

PARKS, RECREATION & FORESTRY BOARD MEETING
Tuesday, September 10, 2019

1. Call to order by Beth Arneberg at 6:00 p.m.
Roll Call: Members Present: Audrey Stowell, Dale Berg, Carmen Muenich, Beth Arneberg, Justin Agnew. Absent: John Abbe and Rob Kiefer.
Staff present: Dick Hebert.
2. Approval of Minutes: August 13, 2019 & September 3, 2019: **Motion by Berg/Muenich to approve minutes of August 13, 2019, and September 3, 2019, meetings. Motion passed.**
3. Personal Appearances By Citizens. Dick indicates he's received a letter from Chris Vetter requesting the Board consider putting a bathroom near the S entrance at the north end of the Park. This will be put on agenda.
4. Discuss/Consider Special Event Applications. Dick presents the special event renewal of Pledge 4 Paws Dog Walk on 09/28/19 and recommends approval of renewal application as past practice. **Motion by Berg/Arneberg to approve special event renewal application of Pledge 4 Paws Dog Walk as presented. Motion passed.**
5. Discuss /Consider:
 - a. Proposed Irvine Park Easement with Chippewa Area Historical Society. Dave Raihle is present from the Chippewa Area Historical Society. Raihle revised easement per discussion at special board meeting. There were no questions. **Motion by Berg/Stowell to recommend to Committee 3 to enter into Easement Agreement in its current form with the Chippewa Area Historical Society. Motion passed.**
 - b. Improvements and Repairs to Irvine Park Bandshell. Dick reports that RAM Services believes they can make repairs to the bandshell pillars with at least a 90% match. The high end of the estimate is \$109,900; however, RAM will give Dick a more exact figure. With cooperating weather, RAM could possibly have repairs completed by October.

John Abbe arrives.
Motion by Muenich/Arneberg to authorize Dick Hebert to proceed with a contract with RAM Services not to exceed \$110,000.00 for bandshell repairs and improvements. Motion passed.
 - c. Park Signage. In addition to signage in the parks, there is a concern that there is no signage leading to the City's major parks. **Motion by Muenich/Arneberg that representatives from Park Board seek to meet with Public Works or other appropriate committee to discuss concerns of signage leading to the City's major parks: Riverfront, Casper, Erickson & Irvine Parks. Motion passed.**

- d. Improvements and Master Plan for Flag Hill. Arneberg/Stowell/Abbe agree to sit on Steering Committee. Steering Committee will provide regular updates to Park Board.
 - e. Erickson Park Project. Dick reports they will be re-seeding the native plantings and installing the bollards soon.
 - f. Improvements to Welcome Center. Dick reports that he has a lead on a UWEC student that may be interested in working on interpreting our artifacts.
 - g. Riverfront Park Improvements, Rules, Policies & Fees. Dick indicates we may want to rethink allowing glass in the park.
 - h. Recreation Report. No report.
 - i. Director Report. Dick reports that he has been working with Lee Recreation regarding the toddler recreation area to be placed next to the main playground. There is a donor for the equipment. A design will be presented to the donor for approval. Looking to be installed next spring. The playground equipment in the area north of the main playground has next priority.
6. Approve Claims. **Motion by Muenich/Berg to approve claims in the amount of \$38,183.93. Motion passed.**
7. Park Board Members' Concerns or Comments. None.
8. Adjournment. **Motion by Muenich/Arneberg to adjourn at 6:48 p.m. Motion passed.**

Submitted by:

Audrey Stowell, Secretary