

AGENDA FOR REGULAR MEETING OF COMMON COUNCIL

To be held on Tuesday, October 15, 2019 at 6:30 P.M. in the City Hall
Council Chambers, 30 West Central Street, Chippewa Falls, WI

1. CLERK CALLS THE ROLL
2. APPROVAL OF MINUTES OF PREVIOUS MEETING
 - (a) Approve minutes of the Regular Council Meeting of October 1, 2019.
3. PERSONAL APPEARANCES BY CITIZENS - No matter presented by a citizen shall be acted on at the meeting except in emergencies affecting the public health, safety or welfare.
 - (a) Update on the status of the City's K-9 program.
4. PUBLIC HEARINGS
 - (a) Public Hearing regarding a Special Use Permit to operate up to two tiny houses on Parcel #0009, Notre Dame Parish, located 117 Allen Street. (see Ordinance #2019-14)
5. COMMUNICATIONS - None
6. REPORTS
 - (a) Consider Board of Public Works minutes of October 7, 2019.
 - (b) Consider Plan Commission minutes of October 7, 2019.
7. COUNCIL COMMITTEE REPORTS in the order in which they are named in Section 2.21 of the Municipal Code
 - (a) Consider Committee #1 Revenues, Disbursements, Water and Wastewater minutes of October 8, 2019.
 - (b) Consider Committee #1 Revenues, Disbursements, Water and Wastewater minutes of October 15, 2019. (minutes to be distributed prior to meeting)
 - (c) Consider Committee #2 Labor Negotiations, Personnel, Policy and Administration minutes of October 10, 2019.
 - (d) Consider Committee #5 Oversight of Economic Development minutes of October 8, 2019.
 - (e) Park Board minutes of October 8, 2019.
 - (f) Library Board minutes of September 11, 2019.
8. APPLICATIONS
 - (a) Consider Operator (Bartender) Licenses as approved by the Police Department. (Complete list provided prior to Council meeting).
 - (b) Consider Application for Class "B"/"Class B" Beer and Wine Retailer's License from the MACS Music Boosters for Swingin' at McDonell with Troppo Big Band at McDonell Central Catholic High School, 1316 Bel Air Blvd, on October 18, 2019.
 - (c) Consider Application for Class "E" Dance and Live Music License from the MACS Music Boosters for McDonell Central Catholic High School, 1316 Bel Air Blvd, on October 18, 2019.
 - (d) Consider Street Use Permit Application from the Indianhead Track Club for the Frigid 8 and Thermal 3 Run/Walk on December 7, 2019 from 8:00 am – 1:00 pm utilizing various City Streets (see attached maps).
 - (e) Consider Street Use Permit Application from Chippewa Falls Main Street for Horse Drawn Wagon Rides to be held on December 3-5, 10-12, and 17-19, 2019 from 4:30 pm – 8:30 pm utilizing various City Streets (see attached map).
 - (f) Consider Street Use Permit Application from Chippewa Falls Main Street for Santa's Arrival on November 29, 2019 from 9:50 am – 10:00 am utilizing the parking spots on W Spring Street up N Bridge Street to 411 N Bridge St.
 - (g) Consider Street Use Permit Application from Chippewa Falls Main Street for the Bridge to Wonderland Parade to be held on December 7, 2019 from 6:00 pm – 7:30 pm utilizing N Bridge Street from Cedar Street to the roundabout. (see recommendation of the BPW)
 - (h) Consider Street Use Permit Application from Chippewa Falls Main Street for Downtown Trick or Treating to be held on October 31, 2019 from 2:30 pm – 5:15 pm utilizing various City Streets (see attached map). Times allow for set up and take down; trick or treating will be from 3:00 pm – 5:00 pm. (see recommendation of the BPW)

9. **PETITIONS** - None
10. **MAYOR ANNOUNCES APPOINTMENTS** - None
11. **MAYOR'S REPORT**
(a) Proclamation declaring October 21 – 27, 2019 as Arbor Week in the City of Chippewa Falls.
12. **REPORT OF OFFICERS** – None
13. **ORDINANCES**
(a) Consider **Ordinance #2019-14 Entitled:** An Ordinance Granting a Special Use Permit to Operate up to Two Tiny Houses on Parcel #0009, Notre Dame Parish Located at 117 Allen Street, Chippewa Falls, Wisconsin.
(b) First Reading of **Ordinance #2019-15 Entitled:** An Ordinance Amending Chapter 31 – Stormwater Management §31.04 Applicability and Jurisdiction of the City of Chippewa Falls Municipal Code, Chippewa Falls, Wisconsin.
14. **RESOLUTIONS**
(a) Consider **Resolution #2019-43 Entitled:** Resolution Regarding the Discontinuance of a Section of Old Prairie View Road Lying West of Woodward Avenue and South of State Trunk Highway #124 and a Section of Woodward Avenue Lying Along the West Side of Woodward Avenue and South of STH #124. (*Resolution to be distributed prior to meeting*)
15. **OTHER NEW OR UNFINISHED BUSINESS AS AUTHORIZED BY LAW**
(a) Discuss and consider agreement between the City of Chippewa Falls and CBS Squared, Inc. for the Trans 213 Report – Central Street Bridge Engineering Study.
16. **CLAIMS**
(a) Consider claims as recommended by the Claims Committee.
(b) Consider claim of Alyssa Gilliam, 1205 Miles Street (refer to insurance company).
17. **CLOSED SESSION**
(a) Closed Session under Wis. Stats. Sec. 19.85(1)(e) for “deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a Closed Session” to discuss and consider the following:
 - a. Chippewa County Project 916; and
 - b. Possible sale of City-owned parcel in First Avenue Industrial Park.
(b) Closed Session under Wis. Stats. Sec. 19.85 (1)(c) for “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility” to:
 - a. Discuss compensation for Engineering Department Employee.
- May return to Open Session for possible action on Closed Session items.
18. **ADJOURNMENT**
The Claims Committee will meet at 6:00 PM to review the claims of various boards and departments of the City.

NOTE: REASONABLE ACCOMMODATIONS FOR PARTICIPATION BY INDIVIDUALS WITH DISABILITIES WILL BE MADE UPON REQUEST. FOR ADDITIONAL INFORMATION OR TO REQUEST THIS SERVICE, CONTACT THE CITY CLERK AT 726-2719.

Please note that attachments to this agenda may not be final and are subject to change.
This agenda may be amended as it is reviewed.

CERTIFICATION OF OFFICIAL NEWSPAPER

I, hereby, certify that a copy of this notice has been posted on the bulletin board at City Hall and a copy has been given to the Chippewa Herald on October 11, 2019 at 1:45 pm by BNG.

MINUTES OF THE REGULAR MEETING OF THE COMMON COUNCIL

The regular meeting of the Common Council of the City of Chippewa Falls was held on Tuesday, October 1, 2019 in the City Hall Council Chambers. Mayor Greg Hoffman called the meeting to order at 6:30 pm. The Pledge of Allegiance was recited.

CLERK CALLS THE ROLL

Council Members present: John Monarski, Rob Kiefer, CW King, Chuck Hull, Paul Olson, Paul Nadreau, and Jason Hiess.

Also Present: City Attorney Robert Ferg, Finance Manager/Treasurer Lynne Bauer, Director of Public Works/City Engineer/Utilities Manager Rick Rubenzer, City Planner/Transit Manager Brad Hentschel, Police Lt. Brian Micolichuk, Fire Chief Lee Douglas, City Clerk Bridget Givens, and those on the attached sign-in sheet.

APPROVAL OF MINUTES OF PREVIOUS MEETING

(a) Motion by Monarski/Olson to approve the minutes of the Regular Council Meeting of September 17, 2019. **All present voting aye, motion carried.**

PERSONAL APPEARANCES BY CITIZENS - None

PUBLIC HEARINGS - None

COMMUNICATIONS - None

REPORTS

(a) The Board of Public Works Meeting of September 23, 2019 was cancelled due to a lack of agenda items.

COUNCIL COMMITTEE REPORTS

(a) Motion by Monarski/Kiefer to vote separately on Item 5 of the Committee #1 Revenues, Disbursements, Water and Wastewater minutes of October 1, 2019. **All present voting aye, motion carried. Motion by Monarski/Kiefer** to refer Item 5 of the Committee #1 minutes to a Closed Session at the next meeting of the Council. **Roll Call Vote: Aye – Monarski, Kiefer, King, Hull, Olson, Nadreau, Hiess. Motion carried. Motion by Monarski/Olson** to approve the Committee #1 Revenues, Disbursements, Water and Wastewater minutes of October 1, 2019. **Roll Call Vote: Aye – Monarski, Olson, Nadreau, Hiess, Kiefer, King, Hull. Motion carried.**

(b) Motion by Nadreau/Kiefer to approve the Committee #2 Labor Negotiations, Personnel, Policy and Administration minutes of September 27, 2019. **All present voting aye, motion carried.**

(c) Motion by Olson/Nadreau to approve the Committee of the Whole minutes of September 24, 2019. **All present voting aye, motion carried.**

APPLICATIONS

(a) Motion by King/Monarski to approve the Operator (Bartender) Licenses as approved by the Police Department. **All present voting aye, motion carried.**

Motion by Monarski/Kiefer to consider items (b) – (e) in one motion. **All present voting aye, motion carried.**

Motion by Monarski/Olson to approve items (b) – (e) as follows:

(b) Application for Temporary "Class B" Wine Retailer's License from Chippewa Falls Main Street for Paint the Town Pink to be held on October 3, 2019 at various locations.

(c) Street Use Permit Application from Chippewa Falls Main Street for Paint the Town Pink on October 3, 2019 from 3:00 pm – 7:00 pm utilizing the 100 – 500 blocks of N Bridge Street.

(d) Application for Class "B"/"Class B" Beer and Wine Retailer's License from McDonell Athletic Booster Club for the Spirit of the Macks Live/Silent Auction and Tailgate to be held on October 4 – 5, 2019 at McDonell Central Catholic High School, 1316 Bel Air Blvd.

(e) Non-Commercial Kennel License Application of Christine Boos, 801 Saint Augustine Street, as approved by the Police Department.

All present voting aye, motion carried.

PETITIONS - None

MAYOR ANNOUNCES APPOINTMENTS - None

MAYOR'S REPORT - None

REPORT OF OFFICERS - None

ORDINANCES

(a) The First Reading of **Ordinance #2019-14 Entitled:** An Ordinance Granting a Special Use Permit to Operate up to Two Tiny Houses on Parcel #0009, Notre Dame Parish Located at 117 Allen Street, Chippewa Falls, Wisconsin was held.

RESOLUTIONS - None

OTHER NEW OR UNFINISHED BUSINESS AS AUTHORIZED BY LAW - None

CLAIMS

(a) Motion by Olson/Monarski to approve the claims as recommended by the Claims Committee.

City General Claims:	\$570,948.31
Authorized/Handwritten Claims:	\$13,535.00
Department of Public Utilities:	<u>\$285,296.36</u>
Total of Claims Presented	<u>\$869,779.67</u>

Roll Call Vote: Aye – Olson, Monarski, Kiefer, King, Hull, Nadreau, Hiess. Motion carried.

(b) Motion by Nadreau/Hull to deny the claim of Victor Van Deberg, 807 Bridgewater Avenue, as recommended by the insurance company. **All present voting aye, motion carried.**

CLOSED SESSION - None

ADJOURNMENT

Motion by Olson/Nadreau to adjourn at 6:43 pm. **All present voting aye, motion carried.**

Submitted by:
Bridget Givens, City Clerk

CITY COUNCIL ATTENDANCE SHEET - October 1, 2019

NAME	ADDRESS
R Flynn	1304 Perry C.F.
Wayne Miller	3559 3RD ST. E. MOUND. TOWN OF WATSON.
Milo Cohen	513 W. Pine St C.F.
Mark Birtella	8138 162nd St. C.F.

**NOTICE OF PUBLIC HEARING
SPECIAL USE PERMIT
CITY OF CHIPPEWA FALLS**

Please take notice that the Common Council of the City of Chippewa Falls, Wisconsin, will conduct a public hearing on the **15th day of October 2019** commencing at 6:30 P.M. in the Council Chambers, Municipal Building, 30 West Central Street, on a proposed Special Use Permit to:

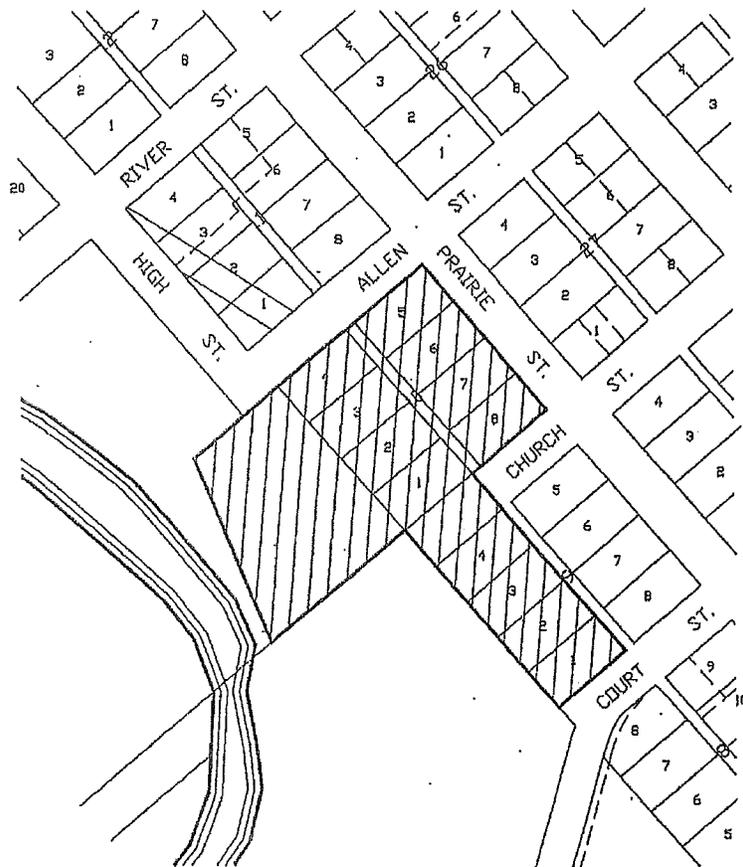
Operate up to two tiny houses on parcel #0009, Notre Dame Parish, located at #117 Allen Street, Chippewa Falls, Wisconsin. This parcel is currently zoned P-1 Public District.

Following the hearing, the Common Council may consider adoption of an Ordinance granting this permit.

Information regarding this request and conditions to be considered for inclusion as a part of the permit may be obtained from the Office of the City Clerk or City Engineer at 30 West Central Street during normal business hours.

Bridget Givens
City Clerk

117 ALLEN STREET
SPECIAL USE PERMIT
LOCATION MAP



**CITY OF CHIPPEWA FALLS
BOARD OF PUBLIC WORKS
MEETING MINUTES
MONDAY, OCTOBER 7, 2019 – 5:30 PM**

The Board of Public Works met in City Hall on Monday, October 7, 2019 at 5:30 PM. Present were Mayor Greg Hoffman, Director of Public Works Rick Rubenzer, Alderperson Paul Olson and Darrin Senn. Absent was Finance Manager Lynne Bauer. Teri Ouimette was also present at the meeting.

1. **Motion** by Rubenzer, seconded by Hoffman to approve the minutes of the September 9, 2019 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**

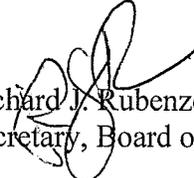
2. Director of Public Works Rubenzer presented a ranking summary (attached) of two sets of qualifications for the Central Street Bridge Rehabilitation or replacement Trans 213 independent engineering study/report. He noted that the firm that does the independent study will not be eligible to do preliminary or final design of the selected treatment option. He also briefly explained the seven categories that the consultants were ranked on. The Trans 213 report is expected to be completed and submitted to the Board of Public Works by January 16, 2020 based on an October 15, 2019 Council selection of the highest ranked consultant CBS Squared. After submittal of the Trans 213 independent study/report, the city will complete the application for the appropriate local bridge program and submit the report and application to WisDOT prior to the October 15, 2020 deadline. In the next couple months, city crews will repair surface concrete potholes and then overlay the surface until such time as the selected repair or replacement treatment can be completed (estimated to be a few years). The bridge is presently posted with a ten ton weight limit and height restrictions may be installed at both ends of the bridge. Director of Public Works Rubenzer stated that the not to exceed proposal amounts to prepare the Trans 213 independent engineering study/report were as follows: CBS Squared - \$9,781.20, SEH – \$22,752.00.
Motion by Senn, seconded by Hoffman to recommend the Common Council accept the qualifications from CBS Squared and approve an agreement with CBS Squared to prepare a Trans 213 independent engineering study/report for the rehabilitation or replacement of the Central Street Bridge at a not to exceed amount of \$9,781.20. **All present voting aye. MOTION CARRIED.**

3. Teri Ouimette appeared to support the attached Chippewa Falls Main Street application for a Street Use Permit for the Bridge to Wonderland Parade on December 7, 2019. Teri explained that the Chippewa Steel Hockey Team would be parade marshals and was hoping there would be post parade festivities at the Chippewa Riverfront and that ice skating would be available at that time.
Motion by Senn, seconded by Olson to recommend the Common Council approve the attached Chippewa Falls Main Street application for a Street Use Permit for the Bridge to Wonderland Parade on December 7, 2019 and not charge for this event. **All present voting aye. MOTION CARRIED.**

4. Teri Ouimette appeared to support the attached Chippewa Falls Main Street application for a Street Use Permit for Downtown Trick or Treating on October 31, 2019. She stated that she has received numerous compliments and appreciation for Bridge Street being closed during the trick or treating time.
Motion by Hoffman, seconded by Olson to recommend the Common Council approve the attached Chippewa Falls Main Street application for a Street Use Permit for Downtown Trick or Treating on October 31, 2019 and not charge for this event. **All present voting aye. MOTION CARRIED.**

5. Director of Public Works Rubenzer requested that the Common Council consider a change to Chippewa Falls Municipal Code 31.04(1)(b) so the code will be in compliance with the Chippewa Falls MS4 Stormwater Discharge Permit. He stated that the Municipal Code was in compliance with WDNR Code when implemented in 2006 but that the WDNR code has since been revised.
Motion by Rubenzer, seconded by Olson to recommend the Common Council eliminate the sentence in Chippewa Falls Municipal Code 31.04(1)(b) so the Chippewa Falls Municipal Code is compliant with the Chippewa Falls MS4 Stormwater Discharge Permit. **All present voting aye. MOTION CARRIED.**

6. **Motion** by Senn, seconded by Olson to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 5:50 P.M.


Richard J. Rubenzer, PE
Secretary, Board of Public Works

NOTICE OF PUBLIC MEETING

CITY OF CHIPPEWA FALLS, WISCONSIN

IN ACCORDANCE with the provisions of Chapter 19, Subchapter IV of the Statutes of the State of Wisconsin, notice is hereby given that a public meeting of the:

Board of Public Works: XXX

Reasonable accommodations for participation by individuals with disabilities will be made upon request. Please call 715-726-2736.

Will be held on Monday, September 23, 2019 at 5:30 P.M. in the City Hall Council Chambers, Chippewa Falls, Wisconsin. Items of business to be discussed or acted upon at this meeting are shown on the attached Agenda or listed below:

NOTE: If you are a board member and unable to attend this meeting, please contact the Engineering Dept. at 726-2736.

NOTE:

THE BOARD OF PUBLIC WORKS MEETING

FOR

MONDAY, SEPTEMBER 23, 2019

IS

CANCELLED

DUE TO A LACK OF AGENDA ITEMS.

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE CITY COUNCIL MAY BE PRESENT AT THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THEY HAVE DECISION MAKING RESPONSIBILITY.

Please note that attachments to this agenda may not be final and are subject to change. This agenda may be amended as it is reviewed.

CERTIFICATION

I hereby certify that a copy of this Notice was placed in the Chippewa Herald mailbox, 1st floor, City Hall and posted on the City Hall Bulletin Board on Wednesday, September 18, 2019 at 9:00 AM by Mary Bowe.

**CITY OF CHIPPEWA FALLS
BOARD OF PUBLIC WORKS
MEETING MINUTES
MONDAY, SEPTEMBER 9, 2019 – 5:30 PM**

The Board of Public Works met in City Hall on Monday, September 9, 2019 at 5:30 PM. Present were Director of Public Works Rick Rubenzer, Finance Manager Lynne Bauer and Alderperson Paul Olson. Absent were Mayor Greg Hoffman and Darrin Senn.

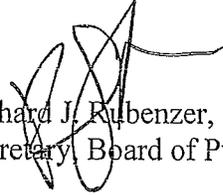
1. **Motion** by Bauer, seconded by Rubenzer to approve the minutes of the August 12, 2019 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**

2. The Board of Public Works considered the attached Staging/Laydown Site Lease with Northern States Power Company to use the city owned snow storage area parcel for temporary construction of storage and office space refueling equipment and storing chipped bedrock. The Board of Public Works discussed that the city has typically charged a small lease amount for temporary construction of storage and office space but that there was a benefit accrued by gaining chipped bedrock. Dates on the attached site lease accounts for city snow storage in the winter months.
Motion by Bauer, seconded by Olson to direct Director of Public Works Rubenzer to inquire about a lease fee amount and also location of a construction trailer from Xcel and that Attorney Ferg give his opinion as to city liability of Xcel storing refueling equipment on city property. **All present voting aye. MOTION CARRIED.**

3. The Board of Public Works considered the attached Street Use Permit request from Chippewa Falls High School Student Council for the 2019 Homecoming Parade and Bonfire on October 11, 2019. Director of Public Works Rubenzer will check and see if city police services were paid for previous years for the homecoming parade and bonfire.
Motion by Rubenzer, seconded by Olson to recommend the Common Council approve the attached Street Use Permit request from Chippewa Falls High School Student Council for the 2019 Homecoming Parade and Bonfire on October 11, 2019 and to charge for city police services for the event. **All present voting aye. MOTION CARRIED.**

4. Director of Public Works Rubenzer presented the attached General Street Lighting Contract with Xcel Energy for Operations and Maintenance of Xcel owned lights on Willow Creek Parkway and Timber Trail in the Willow Creek Subdivision. He explained that developer Westwood Land Company was responsible for the materials, labor and equipment necessary to install the light poles, fixtures, lights and wire. The city would then accept the infrastructure and pay Xcel a monthly fee for each of the seven new lights.
Motion by Rubenzer, seconded by Olson to recommend the Common Council approve the attached General Street Lighting Contract with Xcel Energy for Operations and Maintenance of Xcel owned lights on Willow Creek Parkway and Timber Trail in the Willow Creek Subdivision. **All present voting aye. MOTION CARRIED.**

5. Director of Public Works Rubenzer updated the Board of Public Works on the condition of the Central Street truss bridge. During a field inspection on August 27, 2019, it was determined that the bridge needed a new deck and a report submitted by a professional engineer was necessary for inclusion in the WDOT Bridge Repair Program. The report is due October 1, 2019. Director of Public Works Rubenzer solicited a proposal for such a report from S.E.H. Because the sufficiency rating has dropped to 53 (50 is the action limit), and the truss bridge is a fracture critical bridge, the engineering report is much more extensive than anticipated. A snooper truck is needed for the inspection and the inspection and report can not be completed prior to October 1, 2019. The weight limit on the bridge has been lowered to ten ton. Therefore, the city maintenance crew will repair surface potholes, overlay the bridge with a thin overlay and Director of Public Works Rubenzer will solicit consulting firms for qualifications to perform the inspection and produce the report for WDOT. **No Action Taken**
6. **Motion** by Bauer, seconded by Olson to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 5:53 P.M.



Richard J. Rubenzer, PE
Secretary, Board of Public Works

City of Chippewa Falls Central Street Bridge Request for Proposals

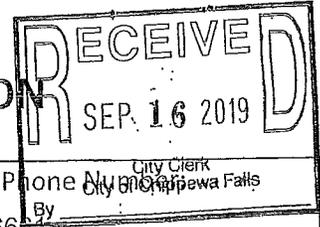
		Consultant								
		S.E.H. Inc.	CBS Squared	Cooper Engineer	JT Engineering	Ayres Associates				
Summary of Rating of Consultant from RFQ Submittals		Total Points possible								
Rating System: 1-5; 1 = Poor, 3 = Average/Fair, 5 = Excellent										
City of Chippewa Falls Central Street Bridge										
1	Work Program	20 ind	60 tot	58	60	X	X	X	X	X
2	Project Schedule	5 ind	15 tot	15	15	X	X	X	X	X
3	Previous Experience	10 ind	30 tot	30	30	X	X	X	X	X
4	Key Personnel and Roles	10 ind	30 tot	29	24	X	X	X	X	X
5	Familiarity with local geography, area and project issues	5 ind	15 tot	15	14	X	X	X	X	X
6	Level of Effort	15 ind	45 tot	45	32	X	X	X	X	X
7	Not to Exceed Fee	35 ind	105 tot	71	105	X	X	X	X	X
City of Chippewa Falls Central Street Bridge		100 ind	300 tot	263	280	X	X	X	X	X

Name of Evaluator
Ranking Date

DPW, CE, UM Rick Rubenzer, Assistant City Engineer Bill McElroy, City Street and Utility Maintenance Manager Rick Ruf
 7-Oct-19



CITY OF CHIPPEWA FALLS STREET USE PERMIT APPLICATION



Applicant Name and Address: Teri Ouimette	Applicant Phone Number: 715-723-6651
--	---

<input type="checkbox"/> Please check here if the applicant is the individual in charge of the event. If not, please indicate Name, Address and Phone Number of responsible individual.	Name, Address and Phone Number of the headquarters of the organization and responsible head of such organization: Chippewa Falls Main Street 514 N. Bridge St. Chippewa Falls, WI 54729
---	--

Name of the event: Bridge to Wonderland Parade	Estimated number of persons participating: 10,000
---	--

Date and start and end times requested for street use:
December 7, 2019 6-7:30 p.m.

Accurate description of the portion of the street or streets being requested for use (attach maps if necessary):
North Bridge Street from Cedar Street to the roundabout

Use, described in detail, for which the street use permit is requested:
Floats, vehicles, and walking units will participate in the Bridge to Wonderland Parade

City services requested for the event (e.g., Street Department or Police Department staff time)
Barricades (Street Dept will be provided with a map like in past years)

The applicant agrees to indemnify, defend, and hold the City and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the City or account of any injury to, or death of, any persons or any damage to property caused by or resulting from the activities for which the permit is granted. This Street Use Permit for the event may be terminated by the Chippewa Falls Police Department if the health, safety, and welfare of the public appears to be endangered by the activities or if the event is in violation of any of the conditions of the permit or regulations adopted by the Common Council. Applicant understands they shall be present when the Board of Public Works or City Council considers the request for Street Use Permit. Failure to appear may be grounds for denial of the requested permit.

	9/5/2019
Signature of Applicant	Date

OFFICE USE ONLY

Estimated cost of City services requested (to be completed by Police Chief and Director of Public Works):
10 hrs of Street Dept. Staff @ \$50/hour = \$500.00 9/20/2019
5 officers x \$60/hr x 2 hrs = \$600 - Cost historically not requested for reimbursement
Normal Patrol or Chief to lead parade plus 4 officers on ct. 9/20/19

Requirements of Applicant:

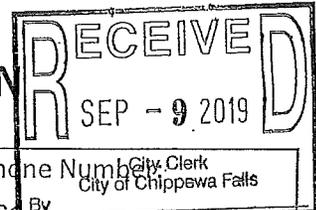
Approved by:	9/26/2019
Signature of Chief of Police	Signature of Director of Public Works

Recommendation of Board of Public Works (if required): Approved Denied

Decision of City Council (required): Approved Denied



CITY OF CHIPPEWA FALLS STREET USE PERMIT APPLICATION



Applicant Name and Address: Teri Ouimette	Applicant Phone Number: 715-723-6667	City Clerk City of Chippewa Falls
--	---	--------------------------------------

<input type="checkbox"/> Please check here if the applicant is the individual in charge of the event. If not, please indicate Name, Address and Phone Number of responsible individual.	Name, Address and Phone Number of the headquarters of the organization and responsible head of such organization: Chippewa Falls Main Street 514 N. Bridge St. Chippewa Falls, WI 54729
---	--

Name of the event: Downtown Trick or Treating	Estimated number of persons participating: 5000
--	--

Date and start and end times requested for street use:
October 31, 2019 2:30 - 5:15 p.m. (Trick or treating from 3-5)

Accurate description of the portion of the street or streets being requested for use (attach maps if necessary):
North Bridge Street from Spring to Cedar Streets with cross streets open (see map)

Use, described in detail, for which the street use permit is requested:
Children and their families will be trick or treating downtown. Permitting the street will allow them to do so safely.

City services requested for the event (e.g., Street Department or Police Department staff time)
Barricades to block off streets. Cross roads will be kept open. Street Dept will be provided with a map like in past years.

The applicant agrees to indemnify, defend, and hold the City and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the City or account of any injury to, or death of, any persons or any damage to property caused by or resulting from the activities for which the permit is granted. This Street Use Permit for the event may be terminated by the Chippewa Falls Police Department if the health, safety, and welfare of the public appears to be endangered by the activities or if the event is in violation of any of the conditions of the permit or regulations adopted by the Common Council. Applicant understands they shall be present when the Board of Public Works or City Council considers the request for Street Use Permit. Failure to appear may be grounds for denial of the requested permit.

Signature of Applicant 	Date 9/5/2019
----------------------------	------------------

OFFICE USE ONLY

Estimated cost of City services requested (to be completed by Police Chief and Director of Public Works):
Estimated St. Dept. Costs for 2019 are 4 hours @ \$50/hr or \$200 PJK
for 2 officers on bike patrol - Jeanne in her sewer - no cost. PJK

Requirements of Applicant: *Place barricades on the street after Street Department staff have delivered them to the curbside. Then please move back to the curbside after the event. PJK 10/01/2019*

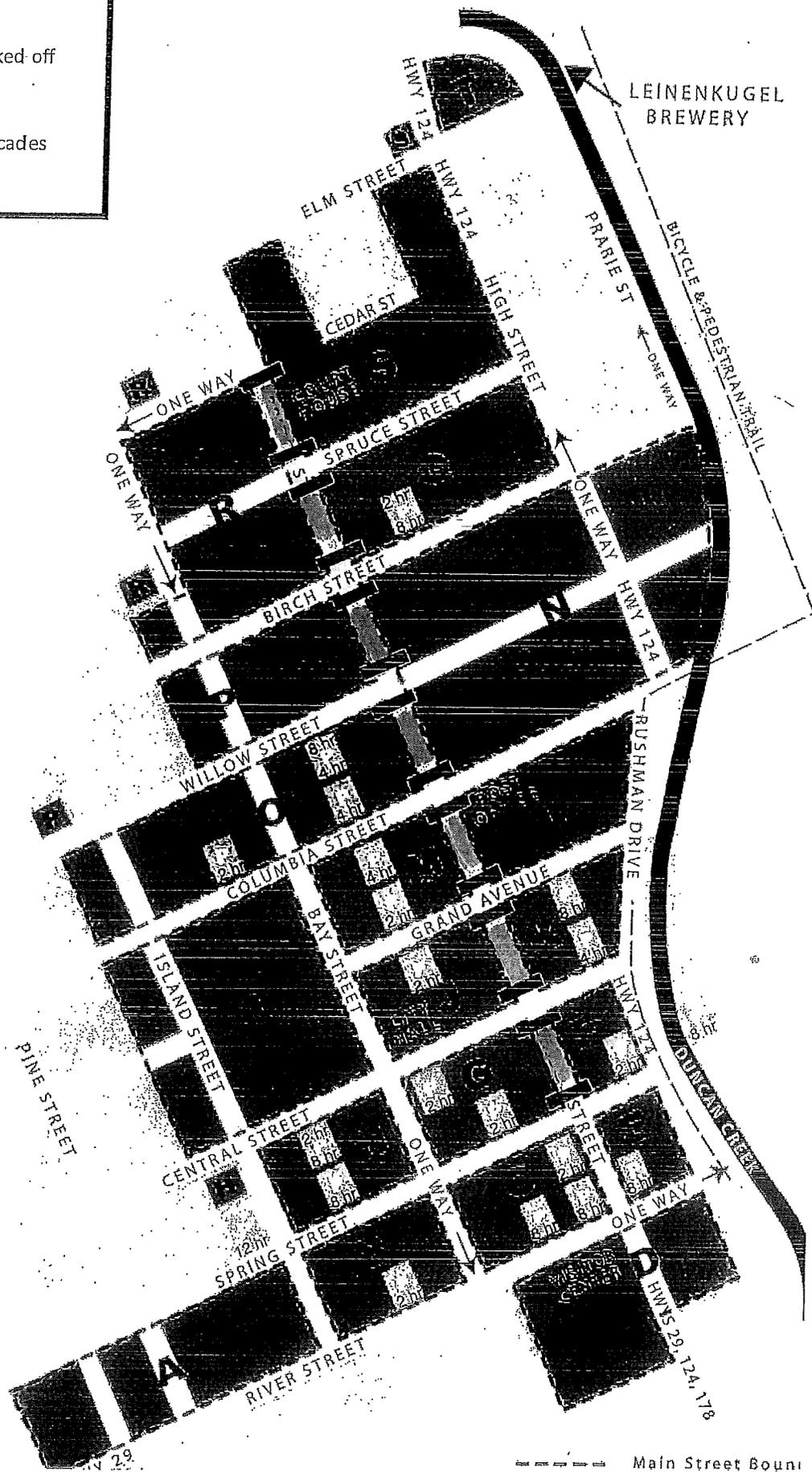
Approved by: 	
Signature of Chief of Police	Signature of Director of Public Works

Recommendation of Board of Public Works (if required): Approved Denied

Decision of City Council (required): Approved Denied

KEY

-  = blocked-off
-  = barricades



31.04 - APPLICABILITY AND JURISDICTION .

(1) APPLICABILITY.

(a) Where not otherwise limited by law, this chapter applies after final stabilization to a site of land-disturbing construction activity meeting any of the criteria in this paragraph, unless the site is otherwise exempt under subsection (b), below.

1. A post construction or redevelopment site that had one or more acres of land-disturbing construction activity.

(b) A site that meets any of the criteria in this paragraph is exempt from the requirements of this chapter.

~~1. A redevelopment postconstruction site with no increase in impervious area.~~

2. A postconstruction site with less than 10 percent connected imperviousness based on complete development of the postconstruction site, provided the cumulative area of all parking lots and rooftops is less than one acre.

3. Nonpoint discharges from agricultural facilities and practices.

4. Nonpoint discharges from silviculture activities.

5. Routine maintenance for project sites under 5 acres of land disturbance if performed to maintain the original line and grade, hydraulic capacity or original purpose of the facility.

6. Underground utility construction such as water, sewer and fiberoptic lines. This exemption does not apply to the construction of any above ground structures associated with utility construction.

(c) Notwithstanding the applicability requirements in subsection (1)(a), this chapter applies to postconstruction sites of any size that, in the opinion of the Department of Public Works, is likely to result in runoff that exceeds the safe capacity of the existing drainage facilities or receiving body of water, that causes undue channel erosion, that increases water pollution by scouring or the transportation of particulate matter or that endangers property or public safety.

(2) JURISDICTION. This chapter applies to postconstruction sites within the corporate limits and jurisdiction of the City of Chippewa Falls, as well as the extraterritorial division of land subject to an ordinance enacted pursuant to §36.45(2) and (3), Wis. Stats.

STORM WATER QUALITY MANAGEMENT- MS4 GP SECTION 2.7

The City of Chippewa Falls submitted information in April 2006 to show compliance with a 20% reduction in total suspended solids. The Department provided a letter in October 2009 stating that from the information provided, which showed a 32% reduction in total suspended solids, it was reasonable to conclude that the city has satisfactorily demonstrated compliance with the permit requirements with greater than 20% reduction in total suspended solids.

The 40% TSS requirement that is detailed in s. NR 151.25(2)(4), is no longer enforceable due to the provisions of state budget bill 2011 Wisconsin Act 32. It should be noted, however, that if storm water treatment best management practices were in place as of July 1, 2011, and provide treatment beyond the 20% TSS reduction requirement, those practices must continue to be maintained.

STORM SEWER SYSTEM MAP- MS4 GP SECTION 2.8

The City currently has a CAD version of their storm sewer system map. The map has most of the required layers, but not all. The location and permit number of WPDES permit holders that discharge to the MS4 is needed as well as storm water drainage basins, and completed layer for structural controls.

OTHER DISCUSSION

- Program management is very well organized and thorough.
- Program staff are knowledgeable and competent.
- Public education and outreach program is solid and active in the Chippewa Falls community.

TABLE 1. OBSERVATIONS & REQUIRED ACTIONS SUMMARY

Program & Permit Reference	Observations (A – Required Action*, B – Recommended Action) <i>*necessary to maintain compliance with referenced permit condition</i>
Illicit Discharge Detection and Elimination 2.3	<p>A.1 Field screenings need to be documented according to 2.3.2 and include visual observations and any needed field analysis.</p> <p>A.2 Notify the Department immediately in accordance with ch. NR 706, Wis. Adm. Code, in the event that the permittee identifies a spill or release of a hazardous substance, which has resulted or may result in the discharge of pollutants into waters of the state.</p> <p>A.3 Documentation of IDDE events in accordance with 2.3.3.h.</p> <p>B.1 Include spill reporting telephone number on city's website.</p> <p>B.2 Incorporate IDDE into internal staff trainings</p>
Construction Site Pollutant Control Section 2.4	B.1 Follow up inspections are required within 7 days of observed inadequacies; if inspectors cannot get out within that time period, request verification of corrections via photographs
Post-Construction Storm Water Management Section 2.5	A.1 The ordinance performance standards must be equivalent to, or more restrictive than, those in ss. NR 151.122 through 151.126 and 151.242 through 151.246, Wis. Adm. Code.

<p>Pollution Prevention Section 2.6</p>	<p>A.1 For each BMP inventoried under section 2.6.1, the permittee shall develop and implement a maintenance plan with inspection procedures and schedule. Documentation of inspections and maintenance activities shall be maintained.</p> <p>A.2 Improvements are needed for the open dumpster at the public works site to address the unaddressed potential sources of storm water contamination.</p> <p>B.1 Ensure secondary containment measures are available and being used for potential leaking fluids.</p>
<p>Storm Sewer System Map 2.8</p>	<p>A.1 Compare the existing MS4 map to the requirements of permit section 2.8 and add any missing information.</p>

Other Documentation: Program documents associated with the City of Chippewa Falls MS4 (Program procedures, ordinances, modeling, annual reports provided by the city) are located in the Baldwin DNR Service Center, 890 Spruce Street, Baldwin WI.

**MINUTES OF THE PLAN COMMISSION MEETING
CITY OF CHIPPEWA FALLS
MONDAY, OCTOBER 7, 2019– 6:30 PM**

The Plan Commission met in City Hall on Monday, October 7, 2019 at 6:30 P.M. Present were Commissioners Dave Cihasky, Greg Misfeldt, Dennis Doughty, Mike Tzanakis, Dan Varga, Beth Arneberg, Jerry Smith, Alderperson Chuck Hull, Secretary Rick Rubenzer, Vice-Chairperson Tom Hubbard and Mayor Greg Hoffman. Also attending were Nate Flagstad representing Real Land Surveying, Steve Frazer of Frazer Construction, Michael and Trisha Houle of Valley Vineyard Church.

1. **Motion** by Hubbard, seconded by Tzanakis to approve the minutes of the September 9, 2019 Plan Commission meeting. **All present voting aye. Motion carried.**

2. The Plan Commission considered the attached Marilyn 2nd Addition Plat (Veronica Court) prepared by Pete Gartmann on behalf of Steve Frazer. Director of Public Works Rubenzer handed out the attached aerial photo of Marilyn Court. He noted that the fifty foot radius of the Marilyn Court cul de sac was a challenge for snow storage due to a narrow boulevard area and also the narrow boulevard did not provide much room to install and maintain a hydrant. He stated that the fifty foot cul de sac radius is permitted by Chippewa Falls Municipal Code Chapter 18.08(5) Dead End Streets but that typical cul de sac plats were sixty foot radius unless allowed by a conditional use permit. The “straight” section of Veronica Court was proposed for a sixty foot right-of-way width. Chapter 18.08 (1) Street Right-of-Way Widths require a sixty-six foot wide right-of-way for all streets. Director of Public Works Rubenzer noted that the proposed Veronica Court did not align with existing Veronica Street south of Wisconsin Street. After considerable discussion;
Motion by Tzanakis, seconded by Cihasky to recommend the Common Council not approve the attached Marilyn 2nd Addition Plat (Veronica Court) prepared by Pete Gartmann on behalf of Steve Frazer as submitted. Further that the Plan Commission while wanting to maximize development square footage, did not want to allow a right-of-way less than sixty-six foot in width but would allow a fifty foot radius cul de sac as permitted in Municipal Code 18.08(5). Mayor Hoffman requested a roll call vote. **Voting aye were Tzanakis, Cihasky, Misfeldt, Doughty, Arneberg, Smith and Hull. Voting nay were Varga, Rubenzer, Hubbard and Hoffman. Motion carried on a 7-4 vote.**

3. The Plan Commission considered a request from Valley Vineyard Church to construct a 20’x30’ garage and additional classrooms at its existing 910 Bridgewater Avenue location. Director of Public Works Rubenzer explained that the attached existing Conditional Use Permit Resolution No. 2011-02 permitted the church to operate at its present Bridgewater Avenue location in the old Premier Fitness building. The said building was lost in a fire in 2016. Since the church building that exists today was considerably smaller in footprint than the Premier Fitness building and the use remained the same, no new conditional use permit notice and hearing was required post fire. The Plan Commission discussed the request and came to a consensus that;
Motion by Misfeldt, seconded by Hubbard to amend Conditional Use Permit Resolution No. 2011-02 by adding the attached new site plan and garage plans and to not require Valley Vineyard Church to go through another notice and public hearing process because the new footprint is smaller than originally approved and the use remains the same. **All present voting aye. Motion carried**

4. **Motion** by Varga, seconded by Hubbard to adjourn. **All present voting aye. Motion carried.** The Plan Commission adjourned at 7:08 P.M.


Richard J. Rubenzer, P.E., Secretary
Plan Commission

PLAN COMMISSION ATTENDANCE SHEET

DATE: Oct-7, 2019

NAME	COMPANY REPRESENTING	ADDRESS	PHONE #	EMAIL
Nate Flagstad	Real land survey	1360 International Dr EC	715-514-9116	nflagstad@real-land.com
Steve Frazer	Frazer cons.	4833 160th St	715 828 4969	Steve.Frazer@live.com
Trisha Hoube	Valley Vineyard Church	910 Bridgewater Ave Chippewa Falls	715.828.3074	trisha@cfvalleyvineyard.org
Michael Hoube	Valley Vineyard Church	910 Bridgewater Ave Chippewa Falls	715-828-6179	michael@cfvalleyvineyard.org

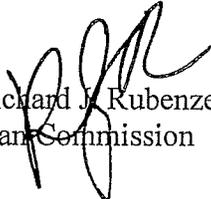
**MINUTES OF THE PLAN COMMISSION MEETING
CITY OF CHIPPEWA FALLS
MONDAY, SEPTEMBER 9, 2019– 6:30 PM**

The Plan Commission met in City Hall on Monday, September 9, 2019 at 6:30 P.M. Present were Commissioners Greg Misfeldt, Dennis Doughty, Mike Tzanakis, Dan Varga, Beth Arneberg, Alderperson Chuck Hull, Secretary Rick Rubenzer and Vice-Chairperson Tom Hubbard. Absent were Mayor Greg Hoffman, Commissioners Dave Cihasky and Jerry Smith. Also attending were Barb Tzanakis, Mark Birrittella representing Notre Dame Parish Mike Cohoon and Ruth Rosenow.

1. **Motion** by Tzanakis, seconded by Hull to approve the minutes of the July 29, 2019 Plan Commission meeting. **All present voting aye. Motion carried.**

2. Mike Cohoon, Ruth Rosenow and Mark Birrittella appeared to support the attached petition for a Special Use Permit to operate up to two tiny houses on Parcel #0009, Notre Dame Parish located at 117 Allen Street in the City of Chippewa Falls. Director of Public Works Rubenzer handed out a draft Special Use Permit Ordinance which was based on previous tiny houses Special Use Permit Ordinances. The Plan Commission and Mr. Cohoon revised the draft ordinance as attached. Mr. Cohoon updated the Plan Commission that this would be the fifth tiny houses location if approved and that the overall goal was for ten locations. Commissioner Doughty asked if the Special Use Permit would become void if a tiny house was not located on the approved parcel within a year of approval of the Special Use Permit Ordinance. Director of Public Works Rubenzer will check.
Motion by Tzanakis, seconded by Varga to recommend the Common Council conduct a public hearing to consider a Special Use Permit to operate up to two tiny houses on Parcel #0009, Notre Dame Parish located at 117 Allen Street in the City of Chippewa Falls. Said public hearing to be scheduled upon receipt of the \$300 advertising and administrative fee and proper notification of all adjacent property owners. **All present voting aye. Motion carried.**

3. **Motion** by Varga, seconded by Hull to adjourn. **All present voting aye. Motion carried.** The Plan Commission adjourned at 6:42 P.M.


Richard J. Rubenzer, P.E., Secretary
Plan Commission

CHIPPEWA COUNTY

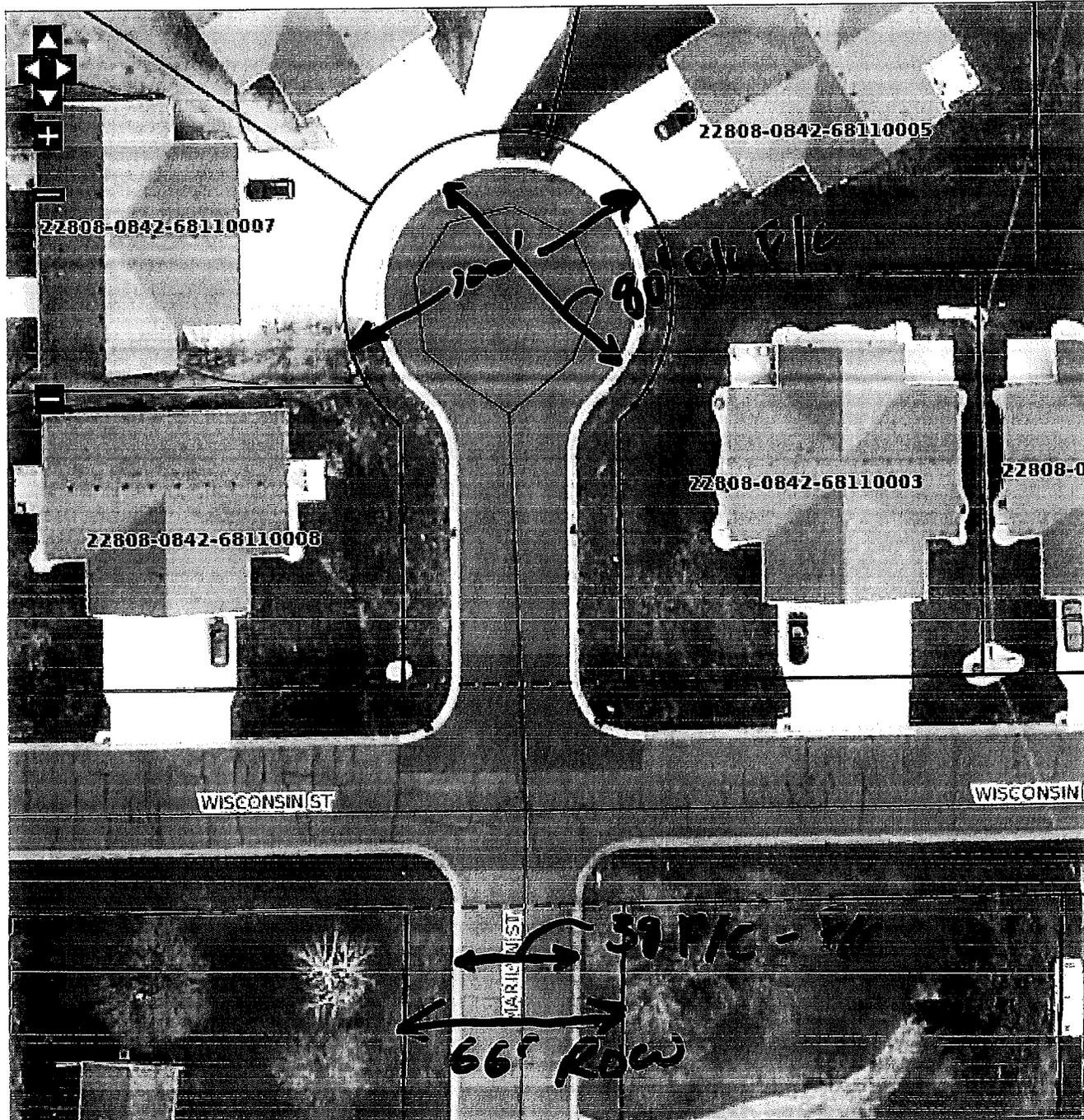
Get Info

Clear Selection

Search

Print

Pictometry Viewer



**AMENDED BY THE PLAN COMMISSION ON OCTOBER 7, 2019
CITY OF CHIPPEWA FALLS PLAN COMMISSION RESOLUTION
GRANTING A CONDITIONAL USE PERMIT
TO OPERATE A CHURCH IN THE EXISTING BUILDING AT
#910 BRIDGEWATER AVENUE (Parcel #4767)**

WHEREAS, on October 7, 2019, the Plan Commission amended Conditional Use Permit Resolution No. 2011-02 by adding an updated site plan showing a 20'x30' garage and classroom additions; and

WHEREAS, At its April 11th, 2011 meeting, the City of Chippewa Falls Plan Commission received and considered a petition for a Conditional Use Permit from Pastors Mike and Trisha Houle on behalf of the Valley Vineyard Church; and

WHEREAS, the said petition was a request to operate a non-denominational Christian Church in the existing building at #910 Bridgewater Avenue and located on Parcel # 4767; and

WHEREAS, Parcel #4767 on which #910 Bridgewater Avenue is located is presently zoned as R-1B Single Family Residential Zoning District; and

WHEREAS, Use of a parcel as a church is a conditional use in a R-1B Single Family Residential Zoning District as set forth in City of Chippewa Falls Municipal Code Chapter 17.21(8)(b); and

WHEREAS, the Plan Commission has reviewed and evaluated the request of Valley Vineyard Church for a Conditional Use Permit to operate a Church on Parcel #4767; and

WHEREAS, the Plan Commission conducted a public hearing on Monday, May 9, 2011 at 7:30 P.M. to hear all concerns about requested Conditional Use Permit Resolution #11-02 after proper notification of all adjacent property owners within 150 feet of the parcel and the publishing of a Class II notice for the said public hearing.

WHEREAS, the Plan Commission finds the following facts:

- a) Using parcel #4767 as a non-denominational Christian Church would not be detrimental to the health, welfare, and character of the existing neighborhood.
- b) Such other findings of fact related to the proposed amendment, which are made after hearing on the record.

NOW, THEREFORE, BE IT RESOLVED BY THE PLAN COMMISSION OF THE CITY OF CHIPPEWA FALLS, WISCONSIN that pursuant to Chapter 17.21(8)(b) of the Code of Ordinances of the City of Chippewa Falls, Wisconsin, that a Conditional use Permit is hereby issued for Valley Vineyard Church to operate on parcel #4767 located at #910 Bridgewater Avenue under the following conditions:

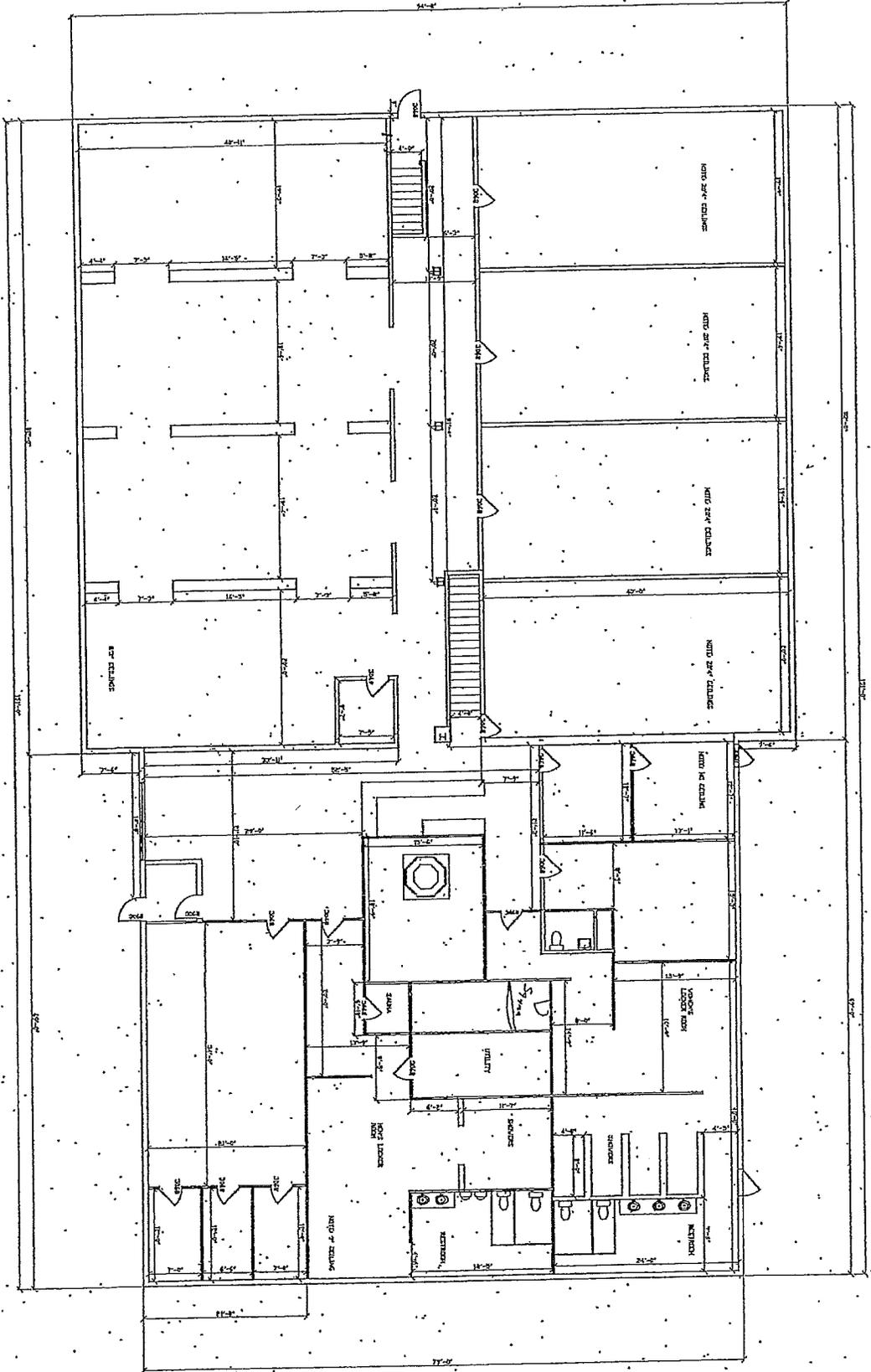
1. That Valley Vineyard Church be permitted to be operate in the existing building on Parcel #4767 located at #910 Bridgewater Avenue.
2. That the 65 existing parking spaces be provided in accordance with Chapter 17.41 Parking Space Requirements, of the Zoning Code.
3. That the hours of operation be Wednesday evenings and all day Sundays for Services and at any other time for other church related activities.
4. That a 3 foot high decorative wood fence be permitted along the east side of the parcel as shown on the attached site plan.
5. That one 10'x 7' sign be allowed to replace the existing onsite sign and placed according to the attached site layout.
6. That the approved site plan, which is attached hereto, and made an integral part of the Conditional Use Permit be maintained in both the City of Chippewa Falls Engineering Department Office and the City of Chippewa Falls Building and Inspection Office.
7. Except as specifically provided herein, all regulations of the City Zoning Code shall apply.
8. That this permit shall become null and void by non-compliance with this permit or related Codes or by application to the Board of Appeals for any Code variance at these premises.
9. Chapter 17.47 (13) shall apply and this permit shall terminate if the use for which this permit is issued shall cease for a continuous two year period.
10. Modifications or changes to this permit may be made only by the Plan Commission after an application for an amendment has been duly filed and notices and hearing requirements have been complied with.

MOTION: Hubbard

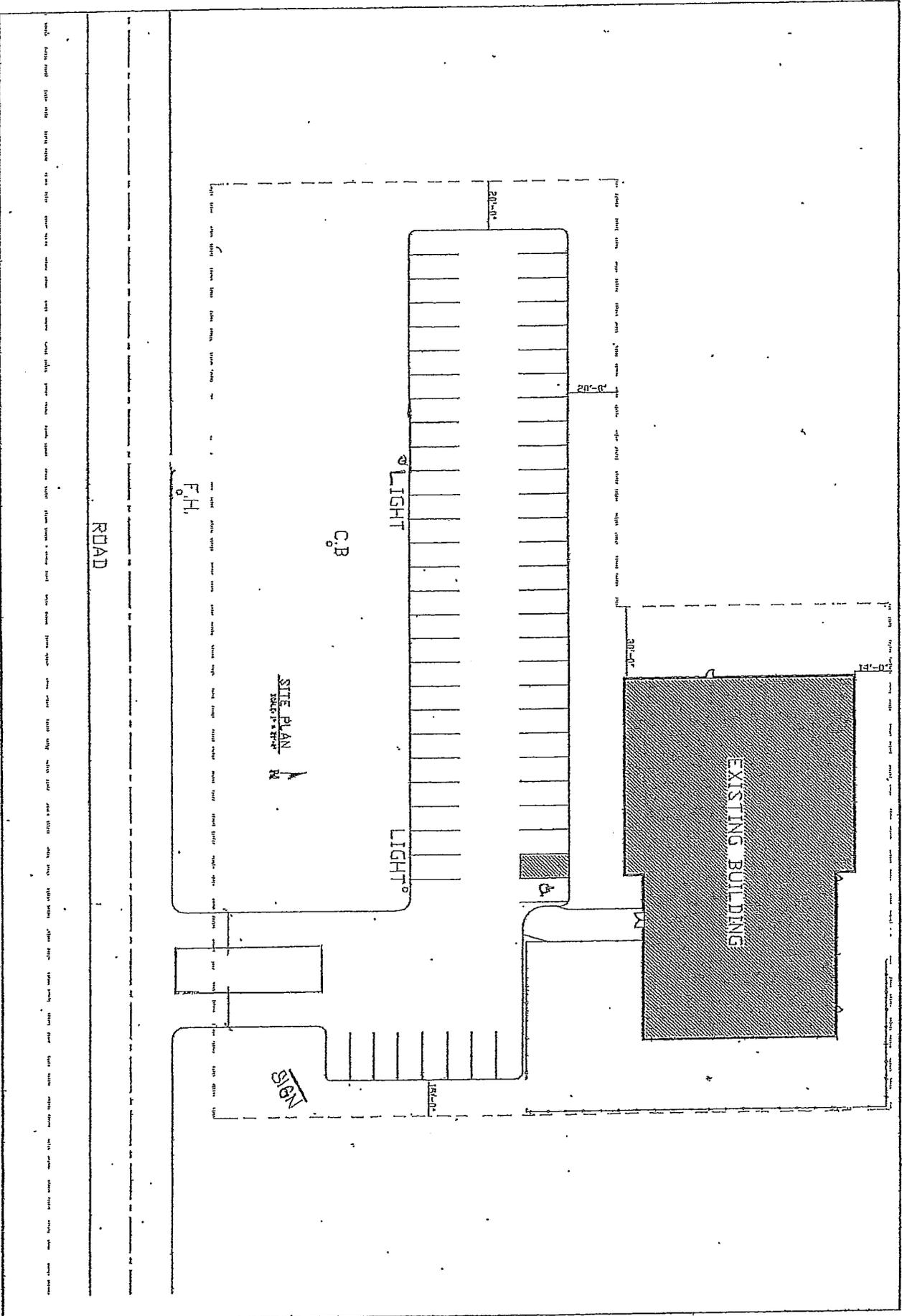
SECONDED: C. Hasky

I hereby certify that the Plan Commission of the City of Chippewa Falls, Wisconsin, adopted the above Resolution on May 9, 2011, by a vote of 9 ayes, 0 nays, and 0 abstentions.

ATTEST: Richard J. Rubenzer
Richard J. Rubenzer, PE, Secretary
Plan Commission

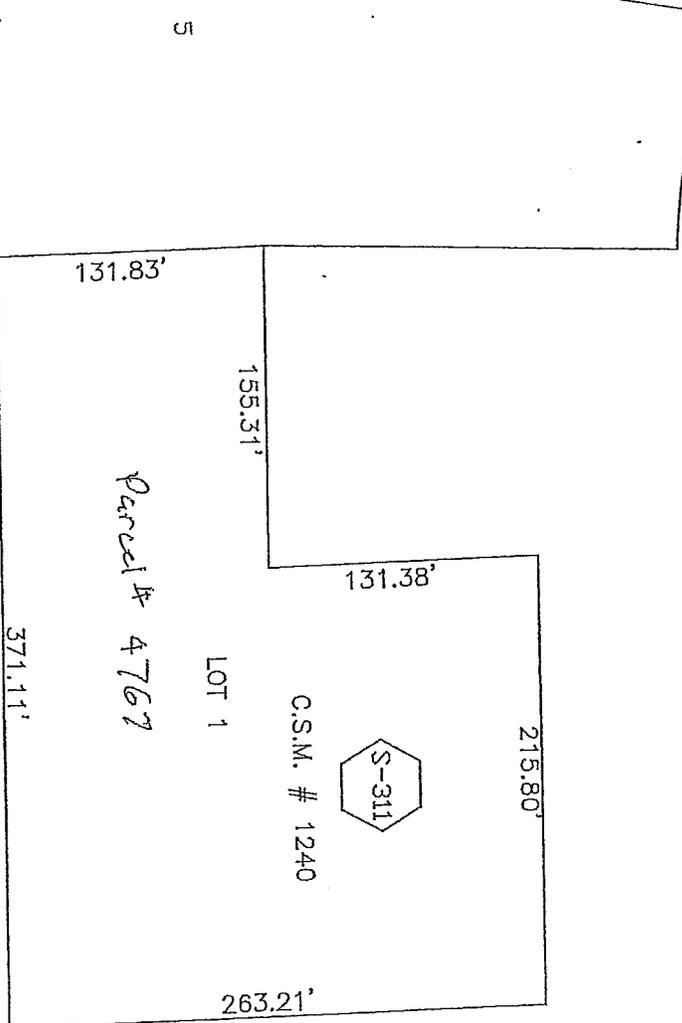


EXISTING FLOOR PLAN
 SCALE 1/8" = 1'-0"

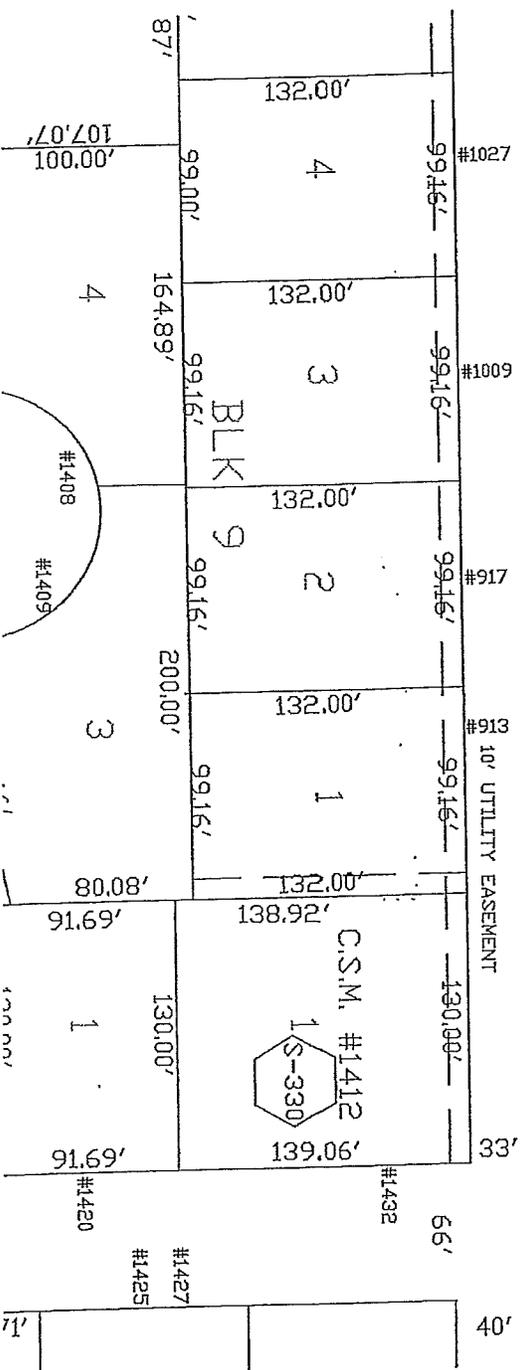


S TRAIL

5

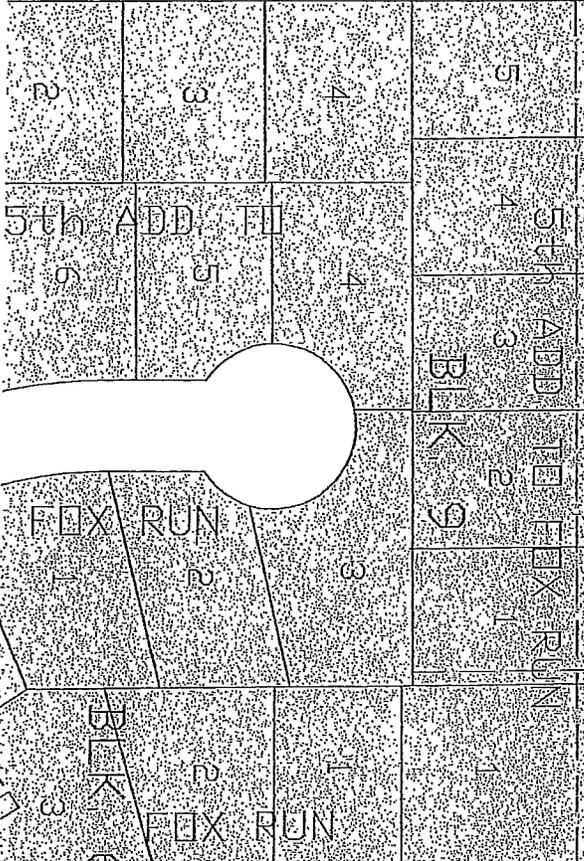
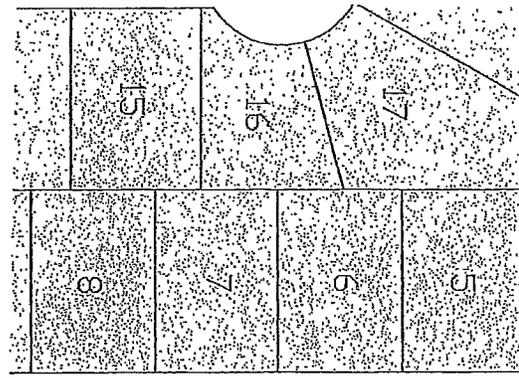


BRIDGEWATER AVE.

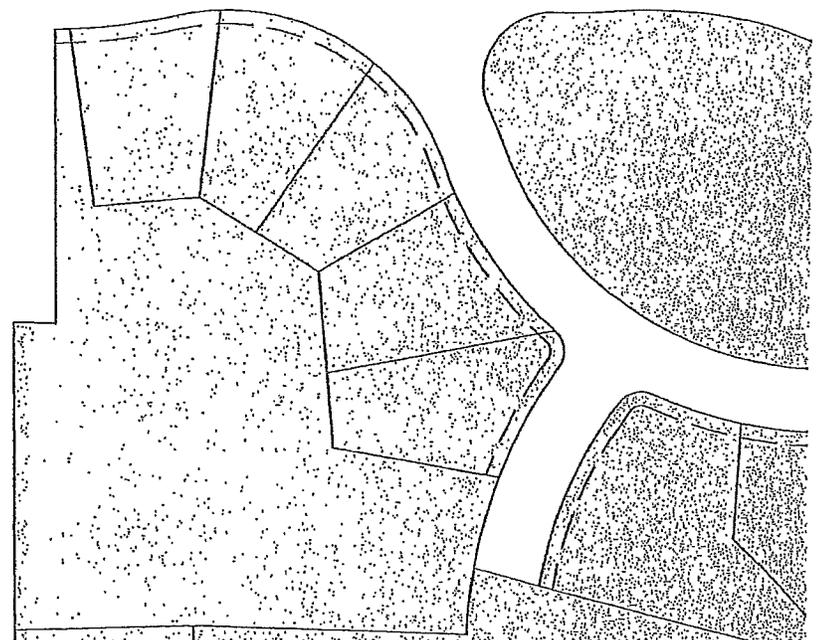


2

WILLOW CREEK PKWY

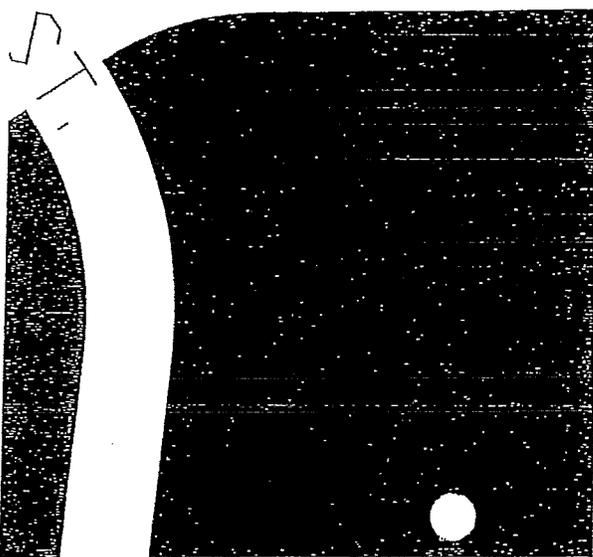


Bridgewater Avenue



Parcel 4767

R-1B Single-Family Residential





1027

#1009

#917

#913

37

HARRIS AVENUE

11 S

10183

10111

262

C.S.M. #

S-311

27



MINUTES
COMMITTEE #1
REVENUES, DISBURSEMENTS, WATER AND WASTEWATER
October 8, 2019

Committee #1 - Revenues, Disbursements, Water and Wastewater met on Tuesday, October 8, 2019 at 9:00 AM in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.

Committee Members present: Rob Kiefer, John Monarski, and Paul Nadreau

Mayor/Other Council Members present: None

Others present: Finance Manager/Treasurer Lynne Bauer, Director of Public Works/City Engineer/Utilities Manager Rick Rubenzer, City Planner/Transit Manager Brad Hentschel, Police Chief Matt Kelm, Utility Office Manager Connie Freagon, City Clerk Bridget Givens, CCEDC Chairperson Lisa Bruhn, CCEDC President/CEO Charlie Walker, and Chippewa Falls Boys and Girls Club Center Director Travis Austad.

Call to Order: 9:03 am

1. **Open Session**
2. **Presentations by organizations requesting funding for 2020. Possible recommendations to the Council.**

The Committee heard presentations from the following organizations regarding their 2020 funding requests:

Chippewa County Economic
Development Corporation

Lisa Bruhn and Charlie Walker

Chippewa Falls Boys and Girls Club

Travis Austad

The representatives from each organization explained the services they offer to the community and how their funding is expended.

No action taken.

3. **Motion by Monarski/Nadreau to go into Closed Session under Sec. 19.85(1)(f) for "Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations" to:**

a) **Discuss special assessment deferment request for a project on W. Elm Street; and to include Committee/Council Members, Bauer, Rubenzer, Givens, and the resident requesting deferment; may return to Open Session for possible action on Item (a).**

Roll Call Vote: Aye – Monarski, Nadreau, Kiefer. Motion carried.

The Committee discussed Item (a) above.

Motion by Monarski/Nadreau to return to Open Session. All present voting aye, motion carried.

4. Discuss disposition of Police Department squad. Possible recommendations to the Council.

Chief Kelm advised the Committee of a squad he has taken out of service. No other department had a need for it, so it was placed on the auction site. Kelm stated he would like to see the proceeds applied to the sale of scrap account as he anticipates additional costs when the new model squads are released.

No action taken.

5. Discuss department budget requests. Possible recommendation to the Council.

The following departments presented their proposed budgets including any omitted budget items:

Inspection/Zoning	Planning/Transit
Data Processing	City Clerk

No action taken.

6. Adjournment

Motion by Monarski/Nadreau to adjourn at 10:01 am. All present voting aye, motion carried.

**Minutes submitted by,
Lynne Bauer, Finance Manager/Treasurer**

CHIPPEWA COUNTY

*Wisconsin's Spirit
of Innovation*

www.chippewa-wi.com



ECONOMIC
DEVELOPMENT
CORPORATION

September 24, 2019

Greg Hoffman
Mayor, City of Chippewa Falls
30 W Central Street
Chippewa Falls, WI 54729

RE: 2020 Economic Development Funding Request

Dear Mayor Hoffman,

The Chippewa County Economic Development Corporation (CCEDC) Board of Directors appreciates and thanks the City of Chippewa Falls for your past financial investment. This support has helped CCEDC to continue marketing efforts aimed at bringing new businesses to Chippewa Falls; and has created a true public/private partnership in economic development. Your commitment is not only a statement of the importance of economic development in Chippewa Falls; it reinforces CCEDC's capability to deliver important services crucial to our existing companies, employees, residents and property owners.

CCEDC utilizes investment funding to market Chippewa County and the City of Chippewa Falls to expanding and relocating companies, update our economic development website, meet with site selectors, coordinate site visits, and implement economic development programs to encourage entrepreneurship, such as HATCH.

Thank you again for the City of Chippewa Fall's past and continual support in CCEDC's economic development efforts and activities. We would be happy to be placed on the City Council agenda to communicate to the Council CCEDC's accomplishments and answer any questions concerning our funding request of \$13,000.00. By funding one dollar per resident of the City of Chippewa Fall's CCEDC can continue its mission of expanding the tax base and providing jobs for our citizens. If you have any questions, concerns or need assistance please do not hesitate to contact myself or the CCEDC office.

Respectfully,

Charlie Walker
CCEDC President/CE

Chippewa County Economic Development Corporation
770 Technology Way, Chippewa Falls, WI 54729
715-723-7150 - www.chippewa-wi.com



**BOYS & GIRLS CLUBS
OF THE GREATER CHIPPEWA VALLEY**

Chippewa Falls Center

Dear City Council and Committee Members,

On behalf of the Boys & Girls Clubs of the Greater Chippewa Valley – Chippewa Falls Center, I would like to thank you for your past support in helping to make a difference in the lives of so many youth in our community. Please accept this letter as a request for \$5,000 in funding to support the Chippewa Falls Center's after school and summer programs for youth ages 8 to 18. With rising attendance numbers and costs to provide both experiences and exceptional programs for all our members, these dollars will help cover those costs and enhance the Club experience for our members. It is because of you and funding like this, we can continue to serve the Chippewa Falls community by a safe place and structured programming for our youth and teens in the area. With our rising costs and growing attendance, our summer fees have been increased from \$50/week per member to \$75 per week per member. This has led to an increase of scholarships as expected. Whenever scholarships are given, this is lost program revenue. This funding request will also help alleviate some of the cost for our families as well who need scholarships.

The Boys & Girls Club enables all youth, especially those who need us most, to reach their full potential as productive, caring, responsible citizens. Currently, the Club is serving nearly 270 youth and teen members annually through the program as well as outreach efforts in the schools and the community. Through our programs, nutritious meals and snacks are also provided as an option. With some families, this may be the only option they have to eat a healthy meal or snack as 52% of our families qualified for free and reduced lunch. In 2018, the Club served 23,000 healthy meals and snacks at the Club.

Your continued support helps us to continue to reach these youth and allows them to flourish using our programming based on five core areas: Character & Leadership, Health & Life Skills, The Arts, Sports, Fitness & Recreation, and Education & Career. The Club provides enriching programs, positive mentoring relationships, and a safe and caring environment during the afterschool hours from 3:00pm – 7:00pm and throughout the summer from 7:30am – 6:00pm. The Club is also open when school is closed, giving youth the opportunity to be in a safe, productive place instead of at an unsupervised location. Members are able to participate in all of the programs, meals, and special events for an annual membership fee of only \$15 per person or \$30 per family annually.

It is the vision of the Boys & Girls Clubs of the Greater Chippewa Valley to become an ongoing community resource to enable all young people to reach their full potential as productive, caring and responsible citizens. With your help, it is possible!

Thank you for your time and consideration. Please feel free to contact me at taustad@cvclubs.org or 715-726-2065 with any questions.

Sincerely,

Travis Austad
Center Director

**Boys & Girls Clubs
of the Greater
Chippewa Valley**

1005 Oxford Ave
Eau Claire, WI 54703
Phone: 715.514.5115

Locations

Chippewa Falls Center
Lee & Mary Markquart Center
Lunda Center
Menomonie Center

Officers

Paul Swartos
President

Michael Siakpara
Vice President

Lauren Evans
Secretary

Craig Olsen
Treasurer

Trevor Bohland
Past President

Chris Plaisance
*Vice President of
Programming Outcomes*

Board of Directors

Becky Seelen
Brian Trovbridge
Carl Holmquist
Deb Fischer
Dennis Fischer
Dianna Fiergola
Jill Hoek
Kaite McFayden
MaryAnn Hardebeck
Nicole Lasker
Dr. Oludayo Sarumi
Shaughnessy Murphy
Shelly Pryse
Terri Markquart
Terry McHugh
Tim MacLaughlin-Barck
Vicki Hoehn

Chief Executive Office
Ann Kaiser

Chief Operating Officer
Travis Ida

Annual Fund Manager
Halley Krajewski



Minutes
Committee #2
Labor Negotiations, Personnel, Policy & Administration
October 10, 2019

Committee #2 met on Thursday, October 10, 2019 at 8:00 AM in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.

Committee Members present: CW King, Chuck Hull, John Monarski

Mayor/Other Council Members present: None

Others present: Finance Manager/Treasurer Lynne Bauer, Fire Chief Lee Douglas, Fire Union Members Greg Bowe, John Goodman, Justus Busse and Eric Schultz.

Call to Order: 8:00 am

1. Closed Session

Motion by Monarski/Hull to go into Closed Session under Wis. Stats. Sec. 19.85(1)(e) for "deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting public business with competitive or bargaining implications" to:

- a. **Discuss labor negotiation issues and strategies; and**
- b. **Negotiations with Chippewa Falls International Association of Firefighters, Local 1816 related to a new contract; and to include the Council/Committee members, Bauer, Douglas, and Fire Union Representatives; may return to Open Session.**

Roll Call Vote: Monarski – Aye; Hull – Aye; King - Aye. Motion carried.

The Committee discussed Items (a) and (b) above.

Motion by Hull/Monarski to return to Open Session. All present voting aye, motion carried.

2. Adjournment

Motion by Monarski/Hull to adjourn at 9:26 am. All present voting aye, motion carried.

**Minutes submitted by,
Lynne Bauer, Finance Manager/Treasurer**



Minutes
Committee #5
Oversight of Economic Development
October 8, 2019

Committee #5 met on Tuesday, October 8, 2019 at 8:30 am in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.

Committee Members present: Paul Nadreau and Jason Hiess. Absent was Chuck Hull.
Mayor/Other Council Members present: Rob Kiefer
Others present: Director of Public Works/City Engineer/Utilities Manager Rick Rubenzer, City Planner/Transit Manager Brad Hentschel, and City Clerk Bridget Givens.

Call to Order: 8:30 am

1. Open Session

- 2. Motion by Hiess/Nadreau to go into Closed Session under Wis. Stats. Sec. 19.85(1)(e) for "deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a Closed Session" to discuss and consider the following:**
- a. Possible sale of City-owned parcel in First Avenue Industrial Park; and to include Committee/Council Members, Rubenzer, Hentschel, and Givens; may return to Open Session for possible action on Closed Session items.**

Roll Call Vote: Aye – Hiess, Nadreau. Motion carried.

The Committee discussed item (a) listed above.

Motion by Nadreau/Hiess to return to Open Session. All present voting aye, motion carried.

3. Adjournment

Motion by Hiess/Nadreau to adjourn at 9:01 am. All present voting aye, motion carried.

**Minutes submitted by,
Paul Nadreau, Chair**

PARKS, RECREATION & FORESTRY BOARD MEETING
Tuesday, October 8, 2019

1. Call to order by Beth Arneberg at 6:00 p.m.
Roll Call: Members Present: Audrey Stowell, Dale Berg, Carmen Muenich, Beth Arneberg, Justin Agnew and Rob Kiefer. Absent: John Abbe.
Staff present: Dick Hebert and Angela George.
2. Approval of Minutes: September 10, 2019: **Motion by Kiefer/Muenich to approve minutes of September 10, 2019. Motion passed.**
3. Personal Appearances By Citizens. None.
4. Discuss/Consider Special Event Applications. Dick presents renewal events: Bridge to Wonderland After-Party at Riverfront and the Fall Frolic at Flag Hill. **Motion by Berg/Kiefer to approve special event renewals as presented.** It is noted that the Fall Frolic has already taken place. **Motion carried.**
5. Discuss/Consider:
 - a. Erickson Park Project. Ron Bakken is present and indicates there are a few things left such as signage, historical post and panels, a little bit of bike trail, reseeding, and parking lot. The parking lot will be done next spring.
John Abbe arrives.
There was discussion regarding the entrance sign to Erickson Park off Hwy 124. Discussed following our wayfinding plan and having similar signs for like entrances. Additionally, solar lighting, secondary signs by the bridges, donor panels were discussed. Stone, timbers, and/or combo with attached sign discussed as options. All signs should incorporate the blue wave from the logo. Rules and enforcement were discussed. All rules signs at all parks should be same design. Dick will email the rules for each park to all members. Discussed updating brochures; Dick will bring current brochure to next meeting.
 - b. Improvements to Welcome Center. Discussed operating concession stand at the Welcome Center next summer. Board will need to decide if it will be run by Park employees or be contracted out. Another option would be to allow non-profits to operate it. If offering more than pre-packaged items, a commercial dishwasher will need to be installed. Dick also indicated that it looks promising that the spring UWEC Public History class will be able to assist us with starting to put things out on exhibit.
 - c. Improvements and Repairs to Irvine Park Bandshell. RAM Construction Services is working on bandshell now. Dick discussed having them do other repair work to the bandsheel such as removing caulking, sealing cracks, and installing epoxy to the floor, steps, and walls and recaulking joints as long as they were here. **Motion by Kiefer/Berg to enter into Contract with RAM Construction Services as presented for \$22,185.00. Motion carried.**

- d. Park Signage. Dick advises the Board should determine what signs we'd like and where and make a proposal to Public Works. Park staff will come up with a proposal for the Board to review and tweak. Dick had RAM look at the pillars on Jefferson Street. They were concerned that the pillars will fall apart when any work is done. They will test an area and put together a bid.
 - e. Improvements and Master Plan for Flag Hill. Steering Committee will meet on Tuesday, October 22, at 5:00 p.m. at Flag Hill.
 - f. Riverfront Park Improvements, Rules, Policies and Fees. Dick reports there is still some work to be done on irrigation system. Movie night went very well; will look at having more next summer.
 - g. Recreation Report. Angela reports soccer is finishing up. Volleyball and basketball leagues are starting. Planning for Run for the Lights is also starting.
 - h. Director Report. Dick will email the Board the extra items for the budget. He reports that emerald ash borer has resulted in many trees being cut with a very small budget for replacements. Also, the tennis courts are cracking, but staff will be fixing.
6. Approve Claims. **Motion by Muenich/Kiefer to approve claims of \$270,359.96. Motion passed.**
7. Park Board Members' Concerns or Comments. Rob encourages anyone who wishes to learn more about the budget and bonding to attend the Finance Committee meetings. Traffic on Bear Den Road is a concern.
8. Adjournment. **Motion by Muenich/Kiefer to adjourn at 7:29 p.m. Motion passed.**

Submitted by:

Audrey Stowell, Secretary

**Minutes of the
Meeting of the Chippewa Falls Public Library Board of Trustees
September 11, 2019**

1. Call to Order

Meeting was called to order by President Jan Drehmel at 5:04 p.m.

2. Roll Call of Members

Members Present: Ambelang, Drehmel, Hiess, Jones, Newton, Russell

Members Absent: King

Others Present: Director Joe Niese, Confidential Administrative Assistant Deb Braden

3. Approval of Agenda

Motion by Ambelang seconded by Russell to approve the agenda. All present Voting Aye. Motion carried.

4. Report on Children's Department by Jessi Peterson

Jessi Peterson Director of Children's Services shared information about the programming and direction the Children's Department is working on.

5. Disposition of the minutes of the regular meeting of August 14, 2019.

Motion made by Jones seconded by Ambelang to approve the minutes of the regular meeting of August 14, 2019. All present Voting Aye except Hiess voting present. Motion carried.

6. Disposition of the vouchers to be paid from the 2019 budget after September 17, 2019.

Motion made by Russell seconded by Newton to approve payment of all the vouchers after September 17, 2019. Roll call Vote taken. Aye –Ambelang, Drehmel, Hiess, Jones, Newton, Russell. All present Voting Aye. Motion carried.

7. Public appearances by citizens.

None

8. Correspondence

None

9. Management report

Director Niese presented the Management Report. He highlighted details from the report. The Library is in full mode of fall programming.

10. Committee reports

a) None.

11. Current Business

a) Approval of MORE Budget

Director Niese presented the explanations of the increase in the MORE Budget for the Library. Motion to approve the MORE Budget for 2020 made by Ambelang, seconded by Newton. Roll call Vote take. Aye – Ambelang, Drehmel, Hiess, Jones, Newton, Russell. All present Voting Aye. Motion carried.

b) Library Budget 2020

Director Niese presented the 2020 Budget for the Library. The City has informed the Library that there will be an 0% increase in Operating Budget again this year. Omitted budget sheets will be submitted to cover the increase in the MORE budget and needed replacement of two Cisco switches that need to be replaced when they are no longer supported after 11/20/2020. Motion made by Russell, seconded by Jones to submit the Library Budget for 2020 and the omitted budget sheets. Roll call Vote taken. Aye –Ambelang, Drehmel, Hiess, Jones, Newton, Russell. All present Voting Aye. Motion carried.

12. Closed Session under WI Statues 9.85(1) “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility “to

a) Personnel

Motion made by Jones, seconded by Russell to go into Closed Session under WI Statues 9.85(1) “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility “to personnel with only Director and Board of Trustees present. Roll Call Vote taken. Aye, Ambelang, Drehmel, Hiess, King, Newton, Russell. All present Voting Aye. Motion carried. When to closed session at 5:52 pm.

Motion made by Jones, seconded by Newton to return to open session. All present Voting Aye. Motion carried. Returned to open session 512 pm

13. Announcements

a)

14. Items for future consideration.

a) Strategic Long-Range Planning

b)

15. Adjournment

Motion made to adjourn by Ambelang seconded by Jones. All present Voting Aye. Motion carried. Meeting adjourned at 6:14 p.m.

Respectfully Submitted,
Deb Braden, Confidential Administrative Assistant

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 9/26/19

Town Village City of Chippewa Falls

County of Chippewa

The named organization applies for: (check appropriate box(es).)

A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 10/18/19 and ending 10/18/19 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

Bona fide Club

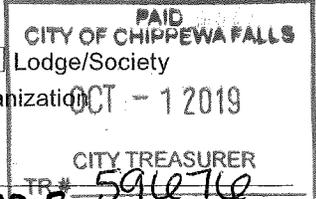
Church

Lodge/Society

Chamber of Commerce or similar Civic or Trade Organization

Veteran's Organization

Fair Association



(a) Name MACS Music Boosters

(b) Address 1316 Bel Air Blvd Chippewa Falls WI 54729

Town Village City

(c) Date organized 9/26/1990

(d) If corporation, give date of incorporation

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names, addresses and phone numbers of all officers:

President Megan McChesney 9327 137th St Chippewa WI 54729

Vice President

Secretary Jon ~~Abbe~~ Sean Hanson 1109 Wake St. Chippewa WI 54729

Treasurer Laura McChesney 9327 137th St Chippewa WI 54729

(g) Name and address of manager or person in charge of affair:

Megan McChesney 9327 137th St Chippewa WI 54729

715-579-3480

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 1316 Bel Air Blvd

(b) Lot Block

(c) Do premises occupy all or part of building? yes

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

(e) Will minors be present? no Reason for minors being present:

Security measures:

3. Name of Event

(a) List name of the event Swingin' @ McDonnell with Troppo Big Band

(b) Dates and times of event 10/18/19 7-10 pm

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

MACS Music Boosters (Name of Organization)

Officer Megan McChesney (Signature/date)

Officer (Signature/date)

Officer Sean Hanson 10-1-19 (Signature/date)

Officer (Signature/date)

Date Filed with Clerk 10/1/19

Date Reported to Council or Board

Date Granted by Council

License No.

Approved: St. Brian Medel



PAID
CITY OF CHIPPEWA FALLS
OCT - 1 2019
CITY TREASURER
TR # 59676

APPLICATION FOR DANCE AND LIVE MUSIC LICENSE

Name of Applicant: MACS Music Brosters	Address of Applicant: 1316 Bel Air Blvd Chipewea, WI 54729																						
Name of Premises to be Licensed: McDonell High School	Address of Premises: 1316 Bel Air Blvd Chipewea	Date(s) of Event (Class "E" Licenses only): 10/18/19																					
Class of License Applied for:	<table style="width: 100%; border: none;"> <tr> <td style="padding: 2px;">Class "A" Annual</td> <td style="padding: 2px;">[]</td> <td style="padding: 2px;">\$130.00</td> </tr> <tr> <td style="padding: 2px;">Class "B" Annual</td> <td style="padding: 2px;">[]</td> <td style="padding: 2px;">\$80.00</td> </tr> <tr> <td style="padding: 2px;">Class "C" Annual</td> <td style="padding: 2px;">[]</td> <td style="padding: 2px;">\$30.00</td> </tr> <tr> <td style="padding: 2px;">Class "D"</td> <td style="padding: 2px;">[]</td> <td style="padding: 2px;">\$10.00</td> </tr> <tr> <td style="padding: 2px;">Class "E"</td> <td style="padding: 2px;"><input checked="" type="checkbox"/></td> <td style="padding: 2px;">\$10.00/day</td> </tr> <tr> <td style="padding: 2px;">Live Music Annual</td> <td style="padding: 2px;">[]</td> <td style="padding: 2px;">\$30.00</td> </tr> <tr> <td style="padding: 2px;">Juke Box</td> <td style="padding: 2px;">[]</td> <td style="padding: 2px;">\$30.00 (annual)</td> </tr> </table>		Class "A" Annual	[]	\$130.00	Class "B" Annual	[]	\$80.00	Class "C" Annual	[]	\$30.00	Class "D"	[]	\$10.00	Class "E"	<input checked="" type="checkbox"/>	\$10.00/day	Live Music Annual	[]	\$30.00	Juke Box	[]	\$30.00 (annual)
Class "A" Annual	[]	\$130.00																					
Class "B" Annual	[]	\$80.00																					
Class "C" Annual	[]	\$30.00																					
Class "D"	[]	\$10.00																					
Class "E"	<input checked="" type="checkbox"/>	\$10.00/day																					
Live Music Annual	[]	\$30.00																					
Juke Box	[]	\$30.00 (annual)																					

EXCERPT FROM MUNICIPAL CODE 12.04 (3) DANCES

APPLICATION AND REPRESENTATIONS. Each applicant shall represent at the time of application that the premises for the license meets all fire, safety and sanitary requirements of the City Code and the State Department of Health and that the premises comply with any applicable building code requirements together with such other requirements as may from time to time be imposed by the City Council. The applicant shall further represent that such compliance will continue at all times during which the license is held.

I have read and understand the above.

Megan McChery
Signature of Applicant

9/26/19
Date

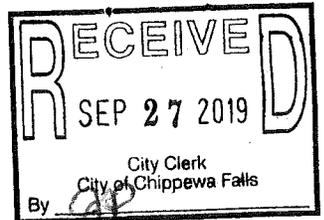
Attest: Bridget Yuens
City Clerk/Deputy Clerk

Date of Council Approval: _____

License No.: _____



CITY OF CHIPPEWA FALLS STREET USE PERMIT APPLICATION



Applicant Name and Address: Mary Beth Clark, 12831 150th St. Chippewa Falls, WI
 Applicant Phone Number: 715-456-8033

Please check here if the applicant is the individual in charge of the event. If not, please indicate Name, Address and Phone Number of responsible individual.
 Name, Address and Phone Number of the headquarters of the organization and responsible head of such organization:
 Indianhead Track Club,
 Warren Kerola, President 715- 829-0518

Name of the event: Frigid 8 and Thermal 3 Run/Walk
 Estimated number of persons participating: 200

Date and start and end times requested for street use: 12-7-2019 8AM to 1PM. Races start at 10AM and should finish around noon. *OUR SAVIORS LUTHERAN CHURCH LOT - BETWEEN W SPRUCE ST and MANSFIELD ST.*

Accurate description of the portion of the street or streets being requested for use (attach maps if necessary):
 See attached maps.

Use, described in detail, for which the street use permit is requested:
 Running races of 3 and 8 miles in length following routes on maps.

City services requested for the event (e.g., Street Department or Police Department staff time)
 A police officer at the start of the race during maximum congestion would be helpful.

The applicant agrees to indemnify, defend, and hold the City and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the City or account of any injury to, or death of, any persons or any damage to property caused by or resulting from the activities for which the permit is granted. This Street Use Permit for the event may be terminated by the Chippewa Falls Police Department if the health, safety, and welfare of the public appears to be endangered by the activities or if the event is in violation of any of the conditions of the permit or regulations adopted by the Common Council. Applicant understands they shall be present when the Board of Public Works or City Council considers the request for Street Use Permit. Failure to appear may be grounds for denial of the requested permit.

Signature of Applicant: *Mary Beth Clark* Date: 09-27-19

OFFICE USE ONLY

Estimated cost of City services requested (to be completed by Police Chief and Director of Public Works):
1 on duty patrol officer at the start. 1 patrol on Tropicana Blvd & W Elm St. \$100 -> No charge.

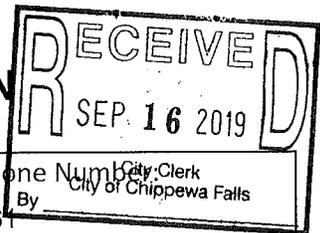
Requirements of Applicant: *Pickup any needed traffic control cones or barricades prior to 1pm on Friday, December 6, 2019 and return to the city garage at #5 Brook Riverside Drive on Monday December 9, 2019 P.M. 10/07/2019*

Approved by: *[Signature]* Signature of Chief of Police
[Signature] Signature of Director of Public Works PE 10/07/2019

Recommendation of Board of Public Works (if required): Approved Denied
 Decision of City Council (required): Approved Denied



CITY OF CHIPPEWA FALLS STREET USE PERMIT APPLICATION



Applicant Name and Address: Teri Ouimette	Applicant Phone Number: 715-723-6661	City Clerk By _____ City of Chippewa Falls
--	---	--

<input type="checkbox"/> Please check here if the applicant is the individual in charge of the event. If not, please indicate Name, Address and Phone Number of responsible individual.	Name, Address and Phone Number of the headquarters of the organization and responsible head of such organization: Chippewa Falls Main Street 514 N. Bridge St. Chippewa Falls, WI 54729
---	--

Name of the event: Horse Drawn Wagon Rides	Estimated number of persons participating: 1,600 (about 176 each night)
---	---

Date and start and end times requested for street use:
December 3-5, 10-12, 17-19, 2019 4:30 - 8:30 p.m.

Accurate description of the portion of the street or streets being requested for use (attach maps if necessary):
From parking lot at 514 N. Bridge St. through the downtown to Irvine Park and back (see map)

Use, described in detail, for which the street use permit is requested:
Horse drawn wagons will take riders through the downtown and Irvine Park's Christmas Village

City services requested for the event (e.g., Street Department or Police Department staff time)
None

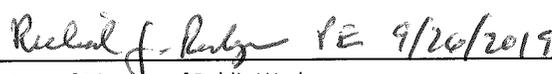
The applicant agrees to indemnify, defend, and hold the City and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the City or account of any injury to, or death of, any persons or any damage to property caused by or resulting from the activities for which the permit is granted. This Street Use Permit for the event may be terminated by the Chippewa Falls Police Department if the health, safety, and welfare of the public appears to be endangered by the activities or if the event is in violation of any of the conditions of the permit or regulations adopted by the Common Council. **Applicant understands they shall be present when the Board of Public Works or City Council considers the request for Street Use Permit. Failure to appear may be grounds for denial of the requested permit.**

 _____ 9/5/2019
Signature of Applicant Date

OFFICE USE ONLY

Estimated cost of City services requested (to be completed by Police Chief and Director of Public Works):
None. CPPD. \$4105 *No Public Works services reqd.*

Requirements of Applicant:

Approved by:  _____  PE 9/20/2019
Signature of Chief of Police Signature of Director of Public Works

Recommendation of Board of Public Works (if required): Approved Denied
Decision of City Council (required): Approved Denied



CITY OF CHIPPEWA FALLS STREET USE PERMIT APPLICATION



Applicant Name and Address: Teri Ouimette	Applicant Phone Number: 715-723-6661	City Clerk City of Chippewa Falls By _____
--	---	--

<input type="checkbox"/> Please check here if the applicant is the individual in charge of the event. If not, please indicate Name, Address and Phone Number of responsible individual.	Name, Address and Phone Number of the headquarters of the organization and responsible head of such organization: Chippewa Falls Main Street 514 N. Bridge St. Chippewa Falls, WI 54729
---	--

Name of the event: Santa's Arrival	Estimated number of persons participating: 200
---------------------------------------	---

Date and start and end times requested for street use:
November 29, 2019 9:50-10 a.m.

Accurate description of the portion of the street or streets being requested for use (attach maps if necessary):
The parking spots on W. Spring St. and the route from that spot up to N. Bridge St. to 411 N. Bridge St. (see map)

Use, described in detail, for which the street use permit is requested:
Santa will be arriving at 411 N. Bridge Street from the Spring Street location

City services requested for the event (e.g., Street Department or Police Department staff time)
A police escort from about 9:50 - 10 a.m.

The applicant agrees to indemnify, defend, and hold the City and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the City or account of any injury to, or death of, any persons or any damage to property caused by or resulting from the activities for which the permit is granted. This Street Use Permit for the event may be terminated by the Chippewa Falls Police Department if the health, safety, and welfare of the public appears to be endangered by the activities or if the event is in violation of any of the conditions of the permit or regulations adopted by the Common Council. **Applicant understands they shall be present when the Board of Public Works or City Council considers the request for Street Use Permit. Failure to appear may be grounds for denial of the requested permit.**

Signature of Applicant: *Teri Ouimette* Date: 9/5/2019

OFFICE USE ONLY

Estimated cost of City services requested (to be completed by Police Chief and Director of Public Works):
Patrol Unit to escort Santa. No cost. JB105

Requirements of Applicant:
Pick up any needed traffic control at the city garage (15 Brook-Riverside Drive) by 1pm Wednesday, Nov. 27 + return on Monday, Dec 2, 2019 MK

Approved by:
Signature of Chief of Police: *[Signature]* Signature of Director of Public Works: *Richard J. Rubay PE 9/26/2019*

Recommendation of Board of Public Works (if required): Approved Denied

Decision of City Council (required): Approved Denied

Santa's Arrival Map

-  = parking spots
-  = route

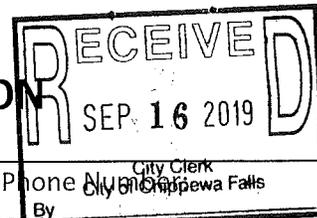


LEGEND

 BUSINESS IMPROVEMENT DISTRICT BOUNDARY



CITY OF CHIPPEWA FALLS STREET USE PERMIT APPLICATION



Applicant Name and Address: Teri Ouimette
 Applicant Phone Number: 715-723-6667
 City Clerk: [Signature] Chippewa Falls

Please check here if the applicant is the individual in charge of the event. If not, please indicate Name, Address and Phone Number of responsible individual.
 Name, Address and Phone Number of the headquarters of the organization and responsible head of such organization:
 Chippewa Falls Main Street
 514 N. Bridge St.
 Chippewa Falls, WI 54729

Name of the event: Bridge to Wonderland Parade
 Estimated number of persons participating: 10,000

Date and start and end times requested for street use:
 December 7, 2019 6-7:30 p.m.

Accurate description of the portion of the street or streets being requested for use (attach maps if necessary):
 North Bridge Street from Cedar Street to the roundabout

Use, described in detail, for which the street use permit is requested:
 Floats, vehicles, and walking units will participate in the Bridge to Wonderland Parade

City services requested for the event (e.g., Street Department or Police Department staff time)
 Barricades (Street Dept will be provided with a map like in past years)

The applicant agrees to indemnify, defend, and hold the City and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the City or account of any injury to, or death of, any persons or any damage to property caused by or resulting from the activities for which the permit is granted. This Street Use Permit for the event may be terminated by the Chippewa Falls Police Department if the health, safety, and welfare of the public appears to be endangered by the activities or if the event is in violation of any of the conditions of the permit or regulations adopted by the Common Council. **Applicant understands they shall be present when the Board of Public Works or City Council considers the request for Street Use Permit. Failure to appear may be grounds for denial of the requested permit.**

[Signature] 9/5/2019
 Signature of Applicant Date

OFFICE USE ONLY

Estimated cost of City services requested (to be completed by Police Chief and Director of Public Works):
10 hrs of street dept. staff @ \$50/hour = \$500.00 plus 9/26/2019
5 officers x \$60/hr x 2 hrs = \$600 - Cost historically not requested for reimbursement
Normal patrol or chief to lead parade plus 4 officers on ct. JS 105

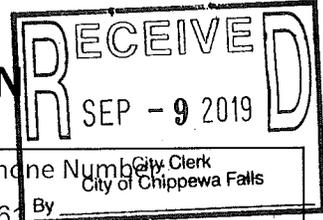
Requirements of Applicant:

Approved by: [Signature] [Signature] 9/26/2019
 Signature of Chief of Police Signature of Director of Public Works

Recommendation of Board of Public Works (if required): Approved Denied
 Decision of City Council (required): Approved Denied



CITY OF CHIPPEWA FALLS STREET USE PERMIT APPLICATION



Applicant Name and Address: Teri Ouimette
 Applicant Phone Number: 715-723-6666
 City Clerk By: City of Chippewa Falls

Please check here if the applicant is the individual in charge of the event. If not, please indicate Name, Address and Phone Number of responsible individual.
 Name, Address and Phone Number of the headquarters of the organization and responsible head of such organization:
 Chippewa Falls Main Street
 514 N. Bridge St.
 Chippewa Falls, WI 54729

Name of the event: Downtown Trick or Treating
 Estimated number of persons participating: 5000

Date and start and end times requested for street use:
 October 31, 2019 2:30 - 5:15 p.m. (Trick or treating from 3-5)

Accurate description of the portion of the street or streets being requested for use (attach maps if necessary):
 North Bridge Street from Spring to Cedar Streets with cross streets open (see map)

Use, described in detail, for which the street use permit is requested:
 Children and their families will be trick or treating downtown. Permitting the street will allow them to do so safely.

City services requested for the event (e.g., Street Department or Police Department staff time)
 Barricades to block off streets. Cross roads will be kept open. Street Dept will be provided with a map like in past years.

The applicant agrees to indemnify, defend, and hold the City and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the City or account of any injury to, or death of, any persons or any damage to property caused by or resulting from the activities for which the permit is granted. This Street Use Permit for the event may be terminated by the Chippewa Falls Police Department if the health, safety, and welfare of the public appears to be endangered by the activities or if the event is in violation of any of the conditions of the permit or regulations adopted by the Common Council. **Applicant understands they shall be present when the Board of Public Works or City Council considers the request for Street Use Permit. Failure to appear may be grounds for denial of the requested permit.**

Teri Ouimette Signature of Applicant
 9/5/2019 Date

OFFICE USE ONLY

Estimated cost of City services requested (to be completed by Police Chief and Director of Public Works):
Estimated St. Dept. Costs for 2019 are 4 hours @ \$30/hr or \$1200 P/R
1 or 2 officers on bike patrol - Jeanne in her sector - NO COST. JRS

Requirements of Applicant: *Place barricades on the street after Street Department signs have delivered them to the curbside. Then please move back to the curbside after the event. P/R 10/01/2019*

Approved by:
[Signature] Signature of Chief of Police
[Signature] Signature of Director of Public Works 10/01/2019

Recommendation of Board of Public Works (if required): Approved Denied
 Decision of City Council (required): Approved Denied



City of Chippewa Falls

30 WEST CENTRAL STREET, CHIPPEWA FALLS, WISCONSIN 54729

PROCLAMATION

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, the holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

WHEREAS, Arbor Day is now observed throughout the nation and the world; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, lower our heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community; and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal.

NOW, THEREFORE, I, Greg Hoffman, Mayor of the City of Chippewa Falls, do hereby proclaim October 21 – 27, 2019 as “Arbor Week” in the City of Chippewa Falls and urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands.

IN WITNESS WHEREOF, I have hereunto set my hand and signed this on the 15th day of October, 2019.

Signed _____

Greg Hoffman, Mayor
Chippewa Falls, Wisconsin

Home of The World's Purest Water

715-726-2701 • FAX - 715-726-2759

**AN ORDINANCE GRANTING A SPECIAL USE PERMIT
TO OPERATE UP TO TWO TINY HOUSES
ON PARCEL #0009, NOTRE DAME PARISH LOCATED AT #117 ALLEN STREET,
CHIPPEWA FALLS, WISCONSIN**

**THE COMMON COUNCIL OF THE CITY OF CHIPPEWA FALLS, WISCONSIN,
DO ORDAIN AS FOLLOWS:**

1. That a request from Notre Dame Parish for a Special Use Permit was received by the City of Chippewa Falls Plan Commission for consideration and action on September 9, 2019 and has been duly considered.
2. That the City of Chippewa Falls Common Council conducted a public hearing on October 15, 2019 after proper notification of adjacent property owners and heard all those wishing to comment.
3. That a Special Use Permit is hereby issued, pursuant to Chapter 17.48 of the Municipal Code of Chippewa Falls, for up to two tiny houses on parcel #0009, Notre Dame Parish located at #117 Allen Street, Chippewa Falls, Wisconsin. This property is zoned P-1 Public District.
4. That the Special Use Permit is hereby granted and shall be expressly subject to and conditioned upon the following:
 - a) Tiny houses shall conform to NFPA 70 National Electrical Code and be properly connected to the Notre Dame Parish Electrical system.
 - b) Each tiny house shall have an operating smoke detector, carbon monoxide detector and fire extinguisher, (maintained annually).
 - c) Only electric heat sources will be permitted in the tiny houses.
 - d) No tents, canopies or tarps associated with the tiny houses shall be permitted on site. Tents or tarps associated with Notre Dame Parish events or celebrations are permitted.
 - e) No outdoor fires shall be permitted on the site. Grills are permitted but must maintain a minimum 10' setback from any structure.
 - f) No smoking shall be permitted inside the structure.
 - g) Sanitary facilities maintenance and disposal and access to potable water supply.
 - The sanitary facilities in the tiny houses/RV shall consist of a porta potty type toilet similar to those found in a small RV. The porta potty shall have a fresh water tank and a waste tank. The porta potty shall be properly emptied daily (except days when the parish is not normally open such as holidays and weekends) in the Notre Dame Parish restroom by Tiny House Guests. Potable water shall be made available from Notre Dame Parish. Dishes shall be washed inside Notre Dame Parish facilities. Showers shall be made available at the homes of volunteers, and at the Chippewa Valley Family YMCA.
 - h) Notre Dame Parish shall provide garbage and recycling bins.
 - i) Mark Birrittella (715) 255-0188 shall be the designated contact in charge of maintenance and supervision and shall address concerns. The Hope Village Board shall designate Mike Cohoon, (715) 210-5405 as backup person for cases when Mr. Birrittella is unavailable.
 - j) Standard operating procedures for placement of residents within the facilities including the screening, contract and other required documentation are as follows:
 - The Career Development Outreach Center (CDC) in Chippewa Falls will perform

initial intake; the CDC is the central intake for all homeless in Chippewa County. If CDC staff believes that a person is a good fit for a tiny house then Hope Village will do a separate intake/background check prior to a person being given the keys to a tiny house. The third check is done by local law enforcement. The Chippewa Falls Police Departments shall be given license and identification information for each Guest occupying a tiny house.

- k) Notre Dame Parish will designate 1 ½ off street Guest parking stalls per tiny house.
- l) Notre Dame Parish will carry liability insurance for the tiny houses located on parish property.
- m) Tiny house habitants are unsheltered individuals and will be known as Guests and the attached agreement with Hope Village will be executed prior to occupancy.
- n) Tiny House Guests will be screened according to the attached agreement document.
- o) Tiny houses are temporary housing and Guests duration of stay shall be seven days or less, (with additional seven day stays available upon approval), as outlined in the attached agreement.
- p) That the attached location map and Special Use Permit Notice and pictures become part of the Special Use Permit Ordinance and available for inspection in the City of Chippewa Falls Engineering and Inspection Offices.
- q) That this permit shall expire upon transfer of ownership of these premises.
- r) That Chapter 17.48 (14), (15) and (16) of the Chippewa Falls Code of Ordinances regarding lapse of permit, automatic termination of permit and revocation of permit shall apply.
- s) As enumerated in Municipal Code Chapter 17.48(17), this Special Use Permit shall be reviewed by the City of Chippewa Falls Common Council every five years in consideration of health, safety, morals, comfort, prosperity and general welfare of the City.
- t) Except as specifically provided herein, all regulations of the City Zoning Ordinance shall apply.
- u) That this permit shall become null and void by non-compliance with this permit or related Codes or by application to the Board of Appeals for any Code variance at these premises.
- v) That all changes or modifications to this permit shall be by the Common Council only after review and recommendation by the Plan Commission and after public notice and hearing as required for a Special Use Permit.

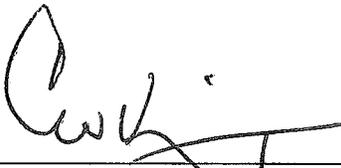
5. That this Ordinance shall take effect from and after its passage and publication.

Dated this 15th day of October 2019.

FIRST READING: October 1, 2019

SECOND READING: October 15, 2019

APPROVED: _____
Mayor

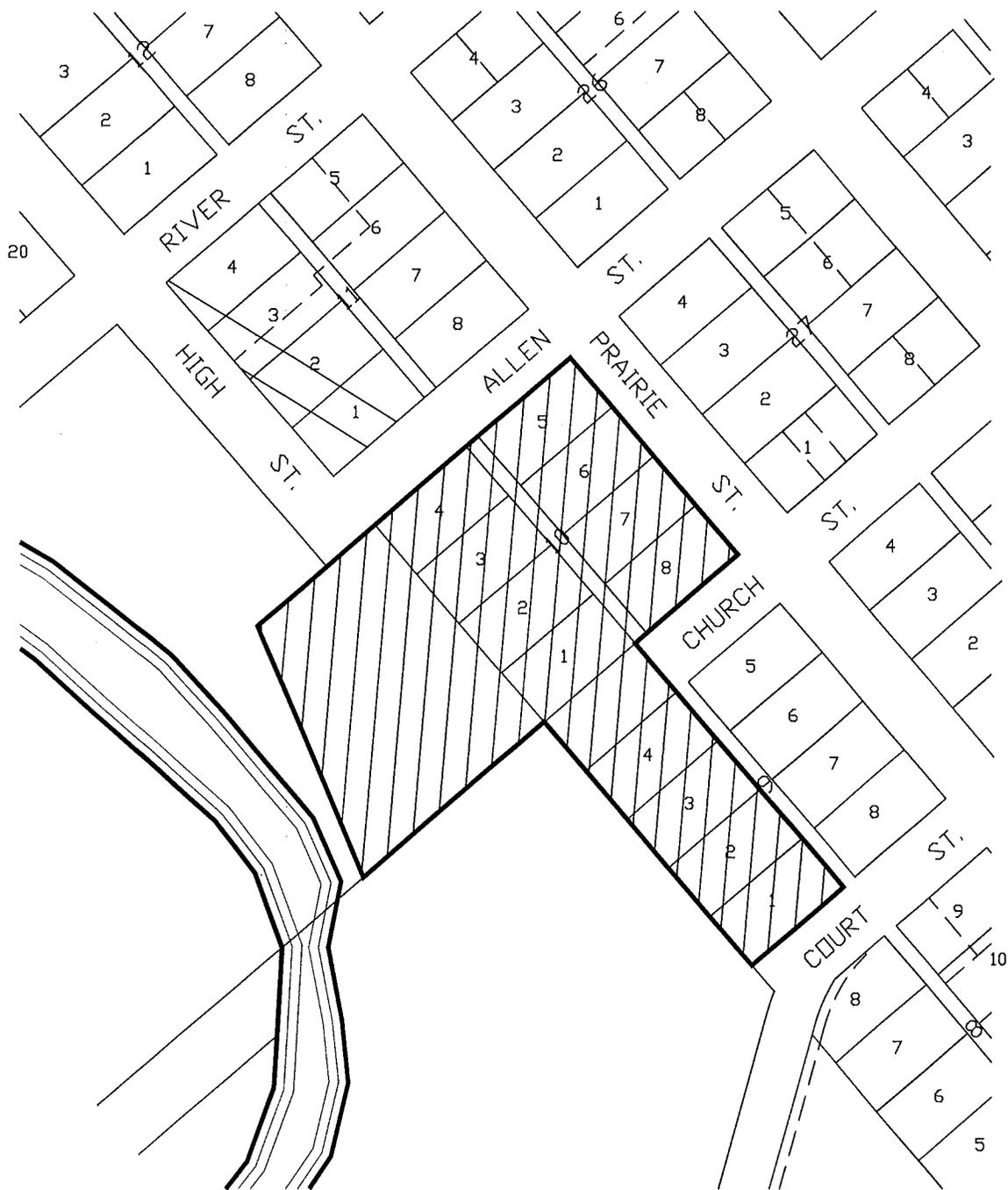


Council President CW King

ATTEST: _____
City Clerk

PUBLISHED: _____

117 ALLEN STREET SPECIAL USE PERMIT LOCATION MAP



**NOTICE OF PUBLIC HEARING
SPECIAL USE PERMIT
CITY OF CHIPPEWA FALLS**

Please take notice that the Common Council of the City of Chippewa Falls, Wisconsin, will conduct a public hearing on the **15th day of October 2019** commencing at 6:30 P.M. in the Council Chambers, Municipal Building, 30 West Central Street, on a proposed Special Use Permit to:

Operate up to two tiny houses on parcel #0009, Notre Dame Parish, located at #117 Allen Street, Chippewa Falls, Wisconsin. This parcel is currently zoned P-1 Public District.

Following the hearing, the Common Council may consider adoption of an Ordinance granting this permit.

Information regarding this request and conditions to be considered for inclusion as a part of the permit may be obtained from the Office of the City Clerk or City Engineer at 30 West Central Street during normal business hours.

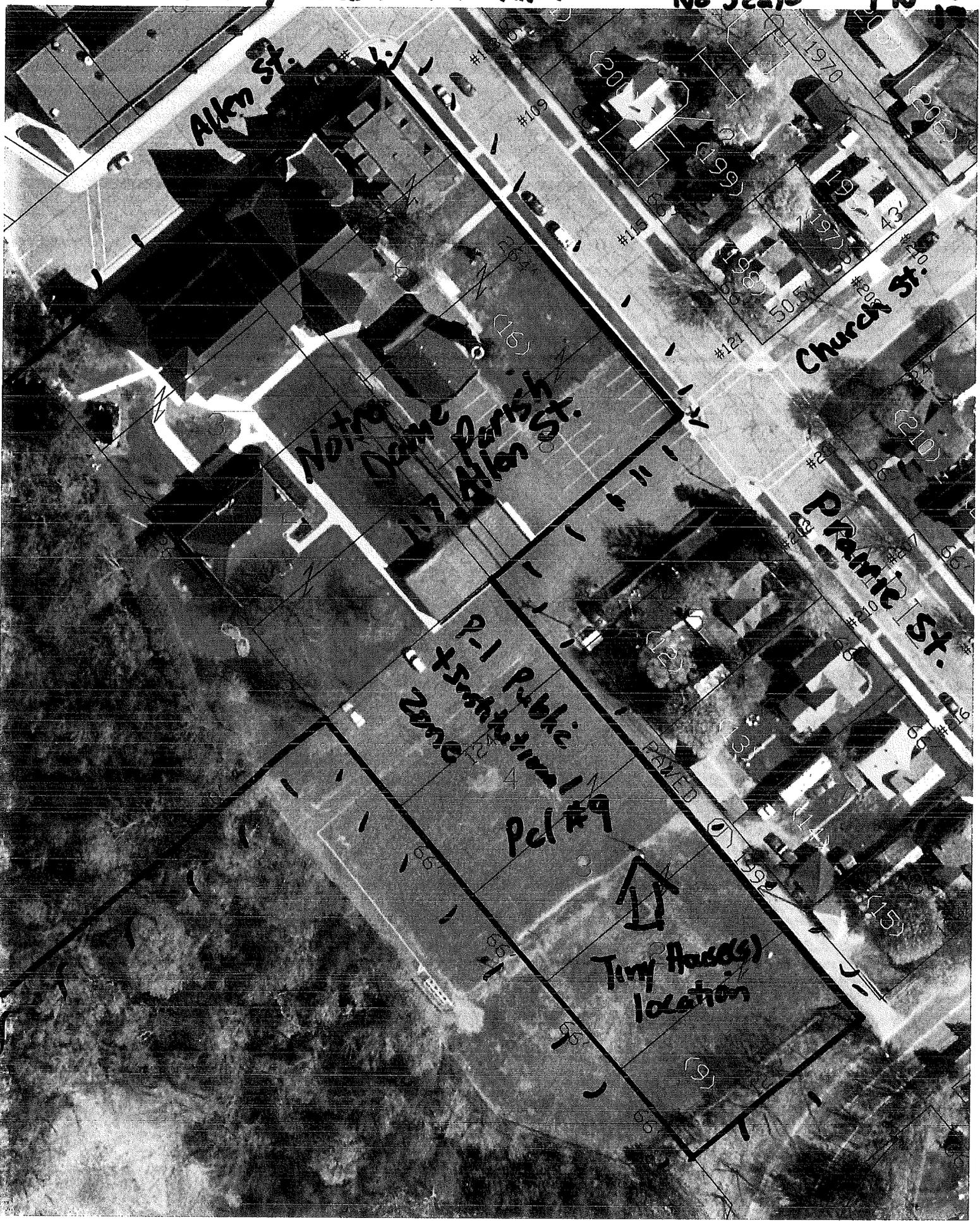
Bridget Givens
City Clerk

Class 2 Legal Notice

PUBLISH: Thursday, September 26, 2019
and
Thursday, October 3, 2019

Special USE Permit To Allow
Notre Dame Parish to operate up to
two tiny houses at 117 Allen St.

PC Sept. 9, 2019
CC Ord. First Read 10/1/11
Public Hearing 2nd Read 10/1/11
No Scale



Allen St.

Notre Dame Parish
117 Allen St.

Church St.

Prairie St.

P-1 Public
+ Institutional
Zone
Pd #9

Tiny Houses
location

Steps for intake and screening for Hope Village

1. Applicants must meet for a face to face appointment at the CDC Resource Center
 - a. They complete an application
 - b. A criminal background check is printed and if necessary discussed.
 - i. Violent criminal behaviors
 - ii. Active drug or alcohol charges (3 year history)
 - iii. Apparent use by observation or past contact at the Resource Center
 - c. A request for police records made to Chippewa Falls Police Department
 - d. Consideration for suitability in the available units
 - e. Assessment of their suitability for the program
 - i. Mental capacity (Are they capable of living in a Tiny Home? would they be safe? Will that type of housing meet their needs.)
 - ii. Mental health
 - iii. Medical needs
 - iv. Employment needs
 - v. Transportation needs
 - vi. Are they compatible with the guest in the adjacent house?
 2. Appropriate for Hope Village
 - a. Contact made with Mike Cohoon, President of Hope Village to notify a guest is ready and to agree on the unit assignment.
 - b. Contact made with the life coaches who will meet the guest at the Tiny House for introductions and move in procedures.
 - c. Navigator completes the paperwork for admission with the guest.
 - i. Client Data Sheet
 1. Contact Information
 2. Income sources
 3. Other resources (family, friends, professionals, children, service agencies)
 - ii. Participation Agreement
 3. A meeting to develop the Stable Housing Plan (SHP) is scheduled within 48 hours at the Tiny House (guest, Navigator, Life Coaches)
 4. Second Meeting to review the SHP make amendments as needed. Life Coaches are included
 5. Network friends are introduced and provide support for transportation, housing search, rides for showers; social activities.
- Navigator has contact with the guest weekly to review and update the SHP
 - Life Coaches make at least five contacts each week sometimes more. At least two are face-to-face and three or more are by phone call, text or email.
 - Navigator extends participation one week at a time pending cooperation and progress with SHP and compliance with the Tiny House rules.



Date _____

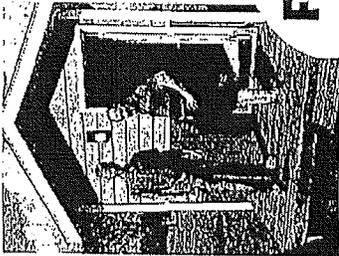
This agreement is between Hope Village-Tiny Housing Alternatives (here after known as "HOPE Village") and _____ (Hereafter known as "the Steward").
First Name, Middle Initial and Last Name

The agreement will contain the expectations that the Steward will need to agree to before staying in a Hope Village Tiny House:

1. The Steward must follow the Stable Housing Plan developed with the Hope Village Navigator.
2. The Steward must maintain daily contact with the Hope Village Navigator while being sheltered.
3. The Steward understands that this agreement is for emergency housing - this means the duration of the stay is 7 days or less. This agreement can be renewed for an additional time period, determined by Hope Village.
4. The Steward will keep the tiny house clean and presentable.
The steward will empty the Porta-potty daily. The porta-potty is meant for emergency use only. The Porta-potty can be emptied in the bathroom of the church hosting the Tiny House. Hope staff will show you how to empty and maintain the porta-potty.

There is a zero tolerance policy for any of the four following issues causing your immediate removal:

- No illegal activities may take place on the property.
 - Alcohol is not permitted on the property.
 - Illegal Drugs are not allowed on the property.
 - No guns or other weapons are allowed on the property.
6. The Steward will disclose any police record that they may have. Anyone with an open warrant will need to clear it up before being allowed access to a Hope Village house. The local Police Department will be notified of your occupancy,
 7. The steward will notify Hope Village of any police contact within 12 hours of said contact.



From Plans to Progress!

Tiny House #1
Completed May, 2016

Accomplishments

- Amazing on-going group of volunteers
- Three tiny houses completed
- Board of Directors established
- Grants developed

Goals

- Raise funds for more tiny houses!
- Obtain land for the village
- Recruit volunteers to design, build, decorate and furnish tiny houses, raise funds and manage media coverage

Thank you to:

Individuals, businesses, organizations, churches, schools, and all the helping hands building homes for the unsheltered.

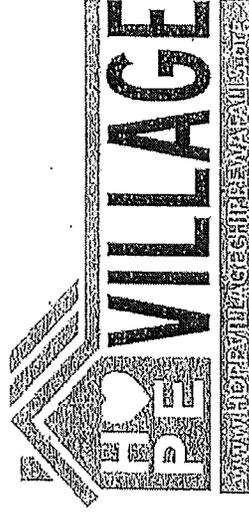
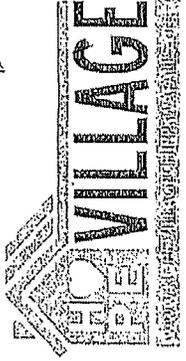
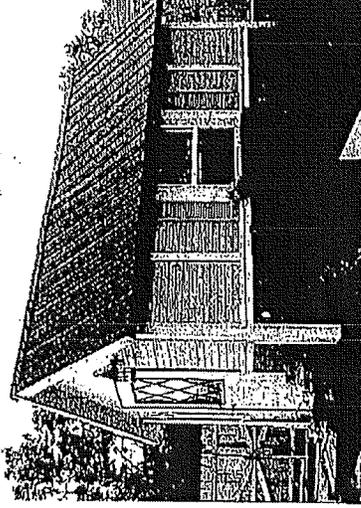
*Mercy to the needy is a loan to God,
and God pays back those loans in full.*

Proverbs 19:17

Have YOU seen a tiny house?

Hope Village of Chippewa Falls

**Helping Hands
Building Homes
For the
Unsheltered**



Have YOU seen a tiny house?

Schedule a tour and give a donation today!

Landmark Christian Church
4140 126th St
Chippewa Falls, WI 54729

Phone: 715-210-5405

E-mail: cohoonms@yahoo.com

History and Hope

Homelessness in Chippewa Falls
 It may be difficult to imagine being without a home, but for a number of our community members this is a tough reality. During an average week, the Career Development Center Outreach Office receives 10-15 individuals or families who are homeless or facing homelessness. It is estimated that there are currently 75 citizens in Chippewa County who are unsheltered. With affordable housing options dwindling and many rental barriers, it can be very difficult to obtain housing. The last homeless shelter in Chippewa Falls was closed in 2014 due to a lack of funding. Attempting to do all they can, the CDC Outreach Office places individuals and families in hotels and was short of funding for 5 of the last 10 months.

How will Hope Village Help?

Hope Village can provide housing on an emergency and transitional basis. An average nights stay in a motel is \$60. Once, the average nights stay in a tiny house is \$1.30 for utilities. Looking at the cost for 365 nights of lodging the difference is \$21,900 vs. \$447. Hope Village would allow our community to provide shelter to residents resorting to sleeping in a car, tent, or under a bridge. Among many things, a tiny house provides an address for job applications and the ability to offer services that may be needed.

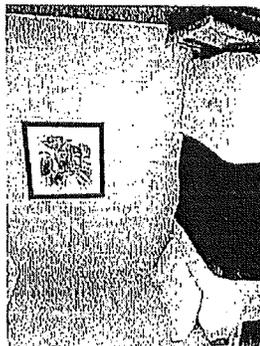
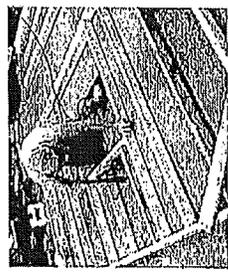
The Vision of Hope Village is to ensure everyone living in Chippewa County has a safe and secure place to call home.



Hope Village Houses

Hope Village was founded in January of 2016. The group is currently forming as a non profit 501c3. Our vision is to offer tiny housing alternatives for those that reside in Chippewa County.

Hope Village will become a community of 12 tiny homes nestled together around a common building that will be the hub of the community. The common building will house bathrooms, showers, laundry facilities, a community room, full kitchen, a maker space/shop, and a retail space.



Each tiny home will have a sleeping area, a private bathroom with a chemical toilet, a kitchenette, and a dining/sitting option. One tiny house, built and fully furnished, costs about \$5000 using volunteer labor and a mixture of new and recycled materials.

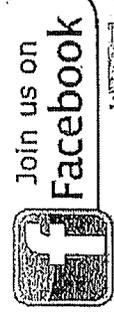


In the early stages of Hope Village's development, the homes will be hosted by local churches and used for emergency housing. Once the group acquires a property for the village the houses will become transitional in nature. Hope Village is envisioned to be a beautiful place to live, provide a hand up to a family or individual, and be an asset to our community.

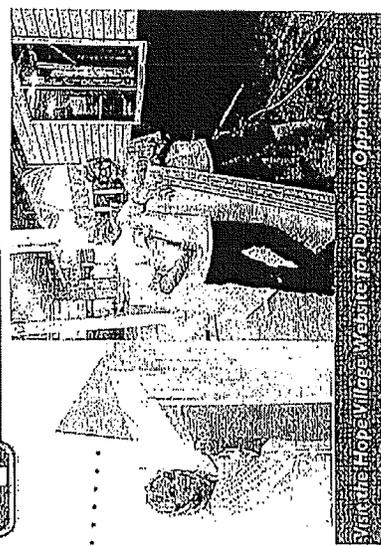
How can You Help?

There are a number of ways to be involved—please consider from the list below!

- ◆ Pray for the un-sheltered in Chippewa Falls and for the development of Hope Village.
- ◆ Donate funds or materials (new or used):
- ◆ Volunteer your time during construction—there are endless jobs for all skill levels! Find out when you're needed on the Hope Village Facebook page.
- ◆ Trailer Fabrication
- ◆ Interior Design, Graphic Design, Architectural Design
- ◆ Property Search—let's find a permanent home for Hope Village!
- ◆ Legal Advice, Case Management



"Hope Village—
 Chippewa Falls—
 A Tiny House Village"



Supporting Hope Villages Website for 10.15.16
 Photo: Community

Date _____ Contact/cell # _____

Name _____
Last Name First Middle Initial

DOB: _____ Social Security Number: _____

Other Members of your household:

Name: _____ Age: _____ Relationship: _____

Email/Other media contact: _____

Last Address _____

How long did you live there: _____

Do you have a Driver's License? _____

Do you own a vehicle? Type & License Number: _____

How Long have you been without housing: _____

What happened that you lost your housing: _____

Have you experienced homelessness before this? for how long? _____

Do you have any special health care needs: _____

Do you have any current criminal issues/charges pending? circle YES / NO_

List: _____

Have you ever been convicted of a crime? _____

Are you a veteran? _____ Receive VA Benefits? Yes/NO Amount _____

When did you serve: _____

Are you currently working with a VA Rep/Counselor: _____

VA Contact/Location: _____

What do you feel are your greatest barriers to securing or keeping housing? _____

Are you Disabled: YES / NO Disability: _____

Are You receiving any type of Disability Benefits: Yes/No Amount: _____

Type of Disability: _____

Treatment Plan: _____

Do you have any other type of Income; Source: _____

Amount: _____ Per Week/Bi-weekly/Month: _____

Are you Employed? YES / NO What Is your Occupation: _____

Name of Employer: _____

How long have you worked there? _____

How long have you been unemployed: _____

What type of work are you looking for: _____

Are you working with any employment agencies or programs: _____

Is there anything else you would like us to know? _____

Emergency Contact Person:

Name: _____

Address: _____

Phone: _____ Relationship: _____

The Information I/We have provided on this application is true and correct to the best of my/our knowledge.

Signature Date Signature Date

Statistical Information:

Male / Female	_____ Senior 62 or +	_____ Two-Parent Household
_____ Single Parent M / F	_____ Household w/ Children	_____ Adult Couple w/o kids
_____ Vet	_____ Homeless due to D/V	_____ Teen Parent (under 21)
_____ Disabled	Gross Month Income _____	Ethnicity: _____

**AN ORDINANCE AMENDING CHAPTER 31 – STORMWATER MANAGEMENT
§ 31.04 APPLICABILITY AND JURISDICTION OF THE CITY OF CHIPPEWA FALLS
MUNICIPAL CODE, CHIPPEWA FALLS, WISCONSIN**

THE COMMON COUNCIL OF THE CITY OF CHIPPEWA FALLS, WISCONSIN, DO ORDAIN AS FOLLOWS:

1. That § 31.04 which presently provides as follows:

(1) APPLICABILITY

(a) Where not otherwise limited by law, this chapter applies after final stabilization to a site of land-disturbing construction activity meeting any of the criteria in this paragraph, unless the site is otherwise exempt under subsection (b), below.

1. A post construction or redevelopment site that had one or more acres of land-disturbing construction activity.

(b) A site that meets any of the criteria in this paragraph is exempt from the requirements of this chapter.

1. A redevelopment post construction site with no increase in impervious area.

2. A post construction site with less than 10 percent connected imperviousness based on complete development of the post construction site, provided the cumulative area of all parking lots and rooftops is less than one acre.

3. Nonpoint discharges from agricultural facilities and practices.

4. Nonpoint discharges from silviculture activities.

5. Routine maintenance for project sites under 5 acres of land disturbance if performed to maintain the original line and grade, hydraulic capacity or original purpose of the facility.

6. Underground utility construction such as water, sewer and fiber optic lines. This exemption does not apply to the construction of any above ground structures associated with utility construction.

be amended to provide as follows:

(1) APPLICABILITY

(a) Where not otherwise limited by law, this chapter applies after final stabilization to a site of land-disturbing construction activity meeting any of the criteria in this paragraph, unless the site is otherwise exempt under subsection (b), below.

1. A post construction or redevelopment site that had one or more acres of land-disturbing construction activity.

(b) A site that meets any of the criteria in this paragraph is exempt from the requirements of this chapter.

1. A post construction site with less than 10 percent connected imperviousness based on complete development of the post construction site, provided the cumulative area of all parking lots and rooftops is less than one acre.
2. Nonpoint discharges from agricultural facilities and practices.
3. Nonpoint discharges from silviculture activities.
4. Routine maintenance for project sites under 5 acres of land disturbance if performed to maintain the original line and grade, hydraulic capacity or original purpose of the facility.
5. Underground utility construction such as water, sewer and fiber optic lines. This exemption does not apply to the construction of any above ground structures associated with utility construction.

2. That § 31.04 of the Chippewa Falls Municipal Code be amended to eliminate the following:

- (b) 1 A redevelopment post construction site with no increase in impervious area.

DATED this 5th day of November, 2019.

FIRST READING: October 15, 2019

SECOND READING: November 5, 2019

ADOPTED: _____

CW King, Council President

APPROVED: _____
Gregory S. Hoffman, Mayor

ATTEST: _____
Bridget Givens, City Clerk

PUBLISHED: _____

CBS Squared Inc.

Agreement for Professional Services

This agreement is effective as of October 9, 2019 between the City of Chippewa Falls, 30 W. Central Street, Chippewa Falls, WI 54729 (Client) and CBS Squared, Inc. (Consultant).

This letter agreement describes the scope, schedule, and payment conditions for Consultant's work on the Project described in the scope of services below.

SCOPE: The services to be provided by the Consultant for the Project will be to provide engineering services for the Trans 213 Report – Central Street Bridge Engineering Study Project (see attached proposal).

PAYMENT: The Project will be invoiced on a time and materials basis with a not-to-exceed fee of \$9,781.20

If additional services are required or requested, the Consultant will submit an estimate of additional costs prior to commencement of the proposed work. No additional work will be performed until the amendment has been approved and signed by the Consultant.

The payment method, basis, frequency and other special conditions are set forth below:

Hourly Basis

The Client and Consultant agree as to the hourly basis for payment for services provided by Consultant. The Client will be invoiced per the attached Rate Table for personnel included in the proposal. The Rate Table may be amended from time to time by mutual written agreement between the parties. Monthly charges for services shall be based on Consultant's Rate Table for personnel for applicable employees plus charges for expenses and equipment as agreed upon between the parties. Consultant shall be paid monthly for work performed.

Expenses

The following items represent reimbursable expenses by Consultant's employees or professional consultants on behalf of the Client providing the same are required to perform the work contracted for and shall be paid for as described in the Agreement.

1. Transportation and travel expenses (mileage).
2. Long distance services, dedicated data and communication services, teleconferences, Project Web sites, and extranets.
3. Lodging and meal expenses connected with the Project.
4. Fees paid, in the name of the Client, for securing approval of authorities having jurisdiction over the Project.
5. Plots, reports, plan and specification reproduction expenses.
6. Postage, handling, and specific delivery services.
7. Expense of overtime work requiring higher than regular rates, if authorized in advance by the Client.



8. Renderings, models, mock-ups, professional photography, and presentation materials requested by the Client.
9. Any sales tax or use tax (excluding specifically income tax) levied on professional services and on reimbursable expenses.
10. Other special expenses required in connection with the Project, including but not limited to, additional project specific insurance requirements.
11. The cost of special consultants or technical services (not already included in contracted fees) as required. The cost of sub-consultant services shall include actual expenditure plus 10% markup for the cost of administration and associated insurance.

Equipment Utilization

The utilization of specialized equipment, including automation (survey equipment, reproduction equipment etc.), is recognized as benefiting the Client. The Client, therefore, agrees to pay the reasonable cost for the use of such specialized equipment on the project.

Consultant invoices will contain detailed information regarding the use of specialized equipment on the project when it is to be reimbursed by the Client. Charges will be based on the standard rates for the equipment published by Consultant.

AGREEMENT SUMMARY: This Agreement for Professional Services, Exhibits and any Attachments (collectively referred to as the "Agreement") supersedes all prior oral or written agreements and represents the entire understanding between Client and Consultant with respect to the services to be provided by Consultant within this document. The Agreement for Professional Services (including scope, schedule, fee and signatures) shall take precedence over attached Exhibits. This Agreement may not be amended except by written agreement signed by the authorized representatives of each party, within fifteen (15) calendar days of notification by either party.

The contract is between the following representatives:

Client's Representative: Rick Rubenzer PE, Director of Public Works
Address: City of Chippewa Falls, 30 W. Central Street, Chippewa Falls, WI 54729
Telephone: 715.726.2719 **e-mail:** rrubenzer@chippewafalls-wi.gov

Project Manager: Matt Gundry, PE
Address: 770 Technology Drive, Chippewa Falls, WI 54729
Telephone: 715.641.5226 **email:** mgundry@cbssquaredinc.com

CBS Squared, Inc.

City of Chippewa Falls

By: _____

By: _____

Title: President

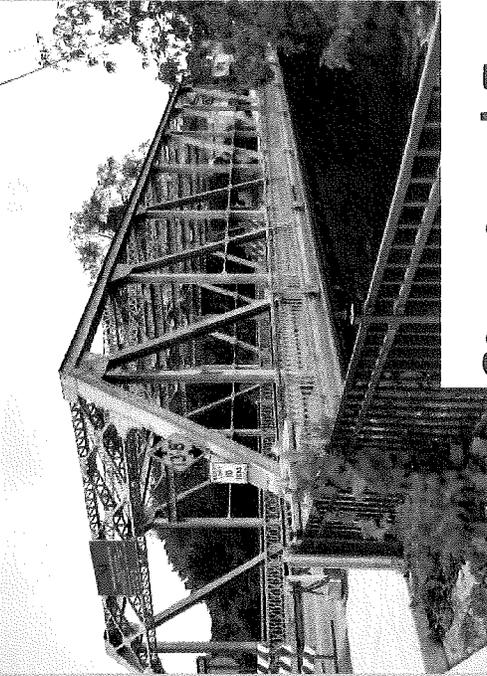
Title: _____

Exhibit 1 – Engineering Proposal including 2019 Rate Table



October 4, 2019

City of Chippewa Falls - Statement of Qualifications



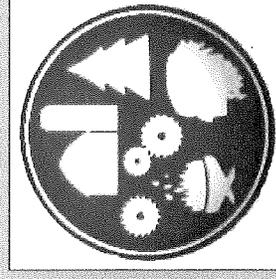
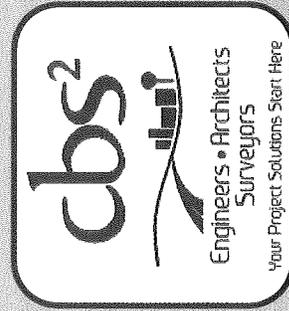
Structural Engineering Services

Central Street Bridge

P-09-715

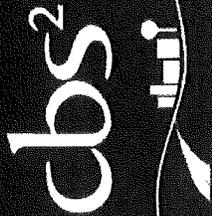
Over Duncan Creek
Rehabilitation or Replacement

City of Chippewa Falls



CBS SQUARED INC.

770 Technology Way, Ste 1A, Chippewa Falls, WI 54729
715.861.5226 | www.cbssquaredinc.com



Your Project Solutions Start Here

October 4, 2019

City of Chippewa Falls
30 W Central Street
Chippewa Falls, WI 54729

RE: Request for Qualifications
Central Street Bridge (P-09-715) over Duncan Creek
Rehabilitation or Replacement
City of Chippewa Falls, WI

Thank you for the opportunity to submit our qualifications to provide structural engineering services for the City of Chippewa Falls.

As our attached qualifications will show, we have an experienced staff member with quality structural project experience to ensure the delivery of successful and cost-effective services for you. We have designed many WisDOT Local Program bridge rehabilitation or replacement projects like the Central Street bridge. We have also provided independent engineering studies pursuant to funding approval under State of Wisconsin Trans 213, the Local Bridge Program. This experience gives our staff the knowledge required to deliver a Bridge Rehabilitation/Replacement Report for the Central Street Bridge in a cost-effective manner to the City of Chippewa Falls.

We are confident that we can provide a complete Bridge Rehabilitation or Replacement Report to the City for inclusion of this structure into WisDOT's Local Bridge Program.

If you have any questions regarding this statement of qualifications, we ask that you contact Matthew Gundry, PE at 715-861-7425 or mgundry@cbssquaredinc.com. We hope you find this proposal to be to your liking and hope it's a reflection of our desire to work with the City of Chippewa Falls. We look forward to the opportunity to work with you!

Respectfully submitted,

John Beckfield
Vice President
CBS Squared Inc.

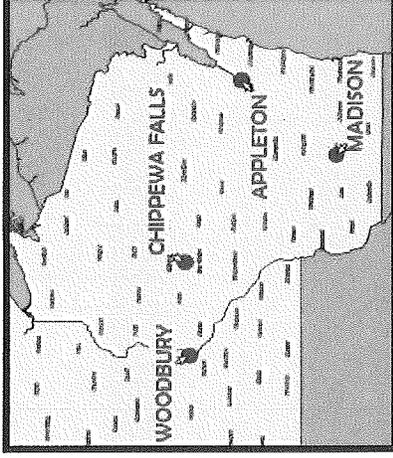
770 Technology Way
Suite 1 A
Chippewa Falls, WI
54729

P:715.861.5226
E:info@cbssquaredinc.com

www.cbssquaredinc.com

FIRM'S INFORMATION

CBS Squared, Inc. was established in April 2011 as a single source, multi-disciplined Engineering and Architecture firm servicing Wisconsin and Minnesota. Our firm is owned by three individual shareholders, Sheryl Claflin, John Beckfield, and Bob Sworski. We recently acquired Fleming Andre and Associates (FAA) who have been providing WisDOT construction engineering services and structural design for bridges, retaining walls and vertical buildings for many years. This combination allows us to offer a wide variety of services that is balanced by our lean size which makes us an excellent, affordable choice for the City of Chippewa Falls structural engineering needs.



Providing design projects for Counties and WisDOT is the largest sector of work at our firm. We have provided structural engineering services for WisDOT bridge projects in Barron, Buffalo, Chippewa, Eau Claire, Dunn, Jackson, La Crosse, Rusk, St. Croix and Trempealeau Counties, the Towns of Washington and Waumandee and the City of Eau Claire. We encourage you to contact them to attest to the level of service we deliver.

Because of the volume of design work we do, we also have the benefit of familiarity with other agencies such as local zoning/planning organizations, Wisconsin Department of Natural Resources, Army Corps of Engineers, and US Fish and Wildlife. Through these relationships we have developed, we gain an understanding of what it takes to successfully bring a project through the delivery process.

Our firm has grown to over 50 employees, with offices in Chippewa Falls, Appleton, Madison, and Woodbury, MN. Work for the Trempealeau County Highway Department will be performed from our Chippewa Falls office. Our staff includes: ten licensed civil engineers, three licensed architects, two licensed surveyors and over 20 design/surveying support staff. **We fulfill that niche** sought by nearly all clients: experienced, coordinated, multi-disciplined professional engineering, architecture and survey services from a single firm.

The information contained in this Proposal was prepared specifically for you and contains proprietary information. We would appreciate your discretion in its reproduction and distribution. This information has been tailored to your specific project based on our understanding of your needs. Its aim is to demonstrate our ideas and approach to your project compared to our competition. We respectfully request that distribution be limited to individuals involved in your selection process.



PROJECT APPROACH

Initial Project Review

Central Street crosses Duncan Creek in downtown Chippewa Falls. The existing bridge, P-09-715, was constructed in 1934 and repainted in 1989. It is a 130 foot long overhead steel truss bridge with a reinforced concrete deck. It is exhibiting corrosion of structural steel members leading to some section loss. The concrete deck has potholes of the surface with widespread cracking. A significant fraction of the deck underside has delaminated exposing the bottom mat of steel. Local deck failures are possible in some areas. The bridge has a sufficiency rating of 53.2, with a deck rating of 4 (poor), superstructure rating of 5 (fair), substructure rating of 5 (fair), and structure evaluation appraisal of 5 (adequate). The deck geometry and approach roadway geometry are both 3 (intolerable).

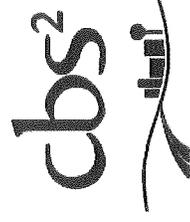
With the sufficiency rating below 80, the structure currently meets the sufficiency requirement to be eligible for rehabilitation funding under Wisconsin Trans 213, Local Bridge Program. The structure may well have a sufficiency rating below 50 following the next inspection, and so would then be eligible for replacement. Trans 213 requires that an independent engineering study be prepared to determine the most cost-effective means to address the problems with the structure before funding will be approved through the State of Wisconsin Local Bridge Program.

Anticipated Scope of Services

- Bridge inspection (non-NBI)
- Load rating of alternatives
- Bridge rehabilitation or replacement report
- WisDOT coordination and communication
- Quantity Estimates
- Structure repair and/or replacement estimates

Special Project Considerations

Rating truss bridges can be an involved process requiring considerable more calculation time and field work to determine section loss of various structural members. CBS Squared, Inc.'s structural engineering staff has experience with rehabilitation and design of truss structures and unusual highway bridges.



Trans 213 Report—Independent Engineering Study

CBS² will provide an independent engineering study pursuant to local bridge funding under Chapter Trans 213. Preparation of this study includes the following elements:

Alternatives Analysis — Various alternatives will be identified, including do-nothing, deck replacement, deck rehabilitation, or complete replacement.

Cost Estimate — Cost estimates for each alternative will be prepared.

These estimates will include construction costs as well as design costs.

Alternative effectiveness — Each alternative will be evaluated to determine whether it meets statutory requirements for a 10 year life extension and addresses all deficiencies.

Cost effectiveness — alternatives that meet the requirements for deficiency elimination and life span will then be ranked by cost effectiveness using a time-value-of-money procedure that accounts for both the construction cost and the design life of the alternative.

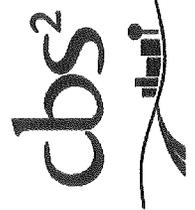
Rating — the structure is load rated assuming that the recommended alternative is implemented. This ensures that the structure is capable of being rehabilitated without become deficient structurally.

Services Not Included within Proposed Cost Estimate

Structure Survey Report, NBI Inspection/Inventory, Approach Roadway Survey

PROJECT SCHEDULE

Key Project Tasks	Dates
Council Award	October 15, 2019
Bridge Inspection	November 1, 2019
Bridge Rehabilitation or Replacement Report	
<ul style="list-style-type: none"> • Alternatives identification • Cost estimates • Alternative Effectiveness • Cost Effectiveness • Load Ratings 	
Complete Trans 213 Report Submitted	January 9, 2020
City Board of Public Works Council Approval	January 16, 2020 February 4, 2020
Submission to WisDOT Bureau of Structures	February 7, 2020
Final Coordination with WisDOT—Project Complete	February 29, 2020



The information contained in this Proposal was prepared specifically for you and contains proprietary information. We would appreciate your discretion in its reproduction and distribution. This information has been tailored to your specific project based on our understanding of your needs. Its aim is to demonstrate our ideas and approach to your project compared to our competition. We respectfully request that distribution be limited to individuals involved in your selection process.

PROJECT EXPERIENCE

Here are a few examples of projects Matthew has provided reporting and design services for:

Eau Claire River Bridge: B-18-0093, City of Eau Claire

Key Staff

Matt Gundry, PE
Structural Engineer

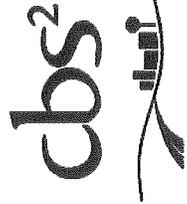
Reference

Dave Solberg
City Engineer
203 S. Farwell, PO Box 5148
Eau Claire, WI 54702-5148
715-839-4934
Dave.Solberg@eauclairewi.gov



For this project for the City of Eau Claire, Mathew provided structural engineering services to prepare a Bridge Rehabilitation Report for the Dewey Street Bridge (B-18-0093) over the Eau Claire River in the City of Eau Claire.

Deliverables included the Bridge Rehabilitation Report in accordance with Wisconsin Administrative Code Trans 213, recommendations for immediate and long term rehabilitation treatments, estimated costs for all recommendations as well as an on-site inspection to compile the Bridge Rehabilitation Report. Due to concerns over whether rehabilitation could meet structural capacity requirements for a deck replacement, the report included rating the underlying arch structure.



The information contained in this Proposal was prepared specifically for you and contains proprietary information. We would appreciate your discretion in its reproduction and distribution. This information has been tailored to your specific project based on our understanding of your needs. Its aim is to demonstrate our ideas and approach to your project compared to our competition. We respectfully request that distribution be limited to individuals involved in your selection process.



PROJECT EXPERIENCE

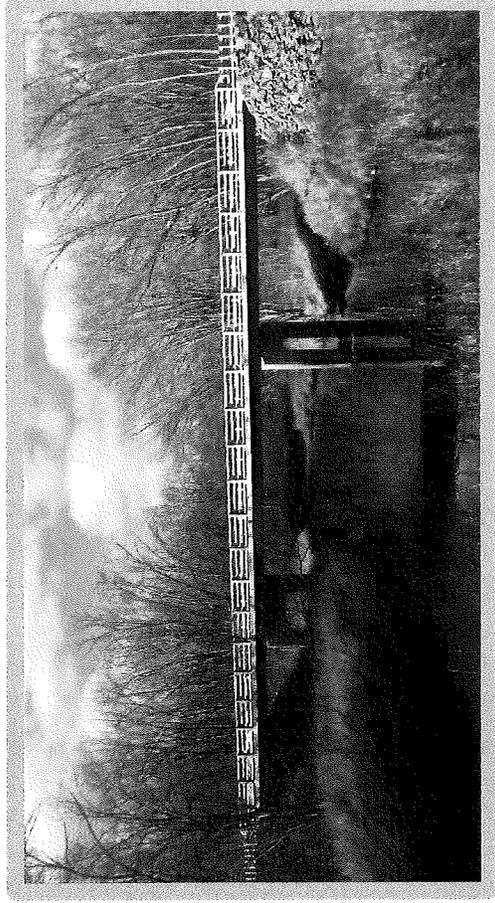
Structure B-18-005, CTH H over N Eau Claire River, Eau Claire County, WI

Key Staff

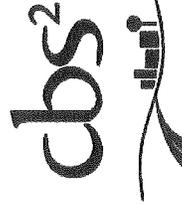
Matt Gundry, PE
Structural Engineer

Reference

Jon Johnson, Highway Commissioner
Eau Claire County Highway Department
2000 Spooner Avenue
Altoona, WI 54720
715-839-2952
Jon.Johnson@co.eau-claire.wi.us



Matthew was provided structural engineering services for CTH H Bridge B-18-005 over the North Eau Claire River in the Town of Wilson for Eau Claire County. Deliverables included the Bridge Rehabilitation Report in accordance with Wisconsin Administrative Code Trans 213, recommendations for long term rehabilitation treatments, estimated costs for all recommendations as well as an on-site inspection to compile the Bridge Rehabilitation Report.



The information contained in this Proposal was prepared specifically for you and contains proprietary information. We would appreciate your discretion in its reproduction and distribution. This information has been tailored to your specific project based on our understanding of your needs. Its aim is to demonstrate our ideas and approach to your project compared to our competition. We respectfully request that distribution be limited to individuals involved in your selection process.

PROJECT EXPERIENCE

Thornapple River Bridge, STH 27 — WisDOT NW Region

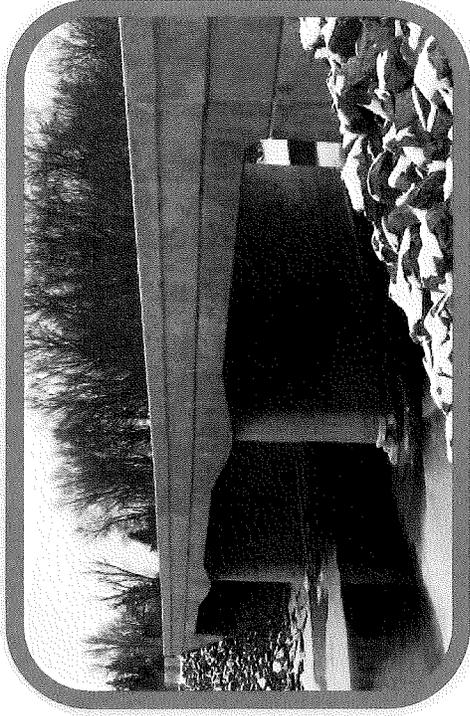
WisDOT Project #8180-02-00

Key Staff

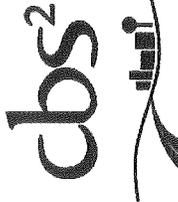
Matt Gundry, PE
Project Manager/Structural Engineer

Reference

Matthew Dickenson
WisDOT Northwest Region
1701 N 4th Street
Superior, WI 54880-1068
715-395-3022
Matthew.Dickenson@dot.wi.gov



This project, completed by Matt Gundry for the Wisconsin DOT Northwest Region, was to prepare plans for the replacement of the existing STH 27 structure over the Thornapple River in Rusk County; a steel girder bridge on cast-in-place girders on concrete abutments built in the 1920's. This structure was replaced with B-54-0120, a 125-ft three-span haunched slab bridge on concrete abutments and piers. This bridge required a large skew to fit the river geometry, which necessitated in-depth finite element analysis of the slab. Services provided included a topographic survey, structure survey and report, preliminary structure plans, preliminary road plans, soils report, pavement design report, final road and structure plans, structure rating, and final PS&E documents.



The information contained in this Proposal was prepared specifically for you and contains proprietary information. We would appreciate your discretion in its reproduction and distribution. This information has been tailored to your specific project based on our understanding of your needs. Its aim is to demonstrate our ideas and approach to your project compared to our competition. We respectfully request that distribution be limited to individuals involved in your selection process.

PROJECT EXPERIENCE

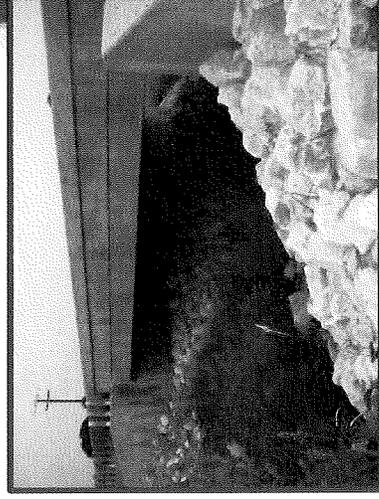
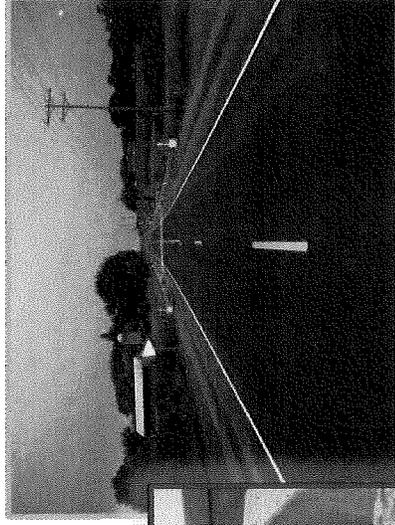
CTH HH Pine Creek Bridge & Approaches — Eau Claire County Highway Department

Key Staff

Matt Gundry, PE
Project Manager/Structural Engineer

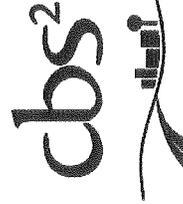
Reference

Jon Johnson, Highway Commissioner
Eau Claire County Highway Department
2000 Spooner Avenue
Altoona, WI 54720
715-839-2952
Jon.Johnson@co.eau-claire.wi.us



This project completed by Matt Gundry for the Eau Claire County Highway Department was to prepare plans for the replacement of Structure B-18-0950 over Pine Creek on CTH HH in Eau Claire County. The existing structure was a single-span concrete deck bridge with steel girders set on concrete abutments. This structure has been widened and rehabilitated several times since construction in 1918 and was replaced with a 36' slab bridge.

Services provided included a topographic survey, structure survey and report, preliminary structure plan, environmental document, preliminary road plan, soils report, pavement design report, design study report, slope intercepts and preliminary transportation project plat, final transportation project plat and descriptions, final road and structure plans, and final PS&E.



The information contained in this Proposal was prepared specifically for you and contains proprietary information. We would appreciate your discretion in its reproduction and distribution. This information has been tailored to your specific project based on our understanding of your needs. Its aim is to demonstrate our ideas and approach to your project compared to our competition. We respectfully request that distribution be limited to individuals involved in your selection process.

PROJECT EXPERIENCE

Hay Creek Bridge & Approaches, STH 40 — WisDOT NW Region

WisDOT Project ID 8620-02-05

Key Staff

Matt Gundry, PE
Structural Engineer

Reference

Chad Hines
WisDOT Northwest Region
718 W. Clairemont Avenue
Eau Claire, WI 54701
715-836-7276
Chad.Hines@dot.wi.gov



Matt Gundry provided design services to replace the existing structure B-09-0006 over Hay Creek on STH 40 in Chippewa County with Structure B-09-0380, a single span concrete slab structure.

This structure was selected for the State of Wisconsin's first Geosynthetic Reinforced Soil (GRS) abutment design. The GRS implementation was driven by FHWA's Every Day Counts initiative to accelerate the adoption of innovative technologies. The conventional structure plans were scrapped, and project staff worked closely with WisDOT's Bureau of Structures to develop superstructure plans to sit atop the WisDOT-designed GRS abutments. These final structure plans, which included unique analysis and details, were completed in under two months to allow the original project letting schedule to remain unaffected by the changes.

Constructed in the summer of 2012, this is also the first structure in the nation to utilize a cast-in-place slab on GRS abutments. From FHWA's website: "Constructing a GRS-IBS bridge can cost 25 to 60 percent less than one built with conventional methods, depending on the standard of construction and the method of contracting." Also, there is a potential to reduce construction time by several weeks.

This project received the 2013 WisDOT Excellence in Highway Design award in the Best Structure Design category.



The information contained in this Proposal was prepared specifically for you and contains proprietary information. We would appreciate your discretion in its reproduction and distribution. This information has been tailored to your specific project based on our understanding of your needs. Its aim is to demonstrate our ideas and approach to your project compared to our competition. We respectfully request that distribution be limited to individuals involved in your selection process.

PROJECT EXPERIENCE

Waumandee Creek Bridge — WisDOT NW Region / Buffalo County Highway Department

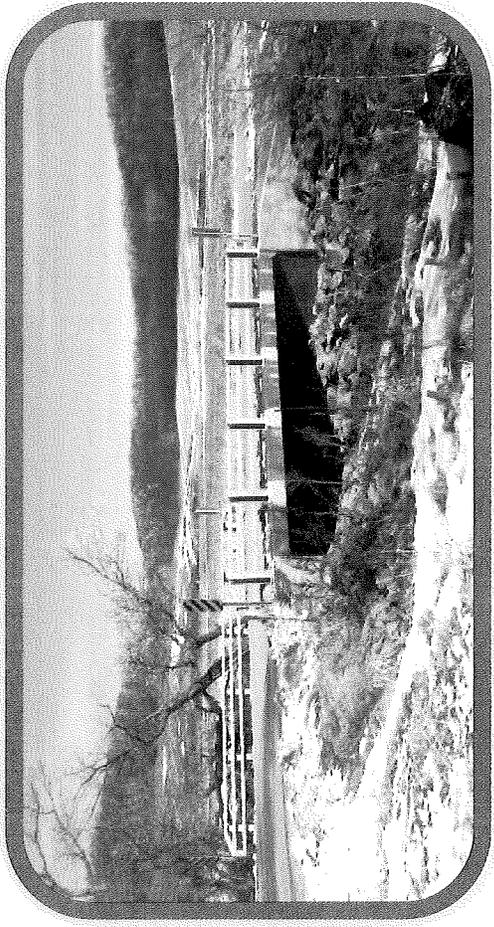
WisDOT Project ID 7236-06-00

Key Staff

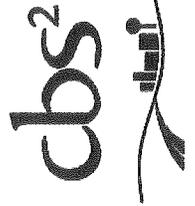
Matt Gundry, PE
Structural Engineer

Reference

Buffalo County Highway Department
407 Second Street South
P.O. Box 332
Alma, WI 54610
608-685-6226



Matt Gundry provided structure design services to replace the existing Waumandee Creek Bridge and approaches on Buells Valley Road in Buffalo County through WisDOT's Local Program. **An accelerated schedule of less than one year from contract award to final PS&E delivery was required** which was met by the design team. Design services included design reports, environmental documentation, agency coordination, utility and public involvement, survey, soils and subsurface investigations, roadway and structure plans, right of way plat and final PS&E.



The information contained in this Proposal was prepared specifically for you and contains proprietary information. We would appreciate your discretion in its reproduction and distribution. This information has been tailored to your specific project based on our understanding of your needs. Its aim is to demonstrate our ideas and approach to your project compared to our competition. We respectfully request that distribution be limited to individuals involved in your selection process.

REFERENCES

AT CBS SQUARED, INC. WE PRIDE OURSELVES ON PROVIDING OUR CLIENTS WITH A HIGH QUALITY PRODUCT. RECOMMENDATIONS FROM OUR CLIENTS REGARDING OUR QUALITY, PROFESSIONALISM AND SERVICE ARE THE BEST MEASURE OF HOW OUR COMPANY IS PERFORMING. WE ARE PLEASED TO PROVIDE THE FOLLOWING LIST OF REFERENCES AND ENCOURAGE YOU TO CONTACT THEM.

Dave Solberg, City Engineer
City of Eau Claire
203 S. Farwell, PO Box 5148
Eau Claire, WI 54702-5148
715.839.4934
Dave.Solberg@eauclairewi.gov

Al Rinka, Highway Commissioner
Trempealeau County Hwy Dept
PO Box 97, 20699 State Road 121
Whitehall, WI 54773
715.538.9402
al.rinka@co.trempealeau.wi.us

Jon Johnson, Commissioner
Eau Claire County Highway Dept
2000 Spooner Avenue
Altoona, WI 54720
715.839.2952
Jon.Johnson@co.eau-claire.wi.us

Ron Chamberlain, Highway Commissioner
La Crosse County Highway Department
301 Carlson Road
West Salem, WI 54669
608.786.3810
rchamberlain@lacrossecounty.org

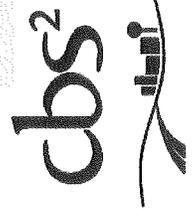
Mark Servi, Highway Commissioner
Barron County Highway Department
260 N 7th St
Barron, WI 54812
715.637.3755
mark.servi@co.barron.wi.us

Matt Faulkner, Executive Vice President
Market & Johnson, Inc.
2350 Galloway Street
Eau Claire, WI 54703
715.834.1213
mfaulkner@market-johnson.com

Matthew Dickenson
WisDOT Northwest Region
1701 N 4th Street
Superior, WI 54880-1068
715.395.3022
Matthew.Dickenson@dot.wi.gov

Chad Hines
WisDOT Northwest Region
718 W. Clairemont Avenue
Eau Claire, WI 54701
715.836.7276
Chad.Hines@dot.wi.gov

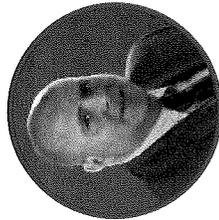
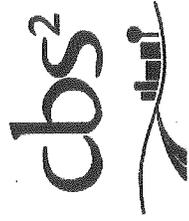
Rick Reuter, Chairman
Town of Waumandee
52099 CTH E
Cochrane, WI 54622
rjreuter@mwt.net



The information contained in this Proposal was prepared specifically for you and contains proprietary information. We would appreciate your discretion in its reproduction and distribution. This information has been tailored to your specific project based on our understanding of your needs. Its aim is to demonstrate our ideas and approach to your project compared to our competition. We respectfully request that distribution be limited to individuals involved in your selection process.

PROJECT PERSONNEL

CBS SQUARED, INC. OFFERS PERSONNEL WITH EXTENSIVE EXPERIENCE IN STRUCTURAL DESIGN. WE WILL ASSIGN THE FOLLOWING KEY STAFF TO PREPARE THE CENTRAL STREET BRIDGE REHABILITATION OR REPLACEMENT REPORT.



MATT GUNDRY, PE
PROJECT MANAGER

Matt is a recent addition to our team through CBS2's acquisition of Fleming Andre & Associates and offers over 25 years of experience in the design and rehabilitation of structures and roadways as well as right of way plat development. He has designed slab bridges and box culverts, including several recent single-span slab structures and a three-cell box culvert and is very familiar with the requirements that come with designing these structures. He has completed LFRD Highway Structure Design training as well as many other classes and seminars since.

Matt Gundry, our proposed project manager, has served as the Project Manager on several WisDOT bridge replacement and rehabilitation projects in western Wisconsin. This experience gives Matt a complete understanding of the project area as well as any potential issues the bridge rehabilitation or replacement on Central Street Bridge could see. With his 25+ years of design experience, Matt is able to foresee constructability issues and adjust project designs/plans accordingly making him an excellent choice to prepare this report for the City of Chippewa Falls.

Matt has coordinated bridge replacement projects with numerous agencies that may require the same coordination for the Central Street bridge project, including: WisDOT Bureau of Structures, Army Corps of Engineers, US Coast Guard, local floodplain authorities, US Fish & Wildlife Service, etc. Matt knows the expectations of these agencies and more so attaining agency "buy-in" can be a smooth process without delaying the project schedule.

For a more complete picture of Matthew's experience and strengths, please refer to his resume which is enclosed at the end of this Statement of Qualifications.

The information contained in this Proposal was prepared specifically for you and contains proprietary information. We would appreciate your discretion in its reproduction and distribution. This information has been tailored to your specific project based on our understanding of your needs. Its aim is to demonstrate our ideas and approach to your project compared to our competition. We respectfully request that distribution be limited to individuals involved in your selection process.

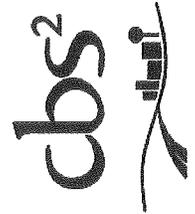
ENGINEERING COST ESTIMATE

Task	Project Manager Estimated Hours
Trans 213 Report	
Bridge Inspection	6
Structure Load Ratings	20
Bridge Rehabilitation or Replacement Report	20
Report Submittal to WisDOT Bureau of Structures	2
WisDOT Meetings and Coordination	4
Quantity and Cost Estimates	12
Structure Repair or Replacement Estimate	8

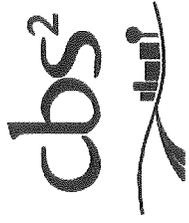
Total Hours **72**

Total Cost **\$8,892.00**

Professional Services Fee not to Exceed w/travel
and contingency **\$9,781.20**



The information contained in this Proposal was prepared specifically for you and contains proprietary information. We would appreciate your discretion in its reproduction and distribution. This information has been tailored to your specific project based on our understanding of your needs. Its aim is to demonstrate our ideas and approach to your project compared to our competition. We respectfully request that distribution be limited to individuals involved in your selection process.



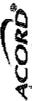
2019 CBS² RATE TABLE

<u>Employee Title</u>	<u>Billable Rate</u>
Senior Project Manager	\$163.50/hr
Project Manager	\$145.00/hr
Senior Professional Engineer	\$142.00/hr
Professional Engineer	\$123.50/hr
Staff Engineer	\$89.50/hr
Senior Architect	\$145.00/hr
Architect	\$123.50/hr
Landscape Architect	\$123.50/hr
Project Leader	\$115.00/hr
Lead Designer/Technician	\$112.00/hr
Senior Designer/Technician	\$95.00/hr
Technician	\$70.50/hr
Administrative Assistant/Accounting	\$68.50/hr
Senior Professional Land Surveyor	\$140.00/hr
Professional Land Surveyor	\$112.50/hr
Survey Crew Chief	\$84.00/hr
Survey Crew Assistant	\$68.50/hr
Field Assistant	\$33.50/hr
Student Engineer	\$55.00/hr
Total Station/GPS/Sonar	\$20.00/hr
Meals, Per Diem, mileage	GSA

Note: All rates based on Fiscal Year 2019

The information contained in this Proposal was prepared specifically for you and contains proprietary information. We would appreciate your discretion in its reproduction and distribution. This information has been tailored to your specific project based on our understanding of your needs. Its aim is to demonstrate our ideas and approach to your project compared to our competition. We respectfully request that distribution be limited to individuals involved in your selection process.

CERTIFICATE OF INSURANCE



CERTIFICATE OF LIABILITY INSURANCE

REVISED 10/22/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES DESCRIBED BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IF SUBSEQUENT TO THE DATE OF THIS CERTIFICATE, THE POLICY(IES) MUST HAVE ADDITIONAL INSURED PROVISIONS TO BE ENDORSED TO COVER THE ADDITIONAL INSURED. THE POLICY(IES) MUST HAVE ADDITIONAL INSURED PROVISIONS TO BE ENDORSED TO COVER THE ADDITIONAL INSURED. THIS CERTIFICATE DOES NOT CONFIRMS THE RIGHTS OF THE CERTIFICATE HOLDER IN THE EVENT OF SUCH ENDORSEMENTS. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsements.

PRODUCER: Hollander Murphy & Assoc - RI
 1-800-527-9049
 1600 Aspen Commons Suite 900
 Middletown, RI 02862

INSURED: CBS Network Inc.
 770 TechnoLogg Way
 Chippewa Falls, WI 54729

AGENT: Ruchel, Stefan
 PHONE: 800-527-9049
 FAX: [blank]
 ADDRESS: [blank]

INSURER: TRAVELERS TRUCKERS INS CO
 MEMBER: TRAVELERS INS CO
 MEMBER: TRAVELERS IND CO
 MEMBER: TRAVELERS CAS & SURETY CO
 MEMBER: XL SPECIALTY INS CO
 MEMBER: [blank]

NAIC # [blank]
 NAIC # [blank]
 NAIC # [blank]
 NAIC # [blank]
 NAIC # [blank]

TYPE OF INSURANCE	CERTIFICATE NUMBER	ISSUE DATE	REVISION NUMBER	LIMITS
A COMMERCIAL GENERAL LIABILITY	680-004826938	05/09/13	05/09/20	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED AUTO \$ 1,000,000 AUTO EXPENSE \$ 5,000 PERSONAL AUTO LIABILITY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS-COMPOSITE \$ 2,000,000
B AUTOMOBILE LIABILITY	EA-4826938	05/09/13	05/09/20	COMBINED SINGLE LIMIT \$ 1,000,000 BODILY INJURY (per person) \$ 1,000,000 BODILY INJURY (per accident) \$ 1,000,000
C UMBRELLA LIAB	CFP-004826986L	05/09/13	05/09/20	EACH OCCURRENCE \$ 7,000,000 AGGREGATE \$ 7,000,000
D WORKERS COMPENSATION	DE-004826986	05/09/13	05/09/20	E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE- EA EMPLOYER \$ 1,000,000 E.L. DISEASE- POLICY LIMIT \$ 1,000,000 Each Claim \$ 2,000,000 Aggregate \$ 5,000,000
E PROFESSIONAL LIABILITY	DF89941992	05/09/13	05/09/20	Aggregate \$ 5,000,000

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES (ACORD 101 Additional Remarks Schedule may be attached if more space is needed)
 City of Chippewa Falls is listed as additional insured on the general, auto, and umbrella policies as required by written contracts with the insured, per policy terms and conditions.

CERTIFICATE HOLDER: City of Chippewa Falls
 30 W. Central Street
 Chippewa Falls, WI 54729
 USA

CANCELLATION: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE END OF THE POLICY TERM, THIS CERTIFICATE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
 AUTHORIZED REPRESENTATIVE: [Signature]

ACORD 25 (2013 003)
 Printed in the USA
 57483724

The ACORD name and logo are registered marks of ACORD.
 © 1989-2015 ACORD CORPORATION. All rights reserved.

The information contained in this Proposal was prepared specifically for you and contains proprietary information. We would appreciate your discretion in its reproduction and distribution. This information has been tailored to your specific project based on our understanding of your needs. Its aim is to demonstrate our ideas and approach to your project compared to our competition. We respectfully request that distribution be limited to individuals involved in your selection process.





MATT GUNDRY, PE
STRUCTURAL ENGINEER

Education

Bachelor of Science
Civil/Structural Engineering
Michigan Technological
University (1997)

Highway Bridge Design
Training
UW-Madison (2004)

Roundabout Design Training
NE Roundabouts (2006)

LRFD Highway Structure
Design Training-WisDOT
(2007)

Wetland Delineation & Field
Training-Richard Chinn
Environmental Training
(2009)

Professional Registration

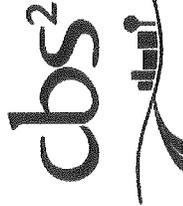
Registered Professional
Engineer –Wisconsin (2003)

Background

Mr. Gundry has over twenty-five years of experience in the design and rehabilitation of structures and roadways as well as right of way plat development. His highway engineering skills include safety and benefit-cost analysis in addition to geometric design, environmental impact analysis/mitigation and hazardous material assessment. This includes 3R rural rehabilitation and reconstruction projects requiring exceptions to standards. He acted as project manager on those projects, ensuring that the plans produced conformed to the applicable standards in the Wisconsin DOT Facilities Development Manual and the State of Wisconsin Standard Specification for Highway and Structure Construction. He also prepared the environmental and design study reports for these and many other projects.

Selected Design Experience

- ◆ **La Crosse County Highway Department (2018) CTH G Retaining Wall, SE Area, La Crosse County**
Provided structure replacement plans for the CTH G Retaining Wall located approximately 2.6 miles south of Hwy 33 in the Town of Washington, La Crosse County. The project involved replacing an existing soldier pile wall that has experienced a slope failure with a sheet pile wall.
- ◆ **Dunn County Public Works (2017) Bridge Deck Overlay Projects, Dunn County**
Provided design engineering, bid letting and bridge rating services for five bridge deck polymer overlay projects located throughout Dunn County, Wisconsin.
- ◆ **Town of Waumandee (2017) Schoepps Valley Rd, Waumandee Creek Bridge: P-06-0174, STH 88 – Rotering Ridge Road, Buffalo County** Provided structure approach plans for the 2017 State Disaster Aid funded replacement of P-06-0174, Schoepps Valley Road over Waumandee Creek.
- ◆ **WisDOT Northwest Region (2016) USH 12, Baldwin – Menomonie, Culverts: C-55-9001, C-55-9002, C-55-0014, St. Croix County** Provided replacement plans for three major and three minor drainage structures along USH 12. Work involves replacing Structure C-55-9001, a 20' slab bridge with a multi-cell box culvert, replacing C-55-9002, a 12' slab bridge with a multi-pipe culvert, and replacing C-55-0014, a 16't slab bridge with a multi-pipe culvert.



MATT GUNDRY, PE
STRUCTURAL ENGINEER

Professional Associations
American Society of Civil
Engineers (ASCE)

- ◆ **WisDOT Northwest Region (2015) Hay River Bridge: B-17-0607, Menomonie – Ridgeland, STH 25, Dunn County** Provided design engineering services for the Hay River Bridge B-17-0607.
- ◆ **WisDOT Northwest Region (2015) O’Neil Creek Bridges, Chippewa Falls – Bloomer, STH 124, Chippewa County** Provided design engineering services for structures B-9-124, B-9-125, B-9-126 and B-9-16 over O’Neil Creek.
- ◆ **WisDOT Northwest Region (2015) Highland Drive Bridge: B-55-0258, Hudson-Baldwin IH 94, St. Croix County** Provided design engineering services for the Highland Drive Bridge: B-55-0258.
- ◆ **WisDOT Northwest Region (2015) IH 94 EB/WB Structures, Osseo – Black River Falls, West County Line to STH 95 (EB/WB), Jackson County.** Provided structure rehabilitation plans for five structures along IH 94 Jackson County, WI.
- ◆ **WisDOT Northwest Region (2015) O’Neil Creek Bridges, Chippewa Falls – Bloomer, STH 124, Chippewa County** Provided design engineering services for the approaches and traffic control plans for Structures B-9-124, B-9-125, B-9-126 and B-9-16 over O’Neil Creek. Deliverables include a Traffic Management Plan, Marking and Signing Plan, Construction Staging Plan, Grading/Utility Plan, Structure Survey Reports, Environmental Document, Design Study Report, Utility Coordination, Pre-PS&E and Final PS&E.
- ◆ **WisDOT Northwest Region(2015) Highland Drive Bridge: B-55-0258, Hudson-Baldwin IH 94, St. Croix County** Provided design engineering services for the approaches on the Highland Drive Bridge: B-55-0258 that include Utility Coordination, Design Study Report, Traffic Management Plan that includes marking and signing and construction staging plans, Transportation Project Plat, Title Searches, Right-of-Way Descriptions, Pre-PS&E and Final PS&E.

Selected Design Experience

- ◆ **WisDOT Northwest Region (2015) IH 94 EB/WB Structures, Osseo – Black River Falls, West County Line to STH 95 (EB/WB), Jackson County** Provided structure rehabilitation plans for five structures along IH 94 Jackson County, WI. Deliverables included Environmental Document, Structure Survey Reports, Utility Coordination, Design Study Report, Structure and Road Plans, Pre and Final PS&E.



MATT GUNDRY, PE
STRUCTURAL ENGINEER

- ◆ **Eau Claire County Highway Department (2014) CTH X, Woodland Valley Road – STH 27, Town of Ludington, Eau Claire County.** Providing design engineering services for the rural roadway reconditioning of 1.0 miles of CTH X in the Town of Ludington in Eau Claire County. Deliverables include a Design Study Report, agency coordination and permitting, Wetland Mitigation Plan, Marking and Signing Plan, Transportation Project Plat, Pre-PS&E and Final PS&E.
- ◆ **Eau Claire County Highway Department (2014) CTH HH, STH 93 – CTH J, Pine Creek Box Culvert: C-18-0047, Eau Claire County** Prepared plans for the replacement of the existing structure over Pine Creek on CTH HH in Eau Claire County; a 17-foot clear span concrete deck bridge on cast-in-place girders on concrete abutments built in the 1920's. Structure was replaced with a 10 ft by 5 ft Precast Concrete Box Culvert on Precast Concrete Wingwalls. Services included a topographic survey, structure survey and report, preliminary structure plan, environmental document, preliminary road plan, soils report, pavement design report, design study report, slope intercepts and preliminary transportation project plat, final transportation project plat and descriptions, final road and structure plans, and final PS&E.
- ◆ **WisDOT Northwest Region (2013) USH 53, Baldwin Avenue Intersection, Minong – Solon Springs, Douglas County** Provided design services for the reconstruction of the Baldwin Avenue Intersection on USH 53 in Douglas County. This HSIP project removes a crossing movement on the minor roadway to improve traffic safety. Deliverables include a Marking and Signing Plan, Construction Staging Plans, Grading/Utility Plan, Environmental Document, Design Study Report, Transportation Project Plat, Pre-PS&E and Final PS&E.
- ◆ **WisDOT Northwest Region (2013) Bridge Creek Bridge: B-18-226, STH 27, Augusta – Cadott, Eau Claire County** Provided design services for the approaches and traffic control plan for the replacement of Structure B-18-684 with WisDOT designed Structure B-18-226 over Bridge Creek on STH 27. Deliverables included a Traffic Control Plan and Work Zone TMP, Structure Survey Report, Environmental Document, Design Study Report, Transportation Project Plat, Pre-PS&E and Final PS&E.

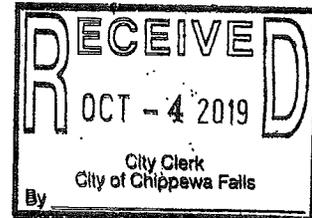


MATT GUNDRY, PE
STRUCTURAL ENGINEER

- ◆ **WisDOT Northwest Region (2013) Trempealeau River Bridge: B-27-160, V Hixton, South State Street, STH 95, Jackson County** Due to the sufficiency rating of the existing structure, design services were provided for the roadway approaches and traffic control plan for the replacement of Structure B-27-396 with WisDOT designed Structure B-27-160 over the Trempealeau River on South State Street in the Village of Hixton. Deliverables included a Marking and Signing Plan, Lighting Plans, Construction Staging Plans, Grading/Utility Plan, Structure Survey Report, Environmental Document, Design Study Report, Transportation Project Plat, Pre-PS&E and Final PS&E.
- ◆ **WisDOT Northwest Region (2012) STH 29, River Falls – Spring Valley, STH 65 – USH 63, Pierce County A “65% Shelf Plan”** consisting of milling the existing asphalt pavement and placing new asphalt pavement overlay will be provided for this 11.67 mile section of STH 29 in Pierce County, WI. This project will also include roadside clearing, ditching and replacing or rehabilitating culverts as necessary. Deliverables include a Traffic Management Plan, Programmatic Environmental Report, Design Study Report, Preliminary Plan and PS&E, Culvert Inspections, Traffic Control Plan, Signing Plan, Pre-PS&E Plan and Documents, and Final PS&E Package. WisDOT’s Accelerated Design Process will apply to the majority of the project segments of this 3R type project.
- ◆ **WisDOT Northwest Region (2012) Thornapple River Bridge: B-54-79, Ladysmith – Ojibwa, STH 27, Rusk County** Services included structure design for the Thornapple River Bridge and approach design to reconstruct approximately 200 feet of roadway to accommodate current design standards and a new bridge width. Traffic was detoured during construction and wetland impacts are expected. Deliverables included a preliminary design, Environmental Document, utility coordination, USACOE Section 404 Permit, Section 401 Water Quality Certification, Design Study Report, Traffic Management Plan and Final Roadway and Structure PS&E Package.

COPY

CITY OF CHIPPEWA FALLS CLAIM REPORTING FORM



Name of Claimant: <i>Alyssa Gilliam</i>	Claimant Address: <i>1205 Miles St, Chippewa Falls, WI</i>
Claimant Phone Number: <i>715-271-8700</i>	Date of Incident: <i>07/22/19</i>
Time of Incident: <i>5 AM</i>	Location of Incident: <i>Home, basement</i>
Damages Claimed (attach any relevant receipts and supporting documentation): <i>\$8,544.65 damages on 07/22/19</i> <i>\$1,661.91 damages 03/19</i> <i>\$185 plumber costs 03/27, 07/23</i> <i>\$1,500 cleaning of sewage</i> <i>\$2,350.82 Sewage cleaning</i> <i>(SEE ATTACHED)</i>	
Description of Incident: <p><i>Have had 6 incidences of sewage backup into entire finished basement over the last 2 years. Have had multiple plumbers out + they couldn't find the cause. Had a contractor from MN out with camera and verified that there is a tree root growing into main sewer line + has caused a crack. It is a boulevard Maple tree. Because of where it is located, our only option is to put a liner in the pipe (est \$10K). We have had 15K-20K in damages + repairs and are looking for city to cover cost of permanent repair.</i></p>	
Signature of Claimant: <i>A Gilliam</i>	Date: <i>10/04/19</i>