

## **NOTICE OF PUBLIC MEETING**

CITY OF CHIPPEWA FALLS, WISCONSIN

IN ACCORDANCE with the provisions of Chapter 19, Subchapter IV of the Statutes of the State of Wisconsin, notice is hereby given that a public meeting of the:

**Board of Public Works: XXX**

**Reasonable accommodations for participation by individuals with disabilities will be made upon request. Please call 715-726-2736.**

Will be held on **Monday, June 23, 2014 at 5:30 P.M. in the City Hall Council Chambers**, Chippewa Falls, Wisconsin. Items of business to be discussed or acted upon at this meeting are shown on the attached Agenda or listed below:

**NOTE: If you are a board member and unable to attend this meeting, please contact the Engineering Dept at 726-2736.**

1. Approve the minutes of the June 9, 2014 Board of Public Works meeting. *(Attachment)*
2. Consider proposals for 2014 Glen Loch Dam Inspection. Make recommendation to the Common Council. *(Handout)*
3. Adjournment

**NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE CITY COUNCIL MAY BE PRESENT AT THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THEY HAVE DECISION MAKING RESPONSIBILITY.**

Please note that attachments to this agenda may not be final and are subject to change.  
This agenda may be amended as it is reviewed.

### **CERTIFICATION**

I hereby certify that a copy of this Notice was placed in the Chippewa Herald mailbox, 1<sup>st</sup> floor, City Hall and posted on the City Hall Bulletin Board on Monday, June 16, 2014 at 11:00 AM by Mary Bowe.

**CITY OF CHIPPEWA FALLS  
BOARD OF PUBLIC WORKS  
MEETING MINUTES  
MONDAY, JUNE 9, 2014 – 5:30 PM**

The Board of Public Works met in City Hall on Monday, June 9, 2014 at 5:30 PM. Present were Mayor Greg Hoffman, Director of Public Works Rick Rubenzer, Finance Manager Lynne Bauer and Alderperson George Adrian. Absent was Darrin Senn. Also, present at the meeting: Randy Wirtz of Strand Associates, Bill Albright of Heartland Homes representing Willow Creek Phase III, Third Ward Alderperson Amy Mason and Wastewater Supervisor George Hobbs.

1. **Motion** by Bauer, seconded by Adrian to approve the minutes of the May 12, 2014 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**
  
2. **Motion** by Adrian, seconded by Bauer to approve the minutes of the May 14, 2014 Special Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**
  
3. The Board considered the attached Developers Agreement for the development of Willow Creek Phase III. Director of Public Works Rubenzer stated that Attorney Ferg had reviewed the agreement and added Section 1.1 concerning pending litigation. The section basically states that the developer proceeds at his own risk if he decides to proceed. Alderperson Adrian asked if the Council approved the Developers Agreement. DPW Rubenzer responded that he believed the Developers Agreement was for implementing the Planned Development Conditional Use Permit (.PD. C.U.P. #14-01) and was a separate document and that the Common Council approved or denied the document. Mayor Hoffman asked whether or not conditions listed on the P.D. C.U.P. could be incorporated into the Developers Agreement. DPW Rubenzer stated conditions could be inserted in the agreement. Finance Manager Bauer asked if there was a financial impact to the City. DPW Rubenzer answered that stormwater and plat review fees were paid by the developer along with project inspection fees so no costs were incurred by the City. He continued that the developer posted a bond in the amount of 125% of the project estimate so the City could complete the project in case of contractor default. **Motion** by Hoffman, seconded by Rubenzer to recommend the Common Council approve the attached Developers Agreement, (with conditions from P.D. C.U.P. #14-01 inserted), for Phase III of Willow Creek Subdivision and authorize Mayor Hoffman and appropriate City staff to execute the said agreement. **All present voting aye. MOTION CARRIED**  
Bill Albright left the meeting at this point.
  
4. DPW Rubenzer presented the attached final pay request for the 2013 Willow Street Reconstruction Project. He stated that, typically the first and final pay requests are brought to the Board of Public Works and Common Council as a public notice and update that a project is beginning or completed. He noted that the Willow Street Reconstruction Project will have a reimbursement from the Local Road Improvement Program and so a line item on the Council agenda would be the best course of action for this final payment. He stated lien waivers had been obtained.

Please note, these are draft minutes and may be amended until approved by the Common Council.

**Motion** by Hoffman, seconded by Rubenzer to recommend the Common Council approve the attached final pay request from A-1 Excavating for the 2013 Willow Street Reconstruction Project in the amount of \$5000. In addition, that the Local Road Improvement Program reimbursement of about \$63,000 be applied for. **All present voting aye. MOTION CARRIED**

5. Randy Wirtz of Strand Associates presented the attached proposal for engineering for improvements, a user charge study and grant applications for the Chippewa Falls Wastewater Treatment Plant. Mr. Wirtz gave a power point presentation detailing the need for the improvements which are biosolids dewatering, influent screening and biogas reuse. The proposal and presentation included cost estimates. Mr. Wirtz stated that the last wastewater charge study had been completed in 2010 and that the present study would address the proposed improvements at the plant. Utility Manager Rubenzer stated that Strand Associates Inc. had been selected from five or six consultants in a previous qualification based selection process and had completed a study on the WWTP's bio-sludge handling options. He stated that there were about \$150,000 earmarked in depreciation funds for the gravity belt sludge thickening system, (to be replaced with the centrifuge), and slightly over 2.8 million dollars in the depreciation fund which could be utilized until a clean water fund could be applied for and hopefully secured in 2015. He continued that other than the bio-sludge handling system the wastewater plant is operating near or below its technical limits and phosphorous trading and "sales" were being investigated. He stated that the Board would discuss the "C" grade on the next agenda item. Alderperson Mason asked if Council members could get a tour of the Wastewater Plant and Wastewater Supervisor Hobbs confirmed that tours were given often.

**Motion** by Hoffman, seconded by Adrian to recommend the Common Council approve the proposal from Strand Associates Inc. for engineering for the following proposed improvements at the Chippewa Falls Wastewater Treatment Plant: dewatering, influent screening and hauled waste and biogas reuse. In addition, for a user charge study and clean water fund and Focus on Energy funding assistance. In addition that Committee #1 consider the funding for the engineering in an amount not to exceed \$141,000.

**All present voting aye. MOTION CARRIED**

6. The Board of Public Works considered the attached Compliance Maintenance Annual Report summary for 2013. Utility Manager Rubenzer repeated that the plant was operating efficiently and very well except for the bio-sludge handling and management which had resulted in a "C" grade and a required recommendation for action. The existing sludge handling equipment is past its useful life, requires a high amount of maintenance and precipitated the sludge handling study to be done in 2013. Rubenzer noted the full thirty-two page annual report is available upon request and will be put on line.

**Motion** by Adrian, seconded by Rubenzer to recommend the Common Council accept the 2013 Compliance Maintenance Annual Report and approve the corresponding resolution. **All present voting aye. MOTION CARRIED**

7. The Board considered the attached first pay request from Haas Sons, Inc. for the Main Street Reconstruction Project in the amount of \$245,679.67. DPW Rubenzer stated multiple crews had been working onsite, City engineering staff were working twelve hour

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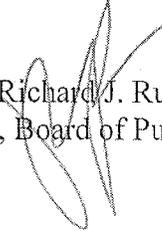
days inspecting and construction staking and the project was about a month ahead of schedule.

**Motion** by Hoffman, seconded by Adrian to recommend the Common Council approve pay request number 1 from Haas Sons, Inc. for the Main Street Reconstruction Project in the amount of \$245,679.67. **All present voting aye. MOTION CARRIED.**

8. The Board considered the attached first pay request from Haas Sons, Inc. for the Rural Street Reconstruction Project in the amount of \$342,509.79. DPW Rubenzer noted that the project was also about a month ahead of schedule.

**Motion** by Hoffman, seconded by Adrian to recommend the Common Council approve pay request number 1 from Haas Sons, Inc. for the Rural Street Reconstruction Project in the amount of \$342,509.79. **All present voting aye. MOTION CARRIED.**

9. **Motion** by Hoffman, seconded by Adrian to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 6:28 P.M.

  
Richard J. Rubenzer, PE  
Secretary, Board of Public Works