

**AGENDA FOR REGULAR MEETING OF COMMON COUNCIL**

To be held on Tuesday, October 1, 2019 at 6:30 P.M. in the City Hall  
Council Chambers, 30 West Central Street, Chippewa Falls, WI

1. **CLERK CALLS THE ROLL**
2. **APPROVAL OF MINUTES OF PREVIOUS MEETING**
  - (a) Approve minutes of the Regular Council Meeting of September 17, 2019.
3. **PERSONAL APPEARANCES BY CITIZENS** - No matter presented by a citizen shall be acted on at the meeting except in emergencies affecting the public health, safety or welfare.
4. **PUBLIC HEARINGS** - None
5. **COMMUNICATIONS** - None
6. **REPORTS**
  - (a) The Board of Public Works Meeting of September 23, 2019 was cancelled due to a lack of agenda items.
7. **COUNCIL COMMITTEE REPORTS** in the order in which they are named in Section 2.21 of the Municipal Code
  - (a) Consider Committee #1 Revenues, Disbursements, Water and Wastewater minutes of October 1, 2019. (*minutes to be distributed prior to meeting*)
  - (b) Consider Committee #2 Labor Negotiations, Personnel, Policy and Administration minutes of September 27, 2019.
  - (c) Consider Committee of the Whole minutes of September 24, 2019.
8. **APPLICATIONS**
  - (a) Consider Operator (Bartender) Licenses as approved by the Police Department. (*Complete list provided prior to Council meeting*).
  - (b) Consider Application for Temporary "Class B" Wine Retailer's License from Chippewa Falls Main Street for Paint the Town Pink to be held on October 3, 2019 at various locations (see attached listing).
  - (c) Consider Street Use Permit Application from Chippewa Falls Main Street for Paint the Town Pink on October 3, 2019 from 3:00 pm – 7:00 pm utilizing the 100 – 500 blocks of N Bridge Street.
  - (d) Consider Application for Class "B"/"Class B" Beer and Wine Retailer's License from McDonell Athletic Booster Club for the Spirit of the Macks Live/Silent Auction and Tailgate to be held on October 4 – 5, 2019 at McDonell Central Catholic High School, 1316 Bel Air Blvd.
  - (e) Consider Non-Commercial Kennel License Application of Christine Boos, 801 Saint Augustine Street, as approved by the Police Department.
9. **PETITIONS** - None
10. **MAYOR ANNOUNCES APPOINTMENTS** - None
11. **MAYOR'S REPORT** - None
12. **REPORT OF OFFICERS** – None
13. **ORDINANCES**
  - (a) First Reading of **Ordinance #2019-14 Entitled:** An Ordinance Granting a Special Use Permit to Operate up to Two Tiny Houses on Parcel #0009, Notre Dame Parish Located at 117 Allen Street, Chippewa Falls, Wisconsin.
14. **RESOLUTIONS** - None
15. **OTHER NEW OR UNFINISHED BUSINESS AS AUTHORIZED BY LAW** - None

**16. CLAIMS**

(a) Consider claims as recommended by the Claims Committee.

(b) Consider claim of Victor Van Deberg, 807 Bridgewater Avenue (see letter from Statewide Services recommending denial of claim).

**17. CLOSED SESSION - None**

**18. ADJOURNMENT**

The Claims Committee will meet at 6:00 PM to review the claims of various boards and departments of the City.

**NOTE:** REASONABLE ACCOMMODATIONS FOR PARTICIPATION BY INDIVIDUALS WITH DISABILITIES WILL BE MADE UPON REQUEST. FOR ADDITIONAL INFORMATION OR TO REQUEST THIS SERVICE, CONTACT THE CITY CLERK AT 726-2719.

Please note that attachments to this agenda may not be final and are subject to change.

This agenda may be amended as it is reviewed.

**CERTIFICATION OF OFFICIAL NEWSPAPER**

I, hereby, certify that a copy of this notice has been posted on the bulletin board at City Hall and a copy has been given to the Chippewa Herald on September 27, 2019 at 2:30 pm by BNG.

## MINUTES OF THE REGULAR MEETING OF THE COMMON COUNCIL

The regular meeting of the Common Council of the City of Chippewa Falls was held on Tuesday, September 17, 2019 in the City Hall Council Chambers. Mayor Greg Hoffman called the meeting to order at 6:30 pm. The Pledge of Allegiance was recited.

### CLERK CALLS THE ROLL

Council Members present: John Monarski, Rob Kiefer, CW King, Chuck Hull, Paul Olson, Paul Nadreau, and Jason Hiess.

Also Present: City Attorney Robert Ferg, Director of Public Works/City Engineer/Utilities Manager Rick Rubenzer, City Planner/Transit Manager Brad Hentschel, Parks and Recreation Director Dick Hebert, Police Chief Matthew Kelm, City Clerk Bridget Givens, and those on the attached sign-in sheet.

### APPROVAL OF MINUTES OF PREVIOUS MEETING

**(a) Motion by Kiefer/Monarski** to approve the minutes of the Regular Council Meeting of September 3, 2019. **All present voting aye, motion carried.**

### PERSONAL APPEARANCES BY CITIZENS - None

### PUBLIC HEARINGS - None

### COMMUNICATIONS - None

### REPORTS

**(a) Motion by Kiefer/Monarski** to approve the Board of Public Works minutes of September 9, 2019. **All present voting aye, motion carried.**

**(b) Motion by Nadreau/Olson** to approve the Plan Commission minutes of September 9, 2019. **Roll Call Vote: Aye – Nadreau, Olson, Hiess, Monarski, Kiefer, King, Hull. Motion carried.**

### COUNCIL COMMITTEE REPORTS

**(a) Motion by Nadreau/King** to approve the Committee #1 Revenues, Disbursements, Water and Wastewater minutes of September 17, 2019. **Roll Call Vote: Aye – Nadreau, King, Hull, Olson, Hiess, Monarski, Kiefer. Motion carried.**

**(b) Motion by Hull/Nadreau** to approve the Joint Committee #1 Revenues, Disbursements, Water and Wastewater and Committee #2 Labor Negotiations, Personnel, Policy and Administration minutes of September 17, 2019 with an amendment to include Councilor King in the roll call vote to enter Closed Session. **All present voting aye, motion carried.**

**(c) Motion by Monarski/Nadreau** to approve the Committee #2 Labor Negotiations, Personnel, Policy and Administration minutes of September 10, 2019. **All present voting aye, motion carried.**

**(d) Motion by Hull/Kiefer** to approve the Committee #2 Labor Negotiations, Personnel, Policy and Administration minutes of September 17, 2019. **Roll Call Vote: Aye – Hull, Kiefer, King, Olson, Nadreau, Hiess, Monarski. Motion carried.**

**(e) Motion by Olson/Kiefer** to vote separately on Item 3 of the Committee #3 Transportation, Construction, Public Safety and Traffic minutes of September 17, 2019. **All present voting aye, except Hiess who voted no, motion carried. Motion by Kiefer/Olson** to approve the Committee #3 Transportation, Construction, Public Safety and Traffic minutes of September 17, 2019. **Roll Call Vote: Aye – Kiefer, Olson, Nadreau, Hiess, Monarski, King, Hull. Motion carried. Motion by Kiefer/Hull** to approve Item 3 of the Committee #3 Transportation, Construction, Public Safety and Traffic minutes of September 17, 2019. **Roll Call Vote: Aye - Kiefer, Hull, Nadreau, Hiess, Monarski, King; No – Olson. Motion carried.**

**(f) Motion by Olson/Monarski** to approve the Committee #5 Oversight of Economic Development minutes of September 16, 2019. **All present voting aye, motion carried.**

**(g)** The Special Park Board minutes of September 3, 2019 were presented

**(h)** The Park Board minutes of September 10, 2019 were presented.

**(i)** The Library Board minutes of August 14, 2019 were presented.

## APPLICATIONS

(a) **Motion by King/Kiefer** to approve the Operator (Bartender) Licenses as approved by the Police Department. **All present voting aye, motion carried.**

**Motion by Monarski/Kiefer** to consider items (b) – (d) in one motion. **All present voting aye, motion carried.**

**Motion by Monarski/Kiefer** to approve items (b) – (d) as follows:

(b) Street Use Permit Application from Mike Thompson of the Chippewa Falls Senior High School for the Homecoming Parade and Bonfire on October 11, 2019 utilizing various City Streets with charges for City services.

(c) Application for Temporary Class “B” Beer Retailer’s License from the Knights of Columbus for the Annual Hunter’s Stag to be held on November 6, 2019 at the Knights of Columbus Hall, 236 Pumphouse Rd.

(d) Application for Temporary Class “B”/“Class B” Beer and Wine Retailer’s License from Chippewa Falls Youth Baseball for the CFYB Annual Fun Night to be held on October 17, 2019 at the Knights of Columbus, 236 Pumphouse Rd.

**All present voting aye, motion carried.**

(e) **Motion by King/Nadreau** to approve the change of agent request from Badger State Hospitality (Avalon Hotel and Bridgewater Restaurant), 1009 W Park Avenue, from Steve Gunderson to Jeffrey Rowan (relative to their alcohol beverage license). **All present voting aye, motion carried.**

PETITIONS - None

MAYOR ANNOUNCES APPOINTMENTS - None

## MAYOR’S REPORT

(a) Mayor Hoffman presented a proclamation declaring September 26, 2019 as Meuli-Kelean-Kramer-Dannenberg American Legion Post 77 Day.

(b) Mayor Hoffman presented a proclamation declaring September 22 – 28, 2019 as National Rail Safety Week.

REPORT OF OFFICERS - None

ORDINANCES - None

## RESOLUTIONS

Director of Public Works/City Engineer/Utilities Manager Rubenzer advised that changes were made to the resolutions with the revised copies being provided to Council.

(a) **Motion by Kiefer/King** to approve **Resolution #2019-41 Entitled:** Resolution Concerning Completion of Willow Creek Subdivision Phase IV Utilities and Infrastructure. **Roll Call Vote: Aye – Kiefer, King, Hull, Olson, Nadreau, Hiess, Monarski. Motion carried.**

(b) **Motion by Monarski/Kiefer** to approve **Resolution #2019-42 Entitled:** Resolution Concerning Completion of Wisconsin Shores Subdivision Phase III Utilities and Infrastructure. **Roll Call Vote: Aye – Monarski, Kiefer, King, Hull, Olson, Nadreau, Hiess. Motion carried.**

## OTHER NEW OR UNFINISHED BUSINESS AS AUTHORIZED BY LAW

(a) **Motion by Kiefer/Olson** to approve the Supplemental Letter Agreement from SEH for the Chippewa Mall Drive to Chippewa Crossing Boulevard Route Analysis and Preliminary Engineering Project. **Roll Call Vote: Aye – Kiefer, Olson, Nadreau, Hiess, Monarski, King, Hull. Motion carried.**

(b) **Motion by Monarski/Olson** to approve the General Street Lighting Contract with Xcel Energy for street lights in the Willow Creek Subdivision. **Roll Call Vote: Aye – Monarski, Olson, Nadreau, Hiess, Kiefer, King, Hull. Motion carried.**

**CLAIMS**

**(a) Motion by Hull/Olson** to approve the claims as recommended by the Claims Committee.

City General Claims:	\$1,123,623.02
Authorized/Handwritten Claims:	\$0.00
Department of Public Utilities:	<u>\$90,289.22</u>
Total of Claims Presented	<u>\$1,213,912.24</u>

**Roll Call Vote: Aye – Hull, Olson, Nadreau, Hiess, Monarski, Kiefer, King. Motion carried.**

**(b) Motion by Kiefer/Olson** to refer the claim of Victor VanDeberg, 807 Bridgewater Avenue, Chippewa Falls, to the insurance company. **All present voting aye, motion carried.**

**CLOSED SESSION** - None

**ADJOURNMENT**

**Motion by Olson/Monarski** to adjourn at 7:02 pm. **All present voting aye, motion carried.**

Submitted by:  
Bridget Givens, City Clerk

CITY COUNCIL ATTENDANCE SHEET - September 17, 2019

NAME	ADDRESS
MILG CONROO	513 W. DINO ST
BIL ALBY	7800 161 <sup>ST</sup> CHIPPEWA FALLS
DAN R. ROSENOW	15950 93 <sup>RD</sup> AVE, C.F. WI
S. F. B. J.	1504 SHERWIN AVE, EAU CLAIRE
Anne Keller	1427 Hilltop Blvd, CT
Bob Hoque	161 <sup>ST</sup> Street, CT
DANE GARROUD	CR
FRANK SMOUT	3053 SWEDEMARK DR 60 54703
Mark Birrittella	8138 162nd St Chippewa Falls 54785
Ruth Rosenow	508 Squires St. CF



**Minutes**  
**Committee #2**  
**Labor Negotiations, Personnel, Policy & Administration**  
**September 27, 2019**

**Committee #2 met on Friday, September 27, 2019 at 8:00 AM in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.**

Committee Members present: CW King, Chuck Hull, John Monarski

Mayor/Other Council Members present: None

Others present: Finance Manager/Treasurer Lynne Bauer, Police Chief Matt Kelm, Attorney Steve Weld, Attorney Jeryl Vonderheid, Police Union Members Brian Flug, Brian Zwiefelhofer, Drew Zehm and Ryan Boie.

Call to Order: 8:00 am

**1. Open Session**

**2. Closed Session**

**Motion by Monarski/Hull to go into Closed Session under Wis. Stats. Sec. 19.85(1)(e) for "deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting public business with competitive or bargaining implications" to:**

- a. Discuss labor negotiation issues and strategies; and**
- b. Negotiations with Chippewa Falls Professional Police Association related to a new contract; and to include the Council/Committee members, Bauer, Kelm, Vonderheid and Police Union Representatives; may return to Open Session.**

**Roll Call Vote: Monarski – Aye; Hull – Aye; King - Aye. Motion carried.**

The Committee discussed Items (a) and (b) above.

**Motion by Monarski/King to return to Open Session. All present voting aye. Motion carried.**

**3. Adjournment**

**Motion by Monarski/Hull to adjourn at 9:35 am. All present voting aye, motion carried.**

**Minutes submitted by,  
Lynne Bauer  
Finance Manager/Treasurer**



**Minutes**  
**Committee of the Whole**  
**September 24, 2019**

**The Committee of the Whole met on Tuesday, September 24, 2019 at 5:00 pm at City Hall, Council Chambers, and 30 W Central Street, Chippewa Falls, Wisconsin.**

Council/Committee Members present: John Monarski, Rob Kiefer, CW King, Chuck Hull, Paul Olson, Paul Nadreau, and Jason Hiess.

Others Present: Mayor Greg Hoffman, Finance Manager/Treasurer Lynne Bauer, City Planner/Transit Manager Brad Hentschel, Parks and Recreation Director Dick Hebert, Police Chief Matthew Kelm, Fire Chief Lee Douglas, Building/Zoning Inspector Paul Lasiewicz, Street and Utility Maintenance Manager Rick Ruf, and Utility Office Manager Connie Freagon.

The meeting was called to order at 5:00 pm by Council President, CW King.

**1. Open Session**

**2. Discuss projected department staffing needs and anticipated capital equipment purchases. Possible recommendations to the Council.**

The Department Heads of the City provided the Committee with an overview of their staffing needs and anticipated capital equipment purchases.

**No action taken.**

**3. Motion by Monarski/Hull to go into Closed Session under Wis. Stats. Sec. 19.85(1)(e) for "deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting public business with competitive or bargaining implications" to:**

- a. Discuss labor negotiation issues and strategies; and to include the Committee/Council Members, Mayor, and Bauer; may return to Open Session for possible action on Closed Session item.**

**Roll Call Vote: Aye – Monarski; Hull; Olson; Nadreau; Hiess; Kiefer; King.  
Motion carried.**

The Committee discussed Item (a) above.

**Motion by Monarski/Nadreau to return to Open Session. All present voting aye, motion carried.**

**4. Adjournment**

**Motion by Monarski/Hiess to adjourn at 6:16 PM. All present voting aye, motion carried.**

**Minutes submitted by:**  
CW King  
Council President

# INSPECTION

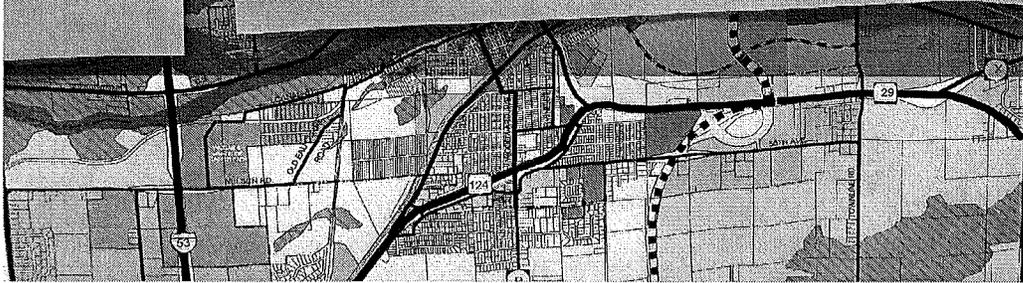
- Ast. City Inspector
  - ↳ currently 2 hrs./day  
Admin support

THD - TRADITIONAL NEIGHBORHOOD DEVELOPMENT	O-1 OFFICE
R-1A SINGLE FAMILY	O-2 OFFICE & INSTITUTIONAL
R-1B SINGLE FAMILY	P-1 PLUM TO
R-1C SINGLE FAMILY	CA CONDOMINIUM
R-2 TWO FAMILY	A-1 AGRICULTURE
R-2A MULTI-FAMILY 4-PLEX	
R-3A MULTI-FAMILY	CLP - SUP. OR PD
R-3B MULTI-FAMILY	
R-3C MULTI-FAMILY RESIDENCE	

## Clerk / Finance

- Filing System (Basement)
- Election Items
- 1 Staff
  - ↳ Shared finance/clerk offices

.T.



# I.T.

- Polycom \$9,500 (2013)
- Closed Caption?
- Windows 7 Replacement \$100k - \$150k  
↳ ~ 100 PC's
- I Pad Replacement
- Telephones - ~ \$9,000
- Network Switches - ~ \$34,000  
(2020 End of Life)
- Financial System ~ \$75,000

Eng. / Public Works Handout

- St. Dept.      - Roof
- Shed
- Gas System } ~\$500k<sup>+</sup>
- Boiler
- Bridges - 1,400 hrs.      - Parking Lot
- Roofing - all buildings
- Flooring - Eng. + City Hall Basement
- HVAC - city / F.D. Sta #1
- Equipment - per handout
- 4 employees - Street Dept.

9-24-19  
Comm Work

# Street Dept. Capital Improvements

2020

Maintenance Building roof replacement	(this has been on the list for three years)	\$250,000.00
New Shed	(\$80,000.00 from Insurance)	\$125,000.00
Gas System	(This is a City Wide expense)	\$150,000.00

2021-2025

Maintenance Building Boiler System		\$???,???.??
Parking Lot Black Top Replacement		
Roofing on all Buildings		
Floor Covering for Engineering Office and City Hall Basement		
HVAC System for city hall/Fire Station #1		

# Street Dept. Staffing Needs

Staff to be added up to 4 employees.

There has been over 9000 hrs. of uncompleted work each of the last three years. Not included in these hours is Bridge Maintenance. See Bridge inspection Report.

Snow plowing complaints are growing. Residential areas, Alleys and Sidewalks not getting plowed soon enough.

Factors that are contributing to the snow complaints are:

- Added Mileage in Wissota Green and Wissota Shores.
- Added Mileage in Willow Creek Additions.
- More Businesses in the Wissota Industrial Park.
- Added Bike Trail.

Adding employees for Snow removal would require adding snow removal equipment.

# Highway Department

Brian M. Kelley, PE  
Highway Commissioner

CHIPPewa COUNTY



To: City of Chippewa Falls

Re: 2018 Bridge Inspections

Enclosed are copies of the inspection reports and your bi-monthly bill. The amount billed for your bridge inspections should be found under work type 66.

Electronic reports were entered on the Wisconsin Department of Transportation Highway Structures Information System as required. The original inspection report is stored at the Chippewa County Highway Department Office, 801 E. Grand Avenue in Chippewa Falls.

I also made a list of maintenance items. This list includes:

Spring cleaning/washing of all abutment seats/bearings should be a priority every year.

B-09-001 South abutment backwall and expansion joint need repairs. Abutment and deck header damage has occurred. (Jefferson Ave)

B-09-041 surface has potholes. The slab is a load-carrying member. This surface needs to be fixed to prevent serious to unreparable damage. (County J)

B-09-100 has new surface on deck. I recommend chip sealing surface to protect. (Columbia St.)

B-09-109 East abutment backwall and expansion joint need repairs. Abutment and deck header damage has occurred. Prestressed girders on both ends are showing cracking with minor spalls. Girders should be patched and sealed. (Commercial Parkway - Kennedy Road)

B-09-264 deck has cracks along box beam joints. I recommend chip sealing to seal up surface. (Grand Avenue)

P-09-711 deck surface should be chip sealed to protect surface. (Spring St.)

P-09-715 deck has severe spalling to underside. Potholes in surface in bay 3 along with missing concrete on underside spalls has reduced deck thickness to +/-4". Recommend posting bridge at 10 Tons. If overweight trucks continue to use bridge. I recommend installing vertical height restrictions. Consider discussion on replacing deck. Lower chord plate bracing is starting to distort due to corrosion. The lower chord channel members are also seeing advanced corrosion with slight section loss. This is occurring mainly to the North Truss on the West end. I have the WDOT Reach-All truck reserved for 1 week this summer/fall. New plate bracing along with cleaning and painting of lower chords suggested. (Central St.)

If you have any questions, give me a call or send an email at any time.

Thank you,

Wayne J. Krejci  
Project Engineer II  
Chippewa County Highway Department  
Office: 715-738-2614  
Cell: 715-559-3588  
Email: wkrejci@co.chippewa.wi.us

801 E. Grand Avenue  
Chippewa Falls, WI 54729

bkelley@co.chippewa.wi.us

Office: (715) 726-7914  
Fax: (715) 726-7918

# 2020 – 2028 Equipment Replacement Plan

## 2020

1 - One Ton Truck	\$40,000.00
1 - One Ton Truck with plow/sander	\$65,000.00
1 - Sign Truck	\$40,000.00
1 - Small Asphalt Roller	\$65,000.00
1 - Skid Loader	\$55,000.00
1 - Semi Tractor/trailer	\$150,000.00
Gas System (All Depts.)	\$150,000.00

## 2021

1 - Front End Loader	\$170,000.00
1 - 9 Wheel Roller	\$120,000.00
1 - Plow Truck	\$185,000.00

## 2022

2 - One Ton Trucks	\$85,000.00
1 - Track type Backhoe	\$250,000.00
1 - Hot Melt Kettle	\$45,000.00
1 - Tractor Snow blower	\$30,000.00

## 2023

2 - Plow Trucks	\$350,000.00
1 - Chip Spreader	\$100,000.00

## 2024

1 - Front End Loader	\$180,000.00
1 - Snow Blower	\$150,000.00
1 - Paint Truck	\$80,000.00

## 2025

1 - Plow Trucks	\$195,000.00
1 - Large Roller	\$175,000.00
1 - Shop Service Truck	\$70,000.00

## 2026

1 - Oil Distributor	\$200,000.00
1 - Motor Grader	\$325,000.00

## 2027

1 - Paver	\$200,000.00
1 - Front End Loader	\$200,000.00

## 2028

1 - Skid Loader	\$65,000.00
1 - Plow Truck	\$190,000.00
1 - Shop Parts Truck	\$35,000.00
1 - Backup generator	\$50,000.00

# Police Dept

Handout

- Middle School SRO
- Patrol Officer
- Investigative Sgt.
- Eau Claire Reg. Lab
- Radio Upgrade ~ \$300k
- Watchguard Cameras ~ \$95k
- MVC's ~ \$8,500
- Copy Machine
- 2<sup>nd</sup> Canine Unit
- Parking Lot Repave
- Range Power + Lights
- Drone
- Pole Camera
- Roof Replacement

**CHIPPEWA FALLS**  
**POLICE**  
*Integrity • Compassion • Commitment*

TO: Committee of the Whole  
FROM: Chief Kelm  
DATE: Sept 24, 2019  
REF: Future Staff, Equipment, Capital Needs (Initial Draft)

The below is an initial draft of projected staff, equipment, capital needs for the police department. These are based on current information and, like all projections, may be subject to change. This should be considered a concise overview and additional information and/or research is available.

Staffing Priority List

- **Middle School SRO**
  - This position is anticipated to be funded 75% by the school district. A Middle School SRO is an essential part of early intervention and school safety.
- **Patrol Officer**
  - This would add a second power shift officer position. This would allow scheduling a power shift officer 100% of the year, instead of the current 50%. Power shift officers provide the community additional police staffing during the busy 3p-3a time period and gives the department options to backfill long term vacancies reducing burnout and overtime costs.
- **Investigative Sergeant**
  - This position would provide first line supervision to the investigative division. It would also allow for more focused investigations into Human Trafficking and Internet Crimes Against Children (ICAC) cases as well as potential participation in the Eau Claire Regional Forensic Lab

At or beyond five years staffing priority would be to add two additional patrol officer positions. These new positions, along with reassigning the two power shift positions, would bring patrol staffing to four patrol officers and a Sergeant for each shift.

Equipment and Capital Improvement

- 2020 - **Public Safety Radio Upgrade Project** (Project not sent to bid, estimate around \$300K)
- 2022 - **Watchguard Squad & Body Camera System** projected end of life (Cost was \$ 96,500 in 2017)
- 2022 - **Squad Computers (MDCs) projected end of life** (Cost was \$ 8,300 in 2017)
- 2022 - **PD Copy Machine potential end of life** (Cost was \$ 6,500 in 2017)

Items without a specific year, but anticipated need within an approximate 5 year span:

**2<sup>nd</sup> K9 team** – A second K9 team would double the shifts that a police dog is available in the city (est \$90,000 initial cost and \$6,000 annual ongoing cost)

**Back alley and parking lot resurface or replacement** – These areas are in poor condition (Cost unknown)

**Power to the Range** – Running power to the range will allow for more options for firearms and other tactical training as well as potential future growth (2019 price est \$16,000)

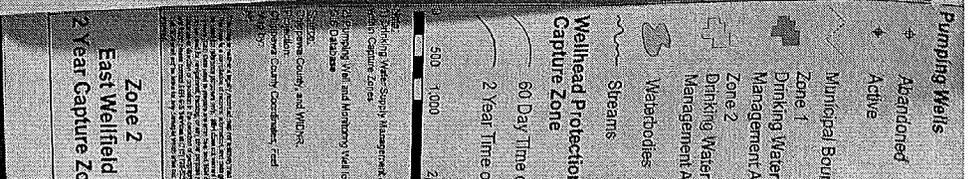
**Drone** – Drones are very useful for search and rescue and criminal investigations (est. \$6-\$10K)

**Pole Camera** – The pole camera provides officers significantly increased safety when viewing dangerous areas. The current pole camera is over a decade old and is at end of life. (Cost was approx \$16,000 when purchased)

**Roof Replacement** – Current roof is not leaking, however the PD is a 30 year old building and the roof was rated for a 20 year lifespan (Cost unknown)

# Fire / EMS

- Ambulance
- 1992 Engine Replacement
- Cardiac Defib
- 1 Person/Shift (3)
- SCBA's





*Chippewa Falls Fire and Emergency  
Services Department*

1301 Chippewa Crossing Boulevard, Chippewa Falls, WI 54729  
(715) 723-5710 (715) 726-2751 Fax

**Projected Capital Improvements**

Year	Projected Capital Purchases	Estimated Cost
2020	Ambulance	\$257,000
	Fire Engine	\$617,000
	1 Personnel Position - FF/EMT-P	
2021	1 Personnel Position - FF/EMT-P	
2022	1 Personnel Position - FF/EMT-P	
2023	Cardiac Monitor Replacement	\$30,000
	Ambulance Re-mount	\$200,000
2024	SCBA Bottles (50)	\$45,000

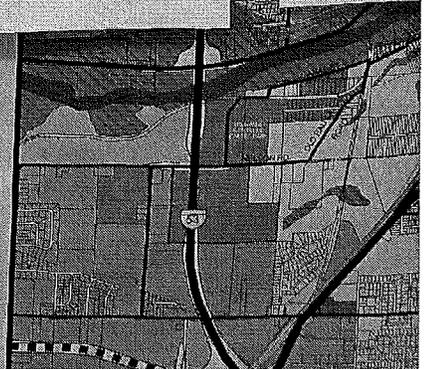
9-24-19 *Comm whole mtg.*

# Library

- Windows
- Doors
- Self Checkout
- Elevator
- Public ~~⊗~~ Computers  
↳ see I.T.

**Legend**

- Municipal Wells
- Monitoring Wells
- Pumping Wells
- Abandoned
- Active
- Municipal Boundary
- Zone 1 Drinking Water Supply Management Area
- Zone 2 Drinking Water Supply



## Public Library- Committee on the Whole- Future Needs

Computers – Public computers. Already discussed by County IT at a previous meeting. Part of city-wide upgrade due to Windows 7 becoming obsolete at the end of the year.

Windows- Window on the northeast side of the building (next to children's desk). Seal is permanently damaged (can't be caulked anymore). Has been this way for several years. Staff now needs a space heater, and, at times a blanket during cold months (Was a capital request in 2016).

Doors- Original front doors are warped, with gaps (Was a capital request in 2016).

Self-checkout- Similar to computers, operating system will be obsolete at the end of the year. Have done several band aids over the years (purchased in 2006).

Elevator- Original elevator (1969). Not ADA compliant.

Planning / E.D. / Transit

See handout

Rices

# PLANNING, ECONOMIC DEVELOPMENT AND TRANSIT - 2019-2024 CIP

## 2020

Category	Item	<i>Est.</i> Cost	Comment/Discussion
PLANNING	Riverfront - Phase III Final Plan & Design	\$350,000	TID 12
PLANNING	Chippewa Mall Drive Extension Design	\$50,000	TID 7
TRANSIT	Replace 2 Shared Ride Vans	\$15,500	Budget

## 2021

PLANNING	Riverfront - Phase III	\$4,000,000	TID 12
PLANNING	Chippewa Mall Drive	\$1,500,000	TID 7 +
ED	Land Acquisition - IP *date TBD*	\$3,000,000	TID 15
TRANSIT	Replace 2 Shared Ride Vans	\$16,250	Budget

## 2022

TRANSIT	Replace 2 Shared Ride Vans	\$17,100	Budget
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## 2023

TRANSIT	Replace 2 Shared Ride Vans	\$17,900	Budget
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## 2024

PLANNING	Comprehensive Plan Update	\$50,000	
TRANSIT	Replace 2 Shared Ride Vans	\$17,900	Budget

## CONTINGENCIES

ED	Economic Development Support	0.33 FTE	Pending CCEDC support
ED	Economic Development Marketing	\$10,000	
TRANSIT	Administration	0.33 FTE	Pending WCWRPC Admin support

# Parks, Rec., Forestry

- Maintenance/zoo help
- Equipment - see handout

9-24-19  
Comm. Whole  
mtg.

<b>Parks, Recreation &amp; Forestry Department</b>	
<b>2020-2024 Staffing Needs</b>	
<u>Expenditure</u>	<u>Funding Source</u>
Hire additional Full-time Maintenance/Zoo Helper Employee	General fund
<b>2020-2024 Equipment Needs</b>	
<u>Expenditure</u>	<u>Funding Source</u>
(SEE ATTACHMENT)	General fund
<b>2020-2024 Capital Improvements/Major Repairs</b>	
<u>Expenditure</u>	<u>Funding Source</u>
Install Security Cameras at Outdoor Pool	General fund
Replace Outdoor Pool Heater	General fund
Replace Sewer Line at Flag Hill	General Fund
Replace/Repair Outdoor Pool Water Slide	General fund
Implement Marshal Master Plan	
* Replace Parking Lot	General fund
* Replace Marshall Park Skateboard Park	Thorpe Endowment/Community Donations/General Fund
* Replace Softball Field	
Improve/Provide Signage in all Parks	General fund/Community Donations
Replace Playground Equipment in Neighborhood Parks	General fund/Community Donations
Provide additional funding for boulevard tree planting	General fund
Provide additional funding for boulevard tree removal	General fund
Replace/Repair Roads at Irvine Park	General fund
<b>2020-2024 Capital Improvements/Major Repairs - FUNDED BY DONATIONS</b>	
<u>Expenditure</u>	<u>Funding Source</u>
*Flag Hill - Bathrooms, Large Shelter, Playground Equipment	Thorpe Endowment/Community Donations
*Bison Barn & Feeding Area *Main Pavilion Playground Equipment	

## PARKS FLEET NO. & DESCRIPTION (Updated 1-14-2019)

FLEET NO.	DESCRIPTION	FLEET NO.	DESCRIPTION
300	2013 FORD EXPLORER	359	2002 6' SWEEPER ATTACHMENT
301	2016 FORD EXPLORER	360	1999 RHINO TURF MOWER
302	2004 CHEVY 1500 SILVERADO	361	2017 EXMARK 72" MOWER (RIVERFRONT)
303	2016 FORD F150 (193)	361A	BAGGER, MODEL #LZUVQD11
304	2016 FORD F150 (194)	362	2014 EXMARK 72" MOWER, S/N 314616677
305	2016 FORD F150 (195)	363	2014 EXMARK 72" MOWER, S/N 314616638
306	2013 CHEVY SILVERADO 1500	364	2014 EXMARK 60" MOWER
307	2017 DODGE RAM 1500 4WD (RIVERFRONT)	365	EXMARK 60" MOWER WITH BAGGER (CASPER)
310	2017 DODGE RAM 1 TON	367	JOHN DEERE Z 83DA 60" MOWER
311	2005 CHEVY 1 TON 3500	370	2014 42" TORO WITH BAGGER
320	2017 16' MOWER TRAILER (RIVERFRONT)	371	2016 TORO 42" BAGGER MOWER (RIVERFRONT)
321	18' FLATBED TANDEM TRAILER	373	STIHL BLOWER BG 55-2
322	10' SINGLE AXLE TRAILER	374	2017 STIHL HAND HELD BLOWER BG 56C
330	2006 POLARIS RANGER (CASPER)	375	2016 STIHL TRIMMER (RIVERFRONT)
331	2009 POLARIS RANGER 500	376	2016 STIHL BLOWER BAC (RIVERFRONT)
332	2012 POLARIS RANGER 400	377	STIHL KM85R TRIMMER (CASPER)
333	2005 JOHN DEERE GATOR 005095	378	STIHL FS90R TRIMMER (CASPER)
334	2012 JOHN DEERE GATOR	379	STIHL FS55R TRIMMER
335	2013 JOHN DEERE GATOR 1M04X2SILEM090709	380	PLATE COMPACTOR MIKASA W/HONDA GX160
336	2013 JOHN DEERE GATOR 1M04X2XDAGM110042	381	STIHL MS 201T SAW
337	2014 JOHN DEERE GATOR 1M04X2SILEM09600	382	STIHL MS 201T SAW
340	2016 TOOLCAT 5600 G-SERIES		
341	2016 BUCKET		
342	2016 ANGLE BROOM (60")		
343	2016 SNOWBLOWER 60 INCH		
344	2016 SNOWBLOWER 72 INCH	387	STIHL FS100RX TRIMMER
345	FORKS (48)	388	STIHL FS100RX TRIMMER
346	8' SNOWBLADE	389	STIHL FS90R TRIMMER
350	2001 906 CAT END LOADER		
351	BUCKET		
352	SMALL FORKS		
353	BIG FORKS (60)		
354	SNOW BUCKET		
355	1999 5210 JOHN DEERE TRACTOR	395	WACKER 3" WATER PUMP
356	1999 BEFCO OVERSEEDER		
357	1999 FERGUSON PA 72+ PLUG AERATOR		
358	1999 BACK BLADE		

## Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 9-12-19

Town  Village  City of Chippewa Falls

County of Chippewa

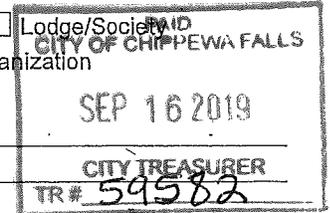
The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.  
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 10-3-19 and ending 10-3-19 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

**1. Organization** (check appropriate box) →

- Bona fide Club  Church  Lodge/Society  
 Chamber of Commerce or similar Civic or Trade Organization  
 Veteran's Organization  Fair Association



(a) Name Chippewa Falls Main Street

(b) Address 514 N. Bridge St., Chippewa Falls  
(Street)  Town  Village  City

(c) Date organized \_\_\_\_\_

(d) If corporation, give date of incorporation 10-26-1989

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names, addresses and phone numbers of all officers:

President Nes Papp 120 N. Columbia St., Chippewa Falls (715) 563-9192  
 Vice President Brad Hentschel, 30 N. Central St., Chippewa Falls (715) 726-2729  
 Secretary Sue Rada, 105 N. Central St., Chippewa Falls (715) 723-1146  
 Treasurer Teri Maher, 212 Bay St., Chippewa Falls (715) 726-2500

(g) Name and address of manager or person in charge of affair: Teri Ouimette, 514 N. Bridge St., Chippewa Falls (715) 723-6661

**2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:**

(a) Street number See attachment

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? \_\_\_\_\_

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: \_\_\_\_\_

(e) Will minors be present? Yes Reason for minors being present: It's a community event  
 Security measures: IDs will be checked and wristbands issued to 21+ participants only

**3. Name of Event**

(a) List name of the event Paint the Town Pink

(b) Dates and times of event 10-3-2019 4-7 p.m.

### DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer [Signature]  
(Signature/date)  
 Officer [Signature]  
(Signature/date)

Chippewa Falls Main Street, Inc.  
(Name of Organization)  
 Officer [Signature]  
(Signature/date)  
 Officer [Signature]  
(Signature/date)

Date Filed with Clerk \_\_\_\_\_

Date Reported to Council or Board \_\_\_\_\_

Date Granted by Council \_\_\_\_\_

License No. \_\_\_\_\_

Police Department Approval St. Michael's

Date 9/17/19

- 
- \*B & G Liquor - 301 Bay St., Chippewa Falls**
  - \*Blue Marble Pub – 816 N. High St., Chippewa Falls**
  - \*Bye the Willow - 501 N. High St., Chippewa Falls**
  - Collective Charm – 16 W. Columbia St., Chippewa Falls
  - Country Treasures - 216 N. Bridge St., Chippewa Falls
  - Eevy Ivy Over Floral & Vicki's Frame Shop - 314 N. Bridge St., Chippewa Falls
  - Eric's Diamonds & Fine Jewelry - 111 N. Bridge St., Chippewa Falls
  - \*Fill Inn Station - 104 W. Columbia St., Chippewa Falls**
  - \*Foreign 5 & Lucy's Deli - 117 & 123 N. Bridge St., Chippewa Falls**
  - Fridayz - 33 W. Spring St., Chippewa Falls
  - House Blend Lighting + Design - 215 N. Bridge St., Chippewa Falls
  - Korger's Decorating - 213 N. Bridge St., Chippewa Falls
  - Mason Shoe Outlet Store - 301 N. Bridge St., Chippewa Falls
  - \*Mega Holiday Station Store - 501 N. Bridge St., Chippewa Falls**
  - Shades of You - 223 N. Bridge St., Chippewa Falls
  - \*Sheeley House Saloon - 236 W. River St., Chippewa Falls**
  - Sokup's Market - 624 N. Bridge St., Chippewa Falls
  - \*Tomahawk Room - 306 N. Bridge St., Chippewa Falls**

**\*Establishments have a liquor, beer, or wine license issued.**

Thanks so much,

## **Snow Trottier**

Administrative Specialist

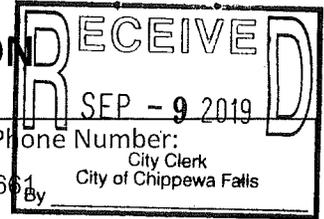
Chippewa Falls Main Street, Inc.

[www.chippewafallsmainst.org](http://www.chippewafallsmainst.org)

[www.facebook.com/chippewafallsmainstreet/](http://www.facebook.com/chippewafallsmainstreet/)



# CITY OF CHIPPEWA FALLS STREET USE PERMIT APPLICATION



Applicant Name and Address: Teri Ouimette	Applicant Phone Number: 715-723-6661 By
----------------------------------------------	-----------------------------------------------

<input type="checkbox"/> Please check here if the applicant is the individual in charge of the event. If not, please indicate Name, Address and Phone Number of responsible individual.	Name, Address and Phone Number of the headquarters of the organization and responsible head of such organization: Chippewa Falls Main Street 514 N. Bridge St. Chippewa Falls, WI 54729
-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Name of the event: Paint the Town Pink	Estimated number of persons participating: 500-600
-------------------------------------------	-------------------------------------------------------

Date and start and end times requested for street use:  
October 3, 2019 3-7 p.m.

Accurate description of the portion of the street or streets being requested for use (attach maps if necessary):  
100-500 blocks of North Bridge Street

Use, described in detail, for which the street use permit is requested:  
Car Show during Paint The Town Pink

City services requested for the event (e.g., Street Department or Police Department staff time)  
Barricades to block off streets. Cross roads will be kept open. Street Dept will be provided with a map like in past years.

The applicant agrees to indemnify, defend, and hold the City and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the City or account of any injury to, or death of, any persons or any damage to property caused by or resulting from the activities for which the permit is granted. This Street Use Permit for the event may be terminated by the Chippewa Falls Police Department if the health, safety, and welfare of the public appears to be endangered by the activities or if the event is in violation of any of the conditions of the permit or regulations adopted by the Common Council. **Applicant understands they shall be present when the Board of Public Works or City Council considers the request for Street Use Permit. Failure to appear may be grounds for denial of the requested permit.**

Signature of Applicant 	Date 8/20/2019
----------------------------	-------------------

### OFFICE USE ONLY

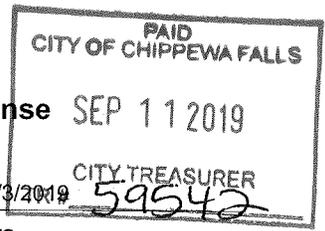
Estimated cost of City services requested (to be completed by Police Chief and Director of Public Works):  
Street Dept. - 6 hrs @ \$50/hr = \$300   
None from CPD. 9/26/2019

Requirements of Applicant:

Approved by: 	PE Sept. 26, 2019
Signature of Chief of Police	Signature of Director of Public Works

Recommendation of Board of Public Works (if required):  Approved  Denied

Decision of City Council (required):  Approved  Denied



# Application for Temporary Class "B" / "Class B" Retailer's License

SEP 11 2019

CITY TREASURER 59542

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 9/3/2019

Town  Village  City of Chippewa Falls

County of Chippewa

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 10/4/2019 and ending 10/5/2019 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →
- Bona fide Club
  - Church
  - Lodge/Society
  - Chamber of Commerce or similar Civic or Trade Organization
  - Veteran's Organization
  - Fair Association

(a) Name McDonell Athletic Booster Club

(b) Address 1316 Bel Air Blvd, Chippewa Falls, WI 54729  
(Street)

Town  Village  City

(c) Date organized ?? 1963

(d) If corporation, give date of incorporation \_\_\_\_\_

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names, addresses and phone numbers of all officers:

President Greg Misfelt, 602 Dwight St, Chippewa Falls, WI 54729 715-723-4461

Vice President Sarah Schultz, 9330 137th St, Chippewa Falls, WI 54729 715-559-6403

Secretary Janet Roth, 7623 197th St, Chippewa Falls, WI 54729 715-579-9285

Treasurer Pam Baughman, 740 Townline Rd S, Cornell, WI 54732 715-827-0976

(g) Name and address of manager or person in charge of affair: Sarah Schultz (See above) 715-559-6403

## 2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 1316 Bel Air Blvd, Chippewa Falls, WI 54729

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? Part: Gym, Commons, Fenced in area on north side

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

(e) Will minors be present? No Reason for minors being present: \_\_\_\_\_ Security measures: Wrist Banded

## 3. Name of Event

(a) List name of the event Spirit of the Macks Live/Silent Auction and Tailgate

(b) Dates and times of event 10/4/2019 5 pm to 1100 pm and 10/5/2019 6 pm to 1130 pm

## DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer Greg Misfelt  
(Signature/date)

Officer Sarah Schultz  
(Signature/date)

Date Filed with Clerk SEP 11 2019

Date Granted by Council \_\_\_\_\_

Police Department Approval St. Michael

McDonell Athletic Booster Club  
(Name of Organization)

Officer Janet Roth  
(Signature/date)

Officer Pam Baughman  
(Signature/date)

Date Reported to Council or Board \_\_\_\_\_

License No. \_\_\_\_\_

Date 9/17/19 Wisconsin Department of Revenue



# NON-COMMERCIAL KENNEL LICENSE APPLICATION

PAID  
CITY OF CHIPPEWA FALLS  
AUG 29 2019  
CITY TREASURER  
TR # 59455

Complete this application and submit it, along with a legible photocopy of the following:

- Current Rabies Vaccination Certificate (required)
- Certificate of Spay or Neuter (if applicable)
- Proof of Dog/Cat License from the City of Chippewa Falls Police Department

Fee: \$25 Payable to the City of Chippewa Falls

**OWNER INFORMATION - PLEASE PRINT CLEARLY**

CHRISTINE BOOS BOOS

First Name Last Name

801 SAINT AUGUSTINE ST 715-382-3657

Address Telephone Number

*Christine Boos* 8-29-2019

Signature of Applicant Date

**ANIMAL (1)**

WILEY M  spayed  neutered  unaltered MIN SCHNAUZER WHITE

Pet's Name Sex Breed Color(s)

5-3-17 5-3-20

Rabies Vaccination Date Rabies Expiration Date

**ANIMAL (2)**

DUCKIE M  spayed  neutered  unaltered SHIH TZU APRICOT/WHITE

Pet's Name Sex Breed Color(s)

5-3-17 5-3-20

Rabies Vaccination Date Rabies Expiration Date

**ANIMAL (3)**

CALLOPE F  spayed  neutered  unaltered FRENCH BULLDOG MERLE

Pet's Name Sex Breed Color(s)

Rabies Vaccination Date Rabies Expiration Date

*at 1yr*

\*RABIES TO BE GIVEN @ 16 WEEKS. PUPPY BORN 6-22-19.

**ANIMAL (4)**

UN NAMED M  spayed  neutered  unaltered FRENCH BULLDOG BRINDLE

Pet's Name Sex Breed Color(s)

9-4-19 9-4-22

Rabies Vaccination Date Rabies Expiration Date

*at 6mo.*

\*RABIES TO BE GIVEN @ 16 WEEKS. PUPPY BORN

**ANIMAL (5)**

\_\_\_\_\_  spayed  neutered  unaltered \_\_\_\_\_

Pet's Name Sex Breed Color(s)

\_\_\_\_\_ \_\_\_\_\_

Rabies Vaccination Date Rabies Expiration Date

**ANIMAL (6)**

_____	_____ <input type="checkbox"/> spayed <input type="checkbox"/> neutered <input type="checkbox"/> unaltered	_____	_____
Pet's Name	Sex	Breed	Color(s)
_____	_____		
Rabies Vaccination Date	Rabies Expiration Date		

**WRITTEN RECOMMENDATION OF POLICE DEPARTMENT**

*Inspection Completed on 9/17/19*

*See Attached*

Signature of Police Chief	<i>Mark J. Kehn</i>	Date	<i>9-27-19</i>
<b>TO BE COMPLETED BY CLERK</b>			
Date rcvd & filed w/municipal clerk	Date routed to Police Department	Date reported to Council	
<i>8-29-19</i>	<i>8-29-19</i>		
Signature of Clerk/Deputy Clerk	Date license issued		

**IMPORTANT NOTICES**

All dogs over 5 months of age are required to be vaccinated against rabies and licensed.  
Failure to license may result in a citation and/or fine.

All applicants should read and be familiar with Chippewa Falls Municipal Code Section 12.11 relative to animal care and licenses.

**AN ORDINANCE GRANTING A SPECIAL USE PERMIT  
TO OPERATE UP TO TWO TINY HOUSES  
ON PARCEL #0009, NOTRE DAME PARISH LOCATED AT #117 ALLEN STREET,  
CHIPPEWA FALLS, WISCONSIN**

**THE COMMON COUNCIL OF THE CITY OF CHIPPEWA FALLS, WISCONSIN,  
DO ORDAIN AS FOLLOWS:**

1. That a request from Notre Dame Parish for a Special Use Permit was received by the City of Chippewa Falls Plan Commission for consideration and action on September 9, 2019 and has been duly considered.

2. That the City of Chippewa Falls Common Council conducted a public hearing on October 15, 2019 after proper notification of adjacent property owners and heard all those wishing to comment.

3. That a Special Use Permit is hereby issued, pursuant to Chapter 17.48 of the Municipal Code of Chippewa Falls, for up to two tiny houses on parcel #0009, Notre Dame Parish located at #117 Allen Street, Chippewa Falls, Wisconsin. This property is zoned P-1 Public District.

4. That the Special Use Permit is hereby granted and shall be expressly subject to and conditioned upon the following:

- a) Tiny houses shall conform to NFPA 70 National Electrical Code and be properly connected to the Notre Dame Parish Electrical system.
- b) Each tiny house shall have an operating smoke detector, carbon monoxide detector and fire extinguisher, (maintained annually).
- c) Only electric heat sources will be permitted in the tiny houses.
- d) No tents, canopies or tarps associated with the tiny houses shall be permitted on site. Tents or tarps associated with Notre Dame Parish events or celebrations are permitted.
- e) No outdoor fires shall be permitted on the site. Grills are permitted but must maintain a minimum 10' setback from any structure.
- f) No smoking shall be permitted inside the structure.
- g) Sanitary facilities maintenance and disposal and access to potable water supply.
  - The sanitary facilities in the tiny houses/RV shall consist of a porta potty type toilet similar to those found in a small RV. The porta potty shall have a fresh water tank and a waste tank. The porta potty shall be properly emptied daily (except days when the parish is not normally open such as holidays and weekends) in the Notre Dame Parish restroom by Tiny House Guests. Potable water shall be made available from Notre Dame Parish. Dishes shall be washed inside Notre Dame Parish facilities. Showers shall be made available at the homes of volunteers, and at the Chippewa Valley Family YMCA.
- h) Notre Dame Parish shall provide garbage and recycling bins.
- i) Mark Birrittella (715) 255-0188 shall be the designated contact in charge of maintenance and supervision and shall address concerns. The Hope Village Board shall designate Mike Cohoon, (715) 210-5405 as backup person for cases when Mr. Birrittella is unavailable.
- j) Standard operating procedures for placement of residents within the facilities including the screening, contract and other required documentation are as follows:
  - The Career Development Outreach Center (CDC) in Chippewa Falls will perform

**Ordinance No. 2019-14**

initial intake; the CDC is the central intake for all homeless in Chippewa County. If CDC staff believes that a person is a good fit for a tiny house then Hope Village will do a separate intake/background check prior to a person being given the keys to a tiny house. The third check is done by local law enforcement. The Chippewa Falls Police Departments shall be given license and identification information for each Guest occupying a tiny house.

- k) Notre Dame Parish will designate 1 ½ off street Guest parking stalls per tiny house.
- l) Notre Dame Parish will carry liability insurance for the tiny houses located on parish property.
- m) Tiny house habitants are unsheltered individuals and will be known as Guests and the attached agreement with Hope Village will be executed prior to occupancy.
- n) Tiny House Guests will be screened according to the attached agreement document.
- o) Tiny houses are temporary housing and Guests duration of stay shall be seven days or less, (with additional seven day stays available upon approval), as outlined in the attached agreement.
- p) That the attached location map and Special Use Permit Notice and pictures become part of the Special Use Permit Ordinance and available for inspection in the City of Chippewa Falls Engineering and Inspection Offices.
- q) That this permit shall expire upon transfer of ownership of these premises.
- r) That Chapter 17.48 (14), (15) and (16) of the Chippewa Falls Code of Ordinances regarding lapse of permit, automatic termination of permit and revocation of permit shall apply.
- s) As enumerated in Municipal Code Chapter 17.48(17), this Special Use Permit shall be reviewed by the City of Chippewa Falls Common Council every five years in consideration of health, safety, morals, comfort, prosperity and general welfare of the City.
- t) Except as specifically provided herein, all regulations of the City Zoning Ordinance shall apply.
- u) That this permit shall become null and void by non-compliance with this permit or related Codes or by application to the Board of Appeals for any Code variance at these premises.
- v) That all changes or modifications to this permit shall be by the Common Council only after review and recommendation by the Plan Commission and after public notice and hearing as required for a Special Use Permit.

5. That this Ordinance shall take effect from and after its passage and publication.

Dated this 15<sup>th</sup> day of October 2019.

FIRST READING: October 1, 2019

SECOND READING: October 15, 2019

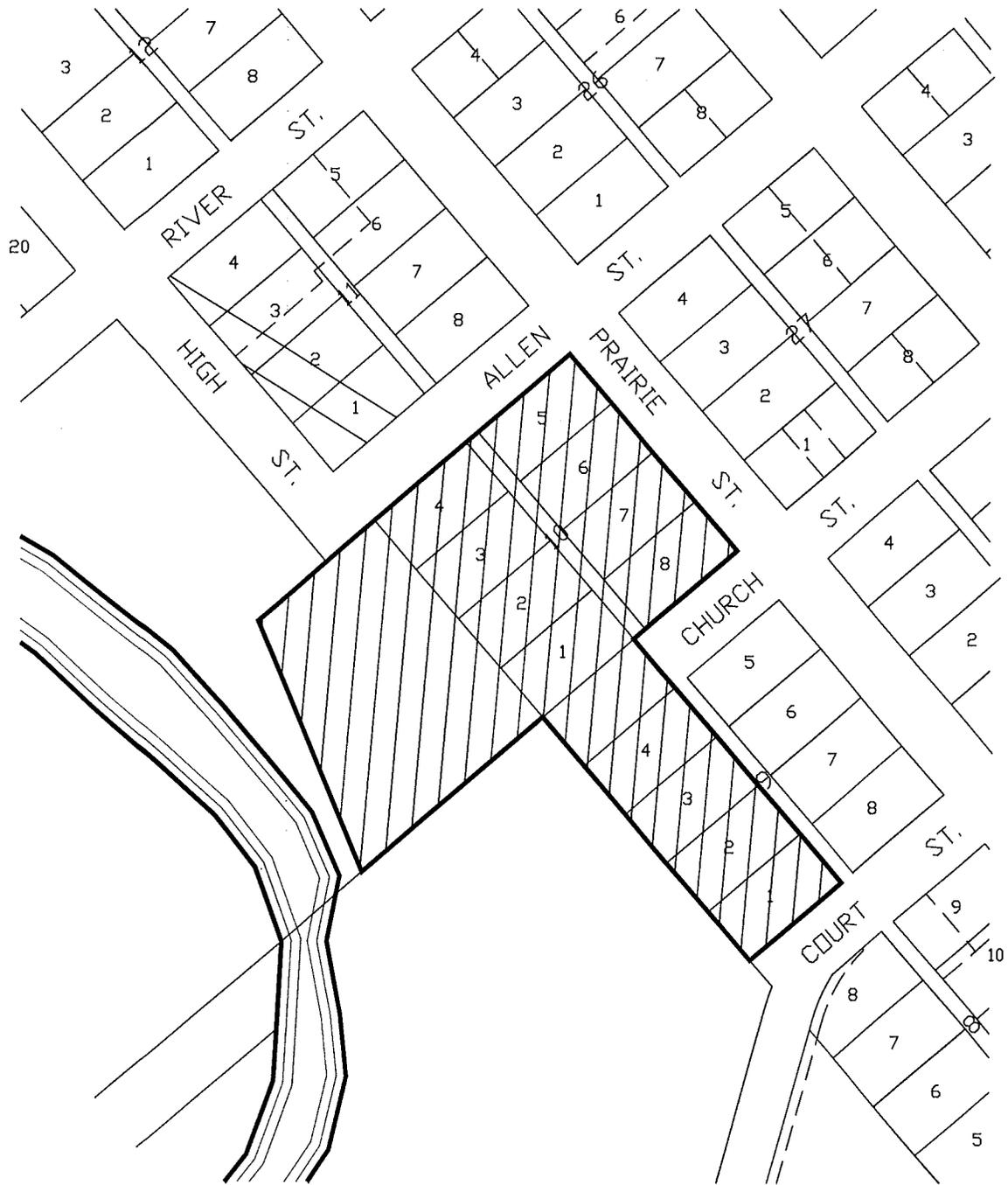
APPROVED: \_\_\_\_\_  
Mayor

\_\_\_\_\_ Council President CW King

ATTEST: \_\_\_\_\_  
City Clerk

PUBLISHED: \_\_\_\_\_

# 117 ALLEN STREET SPECIAL USE PERMIT LOCATION MAP



**NOTICE OF PUBLIC HEARING  
SPECIAL USE PERMIT  
CITY OF CHIPPEWA FALLS**

Please take notice that the Common Council of the City of Chippewa Falls, Wisconsin, will conduct a public hearing on the **15<sup>th</sup> day of October 2019** commencing at 6:30 P.M. in the Council Chambers, Municipal Building, 30 West Central Street, on a proposed Special Use Permit to:

Operate up to two tiny houses on parcel #0009, Notre Dame Parish, located at #117 Allen Street, Chippewa Falls, Wisconsin. This parcel is currently zoned P-1 Public District.

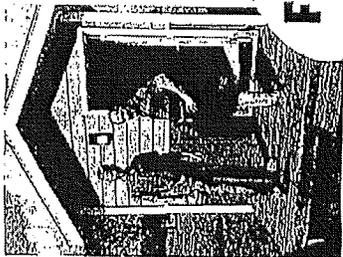
Following the hearing, the Common Council may consider adoption of an Ordinance granting this permit.

Information regarding this request and conditions to be considered for inclusion as a part of the permit may be obtained from the Office of the City Clerk or City Engineer at 30 West Central Street during normal business hours.

Bridget Givens  
City Clerk

Class 2 Legal Notice

PUBLISH: Thursday, September 26, 2019  
and  
Thursday, October 3, 2019



## From Plans to Progress!

Tiny House #1  
Completed May, 2016

### **Accomplishments**

- Amazing on-going group of volunteers
- Three tiny houses completed
- Board of Directors established
- Grants developed

### **Goals**

- Raise funds for more tiny houses!
- Obtain land for the village
- Recruit volunteers to design, build, decorate and furnish tiny houses, raise funds and manage media coverage

### **Thank you to:**

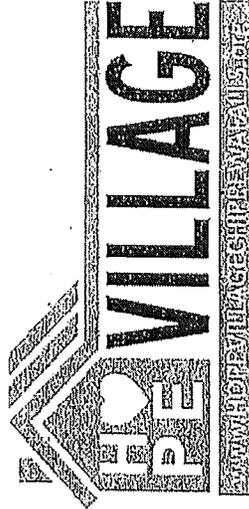
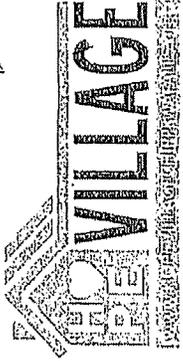
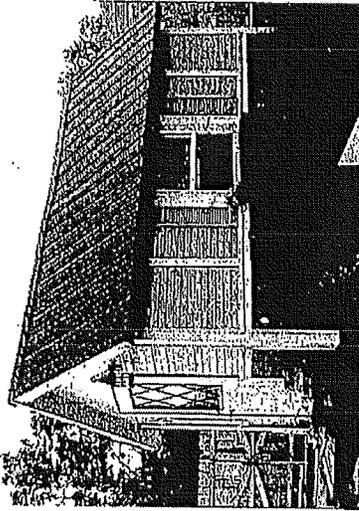
Individuals, businesses, organizations, churches, schools, and all the helping hands building homes for the unsheltered.

*Mercy to the needy is a loan to God,  
and God pays back those loans in full.  
Proverbs 19:17*

Have YOU seen a tiny house?

## Hope Village of Chippewa Falls

Helping Hands  
Building Homes  
For the  
Unsheltered



Have YOU seen a tiny house?

Schedule a tour and give a donation today!  
Landmark Christian Church  
4140 126th St  
Chippewa Falls, WI 54729  
Phone: 715-210-5405  
E-mail: cohooms@yahoo.com

## History and Hope

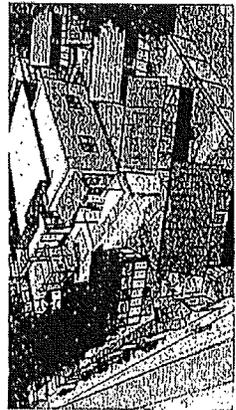
**Homelessness in Chippewa Falls**  
It may be difficult to imagine being without a home, but for a number of our community members this is a tough reality. During an average week, the Career Development Center Outreach Office receives 10-15 individuals or families who are homeless or facing homelessness. It is estimated that there are currently 75 citizens in Chippewa County who are unsheltered. With affordable housing options dwindling and many rental barriers, it can be very difficult to obtain housing. The last homeless shelter in Chippewa Falls was closed in 2014 due to a lack of funding. Attempting to do all they can, the CDC Outreach Office places individuals and families in hotels and was short of funding for 5 of the last 10 months.

### How will Hope Village Help?



Hope Village can provide housing on an emergency and transitional basis. An average night stay in a motel is \$60. Once the average night stay in a tiny house is \$1.30 for utilities. Looking at the cost for 365 nights of lodging the difference is \$21,900 vs. \$447. Hope Village would allow our community to provide shelter to residents resorting to sleeping in a car, tent, or under a bridge. Among many things, a tiny house provides an address for job applications and the ability to offer services that may be needed.

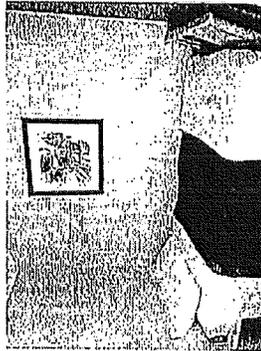
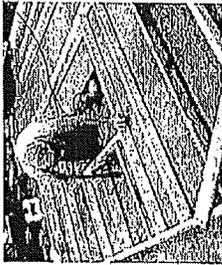
**The Vision of Hope Village is to ensure everyone living in Chippewa County has a safe and secure place to call home.**



## Hope Village Houses

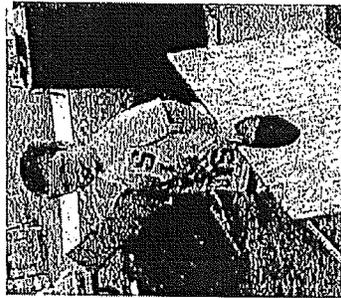
Hope Village was founded in January of 2016. The group is currently forming as a non profit 501c3. Our vision is to offer tiny housing alternatives for those that reside in Chippewa County.

Hope Village will become a community of 12 tiny homes nestled together around a common building that will be the hub of the community. The common building will have bathrooms, showers, laundry facilities, a community room, full kitchen, a maker space/shop, and a retail space.



Each tiny home will have a sleeping area, a private bathroom with a chemical toilet, a kitchenette and a dining/sitting option.

One tiny house, built and fully furnished, costs about \$5000 using volunteer labor and a mixture of new and recycled materials.



In the early stages of Hope Village's development, the homes will be hosted by local churches and used for emergency housing. Once the group acquires a property for the village the houses will become transitional in nature. Hope Village is envisioned to be a beautiful place to live, provide a hand up to a family or individual, and be an asset to our community.

## How can You Help?

There are a number of ways to be involved—please consider from the list below!

- ◆ Pray for the un-sheltered in Chippewa Falls and for the development of Hope Village.
- ◆ Donate funds or materials (new or used).
- ◆ Volunteer your time during construction—there are endless jobs for all skill levels! Find out when you're needed on the Hope Village Facebook page.
- ◆ Trailer Fabrication
- ◆ Interior Design, Graphic Design, Architectural Design
- ◆ Property Search—let's find a permanent home for Hope Village!
- ◆ Legal Advice, Case Management



"Hope Village—  
Chippewa Falls—  
A Tiny House Village"



2016 United Way Community Foundation Opportunity

Date \_\_\_\_\_

Contact/cell # \_\_\_\_\_

Name \_\_\_\_\_

Last Name

First

Middle Initial

DOB: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Other Members of your household:

Name: \_\_\_\_\_ Age: \_\_\_\_\_ Relationship: \_\_\_\_\_

Email/Other media contact: \_\_\_\_\_

Last Address \_\_\_\_\_

How long did you live there: \_\_\_\_\_

Do you have a Driver's License? \_\_\_\_\_

Do you own a vehicle? Type & License Number: \_\_\_\_\_

How Long have you been without housing: \_\_\_\_\_

What happened that you lost your housing: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Have you experienced homelessness before this? for how long? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Do you have any special health care needs: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Do you have any current criminal issues/charges pending? circle YES / NO\_

List: \_\_\_\_\_

Have you ever been convicted of a crime? \_\_\_\_\_

\_\_\_\_\_

Are you a veteran? \_\_\_\_\_ Receive VA Benefits? Yes/NO Amount \_\_\_\_\_

When did you serve: \_\_\_\_\_

Are you currently working with a VA Rep/Counselor: \_\_\_\_\_

VA Contact/Location: \_\_\_\_\_

What do you feel are your greatest barriers to securing or keeping housing? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Are you Disabled: YES / NO Disability: \_\_\_\_\_  
Are You receiving any type of Disability Benefits: Yes/No Amount: \_\_\_\_\_  
Type of Disability: \_\_\_\_\_  
Treatment Plan: \_\_\_\_\_

Do you have any other type of Income: Source: \_\_\_\_\_  
Amount: \_\_\_\_\_ Per Week/Bi-weekly/Month: \_\_\_\_\_

Are you Employed? YES / NO What Is your Occupation: \_\_\_\_\_

Name of Employer: \_\_\_\_\_  
How long have you worked there? \_\_\_\_\_

How long have you been unemployed: \_\_\_\_\_  
What type of work are you looking for: \_\_\_\_\_  
Are you working with any employment agencies or programs: \_\_\_\_\_

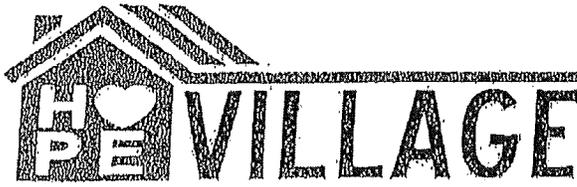
Is there anything else you would like us to know? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Emergency Contact Person:  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

The Information I/We have provided on this application is true and correct to the best of my/our knowledge.

Signature \_\_\_\_\_ Date \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Statistical Information:  
Male / Female \_\_\_\_\_ Senior 62 or + \_\_\_\_\_ Two-Parent Household \_\_\_\_\_  
\_\_\_\_ Single Parent M / F \_\_\_\_\_ Household w/ Children \_\_\_\_\_ Adult Couple w/o kids \_\_\_\_\_  
\_\_\_\_ Vet \_\_\_\_\_ Homeless due to D/V \_\_\_\_\_ Teen Parent (under 21) \_\_\_\_\_  
\_\_\_\_ Disabled \_\_\_\_\_ Gross Month Income \_\_\_\_\_ Ethnicity: \_\_\_\_\_



Date \_\_\_\_\_

This agreement is between Hope Village-Tiny Housing Alternatives (here after known as "HOPE Village") and \_\_\_\_\_ (Hereafter known as "the Steward").  
First Name, Middle Initial and Last Name

The agreement will contain the expectations that the Steward will need to agree to before staying in a Hope Village Tiny House:

1. The Steward must follow the Stable Housing Plan developed with the Hope Village Navigator.
2. The Steward must maintain daily contact with the Hope Village Navigator while being sheltered.
3. The Steward understands that this agreement is for emergency housing - this means the duration of the stay is 7 days or less. This agreement can be renewed for an additional time period, determined by Hope Village.
4. The Steward will keep the tiny house clean and presentable.  
The steward will empty the Porta-potty daily. The porta-potty is meant for emergency use only. The Porta-potty can be emptied in the bathroom of the church hosting the Tiny House. Hope staff will show you how to empty and maintain the porta-potty.

There is a zero tolerance policy for any of the four following issues causing your immediate removal:

- No illegal activities may take place on the property.
  - Alcohol is not permitted on the property.
  - Illegal Drugs are not allowed on the property.
  - No guns or other weapons are allowed on the property.
6. The Steward will disclose any police record that they may have. Anyone with an open warrant will need to clear it up before being allowed access to a Hope Village house. The local Police Department will be notified of your occupancy,
  7. The steward will notify Hope Village of any police contact within 12 hours of said contact.

***Statewide Services, Inc.***

Claim Division

1241 John Q. Hammons Dr.  
P.O. Box 5555  
Madison, WI 53705-0555  
877-204-9712

September 26, 2019

City of Chippewa Falls  
Attn: Lynn Bauer  
30 W. Central St.  
Chippewa Falls, WI 54729

Program: League of Wisconsin Municipalities Mutual Insurance  
Our Insured: City of Chippewa Falls  
Date of loss: 9/04/2019  
Our Claim # WM000092110227  
Claimant: Victor Van Deberg  
807 Bridgewater Ave. Apt. 13  
Chippewa Falls, WI 54729

Dear Ms. Bauer,

Statewide Services, Inc. administers the claims for the League of Wisconsin Municipalities Mutual Insurance which insures the City of Chippewa Falls. We are in receipt of the claim submitted by Mr. Van Deberg for damage to his vehicle windshield, allegedly caused by an object that fell from a City truck while operating on Pine Street.

We have reviewed the matter and recommend that the City of Chippewa Falls deny this claim pursuant to the Wisconsin statute for disallowance of claim 893.80(lg). The disallowance will shorten the statute of limitations period to six (6) months.

Our denial is based on the fact that the investigation revealed no negligence on behalf of the City. The City maintains that the operator of the City truck had no knowledge of the alleged incident occurring at the time. In addition, the City maintains that the truck was not hauling a load of rock at the time of the alleged incident and had the tailgate latched.

Please submit the disallowance directly to the claimant at the above address. The disallowance should be sent certified or registered mail and must be received by the claimant within 120 days after you receive Notice of Claim. Please send a copy of the disallowance to Statewide Services Inc. Claims.

Sincerely,

Sarah Bourgeois  
Claims Rep. I  
Statewide Services Inc.  
PO Box 5555  
Madison, WI 53705-0555  
608-828-5439 Phone  
800-854-1537 Fax  
[sbourgeois@statewidesvcs.com](mailto:sbourgeois@statewidesvcs.com)

CC: Darrel Zaleski