

AGENDA FOR REGULAR MEETING OF COMMON COUNCIL

To be held on Tuesday, November 5, 2019 at 6:30 P.M. in the City Hall
Council Chambers, 30 West Central Street, Chippewa Falls, WI

1. CLERK CALLS THE ROLL
2. APPROVAL OF MINUTES OF PREVIOUS MEETING
 - (a) Approve minutes of the Regular Council Meeting of October 15, 2019.
3. PERSONAL APPEARANCES BY CITIZENS - No matter presented by a citizen shall be acted on at the meeting except in emergencies affecting the public health, safety or welfare.
4. PUBLIC HEARINGS - None
5. COMMUNICATIONS - None
6. REPORTS
 - (a) Consider Board of Public Works minutes of October 21, 2019.
7. COUNCIL COMMITTEE REPORTS in the order in which they are named in Section 2.21 of the Municipal Code
 - (a) Consider Committee #1 Revenues, Disbursements, Water and Wastewater minutes of October 22, 2019.
 - (b) Consider Committee #1 Revenues, Disbursements, Water and Wastewater minutes of October 29, 2019.
 - (c) Consider Committee #1 Revenues, Disbursements, Water and Wastewater minutes of November 5, 2019. *(minutes to be distributed prior to meeting)*
 - (d) Consider Committee #2 Labor Negotiations, Personnel, Policy and Administration minutes of October 22, 2019.
 - (e) Consider Committee #2 Labor Negotiations, Personnel, Policy and Administration minutes of October 28, 2019.
 - (f) Consider Committee #2 Labor Negotiations, Personnel, Policy and Administration minutes of November 4, 2019. *(minutes to be distributed prior to meeting)*
 - (g) Consider Committee #4 Recycling, Computerization, Buildings, and Intergovernmental Services minutes of November 5, 2019. *(minutes to be distributed prior to meeting)*
8. APPLICATIONS
 - (a) Consider Operator (Bartender) Licenses as approved by the Police Department. *(Complete list provided prior to Council meeting)*.
 - (b) Consider conditional surrender from Doug Richter of his Class "B" / "Class B" Intoxicating Liquor and Malt Beverage License predicated upon the granting of the licenses to DBHHH Enterprises, LLC, Dustin Kluck, Agent.
 - (c) Consider Original Alcohol Beverage Retail License Application from DBHHH Enterprises, LLC, Dustin Kluck, Agent, for a Class "B" / "Class B" Intoxicating Liquor and Malt Beverage License for The Brass Lantern Pub and Grill located at 130 Fleet Street.
 - (d) Consider Application for Class "B" Dance and Live Music License from DBHHH Enterprises, LLC for The Brass Lantern Pub and Grill, 130 Fleet Street.
 - (e) Consider Residential Recycling Application of Boxx Sanitation *(completed application on file in the Office of the City Clerk)*.
9. PETITIONS - None
10. MAYOR ANNOUNCES APPOINTMENTS - None
11. MAYOR'S REPORT - None
12. REPORT OF OFFICERS - None

13. ORDINANCES

(a) Consider **Ordinance #2019-15 Entitled:** An Ordinance Amending Chapter 31 – Stormwater Management §31.04 Applicability and Jurisdiction of the City of Chippewa Falls Municipal Code, Chippewa Falls, Wisconsin.

14. RESOLUTIONS

(a) Consider **Resolution #2019-44 Entitled:** Resolution Establishing Ward Assignments and Designating Polling Places.

15. OTHER NEW OR UNFINISHED BUSINESS AS AUTHORIZED BY LAW - None

16. CLAIMS

(a) Consider claims as recommended by the Claims Committee.

(b) Consider claim of Vicki Nelson (Vicki's Frame Shop), 314 N Bridge Street (refer to insurance company).

17. CLOSED SESSION

(a) Closed Session under Wis. Stats. Sec. 19.85(1)(e) for "deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a Closed Session" to discuss and consider the following:

- a. Chippewa County Project 916.

May return to Open Session for possible action on Closed Session item.

18. ADJOURNMENT

The Claims Committee will meet at 6:00 PM to review the claims of various boards and departments of the City.

NOTE: REASONABLE ACCOMMODATIONS FOR PARTICIPATION BY INDIVIDUALS WITH DISABILITIES WILL BE MADE UPON REQUEST. FOR ADDITIONAL INFORMATION OR TO REQUEST THIS SERVICE, CONTACT THE CITY CLERK AT 726-2719.

Please note that attachments to this agenda may not be final and are subject to change.
This agenda may be amended as it is reviewed.

CERTIFICATION OF OFFICIAL NEWSPAPER

I, hereby, certify that a copy of this notice has been posted on the bulletin board at City Hall and a copy has been given to the Chippewa Herald on October 31, 2019 at 1:20 pm by BNG.

MINUTES OF THE REGULAR MEETING OF THE COMMON COUNCIL

The regular meeting of the Common Council of the City of Chippewa Falls was held on Tuesday, October 15, 2019 in the City Hall Council Chambers. Mayor Greg Hoffman called the meeting to order at 6:30 pm. The Pledge of Allegiance was recited.

CLERK CALLS THE ROLL

Council Members present: John Monarski, Rob Kiefer, CW King, Paul Olson, Paul Nadreau, and Jason Hiess. Absent was Chuck Hull.

Also Present: City Attorney Robert Ferg, Finance Manager/Treasurer Lynne Bauer, Director of Public Works/City Engineer/Utilities Manager Rick Rubenzer, City Planner/Transit Manager Brad Hentschel, Police Chief Matt Kelm, Officer Steve McMahon, City Clerk Bridget Givens, and those on the attached sign-in sheet.

APPROVAL OF MINUTES OF PREVIOUS MEETING

(a) Motion by Kiefer/Nadreau to approve the minutes of the Regular Council Meeting of October 1, 2019. **All present voting aye, motion carried.**

PERSONAL APPEARANCES BY CITIZENS

(a) Police Chief Kelm and Officer McMahon provided an update on the status of the City's K-9 program.

PUBLIC HEARINGS

(a) Director of Public Works/City Engineer/Utilities Manager Rick Rubenzer reviewed the location for the proposed tiny houses. Michael Cohoon of Hope Village gave an overview of the vetting process for guests utilizing the homes. Mayor Hoffman opened a Public Hearing regarding a Special Use Permit to operate up to two tiny houses on Parcel #0009, Notre Dame Parish, located at 117 Allen Street, at 6:52 pm. The following individuals appeared: Jeff Halb, 103 S Prairie St; Jason Holen, 202 S Prairie St; Melanie Strauch, 6094 County Hwy F; Jamie Holen, 202 S. Prairie St; Mark Johnson, 201 S Prairie St; and Michael Cohoon representing Hope Village. There being no further requests to speak, the hearing was closed at 7:11 pm.

COMMUNICATIONS - None

REPORTS

(a) Motion by Olson/Hiess to approve the Board of Public Works minutes of October 7, 2019. **Roll Call Vote: Aye – Olson, Hiess, Monarski, Kiefer, King, Nadreau. Motion carried.**

(b) Motion by Nadreau/Hiess to approve the Plan Commission minutes of October 7, 2019. **All present voting aye, motion carried.**

COUNCIL COMMITTEE REPORTS

(a) Motion by Monarski/Nadreau to approve the Committee #1 Revenues, Disbursements, Water and Wastewater minutes of October 8, 2019. **All present voting aye, motion carried.**

(b) Motion by Monarski/King to approve the Committee #1 Revenues, Disbursements, Water and Wastewater minutes of October 15, 2019. **All present voting aye, motion carried.**

(c) Motion by Monarski/Olson to approve the Committee #2 Labor Negotiations, Personnel, Policy and Administration minutes of October 10, 2019. **All present voting aye, motion carried.**

(d) Motion by King/Olson to approve the Committee #5 Oversight of Economic Development minutes of October 8, 2019. **All present voting aye, motion carried.**

(e) The Park Board minutes of October 8, 2019 were presented.

(f) The Library Board minutes of September 11, 2019 were presented.

APPLICATIONS

(a) Motion by King/Olson to approve the Operator (Bartender) Licenses as approved by the Police Department. **All present voting aye, motion carried.**

Motion by Monarski/Olson to consider items (b) – (h) in one motion. **All present voting aye, motion carried.**

Motion by Monarski/Olson to approve items (b) – (h) as follows:

APPLICATIONS (continued)

- (b) Application for Class "B"/"Class B" Beer and Wine Retailer's License from the MACS Music Boosters for Swingin' at McDonell with Troppo Big Band at McDonell Central Catholic High School, 1316 Bel Air Blvd, on October 18, 2019.
- (c) Application for Class "E" Dance and Live Music License from the MACS Music Boosters for McDonell Central Catholic High School, 1316 Bel Air Blvd, on October 18, 2019.
- (d) Street Use Permit Application from the Indianhead Track Club for the Frigid 8 and Thermal 3 Run/Walk on December 7, 2019 from 8:00 am – 1:00 pm utilizing various City Streets.
- (e) Street Use Permit Application from Chippewa Falls Main Street for Horse Drawn Wagon Rides to be held on December 3-5, 10-12, and 17-19, 2019 from 4:30 pm – 8:30 pm utilizing various City Streets.
- (f) Street Use Permit Application from Chippewa Falls Main Street for Santa's Arrival on November 29, 2019 from 9:50 am – 10:00 am utilizing the parking spots on W Spring Street up N Bridge Street to 411 N Bridge St.
- (g) Street Use Permit Application from Chippewa Falls Main Street for the Bridge to Wonderland Parade to be held on December 7, 2019 from 6:00 pm – 7:30 pm utilizing N Bridge Street from Cedar Street to the roundabout.
- (h) Street Use Permit Application from Chippewa Falls Main Street for Downtown Trick or Treating to be held on October 31, 2019 from 2:30 pm – 5:15 pm utilizing various City Streets.

All present voting aye, motion carried.

PETITIONS - None

MAYOR ANNOUNCES APPOINTMENTS - None

MAYOR'S REPORT

(a) Mayor Hoffman presented a proclamation declaring October 21 – 27, 2019 as Arbor Week in the City of Chippewa Falls.

REPORT OF OFFICERS - None

ORDINANCES

- (a) **Motion by Kiefer/King** to approve **Ordinance #2019-14 Entitled:** An Ordinance Granting a Special Use Permit to Operate up to Two Tiny Houses on Parcel #0009, Notre Dame Parish Located at 117 Allen Street, Chippewa Falls, Wisconsin. **Roll Call Vote: Aye – Kiefer, King, Olson, Nadreau, Hiess, Monarski. Motion carried.**
- (b) The First Reading of **Ordinance #2019-15 Entitled:** An Ordinance Amending Chapter 31 – Stormwater Management §31.04 Applicability and Jurisdiction of the City of Chippewa Falls Municipal Code, Chippewa Falls, Wisconsin was held.

RESOLUTIONS

(a) **Resolution #2019-43 Entitled:** Resolution Regarding the Discontinuance of a Section of Old Prairie View Road Lying West of Woodward Avenue and South of State Trunk Highway #124 and a Section of Woodward Avenue Lying Along the West Side of Woodward Avenue and South of STH #124 was introduced. **Motion by Monarski/Olson** to set a Public Hearing on December 3, 2019 regarding the Discontinuance of a Section of Old Prairie View Road Lying West of Woodward Avenue and South of State Trunk Highway #124 and a Section of Woodward Avenue Lying Along the West Side of Woodward Avenue and South of STH #124. **All present voting aye, motion carried.**

OTHER NEW OR UNFINISHED BUSINESS AS AUTHORIZED BY LAW

(a) **Motion by Kiefer/Nadreau** to approve the agreement between the City of Chippewa Falls and CBS Squared, Inc. for the Trans 213 Report – Central Street Bridge Engineering Study. **Roll Call Vote: Aye – Kiefer, Nadreau, Hiess, Monarski, King, Olson. Motion carried.**

CLAIMS

(a) Motion by Olson/Monarski to approve the claims as recommended by the Claims Committee.

City General Claims:	\$305,496.94
Authorized/Handwritten Claims:	\$6,125.00
Department of Public Utilities:	\$82,191.27
Total of Claims Presented	<u>\$393,813.21</u>

Roll Call Vote: Aye – Olson, Monarski, Kiefer, King, Nadreau, Hiess. Motion carried.

(b) Motion by King/Monarski to refer the claim of Alyssa Gilliam, 1205 Miles Street to the insurance company. **All present voting aye, motion carried.**

CLOSED SESSION

(a) Motion by Monarski/King to go into Closed Session under Wis. Stats. Sec. 19.85(1)(e) for “deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a Closed Session” to discuss and consider the following:

- a. Chippewa County Project 916; and
- b. Possible sale of City-owned parcel in First Avenue Industrial Park; and

(b) Closed Session under Wis. Stats. Sec. 19.85 (1)(c) for “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility” to:

- a. Discuss compensation for Engineering Department Employee; and to include the Mayor, Council, Bauer, Rubenzer, Hentschel, and Givens; may return to Open Session for possible action on Closed Session items. **Roll Call Vote: Aye – Monarski, King, Olson, Nadreau, Hiess, Kiefer. Motion carried.**

The Council discussed the items listed above.

Motion by Monarski/King to return to Open Session. **All present voting aye, motion carried.**

ADJOURNMENT

Motion by Nadreau/Monarski to adjourn at 8:23 pm. **All present voting aye, motion carried.**

Submitted by:
Bridget Givens, City Clerk

CITY COUNCIL ATTENDANCE SHEET - October 15, 2019

NAME	ADDRESS
Carolann Demers	103 S. Prairie St, CF, WI
Jeff Holt	103 S. Poverly Street
Nicole Estenson	920 Pine Needle Drive
MELINDA WAHLE	210 PRAIRIE ST
Jeff Johns	13383 46th Ave Chippewa
Joanne Stuttgarten	551 S. Main St.
Julie VanBeek	3 N. Ruckel St
Jan Holt	202 south prairie st
Janet Holt	808 S. Prairie St.
BonDubeckowski	12616 43rd Ave CF
Cindy Grotz	7244 Dover St. CF

CITY COUNCIL ATTENDANCE SHEET - October 15, 2019

NAME	ADDRESS
Mark + Laura Johnson	201 S Prairie St CF
Laurie Johnson	201 S Prairie St CF
Milt Cohen	513 W. Vine St CF
Tiffany Wagon	116 N. Grove st. CF
Trisha Levy	1756 W Willow St
Ken Froelich	Ct ₃ Hwy X
Ruth Rosenow	508 Squires St. CF
Mark Buttlly	8138 162nd St. CF
Curt + Lorraine Rohland	10803 175 th St. CF
Melanie Strauch	6094 County Hwy & CF

**CITY OF CHIPPEWA FALLS
BOARD OF PUBLIC WORKS
MEETING MINUTES
MONDAY, OCTOBER 21, 2019 – 5:30 PM**

The Board of Public Works met in City Hall on Monday, October 21, 2019 at 5:30 PM. Present were Mayor Greg Hoffman, Director of Public Works Rick Rubenzer, Finance Manager Lynne Bauer and Alderperson Paul Olson. Absent was Darrin Senn.

1. **Motion** by Olson, seconded by Hoffman to approve the minutes of the October 7, 2019 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**

2. Director of Public Works Rubenzer presented the attached water main layout surrounding the new DHL building north of the Fleet Farm Distribution Center. Director of Public Works Rubenzer stated the benefits of water main “looping” are:
 - 1) Increased fire flow pressures
 - 2) Redundancy so flow can be maintained on one side of a water main break and keeping water service available to all businesses or residences in service on the “like” side of the water main break.

He stated that the water utility would at some point in the future want to create a “loop” connecting STH #178 (existing water main along the west boulevard of STH #178 between Lakeview Drive and County “S”) with Commerce Parkway (existing 12” water main extended 1050’ north of Lakeview Drive in west boulevard of Commerce Parkway). This would make water service available to businesses along the west side of Commerce Parkway in the Town of Eagle Point that wanted to annex and receive municipal water service. DHL proposed constructing the water main as shown on the attachment to City of Chippewa Falls specifications, providing an easement to the City and the turning over the constructed water main to the City of Chippewa Falls. This would save the water utility approximately \$50,000 in construction costs and also save DHL future maintenance costs. Director of Public Works Rubenzer noted that taking over the proposed loop would also save the utility the concerns of connecting STH #178 and Commerce Parkway at County Highway “S” which is completely in Chippewa County’s jurisdiction.

Motion by Hoffman, seconded by Olson to recommend the Common Council approve the Chippewa Falls Water Utility accepting a water main loop constructed to City specifications between Commerce Parkway and STH #178 contingent on;

- 1) Receiving record drawings.
- 2) Receiving appropriate easements as shown on the attachment.
- 3) There is no cost to the City.

All present voting aye. MOTION CARRIED.

3. **Motion** by Olson, seconded by Bauer to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 5:41 P.M.


Richard J. Rubenzer, PE
Secretary, Board of Public Works

**CITY OF CHIPPEWA FALLS
BOARD OF PUBLIC WORKS
MEETING MINUTES
MONDAY, OCTOBER 7, 2019 – 5:30 PM**

The Board of Public Works met in City Hall on Monday, October 7, 2019 at 5:30 PM. Present were Mayor Greg Hoffman, Director of Public Works Rick Rubenzer, Alderperson Paul Olson and Darrin Senn. Absent was Finance Manager Lynne Bauer. Teri Ouimette was also present at the meeting.

1. **Motion** by Rubenzer, seconded by Hoffman to approve the minutes of the September 9, 2019 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**

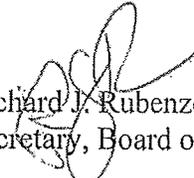
2. Director of Public Works Rubenzer presented a ranking summary (attached) of two sets of qualifications for the Central Street Bridge Rehabilitation or replacement Trans 213 independent engineering study/report. He noted that the firm that does the independent study will not be eligible to do preliminary or final design of the selected treatment option. He also briefly explained the seven categories that the consultants were ranked on. The Trans 213 report is expected to be completed and submitted to the Board of Public Works by January 16, 2020 based on an October 15, 2019 Council selection of the highest ranked consultant CBS Squared. After submittal of the Trans 213 independent study/report, the city will complete the application for the appropriate local bridge program and submit the report and application to WisDOT prior to the October 15, 2020 deadline. In the next couple months, city crews will repair surface concrete potholes and then overlay the surface until such time as the selected repair or replacement treatment can be completed (estimated to be a few years). The bridge is presently posted with a ten ton weight limit and height restrictions may be installed at both ends of the bridge. Director of Public Works Rubenzer stated that the not to exceed proposal amounts to prepare the Trans 213 independent engineering study/report were as follows: CBS Squared - \$9,781.20, SEH – \$22,752.00.
Motion by Senn, seconded by Hoffman to recommend the Common Council accept the qualifications from CBS Squared and approve an agreement with CBS Squared to prepare a Trans 213 independent engineering study/report for the rehabilitation or replacement of the Central Street Bridge at a not to exceed amount of \$9,781.20. **All present voting aye. MOTION CARRIED.**

3. Teri Ouimette appeared to support the attached Chippewa Falls Main Street application for a Street Use Permit for the Bridge to Wonderland Parade on December 7, 2019. Teri explained that the Chippewa Steel Hockey Team would be parade marshals and was hoping there would be post parade festivities at the Chippewa Riverfront and that ice skating would be available at that time.
Motion by Senn, seconded by Olson to recommend the Common Council approve the attached Chippewa Falls Main Street application for a Street Use Permit for the Bridge to Wonderland Parade on December 7, 2019 and not charge for this event. **All present voting aye. MOTION CARRIED.**

4. Teri Ouimette appeared to support the attached Chippewa Falls Main Street application for a Street Use Permit for Downtown Trick or Treating on October 31, 2019. She stated that she has received numerous compliments and appreciation for Bridge Street being closed during the trick or treating time.
Motion by Hoffman, seconded by Olson to recommend the Common Council approve the attached Chippewa Falls Main Street application for a Street Use Permit for Downtown Trick or Treating on October 31, 2019 and not charge for this event. **All present voting aye. MOTION CARRIED.**

5. Director of Public Works Rubenzer requested that the Common Council consider a change to Chippewa Falls Municipal Code 31.04(1)(b) so the code will be in compliance with the Chippewa Falls MS4 Stormwater Discharge Permit. He stated that the Municipal Code was in compliance with WDNR Code when implemented in 2006 but that the WDNR code has since been revised.
Motion by Rubenzer, seconded by Olson to recommend the Common Council eliminate the sentence in Chippewa Falls Municipal Code 31.04(1)(b) so the Chippewa Falls Municipal Code is compliant with the Chippewa Falls MS4 Stormwater Discharge Permit. **All present voting aye. MOTION CARRIED.**

6. **Motion** by Senn, seconded by Olson to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 5:50 P.M.

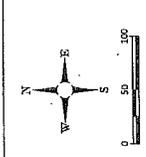

Richard J. Rubenzer, PE
Secretary, Board of Public Works

NEW OFFICE / WAREHOUSE
 CHIPPEWA FALLS, WISCONSIN
 SITE PLAN

Revision:	Date:	By:	Checked:
10-18-19	10-18-19	REVIEW	

Project Number:	001
Sheet Number:	001

BPW
10/21/2019



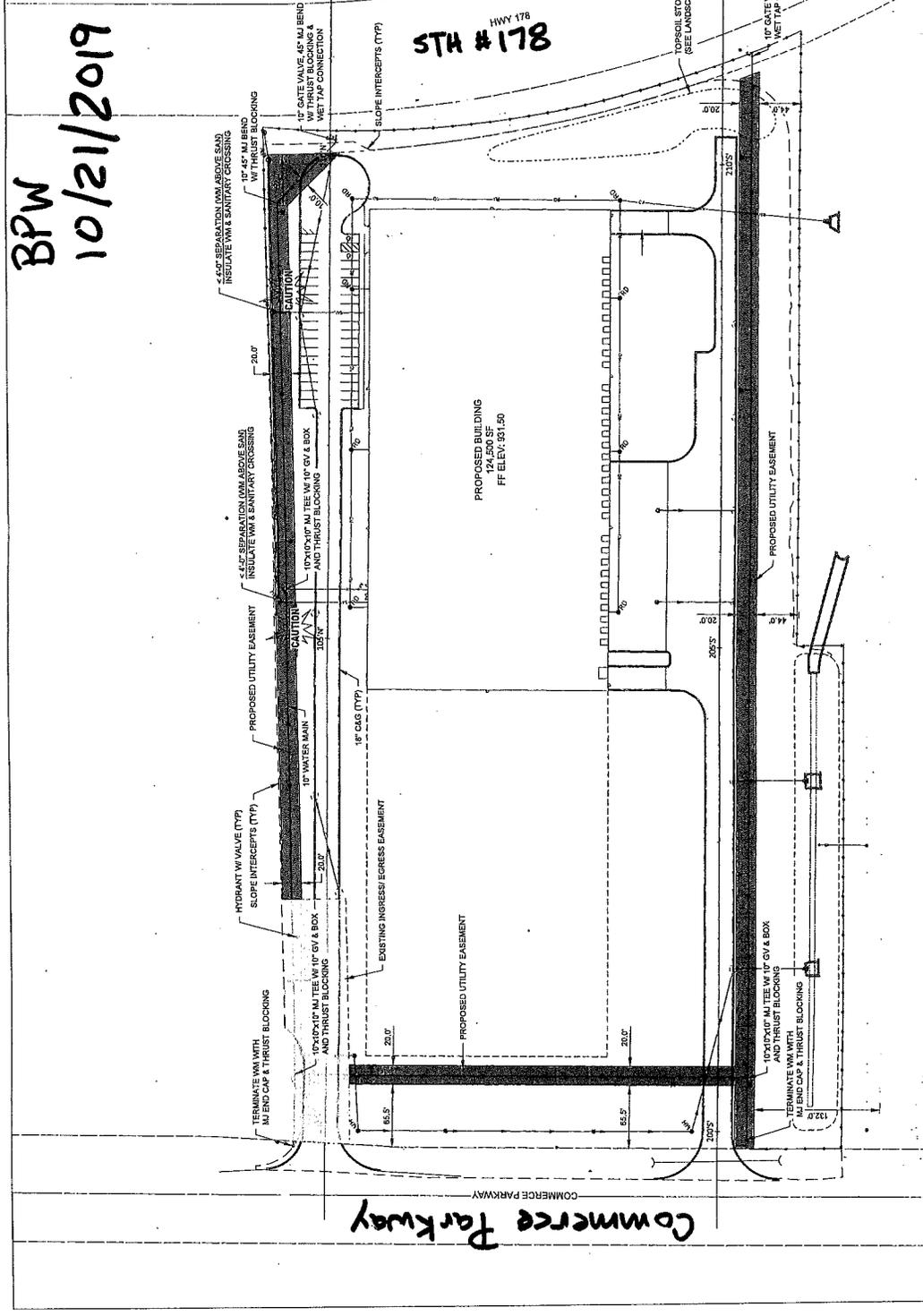
LEGEND

—	RIGHT OF WAY
—	SETBACK
—	PROPERTY LINE
—	PROPOSED STORM SEWER
—	PROPOSED ROOF DRAIN
—	WATER MAIN
—	SANITARY LINE
—	RIPRAP, MEDIUM
—	MANHOLE
—	ROOF DRAIN MANHOLE
—	STORM SEWER INLET
—	HYDRANT

KEY NOTES

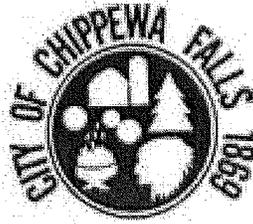
(1)	UNUSED
(2)	UNUSED
(3)	4" MMA OVER 3" BASE
(4)	4.5" MMA OVER 3" BASE
(5)	8" CONCRETE OVER 4" BASE

NOTE:
 CONTRACTOR TO VERIFY EXISTING TOPOGRAPHY AND
 UTILITIES AND TO BE RESPONSIBLE FOR OBTAINING ALL
 NECESSARY PERMITS AND TO RESOLVE ANY DISCREPANCIES.
 CONTACT ENGINEER TO RESOLVE ANY DISCREPANCIES.



- GENERAL NOTES**
1. TOPSOIL SHALL BE APPLIED TO A DEPTH OF 4 INCHES IN AREAS TO BE SEED. SEED SHALL BE APPLIED TO A DEPTH OF 4 INCHES FOR EROSION WITHIN 30 DAYS. MULCH SHALL BE INSTALLED WITHIN 30 DAYS OF SEEDING. SEED SHALL BE INSTALLED WITHIN 30 DAYS OF SEEDING.
 2. SEED, FERTILIZER, AND MULCH SHALL BE COMPLETED WITHIN 7 DAYS AFTER FINAL GRADE HAS BEEN ESTABLISHED. IT IS DISTRIBUTED ACCORDING TO ANSIST STANDARD SPECIFICATION 803.2.1.5.2. CONTRACTOR TO FINAL SEED THE FOLLOWING GROWING SEASON.
 3. SEEDING SHALL BE COORDINATE WITH OWNER ON LOCATION AND PLACEMENT REQUIREMENTS OF EXCESS CUT MATERIAL ALL MATERIAL MUST REMAIN ON PROPERTY.

- CONSTRUCTION NOTES**
1. CONSTRUCT AND STABILIZE ALL EROSION CONTROL STRUCTURES PRIOR TO CONSTRUCTION OF BUILDING.
 2. CONTRACTOR TO STRIP, SALVAGE, AND STOCKPILE TOPSOIL FOR REUSE IN AREAS TO BE INSTALLED.
 3. NECESSARY EXCAVATION, GRADING, AND UTILITY INSTALLATION.
 4. GRADING: WHERE NOT SPECIFICALLY SHOWN ON THE PLANS, IT IS TO BE GRADDED TO MATCH EXISTING TOPOGRAPHY.
 5. RESTORE DISTURBED AREAS AND TOPSOIL STOCKPILE AREAS WITH FERTILIZER, SEED, AND MULCH, AFTER AREAS HAVE BEEN RESTORED TO ORIGINAL OR BETTER CONDITION. RESTORE DISTURBED AREAS WITH FERTILIZER, SEED, AND MULCH.



MINUTES
COMMITTEE #1
REVENUES, DISBURSEMENTS, WATER AND WASTEWATER
October 22, 2019

Committee #1 - Revenues, Disbursements, Water and Wastewater met on Tuesday, October 22, 2019 at 9:00 AM in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.

Committee Members present: Rob Kiefer, John Monarski, and Paul Nadreau

Mayor/Other Council Members present: Jason Hiess

Others present: Finance Manager/Treasurer Lynne Bauer, Director of Public Works/City Engineer/Utilities Manager Rick Rubenzer, City Planner/Transit Manager Brad Hentschel, Police Chief Matt Kelm, Fire Chief Lee Douglas, Parks, Recreation and Forestry Director Dick Hebert, Recreation Supervisor Angela George, Library Director Joe Niese, Street and Utility Maintenance Manager Rick Ruf, Utility Office Manager Connie Freagon, and City Clerk Bridget Givens.

Call to Order: 9:00 am

1. Open Session

2. Discuss department budget requests. Possible recommendations to the Council.

The Parks, Recreation and Forestry Department presented their proposed budget including omitted budget items.

No action taken.

3. Motion by Monarski/Nadreau to go into Closed Session under Wis. Stats. Sec. 19.85(1)(e) for "deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting public business with competitive or bargaining implications" to:

- a. Discuss labor negotiation issues and strategies; and to include the Committee/Council Members, Bauer, and Givens; may return to Open Session.**

Roll Call Vote: Aye – Monarski, Nadreau, Kiefer. Motion carried.

The Committee discussed Item (a) above.

Motion by Monarski/Nadreau to return to Open Session. All present voting aye, motion carried.

4. Discuss health and dental insurance plan renewals for 2020. Possible recommendations to the Council.

No new information was discussed.

No action taken.

- 5. Review preliminary budget data and issues affecting the budget. Possible recommendations to the Council.**

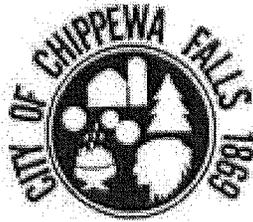
No new information was discussed.

No action taken.

- 6. Adjournment**

Motion by Monarski/Nadreau to adjourn at 10:27 am. All present voting aye, motion carried.

**Minutes submitted by,
Lynne Bauer, Finance Manager/Treasurer**



MINUTES
COMMITTEE #1
REVENUES, DISBURSEMENTS, WATER AND WASTEWATER
October 29, 2019

Committee #1 - Revenues, Disbursements, Water and Wastewater met on Tuesday, October 29, 2019 at 9:00 AM in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.

Committee Members present: Rob Kiefer, John Monarski, and Paul Nadreau

Mayor/Other Council Members present:

Others present: Finance Manager/Treasurer Lynne Bauer, Director of Public Works/City Engineer/Utilities Manager Rick Rubenzer, Police Chief Matt Kelm, Library Director Joe Niese, Water Supervisor Matt Boos, Utility Office Manager Connie Freagon, and City Clerk Bridget Givens.

Call to Order: 9:00 am

1. Open Session

2. Discuss department budget requests. Possible recommendations to the Council.

Director of Public Works/City Engineer/Utilities Manager Rubenzer presented the Utility budgets.

No action taken.

3. Motion by Monarski/Kiefer to go into Closed Session under Wis. Stats. Sec. 19.85(1)(e) for "deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting public business with competitive or bargaining implications" to:

- a. Discuss labor negotiation issues and strategies; and to include the Committee/Council Members, Bauer, and Givens; may return to Open Session.**

Roll Call Vote: Aye – Monarski, Kiefer, Nadreau. Motion carried.

The Committee discussed Item (a) above.

Motion by Nadreau/Kiefer to return to Open Session. All present voting aye, motion carried.

4. Review preliminary budget data and issues affecting the budget. Possible recommendations to the Council.

No new information was discussed.

No action taken.

5. Adjournment

Motion by Monarski/Nadreau to adjourn at 9:52 am. All present voting aye, motion carried.

**Minutes submitted by,
Lynne Bauer, Finance Manager/Treasurer**



**Minutes
Committee #2
Labor Negotiations, Personnel, Policy & Administration
October 22, 2019**

Committee #2 met on Tuesday, October 22, 2019 at 2:00 PM in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.

Committee Members present: CW King, Chuck Hull, John Monarski
Mayor/Other Council Members present: None
Others present: Finance Manager/Treasurer Lynne Bauer, Fire Chief Lee Douglas, Fire Union Members Greg Bowe, John Goodman and Justus Busse.

Call to Order: 2:00 PM

1. Closed Session

Motion by Monarski/Hull to go into Closed Session under Wis. Stats. Sec. 19.85(1)(e) for "deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting public business with competitive or bargaining implications" to:

- a. Discuss labor negotiation issues and strategies; and
- b. Negotiations with Chippewa Falls International Association of Firefighters, Local 1816 related to a new contract; and to include the Council/Committee members, Bauer, Douglas, and Fire Union Representatives; may return to Open Session.

Roll Call Vote: Monarski – Aye; Hull – Aye; King - Aye. Motion carried.

The Committee discussed Items (a) and (b) above.

Motion by Monarski/Hull to return to Open Session. All present voting aye, motion carried.

2. Adjournment

Motion by Monarski/Hull to adjourn at 3:07 PM. All present voting aye, motion carried.

**Minutes submitted by,
Lynne Bauer, Finance Manager/Treasurer**



Minutes
Committee #2
Labor Negotiations, Personnel, Policy & Administration
October 28, 2019

Committee #2 met on Monday, October 28, 2019 at 8:00 AM in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.

Committee Members present: CW King, Chuck Hull, John Monarski

Mayor/Other Council Members present: None

Others present: Finance Manager/Treasurer Lynne Bauer, Police Chief Matt Kelm, Attorney Steve Weld, Attorney Jeryl Vonderheid, Police Union Members Brian Flug, Brian Zwiefelhofer, Drew Zehm and Ryan Boie.

Call to Order: 8:00 am

1. Open Session

2. Closed Session

Motion by Monarski/Hull to go into Closed Session under Wis. Stats. Sec. 19.85(1)(e) for "deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting public business with competitive or bargaining implications" to:

- a. Discuss labor negotiation issues and strategies; and**
- b. Negotiations with Chippewa Falls Professional Police Association related to a new contract; and to include the Council/Committee members, Mayor, Bauer, Kelm, Vonderheid and Police Union Representatives; may return to Open Session.**

Roll Call Vote: Monarski – Aye; Hull – Aye; King - Aye. Motion carried.

The Committee discussed Items (a) and (b) above.

Motion by Monarski/Hull to return to Open Session. All present voting aye. Motion carried.

3. Adjournment

Motion by Hull/Monarski to adjourn at 10:02 am. All present voting aye, motion carried.

Minutes submitted by,
Lynne Bauer
Finance Manager/Treasurer

CITY OF CHIPPEWA FALLS

SURRENDER OF LICENSE

This is to advise that, as licensee, I (We) hereby surrender a Combination "Class B" Intoxicating Liquor & Fermented Malt Beverage license for the premise located at 130 Fleet Street, on the condition that it be granted to the applicant (future licensee) as described below.

Doug Richter, d/b/a Pit Stop Pub & Grub
(Current business owner) (Current business name)

and Dustin Kluck, as applicant, make a
(Future business owner)

concurrent application for said license.

CURRENT LICENSEE

Signature [Signature] Date 10-15-19

Name Doug Richter
Home address 130 Fleet Street
City Chippewa Zip 54729
Phone (715) 961-2208

APPLICANT - FUTURE LICENSEE

Signature [Signature] Date 10/14/19

Name Dustin Kluck
Home address 1011 Barland Street
City Eau Claire Zip 54701
Phone (262) 358-2322

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: 11/01/19 ending: 01/30/19
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: Town of } Chippewa Falls
 Village of }
 City of }

County of Chippewa Aldermanic Dist. No. _____
 (if required by ordinance)

Check one: Individual Limited Liability Company
 Partnership Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number	
[REDACTED]	
FEIN Number	
[REDACTED]	
TYPE OF LICENSE REQUESTED	FEE
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input checked="" type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$
TOTAL FEE	\$

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)
DBHIT Enterprises LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>Dustin Kluck</u>	<u>Dustin</u>	<u>James</u>	<u>1011 Barland Street, Eau Claire, WI 54701</u>
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>Kluck</u>	<u>Dustin</u>	<u>James</u>	<u>1011 Barland St. Eau Claire, WI 54701</u>
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

1. Trade Name The Brass Lantern pub & Grill Business Phone Number 262-358-2322
 2. Address of Premises 130 Fleet St. Chippewa Falls, WI Post Office & Zip Code 54729

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)
First Floor, Bar, Cooler

4. Legal description (omit if street address is given above): _____
 5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No
 (b) If yes, under what name was license issued? Pit Stop pub and Grub

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? **If yes, explain** Yes No
Have already completed
7. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No
If yes, explain.
8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? **If yes, explain** Yes No
9. (a) **Corporate/limited liability company applicants only:** Insert state WI and date 10/19 of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? **If yes, explain** Yes No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? **If yes, explain.** Yes No
Eagles Club, Lake Hallie, WI
10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] Yes No
11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] Yes No
12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) <i>Kluck, Dustin J</i>	Title/Member <i>President</i>	Date <i>10/15/19</i>
Signature <i>Dustin J Kluck</i>		

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <i>10-15-19</i>	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk <i>B. Stevens</i>
Date license granted	Date license issued	License number issued	



APPLICATION FOR DANCE AND LIVE MUSIC LICENSE

Name of Applicant: DBHHH Enterprises Dustin Kluck LLC	Address of Applicant: 1011 Barland St Eau Claire WI 54701																						
Name of Premises to be Licensed: The Brass Lantern	Address of Premises: 130 Fleet St	Date(s) of Event (Class "E" Licenses only):																					
Class of License Applied for: Pub + Grill	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px;">Class "A" Annual</td> <td style="padding: 2px;">[]</td> <td style="padding: 2px; text-align: right;">\$130.00</td> </tr> <tr> <td style="padding: 2px;">Class "B" Annual</td> <td style="padding: 2px;"><input checked="" type="checkbox"/></td> <td style="padding: 2px; text-align: right;">\$80.00</td> </tr> <tr> <td style="padding: 2px;">Class "C" Annual</td> <td style="padding: 2px;">[]</td> <td style="padding: 2px; text-align: right;">\$30.00</td> </tr> <tr> <td style="padding: 2px;">Class "D"</td> <td style="padding: 2px;">[]</td> <td style="padding: 2px; text-align: right;">\$10.00</td> </tr> <tr> <td style="padding: 2px;">Class "E"</td> <td style="padding: 2px;">[]</td> <td style="padding: 2px; text-align: right;">\$10.00/day</td> </tr> <tr> <td style="padding: 2px;">Live Music Annual</td> <td style="padding: 2px;">[]</td> <td style="padding: 2px; text-align: right;">\$30.00</td> </tr> <tr> <td style="padding: 2px;">Juke Box</td> <td style="padding: 2px;"><input checked="" type="checkbox"/></td> <td style="padding: 2px; text-align: right;">\$30.00 (annual)</td> </tr> </table>		Class "A" Annual	[]	\$130.00	Class "B" Annual	<input checked="" type="checkbox"/>	\$80.00	Class "C" Annual	[]	\$30.00	Class "D"	[]	\$10.00	Class "E"	[]	\$10.00/day	Live Music Annual	[]	\$30.00	Juke Box	<input checked="" type="checkbox"/>	\$30.00 (annual)
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Class "E"	[]	\$10.00/day																					
Live Music Annual	[]	\$30.00																					
Juke Box	<input checked="" type="checkbox"/>	\$30.00 (annual)																					

EXCERPT FROM MUNICIPAL CODE 12.04 (3) DANCES

APPLICATION AND REPRESENTATIONS. Each applicant shall represent at the time of application that the premises for the license meets all fire, safety and sanitary requirements of the City Code and the State Department of Health and that the premises comply with any applicable building code requirements together with such other requirements as may from time to time be imposed by the City Council. The applicant shall further represent that such compliance will continue at all times during which the license is held.

I have read and understand the above.

Dustin Kluck
Signature of Applicant

10/15/19
Date

Attest: Bridget Diven
City Clerk/Deputy Clerk

Date of Council Approval: _____

License No.: _____

**AN ORDINANCE AMENDING CHAPTER 31 – STORMWATER MANAGEMENT
§ 31.04 APPLICABILITY AND JURISDICTION OF THE CITY OF CHIPPEWA FALLS
MUNICIPAL CODE, CHIPPEWA FALLS, WISCONSIN**

THE COMMON COUNCIL OF THE CITY OF CHIPPEWA FALLS, WISCONSIN, DO ORDAIN AS FOLLOWS:

1. That § 31.04 which presently provides as follows:

(1) APPLICABILITY

(a) Where not otherwise limited by law, this chapter applies after final stabilization to a site of land-disturbing construction activity meeting any of the criteria in this paragraph, unless the site is otherwise exempt under subsection (b), below.

1. A post construction or redevelopment site that had one or more acres of land-disturbing construction activity.

(b) A site that meets any of the criteria in this paragraph is exempt from the requirements of this chapter.

1. A redevelopment post construction site with no increase in impervious area.

2. A post construction site with less than 10 percent connected imperviousness based on complete development of the post construction site, provided the cumulative area of all parking lots and rooftops is less than one acre.

3. Nonpoint discharges from agricultural facilities and practices.

4. Nonpoint discharges from silviculture activities.

5. Routine maintenance for project sites under 5 acres of land disturbance if performed to maintain the original line and grade, hydraulic capacity or original purpose of the facility.

6. Underground utility construction such as water, sewer and fiber optic lines. This exemption does not apply to the construction of any above ground structures associated with utility construction.

be amended to provide as follows:

(1) APPLICABILITY

(a) Where not otherwise limited by law, this chapter applies after final stabilization to a site of land-disturbing construction activity meeting any of the criteria in this paragraph, unless the site is otherwise exempt under subsection (b), below.

1. A post construction or redevelopment site that had one or more acres of land-disturbing construction activity.

(b) A site that meets any of the criteria in this paragraph is exempt from the requirements of this chapter.

1. A post construction site with less than 10 percent connected imperviousness based on complete development of the post construction site, provided the cumulative area of all parking lots and rooftops is less than one acre.
2. Nonpoint discharges from agricultural facilities and practices.
3. Nonpoint discharges from silviculture activities.
4. Routine maintenance for project sites under 5 acres of land disturbance if performed to maintain the original line and grade, hydraulic capacity or original purpose of the facility.
5. Underground utility construction such as water, sewer and fiber optic lines. This exemption does not apply to the construction of any above ground structures associated with utility construction.

2. That § 31.04 of the Chippewa Falls Municipal Code be amended to eliminate the following:

(b) 1 A redevelopment post construction site with no increase in impervious area.

DATED this 5th day of November, 2019.

FIRST READING: October 15, 2019

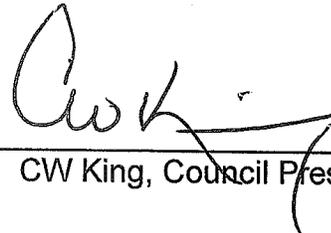
SECOND READING: November 5, 2019

ADOPTED: _____

APPROVED: _____
Gregory S. Hoffman, Mayor

ATTEST: _____
Bridget Givens, City Clerk

PUBLISHED: _____



CW King, Council President

RESOLUTION NO. 2019-44

RESOLUTION ESTABLISHING WARD ASSIGNMENTS AND DESIGNATING POLLING PLACES

WHEREAS, it is necessary for the City of Chippewa Falls to establish polling locations for the various Wards within the City; and

WHEREAS, the City Council recognizes that the polling places listed in this Resolution are chosen in attempt to best serve the needs of the electorate; and

NOW, THEREFORE BE IT RESOLVED, that effective beginning the Year 2020, the City Council does hereby assign the following Wards and designate their polling locations as follows:

Chippewa Falls Senior Center, 1000 E Grand Avenue, is the established voting location for Wards 1 and 5 in the City of Chippewa Falls; and

Our Saviour's Lutheran Church, 1300 Mansfield Street, is the established voting location for Wards 2, 3, 3A and 3B in the City of Chippewa Falls; and

Chippewa Falls Public Library, 105 W Central Street, is the established voting location for Ward 4 in the City of Chippewa Falls; and

Faith Lutheran Church, 733 Woodward Avenue, is the established voting location for Wards 6, 7, and 7A in the City of Chippewa Falls.

Dated at Chippewa Falls this 5th day of November, 2019.

Council President: _____
CW King

ADOPTED: _____

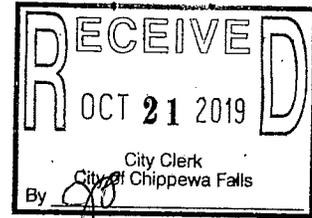
APPROVED: _____
Mayor, Gregory Hoffman

ATTEST: _____
City Clerk, Bridget Givens

COPY



CITY OF CHIPPEWA FALLS
CLAIM REPORTING FORM



Name of Claimant: Vicki Nelson (Vicki's Home Shop)	Claimant Address: 314 N. Bridge ST.
Claimant Phone Number: 715 726-0812	Date of Incident: 10/21/19
Time of Incident: 9:00 - a leak	Location of Incident: 314 N. Bridge ST
Damages Claimed (attach any relevant receipts and supporting documentation): - ATTACHED - water in Basement	
Description of Incident: the city is redoing the Alley. the window well was exposed due to new alley. water from all the buildings runny into the basement, the drain was not put up to high + water was pooling up + going into basement. the back of the buildy was getting water from all the buildy runny down the deck, which was runny into the window well and not down the Alley.	
Signature of Claimant: 	Date: 10/21/19