

PARKS, RECREATION & FORESTRY BOARD MEETING  
Tuesday, July 9, 2019

1. Call to order by Dale Berg at 6:00 p.m.  
Roll Call: Members Present: Audrey Stowell, Dale Berg, Heidi Hoekstra, Nate Seckora, and Rob Kiefer. Absent: Carmen Muenich and Beth Arneberg  
Staff present: Dick Hebert and Angela George.
2. Approval of June 11, 2019, Minutes: **Motion by Kiefer/Seckora to approve the June 11, 2019, minutes. Motion passed.**
3. Personal Appearances By Citizens. None.
4. Discuss/consider Special Event Applications. Representatives of the Past Passed Here are present for their special event application. They would like to move to Marshall Park because of flooding issues at Allen Park. They have contacted the Fire Dept., who had no issues with the campfires. **Motion by Kiefer/Seckora to approve The Past Passed Here Special Event Applications as presented moving to Marshall Park. Motion passed.** Dick will contact them to meet and review area and layout.
5. Discuss/Consider:
  - a. Discuss Improvements and Master Plan for Flag Hill. Chris Silewski of Ayres presents plan for Design Services for the Irvine Park Flag Hill Master Plan. Funding for the design services will be from Irvine Park Donation Fund. **Motion by Seckora/Berg to approve Ayres proposal for Items I and II for a total of \$8,500.00 to be paid from the Irvine Park Donation Fund account. Motion passed.**
  - b. Erickson Park Project. Chris Silewski of Ayres indicates the punchlist has been submitted. Some of the items include the native seeding needs to be redone, the handicap parking spots need to be repoured, and the removable bollards have to be installed. The temporary rules are also reviewed.
  - c. Improvements to Welcome Center. No discussion.
  - d. Riverfront Park Improvements, Rules, Policies and Fees. Hebert reports they are finishing up restoration work behind the stage as well as working on the 2<sup>nd</sup> fountain. Discussion about how the Blues Fest and other events went. There were some issues with parking. Hebert reports spickets for food trucks and a few spots with higher electric service will likely be needed. Also discussed when to review fee and requiring a deposit.
  - e. Recreation Report. Angela George reports she's been working on pool and other programs. Briefly discussed offering individual swimming lessons.
  - f. Director Report. Hebert reports new month's meeting will be at Riverfront park at the shelter by the river. There will be a potluck picnic.
6. Approve Claims. Claims reviewed. **Motion by Seckora/Hoekstra to approve claims of \$189,478.70. Motion passed.**

7. Park Board Members' Concerns or Comments. Hoekstra's last meeting will be in August. Mayor will appoint someone to replace. Brief discussion on benefit of 3D drawing for Flag Hill Design. This is something we can decide to get later in the project.
8. Adjournment. **Motion by Seckora/Kiefer to adjourn at 7:04 p.m. Motion passed.**

Submitted by:

Audrey Stowell, Secretary