

**AGENDA FOR REGULAR MEETING OF COMMON COUNCIL**

To be held on Tuesday, November 19, 2019 at 6:30 P.M. in the City Hall  
Council Chambers, 30 West Central Street, Chippewa Falls, WI

1. **CLERK CALLS THE ROLL**
2. **APPROVAL OF MINUTES OF PREVIOUS MEETING**
  - (a) Approve minutes of the Regular Council Meeting of November 5, 2019.
3. **PERSONAL APPEARANCES BY CITIZENS** - No matter presented by a citizen shall be acted on at the meeting except in emergencies affecting the public health, safety or welfare.
  - (a) Tourism Director, Jackie Boos, to provide tourism update.
4. **PUBLIC HEARINGS** - None
5. **COMMUNICATIONS** - None
6. **REPORTS**
  - (a) The Board of Public Works meeting of November 11, 2019 was cancelled due to a lack of agenda items.
  - (b) Consider Plan Commission minutes of November 11, 2019.
  - (c) Consider Business Improvement District (BID) Board of Directors minutes of November 12, 2019.
7. **COUNCIL COMMITTEE REPORTS** in the order in which they are named in Section 2.21 of the Municipal Code
  - (a) Consider Committee #1 Revenues, Disbursements, Water and Wastewater minutes of November 12, 2019.
  - (b) Consider Committee #1 Revenues, Disbursements, Water and Wastewater minutes of November 19, 2019. *(minutes to be distributed prior to meeting)*
  - (c) Consider Committee #2 Labor Negotiations, Personnel, Policy and Administration minutes of November 19, 2019. *(minutes to be distributed prior to meeting)*
  - (d) Park Board minutes of November 12, 2019.
  - (e) Library Board minutes of October 9, 2019.
  - (f) Library Board Special Meeting minutes of October 24, 2019.
8. **APPLICATIONS**
  - (a) Consider Operator (Bartender) Licenses as approved by the Police Department. *(Complete list provided prior to Council meeting).*
9. **PETITIONS** - None
10. **MAYOR ANNOUNCES APPOINTMENTS** - None
11. **MAYOR'S REPORT** - None
12. **REPORT OF OFFICERS** - None
13. **ORDINANCES** - None
14. **RESOLUTIONS**
  - (a) Consider **Resolution #2019-45 Entitled:** Resolution Documenting Availability of Reserve Liquor License.
  - (b) Consider **Resolution #2019-46 Entitled:** Resolution Final Plat of Marilyn Second Addition.
  - (c) Consider **Resolution #2019-47 Entitled:** Resolution Final Plat of Lot #1 of Certified Survey Map #112 and Part of the NW ¼ of the NE ¼ of Section 18, T28N, R8W.
15. **OTHER NEW OR UNFINISHED BUSINESS AS AUTHORIZED BY LAW** - None

**16. CLAIMS**

(a) Consider claims as recommended by the Claims Committee.

**17. CLOSED SESSION**

(a) Closed Session under Wis. Stats. Sec. 19.85(1)(e) for "deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a Closed Session" to discuss and consider the following:

- a. Potential tax increment financing incentives and a Developers Agreement for a project in Lake Wissota Business Park – TID #14 including all matters relative to procurement of a satisfactory Developers Agreement (Chippewa County Project 916).

May return to Open Session for possible action on Closed Session item.

**18. ADJOURNMENT**

The Claims Committee will meet at 6:00 PM to review the claims of various boards and departments of the City.

**NOTE:** REASONABLE ACCOMMODATIONS FOR PARTICIPATION BY INDIVIDUALS WITH DISABILITIES WILL BE MADE UPON REQUEST. FOR ADDITIONAL INFORMATION OR TO REQUEST THIS SERVICE, CONTACT THE CITY CLERK AT 726-2719.

Please note that attachments to this agenda may not be final and are subject to change.  
This agenda may be amended as it is reviewed.

**CERTIFICATION OF OFFICIAL NEWSPAPER**

I, hereby, certify that a copy of this notice has been posted on the bulletin board at City Hall and a copy has been given to the Chippewa Herald on November 15, 2019 at 2:35 pm by BNG.

## MINUTES OF THE REGULAR MEETING OF THE COMMON COUNCIL

The regular meeting of the Common Council of the City of Chippewa Falls was held on Tuesday, November 5, 2019 in the City Hall Council Chambers. Mayor Greg Hoffman called the meeting to order at 6:30 pm. The Pledge of Allegiance was recited.

### CLERK CALLS THE ROLL

Council Members present: John Monarski, Rob Kiefer, CW King, Chuck Hull, Paul Olson, Paul Nadreau, and Jason Hiess.

Also Present: City Attorney Robert Ferg, Finance Manager/Treasurer Lynne Bauer, Director of Public Works/City Engineer/Utilities Manager Rick Rubenzer, City Planner/Transit Manager Brad Hentschel, Police Lieutenant Brian Micolichek, Chippewa County Recycling Coordinator Renee Yohnk, Andrew Holland of ProVyro, Heidi and Josh Boxx of Boxx Sanitation, City Clerk Bridget Givens, and those on the attached sign-in sheet.

### APPROVAL OF MINUTES OF PREVIOUS MEETING

**(a) Motion by Monarski/Nadreau** to approve the minutes of the Regular Council Meeting of October 15, 2019. **All present voting aye, motion carried.**

**PERSONAL APPEARANCES BY CITIZENS** - None

**PUBLIC HEARINGS** - None

**COMMUNICATIONS** - None

### REPORTS

**(a) Motion by Olson/King** to approve the Board of Public Works minutes of October 21, 2019. **Roll Call Vote: Aye – Olson, King, Hull, Nadreau, Hiess, Monarski, Kiefer. Motion carried.**

### COUNCIL COMMITTEE REPORTS

**(a) Motion by Monarski/King** to approve the Committee #1 Revenues, Disbursements, Water and Wastewater minutes of October 22, 2019. **All present voting aye, motion carried.**

**(b) Motion by Monarski/Hull** to approve the Committee #1 Revenues, Disbursements, Water and Wastewater minutes of October 29, 2019. **All present voting aye, motion carried.**

**(c) Motion by Monarski/Olson** to approve the Committee #1 Revenues, Disbursements, Water and Wastewater minutes of November 5, 2019. **All present voting aye, motion carried.**

**(d) Motion by Olson/Monarski** to approve the Committee #2 Labor Negotiations, Personnel, Policy and Administration minutes of October 22, 2019. **All present voting aye, motion carried.**

**(e) Motion by Olson/Hiess** to approve the Committee #2 Labor Negotiations, Personnel, Policy and Administration minutes of October 28, 2019. **All present voting aye, motion carried.**

**(f) Motion by Olson/Nadreau** to approve the Committee #2 Labor Negotiations, Personnel, Policy and Administration minutes of November 4, 2019. **All present voting aye, motion carried.**

**(g) Motion by Olson/King** to approve the Committee #4 Recycling, Computerization, Buildings, and Intergovernmental Services minutes of November 5, 2019. **Roll Call Vote: Aye – Olson, King, Hull, Nadreau, Hiess, Monarski, Kiefer. Motion carried.**

### APPLICATIONS

**(a) Motion by King/Olson** to approve the Operator (Bartender) Licenses as approved by the Police Department. **All present voting aye, motion carried.**

**(b) Motion by Nadreau/Monarski** to approve the conditional surrender from Doug Richter of his Class "B" / "Class B" Intoxicating Liquor and Malt Beverage License predicated upon the granting of the licenses to DBHHH Enterprises, LLC, Dustin Kluck, Agent. **All present voting aye, motion carried.**

**(c) Motion by Nadreau/Monarski** to approve the Original Alcohol Beverage Retail License Application from DBHHH Enterprises, LLC, Dustin Kluck, Agent, for a Class "B" / "Class B" Intoxicating Liquor and Malt Beverage License for The Brass Lantern Pub and Grill located at 130 Fleet Street. **Roll Call Vote: Aye – Nadreau, Monarski, Kiefer, King, Hull, Olson, Hiess. Motion carried.**

**APPLICATIONS** (continued)

**(d) Motion by Olson/King** to approve the Application for Class "B" Dance and Live Music License from DBHHH Enterprises, LLC for The Brass Lantern Pub and Grill, 130 Fleet Street. **All present voting aye, motion carried.**

**(e) Motion by Olson/Nadreau** to approve the Residential Recycling Application of Boxx Sanitation. **Roll Call Vote: Aye – Olson, Nadreau, Hiess, Monarski, Kiefer, King, Hull. Motion carried.**

**PETITIONS** - None

**MAYOR ANNOUNCES APPOINTMENTS** - None

**MAYOR'S REPORT** - None

**REPORT OF OFFICERS** - None

**ORDINANCES**

**(a) Motion by Hull/King** to approve **Ordinance #2019-15 Entitled:** An Ordinance Amending Chapter 31 – Stormwater Management §31.04 Applicability and Jurisdiction of the City of Chippewa Falls Municipal Code, Chippewa Falls, Wisconsin. **Roll Call Vote: Aye – Hull, King, Olson, Nadreau, Hiess, Monarski, Kiefer. Motion carried.**

**RESOLUTIONS**

**(a) Motion by Kiefer/Olson** to approve **Resolution #2019-44 Entitled:** Resolution Establishing Ward Assignments and Designating Polling Places. **Roll Call Vote: Aye – Kiefer, Olson, Nadreau, Hiess, Monarski, King, Hull. Motion carried.**

**OTHER NEW OR UNFINISHED BUSINESS AS AUTHORIZED BY LAW** - None

**CLAIMS**

**(a) Motion by Olson/King** to approve the claims as recommended by the Claims Committee.

City General Claims:	\$315,907.70
Authorized/Handwritten Claims:	\$28,408.49
Department of Public Utilities:	\$561,734.87
Total of Claims Presented	<u>\$906,051.06</u>

**Roll Call Vote: Aye – Olson, King, Hull, Nadreau, Hiess, Monarski, Kiefer. Motion carried.**

**(b) Motion by King/Olson** to submit the claim of Vicki Nelson (Vicki's Frame Shop), 314 N Bridge Street, to the insurance company. **All present voting aye, motion carried.**

**CLOSED SESSION**

**(a) Motion by Monarski/Olson** to go into Closed Session under Wis. Stats. Sec. 19.85(1)(e) for "deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a Closed Session" to discuss and consider the following:

- a. Chippewa County Project 916; and to include the Mayor, Council, Ferg, Bauer, Rubenzer, Hentschel, and Givens; may return to Open Session for possible action on Closed Session item. **Roll Call Vote: Aye – Monarski, Olson, Nadreau, Hiess, Kiefer, King, Hull. Motion carried.**

The Council discussed Item (a) above.

**Motion by Olson/King** to return to Open Session. **All present voting aye, motion carried.**

**ADJOURNMENT**

**Motion by King/Olson to adjourn at 7:13 pm. All present voting aye, motion carried.**

Submitted by:  
Bridget Givens, City Clerk

CITY COUNCIL ATTENDANCE SHEET - November 5, 2019

NAME	ADDRESS
R F Ken	1304 Peru,
Heidi Boxx	3010 Mordani Rd
Josi Bort	3010 Mordani Rd.
Renee Uphole	711 N. Bridge St CF.
Deret Jones + Brooklyn Penners	520 1/2 High St.

**NOTICE OF PUBLIC MEETING**

CITY OF CHIPPEWA FALLS, WISCONSIN

IN ACCORDANCE with the provisions of Chapter 19, Subchapter IV of the Statutes of the State of Wisconsin, notice is hereby given that a public meeting of the:

**Board of Public Works: XXX**

**Reasonable accommodations for participation by individuals with disabilities will be made upon request. Please call 715-726-2736.**

Will be held on **Monday, November 11, 2019 at 5:30 P.M. in the City Hall Council Chambers,** Chippewa Falls, Wisconsin. Items of business to be discussed or acted upon at this meeting are shown on the attached Agenda or listed below:

**NOTE: If you are a board member and unable to attend this meeting, please contact the Engineering Dept. at 726-2736.**

**NOTE:**

**THE BOARD OF PUBLIC WORKS MEETING**

**FOR**

**MONDAY, NOVEMBER 11, 2019**

**IS**

**CANCELLED**

**DUE TO A LACK OF AGENDA ITEMS.**

**NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE CITY COUNCIL MAY BE PRESENT AT THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THEY HAVE DECISION MAKING RESPONSIBILITY.**

Please note that attachments to this agenda may not be final and are subject to change.  
This agenda may be amended as it is reviewed.

**CERTIFICATION**

I hereby certify that a copy of this Notice was placed in the Chippewa Herald mailbox, 1<sup>st</sup> floor, City Hall and posted on the City Hall Bulletin Board on Tuesday, November 5, 2019 at 2:30 P.M by Mary Bowe.

**MINUTES OF THE PLAN COMMISSION MEETING  
CITY OF CHIPPEWA FALLS  
MONDAY, NOVEMBER 11, 2019– 6:30 PM**

The Plan Commission met in City Hall on Monday, November 11, 2019 at 6:30 P.M. Present were Commissioners Dave Cihasky, Greg Misfeldt, Mike Tzanakis, Dan Varga, Beth Arneberg, Jerry Smith, Alderperson Chuck Hull, Secretary Rick Rubenzer, Vice-Chairperson Tom Hubbard and Mayor Greg Hoffman. Absent was Commissioner Dennis Doughty. Steve Frazer also attended.

1. **Motion** by Hubbard, seconded by Tzanakis to approve the minutes of the October 7, 2019 Plan Commission meeting. **All present voting aye. Motion carried.**
  
2. The Plan Commission considered the attached Plat of Marilyn Second Addition located on Veronica Court. This plat was rejected at the October 7, 2019 Plan Commission meeting and then revised as submitted. Director of Public Works Rubenzer noted that Veronica Court was now lined up with Veronica Street south of Wisconsin Street. In addition, a sixty-six foot right-of-way for Veronica Court was now proposed. Commissioner Smith noted that he would still vote nay to approval because even though the Veronica Court cul-de-sac met the minimum 50' radius set forth in Chapter 18.08(5) Subdivision and Platting/Dead End Streets, it did not meet the normal practice and desirable 60' radius. He suggested the Council revise the said ordinance to require a 60' radius for cul-de-sacs.  
**Motion** by Tzanakis, seconded by Cihasky to recommend the Common Council approve the attached Plat of Marilyn Second Addition located on Veronica Court contingent on:
  - 1) Receipt of the appropriate Plat review fees.
  - 2) Submission and approval of a stormwater management plan.
  - 3) Submission of a copy of the recorded Plat to the City Engineers Office.

**All present voting aye except Smith who voted nay. Motion carried.**

3. The Plan Commission considered the attached Certified Survey Map of Lot #1 of Certified Survey Map #112 and part of the NW ¼ of the NE ¼ of Section 18, T28N, R8W submitted by Chippewa Surveying on behalf of Harvestime Church. Director of Public Works Rubenzer noted that the intent of the proposed Certified Survey Map was for Harvestime Church to purchase a parcel combined with their existing parcel and then have all their property on a single parcel. Even though the proposed parcel would have front and back frontages on two different streets and is an irregular shaped lot, it is part of a developed area and would not go against the intent of Chapter 18.08(5) Subdivision and Platting/Dead End Streets. He also noted that the NE corner and beginning of the Certified Survey Map should be noted as to what was found there.

**Motion** by Hubbard, seconded by Tzanakis to recommend the Common Council approve the attached Certified Survey Map of Lot #1 of Certified Survey Map #112 and part of the NW ¼ of the NE ¼ of Section 18, T28N, R8W. submitted by Chippewa Surveying on behalf of Harvestime Church contingent on:

- 1) Receipt of the appropriate Certified Survey Map review fees.
- 2) Submission and approval of a stormwater management plan.
- 3) Submission of a copy of the recorded Certified Survey Map to the City Engineers Office.
- 4) Adding a description of what was found at the NE corner and beginning of the Certified Survey Map.

**All present voting aye. Motion carried.**

4. **Motion** by Hubbard, seconded by Tzanakis to adjourn. **All present voting aye. Motion carried.** The Plan Commission adjourned at 6:43 P.M.

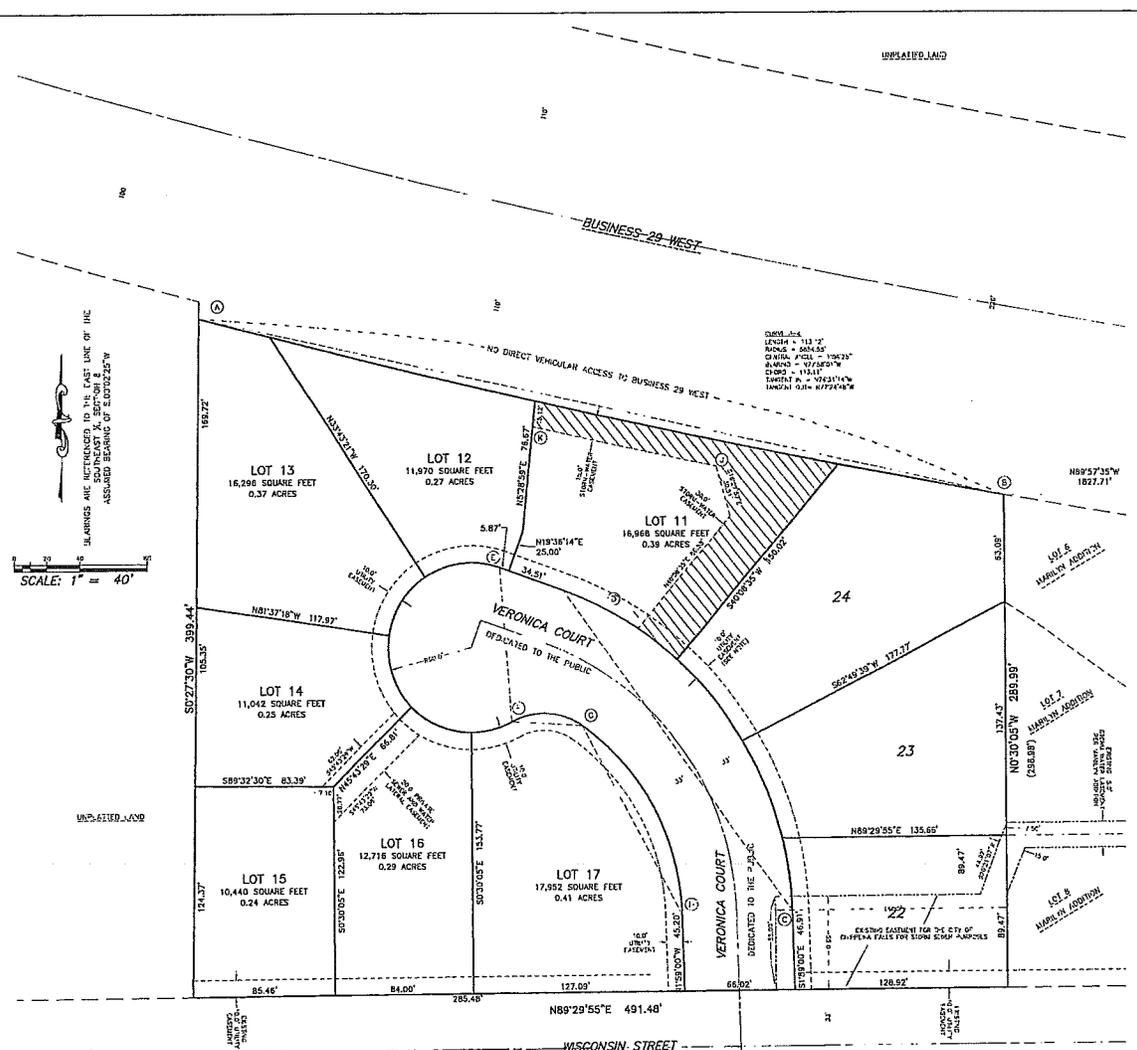
Richard V. Rubenzer, P.E., Secretary  
Plan Commission

**MINUTES OF THE PLAN COMMISSION MEETING  
CITY OF CHIPPEWA FALLS  
MONDAY, OCTOBER 7, 2019– 6:30 PM**

The Plan Commission met in City Hall on Monday, October 7, 2019 at 6:30 P.M. Present were Commissioners Dave Cihasky, Greg Misfeldt, Dennis Doughty, Mike Tzanakis, Dan Varga, Beth Arneberg, Jerry Smith, Alderperson Chuck Hull, Secretary Rick Rubenzer, Vice-Chairperson Tom Hubbard and Mayor Greg Hoffman. Also attending were Nate Flagstad representing Real Land Surveying, Steve Frazer of Frazer Construction, Michael and Trisha Houle of Valley Vineyard Church.

1. **Motion** by Hubbard, seconded by Tzanakis to approve the minutes of the September 9, 2019 Plan Commission meeting. **All present voting aye. Motion carried.**
  
2. The Plan Commission considered the attached Marilyn 2<sup>nd</sup> Addition Plat (Veronica Court) prepared by Pete Gartmann on behalf of Steve Frazer. Director of Public Works Rubenzer handed out the attached aerial photo of Marilyn Court. He noted that the fifty foot radius of the Marilyn Court cul de sac was a challenge for snow storage due to a narrow boulevard area and also the narrow boulevard did not provide much room to install and maintain a hydrant. He stated that the fifty foot cul de sac radius is permitted by Chippewa Falls Municipal Code Chapter 18.08(5) Dead End Streets but that typical cul de sac plats were sixty foot radius unless allowed by a conditional use permit. The “straight” section of Veronica Court was proposed for a sixty foot right-of-way width. Chapter 18.08 (1) Street Right-of-Way Widths require a sixty-six foot wide right-of-way for all streets. Director of Public Works Rubenzer noted that the proposed Veronica Court did not align with existing Veronica Street south of Wisconsin Street. After considerable discussion;  
**Motion** by Tzanakis, seconded by Cihasky to recommend the Common Council not approve the attached Marilyn 2<sup>nd</sup> Addition Plat (Veronica Court) prepared by Pete Gartmann on behalf of Steve Frazer as submitted. Further that the Plan Commission while wanting to maximize development square footage, did not want to allow a right-of-way less than sixty-six foot in width but would allow a fifty foot radius cul de sac as permitted in Municipal Code 18.08(5). Mayor Hoffman requested a roll call vote. **Voting aye were Tzanakis, Cihasky, Misfeldt, Doughty, Arneberg, Smith and Hull. Voting nay were Varga, Rubenzer, Hubbard and Hoffman. Motion carried on a 7-4 vote.**
  
3. The Plan Commission considered a request from Valley Vineyard Church to construct a 20'x30' garage and additional classrooms at its existing 910 Bridgewater Avenue location. Director of Public Works Rubenzer explained that the attached existing Conditional Use Permit Resolution No. 2011-02 permitted the church to operate at its present Bridgewater Avenue location in the old Premier Fitness building. The said building was lost in a fire in 2016. Since the church building that exists today was considerably smaller in footprint than the Premier Fitness building and the use remained the same, no new conditional use permit notice and hearing was required post fire. The Plan Commission discussed the request and came to a consensus that;  
**Motion** by Misfeldt, seconded by Hubbard to amend Conditional Use Permit Resolution No. 2011-02 by adding the attached new site plan and garage plans and to not require Valley Vineyard Church to go through another notice and public hearing process because the new footprint is smaller than originally approved and the use remains the same. **All present voting aye. Motion carried**
  
4. **Motion** by Varga, seconded by Hubbard to adjourn. **All present voting aye. Motion carried.** The Plan Commission adjourned at 7:08 P.M.

  
Richard J. Rubenzer, P.E., Secretary  
Plan Commission



BEARINGS ARE MEASURED TO THE EAST LINE OF THE QUARTER SECTION, SECTION 8, TOWNSHIP 2 NORTH, RANGE 4 WEST, ASSUMING BEARING OF 90°00'00" W

SCALE: 1" = 40'

EAST 1/4 SECTION FOUND 1-1/4" REBAR (4.5 VCI)

SOUTHWEST SECTION FOUND 1-1/4" REBAR (4.5 VCI)

PREPARED BY REAL LAND SURVEYING  
CADD No. 18229 PLA  
HWSD 08-12-19  
VMS 0 14-16-19

**UTILITY EASEMENTS:**  
UTILITY EASEMENTS ARE FOR THE USE OF THOSE GRANTED PERMISSION IN THE UTILITY EASEMENT PROVISIONS AS SHOWN ON SHEET 2. NO NEW UTILITY LINES OR FACILITIES SHALL BE PLACED WITHIN 3 FEET OF ANY LOT CORNER.

**LEGEND**

- FOUND 1-1/4" REBAR
- FOUND 1" OUTSIDE DIAMETER IRON PIPE
- SET 1-1/4" x 18' REBAR
- SET 1" OUTSIDE DIAMETER IRON PIPE
- SET 1" OUTSIDE DIAMETER IRON PIPE
- WEDGING 4.30 POUNDS/LINEAR FOOT
- WEDGING 1.13 POUNDS/LINEAR FOOT
- AT ALL OTHER LOT CORNERS
- STORM-WATER EASEMENT AREA

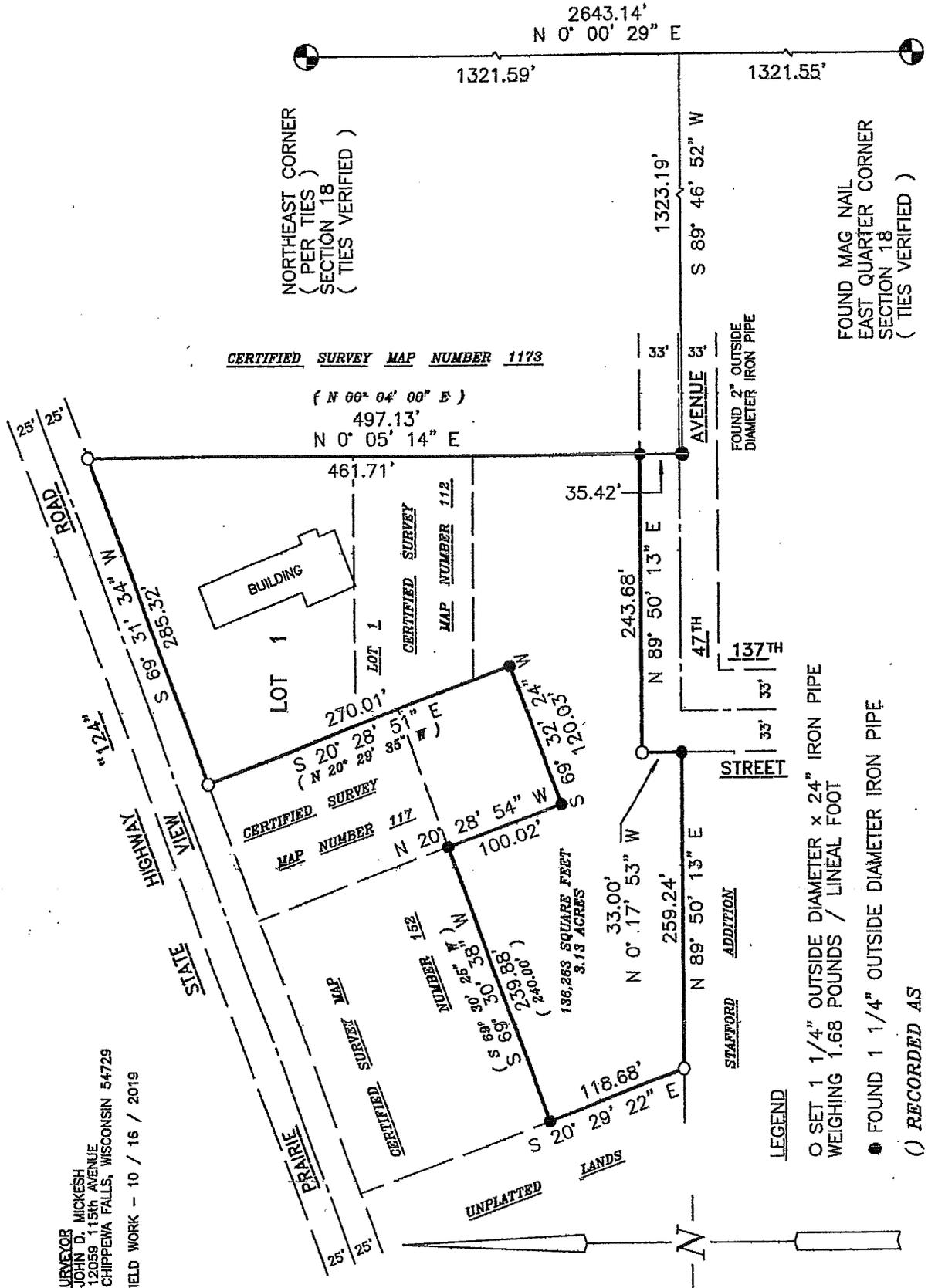
FIELDWORK COMPLETION DATE: 6/16/2019



BEING ALL OF LOT 1 OF CERTIFIED SURVEY MAP NUMBER 112 AND PART OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 18, TOWNSHIP 28 NORTH, RANGE 8 WEST, CITY OF CHIPPEWA FALLS, CHIPPEWA COUNTY, WISCONSIN.

SCALE : 1" = 120'

SURVEYOR  
 JOHN D. MICKESH  
 12059 115th AVENUE  
 CHIPPEWA FALLS, WISCONSIN 54729  
 FIELD WORK - 10 / 16 / 2019



BEARINGS ARE REFERENCED TO THE EAST LINE OF THE NORTHEAST QUARTER OF SECTION 18, ASSUMED BEARING OF N 0° 00' 29" E.

**BEING ALL OF LOT 1 OF CERTIFIED SURVEY MAP # 112 AND PART OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 18, TOWNSHIP 28 NORTH, RANGE 8 WEST, CITY OF CHIPPEWA FALLS, CHIPPEWA COUNTY, WISCONSIN.**

I, John D. Mickesh, Professional Land Surveyor, hereby certify :

That I have fully complied with the provisions of Chapter 236.34 of the Wisconsin Statutes and AE – 7 of the Wisconsin Administrative Code and the Subdivision Regulations of the City of Chippewa Falls and under the direction of Harvestime Church, I have surveyed, divided, and mapped said parcel of land, that such survey correctly represents all exterior boundaries and the subdivision of the land surveyed and that this land is all of Lot 1 of Certified Survey Map # 112 and part of the Northwest Quarter of the Northeast Quarter of Section 18, Township 28 North, Range 8 West, City of Chippewa Falls, Chippewa County, Wisconsin.

Commencing at the Northeast corner of Section 18, thence S 0° 00' 29" W 1321.59 feet, thence S 89° 46' 52" W 1323.19 feet, thence N 0° 05' 14" E 35.42 feet to the point of beginning, thence continuing N 0° 05' 14" E 461.71 feet, thence S 69° 31' 34" W 285.32 feet, thence S 20° 28' 51" E 270.01 feet, thence S 69° 32' 24" W 120.03 feet, thence N 20° 28' 54" W 100.02 feet, thence S 69° 30' 38" W 239.88 feet, thence S 20° 29' 22" E 118.68 feet, thence N 89° 50' 13" E 259.24 feet, thence N 0° 17' 53" W 33.00 feet, thence N 89° 50' 13" E 243.68 feet to the point of beginning.

Said parcel is subject to easements and restrictions of record.

**CITY COUNCIL APPROVAL**

---

Resolved that this Certified Survey Map in the City of Chippewa Falls is hereby approved.

---

Greg Hoffman, Mayor

Date

---

Bridget Givins, City Clerk

Date

**MEETING MINUTES**  
**CHIPPEWA FALLS BUSINESS IMPROVEMENT DISTRICT**  
**BOARD OF DIRECTORS**  
**Tuesday, November 12, 2019**

The Business Improvement District (BID) Board of Directors met in the Chippewa Falls City Hall on Tuesday, November 12, 2019 at 8:15 a.m. Present were: Greg Misfeldt, Steve Harmon, Joel Jacobson and Garret Bresina. Also present: Brad Hentschel, City Planner and Teri Ouimette, Chippewa Falls Main Street Executive Director.

The meeting was called to order at 8:26 a.m.

**1. Approve Minutes of the August 28, 2019 BID Board Meeting.**

Motion by Harmon, seconded by Bresina to approve the minutes from the August 28, 2019 BID Board meeting. All present voting aye, motion carried.

**2. Main Street 2020 Budget Review and 2020 BID funding request.**

Teri Ouimette presented the 2020 proposed budget and BID funding request of \$99,000, a \$4,000 increase from 2019, which approaches the previously established target of \$2.15/\$1,000 of valuation. Teri briefed the Board on the many activities Main Street has been coordinating and on the proposed use of the increased funding. No action was taken.

**3. Review 2020 BID Operating Plan and Budget; possible recommendations to the City Council.**

Hentschel presented the 2020 Business Improvement District Operating Plan and Budget and noted that the BID budget request from Main Street was \$99,000 for 2020. Hentschel advised that the Operating Plan for the BID is the primary funding source for the Main Street program with the objective of the Main Street program carrying out downtown economic development and revitalization.

Additional discussed occurred regarding upcoming parking enforcement program changes. Hentschel will schedule a BID Board meeting with Chief Kelm to discuss.

Motion by Jacobson, seconded by Misfeldt to approve the 2020 BID Operating Plan and Budget and authorize the 2020 BID Operating Plan and Budget to be forwarded to the City Council for consideration and inclusion in the City budget. All present voting aye, motion carried.

**4. Adjournment.**

Motion by Harmon, seconded by Bresina to adjourn. All present voting aye, motion carried. The meeting adjourned at 8:54 a.m.

Submitted by:

Brad Hentschel, Secretary BID Board  
City Planner

# CITY OF CHIPPEWA FALLS, WISCONSIN

## NOTICE OF PUBLIC MEETING

In accordance with the provisions of the Wisconsin State Statutes, Sec. 19.84, notice is hereby given that a public meeting of the:

**Business Improvement District (BID)**  
**Board of Directors**  
**TUESDAY, November 12, 2019 at 8:15 AM**  
**in the Council Chambers of**  
**City Hall, 30 West Central Street, Chippewa Falls, WI.**

Items of business to be discussed or acted upon at this meeting are shown on the attached agenda below:

### AGENDA

1. Approve Minutes of the August 28, 2019 BID Board meeting.
2. Main Street 2020 Budget Review and 2020 BID funding request.
3. Review 2020 BID Operating Plan and Budget; possible recommendations to the Common Council.
4. Adjournment

*NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE CITY COUNCIL MAY BE PRESENT AT THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THEY HAVE DECISION MAKING RESPONSIBILITY.*

*NOTE: REASONABLE ACCOMMODATIONS FOR PARTICIPATION BY INDIVIDUALS WITH DISABILITIES WILL BE MADE UPON REQUEST. FOR ADDITIONAL INFORMATION OR TO REQUEST THIS SERVICE, CONTACT THE CITY CLERK AT 726-2765.*

### CERTIFICATION OF OFFICIAL NEWSPAPER

I hereby certify that a copy of this notice has been posted on the City Hall bulletin board and a copy has been given to the Chippewa Herald on Thursday, November 7, 2019 at 9:00 am by Brad Hentschel.

**MEETING MINUTES  
CHIPPEWA FALLS BUSINESS IMPROVEMENT DISTRICT  
BOARD OF DIRECTORS  
Wednesday, August 28, 2019**

The Business Improvement District (BID) Board of Directors met in the Chippewa Falls City Hall on Wednesday, August 28, 2019 at 1:00 p.m. Present were: Greg Misfeldt, Steve Harmon, Joel Jacobson, Garret Bresina, Becky Zimmerman and Heidi Shervey. Also present: Brad Hentschel, City Planner and Teri Ouimette, Chippewa Falls Main Street Executive Director.

The meeting was called to order at 1:00 p.m.

**1. Approve Minutes of the January 30, 2019 BID Board Meeting.**

Motion by Harmon, seconded by Jacobson to approve the minutes from the January 30, 2019 BID Board meeting. All present voting aye, motion carried.

**2. Main Street request for second disbursement of 2019 BID funding. Possible recommendations to the Common Council.**

Main Street requested the second disbursement of 2019 BID funding. Motion by Harmon, seconded by Bresina to recommend the Common Council authorize payment of the 2019 second disbursement of BID funding to Chippewa Falls Main Street, with \$500 to remain retained in the account. All present voting aye, motion carried.

**3. Main Street Report of current activities and update.**

Discussion occurred regarding the events Main Street has been running, along with staffing and volunteer numbers. Significant discussion occurred regarding future planned activities and budgets for 2020 and beyond, including potential service expansion for Main Street into more business attraction/recruitment roles. Other items discussed included:

- Trying to creatively and sustainably drive increased rent/lease rates
- Promoting more downtown housing rehab
  - o Challenges identified: sprinkling, elevators/ADA access, parking
    - Incentives available
- Comparisons between Chippewa Falls and neighboring communities
- Business hours – nights and weekends = staffing challenge
- Lack of available space
- Incubator Space
- BID Rate

No action was taken.

**4. Adjournment.**

Motion by Misfeldt, seconded by Bresina to adjourn. All present voting aye, motion carried. The meeting adjourned at 2:20 p.m.

Submitted by:

Brad Hentschel, Secretary BID Board  
City Planner

ESTIMATED INCOME	2020	2019	2018
DIRECT PUBLIC SUPPORT	10,000	10,000	10,000
BID	99,000	95,000	95,000
City of CF	17,500	17,500	17,500
DESIGN			
Flower Beautification	4320	4320	4320
ECONOMIC RESTRUCTURING			
Directory	540	540	540
RETAIL/ORGANIZATION			
Riverfest	10,000	10,000	10,000
PWD Parade city rm tax	6000	6000	6000
BTW Parade	1000	1000	1000
WAGON RIDES	5600	5600	5600
	153,960	149,960	149,960

#### ESTIMATED EXPENSES

##### ADMINISTRATIVE

Conference/Meeting/Travel	1000	1000	1000
Equipment-computer	2000	2000	2000
Copier Lease	2800	2800	2800
Copier Printing	5600	5600	5600
General Misc Office Paper	3000	3000	3000
Insurance	4000	4000	4000
Office Supplies	1000	1000	1000
Payroll	68,000	68,000	68,000
Events	14000	10000	10000
Postage	1450	1450	1450
Professional Fees Accountant	1000	1000	1000
Professional fees Payroll	1400	1400	1400
Rent	8000	8000	8000
Internet/Phone	3490	3490	3490
Event Advertising	5,000	5,000	5,000
Wagon Rides	4200	4200	4200
Annual Meeting	800	800	800
Unexpected Misc	2200	2200	2200
Porta Potty for events/Banner	1780	1780	1780
Event Expenses	17500	17500	17500
Flower Beautification Expenses	5,340	5,340	5,340
New Business Welcome Flower	400	400	400
	153960	149960	149960

**CITY OF CHIPPEWA FALLS  
BUSINESS IMPROVEMENT DISTRICT**

---

**2020 OPERATING PLAN AND BUDGET**

**Chippewa Falls  
Business Improvement District  
Operating Plan/Budget  
2020**

The 2020 Business Improvement District Operating Plan maintains the same goals and objectives as presented in the 1989 Initial Operating Plan. As in the 1989 Initial Operating Plan the business community developed the operating plan and will pay the assessment to cover plan activities. The City Council's role is to officially approve the plan and collect assessments. The 2020 special assessment method is the same as that in the 1989 operating plan where assessments to meet the Business Improvement District's budget will be levied against each property within the district based on its 2019 assessed valuation. Those properties which are used for commercial purposes and those used for manufacturing will be assessed. Real property used exclusively for residential purposes will not be assessed as required by Wisconsin Statute 66.1109.

The BID Board of Directors consists of seven members with the majority either owning or occupying real property within the district. The board is appointed by the Mayor and approved by the City Council.

The Operating Plan proposes a \$99,000 BID budget for 2020 with the estimated expenditures listed on the attached budget. The budget calls for one line item expense funding for the Main Street program. Expenditures for the Main Street Program will occur in accordance with the collection of first half assessments (February 2020) and second half assessments (August, 2020).

The BID will continue to promote the orderly development of the municipality and the downtown as it works toward achieving its goals through the implementation of the Main Street Program while at the same time meeting the goals and policies as outlined in the City's Land Use Plan.

**Chippewa Falls  
Business Improvement District  
Proposed Budget  
2020**

**Item**

1.	Chippewa Falls Main Street, Inc.	\$99,000.00
	Total	\$99,000.00

The assessment method will remain the same as that used in the 1989 Initial Operating Plan. This will require an assessment against each property within the district based on its 2019 assessed valuation. Property used exclusively for residential purposes will not be assessed.



# Chippewa Falls Main Street, Inc

CHIPPEWA FALLS DOWNTOWN REVITALIZATION. HISTORIC PRESERVATION. BUSINESS ASSISTANCE

---

Dear BID Board,

Please find a list of our major accomplishments for 2018/2019. These are listed by the committees which develop that accomplishment. Our committees are aligned with the National Trust Main Street Center's Four-Point Approach.

**Chippewa Falls Main Street is redefining the way revitalization is done in the downtown area. We continue to focus our organization's mission and scope by promotion of rehabilitation of buildings, marketing of downtown and its businesses, social media and networking and to improve the community's quality of life by strengthening the Downtown as the center of the community.**

## About Main Street

- Board of Directors consist of 7 members from the community
- Full time Executive Director, 1 part time employee
- Volunteer base, over 250
- **Retail/Organization Committee** is to promote the downtown as the community's social, cultural and economic center
- **Design Committee** is to encourage visual improvement through good design that is compatible with historic features and the City Entryway Plan
- **Economic Restructuring Committee** is to strengthen and broaden the economic base of downtown Chippewa Falls

## Organization/Retail Committees

Numerous events held in the downtown area include:

**Ongoing - Businesses Go Dementia Friendly \*Recipient of Award for Best Public Private Partnership in Revitalization – Dementia Coalition of Chippewa County**

**Farmers' Market**

**Annual Meeting**

**Earth Day Cleanup-SPONSORSHIP OPPORTUNITY**

**Paint the Town Red**

**Paint the Town Pink \* Recipient of Award for Best Retail event. WEDC**

**Haunted House and Trick or Treating**

**Chippewa History Tour**

**Horse Drawn Wagon Rides-SPONSORSHIP OPPORTUNITY**

**Santa's House and Santa's Arrival-SPONSORSHIP OPPORTUNITY**

**Postal Cancellation Stamp**

**Christmas Coloring contest**

**Santa letters**

**Bridge to Wonderland Parade-SPONSORSHIP OPPORTUNITY**

**Downtown Beautification (Street flowers and bikes) -SPONSORSHIP OPPORTUNITY**

Paint the Town Christmas  
Movie in the Park  
Pure Water Days Riverfest and Annual Parade-SPONSORSHIP OPPORTUNITY  
\*NEW Summer Series Cruise In Car Show (4) SPONSORSHIP OPPORTUNITY  
\*NEW Shop Chippewa Sweepstakes

**Brochures and Publications**

- 2018/19 Directory
- Downtown Eating and Retail Establishments
- Historic Walking Tour/Teaming up with St. Joseph's Hospital for their (GO) campaign, listing calories burned
- Mural Brochure/Tour  
Cemetery Tour /Teaming up with History Society

Sales of Downtown Gift Certificates amounting to over \$20,000 in downtown spending

**Economic Restructuring:**

Chippewa Falls Main Street continues to promote the downtown area through publications, radio, television, brochures, events and networking.

**Downtown Directory of 264 businesses**

-Downtown Eating and Retail Establishment, Pub Guide, Historic Walking Brochure design, print and distribute

-Coordinated advertising for the downtown events. Many publications and websites were used including the Chippewa County Visitor Guide, Chippewa Herald, Hidden Treasures, The Leader-Telegram, Tri----

-County Advisor, and Volume One, social networking and Facebook

-Appearances on both TV 13 and TV 18 news broadcasts promoting downtown Christmas and other activities

**2018/19 Paint the Town Seriously**-Providing assistance to property owners for painting façade of buildings and/or signage.

Completed:

1. Shades of You
2. Eevy Ivy Over Floral
3. Bomb Tacos
4. Glaze N Glass Creations
5. KFantasy Sport Cards
6. Conquer Nutrition
7. Sokup's Market
8. Tomahawk Room

**2018/2019 GOAL:**

**Provide Rehabilitation and/or Assistance to downtown properties designated by the ER Committee:**

Prioritize and identify properties according to need and ease of rehab and information.

Develop a strategy and/or incentive for businesses to rehab. Teaming up with Design Committee for 0% Interest Rehab Loans- Applications in process

**Design: Downtown Public Improvements**

Chippewa Falls Main Street continues to consult with property owners and businesses to promote successful design for facades. We continue to invest in and care for our downtown's physical environment to make it a more appealing

**GOAL:**

- Flower Beautification Program-expansion - include bicycle/flower beautification** – new artistic benches
- Street scaping**
- Teaming up with Economic Restructuring Committee to facilitate Façade Loan Applications**

**Downtown Building Improvements** –Main Street continues to facilitate Revolving Loans for Rehabilitation of Downtown Businesses-

New Businesses 2018/2019

- Glaze N Glass Creations
- Bridge Street Brew
- Blank Palette
- Blue Marble Pub and Pizza
- Collective Charm
- Max's Bistro & Bar
- November Grace
- Fantasy Tattoo
- AR Workshop
- Iris Boutique

Rehab of corner of Grand Ave and Bridge Street-Northern Hotel retail spaces

**Main Street and non-profit and profit organizations have teamed up for events and networking opportunities such as:**

- Cobblestone Hotel & Suites, Wisconsin Chophouse
- The American Cancer Society
- Heart Association
- St. Joseph's Hospital
- Marshfield Clinic
- Dove Healthcare
- Family Support
- Happy Tails Dog Park
- Chippewa Humane Society
- Chippewa Falls Chamber of Commerce
- Economic Development of Chippewa County
- Northern Wisconsin State Fair Association
- Kiwanis
- Rotary
- Optimist Club
- Schools/public and parochial
- Chippewa Falls Police Department
- Chippewa Falls Fire Department
- City and County of Chippewa Falls
- Vision 2020
- Steering Committee for Chippewa Falls Comprehensive Plan 2030
- Parks and Recreation Department
- Master Gardeners

Veteran's Assistance Program  
Groundwater Guardians  
Xcel Energy  
Aging and Disability Resource Center  
Edward and Hannah Rutledge Charities  
Chippewa Valley Art Association  
Boy Scout and Girl Scouts  
Wal-Mart  
Great Northern Kell  
ITW  
Mason Companies  
EOG  
Gordy's County Market  
Chippewa County Historical Society and Genealogical Society  
Heyde Center for the Arts  
Cook-Rutledge Mansion  
Duncan Creek Bicycle and Pedestrian Trail  
Lake Wissota State Park and Rays Beach  
Premium Waters  
DJ's Mart  
Chippewa Manor Nursing Home  
Northwestern Bank  
M & I Bank  
RCU  
Woodmohr Greenhouse  
Christensen's Floral & Greenhouse  
ADRC

**264 downtown Businesses**

***New networking opportunities***

Westconsin Credit Union  
Citizens State Bank  
TTM Technologies  
ChemCeed  
Citizens State Bank  
Rumor Mill  
NorthRidge Center  
Markquart Motors  
Burley's Bar  
West Hill Bar  
First and Goal  
Morrie's Mazda  
Wisconsin Metal Fab  
Rooney Printing Company  
W. W Darley  
Senn Blacktop  
Indianhead Plating  
Mega Holiday Station Stores  
Spectrum Industries  
Prevea

**Focus for 2018/2019 Riverfront Committee (s)**  
**1. Assist in Programming**  
**2. Assist Art in the Park**

**Promotion of downtown and downtown businesses as the center of the community to include:**

- Downtown Entryway Plan – Programming for the Riverfront Park. Committee set up: Dick Hebert, Beth Arneberg (Parks & Rec) , Rob Keifer (City Council President) , Deb Johnson(Director Heyde Center for the Arts, Jackie Boos (Chamber Tourism Director), Brad Hentschel (S E H)
- Rehabilitation loans for property owners, rehab of storefronts including ER Committee goals -ongoing
- Set up and teach maintenance to downtown business owners-Face Book and Websites-ongoing

**Downtown Chippewa Falls Revitalization**

---

Since joining the Main Street Program in 1989, Chippewa Falls Main Street has had a number of successes. These successes have included multiple state and national awards, including being recognized as a Great American Main Street community in 2002 and the Dementia Coalition activities in 2014. In addition to high profile achievements, the efforts of Chippewa Falls Main Street in leveraging time, money and investment from the private community. Over the past 28 years, Chippewa Falls was recognized as one of America's Great American Main Street communities.

***Downtown Market Share***

In addition to recent measurable results, Downtown Chippewa Falls has had a significant and measurable long-term economic impact on the health and vitality of the downtown district. Downtown is home to more than 1,000 residents and 1,700 employees working in one of the 18% of all Chippewa Falls businesses located downtown. Downtown has also seen strong growth in nearly every measure, adding jobs, employment, and property value and spending in the past 13 years despite the recession. Downtown did lose a slight market share in soft goods retail with the opening of additional large format competition, and has also seen a decline in the number of residents and housing units over the period, in contrast to growth in these areas elsewhere in the City and also in comparable downtown areas across the state.

Sources: US Census, BLS, Department of Revenue, Reference USA, EMSI, ESRI, Department of Transportation, Xceligent

Although downtown Chippewa Falls has made great strides, there is still opportunity to grow and evolve into a truly mixed-use and 24-7 place. For instance, a balanced downtown economy would have a relatively equitable market share of residents, businesses and employees, which would correlate to an equitable share of property tax base. In Chippewa Falls, downtown's natural market share appears to be 17% of the City's economy, which would suggest an opportunity to expand downtown's footprint over the next decade by adding:

Thank you for your continued support!

Sincerely,

Teri Ouimette, Director Chippewa Falls Main Street

BUSINESS IMPROVEMENT DISTRICT  
DOWNTOWN, CHIPPEWA FALLS, WISCONSIN

INITIAL OPERATING PLAN

September, 1988

NOTE: Property located within the boundaries of the Business Improvement District that are used **ONLY** for residential purposes is not specially assessed. However, State Statutes (66.608) require that all owners of real property receive the information contained herein. This also applies to tax exempt property.

## Development of the Downtown Business Improvement District

On April 6, 1984, the State of Wisconsin passed a law (Act 184) which allows for the creation of Business Improvement Districts (BID). The purpose of the law is to authorize cities, villages and towns to create one or more Business Improvement Districts to allow businesses within those districts to develop, manage and promote their districts and to establish an assessment method to fund these activities. A Business Improvement District must be a geographic area within a municipality consisting of contiguous parcels which are subject to real estate taxes.

Wisconsin Act 184 (attached) is a financing tool created by the legislature that allows the municipality to levy a special assessment on businesses to pay for the development, management, operation, maintenance and promotion of a defined business improvement district. It is important to note, however, that while the legislation allows the municipality to levy the assessment, the legislation is also clear that the businesses located in the proposed BID, first, petition the municipality to create the BID and, second, control how and when the collected funds will be spent.

The Business Improvement District legislation provides flexibility to those who wish to utilize it. A BID allows business people to take the initiative in planning for the future of their economic environment. BIDs provide business people and property owners with the ability to determine for themselves what their needs are and permits them to raise capital to fulfill those needs. The fact that the BID is an assessment insures that all beneficiaries of BID programs participate in the funding of the programs which helps the community move beyond the "free rider" problem -- characterized by individuals' failure to contribute to a feasible, mutually beneficial effort rationalizing that without their contribution, benefits will come to them anyway.

This is a critical tool for business people in downtown Chippewa Falls in that it allows them to establish a strong organization in order to encourage and promote business development. Just as good schools, good parks and good roads are essential for a balanced community, a prosperous downtown serves the community as the retail center, financial center, service center and special events center. It is a feature which all sectors of the community can take pride in and share.

A Business Improvement District is the best source of funds that will allow the business people themselves to coordinate promotion, management and maintenance programs for the downtown area. An improved central business district will create a positive image for not only those businesses within the district, but for the community as a whole.

### Goals

To assure a continuing and successful downtown development and promotional effort, the Downtown Business Improvement District has developed a set of goals which are designed to create a positive image of downtown Chippewa Falls. The Downtown Business Improvement District's Board of Directors will direct district activities toward these goals.

1. To encourage and promote the development and vitality of the downtown.
2. To encourage convenient access to downtown via state highways, urban arterials and public transit.

3. To promote an efficient system of public and private, on- and off-street parking in the downtown.
4. To ensure that future downtown development achieves a high standard of environmental quality and urban design.
5. To provide and encourage development of entertainment, cultural, and civic activities and facilities in downtown.
6. To encourage appropriate governmental agencies to locate their offices in downtown.
7. To encourage high density residential development in downtown.
8. Enhance downtown's position as an employment center and work to ensure a proper mix of office, retail, financial, health and professional services.
9. To actively market downtown as an attractive, desirable place to live, work, shop and be entertained.
10. To make downtown an attractive setting for visitors.

#### Relationship To Chippewa Falls Land Use Plan

In 1982, the city council adopted the Chippewa Falls Land Use Plan to provide a set of goals and policies that could be used by the city to guide present and future land use decisions toward orderly, desirable development. Within the guidelines of the plan, a goal was established to develop the commercial sector of the local economy to insure that a wide variety of goods and services are provided to local residents and to the surrounding rural area residents in a clean, attractive, safe and convenient manner. The land use plan also recommends that the public and private sectors work together to enhance commercial activities in the city by encouraging both government and businesses to continually make efforts to expand and diversify the local retail and service sectors to maintain a wide variety of goods and services for local and area consumers.

The creation of a BID requires both public and private cooperation. The private businesses will develop an operating plan and pay assessments. The City Council approves the plans and collects the assessments. The district will provide a central voice for the downtown through the district's governing board to comment on issues affecting downtown Chippewa Falls. The Business Improvement District and its Board of Directors will be able to work towards improving the variety of goods and services available to area consumers (provided in a clean, attractive and safe manner) through the ability to develop, advertise, and promote improvements in downtown Chippewa Falls and more significantly, have the financial means to carry them out.

Finally, through the preparation of an annual operating plan and the improved organization of the downtown (through the appointment of the Board of Directors) the orderly development of the downtown and more specifically, the Business Improvement District will be promoted.

Special Assessment Method and Exemptions

In determining which properties would directly benefit from the Downtown Business Improvement District Program, a geographic area was established which contains approximately \$18,812,800 of assessed valuation for 1988. The proposed district map is attached as part of the operating plan. Assessments to meet the Downtown Business Improvement District's budget will be levied against each property within the district based on its 1988 assessed valuation. Those properties which are used for commercial purposes and those used exclusively for manufacturing will be assessed. Real property used exclusively for residential purposes will not be assessed as required by Wisconsin Statute 66.608.

Board of Directors

The Downtown Business Improvement District will establish a Board of Directors in conformance with Wisconsin Act 184. This board will be responsible for the management of the Business Improvement District. Responsibilities of the board include implementing the operating plan and preparing annual reports on the district. The board will also annually consider and make changes to the operating plan and submit the operating plan to the City Council for approval.

The board will consist of seven members, a minimum of four members shall either own or occupy real property within the district. This board shall be appointed by the Mayor and approved by the City Council and shall serve staggered terms as designated by the City Council.

INITIAL OPERATING PLAN BUDGET

\$8,000 -- BID Administration: Audit, office supplies, clerical expenses, communication/information dissemination to property owners and businesses within district, promotion of BID/downtown.

\$17,000 -- Main Street Program: This expenditure will provide partial funding for a Main Street Program which will be started in 1989. An additional \$18,000 will be raised from private donations and/or the city to provide the total 1989 budget to support a Main Street Program in 1989.

Funds will be available to the Business Improvement District in the following manner:

March 31, 1989	First Half of Assessment
August 31, 1989	Second Half of Assessment

All expenditures will occur within the Business Improvement District.

All expenditures will be paid directly from the operating account. Expenses are expected to be incurred according to the following schedule:

ADMINISTRATION:

\$8,000 -- Administrative costs will be incurred on an as needed basis during the fiscal year beginning January 1, 1989 and ending December 31, 1989. Expenses for an audit (approximately \$800.00) will be incurred in January, 1990.

MAIN STREET:

January-July \$4,000 -- Administrative costs covering office set up, supplies, clerical expenses, Main Street information dissemination.

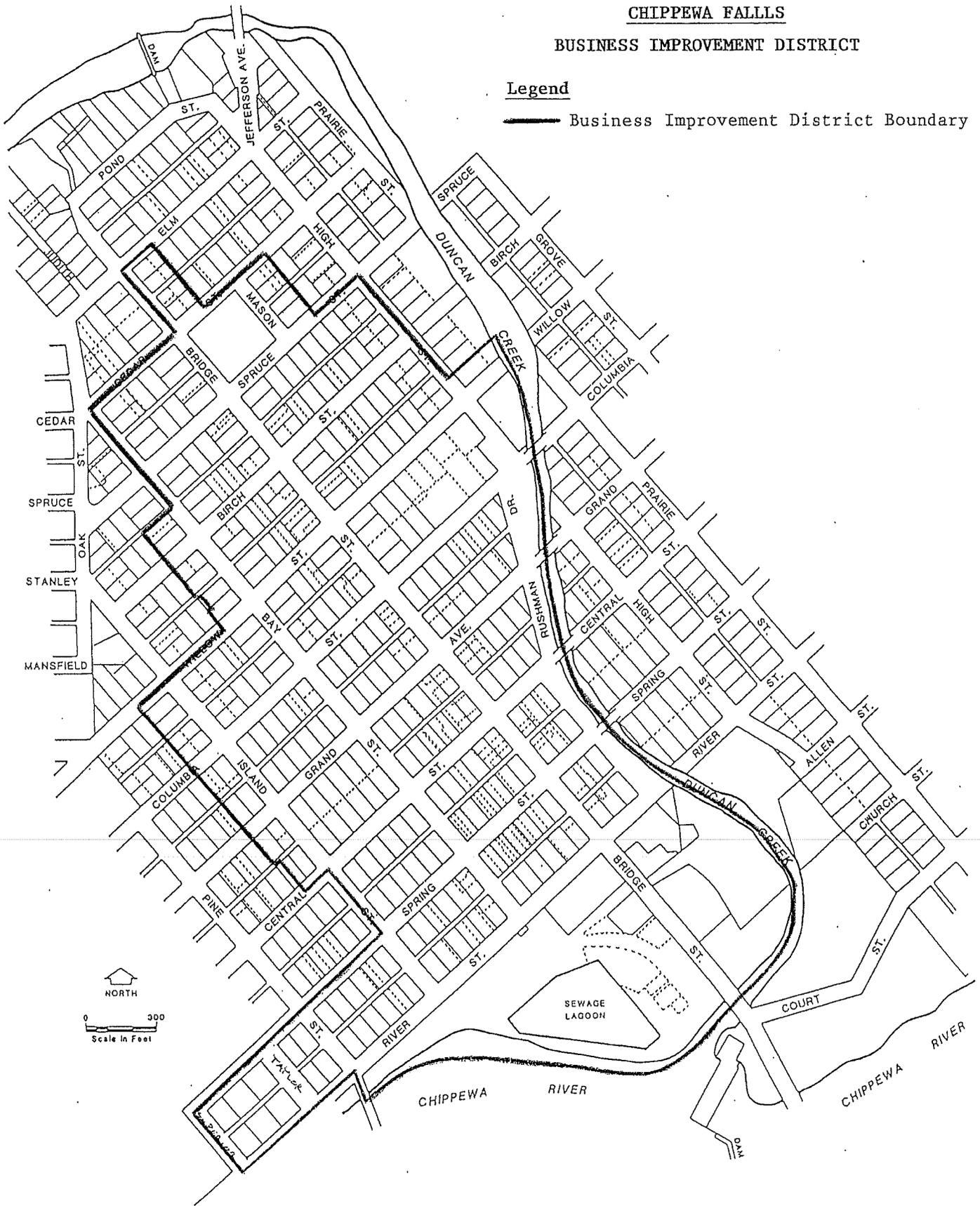
August-December \$13,000 -- Salary and fringe benefits for Main Street Manager, office rent, clerical support, Main Street promotion, communications, utilities, telephone, advertising.

The \$25,000 1989 BID budget will be attained through an assessment of real property located within the BID. Based on the total 1988 assessed valuation of property located in the Business Improvement District of \$18,812,800; the assessment on properties will be \$1.33 per \$1,000 of assessed valuation.

CHIPPEWA FALLS  
BUSINESS IMPROVEMENT DISTRICT

Legend

— Business Improvement District Boundary





**MINUTES**  
**COMMITTEE #1**  
**REVENUES, DISBURSEMENTS, WATER AND WASTEWATER**  
**November 12, 2019**

**Committee #1 - Revenues, Disbursements, Water and Wastewater met on Tuesday, November 12, 2019 at 9:00 AM in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.**

Committee Members present: Rob Kiefer, John Monarski, and Paul Nadreau  
Mayor/Other Council Members present: Mayor Hoffman and Jason Hiess  
Others present: Finance Manager/Treasurer Lynne Bauer, Director of Public Works/City Engineer/Utilities Manager Rick Rubenzer, City Planner/Transit Manager Brad Hentschel, Police Chief Matt Kelm, Fire Chief Lee Douglas, Parks Recreation and Forestry Director Dick Hebert, Street and Utility Maintenance Manager Rick Ruf, Utility Office Manager Connie Freagon, and City Clerk Bridget Givens.

Call to Order: 9:00 am

**1. Discuss request for rate increase for contracted cleaning services. Possible recommendations to the Council.**

Finance Manager/Treasurer Bauer spoke with the currently contracted cleaning service, and they are agreeable to a \$2.50 per hour increase in 2020 and a \$2.50 per hour increase in 2021.

**Motion by Kiefer/Nadreau** to recommend Council approve a rate increase for the contracted cleaning services of \$2.50 per hour in 2020 and \$2.50 per hour in 2021. **All present voting aye, motion carried.**

**2. Discuss use of proceeds from sale of police squads. Possible recommendations to the Council.**

Police Chief Kelm has received \$14,850 in proceeds from the sale of two police squads. He is requesting to place the funds in the Police Department Sale of Scrap account. There was discussion that these proceeds may be needed to offset an increase in the purchase price of squads in 2021.

**Motion by Nadreau/Monarski** to recommend Council approve placing the proceeds from the sale of police squads in the Police Department Sale of Scrap account. **All present voting aye, motion carried.**

**3. Review preliminary budget data and issues affecting the budget. Possible recommendations to the Council.**

Bauer indicated there is approximately \$73,000 in new funding and revenues have increased based upon the three-year average. Handouts for the 2020 Omitted Budget Requests and 2020 Personnel Requests/Adjustments were distributed for review. Following discussion, the Committee opined that the following items should be funded through omitted budget funds:

<b>City Clerk</b>	
Hosting online code of ordinances	\$95
Wage increase for Election Inspectors	\$3,240

**Parks, Recreation and Forestry**

Maintenance and support of security cameras	\$680
Electrical bill for security and bathroom lighting – Erickson Park	\$1,000
Remove and replace plaster in areas of pool shell	\$9,500

**Data Processing**

Web Enabled Payroll – employee self service module	\$1,570
Network switches (City Hall)	\$13,600

**Library**

Network switches	\$13,600
MORE budget increase	\$4,950

Several capital expenditures will be considered for funding through the borrowing process with a priority list being developed. Anticipated for inclusion are a new gas system, an ambulance, and an upgraded radio system for the Police Department.

The Committee then discussed personnel requests and adjustments. Bauer advised that any recommended changes would also be referred to Committee #2 for consideration. Chief Kelm submitted a pay/vacation time increase for the Records Clerk based upon her previous years of service as a City employee. The Committee felt this was a unique situation as the employee's position was eliminated when joint dispatch was implemented and it was not her choice to leave the City at that time.

**Motion by Kiefer/Monarski** to recommend Council approve referring discussion on a vacation time adjustment for the Records Clerk to Committee #2. **All present voting aye, motion carried.**

The Committee discussed the Police Department's request to fund a Student Resource Officer (SRO) at the Middle School with 75% of the funding to come from the School District. It was opined that moving the existing High School SRO to a 75/25 agreement versus the current 50/50 would help offset the cost of a new Middle School SRO. Chief Kelm will have this discussion with the School District.

Fire Chief Douglas indicated his need to add five hours per week for the Fire Department Office Assistant position.

**Motion by Nadreau/Kiefer** to approve increasing the hours for the Fire Department Office Assistant from 27.5 hours per week to 32.5 pending approval by Committee #2. **All present voting aye, motion carried.**

The Committee discussed future personnel requests in the Police Department, Fire Department, Street Department, Inspection, and Clerk/Finance offices.

Bauer advised that another Committee #1 Meeting will be scheduled for Tuesday, November 19<sup>th</sup> with the Public Hearing on the budget occurring on December 3<sup>rd</sup>.

**4. Adjournment**

**Motion by Monarski/Kiefer** to adjourn at 10:36 am. **All present voting aye, motion carried.**

Minutes submitted by,  
Lynne Bauer, Finance Manager/Treasurer

**2020 OMITTED BUDGET REQUESTS - NOVEMBER 12, 2019**

DEPARTMENT	2020 APPROVED/ FUNDING	AMOUNT FUNDED	2020 Request/ Estimated Cost	2019 APPROVED FUNDING	AMOUNT FUNDED	2019 Request/Estimated Cost	OMITTED ITEM DESCRIPTION
<b>STREET DEPARTMENT</b>				\$ 26,000		\$ 26,000	Upon investigation it was found that the signal controls for the Traffic Controller was obsolete 10 years ago. The replacement cost of the control is approx. \$12,250.00. Requesting to replace two a year to get our signal controllers up to date.
						\$ 35,000	The bridge at Central Street Bridge needs a new surface. The cost is approx \$25,000.00 - \$30,000.00
						\$ 78,500	T-2 Asphalt Recycler (Possible funding source - Sale of Scrap Account)
						\$ 1,520	Tunnel Camera(s)
						\$ 3,500	Blinkersign LED stop signs (\$1520 per sign)
						\$ 250,000	Radar Speed Signs w/additional camera/feedback options
<b>2020 Requests</b>			\$ 125,000				Maintenance Building Roof Replacement
			\$ 150,000				New Shed - (\$80,000.00 from Insurance)
<b>2021-2025 Requests</b>							Gas System (This is City Wide)
							Maintenance Building Boiler System
							Parking Lot Black Top Replacement
							Roofing on all Buildings
							Floor covering for Engineering Office and City Hall Basement
							HVAC System for City Hall/Fire Station #1
							Equipment - See List
							Bridges - 1,400hrs
<b>Dept. Total</b>			\$ 525,000			\$ 144,520	
<b>CITY CLERK</b>				\$ 80		\$ 80	Maintenance agreements for voting equipment
				\$ 350		\$ 350	Administrative and maintenance fees for Municode
<b>2020 Requests</b>			\$ 95				Increase of \$95.00 for hosting of our online code of ordinances.
			\$ 3,240				Proposing an increase for Election Inspectors
<b>Dept. Total</b>			\$ 3,335			\$ 430	
<b>FIRE DEPARTMENT</b>				\$ 15,000		\$ 15,000	Increase in gas and electrical due to increase in sq ft of new station - 1,700 to 21,000 square feet
						\$ 1,777	City of CF combined telephone system with Chippewa County in 2018. Previously this cost was paid out of Data Processing budget. Requesting to move the funds to Fire Dept to cover these costs.
				\$ 84		\$ 84	Recycling & Refuse collection rates @ 12x61.13=733.56 for Station# 1
				\$ 2,110		\$ 2,110	Fire Station# 1 additional costs after one year.
<b>2020 Requests</b>			\$ 257,000				2020 - Ambulance
			\$ 617,000				2020 - 1992 Engine Replacement
<b>2020-2025 REQUESTS</b>							2023 - Cardiac Monitor Replacement
							2023 - Ambulance Re-Mount
							2024 - SCBA's bottles (50)
<b>Dept. Total</b>			\$ 874,000			\$ 18,971	
<b>PARKS, RECREATION, &amp; FORESTRY DEPARTMENT</b>				\$ 1,000		\$ 1,000	Water slide inspection. Needs to be done once every 5 years.
				\$ 7,700		\$ 7,700	The requested money will be used to hire West Central Wisconsin Regional Planning Commission to update and revise the City's Five Year Outdoor Recreation Plan.
				\$ 1,500		\$ 1,500	The Forestry Operating Supplies Account needs to be increased. This will be an ongoing omitted budget request for at least the next four years.



CITY PLANNING/TRANSIT	2020 - Requests					\$ 350,000	2020 - Planning - Riverfront Phase III Final Plan & Design
						\$ 50,000	2020 - Planning - Chippewa Mall Drive Extension Design
						\$ 15,500	2020 - Transit - Replace 2 Shared Ride Vans
2021-2025 Requests						\$ 4,000,000	2021 - Planning - Riverfront Phase III
						\$ 1,500,000	2021 - Planning - Chippewa Mall Drive
						\$ 3,000,000	2021 - ED - Land Acquisition - IP *date TBD*
						\$ 16,250	2021 - Transit - Replace 2 Shared Ride Vans
						\$ 17,100	2022 - Transit - Replace 2 Shared Ride Vans
						\$ 17,900	2023 - Transit - Replace 2 Shared Ride Vans
						\$ 50,000	2024 - Planning - Comprehensive Plan Update
						\$ 17,900	2024 - Transit - Replace 2 Shared Ride Vans
						\$ 10,000	Contingencies - ED - Economic Development Support 0.33 FTE - Pending CEEDC support
							Contingencies - ED - Economic Development Marketing
						Contingencies - Transit - Administration 0.33 FTE - Pending WCVRPC Admin Support	
	Dept. Total					\$ 8,619,150	
CLERK/FINANCE	2021-2025 Requests						Filing System for the Basement
							Election Items
	Dept. Total					\$ -	
DATA PROCESSING							The domain consolidation will allow the City to retire some equipment, support agreements, and create additional efficiencies in our operation.
						\$ 9,000	Replace 10 City Window 7 pc's including Microsoft Office Standard. MS Windows 7 end of life support is 1/14/2020. The City has approximately 106 pc's with on 10 with Windows 10 installed. A review of pc's will be conducted and determined if the pc should be replaced or updated.
							City Windows 7 pc's including Microsoft Office standard. MS windows 7 end of life support 1/14/2020
2020 Requests						\$ 20,000	Replace Mitel phones due to end of life
						\$ 8,500	Replace two stackable network switches at City Hall
						\$ 13,600	Email Phishing Service - per user license
						\$ 340	Employee Self Service Web Service \$2500 split by City/Utility; \$400/mo pro-rated between Utilities and City
						\$ 1,570	Polycom
2021-2025 Year Requests							Closed Caption
						\$ 150,000	Windows 7 Replacement - (about 100 PC's)
							I-Pad Replacement
						\$ 9,000	Telephones
						\$ 34,000	Network Switchers (2020 End of Life)
						\$ 75,000	Financial System
	Dept. Total					\$ 9,000	
LIBRARY							9 New Public Computers - Per County IT Windows 7 support will expire in 2020, leaving security open to being compromised.
						\$ 5,850	Replace current two switches Cisco 2960 with Cisco 9300. After 11/30/2020 they will no longer be supported
2020 Requests						\$ 13,600	Increase in cost for MORE Budget. We are not able to cover this cost any more with the present
						\$ 4,950	





**2020 PERSONNEL REQUESTS/ADJUSTMENTS**

DEPARTMENT	2020 APPROVED FUNDING	AMOUNT RECOMMENDED	ESTIMATED COST	DESCRIPTION
Public Works/City Hall			\$ 2,500	Rate increase (\$2.50/hr) for contracted janitorial service (add'l incr in 2021)
Parks, Recreation & Forestry Dept				Wage Increase for Seasonal and Perm. Part-time Positions
Police Department			\$ 123,506	Addition of Police Officer or Detective Sergeant position
2020 Request			\$90,943	Addition of Patrol Officer position
			\$ 22,735	Middle School SRO - this is anticipated to be funded 75% by the school district
				Request to adjust records clerk April Holty's hourly rate and vacation time to credit her for her previous 6 years and 5 months of service to the city
2021-2025 requests			\$ 2,500	Pay/benefit increase for Records Clerk
				Additional Patrol Officer - This would add a second power shift officer position. This would allow scheduling a power shift officer 100% of the year, instead of the current 50%
				Investigative Sergeant - This position would provide first line supervision to the investigative division. It would also allow for more focused investigations into Human Trafficking and Internet crimes against children cases as well as potential participation in the Eau Claire Regional Forensic Lab.
				crimes against children cases as well as potential participation in the Eau Claire Regional Forensic Lab.
Fire Department				
2020 Request			\$ 5,800	Request to add 5 hrs to the 27.5 hrs of current position for a total of 32.5 hrs a week for the Office Administrative Assistant
2021-2025 Requests				Addition of a Firefighter/EMT Position
				2021 - Addition of a Firefighter/EMT Position
				2022 - Addition of a Firefighter/EMT Position
Street Department				
2021-2025			\$88,150	Additional Staff up to 4 employees - There has been over 9,000 hrs Not included in these hours are the Bridge Maintenance
				Adding employees for snow removal would require adding snow removal equipment
Inspection - 2021-2025				Requesting Assistant City Inspector
Clerk/Finance - 2021-2025				Requesting (1) additional staff member shared by Finance/Clerks Office
<b>CITY TOTALS</b>		\$ -	\$ 336,134	

PERSONNEL REQUEST

POLICE DEPARTMENT  
Requesting Department

RECORD CLERK  
Job Title

N/A  
% of FTE (Note: if LTE or Seasonal)

N/A – Current position  
Date Position Begins

N/A  
Union or Managerial Grade/Step

Hourly Rate  
Hourly Rate

THIS A REQUEST TO ADJUST RECORDS CLERK APRIL HOLTY'S HOURLY RATE AND VACATION TIME TO CREDIT HER FOR HER PREVIOUS 6 YEARS AND 5 MONTHS OF SERVICE TO THE CITY OF CHIPPEWA FALLS.

**Justification for this request:**

April Holty worked for the City of Chippewa Falls during these periods:

- 2 Years 2 Months - Dispatcher: Started 5/12/03, resigned 7/18/05
- 4 Years 3 Months - Dispatcher: Rehired 1/20/09, (Resigned due to Joint Dispatch) 4/12/13
- Currently Employed as Records Clerk: Rehired 5/23/16

April Holty has been a good employee for the City of Chippewa Falls during each period of employment here. Giving credit for this time is a good practice to retain valuable employees.

**How will the position be funded?**

PD Wages and Benefits

**Additional Information Regarding this Request:**

None

**Recommendation (Administration/Mayor)**

---

---

---

---

PARKS, RECREATION & FORESTRY BOARD MEETING  
Tuesday, November 12, 2019

1. Call to order by Beth Arneberg at 6:00 p.m.  
Roll Call: Members Present: Audrey Stowell, Carmen Muenich, Beth Arneberg, Justin Agnew and Rob Kiefer. Absent: John Abbe and Dale Berg.  
Staff present: Dick Hebert.
2. Approval of Minutes: October 8, 2019: **Motion by Kiefer/Muenich to approve minutes of October 8, 2019. Motion passed.**
3. Personal Appearances By Citizens. None.  
Dale Berg and John Abbe arrive.
4. Discuss/Consider Special Event Applications. The Pure Water Days RiverFest – Main Street renewal at Riverfront Park for 08/08/20 will be discussed next month.
5. Discuss/Consider:
  - a. Design and Installation of Platforms in Bear and Tiger Exhibit. Cindy Welk of The Snout Saloon presents proposal to purchase 2 platforms: one for the bears and one for the tigers. Platforms will be installed by Krueger Welding. Wood tops need to be placed on the platforms once installed; staff has a preference for a specific wood. Costs are being covered by funds raised by The Snout, although if not enough funds to cover the preferred wood, donation funds could be used. **Motion by Berg/Kiefer to approve proposal of the two platforms as presented. Motion passed.**
  - b. Directional Signage Park Ski/Walking Trail. Sophie Hoffman gives presentation for signage on the Flag Hill Walking/Ski Trail for her Troop 3209 Silver Award project. Project requires 50 hours of labor and involves placement of directional and mileage signs along ski trail from Flag Hill to County Rd S. The cost is \$313.20 and will be paid for through funds raised by Troop 3209. The troop will also install. Dick indicates additional signs may be desired, at our cost. **Motion by Kiefer/Arneberg to approve project as presented. Motion passed.**
  - c. Erickson Park Project. Will be discussed at December meeting.
  - d. Improvements to Welcome Center. Discussion regarding putting together an RFP (using the pool concession RFP as template) for concessions at the Welcome Center. Also discussed the ice problem that was brought up last year. Dick reports that additional dams and a gutter will be installed to resolve. There was also some discussion regarding the donor board.
  - e. Improvements and Repairs to Irvine Park Bandshell. Dick reports that the bandshell is done except for the epoxy.
  - f. Park Signage. Brief discussion re overall intent of sign placement and status.

- g. Improvements and Master Plan for Flag Hill. Steering Committee has met. Ayres is putting together concepts. Steering Committee is looking to meet again during the week of December 2.
  - h. Riverfront Park Improvements, Rules, Policies and Fees. Dick presents proposal from Art Committee. Proposed members are Teri Ouimette, Michelle Farrow, John Lauson, Ruth Anne Gilbertson, Deb Johnson, Tena Hoag with a member of the Park Board. There is a proposal to purchase a piece of art entitled River's Journey to be placed in the Bay Street Plaza planting area. Dick reports that there is a donor willing to purchase. **Motion by Muenich/Berg to approve creation of Chippewa Falls Art Committee with proposed members and having Beth Arneberg serve as the Park Board member. Motion by Kiefer/Arneberg to accept artwork and placement as suggested by Art Committee. Motion passed.**
  - i. Recreation Report. Given with Director Report.
  - j. Director Report. Dick distributes brochures for the Park Board to review for updates. He also reports that Run for the Lights is going well with a number of participants already registered. There are also good volunteer groups putting up the lights for Christmas Village.
6. Approve Claims. **Motion by Kiefer/Muenich to approve claims of \$138,761.85. Motion passed.**
7. Park Board Members' Concerns or Comments. Discussion included having review of brochures on next month's agent; loss of male elk; closing of Riverfront bathrooms at night; and future touring of neighborhood parks.
8. Adjournment. **Motion by Muenich/Kiefer to adjourn at 7:02 p.m. Motion passed.**

Submitted by:

Audrey Stowell, Secretary

**Minutes of the  
Meeting of the Chippewa Falls Public Library Board of Trustees  
October 9, 2019**

**1. Call to Order**

Meeting was called to order by Financial Secretary Jeff Newton at 5:00 p.m.

**2. Roll Call of Members**

Members Present: Hiess, Jones, King, Newton, Russell

Members Absent: Ambelang, Drehmel

Others Present: Director Joe Niese, Confidential Administrative Assistant Deb Braden

**3. Approval of Agenda**

Motion by Jones seconded by King to approve the agenda. All present Voting Aye. Motion carried.

**4. Report on Reference Department by Howard Rakes.**

Howard Rakes Director of Reference Department shared information about the programming and direction the Reference Department is working on.

**5. Disposition of the minutes of the regular meeting of September 11, 2019.**

Motion made by Russell seconded by King to approve the minutes of the regular meeting of August 14, 2019 as corrected. All present Voting Aye. Motion carried.

**6. Disposition of the vouchers to be paid from the 2019 budget after October 15, 2019.**

Motion made by Jones seconded by King to approve payment of all the vouchers after October 15, 2019. Roll call Vote taken. Aye – Hiess, Jones, King, Newton, Russell. All present Voting Aye. Motion carried.

**7. Public appearances by citizens.**

None

**8. Correspondence**

Thank you from MAC's system for coming to the Welcome Back Night. Thank you from Family Support for sponsoring Domestic Abuse Awareness programming with the discussion of the book Picture Perfect.

**9. Management report**

Director Niese presented the Management Report. He highlighted details from the report. The Library is in off and running with the Fall lineup.

**10. Committee reports**

a) None.

**11. Current Business**

**a) Retention Schedule**

Director Niese presented the retention schedule that needs to be approved by the Board of Trustees and the document signed by the appropriate parties. Motion to approve the checklist of retention and have it signed by the appropriate parties by King seconded by Jones All present Voting Aye. Motion carried.

**b) Holiday Schedule**

Director Niese presented the 2020 Holiday Schedule for the Library. The schedule includes three floating Holidays Motion made by Jones, seconded by King to approve the 2020 Holiday Schedule. All present Voting Aye. Motion carried.

**12. Closed Session under WI Statues 9.85(1) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility "to**

**a) Personnel**

Motion made by Jones, seconded by Russell to go into Closed Session under WI Statues 9.85(1) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility "to personnel with only Director and Board of Trustees present. Roll Call Vote taken. Aye, Hiess. Jones, King, Newton, Russell. All present Voting Aye. Motion carried. When to closed session at 5:29 pm.

Motion made by Russell seconded by King to return to open session. All present Voting Aye. Motion carried. Returned to open session 5:38 pm.

**13. Announcements**

a) Discussion about a Multi-purpose building. Library, Senior Citizen Center, Meeting Rooms.

**14. Items for future consideration.**

a)

b)

**15. Adjournment**

Motion made to adjourn by King seconded by Jones. All present Voting Aye. Motion carried. Meeting adjourned at 5:45 p.m.

Respectfully Submitted,  
Deb Braden, Confidential Administrative Assistant

**Minutes of the  
Meeting of the Chippewa Falls Public Library Board of Trustees  
Special Meeting  
October 24, 2019**

**1. Call to Order**

Meeting was called to order by President Jan Drehmel at 5:00 p.m.

**2. Roll Call of Members**

Members Present: Ambelang, Drehmel, Hiess, Jones, King, Russell

Members Absent: Newton

Others Present: Director Joe Niese

**3. Approval of Agenda**

Motion by Russell seconded by King to approve the agenda. All present Voting Aye. Motion carried.

**4. Closed Session under WI Statues 9.85(1) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility "to**

**a) Personnel**

Motion made by King, seconded by Ambelang to go into Closed Session under WI Statues 9.85(1) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility "to personnel with only Director and Board of Trustees present. Roll Call Vote taken. Aye, Ambelang, Drehmel, Hiess. Jones, King, Russell. All present Voting Aye. Motion carried. When to closed session at 5:00 pm.

**15. Adjournment**

Motion made to adjourn by Russell seconded by Jones. All present Voting Aye. Motion carried.  
Meeting adjourned at 5:22 p.m.

Respectfully Submitted,  
Joseph Niese, Director

**RESOLUTION DOCUMENTING AVAILABILITY  
OF RESERVE LIQUOR LICENSE**

**WHEREAS**, § 125.51(4)(br) 1. e., Wis. Stats., provides for the addition of one reserve “Class B” liquor license per each increase of 500 population to the population from December 1, 1997.

**WHEREAS**, the 1997 population of Chippewa Falls as determined by the Department of Administration for purposes of revenue sharing distribution was 13,054.

**WHEREAS**, the final estimate of population established by the Department of Administration establishes the 2019 population of the City of Chippewa Falls to be 14,168.

**WHEREAS**, the increase in population is more than 500 population since the establishment of the last reserve “Class B” liquor license.

**NOW THEREFORE**, BE IT RESOLVED, that the City of Chippewa Falls now has available for issuance one additional reserve “Class B” liquor license. The issuance of the additional reserve “Class B” liquor license is subject to all other provisions and regulations of the Wisconsin State Statutes and the Chippewa Falls Municipal Code.

DATED this 19<sup>th</sup> day of November, 2019.

\_\_\_\_\_  
CW King, Council President

APPROVED: \_\_\_\_\_  
Gregory S. Hoffman, Mayor

ATTEST: \_\_\_\_\_  
Bridget Givens, City Clerk

**RESOLUTION  
FINAL PLAT OF MARILYN SECOND ADDITION**

**RESOLVED**, that the Final Plat of Marilyn Second Addition located on Veronica Court in the NW1/4 of the SE1/4, Section 8, T28N, R8W in the City of Chippewa Falls, Wisconsin, is hereby approved by the City of Chippewa Falls Plan Commission and the City of Chippewa Falls Common Council.

Dated this 19<sup>th</sup> day of November 2019

ADOPTED: \_\_\_\_\_

\_\_\_\_\_  
Council President CW King

APPROVED: \_\_\_\_\_

Mayor

I hereby certify that the foregoing is a copy of a Resolution adopted by the Common Council of the City of Chippewa Falls, Wisconsin.

ATTEST: \_\_\_\_\_

City Clerk

**RESOLUTION**  
**FINAL PLAT OF LOT #1 OF CERTIFIED SURVEY MAP #112 AND PART OF**  
**THE NW ¼ OF THE NE ¼ OF SECTION 18, T28N, R8W**

**RESOLVED**, that the Final Plat of Lot #1 of Certified Survey Map #112 and part of the NW ¼ of the NE ¼ of Section 18, T28N, R8W located on West Prairie View Road, in the City of Chippewa Falls, Wisconsin, is hereby approved by the City of Chippewa Falls Plan Commission and the City of Chippewa Falls Common Council.

Dated this 19<sup>th</sup> day of November 2019

ADOPTED: \_\_\_\_\_

\_\_\_\_\_  
Council President CW King

APPROVED: \_\_\_\_\_

Mayor

I hereby certify that the foregoing is a copy of a Resolution adopted by the Common Council of the City of Chippewa Falls, Wisconsin.

ATTEST: \_\_\_\_\_

City Clerk