

AGENDA FOR REGULAR MEETING OF COMMON COUNCIL

To be held on Tuesday, February 5, 2019 at 6:30 P.M. in the City Hall
Council Chambers, 30 West Central Street, Chippewa Falls, WI

1. CLERK CALLS THE ROLL

2. APPROVAL OF MINUTES OF PREVIOUS MEETING

(a) Approve minutes of the Regular Council Meeting of January 15, 2019.

3. PERSONAL APPEARANCES BY CITIZENS - No matter presented by a citizen shall be acted on at the meeting except in emergencies affecting the public health, safety or welfare.

4. PUBLIC HEARINGS - None

5. COMMUNICATIONS - None

6. REPORTS

(a) Consider Board of Public Works minutes of January 21, 2019.

(b) Consider Business Improvement District Board of Directors minutes of January 30, 2019.

7. COUNCIL COMMITTEE REPORTS in the order in which they are named in Section 2.21 of the Municipal Code

(a) Consider Committee #1 Revenues, Disbursements, Water and Wastewater minutes of January 29, 2019.

(b) Consider Committee #2 Labor Negotiations, Personnel, Policy and Administration minutes of January 29, 2019.

(c) Consider Department Head Review Committee minutes of January 28, 2019.

8. APPLICATIONS

(a) Consider Operator (Bartender) Licenses as approved by the Police Department. *(Complete list provided prior to Council meeting).*

(b) Consider Street Use Permit Application from Roger Skifstad of the Chippewa Falls Senior High School for the 18th Annual Chilly Chippewa 5K/1mile (fun run) on March 2, 2019 from 10:00 am – 11:15 am utilizing various City Streets (see attached map).

(c) Consider Application for Temporary Class "B"/"Class B" Beer and Wine Retailer's License from the Chippewa Falls Senior High School Athletic Booster Club for the Chi-Hi Athletic Booster Club Extravaganza on April 13 -14, 2019 at the Northern Wisconsin State Fairgrounds, 225 Edward Street.

(d) Consider Application for Class "E" Dance and Live Music License from the Chi-Hi Booster Club for the Northern Wisconsin State Fairgrounds, 225 Edward Street, on April 13, 2019.

(e) Consider Non-Commercial Kennel License Application of Cheryl Rubenzer, 429 W Cedar Street.

(f) Consider conditional surrender from LeRoy Johnson of his Class "B" / "Class B" Intoxicating Liquor and Malt Beverage License predicated upon the granting of the licenses to Mr. D's Bar, LLC, Duane Swan, Agent.

(g) Consider Original Alcohol Beverage Retail License Application from Mr. D's Bar, LLC, Duane Swan, Agent, for a Class "B" / "Class B" Intoxicating Liquor and Malt Beverage License for Mr. D's Bar located at 24 W Spring Street.

9. PETITIONS - None

10. MAYOR ANNOUNCES APPOINTMENTS - None

11. MAYOR'S REPORT - None

12. REPORT OF OFFICERS - None

13. ORDINANCES

(a) First Reading of **Ordinance #2019-01 Entitled:** An Ordinance Amending the One Way Street Provisions, §7.05(1) of the Chippewa Falls Municipal Code.

13. **ORDINANCES** (continued)

(b) First Reading of **Ordinance #2019-02 Entitled:** An Ordinance Amending the Unlawful Use of Firearms and Other Weapons Code Section, §9.01(1) of the Chippewa Falls Municipal Code, to Exempt the Northern Wisconsin State Fairgrounds Events.

14. **RESOLUTIONS**

(a) Consider **Resolution #2019-03 Entitled:** Resolution Regarding 2019 Special Assessment Rates.

(b) Consider **Resolution #2019-04 Entitled:** Preliminary Resolution Declaring Intent to Levy Special Assessments under Chapter 66.0701 Wisconsin Statutes & Chapter 3.08 of the Code of Ordinances of the City of Chippewa Falls, Wisconsin.

(c) Consider **Resolution #2019-05 Entitled:** Resolution Regarding Special Charges for Alley Surfacing.

15. **OTHER NEW OR UNFINISHED BUSINESS AS AUTHORIZED BY LAW** - None

16. **CLAIMS**

(a) Consider claims as recommended by the Claims Committee.

17. **CLOSED SESSION** - None

18. **ADJOURNMENT**

The Claims Committee will meet at 6:00 PM to review the claims of various boards and departments of the City.

NOTE: REASONABLE ACCOMMODATIONS FOR PARTICIPATION BY INDIVIDUALS WITH DISABILITIES WILL BE MADE UPON REQUEST. FOR ADDITIONAL INFORMATION OR TO REQUEST THIS SERVICE, CONTACT THE CITY CLERK AT 726-2719.

Please note that attachments to this agenda may not be final and are subject to change.
This agenda may be amended as it is reviewed.

CERTIFICATION OF OFFICIAL NEWSPAPER

I, hereby, certify that a copy of this notice has been posted on the bulletin board at City Hall and a copy has been given to the Chippewa Herald on February 1, 2019 at 1:30 pm by BNG.

MINUTES OF THE REGULAR MEETING OF THE COMMON COUNCIL

The regular meeting of the Common Council of the City of Chippewa Falls was held on Tuesday, January 15, 2019 in the City Hall Council Chambers. Mayor Greg Hoffman called the meeting to order at 6:30 pm. The Pledge of Allegiance was recited.

CLERK CALLS THE ROLL

Council Members present: John Monarski, Rob Kiefer, CW King, Chuck Hull, Paul Olson, Paul Nadreau, and Robert Hoekstra.

Also Present: City Attorney Robert Ferg, Finance Manager/Treasurer Lynne Bauer, Director of Public Works/City Engineer/Utilities Manager Rick Rubenzer, City Planner/Transit Manager Brad Hentschel, Assistant City Engineer Bill McElroy, Police Lt. Brian Micolichek, City Clerk Bridget Givens, Deputy Clerk Angie Wedemeyer, and those on the attached sign-in sheet.

APPROVAL OF MINUTES OF PREVIOUS MEETING

(a) **Motion by Nadreau/Olson** to approve the minutes of the Regular Council Meeting of December 18, 2018. **All present voting aye, motion carried.**

(b) The Regular Council Meeting of January 1, 2019 was cancelled due to the holiday.

PERSONAL APPEARANCES BY CITIZENS

(a) Assistant City Engineer, Bill McElroy, provided a Storm Water Management Program update in accordance with the requirements of the Storm Water Discharge Permit.

(b) Wesley Escondo, CEO of Big Brothers Big Sisters of Northwestern Wisconsin, appeared in anticipation of the proclamation to be presented later in the meeting and to thank the Council and Mayor for their years of continued support.

PUBLIC HEARINGS - None

COMMUNICATIONS - None

REPORTS

(a) The Board of Public Works meeting of December 24, 2018 was cancelled due to the holiday.

(b) **Motion by Olson/Hull** to approve the Board of Public Works minutes of January 7, 2019. **Roll Call Vote: Aye – Olson, Hull, Nadreau, Hoekstra, Monarski, Kiefer, King. Motion carried.**

(c) **Motion by Hoekstra/Nadreau** to approve the Plan Commission minutes of January 7, 2019. **Roll Call Vote: Aye – Hoekstra, Nadreau, Monarski, Kiefer, King, Hull, Olson. Motion carried.**

COUNCIL COMMITTEE REPORTS

(a) **Motion by King/Olson** to approve the Committee #3 Transportation, Construction, Public Safety and Traffic minutes of January 15, 2019. **All present voting aye, motion carried.**

(b) **Motion by Hoekstra/Hull** to approve the Committee #5 Oversight of Economic Development minutes of January 15, 2019. **Roll Call Vote: Aye –Hoekstra, Hull, Olson, Nadreau, Monarski, Kiefer, King. Motion carried.**

(c) **Motion by Olson/Nadreau** to approve the Department Head Review Committee minutes of January 7, 2019. **Roll Call Vote: Aye – Olson, Nadreau, Hoekstra, Monarski, Kiefer, King, Hull. Motion carried.**

(d) **Motion by Olson/King** to approve the Department Head Review Committee minutes of January 14, 2019. **All present voting aye, motion carried.**

(e) The Park Board minutes of January 8, 2019 were presented.

(f) The Library Board minutes of December 12, 2018 were presented.

APPLICATIONS

(a) **Motion by King/Kiefer** to approve the Operator (Bartender) Licenses as approved by the Police Department. **All present voting aye, motion carried.**

Motion by Monarski/Olson to consider items (b) – (e) in one motion. **All present voting aye, motion carried.**

APPLICATIONS (continued)

Motion by Monarski/Olson to approve items (b) – (e) as follows:

(b) Application for Temporary Class “B”/“Class B” Beer and Wine Retailer’s License from the Chippewa Falls Masonic Lodge #176 for a Pre-Valentine’s Day Olive Garden Fundraiser to be held on February 8, 2019 at the Masonic Lodge, 650 Bridgewater Avenue.

(c) Application for Temporary Class “B”/“Class B” Beer and Wine Retailer’s License from McDonell Area Catholic Schools for Mardi Gras to be held on February 9, 2019 at McDonell Central Catholic High School, 1316 Bel Air Blvd.

(d) Application for Class “E” Dance and Live Music License from McDonell Area Catholic Schools for 1316 Bel Air Blvd on February 9, 2019.

(e) Street Use Permit Application from Wes Partlo of Every Buddy’s Bar & Grill to utilize parking stalls adjacent to 19 W Central Street for loading/unloading music equipment on February 6, April 16 and May 8.

All present voting aye, motion carried.

(f) **Motion by Nadreau/Hoekstra** to approve the conditional surrender from Liwei Liu of his Class “B” / “Class B” Intoxicating Liquor and Malt Beverage License predicated upon the granting of the licenses to Sakura CF, LLC, Kaitao Lin, Agent. **All present voting aye, motion carried.**

(g) **Motion by King/Hoekstra** to approve the Original Alcohol Beverage Retail License Application from Sakura CF, LLC, Kaitao Lin, Agent, for a Class “B” / “Class B” Intoxicating Liquor and Malt Beverage License for Sakura located at 360 Chippewa Mall Drive. **All present voting aye, motion carried.**

PETITIONS - None

MAYOR ANNOUNCES APPOINTMENTS - None

MAYOR’S REPORT

(a) Mayor Hoffman shared a proclamation declaring January 31, 2019 as Big Brothers Big Sisters Thank Your Mentor Day in the City of Chippewa Falls.

REPORT OF OFFICERS - None

ORDINANCES

(a) The First Reading of **Ordinance #2019-01 Entitled:** An Ordinance Amending the One Way Street Provisions, §7.05(1) of the Chippewa Falls Municipal Code was postponed to allow revisions to the ordinance.

RESOLUTIONS

(a) **Motion by Olson/Nadreau** to approve **Resolution #2019-01 Entitled:** Resolution to Adopt the City of Chippewa Falls 2019-2023 Tentative Five Year Street Improvement Program, as the Official Municipal Street Improvement Plan. **Roll Call Vote: Aye – Olson, Nadreau, Hoekstra, Monarski, Kiefer, King, Hull. Motion carried.**

(b) **Motion by Kiefer/Olson** to approve **Resolution #2019-02 Entitled:** Resolution Approving a Certified Survey Map West of Chippewa Crossing Boulevard and South of Garden Street. **Roll Call Vote: Aye – Kiefer, Olson, Nadreau, Hoekstra, Monarski, King, Hull. Motion carried.**

(c) Consideration of **Resolution #2019-03 Entitled:** Resolution (regarding sale of real estate located on Cashman Drive and Olson Drive) was postponed to allow revisions to the resolution.

OTHER NEW OR UNFINISHED BUSINESS AS AUTHORIZED BY LAW

(a) City Planner/Transit Manager Hentschel advised that the City of Chippewa Falls is celebrating their 150th Anniversary this year. Different options to celebrate the occasion were discussed and a plan will be brought to Committee #1 for funding consideration in the future.

(b) Hentschel made Council aware that a student at UW-Madison with ties to Chippewa Falls is planning to do a capstone project in landscape architecture on the Duncan Creek Corridor (Marshall Park to Allen Park). It is anticipated the plan will be presented to Council sometime in the spring.

(c) **Motion by Kiefer/Hull** to approve the Intergovernmental Agreement between the City of Chippewa Falls and Rain to Rivers of Western Wisconsin. **Roll Call Vote: Aye – Kiefer, Hull, Olson, Nadreau, Hoekstra, Monarski, King. Motion carried.**

OTHER NEW OR UNFINISHED BUSINESS AS AUTHORIZED BY LAW (continued)

(d) Motion by King/Monarski to ratify the labor agreement between the City of Chippewa Falls and the Chippewa Falls International Association of Firefighters, Local 1816. **Roll Call Vote: Aye – King, Monarski, Kiefer, Hull, Olson, Nadreau, Hoekstra. Motion carried.**

CLAIMS

(a) Motion by Olson/Nadreau to approve the claims as recommended by the Claims Committee.

| | |
|---------------------------------|-----------------------|
| City General Claims: | \$3,203,420.17 |
| Authorized/Handwritten Claims: | \$1,528,973.20 |
| Department of Public Utilities: | <u>\$1,350,831.54</u> |
| Total of Claims Presented | <u>\$6,083,224.91</u> |

Roll Call Vote: Aye – Olson, Nadreau, Hoekstra, Monarski, Kiefer, King, Hull. Motion carried.

CLOSED SESSION - None

ADJOURNMENT

Motion by Hoekstra/Kiefer to adjourn at 7:12 pm. **All present voting aye, motion carried.**

Submitted by:
Bridget Givens, City Clerk

**CITY OF CHIPPEWA FALLS
BOARD OF PUBLIC WORKS
MEETING MINUTES
MONDAY, JANUARY 21, 2019 – 5:30 PM**

The Board of Public Works met in City Hall on Monday, January 21, 2019 at 5:30 PM. Present were Director of Public Works Rick Rubenzer, Finance Manager Lynne Bauer and Alderperson Paul Olson. Absent were Mayor Greg Hoffman and Darrin Senn. Assistant City Engineer Bill McElroy, Larry Olson, Chad Yeager and Don Yeager were also present at the meeting.

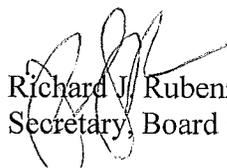
1. **Motion** by Olson, seconded by Rubenzer to approve the minutes of the January 7, 2019 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**

2. The Board of Public Works considered the attached petition to discontinue Oxford Street between Lombard Street and Ludgate Street. The signatures on the petition represent all the property owners of the frontage on both sides of Oxford Street between Lombard Street and Ludgate Street. In addition, more than 1/3 of the frontage within 2650 feet on either end of the proposed vacation are represented by signatures on the petition. There are no known city utilities in the section. The Board of Public Works discussed possible future needs for a connection along the said section of Oxford Street and that the discontinuance would landlock lots 8, 9, 10 and 11 of Block 5, Wallerville Subdivision. Chad Yeager of 100 Oxford Street appeared and indicated he planned to purchase lots 8, 9, 10 and 11 from his grandpa, Don Yeager and then to combine the lots into a single lot. **Motion** by Olson, seconded by Rubenzer to recommend the Common Council introduce a resolution to vacate and discontinue Oxford Street between Lombard Street and Ludgate Street, and then conduct a public hearing to consider the vacation after the minimum 40 day waiting period. **All present voting aye. MOTION CARRIED.**

3. The Board of Public Works considered the attached proposed list of 2019 Special Assessment Rates and corresponding resolution. Assistant City Engineer McElroy gave a brief overview of how rates were determined:
 - 1) Rates were based on average low bids from 2018.
 - 2) Rates represent a minimum level of service, (8" diameter, 8-10' deep sanitary main and 34' wide typical residential street).Director of Public Works Rubenzer noted that since 1979, streets were a "one size fits all" width of 38' face of curb to face of curb. In 2001 the city revised the street width ordinance to consider functional classifications of streets based on traffic volume, nearby land uses and community destinations and parking requirements when determining and setting street widths. **Motion** by Olson, seconded by Rubenzer to recommend the Common Council accept the attached proposed special assessment rates for 2019 and approve the corresponding attached resolution. **All present voting aye. MOTION CARRIED.**

4. The Board of Public Works considered the attached proposed alley special charge rate resolution for 2019. Director of Public Works Rubenzer noted that alley special charges are payable in a single payment and per city ordinance may NOT be paid in installments as can special assessments. **Motion** by Rubenzer, seconded by Olson to recommend the Common Council approve the attached proposed alley surfacing special charge resolution. **All present voting aye. MOTION CARRIED.**

5. **Motion** by Bauer, seconded by Rubenzer to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 6:05 P.M.


Richard J. Rubenzer, PE
Secretary, Board of Public Works

**CITY OF CHIPPEWA FALLS
BOARD OF PUBLIC WORKS
MEETING MINUTES
MONDAY, JANUARY 7, 2019 – 5:30 PM**

The Board of Public Works met in City Hall on Monday, January 7, 2019 at 5:30 PM. Present were Mayor Greg Hoffman, Director of Public Works Rick Rubenzer, Finance Manager Lynne Bauer and Alderperson Paul Olson. Absent was Darrin Senn. Also attending were Assistant City Engineer Bill McElroy, PE, and Tom Jacobs representing McDonald's Restaurant.

1. **Motion** by Olson, seconded by Bauer to approve the minutes of the December 10, 2018 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**

2. The Board of Public Works considered the disposition of three parcels shown on the attachment which are adjacent to McDonald's Restaurant and located along Woodward Avenue and Old Prairie View Road. Director of Public Works Rubenzer stated that parcel one could be considered for sale to McDonald's as there weren't any utilities in the parcel. Parcel two has a sanitary sewer along the north and east sides and would require utility easements dedicated back to the City if sale of parcel two were to occur. Parcel three is City owned right-of-way and could be considered for discontinuance. Tom Jacobs appeared and stated the McDonald's was considering improvements and rearrangement of the entire restaurant building, parking lot and site layout pending the disposition of the three parcels being discussed. Director of Public Works Rubenzer noted that there were both water and sewer mains located in parcel three that would need to be accounted for in a discontinuance of parcel three. He added that there may be a structure setback requirement from the south right-of-way line of STH #124, (north right-of-way line of Old Prairie View Road). Director of Public Works Rubenzer suggested asking Attorney Ferg for procedure for the possible sale of parcels one and two and discontinuance of parcel three. **Motion** by Hoffman, seconded by Olson to recommend the Common Council consider sale of parcels one and two on the attached map and discontinuance of parcel three pending City Attorney Ferg's opinion about all three parcels. **All present voting aye. MOTION CARRIED.**

3. Assistant City Engineer Bill McElroy presented the attached revised Five Year Street Improvement Program 2019-2023. He noted that Old Eau Claire Road had been removed from the list pending a discontinuance and future expansion of the McDonald's Restaurant site. He also suggested moving Marshall Street (Central St. to Spring St.) to 2021 when Spring Street is scheduled for reconstruction or to consider discontinuance of that segment of right-of-way. He stated that the Bridgewater Avenue and Fleet Street-Ludgate Street reconstruction projects had been inserted into the 2020 program. After further discussion; **motion** by Hoffman, seconded by Olson to recommend the Common Council approve the attached revised Chippewa Falls Tentative Street Improvement Program 2019-2023. **All present voting aye. MOTION CARRIED.**

4. **Motion** by Olson, seconded by Bauer to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 6:05 P.M.


Richard J. Rubenzer, PE
Secretary, Board of Public Works

RESOLUTION REGARDING 2019 SPECIAL ASSESSMENT RATES

BE IT HEREBY RESOLVED BY THE COMMON COUNCIL OF THE CITY OF CHIPPEWA FALLS, WISCONSIN:

That the following schedule be and is hereby adopted as the front foot special assessment rates to be charged against abutting property for the installation of the following facilities in the City of Chippewa Falls, WI.

1. Grading and Graveling - \$16.75 per front foot of abutting property.
2. Sanitary Sewer Main
 - a) New construction - \$25.50 per front foot of abutting property
 - b) Replacement - \$25.50 per front foot of abutting property, prorated for 75 year life of old main.
3. Water Main
 - a) New construction - \$23.50 per front foot of abutting property
 - b) Replacement - \$23.50 per front foot of abutting property, prorated for 75 year life of old main
4. Curb and Gutter
 - a) New construction - 100% of the cost, as bid annually.
 - b) Replacement - 100% of the cost of removal & replacement, as bid annually.
5. Preparation for Curb and Gutter on streets that have been graded and graveled in a previous year.
 - a) \$3.00 per front foot of abutting property.
6. Sanitary Sewer Laterals
 - a) New construction - 100% of the cost.
 - b) Replacement - \$980.00/each.
7. Water Services (Actual Cost) New and replacement, in accordance with Public Service Commission rules.
8. Sidewalks
 - a) New construction - 100% of the cost.
 - b) Replacement - 100% of the cost.
9. Driveways
 - a) New construction - 100% of the cost
 - b) Replacement - 100% of the cost

10. Street Surfacing -Assessed per front foot of abutting property based on street width:
 - a) \$19.00 for 34' face of curb to face of curb or wider.

11. Retaining Walls
 - a) New construction - 100% of the cost.
 - b) Replacement - 100% of the cost.

All Resolutions in conflict herewith are hereby repealed.

This Resolution shall be effective immediately upon passage.

Dated this 5th day of February, 2019.

ADOPTED: _____

Council President

APPROVED: _____

Mayor

ATTEST: _____

City Clerk

PUBLISHED: _____

2019 Special Assessment Rate Computations

Completed By: WMM - 1/4/2019

A. Grade, Gravel, Open

Street Parameters: 34' F-F, 3" HMA Pavement, 9" Base Aggregate Dense 1 1/4"

| Items: | Width ft | Depth ft | CF/CY | CY/FT |
|---------------------------------|-------------|-------------|-------|-------|
| Common Excavation | 37 | 1 | 0.04 | 1.37 |
| Base Aggregate Dense 1-1/4-Inch | 37 | 0.75 | 0.04 | 1.03 |

| Costs: | Unit CY/FT | Unit Price CY | Price/FT |
|---------------------------------|---------------|------------------|----------|
| Common Excavation | 1.37 | \$8.33 | \$11.42 |
| Base Aggregate Dense 1-1/4-Inch | 1.03 | \$18.50 | \$19.01 |
| Total | | | \$30.43 |
| Total W/10% for Intersections | | | \$33.47 |
| Total per Side of Frontage | | | \$16.74 |

Recommend \$16.75 FT/ of Frontage

B. HMA Pavement

| Items: | Width ft | Length ft | Depth | LBS/SY/IN | Tons/FT |
|--------------|-------------|--------------|-------|-----------|---------|
| HMA Pavement | 30 | 1 | 3.00 | 113.00 | 0.57 |

| Costs: | Unit Tons/FT | Unit Price Ton | Price/FT |
|-------------------------------|-----------------|-------------------|-------------------------|
| HMA Pavement | 0.57 | \$60.89 | \$34.40 FT/of Street |
| Total | | | \$34.40 |
| Total W/10% for Intersections | | | \$37.84 |
| Total per Side of Frontage | | | \$18.92 |

Recommend \$19.00 FT/ of Frontage

C. Water main

| Items/Cost: | Unit | Quantity | Unit Price | Total |
|---|------|----------|------------|------------|
| Water main, 6-8-Inch(Inc. Hyd lead) | LF | 312 | \$26.33 | \$8,214.96 |
| Fire Hydrant | Each | 1 | \$3,341.67 | \$3,341.67 |
| Gate Valve, 6-8-Inch(also 1 hyd. Valve) | Each | 2 | \$1,116.67 | \$2,233.34 |
| Connect to Existing Water main | Each | 1 | \$866.67 | \$866.67 |
| Total | | | | \$14,657 |
| Total per FT (312 FT Calculated) | | | | \$46.98 |
| Total per Side of Frontage | | | | \$23.49 |

Recommend \$23.50 FT/ of Frontage

D. Sanitary Sewer

| Items/Cost: | Unit | Quantity | Unit Price | Total |
|------------------------------------|------|----------|------------|------------|
| Sanitary Sewer Main, 8-Inch | LF | 312 | \$28.05 | \$8,751.60 |
| Sanitary Manhole 4-Ft Diameter | Each | 1 | \$2,058.33 | \$2,058.33 |
| Sanitary Manhole Cover | Each | 1 | \$500.00 | \$500.00 |
| Connect to Existing Sanitary Sewer | Each | 1 | \$316.67 | \$316.67 |
| Total | | | | \$11,627 |
| Total per FT (232 FT Calculated) | | | | \$50.11 |
| Total per Side of Frontage | | | | \$25.06 |

Recommend \$25.50 FT/ of Frontage

E. Sanitary Service

| Items/Cost: | Unit | Quantity | Unit Price | Total |
|---------------------------------|------|----------|------------|----------|
| Sanitary Service Pipe, 4-6-Inch | LF | 33 | \$25.00 | \$825.00 |
| Sanitary Wye, 8"x4", 8"x6" | Each | 1 | \$115.00 | \$115.00 |
| Reconnect Sanitary Service | Each | 1 | \$38.33 | \$38.33 |
| Total | | | | \$978.33 |

Recommend \$980.00 Each

F. Alley Surfacing

| Items: | Width ft | Length ft | Depth | LBS/SY/IN | Tons/FT |
|----------------------------|-------------|--------------|------------|--------------|---------|
| HMA Pavement | 12 | 1 | 3.00 | 113.00 | 0.23 |
| Costs: | | | Unit Price | Price/FT | |
| | Tons/FT | Ton | | | |
| HMA Pavement | 0.23 | \$65.00 | \$14.69 | FT/of Street | |
| Total | | | \$14.69 | | |
| Total per Side of Frontage | | | \$7.35 | | |

Recommend \$7.50 FT/ of Frontage

G. Preparation for Curb and Gutter

Prep C&G Parameters: 2.5' C"G width + 1' behind curb, 9" CABC

| Items: | Width ft | Depth ft | CF/CY | CY/FT |
|---------------------------------|-------------|-------------|----------|-------|
| Common Excavation | 3.5 | 0.75 | 0.04 | 0.10 |
| Base Aggregate Dense 1-1/4-Inch | 3.5 | 0.75 | 0.04 | 0.10 |
| Costs: | Unit | Unit Price | Price/FT | |
| | CY/FT | CY | | |
| Common Excavation | 0.10 | \$8.33 | \$0.81 | |
| Base Aggregate Dense 1-1/4-Inch | 0.10 | \$15.50 | \$1.51 | |
| Total | | | \$2.32 | |

Recommend \$3.00 FT/ of Frontage

**RESOLUTION REGARDING SPECIAL CHARGES
FOR ALLEY SURFACING**

BE IT HEREBY RESOLVED BY THE COMMON COUNCIL OF THE CITY OF CHIPPEWA FALLS,
WISCONSIN:

That alley paving authorized by the City Council be done with hot mix;

That property abutting the alley be charged at the rate of \$7.50 per front foot abutting the
alley;

All resolutions in conflict herewith are hereby repealed;

This resolution shall be effective immediately upon passage.

Dated this 5th day of February, 2019.

ADOPTED: _____

Council President

APPROVED: _____

Mayor

ATTEST: _____

City Clerk

PUBLISHED: _____

MEETING MINUTES
CHIPPEWA FALLS BUSINESS IMPROVEMENT DISTRICT
BOARD OF DIRECTORS
Wednesday, January 30, 2019

The Business Improvement District (BID) Board of Directors met in the Chippewa Falls City Hall on Wednesday, January 30, 2019 at 8:00 a.m. Present were: Dave Gordon, Greg Misfeldt, Steve Harmon, Joe Wawrzaszek and Joel Jacobson. Also present: Brad Hentschel, City Planner and Teri Ouimette, Chippewa Falls Main Street Executive Director.

The meeting was called to order at 8:00 a.m.

1. Approve Minutes of the October 5, 2018 BID Board Meeting.

Motion by Harmon, seconded by Wawrzaszek to approve the minutes from the October 5, 2018 BID Board meeting. All present voting aye, motion carried.

2. Discuss 2018 Business Improvement District Annual Report. Consider recommendation to approve the annual report and submit to the City Council.

Brad Hentschel and Teri Ouimette presented the 2018 BID Annual Report and 2018 BID Expenditures. Motion by Harmon, seconded by Wawrzaszek to approve and recommend City Council approval of the 2018 Business Improvement District Annual Report. All present voting aye, motion carried.

3. Main Street Report of current activities and update.

Teri Ouimette briefed the Board on 2019 Main Street activities. No action taken.

4. Main Street request for first half 2019 BID funding.

Motion by Misfeldt, seconded by Harmon, to recommend to the City Council to authorize payment of the first half of the 2019 BID funding to Chippewa Falls Main Street. All present voting aye, motion carried.

5. Adjournment.

Motion by Misfeldt, seconded by Wawrzaszek to adjourn. All present voting aye, motion carried. The meeting adjourned at 8:30 a.m.

Submitted by:

Brad Hentschel, Secretary BID Board
City Planner



MINUTES
COMMITTEE #1
REVENUES, DISBURSEMENTS, WATER AND WASTEWATER
January 29, 2019

Committee #1 - Revenues, Disbursements, Water and Wastewater met on Tuesday, January 29, 2019 at 9:00 AM in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.

Committee Members present: Rob Kiefer, John Monarski, and Paul Nadreau

Mayor/Other Council Members present: Mayor Hoffman

Others present: Finance Manager/Treasurer Lynne Bauer, Director of Public Works/City Engineer/Utilities Manager Rick Rubenzer, City Planner/Transit Manager Brad Hentschel, Building/Zoning Inspector Paul Lasiewicz, Water Supervisor Matt Boos, and City Clerk Bridget Givens.

Call to Order: 9:20 am

- 1. Consider bid for Water Utility East Well Field Chemical Room Addition and conversion from Liquid Chlorine to Gas Chlorine. Possible recommendations to the Council.**

Director of Public Works/City Engineer/Utilities Manager Rubenzer advised that this project has been discussed during budget planning for the last four years. The conversion was done in the West Well Field with good results. This conversion will allow for consistent chlorine delivery. Only one bid was received for the work, and it did come in higher than estimated.

Motion by Kiefer/Monarski to recommend Council accept the bid of Springlake Contracting Inc. in the amount of \$533,000 for the Water Utility East Well Field Chemical Room Addition and conversion from liquid chlorine to gas chlorine. **All present voting aye, motion carried.**

- 2. Consider compensation for revised job description and additional responsibilities of Data Processing Manager Position. Possible recommendations to the Council.**

Committee #2 recommended approval of the revised job description for the Data Processing Manager Position. Rubenzer recommended an increase for the Utilities Office Manager (who performs the Data Processing Manager responsibilities) on the administrative pay grid from Grade 13 to Grade 14, with the increase funded through the Utility Budget. Finance Manager/Treasurer Bauer thought it would be more appropriate to leave the position as is on the pay grid and instead offer a stipend of \$4,540.27. During the 2020 budget cycle, the Committee will evaluate services provided between the City and the Utility Departments.

Motion by Kiefer/Monarski to recommend Council approve the stipend of \$4,540.27 for the Data Processing Manager Position with funding to come from the Utility Budget which will be reviewed during the next budget cycle. **All present voting aye, motion carried.**

- 3. Discuss referral from Committee #5 to discuss funding for Chippewa County Economic Development Corporation (CCEDC). Possible recommendations to the Council.**

Motion by Kiefer/Nadreau to recommend tabling this item until the next budget cycle. **All present voting aye, except Monarski who voted no, motion carried.**

4. Discussing funding for the purchase of a bike rack at City Hall. Possible recommendations to the Council.

Rubenzer stated that the stainless steel bike racks, similar to what was installed in Chippewa Riverfront, cost around \$700. The Committee inquired if there was a bike rack anywhere that is not currently being used by the City. Additionally, Councilor Nadreau offered to build a bike rack. Bauer indicated that omitted budget funds would be available to cover the costs of the bike rack, installation, and concrete pad.

Motion by Kiefer/Monarski to recommend Council approve the use of omitted budget funds for the installation of a bike rack at City Hall in an amount not to exceed \$1,000. **All present voting aye, motion carried.**

5. Discuss funding to begin the process of razing the property at 703 N. High Street. Possible recommendations to the Council.

A razing order was sent to the property owners of 703 N. High Street in October 2018 giving them 30 days to restore the lot. The property owners have not taken any action on the order. Inspector Lasiewicz recommended Attorney Ferg draft a letter starting legal action and see if there is a possibility of deeding the property to the City.

Motion by Kiefer/Monarski to recommend Council approve utilizing omitted budget funds in an amount not to exceed \$1,500 and authorize the City Attorney to begin legal action regarding razing the property at 703 N. High Street. **All present voting aye, motion carried.**

6. Discuss funding for the City's 150th Anniversary Celebration. Possible recommendations to the Council.

City Planner/Transit Manager Hentschel advised that the planning for the 150th Anniversary Celebration is well under way. The City, Chippewa Falls Main Street, Chippewa Area Chamber of Commerce, Northern Wisconsin State Fairgrounds, and Heyde Center have been dedicating time and resources to planning. Events will be planned Friday and Saturday night as well as Sunday afternoon during Riverfest. It is anticipated that donations for the celebration will be received to help offset the costs of the programming including music and fireworks.

Motion by Monarski/Nadreau to recommend Council approve \$20,000 in room tax funds and \$20,000 in omitted budget funds for the City's 150th Anniversary Celebration. **All present voting aye, motion carried.**

7. Adjournment

Motion by Monarski/Nadreau to adjourn at 10:10 am. **All present voting aye, motion carried.**

Minutes submitted by,
Lynne Bauer, Finance Manager/Treasurer

cbs²



Your Project Solutions Start Here

Date: January 24, 2019

RE: East Well Field Chemical Building Upgrade
Chippewa Falls, WI
CBS² CFCIT 18001

Rick Rubenzer
Director of Pubic Works, City Engineer, Utilities Manager
City of Chippewa Falls
30 West Central Street
Chippewa Falls, WI 54729

Dear Mr. Rubenzer,

Bids for the City of Chippewa Falls East Well Field Chemical Building Upgrade project were received at 10:00 a.m. on Thursday, January 24, 2019. One bid was received in the amount of \$533,000.00.

In review of the bid, we believe that Springlake Contracting Inc. has the experience to complete this project per the contract documents for the total of \$533,000.00.

Should you have any questions, please contact me via phone at 715.861.7428 or via e-mail at jstrand@cbssquaredinc.com.

Sincerely,

Jon Strand, PE
Project Manager

js

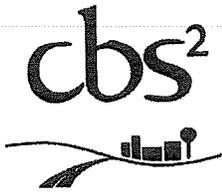
Enclosure

cc: JM Holmberg – Springlake Contracting, Inc.; springlake@charter.net

770 Technology Way
Chippewa Falls, WI
54729

info@cbssquaredinc.com

cbssquaredinc.com



Bids Received / CFCIT 18001
East Well Field Chemical Building Upgrade
City of Chippewa Falls
10:00 am (CST) Thursday, January 24, 2019

| Contractor | Bid Bond | Add #1 | Add #2 | Add #3 | Add #4 | Add #5 | TOTAL BASE BID, including all Quotes and Allowances |
|-----------------------------|----------|--------|--------|--------|--------|--------|--|
| Springlake Contracting Inc. | X | X | X | X | X | X | \$533,000.00 |

The Data Processing Manager (DPM) position was created in 1985. The position was created when computers were introduced to the City. At that time the position, filled by Utility Manager John Allen, managed the System 36 computer that housed the City General Ledger, Utility Billing, and Payroll software. In 1985 an increment of \$1,200 was added to John's annual salary.

In 2005, when John Allen retired, Connie Freagon was named interim Manager until the Utility Manager position was filled. In late 2005, Rick Rubenzer was named Utility Manager and Connie continued to be the interim Data Processing Manager.

In 2007, City Administrator, Dan Elsass, discontinued pay to this position as the City entered into an Intergovernmental Agreement with Chippewa County for IT services, although not all responsibilities have been transferred to the County. The 2006 increment was \$3,004.93. Since 1998 the increment was increased the same percentage as the non-represented employees.

Duties have changed and been added to the DPM position since the inception of this position and the agreement with Chippewa County.

- Liaison with Chippewa County IT Department
- Manages users, security, and installation of the software and hardware. In 2017, the City retired the AS400 and entered into an agreement for off-site application hosting.
- Representative for the CINC organization.
- Responsible for planning, preparing, and implementing the data processing budget.
- Responsible for planning and replacing of City computers. In 2008, a computer replacement policy was adopted.
- Manage City iPads. In late 2016 and 2017, Council members and some departments received iPads.
- Manage telephone system. The city went to a VOIP system in 2006 and in 2017 combined this system with the county. Several fax, centrex, and circuits remain outside of the VOIP system.
- Responsible for maintenance contracts on equipment and software.
- Responsible for writing and maintaining user policy for City owned computer equipment.
- Evaluate City Data Processing needs.
- Laserfiche maintenance and training.
- Provide users with appropriate support and advice
- Troubleshoot
- Ensure licenses are adhered to
- Meet with users to determine data processing needs

Job Title: Data Processing/Information Systems Manager
Department: Data Processing
Reports To:
FLSA Status: Exempt
Prepared Date:
Salary Grade:

SUMMARY

Responsible for the City's overall computer operations.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

- Liaison with Chippewa County IT Department
- Manage users, security, and installation of the software and hardware.
- Representative for the CINC organization.
- Responsible for planning, preparing, and implementing the data processing budget.
- Responsible for planning and replacing of City computers in accordance with City policy.
- Manage City iPads.
- Manage telephone systems.
- Responsible for maintenance contracts on equipment and software.
- Responsible for writing and maintaining user policy for City owned computer equipment.
- Evaluate City Data Processing needs.
- Laserfiche maintenance and training.
- Provide users with appropriate support and advice
- Troubleshoot
- Ensure licenses are adhered to
- Meet with users to determine data processing needs

**City of Chippewa Falls
Job Description**

Job Title: Data Processing Manager
Department: Data Processing
Reports To: Finance Committee
FLSA Status: Exempt
Prepared Date: 01-04-99
Salary Grade:

SUMMARY

Responsible for City's data processing hardware and software and applications using that equipment.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Maintains an operating system and applications on AS400 system.

Selects, specifies, and recommends data processing hardware and software.

Coordinates third party maintenance services.

Installs, maintains, and, troubleshoots, equipment including: cabling, software, and other essential items.

Develops annual Operating and Outlay budgets.

Responds to user problems, questions, and requests.

Reads and understands technical manuals regarding IBM AS400 equipment and operating system.

Communicates with technical experts to diagnose and correct problems.

Communicates with city employees regarding problems and training.

Does related work as required.

SUPERVISORY RESPONSIBILITIES

This job has no supervisory responsibilities.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

COMPUTER SKILLS

Must be proficient in the use of personal computers in an office environment. Knowledge of, and ability to use word processing, spreadsheet and database programs. Ability to work in a network environment. Must be proficient in financial, payroll, and utility billing applications running on an IBM AS400. Should also have a basic understanding of Internet/e-mail access and use.

EDUCATION and/or EXPERIENCE

Associate's degree (A. A.) or equivalent from a two-year college or technical school in data processing; and two to four years related experience and/or training; or an equivalent combination of education and experience.

LANGUAGE SKILLS

Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public.

MATHEMATICAL SKILLS

Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference, and volume. Ability to apply concepts of basic algebra and geometry.

REASONING ABILITY

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

CERTIFICATES, LICENSES, REGISTRATIONS

Valid Driver's License

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is occasionally required to stand; walk; sit; use hands to finger, handle, or feel; reach with hands and arms; stoop, kneel, crouch, or crawl; and talk or hear. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually moderate.



**Minutes
Committee #2
Labor Negotiations, Personnel, Policy & Administration
January 29, 2018**

Committee #2 met on Tuesday, January 29, 2019 at 8:30 AM in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.

Committee Members present: CW King, Chuck Hull, and John Monarski.

Mayor/Other Council Members present: Mayor Hoffman, Rob Kiefer, and Paul Nadreau.

Others present: Finance Manager/Treasurer Lynne Bauer, Police Chief Matt Kelm, Director of Public Works/City Engineer/Utilities Manager Rick Rubenzer, Water Supervisor Matt Boos, Street and Utility Maintenance Manager Rick Ruf, and City Clerk Bridget Givens.

Call to Order: 8:30 am

1. **Open Session**
2. **Discuss Utility and Street Department work rules. Possible recommendations to the Council.**

Draft work rules were distributed with the agenda and reviewed in the meeting. Director of Public Works/City Engineer/Utilities Manager Rubenzer advised that the primary change is in regard to recognized holidays falling on a Saturday or Sunday. In these instances, the paid holiday is either Friday or Monday. In the event of emergency call-ins, both days would be considered as double time.

Motion by King/Hull to recommend Council adopt the presented work rules as policy. **All present voting aye, motion carried.**

3. **Discuss revised job description for the Data Processing Manager Position. Possible recommendations to the Council.**

Director of Public Works/City Engineer/Utilities Manager Rubenzer presented a revised job description for the Data Processing Manager Position. In the past, this position was included in part of the salary of the Utility Office Manager. In 2007, when the City began contracting with Chippewa County for IT services, this amount was removed from the salary. Rubenzer advised that there is still a considerable amount of responsibility not handled by Chippewa County and feels compensation should be offered for these duties. It was recommended that funding come from the Utility Budget to cover the salary increase.

Motion by Hull/King to recommend Council approve the revised Data Processing Manager Job Description. **All present voting aye, motion carried.**

4. **Closed Session**

Motion by Monarski/Hull to go into Closed Session under Wis. Stats. Sec. 19.85(1)(e) for "deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting public business with competitive or bargaining implications that require a Closed Session" to:

- a. **Discuss labor negotiation issues and strategy; and to include Committee/Council Members, Bauer, Kelm, and Givens; may return to Open Session for possible action on Closed Session items.**

Roll Call Vote: Aye – Monarski, Hull, King. Motion carried.

The Committee discussed item (a) above.

Motion by Monarski/Hull to return to Open Session. All present voting aye, motion carried.

Committee Chair King announced that the Committee agreed to set up a meeting with the Police Department Union representatives to discuss issues that may affect the next bargaining session.

5. Adjournment

Motion by Hull/Monarski to adjourn at 9:15 am. All present voting aye, motion carried.

**Minutes submitted by,
Lynne Bauer, Finance Manager/Treasurer**

Department of Public Utilities
Water & Wastewater
Work Rules - Effective xx/xx/xxxx

On-Call Procedure

The Water and Wastewater Departments have employees on-call hours during non-working hours for coverage 24 hours/7 days per week.

Requirements

- Employee shall carry utility cell phone or other communication device approved by the Utility Manager or designee.
- Employee shall adhere to the 30 minute emergency response time.
- Employee shall adhere to the City's Drug and Alcohol Workplace policy.

Emergency Call-In Pay:

On-call employees shall receive the current on-call rate per hour while on call. Rate will be adjusted annually at the same rate as base rates.

All employees reporting for work in case of emergency call-in shall be receive a minimum of two (2) hours of overtime pay.

If additional emergency call(s) are received within this two hour period, only two (2) hours will be paid, if time surpasses the two hour initial window, actual overtime hours will be paid.

When emergency or scheduled time work is required on a holiday, employees shall receive twice the hourly rate of pay in addition to holiday pay. This pay is reflected from 12:00 am to 11:59 pm on the holiday.

Double time is paid when a City recognized holiday falls on a Saturday or Sunday. For example, if Christmas falls on a Sunday, the City recognizes Monday as the holiday. If a person is called in on Sunday or Monday, they would receive double time. Holidays recognized for this purpose are New Year's Day, Independence Day, Christmas Eve day, Christmas Day and New Year's Eve day.

Sick Leave

The intention of sick leave is to provide employee paid time to address their own personal health care needs or the health care needs of their spouse or minor child.

Verification:

The employer may require verification of illness and/or discussion of illness with Human Resources, Supervisor, and/or Department Head. Abuse of sick leave may result in disciplinary action, up to and including discharge from employment.

Unpaid Leave

Unpaid leave requests (non-FMLA / Non-USERRA) will be considered on a case-by-case basis.

Applications: Applications for unpaid leave time, not covered by FMLA or USERRA, shall be made in writing to the employee's Department Head. Employees must utilize all applicable paid leave time, such as vacation time, before requesting unpaid leave. Leaves of absence shall not be allowed for the purpose of taking other employment of any duration.

The Department Head may grant or deny leaves of absence of 14 days or less. Leave requests of more than 14 days shall be forwarded to the City Council with a recommendation for action from the Department Head.

In making a determination as to whether to approve a leave request, the City will consider such factors as the stated reason(s) for the leave request, impact of leave on City operations, and the performance record of the employee.

Eligibility: All full-time employees and all part-time employees working at least 1200 hours may apply for a unpaid personal leave.

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In 2005, when John Allen retired, Connie Freagon was named interim Manager until the Utility Manager position was filled. In late 2005, Rick Rubenzer was named Utility Manager and Connie continued to be the interim Data Processing Manager.

In 2007, City Administrator, Dan Elsass, discontinued pay to this position as the City entered into an Intergovernmental Agreement with Chippewa County for IT services, although not all responsibilities have been transferred to the County. The 2006 increment was \$3,004.93. Since 1998 the increment was increased the same percentage as the non-represented employees.

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- Provide users with appropriate support and advice
- Troubleshoot
- Ensure licenses are adhered to
- Meet with users to determine data processing needs

Job Title: Data Processing/Information Systems Manager
Department: Data Processing
Reports To:
FLSA Status: Exempt
Prepared Date:
Salary Grade:

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**City of Chippewa Falls
Job Description**

Job Title: Data Processing Manager
Department: Data Processing
Reports To: Finance Committee
FLSA Status: Exempt
Prepared Date: 01-04-99
Salary Grade:

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WORK ENVIRONMENT

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The noise level in the work environment is usually moderate.



Minutes
Department Head Review Committee
January 28, 2019

The Department Head Review Committee met on Monday, January 28, 2019 at 8:00 AM at City Hall, Mayor's Office, 30 W. Central Street, Chippewa Falls, Wisconsin.

Committee members present: Mayor Hoffman, CW King (8:27AM), Rob Kiefer
Others present: Finance Manager/Treasurer Lynne Bauer, Fire Chief Mike Hepfler, and City Inspector Paul Lasiewicz

Call to Order: 8:05 AM

1. Open Session

2. Closed Session

Motion by Kiefer/Hoffman to go into Closed Session under Sec. 19.85 (1) (c), Wis. Stats. for "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility" to: A) Conduct the annual performance review for the following Department Heads: Fire Chief Mike Hepfler, City Inspector Paul Lasiewicz, Finance Manager/Treasurer Lynne Bauer; and to include in the closed session the Mayor, Committee and Council members, Lynne Bauer, Mike Hepfler, Paul Lasiewicz; and may return to open session for possible recommendations.

Roll Call Vote: Kiefer – Aye; Hoffman - Aye. Motion carried.

The Committee conducted annual reviews for Fire Chief Mike Hepfler, City Inspector Paul Lasiewicz, and Finance Manager/Treasurer Lynne Bauer.

Motion by Kiefer/King to return to Open Session. **All present voted aye. Motion carried.**

Mayor Hoffman reported annual performance reviews were conducted for the department heads listed above.

3. Adjournment

Motion by King/Kiefer to adjourn at 9:30 AM. **All present voted aye. Motion carried.**

Minutes submitted by,
Mayor Greg Hoffman



CITY OF CHIPPEWA FALLS STREET USE PERMIT APPLICATION

| | |
|---|---|
| Applicant Name and Address: Roger Skifstad/Chippewa Falls HS 735 Terrill St, CF, WI, 54729 | Applicant Phone Number: 715-523-9133 |
|---|---|

| | |
|--|--|
| <input checked="" type="checkbox"/> Please check here if the applicant is the individual in charge of the event. If not, please indicate Name, Address and Phone Number of responsible individual. | Name, Address and Phone Number of the headquarters of the organization and responsible head of such organization: Mike Thompson, AD, CFHS, 735 Terrill St., CF, WI, 54729. 715-726-2406 |
|--|--|

| | |
|--|---|
| Name of the event: 18th Annual Chilly Chippewa 5k/1mile (fun run) | Estimated number of persons participating: 150 |
|--|---|

Date and start and end times requested for street use:
March 2, 2019 10:00am - 11:15am

Accurate description of the portion of the street or streets being requested for use (attach maps if necessary):
See attached map

Use, described in detail, for which the street use permit is requested:
Runners/walkers will participate in the event by using the streets on the map (near curbs, against traffic).

City services requested for the event (e.g., Street Department or Police Department staff time)
None - we will provide volunteers at all intersections - we have orange cones and other necessary materials.

The applicant agrees to indemnify, defend, and hold the City and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the City or account of any injury to, or death of, any persons or any damage to property caused by or resulting from the activities for which the permit is granted. This Street Use Permit for the event may be terminated by the Chippewa Falls Police Department if the health, safety, and welfare of the public appears to be endangered by the activities or if the event is in violation of any of the conditions of the permit or regulations adopted by the Common Council. **Applicant understands they shall be present when the Board of Public Works or City Council considers the request for Street Use Permit. Failure to appear may be grounds for denial of the requested permit.**

Signature of Applicant: *Roger Skifstad* Date: 1/2/19

OFFICE USE ONLY

Estimated cost of City services requested (to be completed by Police Chief and Director of Public Works):
None from CPD. \$0.05

Requirements of Applicant: *Place traffic control or have volunteers at key intersections along route. Pick up necessary traffic control (barricades, cones or signs) at the city garage located at HS Bank - Riverside Drive by 1pm on Friday, March 1, 2019 and return Monday, March 4, 2019. RJS 1/10/2019*

Approved by: *Mark J. Kelly* 1-9-19 Signature of Chief of Police
Richard J. Fudge PE 1/10/2019 Signature of Director of Public Works

Recommendation of Board of Public Works (if required): Approved Denied

Decision of City Council (required): Approved Denied

Chilly Chippewa 5k Course Descriptions

5k Course

- 1. Start – Coleman street near entrance to Chi Hi parking lot**
- 2. South (Left) on Terrill**
- 3. East (L) on Dover**
- 4. North (L) on Wheaton**
- 5. West (L) on Dwight**
- 6. South (L) on Perry**
- 7. West (Right) on Mansfield**
- 8. SE (L) on Tropicana**
- 9. East (L) on Bel Air**
- 10. North (L) on Terrill**
- 11. East (Right) on Coleman**
- 12. Finish in Chi Hi parking lot**

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00 _____

Application Date: _____

Town Village City of Chippewa Falls

County of Chippewa

The named organization applies for: (check appropriate box(es).)

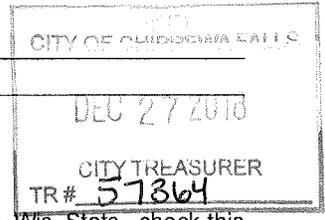
A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 4-13-19 and ending 4-14-19 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

- 1. Organization** (check appropriate box) → Bona fide Club Church Lodge/Society
 Chamber of Commerce or similar Civic or Trade Organization
 Veteran's Organization Fair Association

(a) Name Chippewa Falls Senior High School Athletic Booster Club
 (b) Address 735 Terrill Street, Chippewa falls WI 54729
(Street) Town Village City



(c) Date organized 6-30-59
 (d) If corporation, give date of incorporation _____
 (e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names, addresses and phone numbers of all officers:
 President Kevin Swift
 Vice President Steven Gibbs, 3320 172nd st, Chip. falls WI
 Secretary Kristine Sterling, 8298 Colby S Chippewa falls WI
 Treasurer Brenda Spindler, 7767 110th St. Chippewa falls WI

(g) Name and address of manager or person in charge of affair: Chuck Raykovich 715-271-7593
715-568-4550 - 12110 147th Ave, Bloomer WI 54724

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number Northern WI state fair Grounds
 (b) Lot _____ Block _____
 (c) Do premises occupy all or part of building? Part of building, All of Fair grounds BDM
 (d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover. All of executive arts building BDM
 (e) Will minors be present? NO Reason for minors being present: NA
 Security measures: NA

3. Name of Event

(a) List name of the event Chi Hi Athletic Club - Extravaganza
 (b) Dates and times of event 4-13-19 4pm - 4-14-19 2am

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

BDM
1/9/19

Officer Linda Muecke (Signature/date) _____
 Officer [Signature] (Signature/date) _____
 Officer [Signature] (Signature/date) _____

Chippewa Falls Senior High School Athletic Booster Club
(Name of Organization)

Date Filed with Clerk _____ Date Reported to Council or Board _____
 Date Granted by Council _____ License No. _____
 Police Department Approval [Signature] 01/10/19 Date _____ Wisconsin Department of Revenue



APPLICATION FOR DANCE AND LIVE MUSIC LICENSE

| | | | | | | | | | | | | | | | | | | |
|--|--|---|----------------------|----------|----------------------|---------|----------------------|---------|----------------------|---------|--------------------------------------|---------|---|-------------|-----------------------|---------|--------------|------------------|
| Name of Applicant: LINDA MOUCHA / Chi Hi Booster Club | Address of Applicant: 537 A Street Chippewa Falls WI 54729 | | | | | | | | | | | | | | | | | |
| Name of Premises to be Licensed: Northern WI State Fairgrounds | Address of Premises: Edward St. | Date(s) of Event (Class "E" Licenses only): 4-13-19 | | | | | | | | | | | | | | | | |
| Class of License Applied for: | <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Class "A" Annual []</td> <td style="text-align: right;">\$125.00</td> </tr> <tr> <td>Class "B" Annual []</td> <td style="text-align: right;">\$80.00</td> </tr> <tr> <td>Class "C" Annual []</td> <td style="text-align: right;">\$30.00</td> </tr> <tr> <td>Class "D" Annual []</td> <td style="text-align: right;">\$25.00</td> </tr> <tr> <td>Class "D" If holder of Class "C" []</td> <td style="text-align: right;">\$10.00</td> </tr> <tr> <td>Class "E" <input checked="" type="checkbox"/></td> <td style="text-align: right;">\$10.00/day</td> </tr> <tr> <td>Live Music Annual []</td> <td style="text-align: right;">\$30.00</td> </tr> <tr> <td>Juke Box []</td> <td style="text-align: right;">\$30.00 (annual)</td> </tr> </table> | | Class "A" Annual [] | \$125.00 | Class "B" Annual [] | \$80.00 | Class "C" Annual [] | \$30.00 | Class "D" Annual [] | \$25.00 | Class "D" If holder of Class "C" [] | \$10.00 | Class "E" <input checked="" type="checkbox"/> | \$10.00/day | Live Music Annual [] | \$30.00 | Juke Box [] | \$30.00 (annual) |
| Class "A" Annual [] | \$125.00 | | | | | | | | | | | | | | | | | |
| Class "B" Annual [] | \$80.00 | | | | | | | | | | | | | | | | | |
| Class "C" Annual [] | \$30.00 | | | | | | | | | | | | | | | | | |
| Class "D" Annual [] | \$25.00 | | | | | | | | | | | | | | | | | |
| Class "D" If holder of Class "C" [] | \$10.00 | | | | | | | | | | | | | | | | | |
| Class "E" <input checked="" type="checkbox"/> | \$10.00/day | | | | | | | | | | | | | | | | | |
| Live Music Annual [] | \$30.00 | | | | | | | | | | | | | | | | | |
| Juke Box [] | \$30.00 (annual) | | | | | | | | | | | | | | | | | |

CITY OF CHIPPEWA FALLS

DEC 27 2018

CITY TREASURER

TR # 57364

EXCERPT FROM MUNICIPAL CODE 12.04 (3) DANCES

APPLICATION AND REPRESENTATIONS. Each applicant shall represent at the time of application that the premises for the license meets all fire, safety and sanitary requirements of the City Code and the State Department of Health and that the premises comply with any applicable building code requirements together with such other requirements as may from time to time be imposed by the City Council. The applicant shall further represent that such compliance will continue at all times during which the license is held.

I have read and understand the above.

 Signature of Applicant

 Date

Attest:

 City Clerk/Deputy Clerk

Date of Council Approval: _____

License No.: _____



NON-COMMERCIAL KENNEL LICENSE APPLICATION

CITY OF CHIPPEWA FALLS
JAN - 8 2019
CITY TREASURER
TR # 57464

Complete this application and submit it, along with a legible photocopy of the following:

- Current Rabies Vaccination Certificate (required)
- Certificate of Spay or Neuter (if applicable)
- Proof of Dog/Cat License from the City of Chippewa Falls Police Department (CFPD) or proof of pending application for animals in excess of three.

Note:

*Addition of animals requires completion and approval of a new Non-Commercial Kennel License Application (\$25 fee applies)
 *Pending dog/cat licenses with the CFPD must be paid within 10 days of approval for Non-Commercial Kennel License to be in effect.

Fee: \$25 non-refundable fee payable to the City of Chippewa Falls

OWNER INFORMATION - PLEASE PRINT CLEARLY

Cheryl First Name Rubencar Last Name
429 W Cedar St Chippewa Falls WI 54729 Address 715-271-7111 Telephone Number
[Signature] Signature of Applicant 1-8-19 Date

ANIMAL (1)

Winston Pet's Name M Sex spayed neutered unaltered Shih Tzu Mix Breed Tan/white Color(s)
2-20-14 Rabies Vaccination Date 2-20-19 Rabies Expiration Date

ANIMAL (2)

Gracie Pet's Name F Sex spayed neutered unaltered Bichon Frise Mix Breed Brown/white Color(s)
1-13-18 Rabies Vaccination Date 1-13-21 Rabies Expiration Date

ANIMAL (3)

Kiro Pet's Name M Sex spayed neutered unaltered Cocker Spaniel Breed Black Color(s)
4-30-18 Rabies Vaccination Date 4-30-21 Rabies Expiration Date

ANIMAL (4)

Boone Pet's Name M Sex spayed neutered unaltered Golden Retriever Mix Breed Brownish Tan Color(s)
1-7-17 Rabies Vaccination Date 1-7-20 Rabies Expiration Date

ANIMAL (5)

spayed neutered unaltered
 Pet's Name _____ Sex _____ Breed _____ Color(s) _____
 Rabies Vaccination Date _____ Rabies Expiration Date _____

ANIMAL (6)

spayed neutered unaltered
 Pet's Name _____ Sex _____ Breed _____ Color(s) _____
 Rabies Vaccination Date _____ Rabies Expiration Date _____

WRITTEN RECOMMENDATION OF POLICE DEPARTMENT

*The dogs are primarily kept indoors.
 Fence is present in backyard and is in good shape.
 The house is well maintained with adequate ventilation.
 Dogs have access to garage when outside.
 Talked with neighbor at 427 W. Cedar St. she had
 no issues with the 4 dogs, advising they are well
 cared for.
 Dogs are healthy and well behaved.
 Recommendation Approved 104 1/9/19*

Signature of Police Chief



Date

01/09/19

TO BE COMPLETED BY CLERK

Date rcv'd & filed w/municipal clerk

1-8-19

Date routed to Police Department

1-8-19

Date reported to Council

2-5-19

Signature of Clerk/Deputy Clerk

Date license issued

IMPORTANT NOTICES

All dogs over 5 months of age are required to be vaccinated against rabies and licensed.
 Failure to license may result in a citation and/or fine.

All applicants should read and be familiar with Chippewa Falls Municipal Code Section 12.11 relative to
 animal care and licenses.

CITY OF CHIPPEWA FALLS

SURRENDER OF LICENSE

This is to advise that, as licensee, I (We) hereby surrender a Combination "Class B" Intoxicating Liquor & Fermented Malt Beverage license for the premise located at 24 W Spring St, Chippewa Falls, WI - 54729 on the condition that it be granted to the applicant (future licensee) as described below.

LeRoy E Johnson, d/b/a LeRoy's On Spring
(Current business owner) (Current business name)

and _____, as applicant, make a
(Future business owner)

concurrent application for said license.

CURRENT LICENSEE

Signature LeRoy E. Johnson Date 1/4/2019

Name LeRoy E. Johnson
Home address 516 Olive Street
City Chippewa Falls, WI. Zip 54729
Phone (715) 828-0776

APPLICANT - FUTURE LICENSEE

Signature Dore Swan Date 1/4/19

Name Dore Swan
Home address 1417 Riggs St
City Bloomer Zip 54729
Phone (715) 444-9555

Original Alcohol Beverage Retail License Application

Submit to municipal clerk.

For the license period beginning 2-6-19 20 19
 ending 10-30 20 19

TO THE GOVERNING BODY of the: Town of } CHIPPewa Falls
 Village of }
 City of }

County of Chippewa Falls Aldermanic Dist. No. _____ (if required by ordinance)

1. The named Individual Partnership Limited Liability Company
 Corporation / Nonprofit Organization

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): M.R. D'SBALLE

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

| Title | Name (Last, First, M.I.) | Home Address | Post Office & Zip Code |
|-----------------------|--------------------------|----------------------|---------------------------|
| President/Member | <u>Member</u> | <u>SWAN Duane B</u> | <u>951 W Willow 54729</u> |
| Vice President/Member | <u>Member</u> | <u>CRISP, Mervyn</u> | <u>L 1417 Bess 54729</u> |
| Secretary/Member | | | |
| Treasurer/Member | | | |
| Agent | <u>Duane B Swan</u> | | |
| Directors/Managers | | | |

3. Trade Name M R D'S Beer Business Phone Number 715-720-0976

4. Address of Premises 24 W SPAIN ST. CF WI Post Office & Zip Code 54729

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? Yes No
6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? Yes No
8. (a) Corporate/limited liability company applicants only: Insert state WI and date 12-18 of registration.
 (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? Yes No
 (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? Yes No
- (NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) First Averb Beer area Duane B Swan Beer Garden

10. Legal description (omit if street address is given above): _____

11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No

- (b) If yes, under what name was license issued? Leroy Johnson

12. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? (phone 1-877-882-3277) Yes No

13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] Yes No

14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

M.R. D'SBALLE
 (Officer of Corporation / Member / Manager of Limited Liability Company / Partner / Individual)

TO BE COMPLETED BY CLERK

| | | | |
|---|----------------------------------|---------------------------------|---|
| Date received and filed with municipal clerk <u>1-4-19</u> | Date reported to council / board | Date provisional license issued | Signature of Clerk / Deputy Clerk <u>Bridget Givens</u> Wisconsin Department of Revenue |
| Date license granted | Date license issued | License number issued | |

| LICENSE REQUESTED | |
|--|--------|
| TYPE | FEE |
| <input type="checkbox"/> Class A beer | \$ |
| <input checked="" type="checkbox"/> Class B beer | \$ |
| <input type="checkbox"/> Class C wine | \$ |
| <input type="checkbox"/> Class A liquor | \$ |
| <input type="checkbox"/> Class A liquor (cider only) | \$ N/A |
| <input checked="" type="checkbox"/> Class B liquor | \$ |
| <input type="checkbox"/> Reserve Class B liquor | \$ |
| <input type="checkbox"/> Class B (wine only) winery | \$ |
| Publication fee | \$ |
| TOTAL FEE | \$ |

AN ORDINANCE AMENDING THE ONE WAY
STREET PROVISIONS, § 7.05(1) OF THE
CHIPPEWA FALLS MUNICIPAL CODE

THE COMMON COUNCIL OF THE CITY OF CHIPPEWA FALLS, WISCONSIN, DO ORDAIN AS FOLLOWS:

WHEREAS, Bridge Street between River Street and Spring Street has been open to two-way traffic since 2013;

That § 7.05(1) of the Chippewa Falls Municipal Code which presently provides as follows:

7.05 ONE-WAY STREETS.

The following shall be one-way streets:

- (1) Bridge St. between River and Spring Sts. for traffic traveling in a northwesterly direction.

be amended to repeal and delete the above cited provision for one way travel on Bridge Street, (1) being repealed.

DATED this 19th day of February, 2019.

COUNCIL PRESIDENT: _____
Rob Kiefer

FIRST READING: February 5, 2019

SECOND READING: February 19, 2019

APPROVED: _____
Gregory S. Hoffman, Mayor

ATTEST: _____
Bridget Givens, City Clerk

AN ORDINANCE AMENDING THE UNLAWFUL
USE OF FIREARMS AND OTHER WEAPONS CODE
SECTION, § 9.01(1) OF THE CHIPPEWA FALLS
MUNICIPAL CODE, TO EXEMPT NORTHERN
WISCONSIN STATE FAIRGROUNDS EVENTS

THE COMMON COUNCIL OF THE CITY OF CHIPPEWA FALLS, WISCONSIN, DO ORDAIN AS FOLLOWS:

1. That § 9.01(1) of the Chippewa Falls Municipal Code which presently provides as follows:

9.01 UNLAWFUL USE OF FIREARMS AND OTHER WEAPONS.

- (1) DISCHARGE. No person within this city, except in lawful defense of self, family or property, or in the lawful discharge of official duty shall fire or discharge any rifle, gun or revolver or any cap pistol or other device for exploding percussion paper, caps or blank cartridges (subject to exceptions for blank cartridges under the next subsection). No person shall fire off or discharge any spring, air gun, crossbow, slingshot, or other similar device within this City in such a manner as to endanger the person or property of another. No person shall hunt (as defined in ch. 29, Wis. Stats., or any subsequent amendment or renumbering) within the City limits while in possession of a firearm. Police officers and their permittees may discharge weapons at the police firing range(s). National Guards, their officers and permittees may discharge weapons at the National Guard firing range(s).

be amended to provide as follows:

9.01 UNLAWFUL USE OF FIREARMS AND OTHER WEAPONS.

- (1) DISCHARGE. No person within this city, except in lawful defense of self, family or property, or in the lawful discharge of official duty shall fire or discharge any rifle, gun or revolver or any cap pistol or other device for exploding percussion paper, caps or blank cartridges (subject to exceptions for blank cartridges under the next subsection). No person shall fire off or discharge any spring, air gun, crossbow, slingshot, or other similar device within this City in such a manner as to endanger the person or property of another. No person shall hunt (as defined in ch. 29, Wis. Stats., or any subsequent amendment or renumbering) within the City limits while in possession of a firearm. Police officers and their permittees may discharge weapons at the police firing range(s). National Guards, their officers and permittees may discharge weapons at the National Guard firing range(s). The Northern Wisconsin State Fairgrounds is exempt from Ordinance 9.01 to discharge firearms, bows and crossbows at special events held on Fairgrounds premises provided the following restrictions on the discharge of firearms, bows and crossbows and other conditions are met:

- A. Firearms and Archery instructor(s) and/or professional(s) shall be present for all discharges.
- B. Firearm Range(s) and Archery Range(s) shall be coordinated and facilitated by Firearms Instructors and/or professionals and the ranges shall be certified by someone with appropriate credentials. Any discharge area must be secured from the public and unauthorized personnel.
- C. Target impact area must contain all projectiles within the premises and include non-penetrable backstop.
- D. Firearms shall be no larger than .22 caliber rim fire or less.
- E. The Northern Wisconsin State Fairgrounds will provide to City of Chippewa Falls Committee No. 3 information concerning all scheduled events of this nature for review.
- F. The Northern Wisconsin State Fairgrounds will save and hold harmless the City of Chippewa Falls from any and all liability associated with any event covered by this exemption.

DATED this 19th day of February, 2019.

COUNCIL PRESIDENT: _____
Rob Kiefer

FIRST READING: February 5, 2019

SECOND READING: February 19, 2019

APPROVED: _____
Gregory S. Hoffman, Mayor

ATTEST: _____
Bridget Givens, City Clerk

RESOLUTION REGARDING 2019 SPECIAL ASSESSMENT RATES

BE IT HEREBY RESOLVED BY THE COMMON COUNCIL OF THE CITY OF CHIPPEWA FALLS, WISCONSIN:

That the following schedule be and is hereby adopted as the front foot special assessment rates to be charged against abutting property for the installation of the following facilities in the City of Chippewa Falls, WI.

1. Grading and Graveling - \$16.75 per front foot of abutting property.
2. Sanitary Sewer Main
 - a) New construction - \$25.50 per front foot of abutting property
 - b) Replacement - \$25.50 per front foot of abutting property, prorated for 75 year life of old main.
3. Water Main
 - a) New construction - \$23.50 per front foot of abutting property
 - b) Replacement - \$23.50 per front foot of abutting property, prorated for 75 year life of old main
4. Curb and Gutter
 - a) New construction - 100% of the cost, as bid annually.
 - b) Replacement - 100% of the cost of removal & replacement, as bid annually.
5. Preparation for Curb and Gutter on streets that have been graded and graveled in a previous year.
 - a) \$3.00 per front foot of abutting property.
6. Sanitary Sewer Laterals
 - a) New construction - 100% of the cost.
 - b) Replacement - \$980.00/each.
7. Water Services (Actual Cost) New and replacement, in accordance with Public Service Commission rules.
8. Sidewalks
 - a) New construction - 100% of the cost.
 - b) Replacement - 100% of the cost.
9. Driveways
 - a) New construction - 100% of the cost
 - b) Replacement - 100% of the cost

10. Street Surfacing -Assessed per front foot of abutting property based on street width:
 - a) \$19.00 for 34' face of curb to face of curb or wider.

11. Retaining Walls
 - a) New construction - 100% of the cost.
 - b) Replacement - 100% of the cost.

All Resolutions in conflict herewith are hereby repealed.

This Resolution shall be effective immediately upon passage.

Dated this 5th day of February, 2019.

ADOPTED: _____

Council President

APPROVED: _____
Mayor

ATTEST: _____
City Clerk

PUBLISHED: _____

2019 Special Assessment Rate Computations

Completed By: WMM - 1/4/2019

A. Grade, Gravel, Open

Street Parameters: 34' F-F, 3" HMA Pavement, 9" Base Aggregate Dense 1 1/4"

| Items: | Width ft | Depth ft | CF/CY | CY/FT |
|---------------------------------|-----------------------|--------------------------|-----------------|-------|
| Common Excavation | 37 | 1 | 0.04 | 1.37 |
| Base Aggregate Dense 1-1/4-Inch | 37 | 0.75 | 0.04 | 1.03 |
| Costs: | Unit CY/FT | Unit Price CY | Price/FT | |
| Common Excavation | 1.37 | \$8.33 | \$11.42 | |
| Base Aggregate Dense 1-1/4-Inch | 1.03 | \$18.50 | \$19.01 | |
| Total | | | \$30.43 | |
| Total W/10% for Intersections | | | \$33.47 | |
| Total per Side of Frontage | | | \$16.74 | |

Recommend \$16.75 FT/ of Frontage

B. HMA Pavement

| Items: | Width ft | Length ft | Depth | LBS/SY/IN | Tons/FT |
|-------------------------------|-------------------------|---------------------------|-----------------|--------------|---------|
| HMA Pavement | 30 | 1 | 3.00 | 113.00 | 0.57 |
| Costs: | Unit Tons/FT | Unit Price Ton | Price/FT | | |
| HMA Pavement | 0.57 | \$60.89 | \$34.40 | FT/of Street | |
| Total | | | \$34.40 | | |
| Total W/10% for Intersections | | | \$37.84 | | |
| Total per Side of Frontage | | | \$18.92 | | |

Recommend \$19.00 FT/ of Frontage

C. Water main

| Items/Cost: | Unit | Quantity | Unit Price | Total |
|---|------|----------|------------|------------|
| Water main, 6-8-Inch(Inc. Hyd lead) | LF | 312 | \$26.33 | \$8,214.96 |
| Fire Hydrant | Each | 1 | \$3,341.67 | \$3,341.67 |
| Gate Valve, 6-8-Inch(also 1 hyd. Valve) | Each | 2 | \$1,116.67 | \$2,233.34 |
| Connect to Existing Water main | Each | 1 | \$866.67 | \$866.67 |
| Total | | | | \$14,657 |
| Total per FT (312 FT Calculated) | | | | \$46.98 |
| Total per Side of Frontage | | | | \$23.49 |

Recommend \$23.50 FT/ of Frontage

D. Sanitary Sewer

| Items/Cost: | Unit | Quantity | Unit Price | Total |
|------------------------------------|------|----------|------------|------------|
| Sanitary Sewer Main, 8-Inch | LF | 312 | \$28.05 | \$8,751.60 |
| Sanitary Manhole 4-Ft Diameter | Each | 1 | \$2,058.33 | \$2,058.33 |
| Sanitary Manhole Cover | Each | 1 | \$500.00 | \$500.00 |
| Connect to Existing Sanitary Sewer | Each | 1 | \$316.67 | \$316.67 |
| Total | | | | \$11,627 |
| Total per FT (232 FT Calculated) | | | | \$50.11 |
| Total per Side of Frontage | | | | \$25.06 |

Recommend \$25.50 FT/ of Frontage

E. Sanitary Service

| Items/Cost: | Unit | Quantity | Unit Price | Total |
|---------------------------------|------|----------|------------|----------|
| Sanitary Service Pipe, 4-6-Inch | LF | 33 | \$25.00 | \$825.00 |
| Sanitary Wye, 8"x4", 8"x6" | Each | 1 | \$115.00 | \$115.00 |
| Reconnect Sanitary Service | Each | 1 | \$38.33 | \$38.33 |
| Total | | | | \$978.33 |

Recommend \$980.00 Each

F. Alley Surfacing

| Items: | Width ft | Length ft | Depth | LBS/SY/IN | Tons/FT |
|----------------------------|-------------|--------------|----------|--------------|---------|
| HMA Pavement | 12 | 1 | 3.00 | 113.00 | 0.23 |
| Costs: | | Unit Price | Price/FT | | |
| | Tons/FT | Ton | | | |
| HMA Pavement | 0.23 | \$65.00 | \$14.69 | FT/of Street | |
| Total | | | \$14.69 | | |
| Total per Side of Frontage | | | \$7.35 | | |

Recommend \$7.50 FT/ of Frontage

G. Preparation for Curb and Gutter

Prep C&G Parameters: 2.5' C"G width + 1' behind curb, 9" CABC

| Items: | Width ft | Depth ft | CF/CY | CY/FT |
|---------------------------------|---------------|------------------|----------|-------|
| Common Excavation | 3.5 | 0.75 | 0.04 | 0.10 |
| Base Aggregate Dense 1-1/4-Inch | 3.5 | 0.75 | 0.04 | 0.10 |
| Costs: | Unit CY/FT | Unit Price CY | Price/FT | |
| Common Excavation | 0.10 | \$8.33 | \$0.81 | |
| Base Aggregate Dense 1-1/4-Inch | 0.10 | \$15.50 | \$1.51 | |
| Total | | | \$2.32 | |

Recommend \$3.00 FT/ of Frontage

**PRELIMINARY RESOLUTION DECLARING INTENT TO LEVY
SPECIAL ASSESSMENTS UNDER CHAPTER 66.0701 WISCONSIN STATUTES &
CHAPTER 3.08 OF THE CODE OF ORDINANCES OF
THE CITY OF CHIPPEWA FALLS, WISCONSIN**

**BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF
CHIPPEWA FALLS, WISCONSIN:**

1. The Common Council of the City of Chippewa Falls, Wisconsin, hereby declares its intention to exercise its police power under Chapter 66.0701 Wisconsin Statutes and Chapter 3.08 of the Code of Ordinances of the City of Chippewa Falls, Wisconsin.

2. The property to be assessed for the following described improvements includes all property fronting on both sides of the following streets:

A. Bridgewater Avenue (Wheaton Street to Duncan Creek)

1. Sanitary sewer main.
2. Sanitary sewer services, from the main to the boulevard.
3. Water Main.
4. Water services, from the main to the boulevard.
5. Removal and replacement of deficient curb and gutter or to allow for replacement of sanitary sewer and water services.
6. Removal and replacement of deficient sidewalks, or to allow for replacement of sanitary services.
7. Remove existing driveways and replace them with concrete driveways in the public right of way.
8. Removal and replacement of deficient street surfacing.

B. Elm Street (Wheaton Street to Bay Street)

1. Sanitary sewer main.
2. Sanitary sewer services, from the main to the boulevard.
3. Water Main.
4. Water services, from the main to the boulevard.
5. Removal and replacement of deficient curb and gutter or to allow for replacement of sanitary sewer and water services.
6. Removal and replacement of deficient sidewalks, or to allow for replacement of sanitary services.
7. Remove existing driveways and replace them with concrete driveways in the public right of way.
8. Removal and replacement of deficient street surfacing.
9. Retaining Walls

C. **High Street (Spring Street to Grand Avenue)**

1. Sanitary sewer main.
2. Sanitary sewer services, from the main to the boulevard.
3. Water Main.
4. Water services, from the main to the boulevard.
5. Removal and replacement of deficient curb and gutter or to allow for replacement of sanitary sewer and water services.
6. Removal and replacement of deficient sidewalks, or to allow for replacement of sanitary services.
7. Remove existing driveways and replace them with concrete driveways in the public right of way.
8. Removal and replacement of deficient street surfacing.
9. Retaining Walls

D. **Park Avenue (City Limits to Main Street)**

1. Sanitary sewer main.
2. Sanitary sewer services, from the main to the boulevard.
3. Removal and replacement of deficient curb and gutter or to allow for replacement of sanitary sewer and water services.
4. Remove existing driveways and replace them with concrete driveways in the public right of way.
5. Removal and replacement of deficient street surfacing.
6. Preparation for and construction of curb and gutter.

E. **Technology Way (Basswood Lane to Cashman Drive)**

1. Removal and replacement of existing driveways.
2. Removal and replacement of deficient street surfacing.
3. Preparation for and construction of curb and gutter.

3. The Common Council of the City of Chippewa Falls determines that these improvements constitute an exercise of the police power for the health, safety and general welfare of the municipality and its inhabitants.

4. The Director of Public Works is directed to prepare a report which shall consist of:

- a) Plans and specifications for the improvements.
- b) A schedule of proposed special assessments.
- c) An estimate of the cost of the proposed improvements.

5. Upon completing the report, the Director of Public Works is directed to file a copy thereof in the City Clerk's office for public inspection.

6. Upon receiving the report of the Director of Public Works, the City Clerk is directed to give a Class I notice of public hearing on such report. A copy of such notice shall also be mailed at least ten (10) Days before the hearing or proceedings to every interested person whose post

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office address are known or can be ascertained with reasonable diligence. The hearings shall be held in the Council Chambers in City Hall at a time set by the City Clerk, and which hearing shall commence not less than ten or not more than forty days after such publications.

7. Upon adoption, the City Clerk shall mail a copy of the Preliminary Resolution to every interested party whose post office address is known or can be ascertained with reasonable diligence.

Dated this 5th day of February, 2019.

ADOPTED: _____

Council President

APPROVED: _____

Mayor

ATTEST: _____

City Clerk

PUBLISHED: _____

**RESOLUTION REGARDING SPECIAL CHARGES
FOR ALLEY SURFACING**

BE IT HEREBY RESOLVED BY THE COMMON COUNCIL OF THE CITY OF CHIPPEWA FALLS,
WISCONSIN:

That alley paving authorized by the City Council be done with hot mix;

That property abutting the alley be charged at the rate of \$7.50 per front foot abutting the
alley;

All resolutions in conflict herewith are hereby repealed;

This resolution shall be effective immediately upon passage.

Dated this 5th day of February, 2019.

ADOPTED: _____

Council President

APPROVED: _____

Mayor

ATTEST: _____

City Clerk

PUBLISHED: _____