

AGENDA FOR REGULAR MEETING OF COMMON COUNCIL

To be held on Tuesday, September 17, 2019 at 6:30 P.M. in the City Hall
Council Chambers, 30 West Central Street, Chippewa Falls, WI

1. **CLERK CALLS THE ROLL**
2. **APPROVAL OF MINUTES OF PREVIOUS MEETING**
 - (a) Approve minutes of the Regular Council Meeting of September 3, 2019.
3. **PERSONAL APPEARANCES BY CITIZENS** - No matter presented by a citizen shall be acted on at the meeting except in emergencies affecting the public health, safety or welfare.
4. **PUBLIC HEARINGS**
5. **COMMUNICATIONS** - None
6. **REPORTS**
 - (a) Consider Board of Public Works minutes of September 9, 2019.
 - (b) Consider Plan Commission minutes of September 9, 2019.
7. **COUNCIL COMMITTEE REPORTS** in the order in which they are named in Section 2.21 of the Municipal Code
 - (a) Consider Committee #1 Revenues, Disbursements, Water and Wastewater minutes of September 17, 2019. *(minutes to be distributed prior to meeting)*
 - (b) Consider Joint Committee #1 Revenues, Disbursements, Water and Wastewater and Committee #2 Labor Negotiations, Personnel, Policy and Administration minutes of September 17, 2019. *(minutes to be distributed prior to meeting)*
 - (c) Consider Committee #2 Labor Negotiations, Personnel, Policy and Administration minutes of September 10, 2019.
 - (d) Consider Committee #2 Labor Negotiations, Personnel, Policy and Administration minutes of September 17, 2019. *(minutes to be distributed prior to meeting)*
 - (e) Consider Committee #3 Transportation, Construction, Public Safety and Traffic minutes of September 17, 2019. *(minutes to be distributed prior to meeting)*
 - (f) Consider Committee #5 Oversight of Economic Development minutes of September 16, 2019. *(minutes to be distributed prior to meeting)*
 - (g) Special Park Board minutes of September 3, 2019.
 - (h) Park Board minutes of September 10, 2019.
 - (i) Library Board minutes of August 14, 2019.
8. **APPLICATIONS**
 - (a) Consider Operator (Bartender) Licenses as approved by the Police Department. *(Complete list provided prior to Council meeting)*.
 - (b) Consider Street Use Permit Application from Mike Thompson of the Chippewa Falls Senior High School for the Homecoming Parade and Bonfire on October 11, 2019 utilizing various City Streets (see attached application). *(see recommendation of the BPW to charge for the event)*
 - (c) Consider Application for Temporary Class "B" Beer Retailer's License from the Knights of Columbus for the Annual Hunter's Stag to be held on November 6, 2019 at the Knights of Columbus Hall, 236 Pumhouse Rd.
 - (d) Consider Application for Temporary Class "B"/"Class B" Beer and Wine Retailer's License from Chippewa Falls Youth Baseball for the CFYB Annual Fun Night to be held on October 17, 2019 at the Knights of Columbus, 236 Pumhouse Rd.
 - (e) Consider change of agent request from Badger State Hospitality (Avalon Hotel and Bridgewater Restaurant), 1009 W Park Avenue, from Steve Gunderson to Jeffrey Rowan (relative to their alcohol beverage license).
9. **PETITIONS** - None
10. **MAYOR ANNOUNCES APPOINTMENTS** - None

11. MAYOR'S REPORT

(a) Proclamation declaring September 26, 2019 as Meuli-Kelean-Kramer-Dannenberg American Legion Post 77 Day.

(b) Proclamation declaring September 22 – 28, 2019 as National Rail Safety Week.

12. REPORT OF OFFICERS – None

13. ORDINANCES - None

14. RESOLUTIONS

(a) Consider **Resolution #2019-41 Entitled:** Resolution Concerning Completion of Willow Creek Subdivision Phase IV Utilities and Infrastructure.

(b) Consider **Resolution #2019-42 Entitled:** Resolution Concerning Completion of Wissota Shores Subdivision Phase III Utilities and Infrastructure.

15. OTHER NEW OR UNFINISHED BUSINESS AS AUTHORIZED BY LAW

(a) Discuss and consider Supplemental Letter Agreement from SEH for the Chippewa Mall Drive to Chippewa Crossing Boulevard Route Analysis and Preliminary Engineering Project.

(b) Discuss and consider General Street Lighting Contract with Xcel Energy for street lights in the Willow Creek Subdivision.

16. CLAIMS

(a) Consider claims as recommended by the Claims Committee.

(b) Consider claim of Victor VanDeberg, 807 Bridgewater Avenue, Chippewa Falls (refer to insurance company).

17. CLOSED SESSION - None

18. ADJOURNMENT

The Claims Committee will meet at 6:00 PM to review the claims of various boards and departments of the City.

NOTE: REASONABLE ACCOMMODATIONS FOR PARTICIPATION BY INDIVIDUALS WITH DISABILITIES WILL BE MADE UPON REQUEST. FOR ADDITIONAL INFORMATION OR TO REQUEST THIS SERVICE, CONTACT THE CITY CLERK AT 726-2719.

Please note that attachments to this agenda may not be final and are subject to change.
This agenda may be amended as it is reviewed.

CERTIFICATION OF OFFICIAL NEWSPAPER

I, hereby, certify that a copy of this notice has been posted on the bulletin board at City Hall and a copy has been given to the Chippewa Herald on September 13, 2019 at 12:20 pm by BNG.

MINUTES OF THE REGULAR MEETING OF THE COMMON COUNCIL

The regular meeting of the Common Council of the City of Chippewa Falls was held on Tuesday, September 3, 2019 in the City Hall Council Chambers. Mayor Greg Hoffman called the meeting to order at 6:30 pm. The Pledge of Allegiance was recited.

CLERK CALLS THE ROLL

Council Members present: John Monarski, Rob Kiefer, Chuck Hull, Paul Olson, Paul Nadreau, and Jason Hiess. Absent was CW King.

Also Present: City Attorney Robert Ferg, Finance Manager/Treasurer Lynne Bauer, Director of Public Works/City Engineer/Utilities Manager Rick Rubenzer, City Planner/Transit Manager Brad Hentschel, Police Chief Matthew Kelm, City Clerk Bridget Givens, and those on the attached sign-in sheet.

APPROVAL OF MINUTES OF PREVIOUS MEETING

(a) Motion by Nadreau/Olson to approve the minutes of the Regular Council Meeting of August 20, 2019. **All present voting aye, motion carried.**

PERSONAL APPEARANCES BY CITIZENS - None

PUBLIC HEARINGS

(a) Director of Public Works/City Engineer/Utilities Manager Rick Rubenzer provided an overview of the Special Use Permit. Mayor Hoffman opened a Public Hearing regarding a proposed Special Use Permit to allow an automotive sales, body shop and repair business on Parcel #4278, located at 801 W River Street at 6:33 pm. There being no requests to speak, the hearing was closed at 6:33 pm.

COMMUNICATIONS - None

REPORTS

(a) The Board of Public Works meeting of August 26, 2019 was cancelled due to a lack of agenda items.
(b) Motion by Hull/Kiefer to approve the Business Improvement District (BID) Board minutes of August 28, 2019. **Roll Call Vote: Aye – Hull, Kiefer, Olson, Nadreau, Hiess, Monarski. Motion carried.**

COUNCIL COMMITTEE REPORTS

(a) Motion by Nadreau/Hull to approve the Committee #1 Revenues, Disbursements, Water, and Wastewater minutes of August 27, 2019. **Roll Call Vote: Aye – Nadreau, Hull, Olson, Hiess, Monarski, Kiefer. Motion carried.**
(b) Motion by Kiefer/Hiess to approve the Committee #2 Labor Negotiations, Personnel, Policy and Administration minutes of August 21, 2019. **Roll Call Vote: Aye – Kiefer, Hiess, Monarski, Hull, Olson, Nadreau. Motion carried.**

APPLICATIONS

(a) Motion by Kiefer/Olson to approve the Operator (Bartender) Licenses as approved by the Police Department. **All present voting aye, motion carried.**

Motion by Monarski/Olson to consider items (b) – (f) in one motion. **All present voting aye, motion carried.**

Motion by Monarski/Nadreau to approve items (b) – (f) as follows:

(b) Application for Temporary Class "B"/"Class B" Beer and Wine Retailer's License from the Tilden Lions Club for the Tilden Lions Mega Raffle to be held on October 19, 2019 at the Knights of Columbus, 236 Pumphouse Road.

(c) Street Use Permit Application from the Chippewa Manor for the Veteran's Salute to be held on November 7, 2019 at 222 Chapman Road; flags to be displayed in the boulevard from November 4 – 12, 2019.

(d) Street Use Permit Application from Chippewa Falls Oktoberfest to place ribbons on the light poles along Bridge Street from September 15 – 23, 2019.

(e) Sidewalk Use Permit Application from Kevin Bowe of the Tomahawk Room, 306 N Bridge Street, to place a grill on the sidewalk in front of the establishment on September 5, 2019 for a Seven Years in Business Party.

APPLICATIONS (continued)

(f) Sidewalk Use Permit Application from Graphic House Inc. to drive a bucket truck on the bike trail to change out the exterior building signage at Premium Waters, Inc., 600 Park Avenue, on September 5, 2019. **All present voting aye, except Kiefer who recused, motion carried.**

PETITIONS - None

MAYOR ANNOUNCES APPOINTMENTS

(a) **Motion by Nadreau/Kiefer** to approve the appointment of Justin Agnew to the Park Board to fulfill the term of Heidi Hoekstra. **All present voting aye, motion carried.**

MAYOR’S REPORT - None

REPORT OF OFFICERS - None

ORDINANCES

(a) **Motion by Olson/Kiefer** to approve **Ordinance #2019-13 Entitled:** An Ordinance Granting a Special Use Permit to Michael and Jacqueline Wood to Operate an Automotive Sales, Body Shop, and Repair Business at 801 W River Street, Suite 1. **Roll Call Vote: Aye – Olson, Kiefer, Hull, Nadreau, Hiess, Monarski. Motion carried.**

RESOLUTIONS

(a) **Motion by Olson/Kiefer** to approve **Resolution #2019-40 Entitled:** Resolution Regarding Exemption from Library Levy. **Roll Call Vote: Aye – Olson, Kiefer, Hull, Nadreau, Hiess, Monarski. Motion carried.**

OTHER NEW OR UNFINISHED BUSINESS AS AUTHORIZED BY LAW - None

CLAIMS

(a) **Motion by Olson/Nadreau** to approve the claims as recommended by the Claims Committee.

City General Claims:	\$725,440.35
Authorized/Handwritten Claims:	\$0.00
Department of Public Utilities:	\$18,905.65
Total of Claims Presented	<u>\$744,346.00</u>

Roll Call Vote: Aye – Olson, Nadreau, Hiess, Monarski, Kiefer, Hull. Motion carried.

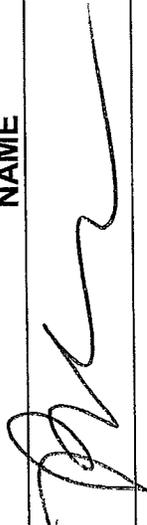
CLOSED SESSION - None

ADJOURNMENT

Motion by Nadreau/Hull to adjourn at 6:42 pm. **All present voting aye, motion carried.**

Submitted by:
Bridget Givens, City Clerk

CITY COUNCIL ATTENDANCE SHEET – September 3, 2019

NAME	ADDRESS
	Boy Run Ct

**CITY OF CHIPPEWA FALLS
BOARD OF PUBLIC WORKS
MEETING MINUTES
MONDAY, SEPTEMBER 9, 2019 – 5:30 PM**

The Board of Public Works met in City Hall on Monday, September 9, 2019 at 5:30 PM. Present were Director of Public Works Rick Rubenzer, Finance Manager Lynne Bauer and Alderperson Paul Olson. Absent were Mayor Greg Hoffman and Darrin Senn.

1. **Motion** by Bauer, seconded by Rubenzer to approve the minutes of the August 12, 2019 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**

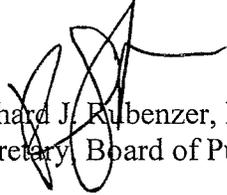
2. The Board of Public Works considered the attached Staging/Laydown Site Lease with Northern States Power Company to use the city owned snow storage area parcel for temporary construction of storage and office space refueling equipment and storing chipped bedrock. The Board of Public Works discussed that the city has typically charged a small lease amount for temporary construction of storage and office space but that there was a benefit accrued by gaining chipped bedrock. Dates on the attached site lease accounts for city snow storage in the winter months.
Motion by Bauer, seconded by Olson to direct Director of Public Works Rubenzer to inquire about a lease fee amount and also location of a construction trailer from Xcel and that Attorney Ferg give his opinion as to city liability of Xcel storing refueling equipment on city property. **All present voting aye. MOTION CARRIED.**

3. The Board of Public Works considered the attached Street Use Permit request from Chippewa Falls High School Student Council for the 2019 Homecoming Parade and Bonfire on October 11, 2019. Director of Public Works Rubenzer will check and see if city police services were paid for previous years for the homecoming parade and bonfire.
Motion by Rubenzer, seconded by Olson to recommend the Common Council approve the attached Street Use Permit request from Chippewa Falls High School Student Council for the 2019 Homecoming Parade and Bonfire on October 11, 2019 and to charge for city police services for the event. **All present voting aye. MOTION CARRIED.**

4. Director of Public Works Rubenzer presented the attached General Street Lighting Contract with Xcel Energy for Operations and Maintenance of Xcel owned lights on Willow Creek Parkway and Timber Trail in the Willow Creek Subdivision. He explained that developer Westwood Land Company was responsible for the materials, labor and equipment necessary to install the light poles, fixtures, lights and wire. The city would then accept the infrastructure and pay Xcel a monthly fee for each of the seven new lights.
Motion by Rubenzer, seconded by Olson to recommend the Common Council approve the attached General Street Lighting Contract with Xcel Energy for Operations and Maintenance of Xcel owned lights on Willow Creek Parkway and Timber Trail in the Willow Creek Subdivision. **All present voting aye. MOTION CARRIED.**

5. Director of Public Works Rubenzer updated the Board of Public Works on the condition of the Central Street truss bridge. During a field inspection on August 27, 2019, it was determined that the bridge needed a new deck and a report submitted by a professional engineer was necessary for inclusion in the WDOT Bridge Repair Program. The report is due October 1, 2019. Director of Public Works Rubenzer solicited a proposal for such a report from S.E.H. Because the sufficiency rating has dropped to 53 (50 is the action limit), and the truss bridge is a fracture critical bridge, the engineering report is much more extensive than anticipated. A snooper truck is needed for the inspection and the inspection and report can not be completed prior to October 1, 2019. The weight limit on the bridge has been lowered to ten ton. Therefore, the city maintenance crew will repair surface potholes, overlay the bridge with a thin overlay and Director of Public Works Rubenzer will solicit consulting firms for qualifications to perform the inspection and produce the report for WDOT. **No Action Taken**

6. **Motion** by Bauer, seconded by Olson to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 5:53 P.M.


Richard J. Rubenzer, PE
Secretary Board of Public Works

NOTICE OF PUBLIC MEETING

CITY OF CHIPPEWA FALLS, WISCONSIN

IN ACCORDANCE with the provisions of Chapter 19, Subchapter IV of the Statutes of the State of Wisconsin, notice is hereby given that a public meeting of the:

Board of Public Works: XXX

Reasonable accommodations for participation by individuals with disabilities will be made upon request. Please call 715-726-2736.

Will be held on Monday, August 26, 2019 at 5:30 P.M. in the City Hall Council Chambers, Chippewa Falls, Wisconsin. Items of business to be discussed or acted upon at this meeting are shown on the attached Agenda or listed below:

NOTE: If you are a board member and unable to attend this meeting, please contact the Engineering Dept. at 726-2736.

NOTE:

THE BOARD OF PUBLIC WORKS MEETING

FOR

MONDAY, AUGUST 26, 2019

IS

CANCELLED

DUE TO A LACK OF AGENDA ITEMS.

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE CITY COUNCIL MAY BE PRESENT AT THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THEY HAVE DECISION MAKING RESPONSIBILITY.

Please note that attachments to this agenda may not be final and are subject to change.
This agenda may be amended as it is reviewed.

CERTIFICATION

I hereby certify that a copy of this Notice was placed in the Chippewa Herald mailbox, 1st floor, City Hall and posted on the City Hall Bulletin Board on Thursday, August 22, 2019 at 2:00 PM by Mary Bowe.

CITY OF CHIPPEWA FALLS
BOARD OF PUBLIC WORKS
MEETING MINUTES
MONDAY, AUGUST 12, 2019-5:30 PM

The Board of Public Works met in City Hall on Monday, August 12, 2019 at 5:30 PM. Present were Mayor Greg Hoffman, Director of Public Works Rick Rubenzer, P.E., Alderperson Paul Olson and Darrin Senn. Absent was Finance Manager Lynne Bauer. Also attending were City Planner Brad Hentschel, Larry Johnson and Jim Lowe.

1. **Motion** by Olson, seconded by Rubenzer to approve the minutes of the July 8, 2019 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**

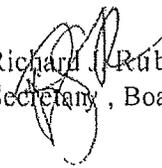
2. Motion by Olson, seconded by Senn to move item #3 up on the agenda. **All present voting aye. MOTION CARRIED.**

3. Larry Johnson and Jim Lowe appeared to request to renew the attached lease with Chippewa Falls Model Airplane Club for a two acre parcel at the Chippewa Falls Wastewater Utility Farm in the Town of Wheaton at a rate of \$90 per acre per year for a five year term. Director of Public Works Rubenzer stated that the utility also leased farm land to Custer Farms at this location at a rate of \$130 per acre per year. The Board of Public Works discussed this and came to a consensus that this use was different than the agricultural use and that there had been zero complaints by neighbors about the model airplane use.
Motion by Senn, seconded by Olson to renew the lease with Chippewa Falls Model Airplane Club for a two acre parcel at the Chippewa Falls Wastewater Utility Farm in the Town of Wheaton at a rate of \$90 per acre per year for a five year term. **All present voting aye. MOTION CARRIED.**

4. (was #2 on agenda) The Board of Public Works considered four proposals from consultants for route analysis and preliminary engineering for the Chippewa Mall Drive extension to Chippewa Crossing Boulevard. The proposals were ranked by Director of Public Works Rubenzer, Assistant City Engineer Bill McElroy and City Planner Brad Hentschel. Proposals were ranked on work program (30%), project schedule (10%), previous experience (20%), key personnel and roles (10%) familiarity with local geography area and project issues (10%), level of effort (10%) and not to exceed fee (10%) (see attached summary sheet). The not to exceed fees which were 10% of the ranking values were \$28,950, \$35,000, \$36,692 and \$78,500. Director of Public Works Rubenzer stated that a copy of each of the four proposals and individual ranking sheets were available for inspection in the engineering department.
Motion by Hoffman seconded by Senn to recommend the Common Council accept the proposal from S.E.H. for the route analysis and preliminary engineering for the Chippewa Mall Drive extension to Chippewa Crossing Boulevard at a not to exceed price of \$28,950. In addition, that an engineering agreement be considered contingent on Committee #1 approval and recommendation to the Common Council. **All present voting aye. MOTION CARRIED.**

Please note, these are draft minutes and may be amended until approved by the Common Council.

5. (was #4 on agenda) The Board of Public Works considered the attached revised State Municipal Agreement for STH #124, Bay Street from High Street to Bridge Street (WDOT ID#8610-02-04/74/75). Director of Public Works Rubenzer noted that the parking lane pavement and water utilities were added since the first State Municipal Agreement had come before the Board of Public Works. He stated that the water main and appmenances would be done prior to the project by Water Utility staff. **Motion** by Rubenzer, seconded by Senn to recommend the Common Council approve the attached revised State Municipal Agreement for STH #124, Bay Street from High Street to Bridge Street (WDOT ID#8610-02-04/74/75) and authorize Mayor Hoffman to execute the said agreement. **All present voting aye. MOTION CARRIED.**
6. (was #5 on agenda) The Board of Public Works considered the Street Use Permit application from the Chippewa Valley After Hours Rotary for the Oz Run to be held on October 12, 2019. It was noted that there were \$400 of Chippewa Falls Police Depatment charges for the event and that the event was being held at a new date and by a different sponsor. **Motion** by Hoffman, seconded by Olson to recommend the Common Council approve the Street Use Permit application from the Chippewa Valley After Hours Rotary for the Oz Run to be held on October 12, 2019 and to charge the Chippewa Valley After Hours Rotary for the associated city services. **All present voting aye. MOTION CARRIED.**
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7. (was #6 on agenda) **Motion** by Senn, seconded by Olson to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 5:55 P.M.


Richard J. Rubenzer, PE
Secretary, Board of Public Works

STAGING/LAYDOWN SITE LEASE

THIS AGREEMENT (the "Lease"), made this ____ day of _____, 20__ between, The City of Chippewa Falls, Wisconsin, hereinafter called "Lessor", and NORTHERN STATES POWER COMPANY, a Wisconsin Corporation, hereinafter called "NSP";

WITNESSETH:

That Lessor does hereby lease unto NSP, its employees, assigns and contractors, and NSP does hereby accept from Lessor that certain real estate within the County of Chippewa, State of Wisconsin, described as follows: that certain parcel of land with a Parcel I.D. Number known as 22808-0711-70586001 (the "Lease Area") as depicted on the attached "Exhibit A".

NSP desires permission to use the Lease Area for the temporary construction of storage and office space, refueling equipment, and storing chipped bedrock as part of a cooperative effort by and between NSP and the Lower Chippewa River Settlement Implementation Team (IT) to reduce fish stranding below the spillway at the Chippewa Falls Hydroelectric Project. (collectively, the "Permitted Use"), and

Chipped bedrock will be made available for use by the Lessor. Any unused bedrock will be permanently disposed of within the Lease Area at a site designated by the Lessor.

This Lease also includes the right of NSP to have reasonable access to said Lease Area. Such access and use shall be generally followed as noted on Exhibit A.

The initial term of this Agreement shall begin April 1, 2020 and end November 30, 2020 (the "Initial Term"). NSP shall accept the leased premises in an "as is" condition. This Lease may be extended for an additional term commencing April 1, 2021 and ending November 30, 2021 (the "Extended Term"). To extend the term, NSP shall notify Lessor of such request for an Extended Term on or before December 31, 2020.

NSP agrees to restore all damages to landscaping, roads and driveways, fences, livestock, crops, fields and other Lessor personal property at the Lease Area caused by NSP's exercise of the lease rights granted herein. Claims on account of such damages may be referred to NSP's Siting and Land Rights Department.

NSP, at NSP's expense, shall obtain and keep in full force during the term of this Lease a policy of combined single limit bodily injury and property damage insurance written on an occurrence basis insuring NSP (with Lessor as an additional insured) against any liability arising out of NSP's use and occupancy of the Lease Area. The insurance shall be in an amount not less than Two Million Dollars (\$2,000,000) per occurrence. The policy shall provide blanket contractual liability coverage. The insurance to be maintained by NSP shall be primary and not contributory to any other insurance maintained by Lessor. NSP shall deliver to Lessor a

certificate of insurance prior to commencement of the term of this Lease and a renewal certificate of insurance shall be delivered to Lessor not less than ten (10) days prior to the expiration of the then current policy.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be duly executed as of the day and year first above written.

LESSOR:

By: _____

Name: _____

Its: _____

**NORTHERN STATES POWER COMPANY,
a Wisconsin corporation**

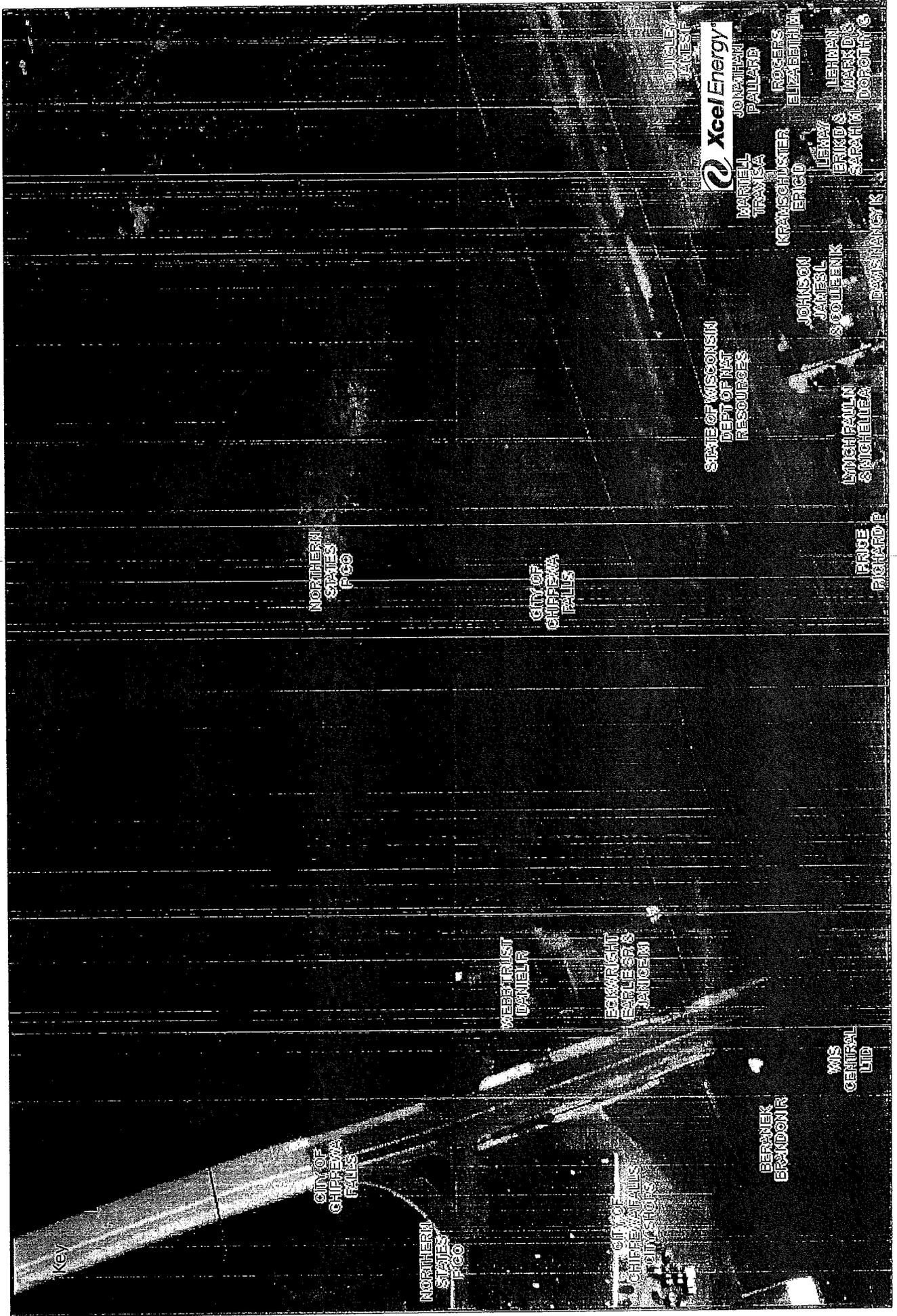
By: _____

Name: _____

Its: _____

Exhibit A
Lease Area

Exhibit A - Staging/Laydown Site Lease





CITY OF CHIPPEWA FALLS STREET USE PERMIT APPLICATION

RECEIVED
AUG 27 2019
City Clerk
By [Signature] Chippewa Falls

Applicant Name and Address: 735 Terrill St.
Mike Thompson Chippewa Falls, WI 54729
Applicant Phone Number: (715) 723-1212

Please check here if the applicant is the individual in charge of the event. If not, please indicate Name, Address and Phone Number of responsible individual.
Name, Address and Phone Number of the headquarters of the organization and responsible head of such organization: Chippewa Falls HS
c/o Student Council
735 Terrill St.
Chippewa Falls, WI 54729

Name of the event: Homecoming Parade / Bonfire
Estimated number of persons participating: Parade: 100 Bonfire: 700

Date and start and end times requested for street use: Friday, October 11th
Parade: 4:30 pm to 5:00 pm
Bonfire: 9:00 pm to 11:00 pm

Accurate description of the portion of the street or streets being requested for use (attach maps if necessary):
Parade: Chi-ti-parkway - Coleman St - Wheaton St - Miles St - Terrill St.
Bonfire: Tipicana - Belmont (Between Middle School & Mc Donnell)

Use, described in detail, for which the street use permit is requested: Homecoming Parade / Bonfire
Police escort for parade - patrol / equal on duty
Police involvement for bonfire - presence / barricades for bonfire

City services requested for the event (e.g., Street Department or Police Department staff time)
Patrol lead parade / SRO plus one for Bonfire \$50/hr = \$400 total. \$6105

The applicant agrees to indemnify, defend, and hold the City and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the City or account of any injury to, or death of, any persons or any damage to property caused by or resulting from the activities for which the permit is granted. This Street Use Permit for the event may be terminated by the Chippewa Falls Police Department if the health, safety, and welfare of the public appears to be endangered by the activities or if the event is in violation of any of the conditions of the permit or regulations adopted by the Common Council. Applicant understands they shall be present when the Board of Public Works or City Council considers the request for Street Use Permit. Failure to appear may be grounds for denial of the requested permit.
[Signature] 8-27-19
Signature of Applicant Date

OFFICE USE ONLY

Estimated cost of City services requested (to be completed by Police Chief and Director of Public Works):
None from public works
Patrol lead parade / SRO plus one for Bonfire -
\$50/hr = \$400 total

Requirements of Applicant: Pick up any traffic control, cones or barricades needed for this event at the city garage located at #5 Brock-Riverside Drive before noon on Thursday, October 10, 2019 and return on Monday, October 14, 2019.

Approved by: [Signature] 8-28-19 [Signature] 9/9/2019
Signature of Chief of Police Signature of Director of Public Works

Recommendation of Board of Public Works (if required): Approved Denied
Decision of City Council (required): Approved Denied



7. **Payment.** Customer will receive a monthly statement from Company reflecting service for streetlights identified in this Agreement and payment shall be rendered on or before the due date. Customer also understands that if payment is not made, Company shall have the right to discontinue streetlight operations and maintenance services covered under this Agreement and Customer's liability shall not be avoided nor any right of the Company waived by said discontinuation. A one percent (1%) per month late payment charge will be applied to outstanding charges unpaid 20 days after the date of billing.
8. **Equipment Damage; Prevention of Service.** In the event Company is prevented from performing the agreement wholly or in part by reason of any cause not reasonably within its control, including fire, explosion, flood, strike or unavoidable accident, Federal, State or Municipal interference, Company will (except in the event of a practically total destruction of its property or a practically total suspension of its business) proceed with all reasonable diligence to put itself and its works in condition to resume and continue that supply of electric energy and the performance of the agreement. During the existence of such interruption or cessation, Company will furnish as much electric energy and other service called for by the agreement as it is able to furnish, pro-rata, with the rightful requirements of its own uses and the uses of other customers. In the event of the total or partial interruption of service by reason of any cause not within the control of Company, including the above mentioned causes, it is understood that Company shall not be liable for damages caused by such interruption of service, except to the extent of a pro-rata reduction in the compensation agreed upon.
9. **Understanding of the Parties.** This Agreement contains, with respect to the specific services to be performed by Company, the entire understanding of the parties, and shall supersede any other oral or written agreements. No course of prior dealing, usage of trade and course of performance shall be used to modify, supplement or explain any terms of this Agreement.
10. **No Implied Waiver.** Failure by Company at any time or from time to time to enforce any of the provisions of this Agreement shall not be construed to be a waiver of such provision or of Company's right, to thereafter enforce each and every provision hereof.
11. **Governing Law.** This Agreement shall be construed and interpreted in accordance with the internal laws of the State of Wisconsin (as opposed to conflicts of laws provisions) as though all acts and omissions contemplated hereby or related hereto occurred in Wisconsin. If any provision of this Agreement is determined by a court to be unenforceable, then such provision will be deemed null and void but the remaining provisions shall be enforceable according to their terms.
12. **Transfer of Rights.** This Agreement shall be binding upon and inure to the benefit of the parties' successors and assigns, provided that written consent of the non-assigning party is first received. Notwithstanding the foregoing, the parties agree that the Company may assign its rights or obligations to its parent or any of its affiliates without the written consent of the Customer. All other assignments or transfers of rights or obligations established hereunder without the advance written consent of the other party are void.
13. **Notices.** All Customer notices under this Agreement shall be sent or delivered to Customer's Billing Address. All Company notices under this Agreement shall be sent or delivered to 1414 W. Hamilton Ave, Attn: Outdoor Lighting Services, PO Box 8, Eau Claire, WI 54702-0008.

SIGNATURE PAGE FOLLOWS

Northern States Power Company, a Wisconsin corporation and wholly owned subsidiary of Xcel Energy Inc.



In consideration of the forgoing mutual promises, the sufficiency of which the parties acknowledge, the parties' respective authorized agents execute this Agreement:

Customer:

Xcel Energy:

By: _____

By: _____

Title: _____

Title: _____

XCEL ENERGY USE ONLY	Date:
Xcel Energy Outdoor Lighting Consultant	_____



Xcel Energy Contract Code:

WILLOW CREEK PKWY CHIPPEWA FALLS ACCT
5767701



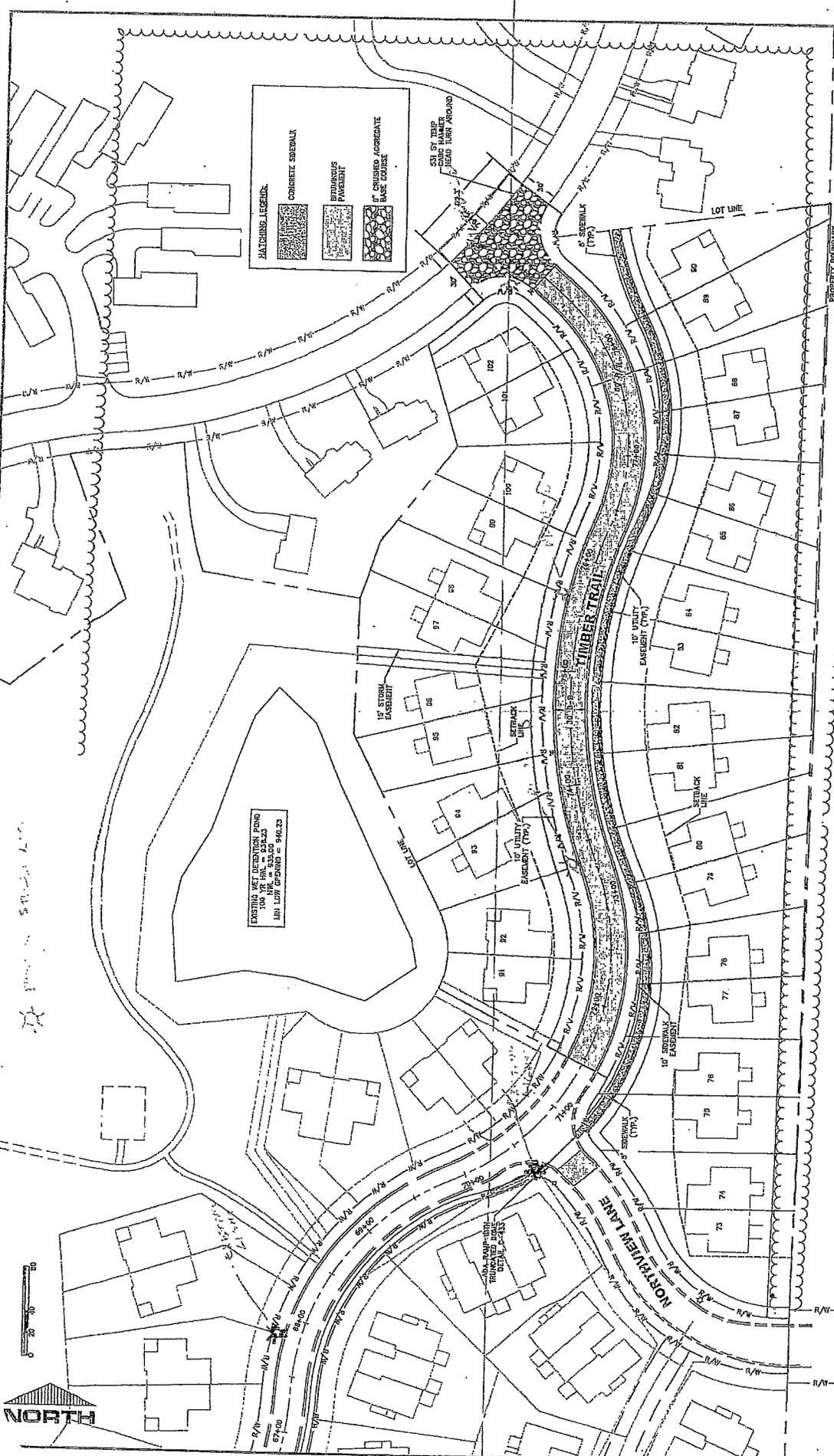
EXHIBIT 1

Approved Non-facility Attachments

Street Sign: (Placed at all intersections)

Flag: (Flags and banners would be alternated on poles)

Banner: (Flags and banners would be alternated on poles)



NO.	DATE	REVISIONS

DRAWN BY	DESIGN BY	CHECKED

PROJ. NO.
13240

AEC
ADVANCED ENGINEERING CONCEPTS

435 BURNING LANE
ALTOONA, IN 46720
PH 717-937-0310
FAX 717-937-0310
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SITE LAYOUT
PLAN

WILLOW CREEK - PHASE 3
TIMBER TRAIL
WESTWOOD LAND COMPANY
CHIPPewa FALLS, WI

DATE	BY

4

10

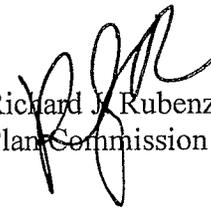
**MINUTES OF THE PLAN COMMISSION MEETING
CITY OF CHIPPEWA FALLS
MONDAY, SEPTEMBER 9, 2019– 6:30 PM**

The Plan Commission met in City Hall on Monday, September 9, 2019 at 6:30 P.M. Present were Commissioners Greg Misfeldt, Dennis Doughty, Mike Tzanakis, Dan Varga, Beth Arneberg, Alderperson Chuck Hull, Secretary Rick Rubenzer and Vice-Chairperson Tom Hubbard. Absent were Mayor Greg Hoffman, Commissioners Dave Cihasky and Jerry Smith. Also attending were Barb Tzanakis, Mark Birrittella representing Notre Dame Parish Mike Cohoon and Ruth Rosenow.

1. **Motion** by Tzanakis, seconded by Hull to approve the minutes of the July 29, 2019 Plan Commission meeting. **All present voting aye. Motion carried.**

2. Mike Cohoon, Ruth Rosenow and Mark Birrittella appeared to support the attached petition for a Special Use Permit to operate up to two tiny houses on Parcel #0009, Notre Dame Parish located at 117 Allen Street in the City of Chippewa Falls. Director of Public Works Rubenzer handed out a draft Special Use Permit Ordinance which was based on previous tiny houses Special Use Permit Ordinances. The Plan Commission and Mr. Cohoon revised the draft ordinance as attached. Mr. Cohoon updated the Plan Commission that this would be the fifth tiny houses location if approved and that the overall goal was for ten locations. Commissioner Doughty asked if the Special Use Permit would become void if a tiny house was not located on the approved parcel within a year of approval of the Special Use Permit Ordinance. Director of Public Works Rubenzer will check.
Motion by Tzanakis, seconded by Varga to recommend the Common Council conduct a public hearing to consider a Special Use Permit to operate up to two tiny houses on Parcel #0009, Notre Dame Parish located at 117 Allen Street in the City of Chippewa Falls. Said public hearing to be scheduled upon receipt of the \$300 advertising and administrative fee and proper notification of all adjacent property owners. **All present voting aye. Motion carried.**

3. **Motion** by Varga, seconded by Hull to adjourn. **All present voting aye. Motion carried.** The Plan Commission adjourned at 6:42 P.M.


Richard J. Rubenzer, P.E., Secretary
Plan Commission

NOTICE OF PUBLIC MEETING

CITY OF CHIPPEWA FALLS, WISCONSIN

IN ACCORDANCE with the provisions of Chapter 19, Subchapter IV of the Statutes of the State of Wisconsin, notice is hereby given that a public meeting of the:

Plan Commission XXX

(Reasonable accommodations for participation by individuals with disabilities will be made upon request. Please call 726-2736)

Will be held on **Monday, August 12, 2019 at 6:30 P.M.** in the City Hall **Council Chambers**, Chippewa Falls, Wisconsin. Items of business to be discussed or acted upon at this meeting are shown on the attached Agenda or listed below:

NOTE: If unable to attend the meeting, please notify the Engineering Dept. by calling 726-2736.

NOTE:

THE PLAN COMMISSION MEETING

FOR

MONDAY, AUGUST 12, 2019

IS

CANCELLED

DUE TO A LACK OF AGENDA ITEMS.

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE CITY COUNCIL MAY BE PRESENT AT THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THEY HAVE DECISION MAKING RESPONSIBILITY.

Please note that attachments to this agenda may not be final and are subject to change.
This agenda may be amended as it is reviewed.

CERTIFICATION

I hereby certify that a copy of this agenda was placed in the Chippewa Herald mail box, 1st Floor, City Hall and also posted on the City Hall Bulletin Board on Wednesday, August 7, 2019 at 10:45 A.M. by Mary Bowe.

**MINUTES OF THE PLAN COMMISSION MEETING
CITY OF CHIPPEWA FALLS
MONDAY, JULY 29, 2019– 6:30 PM**

The Plan Commission met in City Hall on Monday, July 29, 2019 at 6:30 P.M. Present were Commissioners Dave Cihasky, Greg Misfeldt, Beth Arneberg, Jerry Smith, Alderperson Chuck Hull, Secretary Rick Rubenzer, P.E. and Vice-Chairperson Tom Hubbard. Absent were Mayor Greg Hoffman and Commissioners Dennis Doughty, Mike Tzanaki and Dan Varga. Also attending were City Inspector Paul Lasiewicz and those on the attached attendance sheet.

1. **Motion** by Hull, seconded by Misfeldt to approve the minutes of the July 8, 2019 Plan Commission meeting with one correction. **All present voting aye. Motion carried.**

2. Nick Semling appeared to support the attached Plat of Countrified Condominiums in the Town of Lafayette. The Plan Commission and Common Council approved a ten lot plat named Three by Three Town Homes in 2016 at this location. Secretary Rubenzer noted that the 10 lots were combined to 5 lots for the Countrified Condominiums but that the approved storm water management plan from 2016 was still valid. Mr. Semling stated that the County had approved the Countrified Condominium Plat as attached.
Motion by Cihasky, seconded by Misfeldt to recommend the Common Council approve the attached Countrified Condominiums Plat in the Town of Lafayette contingent on receipt of the plat review fees and approval of a storm water management plan, (done in 2016). **All present voting aye. Motion carried.**

3. The Plan Commission considered the attached Certified Survey Map submitted on behalf of Eric Stelter by Chippewa Surveying, Inc. Secretary Rubenzer noted that the Certified Survey Map was combining lots 29, 30 and 31, Garden Acres, City of Chippewa Falls and that an easement would be recommended for the existing house on the lot adjacent to and west of Lot 31.
Motion by Misfeldt, seconded by Hull to recommend the Common Council approve the attached Certified Survey Map submitted on behalf of Eric Stelter by Chippewa Surveying, Inc. contingent on receipt of the Certified Survey Map review fees. **All present voting aye. Motion carried.**

4. Mike and Jackie Wood appeared to support their petition for a Special Use Permit to sell used vehicles out of the existing auto body and repair building located at 801 West River Street, Suite 1. City Inspector Paul Lasiewicz stated that retail auto sales has not a permitted or conditional use in the I-3 Heavy Industrial Zoning District and approved the special use process and had no issues with this request.
Motion by Misfeldt, seconded by Arneberg to recommend the Common Council conduct a public hearing to consider a Special Use Permit to sell used vehicles out of the existing auto body and repair building located at 801 West River Street, Suite 1. The public hearing to be scheduled contingent on receipt of the \$300 publication and administration

Please note, these are draft minutes and may be amended until approved by the Common Council.

fees and proper notification of adjacent property owners. **All present voting aye. Motion carried.**

5. The Plan Commission considered the attached Certified Survey Map submitted on behalf of Ned Lenhart by Scheffler Land Surveying to redivide lots 6 and 7, Irvine Addition, City of Chippewa Falls. Secretary Rubenzer noted this Certified Survey Map was in the existing plat of Irvine Addition and needed no storm water plan.
Motion by Smith, seconded by Cihasky to recommend the Common Council approve the attached Certified Survey Map submitted on behalf of Ned Lenhart by Scheffler Land Surveying to redivide lots 6 and 7, Irvine Addition, City of Chippewa Falls contingent on receipt of the \$100 Certified Survey Map review fee. **All present voting aye. Motion carried.**
6. **Motion** by Misfeldt, seconded by Hull to adjourn. **All present voting aye. Motion carried.** The Plan Commission adjourned at 6:47 P.M.


Richard J. Rubenzer, P.E., Secretary
Plan Commission

Date Filed: August 28, 2019

Fee Paid: \$25.00 Date: 8-28-2019 TR#: 59440

Fee Paid: _____ Date: _____ TR#: _____

PETITION FOR A SPECIAL USE PERMIT

TO THE CITY OF CHIPPEWA FALLS, WISCONSIN:

I/We, the undersigned, hereby petition the Common Council of the City of Chippewa Falls, Wisconsin, for a Special Use Permit as authorized by the Chippewa Falls Zoning Code, Section 17.46, for the following described property:

Address of Property: 117 Allen St., Chippewa Falls, WI 54729
22908-0532-60011001

Lot: _____ Block: _____ Subdivision: _____ Parcel# _____

Legal Description: Original plat lots 1 through 8 & part of govt lot 5 parcel beginning at SE corner, block 10; SW 245'10", N 35 D W 307'9", NE 159'8" to SW corner, block 10, SE along SW line block 10 to point of beginning

Zoning classification of property: R1 Public

Purpose for which this Permit is being requested: To locate up to 2 Tiny Houses (licensed as homemade campers) to shelter homeless people on a temporary basis.

Existing use of property within 300 feet of subject property: (List or attach map)

- R-1 Public
- R-1C Single family
- R-3A Multi family
- R-2 Two family

Recite any facts indicating that the proposed use will not be detrimental to the general public's interest, the purposes of this Chapter and the general area in which it is located:

The homes will be available to shelter people who are homeless. Each house could house 1 person or a family up to 4 persons (2 adults, 2 children). Occupants will be screened for criminal activity. Each household will be assigned a Navigator and a mentor with whom they will have daily contact. The church will provide bathrooms during office hours. There is a portable toilet available for emergency use in each tiny house. See brochure & agreement for more details.

Operational plans of the proposed use:

Hours of Operation: 24 hours
Days of Operation: 7 days/week
Number of Employees: NA NA
Part-time Full-time

Capacity:

Number of Units: 2
Size: under 400 Sq. feet. Most likely about 100 sq. ft.
Number of Residents/Children: 0-4 per house
Ages: Any
Other: Houses may be vacant for periods of time

Building plans:

Existing buildings: No change
Proposed buildings: Mobile, homemade Campers licensed by the WI Dept. of Transportation
Use of part of building: No change
Proposed additions: None
Future additions: None

Change in use: Temporary Shelters

Outside appearance: Parked Tiny House on wheels. Wood frame vinyl or wood siding, metal roof.

Number of buildings: Up to 2 Tiny Houses

Planting & Landscaping:

Type: No change

Timetable: NA

Screening:

Type: None

Fences:

Type: None

Height: _____

Location: _____

Earth Bank:

Planting: NA

Maintenance: NA

Other: NA

Lights:

Number of lights: One 75 watt outdoor light by front door of each Tiny House.

Location: on front wall near door (porch light)

Hours: As needed

Type: 75 watt bulb with globe

Signs:

Type: None

Lighted: _____

Size: _____

Location: _____

Setbacks: _____

Drives:

Number of: No change

Location: _____

Width: _____

Parking:

Number of stalls: No change

Location of stalls: _____

Setbacks: _____

Surfacing: _____

Screening: _____

Drainage:

Storm sewer: No Change

Rock beds: _____

Detention pond: _____

Retention pond: _____

Submit site plan showing property line, buildings and other structures.

List any additional information being submitted with this permit application: _____

1. Map of property & surrounding area
2. Map of property showing unit placement
3. Copies of participant agreements & brochure describing program
4. Questions/Answers from previous S.U.P requests for Tiny Home
5. Property info from county web Portal

IN ORDER FOR THIS PETITION TO BE CONSIDERED, THE OWNER(S) OF THE PROPERTY MUST SIGN BELOW:

Owner(s)/Address(es):

Notre Dame Parish
Fr. Burish

Phone #: _____

Email: pastor@theshurchofnotredame.org

Signature: [Signature]

Hope Village

Phone #: 715-723-8280

Email: rrrosenow@charter.net

Signature: [Signature]

Phone #: _____

Email: _____

Signature: _____

Petitioner(s)/Address(es):

Phone #: _____

Email: _____

Signature: _____

Phone #: _____

Email: _____

Signature: _____

Phone #: _____

Email: _____

Signature: _____

Notre Dame

CHIPPewa COUNTY
1837



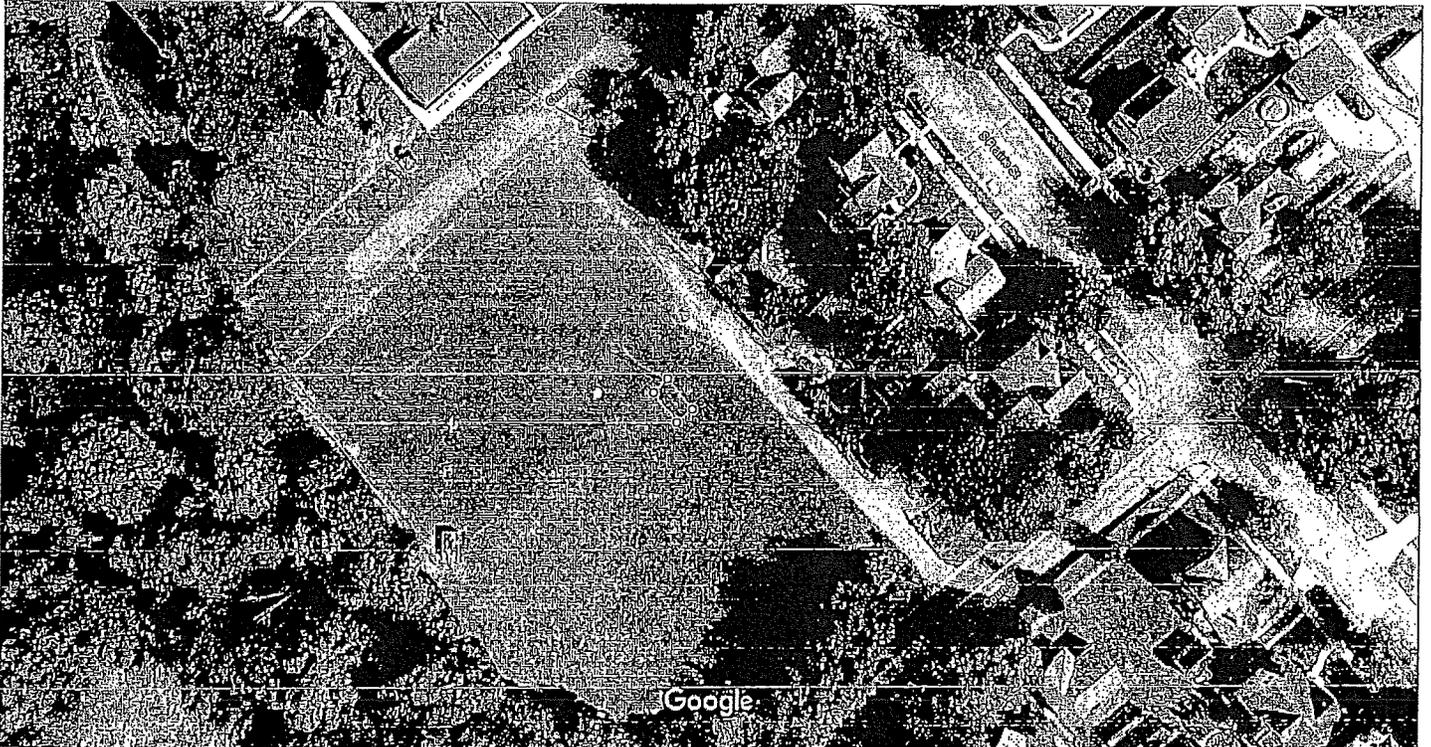
Printed 08/19/2019

Scale = 1:100'



Disclaimer: This map is a compilation of records as they appear in the Chippewa County Offices affecting the area shown and is to be used only for reference purposes.

Google Maps



Imagery ©2019 Google, Map data ©2019 Google 20 ft ...

Measure distance
Total area: 195.66 ft² (18.18 m²)
Total distance: 58.97 ft (17.97 m)

- 1) Sanitary facilities maintenance and disposal, and access to potable water supply.
 - a. The sanitary facilities in the tiny house/RV consist of a Porta Potty type toilet like the one you might find in a small RV. The PP has a fresh water tank and a waste tank. The PP is dumped daily by the Stewards. The PP is dumped into a toilet in the host church's building. Potable water is available from the host church. There is a simple gravity fed system for the Stewards to use to wash their hands. Dishes are washed inside the host church's building. Showers will be arranged at the homes of volunteers, at the CV - YMCA. (This is the case for Trinity United Methodist Church)
- 2) Garbage Recyclables and Pickup.
 - a. The host church supplies the garbage and recycling bins, they already do this for other ministries that their congregations are involved in. (This is the case for Trinity United Methodist Church)
- 3) Proper Electrical Systems
 - a. The electrical system is the same system you would find in an RV. The system has a 50 amp rainproof power outlet. 120/240 - It has a 25' ft cord like an RV would have. It has six breakers each one 20 amp. One each for the heater, microwave, fridge, lights and 2 for the wall outlets. (This will be the case for Trinity United Methodist Church - the Outlet will be put in during January)
- 4) A designated person in charge of supervision/maintenance with a contact number in case of complaints/issues.
 - a. Mike Cohoon 715-210-5405. We will have back up from our board. (This is the case for Trinity United Methodist Church)
- 5) Standard operating procedures for placement of residents with in the facilities including the screening, contract, and other required documentation.
 - a. You should have a copy of the intake document and the housing contract; it was sent via email last week.
 - b. Intake also has a 3 prong check for background issues. The CDC Outreach Center here in CF does our initial intake, the CDC is the central intake for all things homeless in Chippewa County. If the CDC staff believe that a person is a good fit for a tiny house then Hope Village will do a separate intake/background check prior to a person being given the keys to a tiny house. The third check is done by local law enforcement, we have met with both the Hallie and Chippewa Falls Police Dept and they are given the license/ID information of each person housed in a tiny house. (This is the method for Trinity United Methodist Church)
- 6) Occupant screening process verification.
 - a. See b. above
- 7) Designated Parking Spaces for tiny homes

- a. Some churches may choose to put the tiny house in their parking lot using up one of their parking spots, others may park the tiny house closer to the building in a grassy area. (Trinity will be placing the house/camper next to the building for the privacy of the Steward)
- 8) No open storage including trailers
 - a. The house rules say that all possessions need to be stored inside the house. (This will be the case at Trinity United Methodist Church)
 - 9) Who will utilize the tiny homes?
 - a. Those that find themselves unsheltered. We are looking at serving those that call Chippewa Falls and Chippewa County their home. Stewards will be those that do not pose a danger to their neighbors. A secure living plan will be put together with them so that they are provided with help in securing the necessary to move to more permanent housing. This could include a secure health, secure employment/funds, and secure housing component.
 - 10) Average Length of Stay.
 - a. This will be determined case by case. Our contracts are for 7 days at a time. Our first Steward stayed for 70 plus days. The goal is to work with the steward to remove the obstacles to more permanent housing in as timely as manner as possible. This is not meant to be permanent housing.
 - 11) Why Churches in the City of Chippewa Falls?
 - a. The churches see housing the unsheltered as part of their ministry. As Christians, the members of these churches are familiar with the call to provide for the "least of these". The location of the churches also helps with a transportation issue that exists for the unsheltered. Often unsheltered people either have poor transportation or no transportation. If they do have decent transportation affording fuel is an issue. Providing shelter near to; a grocery store, pharmacy, food programs such as Barnabas Christian Coffee House or Agnes Table (at Trinity), Free Clinic (at First Presbyterian) the Housing Authority (at the Court House), the Career Development Center (on Bridge St) Laundry facilities, and food pantries...is very important to the unsheltered population. Secondly neither the city or any other agency has stepped forward to solve this situation.
 - 12) Why do they have wheels?
 - a. They can be licensed as RV's this way and then fall under the standards of an RV instead of the uniformed building code – thus making the homes affordable yet safe. This was suggested to us, as an option, by our County Zoning Dept when we met with them in April of 2016.

Steps for intake and screening for Hope Village

1. Applicants must meet for a face to face appointment at the CDC Resource Center
 - a. They complete an application
 - b. A criminal background check is printed and if necessary discussed.
 - i. Violent criminal behaviors
 - ii. Active drug or alcohol charges (3 year history)
 - iii. Apparent use by observation or past contact at the Resource Center
 - c. A request for police records made to Chippewa Falls Police Department
 - d. Consideration for suitability in the available units
 - e. Assessment of their suitability for the program
 - i. Mental capacity (Are they capable of living in a Tiny Home? would they be safe? Will that type of housing meet their needs.)
 - ii. Mental health
 - iii. Medical needs
 - iv. Employment needs
 - v. Transportation needs
 - vi. Are they compatible with the guest in the adjacent house?
 2. Appropriate for Hope Village
 - a. Contact made with Mike Cohoon, President of Hope Village to notify a guest is ready and to agree on the unit assignment.
 - b. Contact made with the life coaches who will meet the guest at the Tiny House for introductions and move in procedures.
 - c. Navigator completes the paperwork for admission with the guest.
 - i. Client Data Sheet
 1. Contact Information
 2. Income sources
 3. Other resources (family, friends, professionals, children, service agencies)
 - ii. Participation Agreement
 3. A meeting to develop the Stable Housing Plan (SHP) is scheduled within 48 hours at the Tiny House (guest, Navigator, Life Coaches)
 4. Second Meeting to review the SHP make amendments as needed. Life Coaches are included
 5. Network friends are introduced and provide support for transportation, housing search, rides for showers; social activities.
- Navigator has contact with the guest weekly to review and update the SHP
 - Life Coaches make at least five contacts each week sometimes more. At least two are face-to-face and three or more are by phone call, text or email.
 - Navigator extends participation one week at a time pending cooperation and progress with SHP and compliance with the Tiny House rules.



Date _____

This agreement is between Hope Village-Tiny Housing Alternatives (here after known as "HOPE Village") and _____ (Hereafter known as "the Guest").

First Name, Middle Initial and Last Name

The Guest understands Tiny Houses is Temporary Housing - the duration of the stay is 7 days or less, (with additional seven day stays available upon approval) as outlined in this agreement as follows:

This agreement contain the expectations that the Guest(s) will need to agree to and follow to stay in a Hope Village Tiny House:

1. The Guest must follow the Stable Housing Plan developed with the Hope Village Navigator.
2. The Guest must maintain daily contact with the Hope Village Navigator while being sheltered.
- 3.
4. The Guest will keep the tiny house clean a presentable.
5. The Guest will empty the porta-potty daily. The porta-potty is meant for emergency use only. The Porta-potty can be emptied in the bathroom of the church hosting the Tiny House. Hope staff will show you how to empty and maintain the porta-potty.

There is a zero tolerance policy for any of the four following issues causing your immediate removal:

- No illegal activities may take place on the property.
 - Alcohol is not permitted on the property.
 - Illegal Drugs are not allowed on the property.
 - No guns or other weapons are allowed on the property.
6. The Guest will disclose any police record that they may have. Anyone with an open warrant will need to clear it up before being allowed access to a Hope Village house. The local Police Department will be notified of your occupancy,
 7. The Guest will notify Hope Village of any police contact within 6 hours of said contact.

Additional rules include:

- * No other persons/outside guests allowed in the shelter.
- * Cars must be parked in parking lots and not on the lawns.
- * Smoking is not allowed in the house.
- * No open flames are allowed in the house, this include candles.

**Hope Village reserves the Hope Village reserves the right to enter the unit without notice if there is an immediate or emergency concern for the well-being of the steward or for concerns for the condition of the property. Hope Village also reserves the right to inspect the unit for general issues while attending meetings with guests or with a one hour notice. .

** **Turn off the air conditioning when you are gone** - the unit is small and takes little power to cool. *This saves the host churches money on the power bill they pay for you.*

* All possessions need to be kept inside the house.

* The Guest will lock the door whenever they leave the premises.

You are assigned to Tiny House # __, which is located at: _____

Your HOPE Village Navigator is: _____ Your Life Coach is: _____

Contact Information for Navigator is: _____ Coach: _____

The Guest understands they must follow the rules of this agreement in order to stay in the Tiny House.

Guest _____ Hope Village _____

Date _____

Agreement duration from _____ to _____

IN CASE OF THREATENING WEATHER; If you hear the storm sirens, or a severe storm approaches, vacate the tiny house and move immediately to the alternate site and remain there until the bad weather passes.

**Referral to Hope Village - Tiny Housing Alternatives
Tiny House Shelter**

Date: _____

Referring Agency: _____ By: _____

**I certify the person I am referring to Hope Village is experiencing homelessness.
I am referring the following person to Hope Village - Tiny Housing for Shelter:**

Client Name: _____ DOB: _____

Contact Information: _____
Cell/email/message number

Date of your Service Intake: _____ Services you have provided to date:

This person has been homeless since: _____ Their last permanent address was: _____

How long had they resided there: _____

Reasons/Cause for Homelessness: _____

Income? Yes/No Source: _____ Amount: _____
Employment/U.C./Disability Per Month/Hour/Week

Type of Disability: _____

Additional Information: _____

HOPE VILLAGE - TINY HOUSING ALTERNATIVES
Authorization for Release of Information

Client Name: _____ Date of Birth: _____

I hereby request and authorize: Hope Village - Tiny Housing Alternatives, Inc.
Att: _____ c/o Landmark Christian Church
4040 126th Street Chippewa Falls, WI 54729

_____ To Release To: _____ To Obtain From: _____ To Exchange With: _____

Agency: _____
Attention/Worker: _____
Address: _____
City, State, Zip Code: _____
Phone Number/Ext.: _____ FAX: _____

The following information from my records:

_____ Verbal Information _____ Social Work Reports _____ Housing Services
_____ Psychological Test/Evaluation _____ Medical/Health Records _____ Agency Reports
_____ Vocational Records/Reports _____ Financial Records/Accounts _____ Other _____

<i>In compliance with Wisconsin Statutes, which require special permission to release otherwise privileged information, please release treatment records pertaining to:</i>
_____ Mental Health _____ Alcohol Abuse _____ Drug Abuse
_____ Developmental Disabilities _____ Other: _____

The Purpose of Such Disclosure is:

_____ Verify or Determine Eligibility for Services _____ Provide Shelter/Case Management
_____ Other: _____

I hereby release Hope Village - Tiny Housing Alternatives, Inc. from all legal responsibility or liability that may arise from this act. I also understand that a copy of this release will be considered as valid as the original. I understand that I have a right to inspect and receive a copy of the information to be released and a copy of this release form. I further understand that I may revoke this authorization, in writing at any time. Unless revoked, this authorization will remain in effect for one year unless otherwise specified below.

Authorization expires as of _____ (date)

This information has been disclosed to you from records whose confidentiality is protected by Federal Regulations (42CFR part 2) and section 51.30 Wisconsin Statute, which prohibits you from making any further disclosure without the specific consent of the person to whom this pertains.

Signature of Client: _____ Date: _____

Witnessed by: _____ Date: _____

HOPE Village - Tiny Housing Alternatives

Eligibility for Tiny House Shelter

Hope Village Tiny Housing Alternatives specifically serves persons or families who are experiencing homelessness. Hope Village tiny housing is for shelter.

HOPE Village accepts referrals for tiny housing shelter via the CDC Outreach Office in Chippewa Falls (which acts as a central contact point for persons needing shelter, as well as provides a limited number of motel vouchers for shelter).

- 1- Tiny Housing Shelter is a program serving Chippewa County residents. Persons referred for tiny housing shelter must be residents of Chippewa County for at least 60 days, or have ties to the community (such as having family here or be returning to live here as a result of the homeless event), or already be working a legitimate job within the county that can be verified.
- 2-Persons referred must be experiencing homelessness- lacking a fixed, regular, nighttime residence.
3. Persons referred will complete an application, meet for an application interview and assessment, and provide proof of identification.
4. All persons applying for tiny housing shelter will undergo a background check for the safety of Hope Village volunteers, and the community hosting the tiny house.
5. Persons applying for tiny housing shelter must demonstrate the following:
 - a. a willingness to maintain and care for the tiny housing unit.
 - b. demonstrate a willingness to actively work toward achieving stable housing- such as meeting with Service Navigators, completing employment search or employment workshops, and budget planning.
 - c. Applicants will be asked to participate in our "Pay It Forward" Model- to be a participant in tiny housing development in whatever capacity they are able, such as: mentoring another, or helping to build or paint a tiny house, volunteering at a fundraiser, or folding brochures, etc. Hope Village believes it is empowering to be an active partner, to be part of the process.
6. Tiny housing shelter may be declined based on criminal history or pending criminal related legal issues or activities. Tiny housing may be declined if the applicant does not demonstrate a willingness to move toward stable housing.

7. Persons approved for tiny housing will sign an initial shelter contract for seven days. Additional contracts will be signed if the guest demonstrates follow through on their stable housing plan, and is working toward achieving their goals.

8. if a person is not approved for tiny housing, the Coordinator will make referrals to other community resources and shelter services.

Date _____

Contact/cell # _____

Email/Other media contact: _____

Name _____

Last Name	First	Middle Initial
-----------	-------	----------------

DOB: _____ Social Security Number: _____

Other Members of your household:

Name: _____	Age: _____	Relationship: _____
Name: _____	Age: _____	Relationship: _____
Name: _____	Age: _____	Relationship: _____
Name: _____	Age: _____	Relationship: _____

Last Address _____

How long did you live there: _____

Do you have a Driver's License? _____

Do you own a vehicle? Type & License Number: _____

How Long have you been without housing: _____

What happened that you lost your housing: _____

Have you experienced homelessness before this? for how long? _____

Do you have any special health care needs: _____

Do you have any current criminal issues/charges pending? circle YES / NO_

List: _____

Have you ever been convicted of a crime/When/What? _____

Are you a veteran? _____ Receive VA Benefits? Yes/NO Amount _____

When did you serve: _____

Are you currently working with a VA Rep/Counselor: _____

VA Contact/Location: _____

What do you feel are your greatest barriers to securing or keeping housing? _____

Are you Disabled: YES / NO Disability: _____
Are You receiving any type of Disability Benefits: Yes/No Amount: _____

Type of Disability: _____

Treatment Plan: _____

Do you have any other type of Income: Source: _____
Amount: _____ Per Week/Bi-weekly/Month: _____

Are you Employed? YES / NO What is your Occupation: _____

Name of Employer: _____

How long have you worked there? _____

How long have you been unemployed: _____

What type of work are you looking for: _____

Are you working with employment agencies or programs: _____

Is there anything else you would like us to know? _____

Emergency Contact Person:

Name: _____

Address: _____

Phone: _____ Relationship: _____

The Information I/We have provided on this application is true and correct to the best of my/our knowledge.

Signature _____ Date _____ Signature _____ Date _____

~~PICTURE ID REQUIRED FOR COPY BACKGROUND CHECK PRIOR TO APPROVAL ID Copied~~

Statistical Information:

Male / Female

___ Single Parent M / F

___ Vet

___ Disabled

___ Senior 62 or +

___ Household w/ Children

___ Homeless due to D/V

Gross Month Income _____

___ Two-Parent Household

___ Adult Couple w/o Kids

___ Teen Parent (under 21)

Ethnicity: _____

**AN ORDINANCE GRANTING A SPECIAL USE PERMIT
TO OPERATE UP TO TWO TINY HOUSES
ON PARCEL #0009, NOTRE DAME PARISH LOCATED AT #117 ALLEN STREET,
CHIPPEWA FALLS, WISCONSIN**

**THE COMMON COUNCIL OF THE CITY OF CHIPPEWA FALLS, WISCONSIN,
DO ORDAIN AS FOLLOWS:**

1. That a request from Notre Dame Parish for a Special Use Permit was received by the City of Chippewa Falls Plan Commission for consideration and action on September 9, 2019 and has been duly considered.

2. That the City of Chippewa Falls Common Council conducted a public hearing on October 15, 2019 after proper notification of adjacent property owners and heard all those wishing to comment.

3. That a Special Use Permit is hereby issued, pursuant to Chapter 17.48 of the Municipal Code of Chippewa Falls, for up to two tiny houses on parcel #0009, Notre Dame Parish located at #117 Allen Street, Chippewa Falls, Wisconsin. This property is zoned P-1 Public District.

4. That the Special Use Permit is hereby granted and shall be expressly subject to and conditioned upon the following:

- a) Tiny houses shall conform to NFPA 70 National Electrical Code and be properly connected to the Notre Dame Parish Electrical system.
- b) Each tiny house shall have an operating smoke detector, carbon monoxide detector and fire extinguisher, (maintained annually).
- c) Only electric heat sources will be permitted in the tiny houses.
- d) No tents, canopies or tarps associated with the tiny houses shall be permitted on site. Tents or tarps associated with Notre Dame Parish events or celebrations are permitted.
- e) No outdoor fires shall be permitted on the site. Grills are permitted but must maintain a minimum 10' setback from any structure.
- f) No smoking shall be permitted inside the structure.
- g) Sanitary facilities maintenance and disposal and access to potable water supply.
 - The sanitary facilities in the tiny houses/RV shall consist of a porta potty type toilet similar to those found in a small RV. The porta potty shall have a fresh water tank and a waste tank. The porta potty shall be properly emptied daily (except days when the parish is not normally open such as holidays and weekends) in the Notre Dame Parish restroom by Tiny House Guests. Potable water shall be made available from Notre Dame Parish. Dishes shall be washed inside Notre Dame Parish facilities. Showers shall be made available at the homes of volunteers, and at the Chippewa Valley Family YMCA.
- h) Notre Dame Parish shall provide garbage and recycling bins.
- i) Mark Birrittella (715) 255-0188 shall be the designated contact in charge of maintenance and supervision and shall address concerns. The Hope Village Board shall designate Mike Cohoon, (715) 210-5405 as backup person for cases when Mr. Birrittella is unavailable.
- j) Standard operating procedures for placement of residents within the facilities including the screening, contract and other required documentation are as follows:
 - The Career Development Outreach Center (CDC) in Chippewa Falls will perform

initial intake; the CDC is the central intake for all homeless in Chippewa County. If CDC staff believes that a person is a good fit for a tiny house then Hope Village will do a separate intake/background check prior to a person being given the keys to a tiny house. The third check is done by local law enforcement. The Chippewa Falls Police Departments shall be given license and identification information for each Guest occupying a tiny house.

- k) Notre Dame Parish will designate 1 ½ off street Guest parking stalls per tiny house.
- l) Notre Dame Parish will carry liability insurance for the tiny houses located on parish property.
- m) Tiny house habitants are unsheltered individuals and will be known as Guests and the attached agreement with Hope Village will be executed prior to occupancy.
- n) Tiny House Guests will be screened according to the attached agreement document.
- o) Tiny houses are temporary housing and Guests duration of stay shall be seven days or less, (with additional seven day stays available upon approval), as outlined in the attached agreement.
- p) That the attached location map and Special Use Permit Notice and pictures become part of the Special Use Permit Ordinance and available for inspection in the City of Chippewa Falls Engineering and Inspection Offices.
- q) That this permit shall expire upon transfer of ownership of these premises.
- r) That Chapter 17.48 (14), (15) and (16) of the Chippewa Falls Code of Ordinances regarding lapse of permit, automatic termination of permit and revocation of permit shall apply.
- s) As enumerated in Municipal Code Chapter 17.48(17), this Special Use Permit shall be reviewed by the City of Chippewa Falls Common Council every five years in consideration of health, safety, morals, comfort, prosperity and general welfare of the City.
- t) Except as specifically provided herein, all regulations of the City Zoning Ordinance shall apply.
- u) That this permit shall become null and void by non-compliance with this permit or related Codes or by application to the Board of Appeals for any Code variance at these premises.
- v) That all changes or modifications to this permit shall be by the Common Council only after review and recommendation by the Plan Commission and after public notice and hearing as required for a Special Use Permit.

5. That this Ordinance shall take effect from and after its passage and publication.

Dated this 15th day of October 2019.

FIRST READING: October 1, 2019

SECOND READING: October 15, 2019

APPROVED: _____
Mayor

Council President CW King

ATTEST: _____
City Clerk

PUBLISHED: _____



Minutes
Committee #2
Labor Negotiations, Personnel, Policy & Administration
September 10, 2019

Committee #2 met on Tuesday, September 10, 2019 at 8:00 AM in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.

Committee Members present: CW King, Chuck Hull, John Monarski

Mayor/Other Council Members present: None

Others present: Finance Manager/Treasurer Lynne Bauer, Police Chief Matt Kelm, Attorney Steve Weld, Attorney Jeryl Vonderheid, Police Union Members Brian Flug, Brian Zwiefelhofer, Drew Zehm and Ryan Boie.

Call to Order: 8:00 am

1. Open Session

2. Closed Session

Motion by Monarski/Hull to go into Closed Session under Wis. Stats. Sec. 19.85(1)(e) for "deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting public business with competitive or bargaining implications" to:

- a. Discuss labor negotiation issues and strategies; and
- b. Negotiations with Chippewa Falls Professional Police Association related to a new contract; and to include the Council/Committee members, Bauer, Kelm, Vonderheid and Police Union Representatives; may return to Open Session.

Roll Call Vote: Monarski – Aye; Hull – Aye; King - Aye. Motion carried.

The Committee discussed Items (a) and (b) above and exchanged initial proposals.

Motion by Monarski/Hull to return to Open Session. All present voting aye. Motion carried.

3. Adjournment

Motion by Monarski/Hull to adjourn at 10:39 am. All present voting aye, motion carried.

Minutes submitted by,
Lynne Bauer
Finance Manager/Treasurer

SPECIAL PARKS, RECREATION & FORESTRY BOARD MEETING
Tuesday, September 3, 2019

1. Call to order by Dale Berg at 5:30 p.m.

Roll Call: Members Present: Audrey Stowell, Dale Berg, Carmen Muenich, and Rob Kiefer. Absent: John Abbe, Heidi Hoekstra and Beth Arneberg.

Staff present: Dick Hebert.

2. Personal Appearances By Citizens. None.

3. Discuss/Consider:

John Abbe arrives.

- a. Presentation from Chippewa Area Historical Society by Dave Raihle. Board members review site with Dave Raihle and other members of the Chippewa Area Historical Society. Layout of the easement area as well as uses of the the area are reviewed. Concerns regarding the parking lot were raised and discussed. Sidewalk along the road was discussed. Raihle indicates there is no intent for a public or employee parking lot; intent was for parking related to displays/exhibits. Also, there is no intent for any hard surfaces other than the vehicle access to the back of the building. He will make revision. Carmen would also like easement agreement to include language that easement area is to remain as green space and/or in as natural state as possible. Signage is also discussed.

Rob Kiefer leaves during this discussion.

- b. Improvements and Repairs to Irvine Park Bandshell. Dick indicates that Dell Construction returned to inspect the bandshell after the recent rain storm and reported that the repaired copper roof did not leak. Dick indicates the coloring of the pillars is an issue as any repairs are obvious in color and the expense of replacing the pillar is high. Dick will find out whether a finish of some kind is an option.
4. Park Board Members' Concerns or Comments. Carmen asks about park signage. Dick will place all park signage on next month's agenda.
 5. Adjournment. **Motion by Muenich/Berg to adjourn at 6:46 p.m. Motion passed.**

Submitted by:

Audrey Stowell, Secretary

PARKS, RECREATION & FORESTRY BOARD MEETING
Tuesday, September 10, 2019

1. Call to order by Beth Arneberg at 6:00 p.m.
Roll Call: Members Present: Audrey Stowell, Dale Berg, Carmen Muenich, Beth Arneberg, Justin Agnew. Absent: John Abbe and Rob Kiefer.
Staff present: Dick Hebert.
2. Approval of Minutes: August 13, 2019 & September 3, 2019: **Motion by Berg/Muenich to approve minutes of August 13, 2019, and September 3, 2019, meetings. Motion passed.**
3. Personal Appearances By Citizens. Dick indicates he's received a letter from Chris Vetter requesting the Board consider putting a bathroom near the S entrance at the north end of the Park. This will be put on agenda.
4. Discuss/Consider Special Event Applications. Dick presents the special event renewal of Pledge 4 Paws Dog Walk on 09/28/19 and recommends approval of renewal application as past practice. **Motion by Berg/Arneberg to approve special event renewal application of Pledge 4 Paws Dog Walk as presented. Motion passed.**

5. Discuss /Consider:
 - a. Proposed Irvine Park Easement with Chippewa Area Historical Society. Dave Raihle is present from the Chippewa Area Historical Society. Raihle revised easement per discussion at special board meeting. There were no questions. **Motion by Berg/Stowell to recommend to Committee 3 to enter into Easement Agreement in its current form with the Chippewa Area Historical Society. Motion passed.**
 - b. Improvements and Repairs to Irvine Park Bandshell. Dick reports that RAM Services believes they can make repairs to the bandshell pillars with at least a 90% match. The high end of the estimate is \$109,900; however, RAM will give Dick a more exact figure. With cooperating weather, RAM could possibly have repairs completed by October.

John Abbe arrives.
Motion by Muenich/Arneberg to authorize Dick Hebert to proceed with a contract with RAM Services not to exceed \$110,000.00 for bandshell repairs and improvements. Motion passed.
 - c. Park Signage. In addition to signage in the parks, there is a concern that there is no signage leading to the City's major parks. **Motion by Muenich/Arneberg that representatives from Park Board seek to meet with Public Works or other appropriate committee to discuss concerns of signage leading to the City's major parks: Riverfront, Casper, Erickson & Irvine Parks. Motion passed.**

- d. Improvements and Master Plan for Flag Hill. Arneberg/Stowell/Abbe agree to sit on Steering Committee. Steering Committee will provide regular updates to Park Board.
 - e. Erickson Park Project. Dick reports they will be re-seeding the native plantings and installing the bollards soon.
 - f. Improvements to Welcome Center. Dick reports that he has a lead on a UWEC student that may be interested in working on interpreting our artifacts.
 - g. Riverfront Park Improvements, Rules, Policies & Fees. Dick indicates we may want to rethink allowing glass in the park.
 - h. Recreation Report. No report.
 - i. Director Report. Dick reports that he has been working with Lee Recreation regarding the toddler recreation area to be placed next to the main playground. There is a donor for the equipment. A design will be presented to the donor for approval. Looking to be installed next spring. The playground equipment in the area north of the main playground has next priority.
-
6. Approve Claims. **Motion by Muenich/Berg to approve claims in the amount of \$38,183.93. Motion passed.**
7. Park Board Members' Concerns or Comments. None.
8. Adjournment. **Motion by Muenich/Arneberg to adjourn at 6:48 p.m. Motion passed.**

Submitted by:

Audrey Stowell, Secretary

**Minutes of the
Meeting of the Chippewa Falls Public Library Board of Trustees
August 14, 2019**

1. Call to Order

Meeting was called to order by President Jan Drehmel at 5:00 p.m.

2. Roll Call of Members

Members Present: Ambelang, Drehmel, Jones, King, Newton, Russell

Members Absent: Hiess

Others Present: Director Joe Niese, Confidential Administrative Assistant Deb Braden

3. Approval of Agenda

Motion by Ambelang seconded by King to approve the agenda. All present Voting Aye. Motion carried.

4. Disposition of the minutes of the regular meeting of July 10, 2019.

Motion made by Jones seconded by Russell to approve the minutes of the regular meeting of July 10, 2019. All present Voting Aye. Motion carried.

5. Disposition of the vouchers to be paid from the 2019 budget after August 20, 2019.

Motion made by Ambelang seconded by King to approve payment of all the vouchers after August 20, 2019. Roll call Vote taken. Aye –Ambelang, Drehmel, Jones, King, Newton, Russell. All present Voting Aye. Motion carried.

6. Public appearances by citizens.

None

7. Correspondence

None

8. Management report

Director Niese presented the Management Report. He highlighted details from the report. The Library is winding down the summer programming and starting to work on the fall programming schedule.

9. Committee reports

a) None.

10. Current Business

a) Approval of MORE Budget

Director Niese presented the MORE budget for Board approval. After discussion motion made by Ambelang seconded by Newton to table approval until next month with further information about increases in the budget. All Present Voting Aye. Motion carried. It will be on the agenda for next month

b) Assignment of Committees

Assignment of committees was done. (see attached)

11. Closed Session under WI Statues 9.85(1) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility "to

a) Personnel

Motion made by King, seconded by Newton to go into Closed Session under WI Statues 9.85(1) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility "to personnel with only Director and Board of Trustees present. Roll Call Vote taken. Aye, Ambelang, Drehmel, Jones, King, Newton, Russell. All present Voting Aye. Motion carried. When to closed session at 5:30 pm.

Motion made by Russell, seconded by King to return to open session. All present Voting Aye. Motion carried. Returned to open session 5:46 pm

12. Announcements

a)

13. Items for future consideration.

- a) MORE budget
 - b) Strategic Long-Range Planning
 - c) Children's Department Jessi
 - d) October page wage study
-

14. Adjournment

Motion made to adjourn by Ambelang seconded by Jones. All present Voting Aye. Motion carried. Meeting adjourned at 5:48 p.m.

Respectfully Submitted,
Deb Braden, Confidential Administrative Assistant



CITY OF CHIPPEWA FALLS STREET USE PERMIT APPLICATION

RECEIVED
AUG 27 2019
City Clerk
By [Signature] City of Chippewa Falls

Applicant Name and Address: 735 Terrill St.
Mike Thompson Chippewa Falls, WI 54729
Applicant Phone Number: (715) 723-1212

Please check here if the applicant is the individual in charge of the event. If not, please indicate Name, Address and Phone Number of responsible individual.
Name, Address and Phone Number of the headquarters of the organization and responsible head of such organization: Chippewa Falls HS
c/o Student Council
735 Terrill St.
Chippewa Falls, WI 54729

Name of the event: Homecoming Parade / Bonfire
Estimated number of persons participating: Parade: 100 Bonfire: 700

Date and start and end times requested for street use:
Friday, October 11th
Parade: 4:30 pm to 5:00 pm
Bonfire: 9:00 pm to 11:00 pm

Accurate description of the portion of the street or streets being requested for use (attach maps if necessary):
Parade: Chi-bi parking lot - Coleman St - Wheaton St - Miles St - Terrill St.
Bonfire: Tipicana - 6th Ave (Between Middle School & McDonald)

Use, described in detail, for which the street use permit is requested: Homecoming Parade / Bonfire
Police escort for parade - patrol/squad on duty
Police involvement for bonfire - presence / barricade for bonfire

City services requested for the event (e.g., Street Department or Police Department staff time)
Patrol lead parade/SRO plus one for Bonfire \$50/hr = \$400 total. SROs

The applicant agrees to indemnify, defend, and hold the City and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the City or account of any injury to, or death of, any persons or any damage to property caused by or resulting from the activities for which the permit is granted. This Street Use Permit for the event may be terminated by the Chippewa Falls Police Department if the health, safety, and welfare of the public appears to be endangered by the activities or if the event is in violation of any of the conditions of the permit or regulations adopted by the Common Council. Applicant understands they shall be present when the Board of Public Works or City Council considers the request for Street Use Permit. Failure to appear may be grounds for denial of the requested permit.

Signature of Applicant: [Signature] Date: 8-27-19

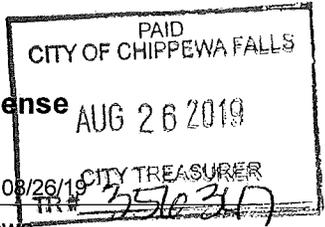
OFFICE USE ONLY

Estimated cost of City services requested (to be completed by Police Chief and Director of Public Works):
None from public works dept
Patrol lead parade/SRO plus one for Bonfire -
\$50/hr = \$400 total

Requirements of Applicant: Pick up any traffic control cones or barricades needed
for this event at the city garage located at #5 York - Riverside Drive before
noon on Thursday, October 10, 2019 and return on Monday, October 14, 2019.

Approved by: [Signature] 8-28-19 Signature of Chief of Police
[Signature] PE 9/9/2019 Signature of Director of Public Works

Recommendation of Board of Public Works (if required): Approved Denied
Decision of City Council (required): Approved Denied



Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 08/26/19
County of Chippewa

Town Village City of Chippewa Falls

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 11/06/2019 and ending 11/06/2019 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →
- Bona fide Club
 - Church
 - Lodge/Society
 - Chamber of Commerce or similar Civic or Trade Organization
 - Veteran's Organization
 - Fair Association

(a) Name Knights of Columbus, Goldsmith Council #974

(b) Address 234 Pumphouse Road, Chippewa Falls, WI 54729
(Street) Town Village City

(c) Date organized 6/13/1905

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names, addresses and phone numbers of all officers:

President Timothy Tozer, 815 Rand Street, Chippewa Falls, WI 54729 Cell: 715-271-4737

Vice President Patrick Horan, 420 Bay St, Chippewa Falls, WI 54729 (715) 577-7722

Secretary Russ Rowan, 1153 Weather Ridge Rd, Chippewa Falls,

Treasurer Ted Czech, 2915 Abbe Hill, Eau Claire, WI 54703,

(g) Name and address of manager or person in charge of affair: Timothy Tozer, PO Box 731, Chippewa Falls, WI 54729

Licensed bartender, Lee Marks, will also be present.

715-271-4737

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 234 Pumphouse Road, Chippewa Falls, WI 54729

(b) Lot 234 Block _____

(c) Do premises occupy all or part of building? ALL

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

(e) Will minors be present? Yes Reason for minors being present: Family Event
Security measures: Attending with Parents

3. Name of Event

(a) List name of the event Annual Knight of Columbus Hunter's Stag

(b) Dates and times of event Wednesday, November 6th, 2019, 4 pm to 11 pm.

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer [Signature] 8/26/19
(Signature/date)

Officer [Signature] 8/26/19
(Signature/date)

Knights of Columbus Council #974
(Name of Organization)

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

Police Department Approval [Signature]

Date 9/10/19 Wisconsin Department of Revenue

PAID
CITY OF CHIPPEWA FALLS
SEP - 4 2019
CITY TREASURER
8-23-19 59484

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 8-23-19
County of Chippewa

Town Village City of Chippewa Falls

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
 - A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.
- at the premises described below during a special event beginning 10-17-19 and ending 10-17-19 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

- 1. Organization** (check appropriate box) →
- Bona fide Club Church Lodge/Society
 - Chamber of Commerce or similar Civic or Trade Organization
 - Veteran's Organization Fair Association

(a) Name Chippewa Falls Youth Baseball

(b) Address 602 Dwight St. Chippewa Falls WI 54729
(Street) Town Village City

(c) Date organized 12-21-1960

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names, addresses and phone numbers of all officers:

President Todd Brosina - 778 Bluffview Circle Chippewa Falls 715-210-9185

Vice President Greg Misfeldt - 602 Dwight St. Chippewa Falls 715-379-2345

Secretary Nikki Bowe - 11728 County Hwy 5 Chippewa Falls WI 54729 715-379-8372

Treasurer Adam Bleskacek - 18223 48th Ave Chippewa Falls, WI 54729 715 8299080

(g) Name and address of manager or person in charge of affair: Nikki Bowe, Nikki Hooper, Chippewa Falls, WI 54729
Jill Thompson Chippewa Falls, WI 54729
18530 77th Ave.
11728 County Hwy 5 CF WI 54729

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 236 Pumphouse Rd, Chippewa Falls - KC Hall

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? All

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

(e) Will minors be present? NO Reason for minors being present: _____
Security measures: _____

3. Name of Event

(a) List name of the event CFYB Annual Fun Night

(b) Dates and times of event October 17 2019 4-11 pm

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer Greg Misfeldt 8-23-19 (Signature/date) Chippewa Falls Youth Baseball (Name of Organization)

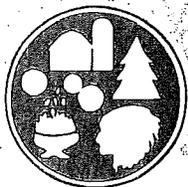
Officer Adam Brosina 8-23-19 (Signature/date)

Officer Jill Thompson (Signature/date)

Date Filed with Clerk _____ Date Reported to Council or Board _____

Date Granted by Council _____ License No. _____

Police Department Approval B. Meindl Date 9/19/19 Wisconsin Department of Revenue



City of Chippewa Falls

30 WEST CENTRAL STREET, CHIPPEWA FALLS, WISCONSIN 54729

PROCLAMATION

WHEREAS, Meuli-Kelean-Kramer-Dannenberg American Legion Post 77 was chartered on September 26, 1919 in the City of Chippewa Falls; and

WHEREAS, on September 26, 2019, the Meuli-Kelean-Kramer-Dannenberg American Legion Post 77 will celebrate 100 years of service to veterans of the Chippewa Falls area; and

WHEREAS, Meuli-Kelean-Kramer-Dannenberg American Legion Post 77 Auxiliary will be Celebrating 67 years of service to veterans and the community; and

WHEREAS, Meuli-Kelean-Kramer-Dannenberg American Legion Post 77 and Auxiliary have for many decades actively supported the youth of our community through Badger Boys State, Badger Girls State, Oratorical Contests, American Legion Baseball, and many other programs; and

NOW, THEREFORE, I, Greg Hoffman, Mayor of the City of Chippewa Falls, do hereby proclaim September 26, 2019 as **Meuli-Kelean-Kramer-Dannenberg American Legion Post 77 Day** and urge everyone in Chippewa Falls to celebrate this active, successful, solid asset to our community.

IN WITNESS WHEREOF, I have hereunto set my hand and signed this on the 17th day of September, 2019.

Signed _____

Greg Hoffman, Mayor
Chippewa Falls, Wisconsin

Home of The World's Purest Water

715-726-2701 • FAX - 715-726-2759



City of Chippewa Falls

30 WEST CENTRAL STREET, CHIPPEWA FALLS, WISCONSIN 54729

PROCLAMATION

WHEREAS, 2,214 rail grade crossing collisions resulted in 819 personal injuries and were responsible for 270 fatalities in the United States during 2018; and

WHEREAS, 1,050 trespassing incidents have occurred in the United States resulting in 571 pedestrians being killed and another 479 injured while trespassing on railroad property rights of way during 2018; and

WHEREAS, educating and informing the public about rail safety, reminding the public that railroad right of ways are private property, enhancing public awareness of the dangers associated with highway rail grade crossings, ensuring pedestrians and motorists are looking and listening while near railways, and obeying established traffic laws will reduce the number of fatalities and injuries; and

WHEREAS, the International Association of Chiefs of Police, National Operation Lifesaver, United States Department of Transportation, and all local, state, county and railroad law enforcement officers, first responders, and railroad corporations commit to partnering together in an effort to educate at a national level all aspects of railroad safety, to enforce applicable laws in support of National Rail Safety Week.

NOW, THEREFORE, I, Greg Hoffman, Mayor of the City of Chippewa Falls, do hereby proclaim September 22 - 28, 2019 as National Rail Safety Week and encourage all citizens to recognize the importance of rail safety education.

IN WITNESS WHEREOF, I have hereunto set my hand and signed this on the 17th day of September, 2019.

Signed _____

Greg Hoffman, Mayor
Chippewa Falls, Wisconsin

Home of The World's Purest Water

715-726-2701 • FAX - 715-726-2759

**RESOLUTION CONCERNING
COMPLETION OF WILLOW CREEK SUBDIVISION PHASE IV
UTILITIES AND INFRASTRUCTURE**

WHEREAS, the City of Chippewa Falls and Westwood Land Company have entered into a Developer's Agreement for the construction of Willow Creek Subdivision Phase IV; and

WHEREAS, project contractor A-1 Excavating, Inc. has completed underground infrastructure, street signs and surface work for lots 103-122 located along Willow Creek Parkway in the Willow Creek Subdivision Phase IV; and

WHEREAS, said underground infrastructure and surface work on the said lots of Willow Creek Subdivision Phase IV has been inspected and tested and found to be in compliance with City of Chippewa Falls standards, ordinances and specifications.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL
OF THE CITY OF CHIPPEWA FALLS, WISCONSIN:**

That the City of Chippewa Falls declares open and accepts the infrastructure, (except for street lights, which will be completed when scheduled with Xcel Energy), and street surface treatment for lots 103-122 located along Willow Creek Parkway in the Willow Creek Subdivision Phase IV.

Dated this 17th day of September, 2019.

ADOPTED: _____

Council President CW King

APPROVED: _____

Mayor

ATTEST: _____

City Clerk

**RESOLUTION CONCERNING
COMPLETION OF WISSOTA SHORES SUBDIVISION PHASE III
UTILITIES AND INFRASTRUCTURE**

WHEREAS, the City of Chippewa Falls and 2 Rivers Real Estate, LLC have entered into a Developer's Agreement for the construction of Wissota Shores Subdivision Phase III; and

WHEREAS, project contractor American Express has completed underground infrastructure, street signs and surface work for lots 5 – 9 on Wissota Green Parkway located in the Wissota Shores Subdivision Phase III; and

WHEREAS, said underground infrastructure and surface work on the said lots of Wissota Green Parkway located in the Wissota Shores Subdivision Phase III has been inspected and tested and found to be in compliance with City of Chippewa Falls standards, ordinances and specifications.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL
OF THE CITY OF CHIPPEWA FALLS, WISCONSIN:**

That the City of Chippewa Falls declares open and accepts the infrastructure, (except for street lights, which will be completed when scheduled with Xcel Energy), and street surface treatment for lots 5 – 9 on Wissota Green Parkway located in the Wissota Shores Subdivision Phase III.

Dated this 17th day of September, 2019.

ADOPTED: _____

Council President CW King

APPROVED: _____

Mayor

ATTEST: _____

City Clerk

Supplemental Letter Agreement

In accordance with the Master Agreement for Professional Services between City of Chippewa Falls ("Client"), and Short Elliott Hendrickson Inc. ("Consultant"), effective October 23, 2013, this Supplemental Letter Agreement dated August 29, 2019 authorizes and describes the scope, schedule, and payment conditions for Consultant's work on the Project described as: Chippewa Mall Drive to Chippewa Crossing Boulevard – Route Analysis and Preliminary Engineering

Client's Authorized Representative: Richard Rubenzer, PE, DPW, City Engineer, Utilities Manager
Address: 30 W. Central Street
Chippewa Falls, WI 54729
Telephone: 715.726.2729 **email:** rrubenzer@chippewafalls-wi.gov

Project Manager: Jeff Nussbaum, PE
Address: 10 N. Bridge Street
Chippewa Falls, WI 54729-2550
Telephone: 715.720.6255 **email:** jnussbaum@sehinc.com

Chippewa Crossing Boulevard was constructed in 2010 with the intent of a future connection to Chippewa Mall Drive. The City has officially mapped this connection along the southern boundary of the WisDOT owned parcels. Since that time, a review of the proposed route and discussions with key stakeholders has led to the consideration of utilizing a northern route. The route connection of Chippewa Mall Drive to Chippewa Crossing Boulevard will include an urban street cross section, city utility connections and separated bike path.

Scope: In accordance with the Scope of Services in the Client's Request for Proposals and the Consultants proposal dated August 8, 2019, the Scope of basic services to be provided by Consultant for this project are outlined by task below:

Task 1 – Route Alternatives Analysis

1. Conduct a kickoff meeting with City staff.
2. Compile available data.
3. Attend one meeting with City staff and adjacent property owners, including WisDOT, Toycen and Premium Waters.
4. Refine Option 1 and Option 2, as presented above, based upon input from City staff and adjacent property owners.
5. Prepare up to two additional options based upon input from City staff and adjacent property owners.
6. Prepare preliminary probable cost estimates.
7. Prepare and submit a preliminary Route Alternatives Analysis Report.
8. Conduct midstream review meeting with City staff.
9. Coordinate geotechnical exploration including obtaining quotes on the City's behalf, negotiating access onto the Toycen and WisDOT remnant properties, staking boring locations and reviewing findings.
10. Prepare and submit a final Route Alternatives Analysis Report.
11. Conduct a presentation regarding the Route Alternatives Analysis Report.

Task 2 – Preliminary Engineering

1. Verify the route selected by the City at the completion of Task 1.
2. Negotiate access onto the Toycen and WisDOT remnant properties.
3. Collect topographical survey, including boundary monuments, for the selected route.
4. Prepare an existing conditions base map using a topographical survey and available data compiled in Task 1, as presented above.
5. Prepare and submit 30% plans including:
 - A) Typical section(s), horizontal alignment and vertical profile for the roadway and
 - B) Horizontal alignment, vertical profile and sizing of sanitary sewer, water main and storm sewer.
6. Research potential environmental, historical, archeological and cultural resource impacts.
7. Prepare and submit two legal descriptions with map exhibits, one on the Toycen property and the other on the WisDOT remnant property, for the City's use in land acquisition.

8. Update and submit a probable construction cost estimate.
9. Prepare a wrap-up report summarizing work completed and next steps.

Schedule: Task 1 will be completed within four weeks of this signed agreement. Task 2 will be completed within six weeks of the Client selecting the route. Both of the Task 1 and Task 2 schedules are proposed and are dependent on the following primary assumptions:

- Outside information which is necessary to complete each task is made available in a timely manner.
- Timely review of submittals and decision making by the Client
- Timely negotiation of access to non-city owned properties for field work
- Meetings can be scheduled in a timely manner and coordinated with the decision making process within proposed task time frames

Payment: The estimated fee is subject to a not-to-exceed amount of \$28,950.00 including expenses and equipment. The payment method, basis, frequency and other special conditions are set forth in attached Exhibit A-1.

Other Terms and Conditions: Other or additional terms contrary to the Master Agreement for Professional Services that apply solely to this project as specifically agreed to by signature of the Parties and set forth herein: None.

p:\a\elc\c\common_agreements\2019\contracting\chippewa mall drive to chippewa crossing blvd suppl ltr agreement_8.29.19.docx

CITY OF CHIPPEWA FALLS

By: _____ Date: _____
 Mayor – Honorable Gregory Hoffman

Attest: _____ Date: _____
 City Clerk – Bridget Givens

Approved as to Form:

By: _____ Date: _____
 City Attorney

I, Lynne R. Bauer, hereby certify that sufficient funds are in the Treasury of the City of Chippewa Falls, to meet the expense of this Contract, or that provisions have been made to pay the liability that will accrue thereunder.

 Lynne R. Bauer, Finance Director

SHORT ELLIOTT HENDRICKSON INC.

By: _____ Date: _____
 Bruce Olson, PE (IL, IN, WI)
 Principal | Client Service Manager

Exhibit A-1
to Supplemental Letter Agreement
Between City of Chippewa Falls (Client)
and
Short Elliott Hendrickson Inc. (Consultant)
Dated August 29, 2019

Payments to Consultant for Services and Expenses
Using the Hourly Basis Option

The Agreement for Professional Services is amended and supplemented to include the following agreement of the parties:

A. Hourly Basis Option

The Client and Consultant select the hourly basis for payment for services provided by Consultant. Consultant shall be compensated monthly. Monthly charges for services shall be based on Consultant's current billing rates for applicable employees plus charges for expenses and equipment.

Consultant will provide an estimate of the costs for services in this Agreement. It is agreed that after 90% of the estimated compensation has been earned and if it appears that completion of the services cannot be accomplished within the remaining 10% of the estimated compensation, Consultant will notify the Client and confer with representatives of the Client to determine the basis for completing the work.

Compensation to Consultant based on the rates is conditioned on completion of the work within the effective period of the rates. Should the time required to complete the work be extended beyond this period, the rates shall be appropriately adjusted.

B. Expenses

The following items involve expenditures made by Consultant employees or professional consultants on behalf of the Client. Their costs are not included in the hourly charges made for services and shall be paid for as described in this Agreement but instead are reimbursable expenses required in addition to hourly charges for services:

1. Transportation and travel expenses.
2. Long distance services, dedicated data and communication services, teleconferences, Project Web sites, and extranets.
3. Lodging and meal expense connected with the Project.
4. Fees paid, in the name of the Client, for securing approval of authorities having jurisdiction over the Project.
5. Plots, Reports, plan and specification reproduction expenses.
6. Postage, handling and delivery.
7. Expense of overtime work requiring higher than regular rates, if authorized in advance by the Client.
8. Renderings, models, mock-ups, professional photography, and presentation materials requested by the Client.
9. All taxes levied on professional services and on reimbursable expenses.
10. Other special expenses required in connection with the Project.
11. The cost of special consultants or technical services as required. The cost of subconsultant services shall include actual expenditure plus 10% markup for the cost of administration and insurance.

The Client shall pay Consultant monthly for expenses.



7. **Payment.** Customer will receive a monthly statement from Company reflecting service for streetlights identified in this Agreement and payment shall be rendered on or before the due date. Customer also understands that if payment is not made, Company shall have the right to discontinue streetlight operations and maintenance services covered under this Agreement and Customer's liability shall not be avoided nor any right of the Company waived by said discontinuation. A one percent (1%) per month late payment charge will be applied to outstanding charges unpaid 20 days after the date of billing.
8. **Equipment Damage; Prevention of Service.** In the event Company is prevented from performing the agreement wholly or in part by reason of any cause not reasonably within its control, including fire, explosion, flood, strike or unavoidable accident, Federal, State or Municipal interference, Company will (except in the event of a practically total destruction of its property or a practically total suspension of its business) proceed with all reasonable diligence to put itself and its works in condition to resume and continue that supply of electric energy and the performance of the agreement. During the existence of such interruption or cessation, Company will furnish as much electric energy and other service called for by the agreement as it is able to furnish, pro-rata, with the rightful requirements of its own uses and the uses of other customers. In the event of the total or partial interruption of service by reason of any cause not within the control of Company, including the above mentioned causes, it is understood that Company shall not be liable for damages caused by such interruption of service, except to the extent of a pro-rata reduction in the compensation agreed upon.
9. **Understanding of the Parties.** This Agreement contains, with respect to the specific services to be performed by Company, the entire understanding of the parties, and shall supersede any other oral or written agreements. No course of prior dealing, usage of trade and course of performance shall be used to modify, supplement or explain any terms of this Agreement.
10. **No Implied Waiver.** Failure by Company at any time or from time to time to enforce any of the provisions of this Agreement shall not be construed to be a waiver of such provision or of Company's right, to thereafter enforce each and every provision hereof.
11. **Governing Law.** This Agreement shall be construed and interpreted in accordance with the internal laws of the State of Wisconsin (as opposed to conflicts of laws provisions) as though all acts and omissions contemplated hereby or related hereto occurred in Wisconsin. If any provision of this Agreement is determined by a court to be unenforceable, then such provision will be deemed null and void but the remaining provisions shall be enforceable according to their terms.
12. **Transfer of Rights.** This Agreement shall be binding upon and inure to the benefit of the parties' successors and assigns, provided that written consent of the non-assigning party is first received. Notwithstanding the foregoing, the parties agree that the Company may assign its rights or obligations to its parent or any of its affiliates without the written consent of the Customer. All other assignments or transfers of rights or obligations established hereunder without the advance written consent of the other party are void.
13. **Notices.** All Customer notices under this Agreement shall be sent or delivered to Customer's Billing Address. All Company notices under this Agreement shall be sent or delivered to 1414 W. Hamilton Ave, Attn: Outdoor Lighting Services, PO Box 8, Eau Claire, WI 54702-0008.

SIGNATURE PAGE FOLLOWS

Northern States Power Company, a Wisconsin corporation and wholly owned subsidiary of Xcel Energy Inc.



In consideration of the forgoing mutual promises, the sufficiency of which the parties acknowledge, the parties' respective authorized agents execute this Agreement:

Customer:

Xcel Energy:

By: _____

By: _____

Title: _____

Title: _____

XCEL ENERGY USE ONLY	Date:
Xcel Energy Outdoor Lighting Consultant	_____

Northern States Power Company, a Wisconsin corporation and wholly owned subsidiary of Xcel Energy Inc.



Xcel Energy Contract Code:

WILLOW CREEK PKWY CHIPPEWA FALLS ACCT
5767701



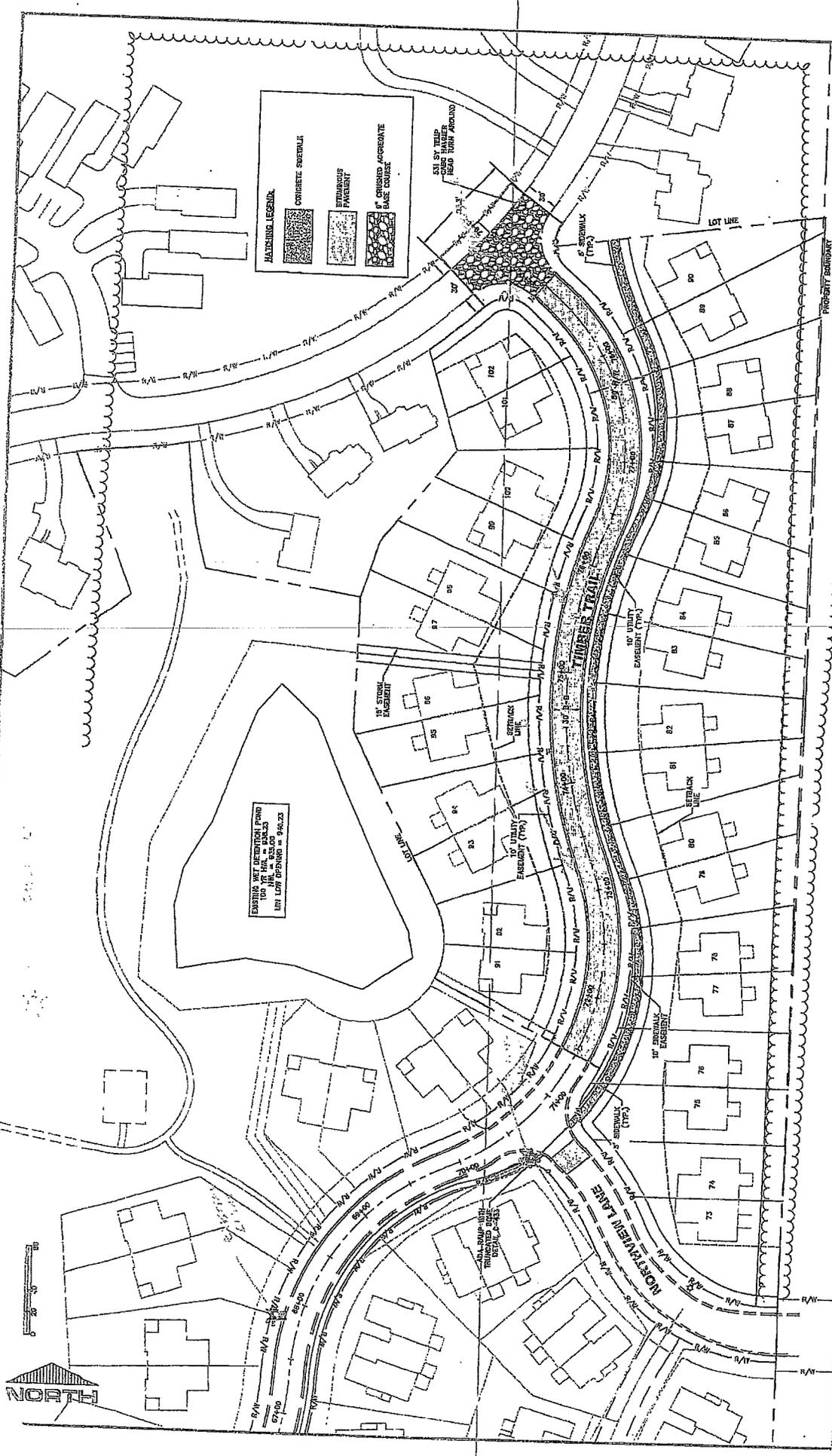
EXHIBIT 1

Approved Non-facility Attachments

Street Sign: (Placed at all intersections)

Flag: (Flags and banners would be alternated on poles)

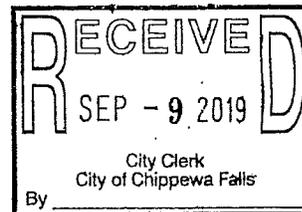
Banner: (Flags and banners would be alternated on poles)



NO.	DATE	REVISIONS	DESIGN BY		CHECKED	PROJ. NO.	SHEET NO.	TOTAL SHEETS
			DESIGNED	DRAWN				
						1320	4	10
<p>SEE PERMITS AT ALTONA, IN 54720 REG. NO. 54-030 COPYRIGHT 2015 AEC, LLC.</p>							<p>WILLOW CREEK - PHASE 3 WESTWOOD LAND COMPANY CHIPPERRA FALLS, WI</p>	
<p>AEC ADVANCED ENGINEERING CONSULTANTS</p>							<p>SITE LAYOUT PLAN</p>	



CITY OF CHIPPEWA FALLS CLAIM REPORTING FORM



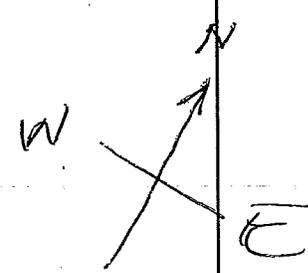
807 BENDERSWATER AVE

Name of Claimant: VICKE VAN DERBEEK Claimant Address: HPT-13 CHIPPEWA FALLS

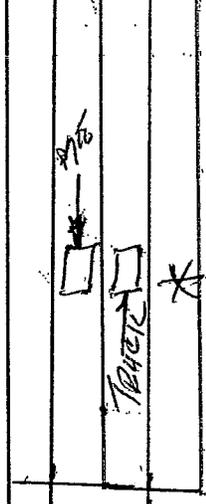
Claimant Phone Number: 715-497-9349 Date of Incident: 9-4-2019

Time of Incident: 3:30 AFTERNOON (APPROX) Location of Incident: FLAG BRIDGE
PINK ST BRIDGE

Damages Claimed (attach any relevant receipts and supporting documentation):
NEED WINDSHILD REPLACEMENT
273.25



Description of Incident: CITY SAG



I WAS CROSSING PINK ST. BRIDGE IN L. LANE, CITY. TRUCK COMING OPPOSITE DIRECTION. SOMETHING FELL FROM TRUCK & HIT LEFT SIDE MY WINDSHILD. WINDSHILD ~~REPAIRED~~ BADLY DAMAGED. RICK RYAN (STREET MAINTENANCE MANAGER) TOOK PICTURES. PS. I WAS HEADING INTO TOWN (R. LANE), TRUCK HEADING BACK TO SAG.

Signature of Claimant: Vicki Van Derbeek Date: 9-6-2019