

**CITY OF CHIPPEWA FALLS
BOARD OF PUBLIC WORKS
MEETING MINUTES
MONDAY, MARCH 11, 2019 – 5:30 PM**

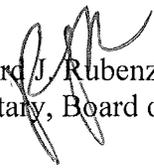
The Board of Public Works met in City Hall on Monday, March 11, 2019 at 5:30 PM. Present were Mayor Greg Hoffman, Director of Public Works Rick Rubenzer, P.E. and Alderperson Paul Olson. Absent were Finance Manager Lynne Bauer and Darrin Senn. Assistant City Engineer Bill McElroy, P.E. was also present at the meeting.

1. **Motion** by Olson, seconded by Rubenzer to approve the minutes of the February 11, 2019 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**

2. The Board of Public Works discussed the attached four bids for the Glen Loch Dam drawdown gate repair, buoy line and warning marker installation and fence installation project. Director of Public Works Rubenzer stated that bids came in much higher than anticipated but that it appeared that WDNR would fund 50% of the additional project costs. He stated that the grant was a 50% City of Chippewa Falls, 50% WDNR funded grant. The new project eligible costs of \$167,424 including 10% contingency would receive a total grant award of \$92,083 if the bids and costs are approved by WDNR. This would leave a City share of approximately \$75,341 or about \$40,000 more than the original estimate. The four bids were within a 13% range of each other so it can be concluded that the bids were consistent and reasonable. The City would need to bond for the entire project cost and then be reimbursed for the \$92,083 by WDNR.
Motion by Hoffman, seconded by Bauer to recommend the Common Council accept the low bid of \$156,174 and award the Glen Loch Dam drawdown gate repair, buoy line and warning marker installation and fence installation project contract to Dubuque Barge and Fleeting Service, d/b/a Newt Marine Service. Said award contingent on the WDNR review of the project bids and award of the project grant in the amount of \$92,083 and successful review and approval of the bid and contract documents by City Attorney Ferg. **All present voting aye. MOTION CARRIED.**

3. The Board of Public Works discussed the attached draft ordinance to place the responsibility for snow removal in alleys onto adjacent alley property owners. Director of Public Works Rubenzer stated that the existing alley snow removal takes a couple of hours to do during every larger snow event and is very difficult for Street Department staff to do. In addition, there are numerous complaints about the timeliness of alley snow removal.
Motion by Hoffman, seconded by Olson to make no recommendation to the Common Council and take no action on the attached draft ordinance to place the responsibility for snow removal in alleys onto adjacent alley property owners. **All present voting aye. MOTION CARRIED.**

4. **Motion** by Olson, seconded by Rubenzer to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 5:50 P.M.


Richard J. Rubenzer, PE
Secretary, Board of Public Works

NOTICE OF PUBLIC MEETING

CITY OF CHIPPEWA FALLS, WISCONSIN

IN ACCORDANCE with the provisions of Chapter 19, Subchapter IV of the Statutes of the State of Wisconsin, notice is hereby given that a public meeting of the:

Board of Public Works: XXX

Reasonable accommodations for participation by individuals with disabilities will be made upon request. Please call 715-726-2736.

Will be held on **Monday, February 25, 2019 at 5:30 P.M. in the City Hall Council Chambers**, Chippewa Falls, Wisconsin. Items of business to be discussed or acted upon at this meeting are shown on the attached Agenda or listed below:

NOTE: If you are a board member and unable to attend this meeting, please contact the Engineering Dept. at 726-2736.

NOTE:

THE BOARD OF PUBLIC WORKS MEETING

FOR

MONDAY, FEBRUARY 25, 2019

IS

CANCELLED

DUE TO A LACK OF AGENDA ITEMS.

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE CITY COUNCIL MAY BE PRESENT AT THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THEY HAVE DECISION MAKING RESPONSIBILITY.

Please note that attachments to this agenda may not be final and are subject to change. This agenda may be amended as it is reviewed.

CERTIFICATION

I hereby certify that a copy of this Notice was placed in the Chippewa Herald mailbox, 1st floor, City Hall and posted on the City Hall Bulletin Board on Wednesday, February 20, 2019 at 1:00 PM by Mary Bowe.

**CITY OF CHIPPEWA FALLS
BOARD OF PUBLIC WORKS
MEETING MINUTES
MONDAY, FEBRUARY 11, 2019 – 5:30 PM**

The Board of Public Works met in City Hall on Monday, February 11, 2019 at 5:30 PM. Present were Mayor Greg Hoffman, Director of Public Works Rick Rubenzer, Finance Manager Lynne Bauer and Alderperson Paul Olson. Absent was Darrin Senn. Also present were Dave Lemanski representing Chippewa River Industries and Assistant City Engineer Bill McElroy.

1. **Motion** by Olson, seconded by Bauer to approve the minutes of the January 21, 2019 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**

2. The Board of Public Works considered the attached January 21, 2019 Amendment to Agreement for professional services with Ayres Associates for semi-annual groundwater sampling, analysis and reporting at the Nelson Road Landfill. In reply to a question, Director of Public Works Rubenzer stated that the city is required to continue a monitoring, testing and reporting program at the landfill by WDNR.
Motion by Hoffman, seconded by Olson to recommend the Common Council approve the attached January 21, 2019 Amendment to Agreement for professional services with Ayres Associates for semi-annual groundwater sampling, analysis and reporting at the Nelson Road Landfill at an estimated cost of \$9000. **All present voting aye. MOTION CARRIED.**

3. Assistant City Engineer Bill McElroy presented the attached layouts for two cuts into the west right-of-way of Tropicana Boulevard in conjunction with the Chippewa Falls Middle School expansion. Tropicana Boulevard is under a no cut street moratorium until 2024. Both cuts would not disturb the Tropicana street surface other than a segment of curb and gutter and a corresponding small piece of adjacent hot mix.
Motion by Rubenzer, seconded by Olson that the Board of Public Works allow the Chippewa Falls Middle School two street cuts in Tropicana Boulevard as part of the Middle School addition and alteration project. **All present voting aye. MOTION CARRIED.**

4. The Board of Public Works considered the attached draft resolution to pave seven downtown alleys.
Motion by Rubenzer, seconded by Olson to recommend the Common Council approve the attached resolution to pave seven downtown alleys after the Engineering Department conducts a public information meeting and the Common Council conducts a public hearing to consider each individual alley resolution. **All present voting aye. MOTION CARRIED.**

5. Dave Lemanski appeared to support Chippewa River Industries request for a Street Use Permit to host a Green Bay Packer Tailgate Tour Party on April 12, 2019. The event is expected to attract 800-1000 visitors and Mr. Lemanski offered it as part of the City of Chippewa Falls 150th Anniversary Celebration in 2019. The two street use permit requests are to utilize four parking spaces in front of the Cobblestone Hotel and Suites on Bridge Street and to close Elm Street between STH #124 (High St.) and North Prairie

Street. In addition, to also close the 800 block of North Prairie Street. Also the request is for a police escort for the Packer Tailgate Tour bus from the Cobblestone Hotel and Suites to the Leinie Lodge and for police presence during the event. Mr. Lemanski requested that Chippewa River Industries not be charged for city services. After discussion the Board of Public Works came to a consensus that the Packer Tailgate Tour Party would be a City event.

Motion by Olson, seconded by Hoffman to recommend the Common Council approve Chippewa River Industries request for the attached Street Use Permit to allow the Green Bay Packer Tailgate Tour bus to park in front of the Cobblestone Hotel and Suites and a police escort for the Packer Tailgate Tour bus from the Cobblestone Hotel and Suites to the Leinie Lodge with no charge to Chippewa River Industries. **All present voting aye.**

MOTION CARRIED.

Motion by Olson, seconded by Hoffman to recommend the Common Council approve the attached Street Use Permit from Chippewa River Industries to close Elm Street between STH #124 (High St.) and North Prairie Street and the 800 block of North Prairie Street for the Green Bay Packer Tailgate Tour Party on April 12, 2019. In addition that there be a police presence during the event with no charge to Chippewa River Industries for the city services. **All present voting aye. MOTION CARRIED.**

6. Assistant City Engineer Bill McElroy presented the attached information and recommendation sheet for a functional classification and street width of Bridgewater Avenue from Wheaton Street to Duncan Creek. Mr. McElroy stated that residents' park on the block between Wheaton St. and Eagle St. and thus, the Engineering Department's recommendation is for a 38 feet face of curb to face of curb street width and a street width of 30 feet face of curb to face of curb from Eagle Street to Duncan Creek. A width greater than 30 feet face of curb to face of curb from Eagle Street to Duncan Creek would require retaining wall construction.

Motion by Hoffman, seconded by Rubenzer to recommend the Common Council functionally classify Bridgewater Avenue as an Urban Minor Arterial between Wheaton Street and Duncan Creek and set the width at 38 feet face of curb to face of curb from Wheaton Street to Eagle Street. **All present voting aye. MOTION CARRIED.**

Motion by Rubenzer, seconded by Olson to recommend the Common Council functionally classify Bridgewater Avenue as an Urban Minor Arterial between Eagle Street to Duncan Creek and set the width at 30 feet face of curb to face of curb. **All present voting aye. MOTION CARRIED.**

7. Assistant City Engineer Bill McElroy presented the attached information and recommendation sheet for a functional classification and street width of Elm Street from Wheaton Street to Bay Street. The Engineering Department's recommendation is for a 40 feet face of curb to face of curb street width.

Motion by Hoffman, seconded by Olson to recommend the Common Council functionally classify Elm Street as an Urban Minor Arterial between Wheaton Street and Bay Street and set the width at 40 feet face of curb to face of curb. **All present voting aye. MOTION CARRIED.**

8. Assistant City Engineer Bill McElroy presented the attached information and recommendation sheet for a functional classification and street width of High Street from Grand Avenue to Spring Street. The Engineering Department's recommendation is for a

34 feet face of curb to face of curb street width.

Motion by Hoffman, seconded by Olson to recommend the Common Council functionally classify High Street as a local street between Grand Avenue and Spring Street and set the width at 34 feet face of curb to face of curb. **All present voting aye. MOTION CARRIED.**

9. Assistant City Engineer Bill McElroy presented the attached information and recommendation sheet for a functional classification and street width of Park Avenue from the south City limits to Main Street. The Engineering Department's recommendation is for a 30 feet face of curb to face of curb street width. The Board of Public Works discussed that the recommended 30 feet face of curb to face of curb is less than the 36 feet face of curb to face of curb recommendation for a principal arterial. Mr. McElroy stated that WDOT had approved the Park Avenue Project application with the 30 feet face of curb to face of curb widths.

Motion by Hoffman, seconded by Olson to recommend the Common Council functionally classify Park Avenue as a Principal Arterial between the south City limits and Main Street and set the width at 30 feet face of curb to face of curb, with no parking in the segment. **All present voting aye. MOTION CARRIED.**

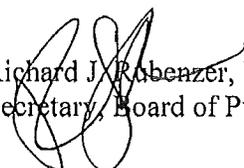
10. Assistant City Engineer Bill McElroy presented the attached information and recommendation sheet for a functional classification and street width of Technology Way from Basswood Lane to Cashman Drive. The Engineering Department's recommendation is for a 34 feet face of curb to face of curb street width.

Motion by Hoffman, seconded by Rubenzer to recommend the Common Council functionally classify Technology Way as an Urban Collector between Basswood Lane and Cashman Drive and set the width at 34 feet face of curb to face of curb. **All present voting aye. MOTION CARRIED.**

11. The Board of Public Works considered the attached draft resolution to pave the alley located in Block 2, Stanley Addition and Block A, Southside Plat bounded by Canal, Depot, Vine and Chippewa Streets and levying special charges.

Motion by Hoffman, seconded by Olson to recommend the Common Council approve the attached resolution to pave the alley located in Block 2, Stanley Addition and Block A, Southside Plat bounded by Canal, Depot, Vine and Chippewa Streets and levying special charges after the Engineering Department conducts a public information meeting and the Common Council conducts a public hearing to consider the alley resolution. **All present voting aye. MOTION CARRIED.**

12. **Motion** by Olson, seconded by Bauer to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 6:18 P.M.


Richard J. Rubenzer, PE
Secretary, Board of Public Works

BID TABULATION

PROJECT:		Glen Loch Dam City of Chippewa Falls Chippewa County, Wisconsin February 22, 2019 2:00 p.m., Local Time		Dubuque Barge & Fleeting Service, d/b/a Newt Marine Service 5 Jones Street Dubuque, IA 52001 563.557.1855		Janke General Contractors, Inc. 1223 River View Lane Athens, WI 54411 715.257.7901		J.F. Brennan Company, Inc. 818 Bainbridge Street La Crosse, WI 54603 608.784.7173		PciRoads LLC 14123 42 Street St. Michael, MN 55376 763.497.6100	
UNITS	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	
L.S.	1	1 Mobilization	\$20,910.00	\$20,910.00	\$19,400.00	\$19,400.00	\$32,200.00	\$32,200.00	\$25,000.00	\$25,000.00	
Each	2	2 Slide Gate, Stern, and Actuator Furnish	\$9,192.00	\$18,384.00	\$8,000.00	\$16,000.00	\$7,400.00	\$14,800.00	\$7,000.00	\$14,000.00	
Each	2	3 Slide Gate, Stern, and Actuator Installation	\$35,760.00	\$71,520.00	\$15,400.00	\$30,800.00	\$39,400.00	\$78,800.00	\$30,500.00	\$61,000.00	
L.F.	15	4 Protective Railing	\$388.00	\$5,820.00	\$183.00	\$2,745.00	\$285.00	\$4,275.00	\$230.00	\$3,450.00	
L.F.	45	5 Safety Railing	\$283.20	\$12,744.00	\$165.00	\$7,425.00	\$225.00	\$10,125.00	\$300.00	\$13,500.00	
L.S.	1	6 Buoy System	\$15,240.00	\$15,240.00	\$15,000.00	\$15,000.00	\$8,700.00	\$8,700.00	\$18,000.00	\$18,000.00	
L.S.	1	7 Cofferdam and Downstream Sluice Plugs	\$5,880.00	\$5,880.00	\$47,300.00	\$47,300.00	\$11,400.00	\$11,400.00	\$33,000.00	\$33,000.00	
L.S.	1	8 Downstream Bulkheads	\$5,676.00	\$5,676.00	\$27,100.00	\$27,100.00	\$10,500.00	\$10,500.00	\$11,200.00	\$11,200.00	
Total Bid Amount, Items 1 thru 8				\$156,174.00		\$165,770.00		\$170,800.00		\$179,150.00	
Addendum No. 1 and 2 Acknowledged (Yes/No)				Yes		Yes		Yes		Yes	
Bid Security/Type				10% Bid Bond		10% Bid Bond		10% Bid Bond		10% Bid Bond	
Apparent Low Bid				***							

From: Beetham, Kari-Sue - DNR <KariSue.Beetham@wisconsin.gov>
Sent: Tuesday, February 26, 2019 9:25 AM
To: Goodwin, Chris <Goodwinc@AyresAssociates.com>; Roney, Michael R - DNR <Michael.Roney@wisconsin.gov>
Cc: Rick Rubenzer <rrubenzer@chippewafalls-wi.gov>
Subject: RE: Glen Loch Dam Repairs

Hi Chris,

Even though the grant application estimated construction at \$59,800 and the actual bid amount came in at \$156,174 we honor the bid costs and will base the grant award agreement amount on the most current estimated engineering and construction costs. As an example, using the updated bid costs plus the \$11,250 in engineering costs that is listed in the grant application the grant award amount would be calculated as follows:

Total estimated eligible costs: \$167,424

50% of 1st \$400,000 = \$83,712

10% Contingency = \$ 8,371

Total Grant Award = \$92,083

If during the construction process you find that additional work will be needed that will increase the eligible project costs, then that would be the time to write a change order request (signed by the City of Chippewa Falls) to Mike Roney with cc to me. If the amount of the increase requires an amendment to the grant agreement award amount I would write an amendment to increase the State share.

Next Steps: After Mike Roney reviews and issues his approval of the bids I'll be able to write the grant award agreement. Please be sure to wait until the grant award agreement is issued before starting construction.

I hope this helps.

Kari

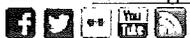
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Kari Beetham
Grant Manager, Bureau of Community Financial Assistance
Wisconsin Department of Natural Resources
101 S. Webster St., PO Box 7921
Madison, WI 53707-7921
Phone: (608) 264-9207
Fax: (608) 267-0496
Kari.Beetham@wisconsin.gov



dnr.wi.gov



From: Goodwin, Chris <Goodwinc@AyresAssociates.com>
Sent: Monday, February 25, 2019 3:37 PM
To: Roney, Michael R - DNR <Michael.Roney@wisconsin.gov>; Beetham, Kari-Sue - DNR <KariSue.Beetham@wisconsin.gov>
Cc: Rick Rubenzer <rrubenzer@chippewafalls-wi.gov>
Subject: Glen Loch Dam Repairs

Mike and Kari,

**AN ORDINANCE ESTABLISHING ALL ALLEY SNOW REMOVAL BEING THE
RESPONSIBILITY OF ADJACENT HOME OWNERS**

**THE COMMON COUNCIL OF THE CITY OF CHIPPEWA FALLS, WISCONSIN, DO
ORDAIN AS FOLLOWS:**

1. That Section 8.11 (3) be and is hereby created to read as follows:
 - (3). Alley Snow Removal. All alley snow removal shall be the responsibility of adjacent home owners.

2. That this Ordinance shall take effect upon passage and publication.

Dated this 2nd day of April, 2019.

1st READING: March 19, 2019

2nd READING: April 2, 2019

ADOPTED: _____
Council President

APPROVED: _____
Mayor

ATTEST: _____
City Clerk

PUBLISHED: _____