

PARKS, RECREATION & FORESTRY BOARD MEETING
Tuesday, June 11, 2019

1. Call to order by Beth Arneberg at 6:00 p.m.
Roll Call: Members Present: Audrey Stowell, Dale Berg, Carmen Muenich, Beth Arneberg, Heidi Hoekstra, Nate Seckora, and Rob Kiefer.
Staff present: Dick Hebert
2. Approval of May 14, 2019, Minutes: **Motion by Hoekstra/Muenich to approve the May 14, 2019, minutes. Motion passed.**
3. Personal Appearances By Citizens. None.
4. Election of Officers: **Motion by Muenich/Hoekstra to nominate Beth Arneberg for President. No objections. Motion passed. Motion by Muenich/Hoekstra to nominate Dale Berg for Vice President. No objections. Motion passed. Motion by Seckora/Hoekstra to nominate Audrey Stowell for Secretary. No objections. Motion passed. No other nominations. Motion by Muenich/Hoekstra to cast unanimous ballot for all positions as presented. Motion passed.**
5. Discuss/consider Special Event Applications. Dick Hebert presents applications for Pentecostal Assembly Church Picnic, Memorial Day Program, Journey On Janna, and Stroll in the Park for Epilepsy. All are renewals with no changes.
Motion by Kiefer/Seckora to approve Special Event Applications as presented.
6. Discuss/Consider:
 - a. Painting New Mural on the Hyena Exhibit. Eileen Van Den Heuvel and Danny Phillips present. Middle School kids through the Voyagers program will be painting the exhibit that now houses the hyenas. After discussion, **motion by Seckora/Kiefer to approval the hyena design with changes as follows: removing the animals, round off rock, sunset color change. Motion passed.**
 - b. Erickson Park Project. Ron Bakken is present to discuss. The bridge panels need to be installed yet; this should be done the week of 6/17. The grand opening is Thursday, June 27. The camera security system was reviewed. Discussion included location of cameras, monthly cellular service fee, access, storage, and signage. Dick indicates trail cameras will also be set up in certain areas. Funds are available from the capital campaign. **Motion by Berg/Kiefer to approve security cameras as presented. Hoekstra questions who will be paying the fee. Bakken indicates there should be funds to set up a maintenance endowment funds but unsure how long it would last. Motion passed.** Hebert reports that bollards will also need to be installed to prevent people from driving on the walking trails. Hebert will be developing temporary rules and regulations that will be discussed at July meeting.

- c. Five-Year Outdoor Rec Plan. Plan has been modified. Hebert will ask the City Council to approve at their first July meeting.
 - d. Improvements and Master Plan for Flag Hill. The subcommittee met and presented minutes. **Motion by Kiefer/Muenich to invite Ayres to July meeting to discuss scope and costs of creating a Master Plan for Flag Hill. Motion passed.**
 - e. Improvements to Welcome Center. Hebert discusses contracting out concession stand and artifacts. Muenich questions completion of donor wall. The major donor wall will be done after the timeline.
 - f. Riverfront Park Improvements, Rules, Policies and Fees. Ribbon Cutting ceremony is June 20 from 5 – 7 p.m. Music in the Park starts this weekend. No other discussion.
 - g. Improvements and Repairs to Irvine Park Bandshell. Hebert reports they're still working on it.
 - h. Thorpe Endowment. No discussion.
 - i. Replacement and Repair of Department Playground Equipment. Hebert reports that once the pool opens, staff will be able to remove the playground equipment that needs removing.
 - j. Department Signage. Hebert reports work on pillars is moving forward.
 - k. Recreation Report. Angela George started as the new recreation supervisor on May 21.
 - l. Director Report. Hebert reports that the Past Passed Here is looking into Marshall Park for future years. Unfortunately, blastomycosis has been found to be the cause of the cappuchin's passing. This is a fungus infection found in soil and other matter such as wood or leaves. Hoekstra suggests perhaps a foot bath should be installed for staff. Hebert also reports that there is paint peeling on the roof of the Welcome Center/Small Mammal building due to a coating application related defect. The company will repaint the affected area so as to keep the warranty in place.
7. Approve Claims. Claims reviewed. **Motion by Kiefer/Seckora to approve claims of \$56,454.42. Motion passed.**
8. Park Board Members' Concerns or Comments. Hoekstra announced that her last meeting will be in August. Arneberg wishes to publicly thank Dick for his dedication and above and beyond efforts during all of the recent changes and hiring process of recreation supervisor.
9. Adjournment. **Motion by Muenich/Hoekstra to adjourn at 7:23 p.m. Motion passed.**

Submitted by:

Audrey Stowell, Secretary