

PARKS, RECREATION & FORESTRY BOARD MEETING
Tuesday, October 8, 2019

1. Call to order by Beth Arneberg at 6:00 p.m.
Roll Call: Members Present: Audrey Stowell, Dale Berg, Carmen Muenich, Beth Arneberg, Justin Agnew and Rob Kiefer. Absent: John Abbe.
Staff present: Dick Hebert and Angela George.
2. Approval of Minutes: September 10, 2019: **Motion by Kiefer/Muenich to approve minutes of September 10, 2019. Motion passed.**
3. Personal Appearances By Citizens. None.
4. Discuss/Consider Special Event Applications. Dick presents renewal events: Bridge to Wonderland After-Party at Riverfront and the Fall Frolic at Flag Hill. **Motion by Berg/Kiefer to approve special event renewals as presented.** It is noted that the Fall Frolic has already taken place. **Motion carried.**
5. Discuss/Consider:
 - a. Erickson Park Project. Ron Bakken is present and indicates there are a few things left such as signage, historical post and panels, a little bit of bike trail, reseeding, and parking lot. The parking lot will be done next spring.

John Abbe arrives.

There was discussion regarding the entrance sign to Erickson Park off Hwy 124. Discussed following our wayfinding plan and having similar signs for like entrances. Additionally, solar lighting, secondary signs by the bridges, donor panels were discussed. Stone, timbers, and/or combo with attached sign discussed as options. All signs should incorporate the blue wave from the logo. Rules and enforcement were discussed. All rules signs at all parks should be same design. Dick will email the rules for each park to all members. Discussed updating brochures; Dick will bring current brochure to next meeting.
 - b. Improvements to Welcome Center. Discussed operating concession stand at the Welcome Center next summer. Board will need to decide if it will be run by Park employees or be contracted out. Another option would be to allow non-profits to operate it. If offering more than pre-packaged items, a commercial dishwasher will need to be installed. Dick also indicated that it looks promising that the spring UWEC Public History class will be able to assist us with starting to put things out on exhibit.
 - c. Improvements and Repairs to Irvine Park Bandshell. RAM Construction Services is working on bandshell now. Dick discussed having them do other repair work to the bandsheel such as removing caulking, sealing cracks, and installing epoxy to the floor, steps, and walls and recaulking joints as long as they were here. . **Motion by Kiefer/Berg to enter into Contract with RAM Construction Services as presented for \$22,185.00. Motion carried.**

- d. Park Signage. Dick advises the Board should determine what signs we'd like and where and make a proposal to Public Works. Park staff will come up with a proposal for the Board to review and tweak. Dick had RAM look at the pillars on Jefferson Street. They were concerned that the pillars will fall apart when any work is done. They will test an area and put together a bid.
 - e. Improvements and Master Plan for Flag Hill. Steering Committee will meet on Tuesday, October 22, at 5:00 p.m. at Flag Hill.
 - f. Riverfront Park Improvements, Rules, Policies and Fees. Dick reports there is still some work to be done on irrigation system. Movie night went very well; will look at having more next summer.
 - g. Recreation Report. Angela reports soccer is finishing up. Volleyball and basketball leagues are starting. Planning for Run for the Lights is also starting.
 - h. Director Report. Dick will email the Board the extra items for the budget. He reports that emerald ash borer has resulted in many trees being cut with a very small budget for replacements. Also, the tennis courts are cracking, but staff will be fixing.
6. Approve Claims. **Motion by Muenich/Kiefer to approve claims of \$270,359.96. Motion passed.**
7. Park Board Members' Concerns or Comments. Rob encourages anyone who wishes to learn more about the budget and bonding to attend the Finance Committee meetings. Traffic on Bear Den Road is a concern.
8. Adjournment. **Motion by Muenich/Kiefer to adjourn at 7:29 p.m. Motion passed.**

Submitted by:

Audrey Stowell, Secretary