

**CITY OF CHIPPEWA FALLS
BOARD OF PUBLIC WORKS
MEETING MINUTES
MONDAY, APRIL 22, 2019 – 5:30 PM**

The Board of Public Works met in City Hall on Monday, April 22, 2019 at 5:30 PM. Present were Director of Public Works Rick Rubenzer, P.E., Finance Manager Lynne Bauer and Alderperson Paul Olson. Absent were Mayor Greg Hoffman and Darrin Senn. Chippewa Falls Main Street Director Teri Ouimette was also present at the meeting.

1. **Motion** by Rubenzer, seconded by Bauer to approve the minutes of the April 8, 2019 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**

2. The Board of Public Works considered the attached bid summary and tabulation for the High Street (Spring St. to Grand Ave.) Utility and Street Improvement Project. Four bids within a ten percent range were received from \$444,268.50 to \$485,719.85. The engineers estimate for the project is \$442,187. The low bid of \$444,268.50 was submitted by Skid Steer Guy. As per pre-bid qualifications submitted, Skid Steer Guy has experience in municipal water main and street construction but not in rock excavation and twenty-five foot deep sanitary sewer construction. Experience and references are being checked.
Motion by Rubenzer, seconded by Olson to recommend the Common Council accept the low bid of \$444,268.50 and award the contract for the High Street (Spring St. to Grand Ave.) Utility and Street Improvement Project to Skid Steer Guy. Said award contingent on successful review of bid, performance and financial contract security, experience and approval of all contract documents by City Attorney Ferg. **All present voting aye. MOTION CARRIED.**

3. Director of Public Works Rubenzer, P.E. proposed the attached highlighted changes to City Municipal Code 8.15 concerning underground sprinkling systems located within city street right-of-ways. It was noted that numerous sprinkling systems have been hit over the past few years even though existing ordinance 8.15(2) clearly states it is the responsibility of the private homeowner to mark, maintain and repair underground sprinkling systems in the public right-of-way adjacent to their property. An annual notice is published in the local newspaper informing readers of this ordinance. Alderperson Olson stated that the proposed revisions should be forwarded to Attorney Ferg for review and recommendation and then brought back to the Board of Public Works for a recommendation to Common Council. **No Action Taken.**

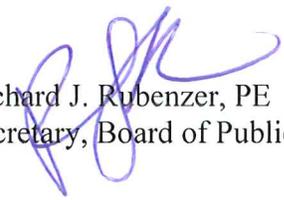
4. The Board of Public Works considered the attached Street Use Permit application from Chippewa Falls Main Street for the Summer Cruise In Car Show series. Three events were scheduled in 2018 and one event was rained out. Four events are scheduled for 2019. Per City Ordinance 8.10(5)(b)7, an event utilizing City services and funding goes to the Board of Public Works for a recommendation to the Common Council. Previously the Council has not charged Chippewa Falls Main Street for hosting the Summer Cruise In Car Show series or Pure Water Days. It was noted that for every hour Street Department staff spent setting up traffic control and taking down after events was one

less hour spent repairing streets. Also, that the funding of City services for events like Pure Water Days and the Cruise In series should either be accounted for and earmarked in the Chippewa Falls Main Street budget or the Chippewa Falls Street Department budget. The difference in "City" events and fundraisers was also discussed.

Motion by Olson, seconded by Rubenzer to recommend the Common Council approve the Street Use Permit application of Chippewa Falls Main Street for three Summer Cruise In Car Shows on May 18, June 15 and July 20, 2019 and to charge Chippewa Falls Main Street \$300 per event. Voting aye were Olson and Rubenzer. Voting nay was Bauer.

MOTION CARRIED.

5. **Motion** by Bauer, seconded by Olson to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 6:04 P.M.



Richard J. Rubenzer, PE
Secretary, Board of Public Works

**CITY OF CHIPPEWA FALLS
BOARD OF PUBLIC WORKS
MEETING MINUTES
MONDAY, APRIL 8, 2019 – 5:30 PM**

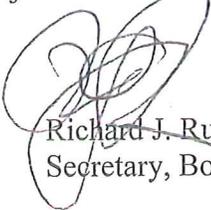
The Board of Public Works met in City Hall on Monday, April 8, 2019 at 5:30 PM. Present were Mayor Greg Hoffman, Director of Public Works Rick Rubenzer, P.E., Finance Manager Lynne Bauer and Alderperson Paul Olson. Absent was Darrin Senn. Assistant City Engineer Bill McElroy, P.E. was also present at the meeting.

1. **Motion** by Olson, seconded by Bauer to approve the minutes of the March 25, 2019 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**

2. Director of Public Works Rubenzer handed out the bid summaries for the Bridgewater Avenue (Wheaton St. to Huron St.) Street and Utility Improvement Project. He noted the project engineers' estimate was \$416,899. The three bids received ranged from \$428,398.97 to \$499,845.00. The low bid was submitted by Haas Sons Inc. Director of Public Works Rubenzer stated that contractors working on City street projects perform construction according to City plans and specifications. He stated that the City is required to approve the low bid for a project as long as the low bidder proves financial security and meets pre-bid qualifications.
Motion by Olson, seconded by Hoffman to recommend the Common Council approve the low bid of \$428,398.97 and award the contract for the Bridgewater Avenue (Wheaton St. to Huron St.) Street and Utility Improvement Project to Haas Sons Inc. contingent on successful review of bid, performance and financial contract security and approval of all contract documents by City Attorney Ferg. **All present voting aye. MOTION CARRIED.**

3. Director of Public Works Rubenzer presented the attached Intergovernmental Agreement for the Woodward Avenue, 47th Avenue and 138th Street Storm Sewer Project in the Village of Lake Hallie. He noted that the Village of Lake Hallie had approved the agreement at its April 1, 2019 meeting. The project purpose is to connect a low area south of Kwik Trip on Woodward Avenue that frequently floods with the Gerald Street Storm Pond. Director of Public Works Rubenzer noted an estimate of around \$30,000 of materials noting the project would utilize City Street Department staff and would be charged to the storm water utility.
Motion by Hoffman, seconded by Rubenzer to recommend the Common Council approve the attached Intergovernmental Agreement for the Woodward Avenue, 47th Avenue and 138th Street Storm Sewer Project in the Village of Lake Hallie and authorize Mayor Hoffman to execute the agreement. **All present voting aye. MOTION CARRIED.**

4. **Motion** by Olson, seconded by Bauer to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 5:48 P.M.


Richard J. Rubenzer, PE
Secretary, Board of Public Works

Bid Tab Summary - AS READ (4/18/19)

Project: High Street Utility & Street Improvement Project

Limits: Grand Ave - Central St

Engineering Estimate
Project Length

\$442,187
0.12

Item No.	Item	Unit	Est. Quantity	Skldsteer Guy, Inc		A-1 Excavating		Haas Sons, Inc		Jake's Excavating	
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
201.0120	Clearing	ID	117	\$10.00	\$1,170.00	\$8.00	\$936.00	\$12.00	\$1,404.00	\$14.00	\$1,638.00
201.0220	Grubbing	ID	117	\$15.00	\$1,755.00	\$14.00	\$1,638.00	\$24.00	\$2,808.00	\$10.00	\$1,170.00
204.0150	Removing Concrete Curb & Gutter	LF	1714	\$2.00	\$3,428.00	\$2.00	\$3,428.00	\$2.00	\$3,428.00	\$4.00	\$6,856.00
204.0155	Removing Concrete Sidewalk/Driveway	SF	8476	\$0.50	\$4,238.00	\$0.50	\$4,238.00	\$0.45	\$3,814.20	\$0.60	\$5,085.60
204.0210	Removing Manholes, Storm	Each	4	\$200.00	\$800.00	\$300.00	\$1,200.00	\$200.00	\$800.00	\$375.00	\$1,500.00
204.0220	Removing Inlets	Each	5	\$80.00	\$400.00	\$300.00	\$1,500.00	\$100.00	\$500.00	\$250.00	\$1,250.00
204.0245	Removing Pipe, Size-Inch (Storm)	LF	435	\$10.00	\$4,350.00	\$10.00	\$4,350.00	\$8.00	\$3,480.00	\$8.00	\$3,480.00
205.0100	Excavation Common	CY	1157	\$9.00	\$10,413.00	\$8.00	\$9,256.00	\$9.00	\$10,413.00	\$7.00	\$8,099.00
205.0200	Excavation Rock	CY	120	\$60.00	\$7,200.00	\$265.00	\$31,800.00	\$300.00	\$36,000.00	\$100.00	\$12,000.00
305.0125	Base Aggregate Dense, 1 1/4-Inch	CY	1074	\$24.00	\$25,776.00	\$22.00	\$23,628.00	\$22.40	\$24,057.60	\$23.00	\$24,702.00
416.0160	Concrete Driveway, 7-Inch	SF	1818	\$6.00	\$10,908.00	\$5.25	\$9,544.50	\$5.40	\$9,817.20	\$7.00	\$12,726.00
460.5244	HMA Pavement 4 LT 58-34 S	Ton	552	\$84.00	\$46,368.00	\$79.00	\$43,608.00	\$72.87	\$40,224.24	\$86.00	\$47,472.00
601.0411	Concrete Curb & Gutter 30-Inch Type D	LF	1721	\$12.00	\$20,652.00	\$12.00	\$20,652.00	\$10.60	\$18,242.60	\$12.50	\$21,512.50
602.0405	Concrete Sidewalk, 4-Inch	SF	7013	\$4.50	\$31,558.50	\$4.25	\$29,805.25	\$4.40	\$30,857.20	\$4.48	\$31,418.24
602.0505	Curb Ramp Detectable Warning Field Yellow	SF	96	\$40.00	\$3,840.00	\$39.00	\$3,744.00	\$35.00	\$3,360.00	\$46.00	\$4,416.00
602.1500	Concrete Steps	SF	140	\$75.00	\$10,500.00	\$72.00	\$10,080.00	\$40.00	\$5,600.00	\$68.00	\$9,520.00
602.1600	Retaining Wall	SF	455	\$52.00	\$23,660.00	\$35.00	\$15,925.00	\$33.84	\$15,397.20	\$30.00	\$13,650.00
608.3012	Storm Sewer Pipe Class III-A 12-Inch	LF	609.5	\$42.00	\$25,599.00	\$30.00	\$18,285.00	\$30.60	\$18,650.70	\$30.00	\$18,285.00
608.3018	Storm Sewer Pipe Class III-A 18-Inch	LF	178	\$50.00	\$8,900.00	\$35.00	\$6,230.00	\$35.25	\$6,274.50	\$45.00	\$8,010.00
608.3024	Storm Sewer Pipe Class III-A 24-Inch	LF	7.5	\$100.00	\$750.00	\$57.00	\$427.50	\$55.50	\$416.25	\$60.00	\$450.00
611.0530	Manhole Covers Type I Storm	Each	3	\$600.00	\$1,800.00	\$540.00	\$1,620.00	\$525.00	\$1,575.00	\$650.00	\$1,950.00
611.0624	Inlet Cover Type H	Each	8	\$570.00	\$4,560.00	\$675.00	\$5,400.00	\$475.00	\$3,800.00	\$700.00	\$5,600.00
611.0639	Inlet Cover Type H-S	Each	2	\$570.00	\$1,140.00	\$675.00	\$1,350.00	\$475.00	\$950.00	\$725.00	\$1,450.00
611.1230	Catch Basins 2x3 FT	Each	10	\$1,000.00	\$10,000.00	\$1,130.00	\$11,300.00	\$1,250.00	\$12,500.00	\$1,280.00	\$12,800.00
611.2000	Manholes 4-FT DIA Storm	Each	4	\$2,400.00	\$9,600.00	\$2,030.00	\$8,120.00	\$2,250.00	\$9,000.00	\$1,975.00	\$7,900.00
611.8115	Adjusting Inlet Covers	Each	1	\$100.00	\$100.00	\$220.00	\$220.00	\$175.00	\$175.00	\$400.00	\$400.00
612.0104	Pipe Underdrain, 4-Inch	LF	245	\$30.00	\$7,350.00	\$7.00	\$1,715.00	\$3.35	\$820.75	\$6.50	\$1,592.50
625.0100	Topsoil	SY	1180	\$5.00	\$5,900.00	\$4.00	\$4,720.00	\$4.80	\$5,664.00	\$4.80	\$5,664.00
627.0200	Mulching	SY	1180	\$2.00	\$2,360.00	\$1.00	\$1,180.00	\$2.00	\$2,360.00	\$0.55	\$649.00
628.1504	Silt Fence	LF	100	\$3.00	\$300.00	\$2.00	\$200.00	\$2.00	\$200.00	\$3.00	\$300.00
628.7015	Inlet Protection Type C	Each	10	\$40.00	\$400.00	\$40.00	\$400.00	\$65.00	\$650.00	\$60.00	\$600.00
629.0210	Fertilizer Type B	CWT	0.74	\$150.00	\$111.00	\$200.00	\$148.00	\$260.00	\$192.40	\$60.00	\$44.40
630.0140	Seeding Mixture No. 40	LB	21.24	\$60.00	\$1,274.40	\$15.00	\$318.60	\$65.00	\$1,380.60	\$10.00	\$212.40
638.2102	Moving Sign Type II	Each	7	\$100.00	\$700.00	\$100.00	\$700.00	\$150.00	\$1,050.00	\$95.00	\$665.00
643.0100	Traffic Control	Each	1	\$6,500.00	\$6,500.00	\$17,620.00	\$17,620.00	\$1,200.00	\$1,200.00	\$4,500.00	\$4,500.00
690.0150	Sawing Asphalt	LF	180	\$2.00	\$360.00	\$2.00	\$360.00	\$2.00	\$360.00	\$3.00	\$540.00
1256.0001	Sanitary Sewer Main, 8-Inch	LF	338	\$30.00	\$10,140.00	\$30.00	\$10,140.00	\$34.10	\$11,525.80	\$36.00	\$12,168.00
1256.0003	Sanitary Sewer Main, 12-Inch	LF	393	\$60.00	\$23,580.00	\$114.00	\$44,802.00	\$93.00	\$36,549.00	\$112.50	\$44,212.50
1256.0009	Sanitary Sewer Service Pipe & Riser 4-6-Inch	LF	383	\$26.00	\$9,958.00	\$33.00	\$12,639.00	\$32.00	\$12,256.00	\$35.00	\$13,405.00
1256.0040	Sanitary Sewer Manhole, 4-FT DIA.	Each	5	\$2,400.00	\$12,000.00	\$4,975.00	\$24,875.00	\$5,050.00	\$25,250.00	\$5,400.00	\$27,000.00
1256.0060	Manhole Covers Type 1 (Sanitary)	Each	4	\$590.00	\$2,360.00	\$540.00	\$2,160.00	\$475.00	\$1,900.00	\$700.00	\$2,800.00
1256.0062	Salvaged Manhole Covers	Each	2	\$150.00	\$300.00	\$220.00	\$440.00	\$100.00	\$200.00	\$250.00	\$500.00
1256.0080	Outside Drop Manhole Section	VF	13.7	\$120.00	\$1,644.00	\$140.00	\$1,918.00	\$242.00	\$3,315.40	\$148.00	\$2,027.60
1256.0100	Sanitary Wye 8"x4", 8"x6"	Each	3	\$110.00	\$330.00	\$115.00	\$345.00	\$135.00	\$405.00	\$150.00	\$450.00
1256.0102	Sanitary Wye 12"x4", 12"x6"	Each	8	\$320.00	\$2,560.00	\$290.00	\$2,320.00	\$280.00	\$2,240.00	\$350.00	\$2,800.00
1256.0110	Maintain Sanitary Sewer Flow	LS	1	\$1,000.00	\$1,000.00	\$100.00	\$100.00	\$800.00	\$800.00	\$2,000.00	\$2,000.00
1256.0111	Connect to Existing Sanitary Sewer	Each	5	\$300.00	\$1,500.00	\$1,900.00	\$9,500.00	\$285.00	\$1,425.00	\$575.00	\$2,875.00
1256.0112	Reconnect Existing Sanitary Service	Each	9	\$45.00	\$405.00	\$60.00	\$540.00	\$75.00	\$675.00	\$140.00	\$1,260.00
1256.0115	Tracer Wire Access Box, Sanitary	Each	11	\$45.00	\$495.00	\$60.00	\$660.00	\$75.00	\$825.00	\$75.00	\$825.00
1256.0200	Removing Manholes, Sanitary	Each	5	\$200.00	\$1,000.00	\$600.00	\$3,000.00	\$450.00	\$2,250.00	\$450.00	\$2,250.00
1257.0002	Water Main, 6-Inch	LF	759	\$38.40	\$29,145.60	\$34.00	\$25,806.00	\$45.10	\$34,230.90	\$38.50	\$29,221.50
1257.0009	Hydrant Lead DI 6-Inch	LF	33	\$52.00	\$1,716.00	\$47.00	\$1,551.00	\$45.00	\$1,485.00	\$53.00	\$1,749.00
1257.0030	Water Service Pipe, 1-Inch	LF	375	\$29.60	\$11,100.00	\$27.00	\$10,125.00	\$32.00	\$12,000.00	\$26.40	\$9,900.00
1257.0051	Corporation Stop 1-Inch	Each	13	\$190.00	\$2,470.00	\$230.00	\$2,990.00	\$175.00	\$2,275.00	\$325.00	\$4,225.00
1257.0070	Curb Stop and Box 1-Inch	Each	13	\$220.00	\$2,860.00	\$265.00	\$3,445.00	\$225.00	\$2,925.00	\$300.00	\$3,900.00
1257.0080	Connect to Existing Water Main	Each	3	\$1,700.00	\$5,100.00	\$1,400.00	\$4,200.00	\$600.00	\$1,800.00	\$850.00	\$2,550.00
1257.0081	Reconnect Ex Water Service	Each	11	\$100.00	\$1,100.00	\$60.00	\$660.00	\$71.00	\$781.00	\$125.00	\$1,375.00
1257.0090	Gate Valve & Box 6-Inch	Each	7	\$1,410.00	\$9,870.00	\$1,140.00	\$7,980.00	\$1,160.00	\$8,120.00	\$1,250.00	\$8,750.00
1257.0110	Fire Hydrant	Each	3	\$4,100.00	\$12,300.00	\$3,675.00	\$11,025.00	\$3,800.00	\$11,400.00	\$3,550.00	\$10,650.00
1257.0130	Water Main Fittings	LB	394	\$6.00	\$2,364.00	\$8.00	\$3,152.00	\$8.00	\$3,152.00	\$6.34	\$2,497.96
1257.0131	Insulation 2-Inch	SF	100	\$2.00	\$200.00	\$2.00	\$200.00	\$2.00	\$200.00	\$1.65	\$165.00
1257.0201	Removing Fire Hydrant	Each	2	\$500.00	\$1,000.00	\$200.00	\$400.00	\$300.00	\$600.00	\$350.00	\$700.00
1257.0300	Abandon Water Main	Each	1	\$350.00	\$350.00	\$300.00	\$300.00	\$200.00	\$200.00	\$500.00	\$500.00
1611.1000	Connect to Existing Storm Sewer	Each	6	\$450.00	\$2,700.00	\$800.00	\$4,800.00	\$450.00	\$2,700.00	\$850.00	\$5,100.00

Skldsteer Guy, Inc
\$444,268.50

A-1 Excavating
\$485,719.85

Haas Sons, Inc
\$458,907.54

Jake's Excavating
\$473,964.20

8.15 - UNDERGROUND LAWN SPRINKLING SYSTEMS . (Cr. #89-35)

⋮

- (1) No person shall install or maintain an underground lawn sprinkling system in a public way where such systems would interfere with any works or improvements and shall be installed and operated in such a manner as not to create a nuisance or hazard to pedestrians and vehicles. Such systems further shall be installed within 7 feet of a street right-of-way line.
- (2) No liability shall accrue to the City as a result of damages to such system from construction, reconstruction, repair, snowplowing or related activities by the City or its agents within the public way.
- (3) The Director of Public Works may direct the removal of a sprinkling system from the public way. Such removal shall be at the expense of the owner. If the order to remove a sprinkling system is not complied with within 30 days, the Board of Public Works is authorized to effect the removal and the cost thereof shall be assessed against the abutting property and entered on the tax roll as a special charge.
- (4) The Director of Public Works shall cause an annual notice to be published advising the public of the provisions of this section.

Following is an excerpt from the city of Chippewa Falls Municipal Code Concerning Underground Sprinkling Systems

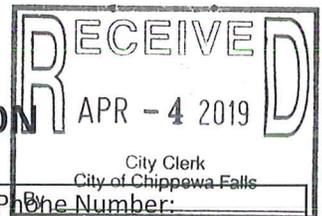
8.15 - UNDERGROUND LAWN SPRINKLING SYSTEMS. (Cr. #89-35)

- (1) No person shall install or maintain an underground lawn sprinkling system in a public way **without obtaining a permit from the Director of Public Works.** Such systems **shall not** interfere with any works or improvements and shall be installed and operated in such a manner as not to create a nuisance or hazard to pedestrians and vehicles. Such systems further shall be installed within 7 feet of a street right-of-way line, **between future or existing front of sidewalk line and future or existing curb and gutter line.**
- (2) No liability shall accrue to the City as a result of damages to such system from construction, reconstruction, repair, snowplowing or related activities by the City or its agents within the public way.
- (3) The Director of Public Works may direct the removal of a sprinkling system from the public way. Such removal shall be at the expense of the owner. If the order to remove a sprinkling system is not complied with within 30 days, the Board of Public Works is authorized to effect the removal and the cost thereof shall be assessed against the abutting property and entered on the tax roll as a special charge.
- (4) The Director of Public Works shall cause an annual notice to be published advising the public of the provisions of this section.

The field application of this ordinance is that **the property owner is responsible for marking and maintaining any sprinkling system extending into a city Boulevard/ Right of Way.**



CITY OF CHIPPEWA FALLS STREET USE PERMIT APPLICATION



Applicant Name and Address: Chippewa Falls Main Street	Applicant Phone Number: 715 723 6661
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<input checked="" type="checkbox"/> Please check here if the applicant is the individual in charge of the event. If not, please indicate Name, Address and Phone Number of responsible individual. Teri Ouimette 514 North Bridge Street Chippewa Falls, WI 54729 715-723-6661	Name, Address and Phone Number of the headquarters of the organization and responsible head of such organization: 514 North Bridge Street Chippewa Falls, WI 54729 715-713-6661
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Name of the event: Cruise In Car Shows	Estimated number of persons participating: 4 shows= 2000
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Date and start and end times requested for street use:
May 18, June 15, July 20 from 4-8pm, August 10 from 2-6pm *Pure Water Days already reserved*

Accurate description of the portion of the street or streets being requested for use (attach maps if necessary):
200,300,400,500,600 blocks of Bridge Street, Chippewa Falls, WI 100,

Use, described in detail, for which the street use permit is requested:
Annual Car Shows. Vehicles to be parked on Bridge Street with cross streets open for traffic

City services requested for the event (e.g., Street Department or Police Department staff time)
Barricades for each block (4 per block, 2 at each end)

The applicant agrees to indemnify, defend, and hold the City and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the City or account of any injury to, or death of, any persons or any damage to property caused by or resulting from the activities for which the permit is granted. This Street Use Permit for the event may be terminated by the Chippewa Falls Police Department if the health, safety, and welfare of the public appears to be endangered by the activities or if the event is in violation of any of the conditions of the permit or regulations adopted by the Common Council. **Applicant understands they shall be present when the Board of Public Works or City Council considers the request for Street Use Permit. Failure to appear may be grounds for denial of the requested permit.**

Signature of Applicant: *[Signature]* Date: *3/29/19*

OFFICE USE ONLY

Estimated cost of City services requested (to be completed by Police Chief and Director of Public Works):
Street Dept. 6 hrs @ \$50/hr = \$300/event for 4 events = \$1200
None from CPD. \$900 4/10/2019

Requirements of Applicant:

Approved by:
Signature of Chief of Police: *[Signature]* Signature of Director of Public Works: *[Signature] PE 4/24/2019*

Recommendation of Board of Public Works (if required): Approved Denied

Decision of City Council (required): Approved Denied

Cruise In Summer Series Car Show Map

May 18, June 15, & July 20, 2019

+ August 10

KEY

-  = permitted area for parade
-  = barricades

