

**CITY OF CHIPPEWA FALLS
BOARD OF PUBLIC WORKS
MEETING MINUTES
MONDAY, MARCH 25, 2019 – 5:30 PM**

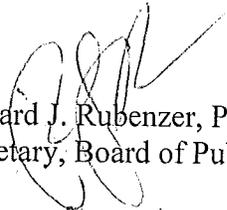
The Board of Public Works met in City Hall on Monday, March 25, 2019 at 5:30 PM. Present were Mayor Greg Hoffman, Director of Public Works Rick Rubenzer, Finance Manager Lynne Bauer and Alderperson Paul Olson. Absent was Darrin Senn.

1. **Motion** by Olson, seconded by Bauer to approve the minutes of the March 11, 2019 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**

2. The Board of Public Works discussed the present method of charging for hot mix paving of alleys in the City. The method is to charge by the linear foot of frontage along alleys and is by Chapter 8.01(5)(c) of the municipal code a special charge.
Motion by Olson, seconded by Rubenzer to recommend the Common Council to continue to special charge for alley surfacing as in Chapter 8.01. **All present voting aye. MOTION CARRIED.**

3. The Board of Public Works discussed making the downtown alley in Block 47, Chippewa Falls Plat, bound by Grand Avenue, Bridge Street, Columbia Street and Bay Street, one-way west bound. **There was no action taken.**

4. **Motion** by Olson, seconded by Bauer to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 5:47 P.M.


Richard J. Rubenzer, PE
Secretary, Board of Public Works

**CITY OF CHIPPEWA FALLS
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MEETING MINUTES
MONDAY, MARCH 11, 2019 – 5:30 PM**

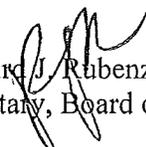
The Board of Public Works met in City Hall on Monday, March 11, 2019 at 5:30 PM. Present were Mayor Greg Hoffman, Director of Public Works Rick Rubenzer, P.E. and Alderperson Paul Olson. Absent were Finance Manager Lynne Bauer and Darrin Senn. Assistant City Engineer Bill McElroy, P.E. was also present at the meeting.

1. **Motion** by Olson, seconded by Rubenzer to approve the minutes of the February 11, 2019 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**

2. The Board of Public Works discussed the attached four bids for the Glen Loch Dam drawdown gate repair, buoy line and warning marker installation and fence installation project. Director of Public Works Rubenzer stated that bids came in much higher than anticipated but that it appeared that WDNR would fund 50% of the additional project costs. He stated that the grant was a 50% City of Chippewa Falls, 50% WDNR funded grant. The new project eligible costs of \$167,424 including 10% contingency would receive a total grant award of \$92,083 if the bids and costs are approved by WDNR. This would leave a City share of approximately \$75,341 or about \$40,000 more than the original estimate. The four bids were within a 13% range of each other so it can be concluded that the bids were consistent and reasonable. The City would need to bond for the entire project cost and then be reimbursed for the \$92,083 by WDNR.
Motion by Hoffman, seconded by Bauer to recommend the Common Council accept the low bid of \$156,174 and award the Glen Loch Dam drawdown gate repair, buoy line and warning marker installation and fence installation project contract to Dubuque Barge and Fleeting Service, d/b/a Newt Marine Service. Said award contingent on the WDNR review of the project bids and award of the project grant in the amount of \$92,083 and successful review and approval of the bid and contract documents by City Attorney Ferg. **All present voting aye. MOTION CARRIED.**

3. The Board of Public Works discussed the attached draft ordinance to place the responsibility for snow removal in alleys onto adjacent alley property owners. Director of Public Works Rubenzer stated that the existing alley snow removal takes a couple of hours to do during every larger snow event and is very difficult for Street Department staff to do. In addition, there are numerous complaints about the timeliness of alley snow removal.
Motion by Hoffman, seconded by Olson to make no recommendation to the Common Council and take no action on the attached draft ordinance to place the responsibility for snow removal in alleys onto adjacent alley property owners. **All present voting aye. MOTION CARRIED.**

4. **Motion** by Olson, seconded by Rubenzer to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 5:50 P.M.


Richard J. Rubenzer, PE
Secretary, Board of Public Works