

**CITY OF CHIPPEWA FALLS
BOARD OF PUBLIC WORKS
MEETING MINUTES
MONDAY, JULY 8, 2019 – 5:30 PM**

The Board of Public Works met in City Hall on Monday, July 8, 2019 at 5:30 PM. Present were Mayor Greg Hoffman, Director of Public Works Rick Rubenzer, Finance Manager Lynne Bauer, Alderperson Paul Olson and Darrin Senn. John Czech Jr., Terry Biddle and Alderperson John Monarski were also present at the meeting.

1. **Motion** by Olson, seconded by Bauer to approve the minutes of the June 24, 2019 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**

2. The Board of Public Works considered a draft street privilege permit resolution which would permit encumbrances and ingress and egress access across the alley located in Block 37, Chippewa Falls Plat, City of Chippewa Falls, Wisconsin. Director of Public Works Rubenzer noted that conditions of the resolution are based on Wisconsin State Statute 66.0425. Alderperson Olson suggested the fourth Whereas and condition number 2 be revised so that the property owner of parcel 291 is allowed to construct protection bollards or posts within two feet of the east side (alley side) of the existing house on Parcel 291.
Motion by Senn, seconded by Olson to recommend the Common Council approve the attached Street Privilege Permit Resolution, (note that the attached resolution has already been revised to reflect the Board of Public Works recommended changes. **All present voting aye. MOTION CARRIED.**

3. Terry Biddle appeared to support the request for a Street Use Permit for the Eau Claire Big Rig Truck Show LLC. Mr. Biddle noted that the show was among the largest in the nation. He expressed appreciation for the Northern Wisconsin State Fairgrounds saying it was a gem and also was fine with the charges for City police and public works services for the event. He also noted that a demolition derby would replace the Monster Truck Show at the event which is on August 16, 2019.
Motion by Senn, seconded by Olson to recommend the Common Council approve the attached Street Use Permit for the Eau Claire Big Rig Truck Show to be held on August 16, 2019 at the Northern Wisconsin State Fairgrounds and to charge for City services for the event. **All present voting aye. MOTION CARRIED.**

4. John Czech Jr. appeared to request that the City grant a 35' x 10' access easement to his property located south of Technology Way and west of Cashman Drive in the Town of Lafayette. He stated that he had permission from Chippewa County to raise horses on the approximately thirteen acre parcel and that the City of Chippewa Falls had given him five options for development of the land approximately twenty-five years prior.
He intends to continue raising horses there but anticipates that his son(s) will want to develop the property commercially or residentially after annexing the property to the City of Chippewa Falls in the future.
Motion by Rubenzer, seconded by Olson to recommend the Common Council grant a 35' x 10' access easement to John M. Czech Jr. for access to his property along Technology Way after Mr. Czech's legal representation prepares the easement and City Attorney Ferg reviews and approves the easement. **All present voting aye. MOTION CARRIED.**

5. **Motion** by Senn, seconded by Bauer to adjourn. **All present voting aye. MOTION CARRIED.**
The Board of Public Works meeting adjourned at 5:57 P.M.


Richard J. Rubenzer, PE
Secretary, Board of Public Works

**CITY OF CHIPPEWA FALLS
BOARD OF PUBLIC WORKS
MEETING MINUTES
MONDAY, JUNE 24, 2019 – 5:30 PM**

The Board of Public Works met in City Hall on Monday, June 24, 2019 at 5:30 PM. Present were Director of Public Works Rick Rubenzer, P.E., Finance Manager Lynne Bauer and Alderperson Paul Olson and Darrin Senn. Absent was Mayor Greg Hoffman. Also attending were Assistant City Engineer Bill McElroy, P.E., City Planner Brad Hentschel, Gary Johnston and Jennifer Miller.

1. **Motion** by Olson, seconded by Rubenzer to approve the minutes of the June 10, 2019 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**

2. The Board of Public Works considered the attached State Municipal Agreement for STH #124 (Elm St. to CTH S), Project ID#8610-08-03/73 in 2025. Director of Public Works Rubenzer explained this agreement was for 2025 resurfacing work on this segment of STH #124 within the city limits (1.16 miles in the city). The total resurfacing, construction and preliminary engineering and plan development estimate for the project is \$1,312,500. The city share of the preliminary engineering and plan development estimate is \$16,275.
Motion by Rubenzer, seconded by Bauer to recommend the Common Council approve the attached State Municipal Agreement for STH #124 (Elm St. to CTH S), Project ID#8610-08-03/73 in 2025 and authorize Mayor Hoffman to execute the agreement.
All present voting aye. MOTION CARRIED.

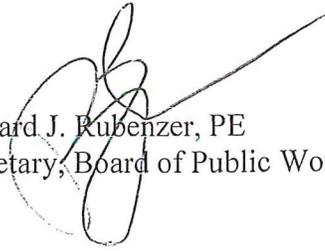
3. The Board of Public Works considered the attached State Municipal Agreement for STH #124 (High St. to Bridge St.), Project ID#8610-02-04 in 2025. Director of Public Works Rubenzer explained this agreement was for 2025 resurfacing work on this segment of STH #124 within the city limits (.82 miles in the city). Director of Public Works Rubenzer noted that \$31,000 was the city share of the \$124,000 preliminary design engineering estimate for the project. He continued that the city would be responsible for an estimated \$82,000 if the parking lanes along the project were done. The Board of Public Works discussed this and reached a consensus that the parking lanes should be included with the project.
Motion by Rubenzer, seconded by Bauer to recommend the Common Council approve the attached State Municipal Agreement for STH #124 (High St. to Bridge St.), Project ID#8610-02-04 in 2025 and that Director of Public Works Rubenzer contact WDOT to see if an amended agreement was necessary for the parking lanes to be included in the construction. **All present voting aye. MOTION CARRIED.**

4. The Board of Public Works discussed the driveway apron at 809 Miles Street. The apron was poured in 2018 with the Miles Street reconstruction project. A crack occurred in the front left (when looking at the driveway from the street) quarter section over the winter which was replaced by the project contractor under the one year warranty. The contractor did not however notify the Engineering Department or property owner Jennifer Miller that the replacement was going to be done. After replacing the quarter section and a portion of curb and gutter due to a short profile taper, an angle in the left driveway plan taper line exists as shown in the attachment. The finish meets the city specifications for driveway aprons but the angle is not acceptable to the property owner. After discussion;
Motion by Olson to replace the driveway apron and for the city to pay for it because the contractor had replaced the apron to city specification. **There was no second for this motion.**
Motion by Bauer, seconded by Olson for the contractor to replace the driveway apron at contractor expense. **Voting aye were Bauer, Olson and Senn. Voting nay was Rubenzer. The motion was approved on a 3 – 1 vote.**

5. City Planner Hentschel presented the attached the Request for Proposals for Route Analysis and Preliminary Engineering – Chippewa Mall Drive to Chippewa Crossing Boulevard – Street, Utilities and Separated Bike Path. The Board of Public Works discussed whether or not there was a need for this connection between Chippewa Mall Drive and Chippewa Crossing Boulevard. Director of Public Works Rubenzer stated that consultants spent considerable time, effort and funds to assemble proposals. He continued that the TIF expiration period was closing in a few years for this section.
Motion by Senn, seconded by Olson to recommend the Common Council approve sending out the attached Request for Proposals for Route Analysis and Preliminary Engineering – Chippewa Mall Drive to Chippewa Crossing Boulevard – Street, Utilities and Separated Bike Path with some proposed date changes by City Planner Hentschel. **All present voting aye. MOTION CARRIED**

6. The Board of Public Works considered the attached City of Chippewa Falls – Chippewa County Intergovernmental Agreement for pea rock sweeping services. Director of Public Works Rubenzer stated that Chippewa County had provided trucks and operators to assist with City paving operations and that the City had provided sweeping services to Chippewa County but the agreement would make the work official.
Motion by Rubenzer, seconded by Olson to recommend the Common Council approve the attached City of Chippewa Falls – Chippewa County Intergovernmental Agreement for pea rock sweeping services contingent on successful review and approval of City Attorney Ferg and also authorize Mayor Hoffman to execute the agreement. **All present voting aye. MOTION CARRIED.**

7. **Motion** by Rubenzer, seconded by Olson to adjourn. **All present voting aye. MOTION CARRIED.**
The Board of Public Works meeting adjourned at 6:39 P.M.



Richard J. Rubenzer, PE
Secretary, Board of Public Works

RESOLUTION GRANTING A STREET PRIVILEGE PERMIT TO THE OWNERS OF PARCEL NUMBERS 288, 291, 292 AND 293, HEREAFTER CALLED PERMITTEES, TO UTILIZE THE DEDICATED YET UNOPENED ALLEY LOCATED IN BLOCK 37, CHIPPEWA FALLS PLAT, CITY OF CHIPPEWA FALLS, WISCONSIN UNDER CHAPTER 66.0425 WISCONSIN STATUTES

WHEREAS, at the June 10, 2019 Board of Public Works meeting and the June 18, 2019 Common Council Meeting, a petition to discontinue and vacate the dedicated yet unopened alley located in Block 37, Chippewa Falls Plat, City of Chippewa Falls, Wisconsin was considered; and

WHEREAS, after considerable discussion, a consensus was reached to proceed with a street privilege permit process; and

WHEREAS, The property owner of Parcel 288, lot 1 and part of lot 2, Blk 37 has an existing house encroaching approximately two feet onto the said dedicated yet unopened alley and desires to utilize the said dedicated yet unopened alley as a turnaround area; and

WHEREAS, The property owner of Parcel 291, lot 4 and part of lot 3, Blk 37 has an existing house encroaching approximately four feet onto the said dedicated yet unopened alley and desires to construct bollards or posts within 2 feet of existing home on Parcel 291 and has an existing wall encroaching approximately 4 feet onto the alley; and

WHEREAS, The property owners of Parcel 292, lot 5, Blk 37 desires to utilize the said dedicated yet unopened alley as a turnaround area; and

WHEREAS, The property owners of Parcel 293, lot 6 and part of lot 7, Blk 37 desires to use the said dedicated yet unopened alley as an ingress egress to their property; and

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF CHIPPEWA FALLS, WISCONSIN that a Street Privilege Permit be and is hereby granted under Chapter 66.0425, Wisconsin Statutes to the owners of Parcel Numbers 288, 291, 292 and 293, hereafter called permittees, to utilize the dedicated yet unopened alley located in Block 37, Chippewa Falls Plat, City of Chippewa Falls, Wisconsin as follows:

RESOLUTION NO. 2019-35

1. The existing house on Parcel 288, lot 1 and part of lot 2, Blk 37 is permitted to encroach approximately two feet onto the said dedicated yet unopened alley and the property owner is permitted to utilize the said dedicated yet unopened alley as a turnaround area.
2. The existing house on Parcel 291, lot 4 and part of lot 3, Blk 37 is permitted to encroach approximately four feet onto the said dedicated yet unopened alley and the property owner is permitted to construct bollards or posts within 2 feet of the east wall of the existing house adjacent to the alley and the existing wall is permitted to encroach approximately 4 feet onto the alley.
3. The property owners of Parcel 292, lot 5, Blk 37 are permitted to utilize the said dedicated yet unopened alley as a turnaround area.
4. The property owners of Parcel 293, lot 6 and part of lot 7, Blk 37 are permitted to utilize the said dedicated yet unopened alley as an ingress egress to their property.
5. That the public retains ownership of the dedicated yet unopened alley located in Block 37, Chippewa Falls Plat, City of Chippewa Falls, Wisconsin.
6. That the permittees shall be primarily liable for damages to person or property by reason of the granting of this privilege as provided in Wisconsin Statutes and shall maintain liability insurance on the facilities covered by this permit as approved by the City Attorney.
7. That the permittees shall be responsible for restoring any part of these facilities in the event that the City must disturb or remove said improvements for construction, replacement or maintenance of City owned facilities within the affected right-of-way.
8. That the term of the permit is 50 years, which term may be extended as the City Council sees fit. However, the City retains all its rights in Section 66.0425 Wisconsin Statutes regarding removal of improvements upon 10 days notice.
9. That to the extent reasonably possible, the City will endeavor to give the permittees one year notice in the event that the City will not renew or extend the terms of the permit beyond the initial 50 year term. However, the City will retain all its rights as provided in Section 66.0425 Wisconsin Statute regarding removal of improvements upon a 10 day notice.
10. That the permittees by accepting this permit, waives the right to contest in any manner the validity of the Chapter 66.0425 or the conditions of this permit.

RESOLUTION NO. 2019-35

11. That the permittees are responsible for removal of any and all improvements made in the street right-of-way and will restore the area upon due notice as required by Wisconsin Statutes.
12. The permittees shall be responsible for snow removal and winter maintenance of the said dedicated yet unopened alley in Blk 37.
13. No parking is permitted in this alley.
14. That there will be no compensation to the permittees in the event that the City opens the said dedicated yet unopened alley to public travel and authorizes the construction of street improvements and paving.
15. That no structures, gates or other encumbrances in addition to those enumerated in this resolution be placed on the said dedicated yet unopened alley.

Dated this 16th day of July, 2019.

ADOPTED: _____

Council President

APPROVED: _____

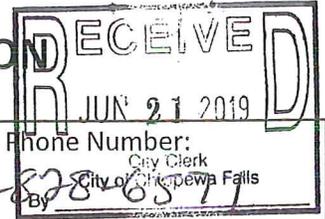
Mayor

ATTEST: _____

City Clerk



CITY OF CHIPPEWA FALLS STREET USE PERMIT APPLICATION



715-828-6571
54703

Applicant Name and Address: Terry BIDDIE 2425 Seymour RD Eau Claire WI 54703	Applicant Phone Number: 715-828-6571
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<input checked="" type="checkbox"/> Please check here if the applicant is the individual in charge of the event. If not, please indicate Name, Address and Phone Number of responsible individual.	Name, Address and Phone Number of the headquarters of the organization and responsible head of such organization: 715-828-6571 Eau Claire Big Rig Truck Show, LLC 2425 Seymour RD Eau Claire WI
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Name of the event: Eau Claire Big Rig Truck Show LLC	Estimated number of persons participating: 54703 30-50 units in parade
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Date and start and end times requested for street use:
Parade will depart the north east corner of the NWSE grounds at 9:00 P.M on Aug 16-2019

Accurate description of the portion of the street or streets being requested for use (attach maps if necessary):
See attached map(s)

Use, described in detail, for which the street use permit is requested: Between 30-50 semi trucks will exit the NE corner of the Fairgrounds and travel north on State St. then take a left on 1st Ave to 124 where they will turn south. (See map attached to these documents)

City services requested for the event (e.g., Street Department or Police Department staff time)
LT. BeBeau from the Chippewa Falls Police Department has been advised of the Parade Permit being sent in.

The applicant agrees to indemnify, defend, and hold the City and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the City or account of any injury to, or death of, any persons or any damage to property caused by or resulting from the activities for which the permit is granted. This Street Use Permit for the event may be terminated by the Chippewa Falls Police Department if the health, safety, and welfare of the public appears to be endangered by the activities or if the event is in violation of any of the conditions of the permit or regulations adopted by the Common Council. Applicant understands they shall be present when the Board of Public Works or City Council considers the request for Street Use Permit. Failure to appear may be grounds for denial of the requested permit.

Signature of Applicant: Terry Biddie Date: 6-15-2019

OFFICE USE ONLY

Estimated cost of City services requested (to be completed by Police Chief and Director of Public Works):
2 Chippewa Falls Street Dept. State shows each at \$50/hr = \$500 per
2-3 officers on or for traffic direction - between 200-600 dollars estimated cost. \$1105

Requirements of Applicant:

Approved by:
Signature of Chief of Police: [Signature] 6-26-19
Signature of Director of Public Works: [Signature] 6/25/2019

Recommendation of Board of Public Works (if required): Approved Denied

Decision of City Council (required): Approved Denied



**2019 EAU CLAIRE BIG RIG TRUCK SHOW
 PARADE ROUTE
 DRIVERS MTG: LEINIE'S PAVILION
 FRI, AUG 16 @ 7:30 PM
 PARADE LINE UP 8:45 PM
 PARADE 9:00 – 10:00 PM**

W 1/4 CORNER, SEC. 4, T28N, R8W

MONUMENT

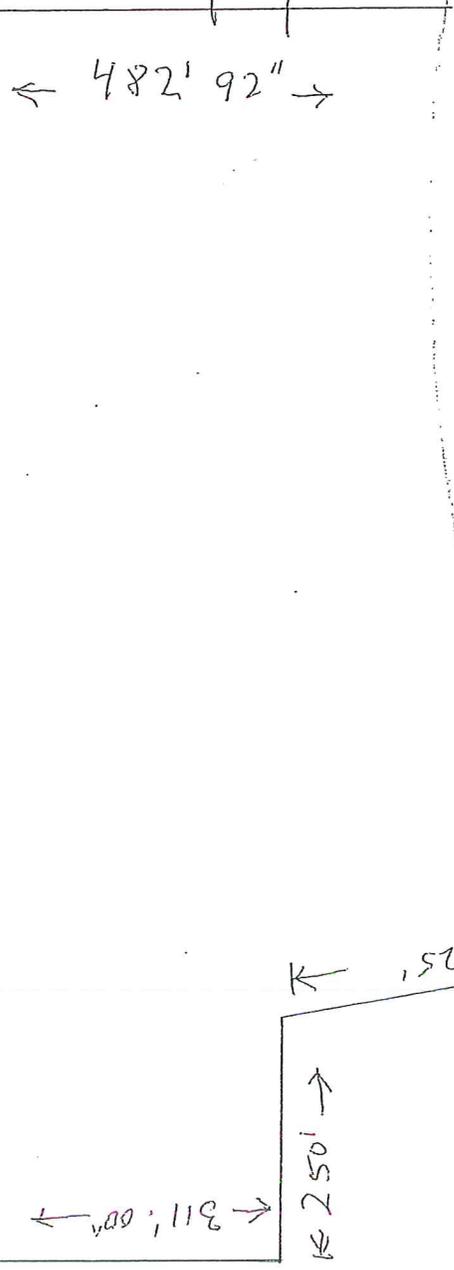
N.E. CORNER OF THE S.W. 1/4 OF THE S.W. 1/4, SEC 4, T28N, R8W. IRON PIPE SET

← 1313' 35" →

← 311' 00" →

← 250' →

← 325' →

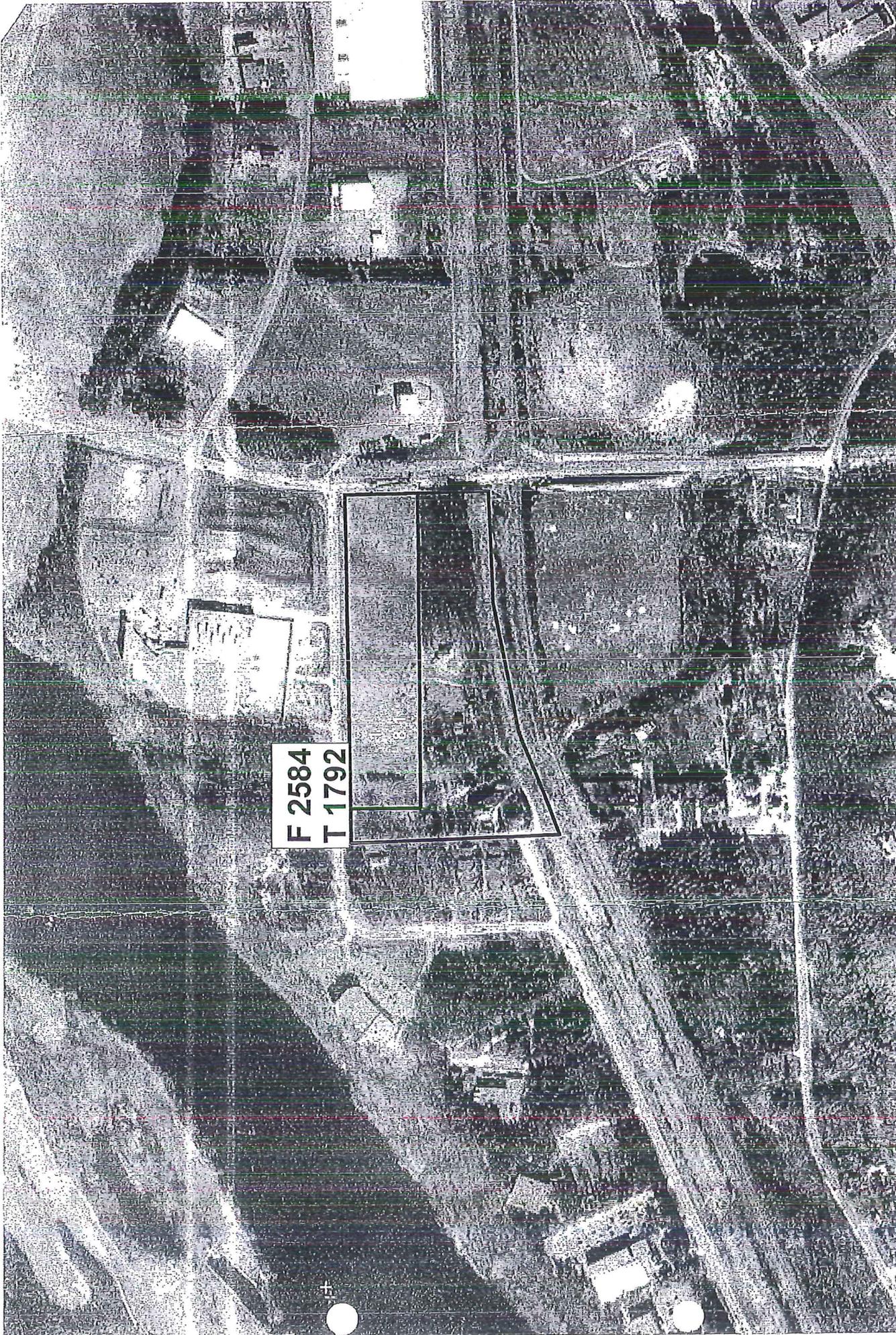


CASHMAN BLD

PROPOSED ROADWAY ENTRANCE ON WEST SIDE OF CASHMAN BLD.

239 FEET SOUTH OF LOT LINE, AT WIDTH OF 35 FEET

John M. CZECH JR.
15102 GIST AVE



F 2584
T 1792



Chippewa County
Map Created November 29, 2004

