

PARKS, RECREATION & FORESTRY BOARD MEETING
Tuesday, May 14, 2019

1. Call to order by Beth Arneberg at 6:00 p.m.
Roll Call: Members Present: Audrey Stowell, Dale Berg, Carmen Muenich, Beth Arneberg, Heidi Hoekstra, Nate Seckora, and Rob Kiefer.
Staff present: Dick Hebert
2. Approval of April 9, 2019, Minutes: **Motion by Seckora/Kiefer to approve the April 9, 2019, minutes. Motion passed.**
3. Personal Appearances By Citizens. None.
4. Discuss/consider Special Event Applications. Dick Hebert presents applications submitted Kickin It In the Park for NF (formerly Great Steps 4 NF) and Stroll in the Park for Epilepsy. Stroll in the Park has already occurred. Both events are paying rental fees and have insurance. **Motion by Muenich/Kiefer to approve Special Event Applications of Kickin It In the Park for NF and Stroll in the Park for Epilepsy as presented.** Hoekstra expresses concern with Stroll in the Park blocking the street in the Park on a Saturday at 10:30 a.m. **Motion passed.** Terry Steward and Caleb Svendsen of WWIB/WOGO present their application for a new event at Riverfront Park. This will be a free community concert fundraising event for local charity that builds tiny homes, Hope Village. This will be held on June 28, 2019. **Motion by Kiefer/Hoekstra to approve Special Event Application for the WWIB/WOGO Radio Free Community Concert event with rental fee of \$200.00 and insurance. Motion passed.**
5. Discuss/Consider:
 - a. Five Year Outdoor Rec Plan. Landon Profaizer of West Central Wisconsin Regional Planning Commission reviews draft of the Five Year Outdoor Rec Plan. He will be updating to reference the Bike/Ped Plan so those trail projects can be included in our Plan as well. **Motion by Kiefer/Muenich to recommend approval by City Counsel of the Five-Year Outdoor Rec Plan with the Bike/Ped Plan modification. Motion passed.**
 - b. Erickson Park and Riverfront Park. Dick reports substantial completion will be June 1.
 - c. Painting New Mural on the Hyena Exhibit. Dick has been contacted by the Voyagers program run at Chippewa Falls Middle School to paint a mural in the exhibit that currently houses hyenas as a summer school project. Parks and Rec would need to power wash and prime the walls. **Motion by Seckora/Arneberg to approve painting mural at hyena exhibit. Motion passed.**
 - d. Improvements to Welcome Center. Dick reports the timeline is close to completion.
 - e. Riverfront Park Improvements, Rules, Policies and Fees. Discussed with item no. a.

- f. Improvements and Repairs to Irvine Park Bandshell. Dick reports they have started.
 - g. Thorpe Endowment. The Thorpe Endowment has to disburse \$158,337 during 2019. \$50,000 has been designated for Flag Hill. The Endowments priorities are to finish the bandshell, Flag Hill, and Marshall Park. Dick recommends getting a site plan for Flag Hill. Discussed possibly reconstructing steps from upper to lower by Flag Hill, a noise barrier, and sewer/water line replacement. A subcommittee comprised of Kiefer, Seckora & Muenich will meet to discuss Flag Hill improvements and design.
 - h. Replacement and Repair of Department Playground Equipment. This will be prioritized over the summer. Hoekstra suggested putting together outline of when each park would get replacement equipment for planning and budgeting purposes. .
 - i. William Irvine Trust. Dick indicates funds will be transferred over time.
 - j. Department Signage. Dick reports he and Rob met with City planner.
 - k. Recreation Report. No report.
 - l. Director Report. Park Board will meet at City Hall in June, at Erickson in July and at Riverfront in August.
6. Approve Claims. Claims reviewed. **Motion by Kiefer/Berg to approve claims of \$459,188.08. Motion passed.**
 7. Park Board Members' Concerns or Comments. Concerns were raised about garbage/dumpsters in the Park. Getting bike racks at Kell's Corner/Zoo was suggested. Seckora will investigate bike racks. Kiefer reminds of fundraiser for Irvine Zoo at Snout Saloon this weekend.
 8. Adjournment. **Motion by Muenich/Arneberg to adjourn at 7:15 p.m. Motion passed.**

Submitted by:

Audrey Stowell, Secretary