COLUMBIA ST	N END	LOCAL	55	0.04	1	55.0	2019	1958
COLUMBIA ST 93	STATE	CULVER	MINOR	75	0.03	2	37.5	2019	86&2013
003RD AVE 1	JEFFERSON AV	BROADWAY AVE	LOCAL	55	0.1	2	27.5	2019	1957
003RD AVE 2	BROADWAY AVE	PRENTICE ST	LOCAL	55	0.08	2	27.5	2019	1957
004TH AVE 2	BROADWAY	PRENTICE	LOCAL	55	0.08	2	27.5	2019	1967
BRYANT ST	EVA ST	COBBAN ST	LOCAL	55	0.12	2	27.5	2019	1963
CEDAR ST 2	TERRILL ST	ST PAUL ST	LOCAL	55	0.07	2	27.5	2019	1981
CEDAR ST 3	ST PAUL ST	ST AUGUSTINE	LOCAL	55	0.09	2	27.5	2019	1958
CHAPMAN RD	IRVINE ST	WISCONSIN	LOCAL	55	0.26	2	27.5	2019	1971
CHARLES ST	FIRST	GOLDSMITH	LOCAL	55	0.06	2	27.5	2019	1965
CHIPPEWA ST 1	GREENVILLE	WISCONSIN	LOCAL	55	0.25	2	27.5	2019	1973&'86
CHURCH ST 5	STATE ST	CULVER ST	LOCAL	55	0.07	2	27.5	2019	1953
COBBAN ST	BRYANT STREE	CLIFF STREET	LOCAL	55	0.06	2	27.5	2019	1956
COLOME ST	SUNSET	CITY LIMITS E	LOCAL	55	0.04	2	27.5	2019	1968
DENNIS STREET	.05 N OF COL	.10 N OF COL	LOCAL	55	0.05	2	27.5	2019	1968
DOVER ST 1	COLEMAN ST	ALBERT ST	LOCAL	55	0.09	2	27.5	2019	1968
EATON LANE	TERRILL	WILLOW	LOCAL	55	0.1	2	27.5	2019	1988
GARDEN ST 2	E OF DEAD END	HERBERT ST	LOCAL	55	0.34	2	27.5	2019	1956
GRAND AVE 1	0.06 W OF GOV	GOVERNOR ST	LOCAL	55	0.06	2	27.5	2019	1953
HERBERT ST	NORTH END	CANAL ST.	LOCAL	55	0.11	2	27.5	2019	1975
HOWARD ST	BRYANT	CLIFF ST	LOCAL	55	0.06	2	27.5	2019	1972
HOWARD ST	CLIFF ST	DEAD-END N.	LOCAL	55	0.05	2	27.5	2019	1972
HURON ST	ELM	OLIVE ST	LOCAL	55	0.06	2	27.5	2019	1973
HURON ST	OLIVE ST	DWIGHT ST	LOCAL	55	0.06	2	27.5	2019	1973
HURON ST	DWIGHT ST	MACOMBER ST	LOCAL	55	0.06	2	27.5	2019	1972
IRVINE ST 51	LAFAYETTE ST	SUMMIT AVE	LOCAL	55	0.16	2	27.5	2019	1963
JOHN ST	JEFFERSON AV	.03 E OF JEF	LOCAL	55	0.03	2	27.5	2019	1959
JOHN ST	.03 W OF MAD	MADISON	LOCAL	55	0.03	2	27.5	2019	1977
LAFAYETTE ST	A ST	IRVINE	LOCAL	55	0.08	2	27.5	2019	1958
LINDEN ST 3	MAPLE ST	WOODWARD	LOCAL	55	0.14	2	27.5	2019	1972
MACOMBER ST 7	WHEATON	EAGLE	LOCAL	55	0.09	2	27.5	2019	1956
MACOMBER ST 8	EAGLE	HURON	LOCAL	55	0.1	2	27.5	2019	1968
MANSFIELD ST 9	WHEATON ST	ALBERT ST	LOCAL	55	0.22	2	27.5	2019	1969
MITCHELL ST.	CANAL STREET	VINE STREET	LOCAL	55	0.05	2	27.5	2019	1992
PARK PLACE	SUPERIOR STR	ELM ST	LOCAL	55	0.08	2	27.5	2019	1981
PEAR ST 3	VINE ST	ALLEY NORTH	LOCAL	55	0.03	2	27.5	2019	1972
PRAIRIE ST	BLUFF ST	COURT ST	LOCAL	55	0.06	2	27.5	2019	1986
PRAIRIE ST	SPRING ST	.05 N OF SPR	LOCAL	55	0.05	2	27.5	2019	1973
PRENTICE ST	SECOND AVE	FOURTH AVE	LOCAL	55	0.13	2	27.5	2019	1963
PRENTICE ST	GOLDSMITH ST	FIRST AVE	LOCAL	55	0.06	2	27.5	2019	1963
PRENTICE ST	FIRST AVE	SECOND AVE	LOCAL	55	0.06	2	27.5	2019	1963
SAINT AUGUSTINE ST 1	MANSFIELD	STANLEY ST	LOCAL	55	0.06	2	27.5	2019	2008
SAINT AUGUSTINE ST 3	CEDAR ST	ELM ST	LOCAL	55	0.06	2	27.5	2019	1967
SAINT AUGUSTINE ST 4	ELM ST	OLIVE ST	LOCAL	55	0.06	2	27.5	2019	1963
SPRING ST 8	STATE ST	HERSCHEL ST	LOCAL	55	0.12	2	27.5	2019	1963
SPRING ST 9	HERSCHEL ST	MARSHALL ST	LOCAL	55	0.06	2	27.5	2019	1963
STANLEY ST	TERRILL ST	SAINT AUG	LOCAL	55	0.15	2	27.5	2019	1980&
SUMMIT VIEW COURT	SUMMIT AVE	CUL-DE-SAC N.	LOCAL	55	0.04	2	27.5	2019	1988
SUNSET ST	TERRACE DR	COLOME ST	LOCAL	55	0.04	2	27.5	2019	1968
THERBROOK ST	DIVISION ST	PALMER ST	LOCAL	55	0.09	2	27.5	2019	1963
VINE ST	MAIN ST	DUNCAN ST	LOCAL	55	0.06	2	27.5	2019	1973
BRIDGEWATER AVE 5	PERRY ST	TERRILL ST	MINOR	75	0.1	3	25.0	2019	1964
COLUMBIA ST 6	SUPERIOR ST	ISLAND ST	MINOR	75	0.17	3	25.0	2019	1968
ELM ST 3	PERRY ST	TERRILL ST	MAJOR	100	0.08	4	25.0	2019	1984
ELM ST 4	TERRILL ST	ST AUGUSTINE	MAJOR	100	0.16	4	25.0	2019	1984
ELM ST 5	ST. AUGUSTINE	WHEATON	MAJOR	100	0.09	4	25.0	2019	1984
ELM ST 7	PARK PLACE	BRIDGE ST	MAJOR	100	0.06	4	25.0	2019	1972
PARK AVE 1	SOUTH AVE	GARDEN ST	MAJOR	100	0.14	4	25.0	2019	1976
PARK AVE 2	GARDEN ST	GREENVILLE ST	MAJOR	100	0.2	4	25.0	2019	1976
PARK AVE 3	GREENVILLE ST	BOTTOM OF HILL	MAJOR	100	0.21	4	25.0	2019	1976
PARK AVE 4	BOTTOM OF HILL	MAIN ST	MAJOR	100	0.2	4	25.0	2019	1975
RIVER ST 1	CITY LIMITS	SUNSHINE	MAJOR	100	0.5	4	25.0	2019	1972
RIVER ST 2	SUNSHINE CIRCLE	FLEET ST	MAJOR	100	0.26	4	25.0	2019	1972&'90
WHEATON ST 91	DWIGHT	MACOMBER	MAJOR	100	0.07	4	25.0	2019	1986
WHEATON ST 92	MACOMBER	BRIDGEWATER	MAJOR	100	0.07	4	25.0	2019	1986
BRIDGEWATER AVE 1	115 ST	123 ST	LOW USE	20	0.11	1	20.0	2019	1979
COLEMAN ST 4	SUPERIOR	WILLOW	MAJOR	100	0.09	5	20.0	2019	1971
ELM ST 8	BRIDGE ST	HIGH ST	MAJOR	100	0.14	5	20.0	2019	1987
JEFFERSON AVE 1	CITY LIMITS	FOURTH AVE	MAJOR	100	0.32	5	20.0	2019	2001
MAIN ST 1	CANAL	PARK AVENUE	MAJOR	100	0.29	5	20.0	2019	1973
PARK AVE 9	HWY 178	E CPL-MEIDER	MAJOR	100	0.77	5	20.0	2019	1997
RIVER ST 4	RIVER COUNTRY	WAGNER ST	MAJOR	100	0.23	5	20.0	2019	2010
WHEATON ST 6	COLEMAN	MANSFIELD	MAJOR	100	0.06	5	20.0	2019	1992
WILLOW ST 8	COLEMAN	ISLAND	MAJOR	100	0.08	5	20.0	2019	1971

Paser Ratings are based on a 1-10 Scale. 10 is the best (new road)

Priority Ratings are Classification and Paser Rating Combined. The lower the priority rating the better the street is.

Each roadway is rated as Major (100), Minor (75), Local (55), Low Use (25). Priority Ranking = Ranking x (1/Paser).

ie: A local road with a paser rating of 2 has a Priority rating of 27.5, (55 x (1/2))

CHIPPEWA FALLS TENTATIVE STREET IMPROVEMENT PROGRAM - 2020 - 2024

Program subject to annual review and change due to budget restrictions and other factors.

BPW - 12/9/2019

Year	Street Name	From	To	Proposed Work Type	Project Length (mi)	Estimated Cost	Work Types	Special Assessments Required	Sanitary Sewer Age	Watermain Age	Paser Surface Rating from 1-10, 1=poor, 10 = new	Priority Rating (Lower = Better Coodition)
2020	Elm Street*	Wheaton St	Perry St	Reconstruction	0.340	$860,000	AGG, CG, CW, G, HMA, INT, PM, REM, S, MH, SAN, SERV, SS, TC, TR, WTR	YES	1928, 1949	1921	4	25
	Linden Street	Maple St	Woodward Ave	Reconstruction	0.149	$274,000	AGG, CG, CW, EC, G, HMA, INT, REM, MH, S, SS, TC, TR, WTR	YES	NA	1962	2	27.5
	Prentice Street	Morris	4th Avenue	Reconstruction	0.378	$607,000	AGG, CG, CW, EC, G, HMA, INT, REM, S, MH, SAN, SERV, SS, TC, TR, WTR	YES	NA	1931 & 1951	2, 3	18.3, 27.5
	Park Avenue*	City Limits	Main Street	Reconstruction	0.750	$1,972,000	AGG, CG, CW, EC, G, HMA, INT, MH, PM, REM, S, MH, SAN, SERV, SS, TC, TR	YES	1948	1933	4	25
	Huron Street	Elm St	Macomber St	Reconstruction	0.188	$381,000	AGG, CG, CW, EC, G, HMA, INT, MH, REM, S, SAN, SERV, SS, TC, TR	YES	1925	1885 & 1973	2	27.5
	Spring Street Bridge	Duncan Crk	-	Bridge Rehabilitation	-	$200,000	Bridge Rehabilitation from 2016	NO	-	-	-	-
	Central Street Bridge	Duncan Crk	-	Structure Repair	-	$50,000	Structure Repair	NO	-	-	-	-
	Resurfacing Projects	Various	Locations	Resurface	0.75-1.25***	$100,000	HMA, MILL, PULV	NO	-	-	-	-
				TOTAL	1.805	$4,444,000						
2021	Cedar Street*	Terrill St	Wheaton St	Reconstruction	0.251	$666,000	AGG, CG, CW, EC, G, HMA, INT, REM, S, SAN, SERV, SS, TC, TR, WTR	YES	1928 & 1958	1934 & 1954	2 & 3	27.5, 18.3
	Irvine Street	Summit St	Greenville	Reconstruction	0.380	$590,000	AGG, CG, CW, EC, G, HMA, INT, REM, S, SAN, SERV, SS, TC, TR, WTR	YES	1931, 1947	1892	2 & 3	18.3, 27.5
	Mansfield Street	Wheaton St	Pearl St	Reconstruction	0.262	$671,000	AGG, CG, CW, EC, G, HMA, INT, REM, S, SAN, SERV, SS, TC, TR, WTR	YES	1911, 1914	1885	2	27.5
	River Street	Prairie St	Culver St	Reconstruction	0.266	$658,000	AGG, CG, CW, EC, G, HMA, INT, REM, S, SAN, SERV, SS, TC, TR, WTR	YES	1910	1936	3	18.3
	Bridgewater Avenue	Perry St	Wheaton St	Pavement Replacement	0.370	$618,000	AGG, CG, CW, EC, HMA, INT, REM, S, SS, TC, TR	YES	1972, 1976	1962	3 & 5	25, 15
	Fleet Street, Ludgate Street	River Street	RR Tracks	Pavement Replacement	0.190	$227,000	AGG, CG, HMA, CW, SS, INT, REM, S, TC	YES	1971	1971	3 & 4	13.8, 18.3
	3rd Avenue	Jefferson Ave	Prentice St	Pavement Replacement	0.173	$180,000	AGG, CG, CW, EC, G, HMA, INT, REM, TC, TR	YES	1947 & 1954	1951	2	27.5
	Spring Street	State St	Marshall St	Reconstruction	0.188	$365,212	AGG, CG, CW, EC, G, HMA, INT, REM, S, SAN, SERV, TC, TR, WTR	YES	1911 & 1924	1926	2	27.5
	Marshall Street	Central St	Spring St	Reconstruction	0.072	$139,868	AGG, CG, CW, EC, HMA, INT, S, TC, TR	YES	-	-	1	55
	STH 178, CTH I HSIP			Intersection Improvement			WisDOT Project	NO				
	Resurfacing Projects	Various	Locations	Resurface	0.75-1.25**	$100,000	HMA, MILL, PULV	NO	-	-	-	-
				TOTAL	1.719	$4,215,080						
2022	Chippewa Street	Canal St	Depot St	Reconstruction	0.140	$271,966	AGG, CG, CW, EC, G, HMA, INT, REM, TC, TR, WTR	YES	-		3	18.3
	Columbia Street	Albert St	Island St	Reconstruction	0.238	$462,343	AGG, CG, CW, EC, G, HMA, INT, REM, S, SAN, SERV, TC, TR, WTR	YES	1890 & 1915	1885 & 1965	3 & 4	18.8, 25
	Cliff Street	Eva St	Main St	Reconstruction	0.190	$500,000	AGG, CG, CW, EC, G, HMA, INT, REM, S, SAN, SERV, SS, TC, TR, WTR	YES	1900	1895	3	18.3
	Therbrook St	Badger St	Palmer St	Reconstruction	0.347	$674,088	AGG, CG, CW, EC, G, HMA, INT, REM, S, SAN, SERV, TC, TR, WTR	YES	1925 & 1929	1885 & 1928	2 & 4	13.8, 27.5
	Spring Street	Bay	Rushman	Reconstruction	0.125	$242,827	AGG, CG, CW, EC, G, HMA, INT, REM, S, SS, TC, TR, WTR	YES	-	-	4	18.8
	Stanley Street	Perry St	St. Augustine St	Reconstruction	0.246	$477,884	AGG, CG, CW, EC, G, HMA, INT, REM, S, SAN, SERV, TC, TR, WTR	YES	1937 & 1958	1938	2 & 3	27.5, 18.3
	Resurfacing Projects	Various	Locations	Resurface	0.75-1.25**	$100,000	HMA, MILL, PULV	NO	-	-	-	
				TOTAL	1.286	$2,729,108						
2023	Bryant Street	Eva St	Howard St	Reconstruction	0.186	$361,327	AGG, CG, CW, EC, G, HMA, INT, REM, SS, TC, TR, WTR	YES	-	1957	2	27.5, 18.3
	Chippewa Street	Wisconsin St	Summit Ave	Reconstruction	0.434	$843,096	AGG, CG, CW, EC, G, HMA, INT, REM, S, SAN, SERV, TC, TR, WTR	YES	1937 & 1941	1952	2 & 3	27.5, 18.3
	River Street/Business #29	West City Limits	Fleet St	Reconstruction	0.760	$2,040,000	AGG, APP, BG, CG, CW, EC, G, HMA, INT, PM, REM, S, TC, TR	YES	N/A	N/A	4	25
	Walnut Street	Pear St	Chippewa St	Reconstruction	0.220	$427,376	AGG, CG, CW, EC, G, HMA, INT, REM, S, SAN, SERV, SS, TC, TR, WTR	YES	1922		3	18.3
	Chapman Road	Irvine St	Wisconsin St	Pvmt Replacment	0.280	$148,683	AGG, C, CW, HMA, D, REM, S, TC	YES	1966	1965	2	27.5
	Bridgewater Avenue Bridge	Duncan Crk	-	Bridge Replacment		$1,485,000	Bridge Replacement	NO	-	-	-	-
	Resurfacing Projects	Various	Locations	Resurface	0.75-1.25**	$100,000	HMA, MILL, PULV	NO	-	-	-	-
				TOTAL	1.600	$5,405,482						
2024	Willow Street	Albert St	Mansir St	Reconstruction	0.250	$485,654	AGG, CG, CW, EC, G, HMA, INT, REM, S, SAN, SERV, SS, TC, TR, WTR	YES	1889, 1914	1887	3 & 4	18.3, 13.8
	Grove Street	Central St	Church St	Reconstruction	0.250	$485,654	AGG, CG, CW, EC, G, HMA, INT, REM, S, SAN, SERV, SS, TC, TR, WTR	YES	1910	1948, 1956	4	13.8
	Pumphouse Road	Grady St	Scheidler Rd	Resurface	0.660	$190,096	HMA, PM, PULV, S, TC, CG	YES	1981, 1984	1981	3	18.3
	Garden Street	Park Ave	Termini	Pvmt Replacement	0.370	$196,474	AGG, CG, HMA, CW, SS, INT, REM, S, TC	YES	1952	1933	2 & 3	27.5, 18.3
	Mayaard Street	Front St	Grand Ave	Reconstruction	0.140	$271,966	AGG, CG, CW, EC, G, HMA, INT, REM, S, SAN, SERV, SS, TC, TR, WTR	YES	1912	1939	3	18.3
	Macomber Street	Wheaton St	Huron Ct	Reconstruction	0.191	$371,040	AGG, CG, CW, EC, G, HMA, INT, REM, S, SAN, SERV, TC, TR, WTR	YES	1925 & 1960	1885 & 1948	2	27.5
	Wheaton Street	Dwight St	Bridgewater Ave	Reconstruction	0.140	$271,966	AGG, CG, CW, EC, G, HMA, INT, MH, REM, S, SAN, SERV, SS, TC, TR, WTR	YES	1959		4	25
	Retaining Walls	-	Citywide	-	-	$75,000	Assessment and repair of City-owned retaining walls	NO	-	-	-	-
	Resurfacing Projects	Various	Locations	Resurface	0.75-1.25**	$100,000	HMA, MILL, PULV	NO	-	-	-	-
				TOTAL	1.670	$2,447,850						

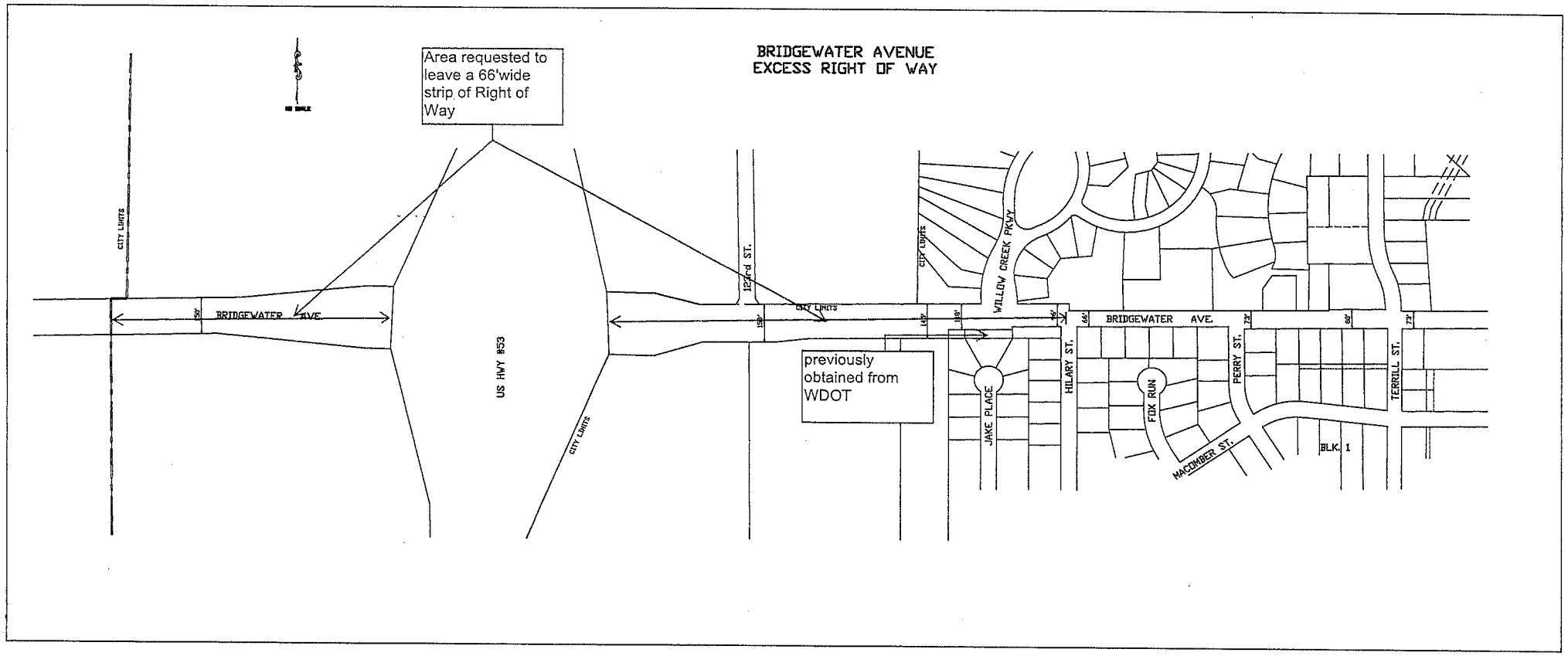
* Project includes outside funding

Average Cost Per Foot/Reconstruction - $367.92
Average Cost Per Foot/Pavement Replacement - $100.57
Average Cost Per Foot/Resurface - $54.55

*Average Reconstruction Costs Per Final Costs 2017 - 2019

Non Utility Special Assessment % - 18.4% Based on 2018 Projects
****Utility Special Assessment % -** 19.3% Based on 2018 Projects

Work Type Definition							
AGG	Base Aggregate	MT	Materials Testing, DGB	D	Drainage and Ditching	SAN	Sanitary Sewer
APP	Approaches	PM	Pavement Marking	EC	Erosion Control	SB	Subbase Materials
BA	Bridge Approaches	PULV	Pulverize Existing Asphalt	G	Excavation and Grading	SBS	Subbase Stabilization Materials
BG	Beamguard and End Treatments	REM	Removals	HMA	HMA Pavements	SERV	Services
C	Culverts	RP	Riprap	INT	Intersections	SS	Storm Sewer
CB	Concrete Box	RW	Retaining Wall	MD	WisDOT Mix Design	STR	Structure (Timber)
CG	Curb and Gutter	S	Signing	MH	Manholes and Valve Boxes	TC	Traffic Control
CW	Concrete Work	SA	Salvaged Asphalt	MILL	Milling Existing Asphalt	TR	Turf Restoration
ML	Mainline	WTR	Watermain				


BRIDGEWATER AVENUE
EXCESS RIGHT OF WAY
Area requested to leave a 66'wide strip of Right of Way
previously obtained from WDOT
CITY LIMITS
BRIDGEWATER AVE.
US HWY #53
123rd ST.
CITY LIMITS
CITY LIMITS
WILLOW CREEK PKWY
BRIDGEWATER AVE.
JAKE PLACE
HILARY ST.
FOX RUN
MACOMBER ST.
PERRY ST.
TERRILL ST.
BLK. 1

MINUTES OF THE PLAN COMMISSION MEETING
CITY OF CHIPPEWA FALLS
MONDAY, DECEMBER 9, 2019– 6:30 PM

The Plan Commission met in City Hall on Monday, December 9, 2019 at 6:30 P.M. Present were Commissioners Dave Cihasky, Greg Misfeldt, Dan Varga, Beth Arneberg, Jerry Smith, Alderperson Chuck Hull, Secretary Rick Rubenzer, Vice-Chairperson Tom Hubbard and Mayor Greg Hoffman. Absent were Commissioners Dennis Doughty and Mike Tzanakis. City Planner Brad Hentschel also attended.

1. **Motion** by Varga, seconded by Hubbard to approve the minutes of the November 11, 2019 Plan Commission meeting. **All present voting aye. Motion carried.**

2. The Plan Commission considered the attached Chapter 18.08 of the Chippewa Falls Municipal Code. There was discussion at the November 11, 2019 Plan Commission meeting to consider revising 18.08 (5) Dead-End Streets so that the minimum turn around radius in cul-de-sacs is 60' instead of 50' as exists now due to the following reasons:
   1) Larger boulevard area for more snow storage and better stormwater runoff treatment.
   2) More boulevard space for hydrant and water valve locations.
   3) Larger turn around space for buses and snow removal equipment.

   Commissioner Cihasky added that all the "shall be avoided" wording in the second paragraph of 18.08 was wordy and should be avoided and revised.
   Motion by Cihasky seconded by Smith to recommend the Common Council revise the second introductory paragraph and paragraph (5) Dead-End Streets of the City of Chippewa Falls Municipal Code 18.08 as shown on the attachment. **All present voting aye. Motion carried.**

3. The Plan Commission considered the attached Certified Survey Map of the Chippewa Riverfront provided by City Planner Hentschel and prepared by Chippewa Surveying. Director of Public Works Rubenzer noted that the volume and page should be added to previous existing Certified Survey Map references noted on the proposed Certified Survey Map and that all proposed Certified Survey Maps should comply with State Statute 236.
   Motion by Hubbard, seconded by Varga to recommend the Common Council approve the attached Certified Survey Map of the Chippewa Riverfront provided by City Planner Hentschel and prepared by Chippewa Surveying contingent on:
   1) Receipt of review fees.
   2) Addition of the volume and page of county register records onto previous Certified Survey Maps cited on the proposed Riverfront Certified Survey Map.
   3) Any other additions or revisions necessary for the proposed Riverfront Certified Survey Map to comply with State Statute 236.

   All present voting aye. Motion carried

4. City Planner Hentschel presented a draft version of the 2019 City of Chippewa Falls Bicycle and Pedestrian Plan. He gave background of the drafting of the City of Chippewa Falls Bicycle and Pedestrian Plan. A thirteen person steering committee of diverse backgrounds met to discuss the plan which was drafted by West Wisconsin Regional Plan

Commission. In a city wide survey of 345 respondents, the number one detriment (58 replies) to city walking was the lack of sidewalks. Of the city's approximately one hundred and eight miles of streets, 60% are without sidewalks. A healthy discussion about sidewalk replacement followed. Planner Hentschel then listed the development of the steering committee vision and goals. The goals were further broken down to safety, vibrancy, health and equity. The community was engaged through the aforementioned survey and two public open houses. A majority of the biking and walking concerns were surrounding schools and downtown. Planner Hentschel then discussed walk zones and walksheds around schools. **No action was taken.**

5. **Motion** by Misfeldt seconded by Cihasky to adjourn. **All present voting aye. Motion carried.** The Plan Commission adjourned at 7:25 P.M.

Richard J. Rubenzer, P.E., Secretary
Plan Commission

MINUTES OF THE PLAN COMMISSION MEETING
CITY OF CHIPPEWA FALLS
MONDAY, NOVEMBER 11, 2019– 6:30 PM

The Plan Commission met in City Hall on Monday, November 11, 2019 at 6:30 P.M. Present were Commissioners Dave Cihasky, Greg Misfeldt, Mike Tzanakis, Dan Varga, Beth Arneberg, Jerry Smith, Alderperson Chuck Hull, Secretary Rick Rubenzer, Vice-Chairperson Tom Hubbard and Mayor Greg Hoffman. Absent was Commissioner Dennis Doughty. Steve Frazer also attended.

1. **Motion** by Hubbard, seconded by Tzanakis to approve the minutes of the October 7, 2019 Plan Commission meeting. **All present voting aye. Motion carried.**

2. The Plan Commission considered the attached Plat of Marilyn Second Addition located on Veronica Court. This plat was rejected at the October 7, 2019 Plan Commission meeting and then revised as submitted. Director of Public Works Rubenzer noted that Veronica Court was now lined up with Veronica Street south of Wisconsin Street. In addition, a sixty-six foot right-of-way for Veronica Court was now proposed. Commissioner Smith noted that he would still vote nay to approval because even though the Veronica Court cul-de-sac met the minimum 50' radius set forth in Chapter 18.08(5) Subdivision and Platting/Dead End Streets, it did not meet the normal practice and desirable 60' radius. He suggested the Council revise the said ordinance to require a 60' radius for cul-de-sacs.
   Motion by Tzanakis, seconded by Cihasky to recommend the Common Council approve the attached Plat of Marilyn Second Addition located on Veronica Court contingent on:
   1) Receipt of the appropriate Plat review fees.
   2) Submission and approval of a stormwater management plan.
   3) Submission of a copy of the recorded Plat to the City Engineers Office.

   All present voting aye except Smith who voted nay. Motion carried.

3. The Plan Commission considered the attached Certified Survey Map of Lot #1 of Certified Survey Map #112 and part of the NW ¼ of the NE ¼ of Section 18, T28N, R8W submitted by Chippewa Surveying on behalf of Harvestime Church. Director of Public Works Rubenzer noted that the intent of the proposed Certified Survey Map was for Harvestime Church to purchase a parcel combined with their existing parcel and then have all their property on a single parcel. Even though the proposed parcel would have front and back frontages on two different streets and is an irregular shaped lot, it is part of a developed area and would not go against the intent of Chapter 18.08(5) Subdivision and Platting/Dead End Streets. He also noted that the NE corner and beginning of the Certified Survey Map should be noted as to what was found there.
   Motion by Hubbard, seconded by Tzanakis to recommend the Common Council approve the attached Certified Survey Map of Lot #1 of Certified Survey Map #112 and part of the NW ¼ of the NE ¼ of Section 18, T28N, R8W.submitted by Chippewa Surveying on behalf of Harvestime Church contingent on:
   1) Receipt of the appropriate Certified Survey Map review fees.
   2) Submission and approval of a stormwater management plan.
   3) Submission of a copy of the recorded Certified Survey Map to the City Engineers Office.
   4) Adding a description of what was found at the NE corner and beginning of the Certified Survey Map.

   All present voting aye. Motion carried.

4. **Motion** by Hubbard, seconded by Tzanakis to adjourn. **All present voting aye. Motion carried.** The Plan Commission adjourned at 6:43 P.M.

Richard J. Rubenzer, P.E., Secretary
Plan Commission

Please note, these are draft minutes and may be amended until approved by the Common Council.

- **18.08 - RELATION TO ADJOINING STREET SYSTEM .**

The arrangement of streets in new subdivisions shall make provision for the continuation of the existing streets in adjoining areas (or the proper projection where adjoining land is not subdivided) insofar as they may be deemed necessary for public requirement. The width of such streets in new subdivisions shall not be less than the minimum widths established herein.

The street and alley arrangements shall not be such as to cause hardship to owners of adjoining property in platting their own land and providing convenient access to it. Intersections of two streets at more than one point, offset streets, and street jogs with center line offsets of less than 125' are not permitted unless a conditional use permit process is employed. (Intersections of more than 2 streets at one point shall be avoided. Offset streets shall be avoided. Street jogs with center line offsets of less than 125 feet shall be avoided). The angle of intersection between minor and major streets should not vary by more than 10 degrees from a right angle. Streets obviously in alignment with existing streets shall bear the names of the existing streets. Proposed street names that are in conflict with existing street names shall not be approved.

(1)

STREET RIGHT-OF-WAY WIDTH. (Rep. & recr. #05-07) All streets shall not have less than a 66-foot street right-of-way width including cul-de-sacs or dead-end streets, except as listed below:

(a)

Flame Drive in Flame Addition, which shall be a 45-foot street right-of-way width.

(b)

Street right-of-way widths in Traditional Neighborhood Developments (TND's) shall be established by the Plan Commission using criteria set forth in Chippewa Falls Municipal Code §17.26(11).

(c)

Local streets in the Wissota Green TND shall have a minimum street right-of-way width of 52 feet.

(d)

One-way streets in the Wissota Green TND shall have a minimum street right-of-way width of 42 feet.

No half street dedications shall be accepted.

(2)

ALLEYS. (Rep. & recr. #05-07; Am. # 05-16) Alleys shall not be provided in a residential block except in Traditional Neighborhood Development districts where private alleys will be allowed. Alleys are required in the rear of all business lots unless other adequate provisions are made for service and deliveries and shall be at least 24 feet wide and shall be continuous through blocks. No dead-end alley nor any sharp change in their alignment shall be permitted, except in Traditional Neighborhood Development districts where dead end private alleys may be permitted if approved by the Plan Commission using the §17.26(6) process (P.U.D.) and the Common Council through approval of the preliminary plat.

(3)

GRADES. The grade of streets shall not exceed 8%, unless necessitated by topography and approved by the City Council.

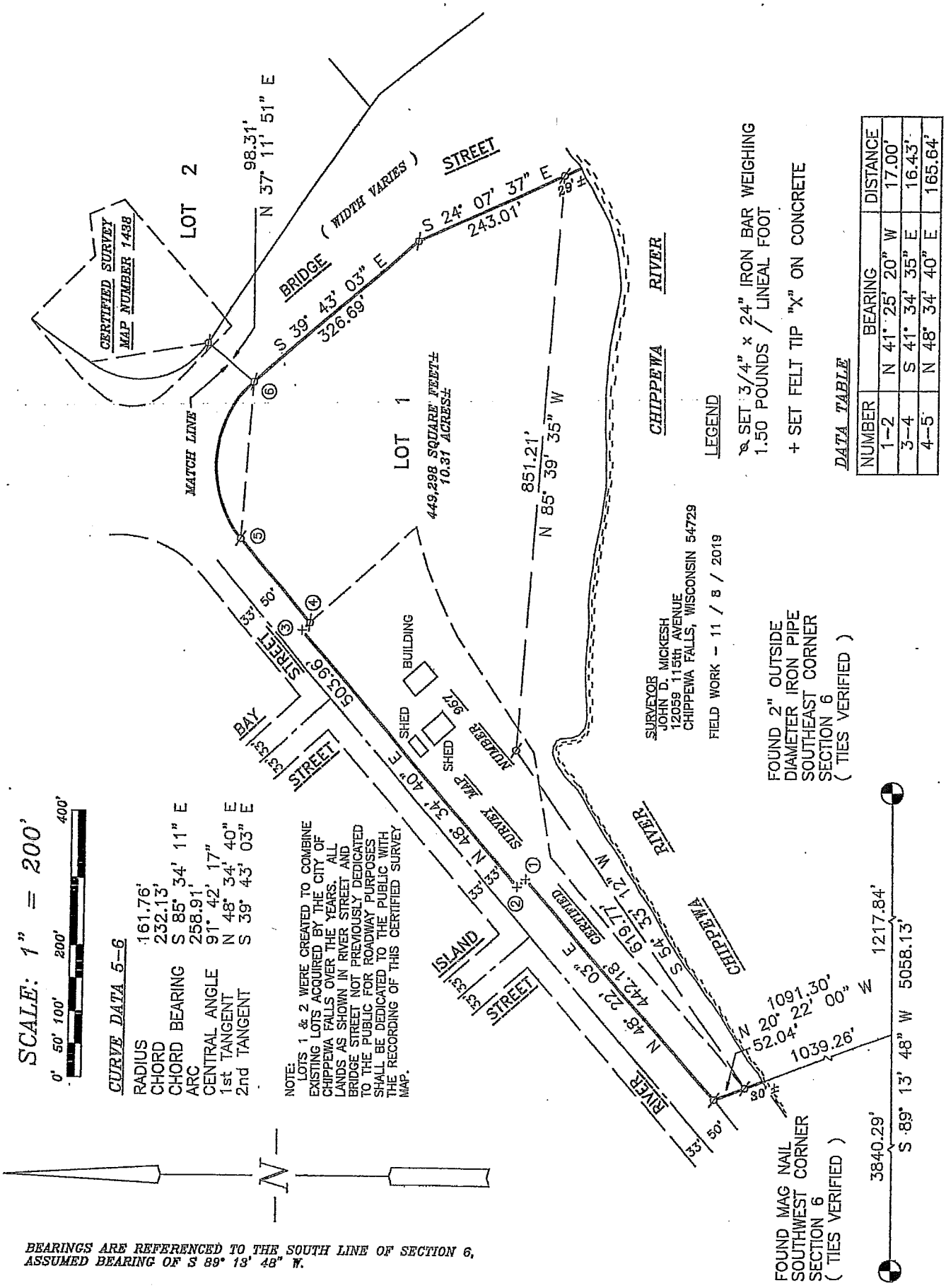
(4)

ALIGNMENT AND VISIBILITY. There shall be a minimum sight distance with clear visibility along the center line of all major streets of not less than 300 feet.

(5)

DEAD-END STREETS. (Am. #81-3) Cul-de-sacs, or streets designed to have one end permanently closed, shall not exceed 500 feet in length and shall terminate with a turn-around of not less than 60(50) feet in radius.

BEING ALL OF CERTIFIED SURVEY MAP NUMBER 957, PART OF CERTIFIED SURVEY MAP NUMBER 1438, PART OF GOVERNMENT LOT 3 AND PART OF GOVERNMENT LOT 4 IN SECTION 6, TOWNSHIP 28 NORTH, RANGE 8 WEST, CITY OF CHIPPEWA FALLS, CHIPPEWA COUNTY, WISCONSIN.



BEARINGS ARE REFERENCED TO THE SOUTH LINE OF SECTION 6, ASSUMED BEARING OF S 89° 13' 48" W.

BEING ALL OF CERTIFIED SURVEY MAP NUMBER 957, PART OF CERTIFIED SURVEY MAP NUMBER 1438, PART OF GOVERNMENT LOT 3 AND PART OF GOVERNMENT LOT 4 IN SECTION 6, TOWNSHIP 28 NORTH, RANGE 8 WEST, CITY OF CHIPPEWA FALLS, CHIPPEWA COUNTY, WISCONSIN.

CURVE DATA 7–8

RADIUS	130.00'
CHORD	174.69'
CHORD BEARING	N 10° 54' 26" W
ARC	191.55'
CENTRAL ANGLE	84° 25' 28"
1st TANGENT	
2nd TANGENT	

SURVEYOR
JOHN D. MICKESH
12059 115th AVENUE
CHIPPEWA FALLS, WISCONSIN 54729

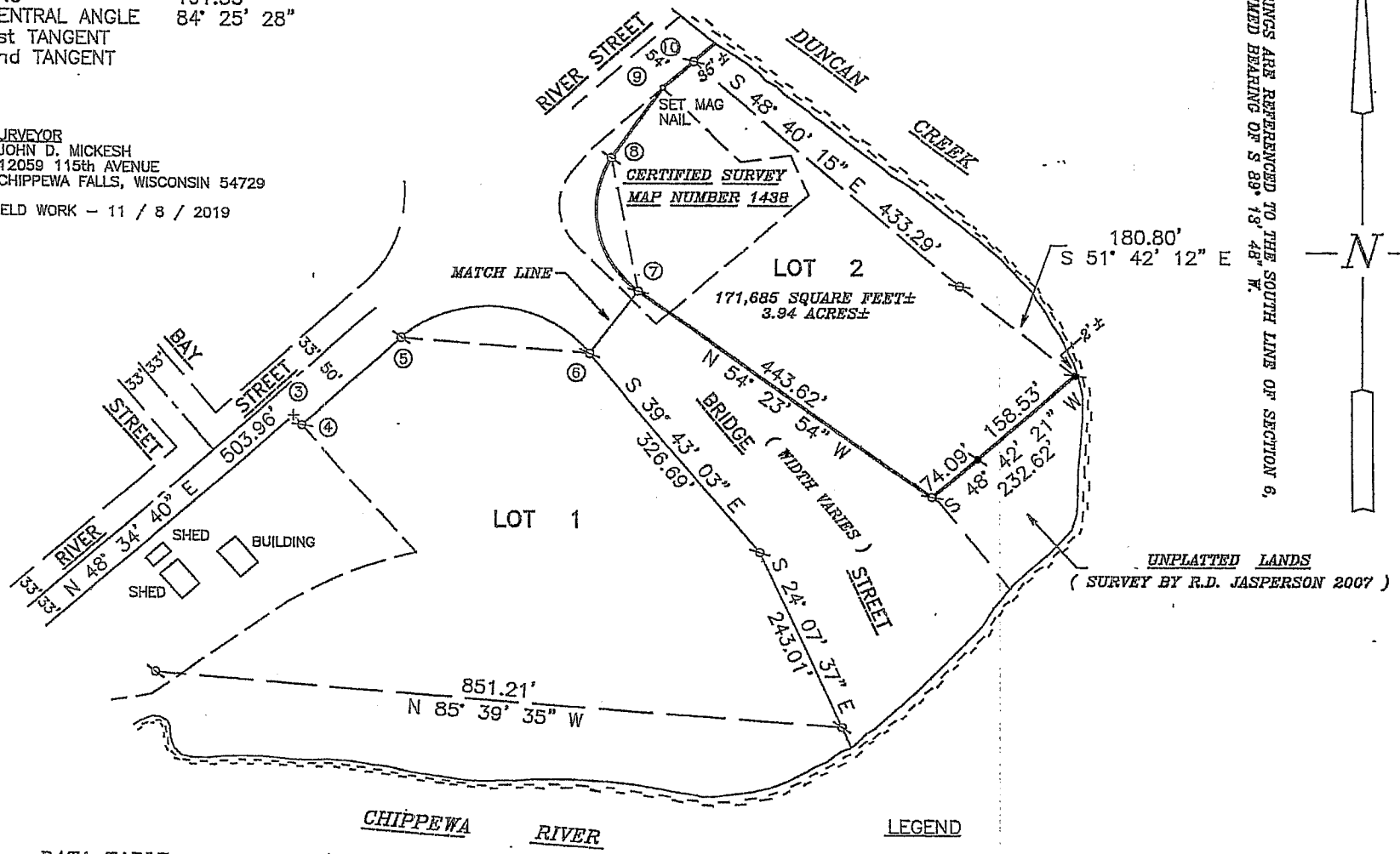
FIELD WORK – 11 / 8 / 2019

SCALE: 1" = 200'

0' 50' 100' 200' 400'

BEARINGS ARE REFERENCED TO THE SOUTH LINE OF SECTION 6, ASSUMED BEARING OF S 89° 13' 48" W.

N



DATA TABLE

NUMBER	BEARING	DISTANCE
6–7	N 37° 11' 51" E	98.31'
8–9	N 35° 39' 22" E	109.36'
9–10	N 48° 37' 16" E	50.00'

LEGEND

⌀ SET 3/4" x 24" IRON BAR WEIGHING 1.50 POUNDS / LINEAL FOOT

+ SET FELT TIP "X" ON CONCRETE

⌀ FOUND 3/4" IRON BAR

SHEET 2 OF 3 SHEETS

BEING ALL OF CERTIFIED SURVEY MAP # 957 AND PART OF CERTIFIED SURVEY MAP # 1438, PART OF GOVERNMENT LOT 3 AND PART OF GOVERNMENT LOT 4 IN SECTION 6, TOWNSHIP 28 NORTH, RANGE 8 WEST, CITY OF CHIPPEWA FALLS, CHIPPEWA COUNTY, WISCONSIN.

I, John D. Mickesh, Professional Land Surveyor, hereby certify :

That I have fully complied with the provisions of Chapter 236.34 of the Wisconsin Statutes and AE – 7 of the Wisconsin Administrative Code and the Subdivision Regulations of the City of Chippewa Falls and under the direction of the Brad Hentschel – City of Chippewa Falls Planner, I have surveyed, divided, and mapped said parcel of land, that such survey correctly represents all exterior boundaries and the subdivision of the land surveyed and that this land is all of Certified Survey Map # 957, Volume 3 Pages 269 - 270 and part of Certified Survey Map # 1438, Volume 6 Pages 9 – 10 and part of Government Lot 3 and part of Government Lot 4 in Section 6, Township 28 North, Range 8 West, City of Chippewa Falls, Chippewa County, Wisconsin.

Commencing at the Southeast corner of Section 6, thence S 89° 13' 48" W along the south line of the SE ¼, 1217.84 feet, thence N 20° 22' 00" W 1039.26 feet to the point of beginning, thence continuing N 20° 22' 00" W 52.04 feet, thence N 48° 22' 03" E 442.18 feet, thence N 41° 25' 20" W 17.00 feet, thence N 48° 34' 40" E 503.96 feet, thence S 41° 34' 35" E 16.43 feet, thence N 48° 34' 40" E 165.64 feet, thence along the arc of a curve to the right with a radius of 161.76 feet and whose chord bears S 85° 34' 11' E 232.13 feet, thence N 37° 11' 51" E 98.11 feet, thence along the arc of a curve to the right with a radius of 130.00 feet and whose chord bears N 10° 54' 26" W 174.69 feet, thence N 35° 39' 22" E 109.36 feet, thence N 48° 37' 16" E 50.00 feet to the beginning of a meander line which lies 35 feet more or less from the waters edge of Duncan Creek, thence S 48° 40' 15" E along the meander line, 433.29 feet, thence S 51° 42' 12" E 180.80 feet to the end of the meander line which lies 2 feet more or less from the waters edge of Duncan Creek, thence S 48° 42' 21" W 232.62 feet, thence N 54° 23' 54" W 443.62 feet, thence S 37° 11' 51" W 98.31 feet, thence S 39° 43' 03" E 326.69 feet, thence S 24° 07' 37" E 243.01 feet to the beginning of a meander line which lies 29 feet more or less from the waters edge of Chippewa River, thence N 85° 39' 35" W 851.21 feet, thence S 54° 33' 12" W 619.77 feet to the end of the meander line which lies 30 feet more or less from the waters edge of the Chippewa River and the point of beginning.

Said parcel is subject to easements and restrictions of record.

CITY COUNCIL APPROVAL

Resolved that this Certified Survey Map in the City of Chippewa Falls is hereby approved.

Greg Hoffman, Mayor Date

Bridget Givens, City Clerk Date

MEETING MINUTES
JOINT REVIEW BOARD
ANNUAL MEETING
Tuesday, December 10, 2019

The Joint Review Board met at City Hall on Tuesday, December 10, 2019 at 1:00 p.m. Present were, Chad Trowbridge, Chippewa Falls Area Unified School District, Lynne Bauer, City of Chippewa Falls, Angela Eckman, Chippewa Valley Technical College, Randy Scholz, Chippewa County and Tim Fries, at large member. Also present: Brad Hentschel, City Planner and Paul Nadreau, City Council Member.

1. The meeting was called to order by the Board Chairperson at 1:00 p.m.

2. **Appointments**

   A. **Public Member:** Motion by Scholz, seconded by Bauer to reaffirm Tim Fries as the Public Member.

   B. **Chairperson:** Motion by Scholz, seconded by Bauer to reaffirm Chad Trowbridge as the Board Chairperson.

3. **Review Annual PE-300 Reports and the performances and status of Tax Incremental Districts**: Brian Reilly presented the financial status of Tax Increment Districts No. 4, No. 5, No. 7, No. 8, No. 10, No. 11, No. 12, No. 13, and No. 14. Brad Hentschel described some of the projects in the various Districts.

4. **Approve "Resolution Acknowledging Filing of Annual Reports and Compliance with Annual Meeting Requirement.**

   Motion by Scholz, seconded by Bauer to approve the Resolution Acknowledging Filing of Annual Reports and Compliance with Annual Meeting Requirement. All present voting aye. Motion passed.

5. **Adjournment**
   Motion by Scholz, seconded by Fries to adjourn. All present voting aye. Motion carried. The meeting adjourned at 1:50 p.m.

Submitted by:

Brad Hentschel, Secretary JRB

MINUTES
COMMITTEE #1
REVENUES, DISBURSEMENTS, WATER AND WASTEWATER
December 12, 2019

Committee #1 - Revenues, Disbursements, Water and Wastewater met on Tuesday, December 12, 2019 at 9:00 AM in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.

Committee Members present: Rob Kiefer, John Monarski, and Paul Nadreau
Mayor/Other Council Members present: None
Others present: Finance Manager/Treasurer Lynne Bauer, City Planner/Transit Manager Brad Hentschel, Chippewa County Housing Authority Executive Director Jessica Oleson-Bue, Fire Chief Lee Douglas, and City Clerk Bridget Givens.

Call to Order: 9:00 am

1. **Discuss funding for request to have previous Fire Department Office Assistant return to train new employee. Possible recommendations to the Council.**

   Finance Manager/Treasurer Bauer advised this request was approved by Committee #2 contingent upon funding approval by Committee #1. The position has been vacant since October 9, 2019, so there are monies remaining to fund the request.

   Motion by Kiefer/Nadreau to recommend Council approve the return of the previous Fire Department Office Assistant to train the new employee. **All present voting aye, motion carried.**

2. **Discuss updated agreement with Chippewa County Housing Authority for CDBG Administration. Possible recommendations to the Council.**

   City Planner/Transit Manager Hentschel introduced Jessica Oleson-Bue, Executive Director of the Chippewa County Housing Authority (CCHA). The CCHA administers the Community Development Block Grant (CDBG) revolving loan fund on behalf of the City. A letter was recently received from the State indicating that the City could choose to continue to have their funds managed locally, or turn the funds over to the State for distribution. Oleson-Bue provided an overview of how the funds have been expended within the City over the past year.

   The Committee then discussed an updated agreement for CDBG Administration. Hentschel stated that there has been a slight increase in charges to administer the program; however, there is no impact on the general fund budget as the fees are payable through CDBG funds.

   Motion by Kiefer/Nadreau to recommend Council approve the updated agreement with Chippewa County Housing Authority for CDBG Administration and continue the program locally. **All present voting aye, motion carried.**

3. **Closed Session**
   Motion by Monarski/Nadreau to go into Closed Session under Wis. Stats. Sec 19.85(1)(e) for "deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting public business with competitive or bargaining implications" to:

a. **Discuss labor negotiation issues and strategies; and to include the Committee/Council Members, Mayor, Bauer and Givens; may return to Open Session.**

The Committee discussed Item (a) above.

Motion by Nadreau/Monarski to return to Open Session. **All present voting aye, motion carried.**

4. **Adjournment**

Motion by Kiefer/Nadreau to adjourn at 9:39 am. **All present voting aye, motion carried.**

Minutes submitted by,
Lynne Bauer, Finance Manager/Treasurer

AGREEMENT FOR THE ADMINISTRATION OF THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

This serves as an agreement between **CITY OF CHIPPEWA FALLS** (CITY) and the **CHIPPEWA COUNTY HOUSING AUTHORITY** (CCHA). When a signed copy of this agreement is returned to CCHA, the two parties will have mutually agreed that CCHA will continue to administer the CITY Community Development Block Grant Housing Program revolving loan funds (CDBG-RLF) from the Wisconsin Department of Administration, Division of Housing. This agreement is in effect beginning 1/1/20 and will remain in effect until either party provides a written notice 60 days in advance to either alter or terminate the agreement.

The services to be performed by CCHA in the administration of the funds are listed in detail in the attached documents. For said administrative services the CITY will pay CCHA a fee of 17% of each rehab loan that is processed. Other services will be charged according to the attached schedule and will be performed on written request from the CITY. Audit costs will be the responsibility of the CITY.

The CITY will be responsible for the disbursement of all CDBG funds and to maintain the associated record keeping. The CITY must furnish to CCHA copies of financial records in a timely manner as required to effectively administer the program including copies of the checking account statements, deposits and expenditures. CCHA will maintain administrative records and individual project files as required by the State of Wisconsin, Division of Housing at its office. Upon satisfaction of a mortgage, the individual project files will be returned to the CITY.

Special Provisions:

- It is understood and agreed upon by all parties that in its capacity under this agreement CCHA and it's employees, agents and officers are performing on an independent contractor basis and in no event shall any of their agents, employees or officers be considered to constitute agents, employees, or officers of the CITY.
- CCHA shall not assign, transfer or subcontract this agreement without the approval of the CITY.
- CCHA shall furnish full workman's compensation coverage for all CCHA employees.
- CCHA shall carry liability insurance and bond insurance.

- CCHA is the administrator of the Housing authority functions through the West Central Wisconsin CDBG Housing Consortium. CCHA also functions as the designated Housing Authority for the City of Chippewa Falls.

The CITY and CCHA certify that no payment of money or any form of consideration has been offered to or given to a CITY employee for the purpose of procuring this agreement.

Civil Rights Act of 1964: Under Title VI of the Civil Rights Act of 1964, no person shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

Section 109 of the Housing and Community Development Act of 1974: No person in the United States shall, on the grounds of race, color, national origin, sex, age or handicap be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with funds made available under this title.

All communications concerning the terms and/or performance under this agreement shall be made to the Housing Authority Executive Director, and communication pertaining to the CITY shall be made to the City Clerk.

Each person signing this agreement personally warrants and represents that he or she is duly authorized and empowered to enter into this agreement.

Dated this _____day of _____, 2019

_____	_____
Jessica Oleson-Bue, Executive Director Chippewa County Housing Authority	Greg Hoffman, Mayor City of Chippewa Falls
Date: _____	Date: _____

COMMUNITY DEVELOPMENT BLOCK GRANT HOUSING PROGRAM
REVOVLING LOAN ADMINISTRATION

The following services will be performed as a part of the Community Development Block Grant (CDBG) Program administration. Additional services and the associated fees are specified on the next page. The costs associated with closing a loan such as the inspection fee, abstract update/title search and filing fees are not included in this fee and will be charged to the individual program participants (as a part of the CDBG mortgage).

SERVICES TO BE INCLUDED IN THE 17% FEE

1. Accepting applications, maintaining the waiting list
2. Review and update the existing Housing Policies and Procedures Manual and program forms as needed.
3. Determining income eligibility using third party verifications
4. Verifying ownership of property and investigating title
5. Inspection of properties and writing of repair specifications.
6. Conducting loan committee meetings, presenting applications and preparing and maintaining minutes of the meeting.
7. Submitting the environmental review records to the DOH when necessary.
8. Assisting the applicants in obtaining bids for the approved rehabilitation project if necessary.
9. Preparing and process loan closing documents including mortgages, truth in lending, right of rescission, rehabilitation contracts, lead based paint notification, and owners acceptance of the terms and conditions of the loan, and landlord agreements (if applicable).
10. Recording mortgages, notifying insurance carriers of the mortgage, and notifying the selected contractors of the contract award.
11. Coordinating rehabilitation work with the homeowner and contractor including processing progress payments and final payments. Negotiating disputes between the owners and contractors when necessary.
12. Inspecting completed work, preparing invoices for payments to contractors and delivering to the City for payment.

13. Upon completion of the entire rehabilitation project, send project close out documents to the participant including a copy of the recorded mortgage and a letter reviewing the terms and conditions of the mortgage.

14. Maintaining complete project files according to DOH and audit regulations

15. Maintaining complete individual project financial records according to DOH and audit requirements
16. When property taxes are delinquent, contacting owners and assisting them in developing a plan for bringing the taxes current.
17. Rental property monitoring (if applicable) which includes verification of tenant's income to assure LMI benefit, monitoring rental occupancy at least annually to assure the landlords are complying with the terms of the loan to rent to LMI tenants.
18. Investigating when rehabilitated property is no longer owner occupied, locating the owner and working out a plan to assure repayment of the loan.
19. Coordination of foreclosure which includes notifying the committee of foreclosure action and requesting direction for proceeding, coordination with the municipal attorney, and any action directed by the attorney.
20. Maintaining a record of insurance coverage for each loan, contacting owners when coverage lapses and following through until coverage is obtained.
21. Coordination of mortgage satisfactions which includes drafting the satisfaction and mailing to the clerk for signatures and distribution, closing the loan file and returning to the municipal office.

ADMINISTRATIVE FEES

COMMUNITY DEVELOPMENT BLOCK GRANT HOUSING PROGRAM

Subordination Requests: $200 fee charged directly to the applicant making the request. Service includes processing each request for subordination including verifying income of the applicant, presenting application to the committee for consideration either at a meeting or through the mail, notifying the applicant of the committee's decision and if approved working with the financial institution on preparation and recording of the documents.

Special Requests: $200 fee charged directly to the applicant making the request. This service includes presenting requests by applicants to alter the terms of their loan, release property from the mortgage, etc to the loan committee, reporting back to the applicant the committee's decision and coordinating the action with other parties involved such as a lending institution, attorney, etc.

Minutes
Department Head Review Committee
December 10, 2019

The Department Head Review Committee met on Tuesday, December 10, 2019 at 8:30 AM at City Hall, Mayor's Office, 30 W. Central Street, Chippewa Falls, Wisconsin.

Committee members present: Mayor Hoffman, CW King, Rob Kiefer
Others present: Finance Manager/Treasurer Lynne Bauer, City Clerk Bridget Givens, Dick Hebert, Rick Rubenzer, Brad Hentschel.

Call to Order: 8:30 AM

1. Open Session

2. Closed Session
Motion by Kiefer/Hoffman to go into Closed Session under Sec. 19.85 (1) (c), Wis. Stats. for "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility" to: A) Conduct the annual performance review for the following Department Heads: Bridget Givens, City Clerk; Dick Hebert, Parks & Recreation Director; Rick Rubenzer, Director of Public Works/City Engineer/Utilities Manager; Brad Hentschel, City Planner/Transit Manager; and to include in the closed session the Mayor, Committee and Council members, Lynne Bauer, Bridget Givens, Dick Hebert, Rick Rubenzer, Brad Hentschel and may return to open session for possible recommendations.

Roll Call Vote: Kiefer – Aye; Hoffman – Aye; King – Aye. Motion carried.

The Committee conducted annual reviews for Bridget Givens, City Clerk; Dick Hebert, Parks & Recreation Director; Rick Rubenzer, Director of Public Works/City Engineer/Utilities Manager; and Brad Hentschel, City Planner/Transit Manager.

Motion by Hoffman/Kiefer to return to Open Session. **All present voted aye. Motion carried.**

CW King reported there was a unanimous vote in closed session to approve the January 1, 2020 step advancements for Bridget Givens (14D to 14Midpoint); Dick Hebert (15F to 15G) and Brad Hentschel (16E to 16F). (Note: Rick Rubenzer was not due a step increase)

3. Adjournment
Motion by Kiefer/Hoffman to adjourn at 9:59 AM. **All present voted aye. Motion carried.**

Minutes submitted by,
Mayor Greg Hoffman

PARKS, RECREATION & FORESTRY BOARD MEETING
Tuesday, December 10, 2019

1. Call to order by Beth Arneberg at 6:00 p.m.

   Roll Call: Members Present: Carmen Muenich, Beth Arneberg, Justin Agnew, Dale Berg and Rob Kiefer. Absent: Audrey Stowell and John Abbe.

   Staff present: Dick Hebert and Angela George.

2. Approval of Minutes: November 12, 2019: **Motion by Kiefer/Muenich to approve minutes of November 12, 2019. Motion passed.**

3. Personal Appearances By Citizens. None.

   Motion by Kiefer/Berg to move Item #4 after Item #5f. Motion passed.

5. Discuss/Consider:

   Audrey Stowell and John Abbe arrive

   a. Erickson Park Improvements, Rules, Policies and Fees. Ron Bakken is present to discuss entrance sign. Discuss eliminating City logo and lighting. Lighting ideas will be brought to the Board at a future date. Fees are also discussed. Hebert recommends daily rental and special event fees of $75.00 for large shelter and $50.00 for small shelters, $25.00 for meetings and $40.00 for picnics and non-special events on weekdays and for non-profits. **Motion by Arneberg/Kiefer to accept fees as presented. Motion passed.**

   b. Improvements to Welcome Center. Discuss purchasing 46" square tables for the patio at the Welcome Center. **Motion by Muenich/Arneberg to purchase three 46" square tables from Lee Recreation for the amount of $3,527.00. Motion passed.**

   c. Improvements and Repairs to Irvine Park Bandshell. Epoxy painting will be done in the spring.

   d. Park Signage. Dick reports that City will be working with West Central Wisconsin Regional Planning Commission is doing a wayfinding study in 2020. Justin Agnew and Rob Kiefer are interested in serving on the steering committee.

   e. Improvements and Master Plan for Flag Hill. Dick reports that the flow of road will have the biggest impact on design. He reports that the Steering Committee has come up with two different designs and will now be seeking public input. There will be two meetings. One at Spring Street Sports on Thursday, January 9, 2020, from 6-8 p.m.; the second will be at a location yet to be determined, but hopefully that same week. Funding is also discussed.

   f. Riverfront Park Improvements, Rules, Policies and Fees. Dick presents fees for Riverfront Park. He recommends requiring a $250.00 deposit for broken items for Major Events. He presents his recommendations for daily, meeting, and Special Event by facility. Discussed requiring porta-pottys at Special

Events. **Motion by Kiefer/Berg to approve Riverfront Park rental fees including requiring a $250.00 deposit fee as presented. Motion passed.**

4 Discuss/Consider Special Event Applications. The Pure Water Days RiverFest – and Northwoods Blues applications are discussed. **Motion by Berg/Arneberg to approve Pure Water Days and Northwoods Blues applications as presented with strong recommendation to Pure Water Days to consider renting porta-pottys for Pure Water Days. Motion passed.**

g. Irvine Park Brochure Design. Dick reports we have enough brochures for 2020, but we should start looking at the design for 2021. Discussion included Erickson Park having its own brochure, a separate giving brochure and incorporating links to website on the brochure.

h. Recreation Report. Angela reports on Run for the Lights. There were 275 participants. The terrible weather impacted same day registrations. The Run generated a profit of $2,600.56, which goes to Christmas Village.

Justin Agnew left at this time.

Volleyball and basketball programs are still going; work on summer programs starting.

i. Director Report. Dick reports that he has drafted goals for 2020. He also encourages the Board to visit the Welcome Center during the Christmas Village to view the great video playing there. Dick also discusses the disc golf course proposal. The land at Casper Park has been viewed and seems like it will work, and $3,000 is needed to start the design process.

6. Approve Claims. **Motion by Muenich/Berg to approve claims of $78,177.75. Motion passed.**

7. Park Board Members' Concerns or Comments. Lots of positive comments have been received regarding Christmas Village.

8. Adjournment. **Motion by Muenich/Arneberg to adjourn at 7:47 p.m. Motion passed.**

Submitted by:

Dick Hebert and
Audrey Stowell, Secretary

Minutes of the
Meeting of the Chippewa Falls Public Library Board of Trustees
November 13, 2019

1. Call to Order
Meeting was called to order by President Jan Drehmel at 5:00 p.m.

2. Roll Call of Members
Members Present: Ambelang, Drehmel, Hiess, Jones, King, Newton, Russell
Others Present: Director Joe Niese, Confidential Administrative Assistant Deb Braden

3. Approval of Agenda
Motion by King seconded by Jones to approve the agenda. All present Voting Aye. Motion carried.

4. Disposition of the minutes of the regular meeting of October 9, 2019.
Motion made by Jones seconded by Newton to approve the minutes of the regular meeting of October 9, 2019. All present Voting Aye. Motion carried.

5. Disposition of the minutes of the special meeting of October 24, 2019
Motion made by Jones seconded by King to approve the minutes of the special meeting of October 24 2019. All present Voting Aye. Motion carried.

6. Disposition of the vouchers to be paid from the 2019 budget after November 19, 2019.
Motion made by Jones seconded by King to approve payment of all the vouchers after November 19, 2019. Roll call Vote taken. Aye – Ambelang, Drehmel, Hiess, Jones, King, Newton, Russell. All present Voting Aye. Motion carried.

7. Public appearances by citizens.
None

8. Correspondence
Thank you from Wi Association Home & Community Education for letting them exhibit their cultural arts. A thank you for support for the Community Read from Friends of Library member Connie Russell. A thank you from State Senator Kathy Bernier for supporting the Community Read.

9. Management report
Director Niese presented the Management Report. He highlighted details from the report. The community Read was a success at the CVCA with about 175 attendees. The Young Adult Advisory Board has started back up.

10. Committee reports
a) None.

11. Current Business
a) 2020 Board of Trustees Meetings Calendar
Motion made by King, seconded by Russell to accept the 2020 Board of Trustees Meetings Calendar as presented. All present Voting Aye. Motion carried.

b) Job Descriptions

Director Niese presented the job descriptions with the changes from the staff for review. He also shared a proposed schedule for the Library staff. Discussion from the Board of Trustees directed Director Niese to use the staff collective talents to share the work load. They directed him to come up with a new schedule for the Library staff to be reviewed at a special board meeting on December 4, 2019. They also directed him to no longer work scheduled nights and weekends since he is the Director and needs to be available tor Library related meetings with the City and other organizations. A copy of the job descriptions will be emailed to all Board of Trustees members to also be commented on at the Special Board Meeting in December.

12. Announcements

a)

13. Items for future consideration.

a)

14. Adjournment

Motion made to adjourn by Russell seconded by Jones. All present Voting Aye. Motion carried. Meeting adjourned at 6:07 p.m.

Respectfully Submitted,
Deb Braden, Confidential Administrative Assistant

Minutes of the
Meeting of the Chippewa Falls Public Library Board of Trustees
Special Meeting
December 4, 2019

1. Call to Order
Meeting was called to order by President Jan Drehmel at 5:00 p.m.

2. Roll Call of Members
Members Present: Ambelang, Drehmel, Hiess, Jones, King, Newton, Russell
Others Present: Director Joe Niese, Confidential Admin Assistant Deb Braden

3. Approval of Agenda
Motion by Russell seconded by King to approve the agenda. All present Voting Aye. Motion carried.

4. Closed Session under WI Statues 9.85(1) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility "to
a) Personnel
Motion made by King, seconded by Russell to go into Closed Session under WI Statues 9.85(1) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility "to personnel with only Director and Board of Trustees present. Roll Call Vote taken. Aye, Ambelang, Drehmel, Hiess. Jones, King, Newton, Russell. All present Voting Aye. Motion carried. When to closed session at 5:02 pm.

Motion made by Ambelang, seconded by King to return to open session at 5:18pm.

5. Current Business
a) Scheduling
Director Niese presented the proposed scheduling plan to the Board. After discussing the plan the Board directed Director Niese to check on some alternates to the schedule and represent it at the regular December meeting.
b) Job Descriptions
The Board reviewed the job descriptions. They would like people to share the work load to bring out the many strengths and talents that each employee has. The Board would like each individual to set goals and discuss them at their performance evaluation to be held more than once a year.
The final job descriptions will be addressed at the next regular Board meeting.

6. Adjournment
Motion made to adjourn by Russell seconded by King. All present Voting Aye. Motion carried.
Meeting adjourned at 5:48 p.m.

Respectfully Submitted,
Deb Braden, Confidential Administrative Assistant

CITY OF CHIPPEWA FALLS

SURRENDER OF LICENSE

This is to advise that, as licensee, I (We) hereby surrender a Combination "Class B" Intoxicating Liquor & Fermented Malt Beverage license for the premise located at 501 N. High St. C.F. Wis. **, on the condition that it be granted to the applicant (future licensee) as described below.**

Dawn M. Bye **, d/b/a** Bye the Willow

(Current business owner) (Current business name)

and Adam Kozart **, as applicant, make a**

(Future business owner)

concurrent application for said license.

****

CURRENT LICENSEE

Signature Dawn M Bye **Date** Nov 21, 2019

Name Dawn M Bye

Home address 15404 93rd Ave

City Chippewa Falls, Wis. **Zip** 54729

Phone (715) ~~715~~ 559-0371

APPLICANT - FUTURE LICENSEE

Signature AK **Date** 11/26/19

Name Adam KAZART

Home address 13643 43rd Ave

City Chippewa Falls **Zip** 54729

Phone (715) 790-7530

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: 1-1-20 *(mm dd yyyy)* ending: 6-30-20 *(mm dd yyyy)*

To the Governing Body of the: ☐ Town of ☐ Village of ☒ City of } Chippewa Falls

County of Chippewa

Aldermanic Dist. No. _____ (if required by ordinance)

Check one: ☐ Individual ☐ Partnership ☒ Limited Liability Company ☐ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number [redacted]	
FEIN Number [redacted]	
TYPE OF LICENSE REQUESTED	**FEE**
☐ Class A beer	$
☒ Class B beer	$
☐ Class C wine	$
☐ Class A liquor	$
☐ Class A liquor (cider only)	$ N/A
☒ Class B liquor	$
☐ Reserve Class B liquor	$
☐ Class B (wine only) winery	$
Publication fee	$
TOTAL FEE	$

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)

~~KAZORT, Adam, Robert~~ Catering Bye Design, LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name: KAZORT	(First): Adam	(Middle Name): Robert	Home Address (Street, City or Post Office, & Zip Code): 13643 43rd Ave. Chippewa Falls, WI 54729
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Agent Last Name: Kazort	(First): Adam	(Middle Name): R	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

1. Trade Name Bye the Willow Catering bye Design Business Phone Number 715-790-7530
2. Address of Premises 501 N. High Street Post Office & Zip Code Chippewa Falls, 54729
3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

   Bye the Willow will sell and store on site, Beer, wine and liquor will be kept on the top floor & basement. Alcohol will be consumed out side in the wine Garden and first floor main level

4. Legal description (omit if street address is given above): _____
5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ..... ☒ Yes ☐ No

   (b) If yes, under what name was license issued? Bye the Willow

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? **If yes, explain** ..... ☒ Yes ☐ No

Haven't had a License in the last 2 years

7. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? ..... ☐ Yes ☒ No
If yes, explain.

8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? **If yes, explain** ..... ☐ Yes ☒ No

9. (a) **Corporate/limited liability company applicants only:** Insert state WI and date 02/2019 of registration.

(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? **If yes, explain** ..... ☐ Yes ☒ No

(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☐ Yes ☒ No
If yes, explain.

10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] ..... ☒ Yes ☐ No

11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ..... ☒ Yes ☐ No

12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ..... ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.)	Title/Member	Date
Kazaar, Adam R.	owner	11/26/19
Signature	**Phone Number**	**Email Address**
	715-790-7530	cateringbydesign@gmail.com

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
12-2-19			B Givens
Date license granted	**Date license issued**	**License number issued**	

ELECTION INSPECTORS
2020-2021 TERM

WARD 1

NAME	ADDRESS
Joanne Bates	404 Edward Street
Barbara Burghardt	667 Goldsmith Street
Emily Meinen	320 E Colome St Apt 316
Karen Moe	247 First Avenue
Judith Monarski	212 N Rural Street
Debbie Murphy	23 N Herschel Street
Pat Peloquin	517 Goldsmith Street
Vincent Pernsteiner	1221 Pine Acre Ln Apt 2
Carol Pevan	1015 Evergreen Lane
Carleen Wilbur	1221 Pine Acre Lane

WARD 2

NAME	ADDRESS
Beth Arneberg	1900 Eagle Street
Thomas Arneberg	1900 Eagle Street
Marjorie Bjork	513 Macomber Street
Lucianne Boardman	221 Olive Street
Katherine Bollom	621 Northridge Drive
Susan Brandt	910 Macomber Street
Ed Cadwell	823 Dwight Street
Mary Anne Dachel	1202 Wheaton Street
Kris Dimock	1835 Luke Place
Ruth Anne Gilbertson	320 Macomber Street
Daniel Hardy	816 Peck Street
Nancy Hebert	662 Heritage Court
Betty Hedrington	1216 Superior Street
Nancy Hoag	805 Bridgewater Ave #18
Linda Marinello	916 N High Street
John Milanowski	1734 Timber Trl
Patricia Milanowski	1734 Timber Trl
Jacqueline Price	1122 Macomber St
Roberta Rasmus	936 N Bridge Street
Stephen Rasmus	936 N Bridge Street
Deanne Rubenzer	515 Bridgewater Ave
Cynthia Seipel	310 Irvine Ct
Susan Verwey	514 Fairfield Court
Joan Wainer	1736 Timber Trl
Marsha Wiley	1630 Eagle Street

WARD 3

NAME	ADDRESS
Timothy Foley	110 Sunshine Cir, Apt 5
Steve Joas	1225 W Willow Street
Thomas Joas	605 Westhaven Road
Mary Ann King	1050 W Spruce Street
Carl Loff	707 Westhaven Road
Nancy Loff	707 Westhaven Road
Julie Marshall	1709 Ludgate Street
Amy Mason	717 Westhaven Road
Ralph Palmer	725 Westhaven Road
Cheryl Rubenzer	429 W Cedar Street

WARD 4

NAME	ADDRESS
Mavis Bleskachek	401 W Grand Avenue
Kristen Brown	610 W Columbia
Kris Denning	619 Coleman Street
Dan Johnholtz	722 Rand Street
Donovan Kuehn	723 Rand Street
Jean Liedl	303 Governor
Elaine Lorentzen	228 Mansfield Street
Debbie Smith	701 W Grand Avenue
Anne Walsh	315 Superior Street

WARD 5

NAME	ADDRESS
Linda Crosby	24 Grady Dr
Susan Delong	615 Allen Street
Dean Marlowe Jr.	1010 Pumphouse Rd Unit B
Debbie Murphy	23 N Herschel Street
Cecilia Schemenauer	22 N. Grove Street

WARD 6

NAME	ADDRESS
Dennis Doughty	620 Woodward Avenue
Sally Kjorlien	544 Irvine Street
Charles Klukas	811 Woodward Avenue
Lola Laramy	814 Woodward Avenue
Kathy Tanner	711 Maple Street

WARD 7	
NAME	**ADDRESS**
Debrah Adams	619 Summit Avenue
Linda Ahlen	849 Buttenhoff Drive
Dennis Buttke	726 Veronica Street
Cicely Dineen	626 E Wisconsin Street
Arlene Eslinger	246 Oak Knoll Drive
Shirley Gormley	745 Buttenhoff Drive
Mary Knoble	802 Lynn Street
Barbara Murphy	734 Buttenhoff Drive
Michael Murphy	734 Buttenhoff Drive
Sharon Starr	555 E Wisconsin Street
Darlene Wagers	587 Maitland Drive Apt 6

CHIPPEWA COUNTY RESIDENTS	
NAME	**ADDRESS**
Charlene Kervina	10361 130th Avenue, Bloomer 54724
Vicki Sanders	8806 26th Avenue, Eau Claire 54703
Barbara Williams	10338 124th Street, Chippewa Falls 54729

RESOLUTION NO. 2019-50

RESOLUTION ESTABLISHING THE 2020 CENSUS COMPLETE COUNT COMMITTEE

WHEREAS, our United States Constitution requires a Census of the population of our nation every ten years; and

WHEREAS, the Census information is used to determine political representation in the United States House of Representatives and is also used to determine districts in our state legislature and local governing bodies;

WHEREAS, having an accurate and complete Census count is important to our community in determining Federal and State aids and grants, economic development, housing assistance, transportation improvements, and many other uses; and

WHEREAS, the City of Chippewa Falls understands its primary role in this partnership is to formulate a Complete Count Committee composed of key stakeholders within our community including, but not limited to, local government officials, community-based organizations, business groups, and religious institutions; and

WHEREAS, every resident of our community counts and deserves to be counted.

NOW THEREFORE, BE IT RESOLVED, that the City of Chippewa Falls recognizes the importance of the 2020 Census and hereby authorizes the Mayor to appoint a Complete Count Committee to promote the Census and ensure that all residents of our community are counted; and the City Planner and City Clerk shall be the staff liaisons to the Committee.

DATED this 17th day of December, 2019.

_____
CW King, Council President

APPROVED: _____
Gregory S. Hoffman, Mayor

ATTEST: _____
Bridget Givens, City Clerk

Resolution No. 2019-51

RESOLUTION AUTHORIZING AN ANNUAL ADJUSTMENT FOR 2020 FOR NON-REPRESENTED AND MANAGEMENT EMPLOYEES

WHEREAS, Committee #1 has reviewed and approved an annual adjustment of all base wages for 2020 for all regular permanent full-time and regular permanent part-time employees except represented protective service employees as follows:

January 1, 2020 two percent (2.0 %);

NOW BE IT RESOLVED, that all employees in the above categories except for represented protective service employees shall be granted the annual adjustment as specified above, and

NOW BE IT FURTHER RESOLVED that all steps in the non-represented and managerial matrix as adopted in 1999 shall be amended to reflect this adjustment.

Dated this 17th day of December, 2019.

ADOPTED: _____

_____
Council President, CW King

APPROVED: _____
Mayor

ATTEST: _____
City Clerk

Resolution No. 2019-52

RESOLUTION ESTABLISHING PAY RATE FOR ELECTION INSPECTORS

WHEREAS, all polling locations are required to have a trained Chief Election Inspector present at all times; and

WHEREAS, the State of Wisconsin requires training for these Chief Election Inspectors which increases the responsibilities of these workers.

NOW THEREFORE, BE IT RESOLVED, that effective January 1, 2020, the pay rate for a Chief Election Inspector shall be $9.50 per hour, and the pay rate for all other Election Inspectors shall be $9.00 per hour.

Dated this 17th day of December, 2019

COUNCIL PRESIDENT: _____
CW King

APPROVED: _____
Gregory S. Hoffman, Mayor

ATTEST: _____
Bridget Givens, City Clerk

RESOLUTION NO. 2019-53

RESOLUTION AUTHORIZING THE EXECUTION OF THE 2020 FTA SUPPLEMENTAL AGREEMENT BETWEEN THE CITIES OF EAU CLAIRE AND CHIPPEWA FALLS

WHEREAS, the City of Chippewa Falls intends on filing an application with the Department of Transportation, United States of America, for a grant under the urban Mass Transportation Act of 1964, as amended; and

WHEREAS, it is necessary for the City of Chippewa Falls to enter into a Supplemental Agreement with the City of Eau Claire, the designated recipient for the Eau Claire Urbanized Area under Section 5307 of the Urban Mass transportation Act of 1964, as amended prior to filing an application for operating assistance funds;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Chippewa Falls to authorize the execution of the 2020 FTA Section 5307 Supplemental Agreement with the City of Eau Claire, Wisconsin.

DATED this 17th day of December, 2019.

_____
CW King, Council President

ADOPTED: _____

APPROVED: _____
Mayor Gregory Hoffman

ATTEST: _____
Bridget Givens, City Clerk

2020 SUPPLEMENTAL AGREEMENT

Eau Claire – Chippewa Falls Urbanized Area

FTA Section 5307

Section 5307 of the Surface Transportation Assistance Act requires a designated recipient to enter into formal Section 5307 project agreements. The Grantee, City of Chippewa Falls, has not been designated a recipient under this Grant Contract. Accordingly, the City of Eau Claire, a recipient designated in accordance with the Act, hereby agrees to permit the City of Chippewa Falls to receive and dispense Federal funds described in the Grant Contract. The City of Chippewa Falls shall assume all responsibilities set forth in this Grant Contract.

The Federal Transit Administration and the City of Chippewa Falls, under the Grant Contract, hereby agree that the City of Eau Claire is not in any manner subject to, or responsible for, the terms and conditions of this Grant, and is a party to the Grant Contract only to assign to the City of Chippewa Falls, the right to receive and dispense Federal funds as described in the Grant Contract.

_____ _____

City Manager Date
City of Eau Claire

_____ _____

Gregory Hoffman Mayor Date
City of Chippewa Falls

RESOLUTION NO. 2019-54

A RESOLUTION AUTHORIZING THE 2020 GENERAL PUBLIC SHARED RIDE TRANSIT AGREEMENT BETWEEN THE CITY OF CHIPPEWA FALLS AND RUNNING, INC.

WHEREAS, the Common Council of the City of Chippewa Falls deems public transportation to be in the best interest of the citizens of Chippewa Falls, and

WHEREAS, Wisconsin Statutes 66.30 authorizes the City to contract for public shared ride transit service, and

WHEREAS, the Chippewa Falls Transit Board of Directors, at its October 13, 2015 meeting recommended Running, Inc. as the 2016-2020 City Shared Ride Transit Program service provider.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Chippewa Falls, that the Mayor and City Clerk be authorized, on behalf of the City of Chippewa Falls, to execute a service agreement for General Public Shared Ride Transit Service affixed hereto, and made part hereof, for the period of January 1, 2020 to December 31, 2020.

DATED this 17th day of December, 2019.

_____
CW King, Council President

ADOPTED: _____

APPROVED: _____
Mayor Gregory Hoffman

ATTEST: _____
Bridget Givens, City Clerk

RESOLUTION NO. 2019-55

RESOLUTION
APPROVING A CERTIFIED SURVEY MAP

RESOLVED, that a Certified Survey Map prepared by Chippewa Surveying, for the City of Chippewa Falls is hereby approved by the Chippewa Falls Common Council. Said parcels being all of Certified Survey Map Number 957, part of Certified Survey Map Number 1438, part of Government Lot #3 and part of Government Lot #4 in Section 6, T28N, R8W, City of Chippewa Falls, Chippewa County, Wisconsin.

Dated this 17th day of December, 2019

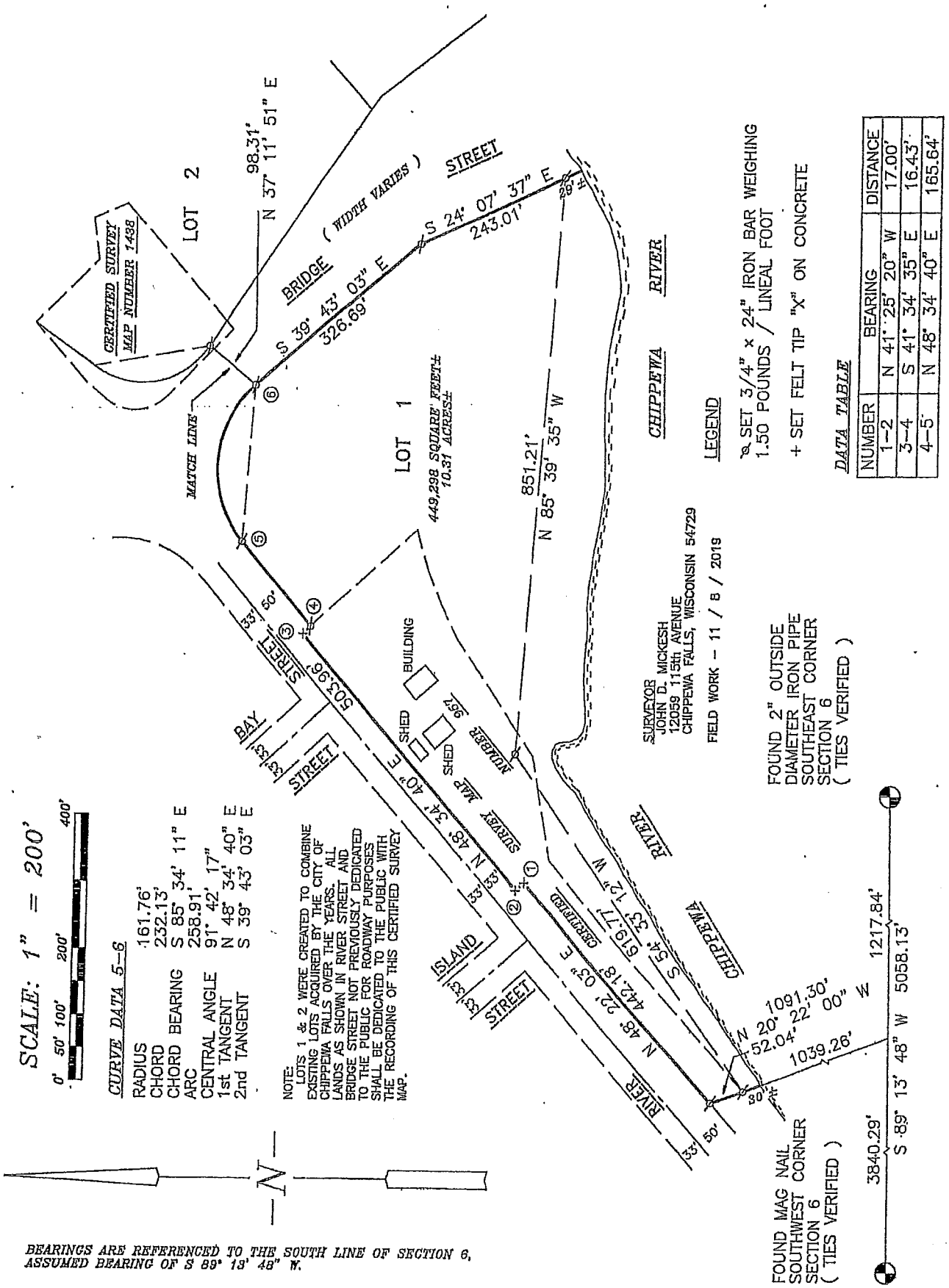
ADOPTED: _____ _____
Council President

APPROVED: _____
Mayor

I hereby certify that the foregoing is a copy of a Resolution adopted by the Common Council of the City of Chippewa Falls, Wisconsin.

ATTEST:_____
City Clerk

BEING ALL OF CERTIFIED SURVEY MAP NUMBER 957, PART OF CERTIFIED SURVEY MAP NUMBER 1438, PART OF GOVERNMENT LOT 3 AND PART OF GOVERNMENT LOT 4 IN SECTION 6, TOWNSHIP 28 NORTH, RANGE 8 WEST, CITY OF CHIPPEWA FALLS, CHIPPEWA COUNTY, WISCONSIN.



BEARINGS ARE REFERENCED TO THE SOUTH LINE OF SECTION 6, ASSUMED BEARING OF S 89° 13' 48" W.

BEING ALL OF CERTIFIED SURVEY MAP NUMBER 957, PART OF CERTIFIED SURVEY MAP NUMBER 1438, PART OF GOVERNMENT LOT 3 AND PART OF GOVERNMENT LOT 4 IN SECTION 6, TOWNSHIP 28 NORTH, RANGE 8 WEST, CITY OF CHIPPEWA FALLS, CHIPPEWA COUNTY, WISCONSIN.

CURVE DATA 7–8

RADIUS	130.00'
CHORD	174.69'
CHORD BEARING	N 10° 54' 26" W
ARC	191.55'
CENTRAL ANGLE	84° 25' 28"
1st TANGENT	
2nd TANGENT	

SURVEYOR
JOHN D. MICKESH
12059 115th AVENUE
CHIPPEWA FALLS, WISCONSIN 54729

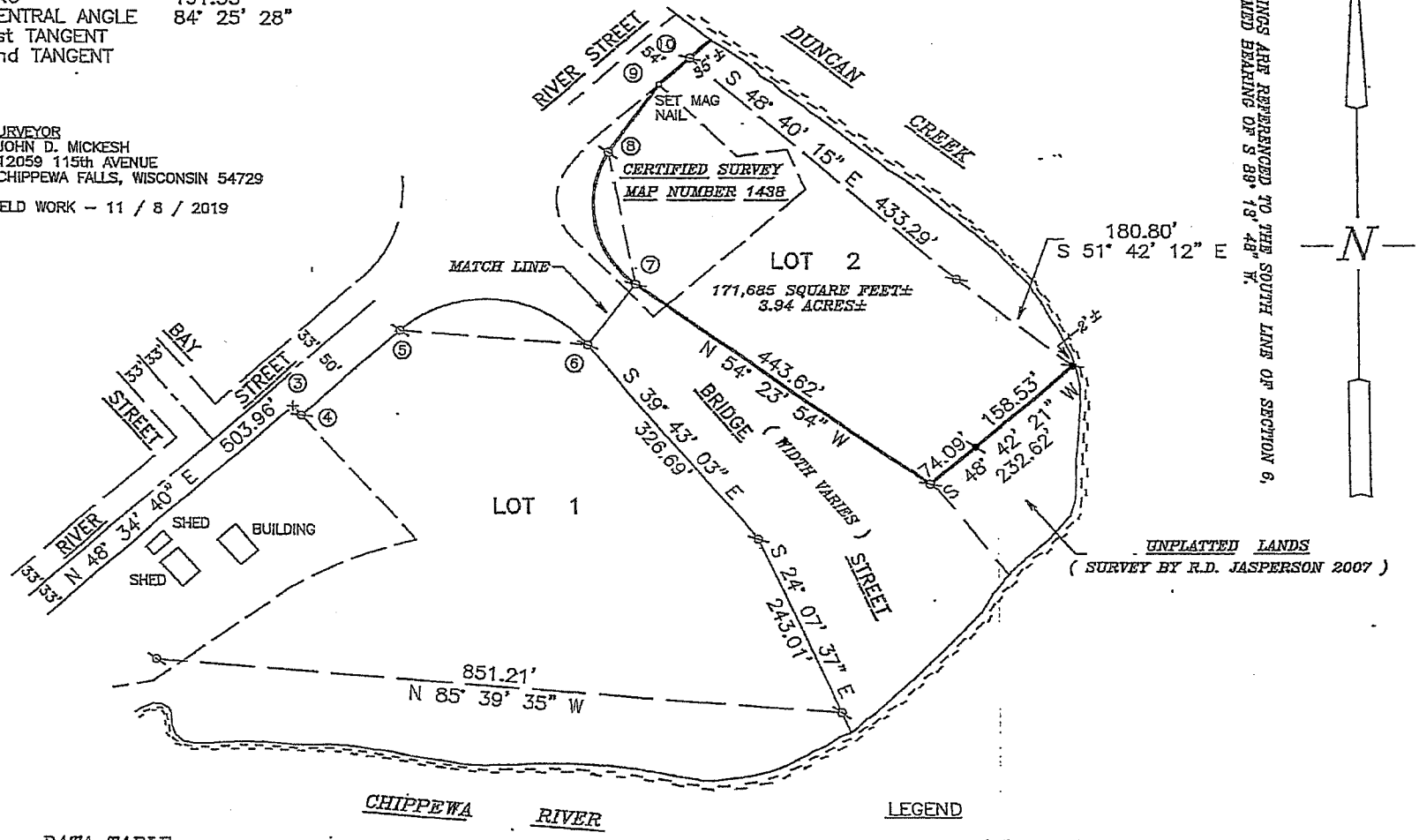
FIELD WORK – 11 / 8 / 2019

SCALE: 1" = 200'

0' 50' 100' 200' 400'

BEARINGS ARE REFERENCED TO THE SOUTH LINE OF SECTION 6, ASSUMED BEARING OF S 89° 13' 48" W.

N



DATA TABLE

NUMBER	BEARING	DISTANCE
6–7	N 37° 11' 51" E	98.31'
8–9	N 35° 39' 22" E	109.36'
9–10	N 48° 37' 16" E	50.00'

LEGEND

⌀ SET 3/4" x 24" IRON BAR WEIGHING 1.50 POUNDS / LINEAL FOOT

+ SET FELT TIP "X" ON CONCRETE

⌀ FOUND 3/4" IRON BAR

SHEET 2 OF 3 SHEETS

BEING ALL OF CERTIFIED SURVEY MAP # 957 AND PART OF CERTIFIED SURVEY MAP # 1438, PART OF GOVERNMENT LOT 3 AND PART OF GOVERNMENT LOT 4 IN SECTION 6, TOWNSHIP 28 NORTH, RANGE 8 WEST, CITY OF CHIPPEWA FALLS, CHIPPEWA COUNTY, WISCONSIN.

I, John D. Mickesh, Professional Land Surveyor, hereby certify :

That I have fully complied with the provisions of Chapter 236.34 of the Wisconsin Statutes and AE – 7 of the Wisconsin Administrative Code and the Subdivision Regulations of the City of Chippewa Falls and under the direction of the Brad Hentschel – City of Chippewa Falls Planner, I have surveyed, divided, and mapped said parcel of land, that such survey correctly represents all exterior boundaries and the subdivision of the land surveyed and that this land is all of Certified Survey Map # 957, Volume 3 Pages 269 - 270 and part of Certified Survey Map # 1438, Volume 6 Pages 9 – 10 and part of Government Lot 3 and part of Government Lot 4 in Section 6, Township 28 North, Range 8 West, City of Chippewa Falls, Chippewa County, Wisconsin.

Commencing at the Southeast corner of Section 6, thence S 89° 13' 48" W along the south line of the SE ¼, 1217.84 feet, thence N 20° 22' 00" W 1039.26 feet to the point of beginning, thence continuing N 20° 22' 00" W 52.04 feet, thence N 48° 22' 03" E 442.18 feet, thence N 41° 25' 20" W 17.00 feet, thence N 48° 34' 40" E 503.96 feet, thence S 41° 34' 35" E 16.43 feet, thence N 48° 34' 40" E 165.64 feet, thence along the arc of a curve to the right with a radius of 161.76 feet and whose chord bears S 85° 34' 11' E 232.13 feet, thence N 37° 11' 51" E 98.11 feet, thence along the arc of a curve to the right with a radius of 130.00 feet and whose chord bears N 10° 54' 26" W 174.69 feet, thence N 35° 39' 22" E 109.36 feet, thence N 48° 37' 16" E 50.00 feet to the beginning of a meander line which lies 35 feet more or less from the waters edge of Duncan Creek, thence S 48° 40' 15" E along the meander line, 433.29 feet, thence S 51° 42' 12" E 180.80 feet to the end of the meander line which lies 2 feet more or less from the waters edge of Duncan Creek, thence S 48° 42' 21" W 232.62 feet, thence N 54° 23' 54" W 443.62 feet, thence S 37° 11' 51" W 98.31 feet, thence S 39° 43' 03" E 326.69 feet, thence S 24° 07' 37" E 243.01 feet to the beginning of a meander line which lies 29 feet more or less from the waters edge of Chippewa River, thence N 85° 39' 35" W 851.21 feet, thence S 54° 33' 12" W 619.77 feet to the end of the meander line which lies 30 feet more or less from the waters edge of the Chippewa River and the point of beginning.

Said parcel is subject to easements and restrictions of record.

CITY COUNCIL APPROVAL

Resolved that this Certified Survey Map in the City of Chippewa Falls is hereby approved.

_____

Greg Hoffman, Mayor Date

_____

Bridget Givens, City Clerk Date

Administrative Services Agreement
Between City of Chippewa Falls
and the
West Central Wisconsin Regional Planning Commission

I. Introduction

This agreement is entered into by and between the West Central Wisconsin Regional Planning Commission (hereinafter referred to as the Commission) and City of Chippewa Falls, Wisconsin (hereinafter referred to as the City).

Witnesseth That:

WHEREAS, the Commission is a regional planning agency duly constituted pursuant to the provisions of Section 66.0309, Wisconsin Statutes, that is authorized to enter into contracts to provide technical assistance to local governments and/or private entities; and

WHEREAS, the City of Chippewa Falls is a subrecipient of Federal Transit Administration Section 5307 Urbanized Area Formula Grants, as administered through the Wisconsin Department of Administration, in addition to Urban Mass Transit Operating Assistance Program funding, as per Wisconsin Statutes 85.20, and other Federal and State transit related funding to meet capital, operating, and planning needs of the Chippewa Falls Shared Ride Taxi System (SRT); and

WHEREAS, the City has determined that, in order to administer the funding and operation of the SRT in an efficient, economical, and effective manner, it is necessary to procure professional administrative and grant management services.

NOW, THEREFORE, in consideration of the mutual covenants and agreements as hereinafter set forth, the parties to this agreement do hereby agree to the following:

II. Scope of Services to be Performed by the Commission

The Commission will work with City staff to assure compliance with all grant requirements as specified in the grant agreements with the Federal Transit Administration and the Wisconsin Department of Transportation and the duties include:

A. Compile and submit annual State and Federal Operating Assistance Funding applications.
B. Prepare State and Federal quarterly reports - operating statistics, expenses and revenues.
C. Implement program in conformance with all State and Federal regulations.
D. Maintain all contracts between the City and FTA, the City and State, and the City and the Service Provider.
E. Maintain all program elements for Triennial Review.
F. Maintain records and provide records as needed for annual State audits.
G. Prepare and submit required City annual budget documents.
H. Staff and administer Chippewa Falls Transit Board.
I. Administer annual budget.
J. Attend required State and Federal training meetings and conferences.
K. Maintain records and provide records as needed for annual City audits.
L. Execute any contract and budget negotiation with service provider in non-bidding years.
M. Respond to and work with service provider to resolve client complaints.
N. Monitor contractor performance, insuring conformance with all State and Federal regulations.
O. Facilitate the purchase of vehicles with federal and local funding, coordinated through WisDOT.
P. Utilize local vehicle auction facility to sell vehicles taken out of service.
Q. Prepare all program and capital bid documents, following all bidding policy requirements.

III. Responsibilities of the City

A. The City will have final responsibility for compliance with all FTA and WisDOT grant requirements as specified in the grant agreement with the Department of Administration and the City.

B. The City agrees that its officers, elected officials, employees and members of its assigned committees will cooperate with Commission staff in the performance of the services specified in this agreement. The City further agrees to make available files and records related to the administration and operation of the SRT program.

C. The City will be responsible for an audit of the SRT records, if required, and for the cost of public meetings and notices.

D. The City will review and approve all contracts and agreements.

E. The City will maintain daily face-to-face consumer functions of the SRT program, such as any and all certifications of riders and companions/assistants eligibility.

F. The City will coordinate relevant City budget requirements with WCWRPC.

G. Transition of agreements and authorizations, as necessary, with State and Federal funding agencies.

H. Requisition and receive all state and federal funding.

I. Make all payments, as reviewed by WCWRPC, to service provider.

IV. Time Schedule

A. The aforementioned services will coincide with the term of the contract between the Federal Transit Administration and Wisconsin Department of Transportation and the City, January 1, 2020 through December 31, 2020, unless such period is amended by mutual agreement between the parties to this agreement.

B. The Commission and the City shall reserve the right to cancel this agreement upon thirty (30) days notice to either party if either party determines that the other party has not performed properly in any substantial respect or if either party determines that the other party has failed, neglected or refused to carry out the terms of this agreement.

V. Financial Payments

A. It is expressly agreed by and between the parties to this agreement that the aforementioned services will be provided on an hourly basis, at a cost not to exceed $42,000.00, unless mutually agreed upon by both parties.

B. Payments will be made to the Commission by the City in response to invoices submitted quarterly by the Commission.

C. The services to be completed by the Commission under this agreement shall be performed in a reasonable and professional manner, acceptable to the City and its staff.

D. In the event that the City decides to discontinue work on the contract before its completion, due to no fault on the part of the Commission, the Commission will charge the City only for work completed.

VI. Title VI Non-Discrimination

During the performance of this contract, the contractor assures that no person shall on the grounds of race, color, religion, national origin, sex, disability, or veteran status as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987 (P.L. 100.259), and the U.S. Department of Transportation implementing regulations be excluded from participation, be denied the benefits of, or be otherwise subjected to discrimination in the execution of this contract. The Commission's services will also be performed in accordance with the *West Central Wisconsin Regional Planning Commission Title VI Plan—Language Assistance Plan and Public Participation Plan* adopted September 11, 2014, and as amended September 14, 2017.

VII. Miscellaneous Provisions

A. It is hereby understood and agreed upon by both parties thereto that this agreement is as and for the provision of certain, defined services, as set forth in Section II. In this respect and in its capacity under this agreement, the Commission and its employees, agents and officers are performing on an independent contractor basis and in no event shall the Commission, its agents, employees or officers be considered to constitute agents, employees, or officers of the City.

B. The Commission shall not assign, transfer or subcontract this agreement without the approval of the City.

C. This agreement may be modified or amended in writing by mutual agreement of the Commission and the City.

D. The Commission shall furnish full workman's compensation coverage for all Commission employees.

E. In the event that any problems or disputes arise as to the nature of the obligations enumerated within this agreement or as to the quantity and quality of performance, the parties shall first attempt to resolve the said dispute by arranging for a conference to be held for that purpose. In the event that resolution is not effectuated in such manner, the parties hereby agree to submit the problem or dispute to binding arbitration before an arbitrator to be mutually agreed upon by the parties hereto.

F. The City and the Commission certify that no payment of money or any form of consideration has been offered to or given to a City employee for the purpose of procuring this agreement.

G. All communications to the Commission concerning the terms and/or performance under this agreement shall be made to Lynn Nelson, Executive Director or Ann Z. Schell, Senior Planner and all communication pertaining hereto to the City shall be made to Gregory Hoffman, Mayor, Lynne Bauer, City Fianance Manager/Treasurer, or Brad Hentschel, Planner.

H. Each person signing this agreement personally warrants and represents that he or she is duly authorized and empowered to enter into this agreement.

SIGNATURE PAGE

IN WITNESS WHEREOF, the City of Chippewa Falls and the West Central Wisconsin Regional Planning Commission execute this agreement.

City Chippewa Falls

_____
Gregory Hoffman, Mayor

_____
Date

_____
Lynne Bauer, Finance Manager/Treasurer

_____
Date

SIGNATURE PAGE

IN WITNESS WHEREOF, the City of Chippewa Falls and the West Central Wisconsin Regional Planning Commission execute this agreement.

West Central Wisconsin Regional Planning Commission

_____
John L. Frank, Chair

_____
Date

_____
Joe Waichulis, Jr. , Secretary/Treasurer

_____
Date

Appendix 1

During the performance of this contract, the contractor/consultant, for itself, its assignees and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. **Compliance with Regulations**
   The contractor shall comply with the Regulations relative to non-discrimination in federally assisted programs of United States Department of Transportation (USDOT), Title 49, Code of Federal Regulations, part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

2. **Non-discrimination**
   The contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection and retention of sub-contractors, including procurement of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.

3. **Solicitations for Sub-contracts, Including Procurement of Materials and Equipment**
   In all solicitations either by competitive bidding or negotiations made by the contractor for work to be performed under a sub-contract, including procurement of materials or leases of equipment, each potential sub-contractor or supplier shall be notified by the contractor of the contractor's obligations under this contract and the Regulations relative to non-discrimination on the grounds of race, color, sex, or national origin.

4. **Information and Reports**
   The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the contracting agency or the appropriate federal agency to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to WISDOT or the USDOT as appropriate, and shall set forth what efforts it has made to obtain the information.

5. **Sanctions for Non-compliance**
   In the event of the contractor's non-compliance with the non-discrimination provisions of this contract, the contracting agency shall impose such contract sanctions as it or the USDOT may determine to be appropriate, including, but not limited to:

   - Withholding of payments to the contractor under the contract until the contractor complies, and/or;
   - Cancellation, termination, or suspension of the contract, in whole or in part

6. Incorporation of Provisions

The contractor shall include the provisions of paragraphs (1) through (5) in every sub-contract, including procurement of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The contractor shall take such action with respect to any sub-contractor or procurement as the contracting agency or USDOT may direct as a means of enforcing such provisions including sanctions for non-compliance.

Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a sub-contractor or supplier as a result of such direction, the contractor may request WISDOT enter into such litigation to protect the interests of the state and, in addition, the contractor may request the USDOT enter into such litigation to protect the interests of the United States.

Appendix 2

The following clauses shall be included in any and all deeds affecting or recording the transfer of real property, structures or improvements thereon, or interest therein from the United States.

GRANTING CLAUSE

NOW THEREFORE, Department of Transportation, as authorized by law, and upon the condition that the State of Wisconsin will accept title to the lands and maintain the project constructed thereon, in accordance with Title 23, United States Code, the Regulations for the Administration of Federal Aid for Highways and the policies and procedures prescribed by the United States Department of Transportation and, also in accordance with an in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, the Department of Transportation WISDOT (hereinafter referred to as the Regulations) pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1064 (78 Stat. 252: 42 USC 2000d to 2000d - 4) does hereby remise, release, quitclaim, and convey unto the State of Wisconsin all the right, title, and interest of the Department of Transportation in and to said land described in Exhibit A attached hereto and made a part thereof.

HABENDUM CLAUSE

TO HAVE AND TO HOLD said lands and interests therein unto the State of Wisconsin, and its successors forever, subject, however, to the covenants, conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which the federal financial assistance is extended or for another purpose involving the provisions of similar services or benefits and shall be binding on the State of Wisconsin, its successors, and assigns.

The State of Wisconsin, in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree as a covenant running with the land for itself, its successors and assigns, that (1) no person shall on the grounds of race, color, sex or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subject to discrimination with regard to any facility located wholly or in part on, over, or under such lands hereby conveyed (,)(and)* (2) that the state of Wisconsin, shall use the lands and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, part 21, Non-discrimination of federally assisted programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended (,) and (3) that in the event of breach of any of the above mentioned non-discrimination conditions, the department shall have a right to reenter said lands and facilities on said land, and the above described land and facilities shall thereon revert to and vest in and become the absolute property of the Department of Transportation and its assigns as such interest existed prior to this instruction.[1]

[1] Reverter Clause and related language to be used only when it is determined that such a clause is necessary in order to effectuate the purpose of Title VI of the Civil Rights Act of 1964.

Appendix 3

The following clauses shall be included in all deeds, licenses, leases, permits, or similar instruments entered into by Sub-Recipient pursuant to the provisions of Assurance 8.

The LESSEE, for himself or herself, his or her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree as a covenant running with the land that in the event facilities are constructed, maintained, or otherwise operated on the said property described in this lease, for a purpose of which a Department of Transportation program or activity is extended or for another purpose involving the provision of similar services or benefits, the LESSEE shall maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, part 21, Non-discrimination in federally assisted programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964, as said Regulations may be amended.

That in the event of breach of any of the above non-discrimination covenants, the STATE shall have the right to terminate the lease, and to reenter and repossess said land and the facilities thereon, and hold the same as if said lease has never been made or issued.

The following shall be included in all deeds, licenses, leases, permits, or similar agreements entered into by the Wisconsin State Department of Transportation pursuant to the provisions of Assurance 8.

The LESSEE, or himself or herself, his or her personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree as a covenant running with the land that (1) no person, on the grounds of race, color, sex, or national origin, shall be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over or under such land and furnishing of services thereon, no person on the grounds of race, color, sex, and national origin shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the LESSEE shall use the premises in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, part 21, Non-discrimination in federally assisted programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended.

That in the event of breach of any of the above non-discrimination covenants, the STATE shall have the right to terminate the ease, and to reenter and repossess said land and the facilities thereon, and hold the same as if said lease had never been made or issued.

AGREEMENT FOR THE ADMINISTRATION OF THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

This serves as an agreement between **CITY OF CHIPPEWA FALLS** (CITY) and the **CHIPPEWA COUNTY HOUSING AUTHORITY** (CCHA). When a signed copy of this agreement is returned to CCHA, the two parties will have mutually agreed that CCHA will continue to administer the CITY Community Development Block Grant Housing Program revolving loan funds (CDBG-RLF) from the Wisconsin Department of Administration, Division of Housing. This agreement is in effect beginning 1/1/20 and will remain in effect until either party provides a written notice 60 days in advance to either alter or terminate the agreement.

The services to be performed by CCHA in the administration of the funds are listed in detail in the attached documents. For said administrative services the CITY will pay CCHA a fee of 17% of each rehab loan that is processed. Other services will be charged according to the attached schedule and will be performed on written request from the CITY. Audit costs will be the responsibility of the CITY.

The CITY will be responsible for the disbursement of all CDBG funds and to maintain the associated record keeping. The CITY must furnish to CCHA copies of financial records in a timely manner as required to effectively administer the program including copies of the checking account statements, deposits and expenditures. CCHA will maintain administrative records and individual project files as required by the State of Wisconsin, Division of Housing at its office. Upon satisfaction of a mortgage, the individual project files will be returned to the CITY.

Special Provisions:

- It is understood and agreed upon by all parties that in its capacity under this agreement CCHA and it's employees, agents and officers are performing on an independent contractor basis and in no event shall any of their agents, employees or officers be considered to constitute agents, employees, or officers of the CITY.
- CCHA shall not assign, transfer or subcontract this agreement without the approval of the CITY.
- CCHA shall furnish full workman's compensation coverage for all CCHA employees.
- CCHA shall carry liability insurance and bond insurance.

- CCHA is the administrator of the Housing authority functions through the West Central Wisconsin CDBG Housing Consortium. CCHA also functions as the designated Housing Authority for the City of Chippewa Falls.

The CITY and CCHA certify that no payment of money or any form of consideration has been offered to or given to a CITY employee for the purpose of procuring this agreement.

Civil Rights Act of 1964: Under Title VI of the Civil Rights Act of 1964, no person shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

Section 109 of the Housing and Community Development Act of 1974: No person in the United States shall, on the grounds of race, color, national origin, sex, age or handicap be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with funds made available under this title.

All communications concerning the terms and/or performance under this agreement shall be made to the Housing Authority Executive Director, and communication pertaining to the CITY shall be made to the City Clerk.

Each person signing this agreement personally warrants and represents that he or she is duly authorized and empowered to enter into this agreement.

Dated this _____day of _____, 2019

_____

Jessica Oleson-Bue, Executive Director
Chippewa County Housing Authority

Date: _____

_____

Greg Hoffman, Mayor
City of Chippewa Falls

Date: _____

COMMUNITY DEVELOPMENT BLOCK GRANT HOUSING PROGRAM
REVOVLING LOAN ADMINISTRATION

The following services will be performed as a part of the Community Development Block Grant (CDBG) Program administration. Additional services and the associated fees are specified on the next page. The costs associated with closing a loan such as the inspection fee, abstract update/title search and filing fees are not included in this fee and will be charged to the individual program participants (as a part of the CDBG mortgage).

SERVICES TO BE INCLUDED IN THE 17% FEE

1. Accepting applications, maintaining the waiting list
2. Review and update the existing Housing Policies and Procedures Manual and program forms as needed.
3. Determining income eligibility using third party verifications
4. Verifying ownership of property and investigating title
5. Inspection of properties and writing of repair specifications.
6. Conducting loan committee meetings, presenting applications and preparing and maintaining minutes of the meeting.
7. Submitting the environmental review records to the DOH when necessary.
8. Assisting the applicants in obtaining bids for the approved rehabilitation project if necessary.
9. Preparing and process loan closing documents including mortgages, truth in lending, right of rescission, rehabilitation contracts, lead based paint notification, and owners acceptance of the terms and conditions of the loan, and landlord agreements (if applicable).
10. Recording mortgages, notifying insurance carriers of the mortgage, and notifying the selected contractors of the contract award.
11. Coordinating rehabilitation work with the homeowner and contractor including processing progress payments and final payments. Negotiating disputes between the owners and contractors when necessary.
12. Inspecting completed work, preparing invoices for payments to contractors and delivering to the City for payment.

13. Upon completion of the entire rehabilitation project, send project close out documents to the participant including a copy of the recorded mortgage and a letter reviewing the terms and conditions of the mortgage.

14. Maintaining complete project files according to DOH and audit regulations

15. Maintaining complete individual project financial records according to DOH and audit requirements

16. When property taxes are delinquent, contacting owners and assisting them in developing a plan for bringing the taxes current.

17. Rental property monitoring (if applicable) which includes verification of tenant's income to assure LMI benefit, monitoring rental occupancy at least annually to assure the landlords are complying with the terms of the loan to rent to LMI tenants.

18. Investigating when rehabilitated property is no longer owner occupied, locating the owner and working out a plan to assure repayment of the loan.

19. Coordination of foreclosure which includes notifying the committee of foreclosure action and requesting direction for proceeding, coordination with the municipal attorney, and any action directed by the attorney.

20. Maintaining a record of insurance coverage for each loan, contacting owners when coverage lapses and following through until coverage is obtained.

21. Coordination of mortgage satisfactions which includes drafting the satisfaction and mailing to the clerk for signatures and distribution, closing the loan file and returning to the municipal office.

ADMINISTRATIVE FEES

COMMUNITY DEVELOPMENT BLOCK GRANT HOUSING PROGRAM

Subordination Requests: $200 fee charged directly to the applicant making the request. Service includes processing each request for subordination including verifying income of the applicant, presenting application to the committee for consideration either at a meeting or through the mail, notifying the applicant of the committee's decision and if approved working with the financial institution on preparation and recording of the documents.

Special Requests: $200 fee charged directly to the applicant making the request. This service includes presenting requests by applicants to alter the terms of their loan, release property from the mortgage, etc to the loan committee, reporting back to the applicant the committee's decision and coordinating the action with other parties involved such as a lending institution, attorney, etc.