

## AGENDA FOR REGULAR MEETING OF COMMON COUNCIL

To be held on Tuesday, May 20, 2014 at 6:30 P.M. in the City Hall Council Chambers, 30 West Central Street, Chippewa Falls, WI

1. CLERK CALLS THE ROLL

2. APPROVAL OF MINUTES OF PREVIOUS MEETING

(a) Approve minutes of the Council Meeting of May 6, 2014.

3. PERSONAL APPEARANCES BY CITIZENS No matter presented by a citizen shall be acted on at the meeting except in emergencies affecting the public health, safety or welfare.

4. PUBLIC HEARINGS

(a) Public Hearing regarding amending the Zoning Code of the City of Chippewa Falls (Parcel #1703.0230, Lot #1, Gateway Center Subdivision, 10-12 Sunshine Circle) from C-4 Highway Commercial District to R-3A Multi-Family Residential District. (see Ordinance #2014-13)

5. COMMUNICATIONS

(a) Notice of Termination of Tenancy received from Chippewa Valley Printmark Corporation (Insty-Prints) for the property located at 10 W. Spring Street.

6. REPORTS

(a) Consider Board of Public Works minutes of May 12, 2014.

(b) Consider Plan Commission minutes of May 12, 2014.

(c) Consider Special Board of Public Works minutes of May 14, 2014.

7. APPLICATIONS

(a) Consider Operator (Bartender) Licenses as approved by the Police Department. (Complete list provided prior to Council meeting)

(b) Consider Original Alcohol Beverage Retail License Application from Sakura WI, Inc., Liwei Liu, Agent, for a Class "B" Beer and "Class C" Wine License for Sakura located at 360 Chippewa Mall Drive.

(c) Consider Application for Temporary Class "B" Beer Retailer's License from Perpetual Benefit for the Freak 5K to be held on June 7, 2014 at 836 Bridgewater Avenue.

(d) Consider Application for Temporary Class "B" / "Class B" Beer and Wine Retailer's License from the Boys and Girls Club of the Greater Chippewa Valley for the Men Who Cook event to be held on October 25, 2014 at the Northern Wisconsin State Fairgrounds, 225 Edward Street.

(e) Consider Application for Temporary Class "B" Beer Retailer's License from the American Legion Post 77 for a Flag Day celebration to be held on June 14, 2014 at the American Legion, 12 E Spring Street.

(f) Consider Street Use Permit Application from the American Legion Post 77 for a Flag Day event to be held on June 14, 2014 in the City parking lot at the NW corner of Rushman & E Spring Street. (see BPW minutes)

(g) Consider Street Use Permit Application from Katie Phillips for the 2014 Special Olympic Torch Run to be held June 4, 2014 beginning at Allen Park proceeding to Bridge Street, East on Elm Street and ending at the Leinie's Lodge.

(h) Consider Sidewalk Use Permit Application from the Chippewa Falls Public Library to place a sign in front of the library doors advertising special events and programming from June 1, 2014 – October 30, 2014. (as considered by Committee #3)

8. PETITIONS - None

9. MAYOR ANNOUNCES APPOINTMENTS

(a) Consider appointments to various Boards and Commissions as recommended by the Mayor.

10. MAYOR'S REPORT

(a) Introduce Allyson Gommer from the Chippewa Falls Area Chamber of Commerce who will provide a brief update.

- 11. COUNCIL COMMITTEE REPORTS** in the order in which they are named in Section 2.21 of the Municipal Code
- (a) Consider Committee #1 Revenues, Disbursements, Water and Wastewater minutes of May 14, 2014.
  - (b) Consider Committee #2 Labor Negotiations, Personnel, Policy and Administration minutes of May 20, 2014. (*minutes to be distributed prior to meeting*)
  - (c) Consider Committee #3 Transportation, Construction, Public Safety, and Traffic minutes of May 19, 2014. (*minutes to be distributed prior to meeting*)
  - (d) Consider Committee #3 Transportation, Construction, Public Safety, and Traffic minutes of May 20, 2014. (*minutes to be distributed prior to meeting*)
  - (e) Park Board minutes of May 13, 2014.
  - (f) Library Board minutes of April 9, 2014.
- 12. REPORT OF OFFICERS** - None
- 13. ORDINANCES**
- (a) Second Reading of **Ordinance #2014-11 Entitled:** An Ordinance Creating the Solid Fuel-Burning Outdoor Heating Appliances Code Section - Section 23.08(5) of the Chippewa Falls Municipal Code.
  - (b) Second Reading of **Ordinance #2014-12 Entitled:** An Ordinance Which Adds to the Indoor Solid Material Heating Systems Code Section by Prohibiting the Burning of Rubbish and the Like, Section 23.08(4) of the Chippewa Falls Municipal Code.
  - (c) Second Reading of **Ordinance #2014-13 Entitled:** An Ordinance Amending the Zoning Code of the City of Chippewa Falls (regarding 10-12 Sunshine Circle rezoning from C-4 Highway Commercial District to R-3A Multi-Family Residential District).
  - (d) First Reading of **Ordinance #2014-14 Entitled:** An Ordinance Granting a Special Use Permit to Operate and Maintain a Community Based Residential Facility for Adults Located at #603 Bay Street, on Parcel #686, Lot #5, Block #17, Allen's Addition.
- 14. RESOLUTIONS**
- (a) Consider **Resolution #2014-18 Entitled:** Resolution Granting a Street Privilege Permit for Mason Shoe Companies for a Monument and Picnic Area Located at the Northeast Corner of Grand Avenue and Rushman Drive in the City of Chippewa Falls under Chapter 66.0425 Wisconsin Statutes.
  - (b) Consider **Resolution #2014-19 Entitled:** Resolution (regarding the sale of real estate located on 1-3 Spring Street).
  - (c) Consider **Resolution #2014-20 Entitled:** Resolution Approving Final Plat of Willow Creek III.
  - (d) Consider **Resolution #2014-21 Entitled:** Resolution in Support of the Wisconsin Veterans Home at Chippewa Falls.
  - (e) Consider **Resolution #2014-22 Entitled:** Initial Resolution Authorizing \$2,330,000 General Obligation Refunding Bonds.
  - (f) Consider **Resolution #2014-23 Entitled:** Initial Resolution Authorizing \$1,245,000 General Obligation Bonds for Street Improvement Projects.
  - (g) Consider **Resolution #2014-24 Entitled:** Initial Resolution Authorizing \$560,000 General Obligation Bonds for Sewerage Projects.
  - (h) Consider **Resolution #2014-25 Entitled:** Resolution Directing Publication of Notice to Electors.
  - (i) Consider **Resolution #2014-26 Entitled:** Resolution Providing for the Sale of \$4,135,000 General Obligation Corporate Purpose Bonds.
- 15. OTHER NEW OR UNFINISHED BUSINESS AS AUTHORIZED BY LAW**
- (a) Discuss/consider Supplemental Letter Agreement between the City of Chippewa Falls and SEH for tenant install reviews and inspections for antennas on City water towers.

15. **OTHER NEW OR UNFINISHED BUSINESS AS AUTHORIZED BY LAW** - continued  
(b) Discuss/consider Three-Party Design Engineering Services Contract between the City of Chippewa Falls, State of Wisconsin DOT, and Ayres Associates Inc. for the final plans, specifications and estimates package for the Spring Street Bridge project.
16. **CLAIMS**  
(a) Consider claims as recommended by the Claims Committee.  
(b) Consider claim submitted by Corinne Flaten, 3690 Garfield Rd, Eau Claire (refer to insurance company).  
(c) Consider claim submitted by Kendall Stirnkorb, 222 Governor Street (refer to insurance company).
17. **CLOSED SESSION** - None
18. **ADJOURNMENT**

The Claims Committee will meet at 6:00 PM to review the claims of various boards and departments of the City.

NOTE: REASONABLE ACCOMMODATIONS FOR PARTICIPATION BY INDIVIDUALS WITH DISABILITIES WILL BE MADE UPON REQUEST. FOR ADDITIONAL INFORMATION OR TO REQUEST THIS SERVICE, CONTACT THE CITY CLERK AT 726-2719.

Please note that attachments to this agenda may not be final and are subject to change.  
This agenda may be amended as it is reviewed.

**CERTIFICATION OF OFFICIAL NEWSPAPER**

I, hereby, certify that a copy of this notice has been posted on the bulletin board at City Hall and a copy has been given to the Chippewa Herald on May 16, 2014 at 3:20 pm by BNG.

## MINUTES OF THE REGULAR MEETING OF THE COMMON COUNCIL

The regular meeting of the Common Council of the City of Chippewa Falls was held on Tuesday, May 6, 2014, in the City Hall Council Chambers. Mayor Greg Hoffman called the meeting to order at 6:30 pm. The Pledge of Allegiance was recited.

### CLERK CALLS THE ROLL

Council Members present: Mike Hanke, Rob Kiefer, Amy Mason, Chuck Hull, Bill Hicks, and George Adrian.

Also Present: City Attorney Robert Ferg, Finance Manager/Treasurer Lynne Bauer, City Planner/Transit Manager Jayson Smith, Director of Public Works/City Engineer/Utilities Manager Rick Rubenzer, Police Chief Wendy Stelter, Assistant City Engineer Matt Decur, Utility Office Manager Connie Freagon, Director of Chippewa Falls Main Street Teri Ouimette, Jeffrey Goossens, Wesley Partlo, Dennis Doughty, Tom Larson, and City Clerk Bridget Givens. See also the attached attendance listing.

### APPROVAL OF MINUTES OF PREVIOUS MEETING

(a) **Motion by Mason/Hanke** to approve the minutes of the Regular Council Meeting of April 15, 2014. Councilor Kiefer indicated he abstained from voting on the Street Use Permit Application from The Snout and requested the minutes be corrected to reflect his abstention. **Motion by Kiefer/Hicks** to amend the motion to allow for correction of the minutes to include Councilor Kiefer's abstention. **All present voting aye, motion carried.**

(b) **Motion by Hicks/Kiefer** to approve the minutes of the Organizational Meeting of the Common Council of April 15, 2014. **All present voting aye, motion carried.**

(c) **Motion by Hanke/Hicks** to approve the minutes of the Special Council Meeting of May 6, 2014. **All present voting aye, motion carried.**

### PERSONAL APPEARANCES BY CITIZENS

(a) Mayor Hoffman presented former Fire Chief Tom Larson with a plaque acknowledging his years of committed service to the City.

### PUBLIC HEARINGS

(a) Jeffery Goossens of The Fill-Inn Station appeared to provide an overview of their proposed plans for a beer garden. Mayor Hoffman opened the Public Hearing regarding the Outdoor Beer Garden Application filed by Linda Roycraft of The Fill-Inn Station, 104 W Columbia Street at 6:42 pm.

Wesley Partlo, 120 W. Columbia Street, appeared stating he lives near The Fill-Inn Station and has no concerns with their proposed beer garden.

Teri Ouimette, Director of Chippewa Falls Main Street, shared her support of this business development project and feels it will be a good addition.

There being no further requests to speak, the public hearing was closed at 6:43 pm.

(b) City Engineer Rubenzer provided a brief overview of the area of vacation. Frank Morley, 224 E Central Street, came forward and indicated he has been maintaining this piece of property. Attorney Ferg advised the land would be divided with each abutting landowner getting half. Mayor Hoffman then opened the Public Hearing regarding the vacation and discontinuance of a portion of Grove Street (the Southerly 99 feet of Grove Street between the South right-of-way line of Grand Avenue and the North right-of-way line of Central Street) at 6:45 pm.

There being no requests to speak, the public hearing was closed at 6:45 pm.

COMMUNICATIONS - None

### REPORTS

(a) **Motion by Mason/Adrian** to approve the Board of Public Works minutes of April 21, 2014. **All present voting aye, motion carried.**

## APPLICATIONS

**(a) Motion by Hanke/Hicks** to approve the Operator (Bartender) Licenses as approved by the Police Department. **All present voting aye, motion carried.** **Motion by Hanke/Adrian** to approve the denial of an Operator (Bartender) License for Sara Steinmetz as recommended by the Police Department. **All present voting aye, motion carried.**

**Motion by Hull/Hicks** to consider items (b) – (m) in one motion. **All present voting aye, motion carried.**

**Motion by Hull/Hicks** to approve the following:

**(b)** Application for Temporary Class "B" Beer Retailer's License from the Fraternal Order of Eagles for The Oz Run to be held on May 24, 2014 at the Northern Wisconsin State Fairgrounds, 225 Edward Street.

**(c)** Application for Temporary Class "B" Beer Retailer's License from the Chippewa Falls Area Chamber of Commerce for the June Dairy Day Dinner to be held on June 18, 2014 at the Northern Wisconsin State Fairgrounds, 225 Edward Street.

**(d)** Application for Dance and Live Music License from the Chippewa Falls Area Chamber of Commerce for the Northern Wisconsin State Fairgrounds on June 18, 2014.

**(e)** Application for Temporary Class "B" Beer Retailer's License from the Eau Claire Children's Theatre, Inc. for the UV Splash 5K by Color Dash to be held on June 20, 2014 at the Northern Wisconsin State Fairgrounds, 225 Edward Street.

**(f)** Application for Dance and Live Music License from the Eau Claire Children's Theatre for the Northern Wisconsin State Fairgrounds on June 20, 2014.

**(g)** Application for Temporary Class "B" Beer Retailer's License from the Chippewa Valley Century Ride, LLC for the Leinenkugel's Chippewa Valley Century Ride to be held at Irvine Park on May 25, 2014.

**(h)** Street Use Permit Application from Jeanne Gustafson for the Leinenkugel's Chippewa Valley Century Ride to be held on May 25, 2014 beginning and ending in Irvine Park.

**(i)** Street Use Permit Application from Paul Krumenauer for the Chippewa County Relay for Life to be held on July 25 – 26, 2014 from 3:30 pm – 1:00 am on Tropicana Blvd between Bel Air Blvd and Mansfield Street.

**(j)** Street Use Permit Application from Renee Wurzer of The Salvation Army for a Stamp out Hunger event to be held on May 10, 2014 from 10:00 am – 5:00 pm to utilize on-street parking adjoining The Salvation Army building.

**(k)** Street Use Permit Application from Chippewa Falls Main Street for the Pure Water Days Duck Splash Festival to be held on August 9, 2014 at the northeast corner parking lot at the intersection of River & Bridge Streets (see attached map). (see BPW Minutes)

**(l)** Street Use Permit Application from Chippewa Falls Main Street for the Pure Water Days Parade to be held on August 9, 2014 at 1:00 pm on Bridge Street at Elm Street to E Spring Street including the Market Lot.

**(m)** Street Use Permit Application from The Tomahawk Room for a Brats and Beers event to be held on May 10, 2014 from 12:00 – 6:00 pm in one parking spot in front of The Tomahawk Room, 306 N. Bridge Street.

Councilor Hanke indicated the fencing is down around the beer gardens at the fairgrounds, and questioned if the beer gardens would be reinstated for future events held there. It was explained that the entire fairgrounds is fenced in and event sponsors are responsible for ensuring they have ways to identify those of legal drinking age, e.g. wristbands.

Councilor Adrian questioned how far the premises would extend at Every Buddy's. Mr. Partlo stated the alley will not be closed off. Snow fence will be used to surround the premises, and six security guards will be on staff. Councilor Hicks informed Mr. Partlo that no nuisance laws would be suspended for the event.

**All present voting aye, except Kiefer who abstained, motion carried.**

**(n) Motion by Hicks/Adrian** to approve the change of agent request from Kwik Trip #381, 1010 Woodward Avenue, from Jim Paczkowski to Tyler Horel (relative to their alcohol beverage license). **All present voting aye, motion carried.**

**(o) Motion by Hanke/Kiefer** to approve the Annual Outdoor Beer Garden Application from Linda Roycraft of The Fill-Inn Station, 104 W Columbia Street. **All present voting aye, motion carried.**

**(p) Motion by Kiefer/Hanke** to approve the request of Wesley Partlo (Every Buddy's Bar and Grill) for a temporary extension of premises in relation to their current Alcohol Beverage License Application for an event to be held on May 23 – 25, 2014. **All present voting aye, motion carried.**

## PETITIONS - None

## MAYOR ANNOUNCES APPOINTMENTS

(a) Mayor Hoffman announced recommended appointments to various Boards and Commissions. Action on these appointments is scheduled for May 20, 2014.

## MAYOR'S REPORT

(a) Mayor Hoffman indicated that Allyson Gommer from the Chippewa Falls Area Chamber of Commerce will provide an update at the May 20<sup>th</sup> Council Meeting.

## COUNCIL COMMITTEE REPORTS

(a) **Motion by Kiefer/Hanke** to approve the Committee on Committees minutes of May 6, 2014. **Roll Call Vote: Aye – Kiefer, Hanke, Mason, Hull, Hicks, Adrian. Motion carried.**

## REPORT OF OFFICERS - None

## ORDINANCES

(a) The First Reading of **Ordinance #2014-11 Entitled:** An Ordinance Creating the Solid Fuel-Burning Outdoor Heating Appliances Code Section - Section 23.08(5) of the Chippewa Falls Municipal Code was held.

(b) The First Reading of **Ordinance #2014-12 Entitled:** An Ordinance Which Adds to the Indoor Solid Material Heating Systems Code Section by Prohibiting the Burning of Rubbish and the Like, Section 23.08(4) of the Chippewa Falls Municipal Code was held.

(c) The First Reading of **Ordinance #2014-13 Entitled:** An Ordinance Amending the Zoning Code of the City of Chippewa Falls (regarding 10-12 Sunshine Circle rezoning from C-4 Highway Commercial District to R-3A Multi-Family Residential District) was held.

## RESOLUTIONS

(a) **Motion by Hanke/Hicks** to approve **Resolution #2014-16 Entitled:** Resolution Regarding the Discontinuance of the Southerly 99 Feet of Grove Street between the South Right-Of-Way Line of Grand Avenue and the North Right-Of-Way Line of Central Street. **Roll Call Vote: Aye – Hanke, Hicks, Adrian, Kiefer, Mason, Hull. Motion carried.**

(b) **Motion by Hicks/Adrian** to approve **Resolution #2014-17 Entitled:** Resolution Second Re-Plat of Wissota Green. **Roll Call Vote: Aye – Hicks, Adrian, Hanke, Kiefer, Mason, Hull. Motion carried.**

## OTHER NEW OR UNFINISHED BUSINESS AS AUTHORIZED BY LAW

(a) Attorney Ferg explained as CMC Heartland has filed bankruptcy, certain regulations for liquidation must be followed including having the sales agreements reviewed by the EPA and the DNR. Once approved by these entities, the purchase can be finalized. **Motion by Hicks/Adrian** to approve the Agreement of Sale in order to close on the purchase of CMC Heartland Partners Liquidating Trust's interest in 28 South Bridge Street and authorize the Mayor to execute the agreement. **Roll Call Vote: Aye – Hicks, Adrian, Hanke, Kiefer, Mason, Hull. Motion carried.**

(b) **Motion by Mason/Hanke** to approve awarding the contract for the demolition of the Empire and Haughian Buildings to Haas Sons, Inc. in the amount of \$122,035.00 and authorize the Mayor to execute the contract. **Roll Call Vote: Aye – Mason, Hanke, Kiefer, Hull, Hicks, Adrian. Motion carried.** The project is scheduled to begin May 19<sup>th</sup> starting with asbestos abatement followed by demolition. City Planner Smith also advised there will be a temporary construction easement from the Chamber which will allow our contractors to work on demolition. In turn, the City will allow for an easement at the Haughian lot during the Chamber construction.

(c) **Motion by Hicks/Kiefer** to approve the proposal from Short Elliott Hendrickson to prepare the asbestos and hazardous materials abatement assessment and demolition specifications for the Plaza building. **Roll Call Vote: Aye – Hicks, Kiefer, Mason, Hull, Adrian, Hanke. Motion carried.** In the future, it was recommended that more than one proposal be requested for comparison purposes. City Planner Smith advised there may be an opportunity to salvage items from the building including the marble, woodwork, metals, etc.

(d) **Motion by Hicks/Mason** to approve the Amendment to Agreement between the City of Chippewa Falls and Ayres Associates, Inc. for groundwater sampling, analyzing, and reporting at the Nelson Road Landfill. **Roll Call Vote: Aye – Hicks, Mason, Hull, Adrian, Hanke, Kiefer. Motion carried.**

(e) **Motion by Hicks/Hanke** to approve the First Amendment of the Access Agreement between the City of Chippewa Falls and Lunda Construction Company subject to Lunda Construction continuing to comply with all the other terms and conditions of the August 9, 2013 Access Agreement. **Roll Call Vote: Aye – Hicks, Hanke, Kiefer, Mason, Hull, Adrian. Motion carried.**

(f) City Planner Smith advised that 90 days prior to closing, the Phase I Environmental Assessment would need to be updated to put us in compliance with CERCLA defense. The City would then not be held responsible if a contamination source is found by the EPA and also will allow the City to be eligible for grants. **Motion by Mason/Adrian** to approve the proposal from Short Elliott Hendrickson to prepare an updated Phase I Environmental Assessment for the property located at 28 S. Bridge Street/CMC Heartland Partners Liquidating Trust to qualify the City for a CERCLA defense with EPA. **Roll Call Vote: Aye – Mason, Adrian, Hanke, Kiefer, Hull, Hicks. Motion carried.**

**CLAIMS**

(a) **Motion by Hull/Hicks** to approve the claims of the various boards and departments of the City as recommended by the Claims Committee as follows:

City General Claims:	\$96,050.10
Authorized/Handwritten Claims:	\$23,071.10
Department of Public Utilities:	\$86,097.59
Total of Claims Presented	<u>\$205,218.79</u>

**Roll Call Vote: Aye – Hull, Hicks, Adrian, Hanke, Kiefer, Mason. Motion carried.**

**CLOSED SESSION** - None

**ADJOURNMENT**

**Motion by Hull/Kiefer** to adjourn at 7:30 pm. **All present voting aye, motion carried.**

Submitted by:  
Bridget Givens, City Clerk

**NOTICE OF PUBLIC HEARING  
CHANGE IN ZONING DISTRICTS  
CITY OF CHIPPEWA FALLS, WISCONSIN**

**PLEASE TAKE NOTICE** that the Common Council of the City of Chippewa Falls, Wisconsin, will conduct a Public Hearing on **Tuesday, May 20<sup>th</sup>, 2014** in the Council Chambers, Municipal Building, 30 West Central St., Chippewa Falls, Wisconsin, commencing at 6:30 P.M. on the proposed change of districts in the Zoning Ordinance of the City of Chippewa Falls of the following real estate:

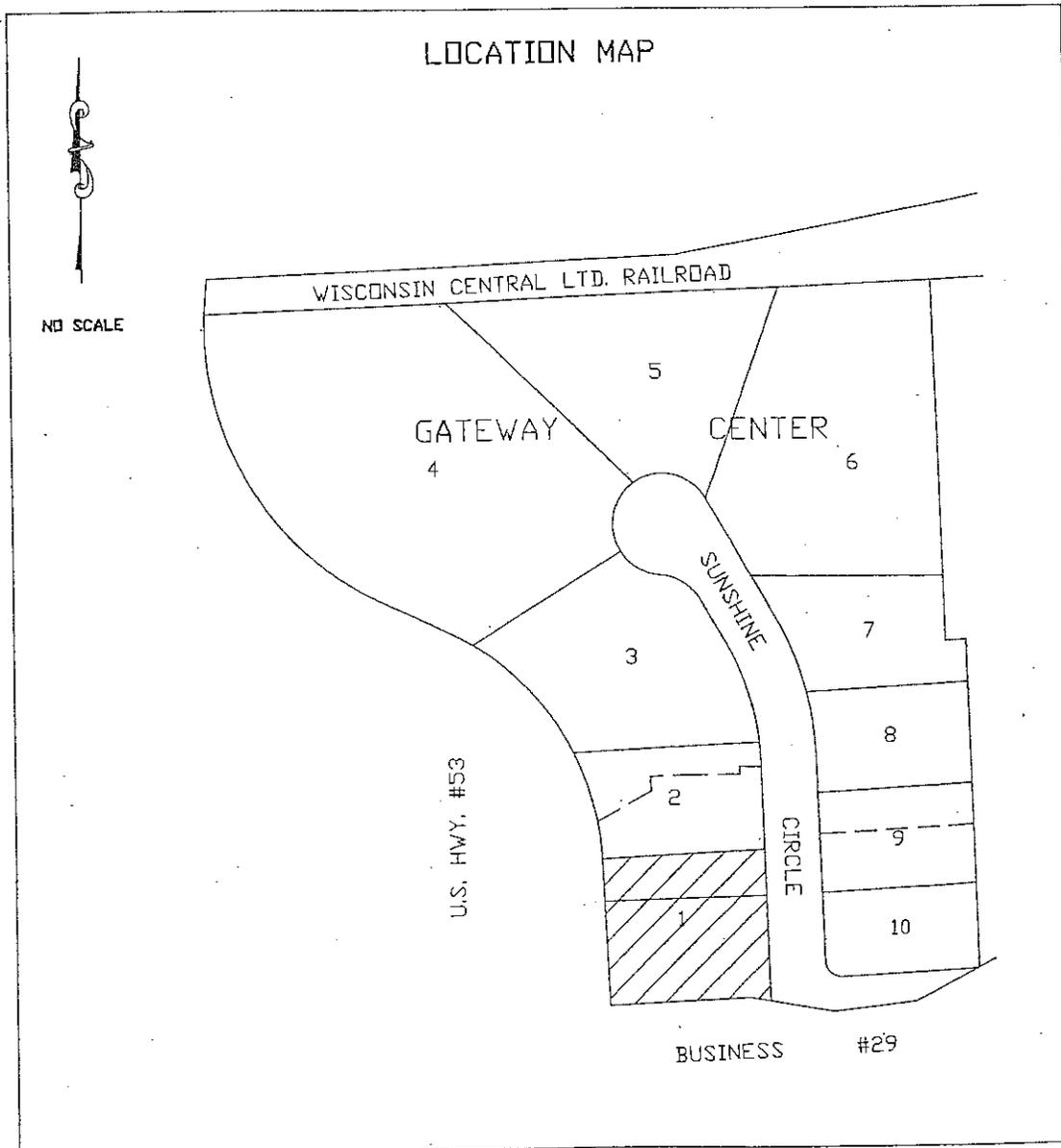
Parcel # 1703.0230  
Lot # 1  
Gateway Center Subdivision  
10-12 Sunshine Circle

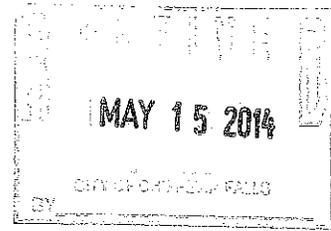
**C-4 Highway Commercial District to R-3A Multi-Family Residential District**

Following the hearing, the Common Council will consider passage of an ordinance changing the zoning district map of the City of Chippewa Falls, Wisconsin.

The Ordinance covering these changes is available for inspection in the City Clerk's Office.

Bridget Givens  
City Clerk





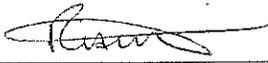
**NOTICE OF TERMINATION OF TENANCY**

To: City of Chippewa Falls

Please be advised that Chippewa Valley Printmark Corporation, the tenant of the premises located at 10 W. Spring Street, Chippewa Falls, Wisconsin, will terminate its tenancy and its lease for such premises, effective as of May 31, 2014, and will have vacated the premises by such date.

Dated this 14<sup>th</sup> day of May, 2014.

**CHIPPEWA VALLEY PRINTMARK CORPORATION**

By:   
Robert A. Meier, President

F:\docs\Client A-C\Chippewa Valley Printmark\0007 Condemnation Issue\Notice of Termination of Tenancy.wpd

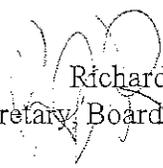
**CITY OF CHIPPEWA FALLS  
BOARD OF PUBLIC WORKS  
MEETING MINUTES  
MONDAY, MAY 12, 2014 – 5:30 PM**

The Board of Public Works met in City Hall on Monday, May 12, 2014 at 5:30 PM. Present were Mayor Greg Hoffman, Director of Public Works Rick Rubenzer, Finance Manager Lynne Bauer and Alderperson George Adrian. Absent was Darrin Senn. Also, present at the meeting: Assistant City Engineer Matt Decur, Council President Bill Hicks, Happy Tails Dog Park President Karen Polzin and Leroy Jansky, representing American Legion Post #77.

1. **Motion** by Bauer, seconded by Adrian to approve the minutes of the April 21, 2014 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**
  
2. The Board considered the Street Use Permit application, (attached), of the American Legion Post #77 for a Flag Day Program on June 14, 2014. Leroy Jansky appeared on behalf of Post #77 and mentioned that Chippewa Falls Park and Recreation had previously delivered and picked up picnic tables and benches for the program at no cost to the Legion. He inquired about if Post #77 could pick up and return tables and benches themselves or seek alternative tables and benches.  
**Motion** by Adrian, seconded by Bauer to approve the Street Use Permit for American Legion Post #77 for a Flag Day Program on June 14, 2014 with the option for Post #77 to pick up and return the tables and benches themselves with no cost from the City or to supply their own seating. **All present voting aye. MOTION CARRIED.**
  
3. Director of Public Works Rubenzer presented the attached Three Party Design Engineering Services contract between the City of Chippewa Falls, State of WI Department of Transportation and Ayres Associates for the final plans and Plans, Specifications and Estimates package for the Spring Street Bridge Project. DPW Rubenzer apprised the Board that the City had performed a Federal consultant selection process prior to the Alternatives Analysis and Preliminary Design and had chosen Ayres Associates for the project. WIDOT has approved Ayres Associates completing the Final plans and PS&E package.  
**Motion** by Rubenzer, seconded by Adrian to recommend the Common Council approve the Three Party Design Engineering Services contract between the City of Chippewa Falls, State of WIDOT and Ayres Associates for the final plans and Plans, Specifications and Estimates package for the Spring Street Bridge Project in an amount not to exceed \$19,246.02. In addition to authorize Mayor Hoffman to execute the agreement. **All present voting aye. MOTION CARRIED.**
  
4. Karen Polzin, president of Happy Tails Dog Park Board, appeared to update the Board on future plans and to request use of City owned property shown on the attachment. Ms. Polzin stated that a couple Memorial donations had been received and requested using and possibly fencing the open space west of the existing pond/park and north of the existing Dog Park parking area. She inquired about the City's plans for that area. DPW Rubenzer noted that the area had already been platted and that an agreement should be executed should the Dog Park be allowed to use it. Inquiries about sale of lots have been received. Bauer requested specific Dog Park development plans be brought back to the Board of Public Works after Council

Sub-committee had the opportunity to discuss the possible sale of the City owned property being considered. No action was taken.

5. The Board considered the disposition of the Bike/Pedestrian path in front of Sunbeam Tavern on Park Avenue. DPW Rubenzer displayed pictures showing the deterioration of the edge of the path and the boulevard area. He stated that bike/pedestrian path clear zones had to be adhered to and that the City typically would not construct parking for a private business. He stated that the problem had existed for many years and wanted to either restore the boulevard with hot mix or top soil and grass. He stated a bollard was a possibility to prevent vehicles driving over the path and curb at the Northeast corner of Peterson Lane and Park Avenue. He said Attorney Ferg had previously opined that parking would not be allowed along Park Avenue but could not locate the opinion. Council President Hicks proposed curb delineation to prevent the said drive overs and restoring the boulevard area. The feasibility of angle parking on the West side of Peterson Lane was discussed. Chad Harshman stated Margo's Sunbeam tried to prevent patrons from parking and driving over the Bike/Path area. He proposed making the East side of Peterson Lane "No Parking" out of respect for residents living there. The Board directed DPW Rubenzer to again seek Attorney Ferg's opinion about parking along Park Avenue. No action was taken.
  
6. DPW Rubenzer presented the attached supplemental letter agreement with SEH for Tenant Install Reviews and Inspections for Antennas on City water towers. DPW Rubenzer stated that the cost of such reviews and inspections would be passed on to the vendors seeking location of their antennas on City towers. He gave past history and practice on the reviews. Motion by Hoffman, seconded by Rubenzer to recommend the Common Council approve the supplemental letter agreement with SEH for Tenant Install Reviews and Inspections for Antennas on City water towers and authorize Mayor Hoffman to execute the agreement. **All present voting aye. MOTION CARRIED.**
  
7. Motion by Adrian, seconded by Bauer to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 6:19 P.M.

  
Richard J. Rubenzer, PE  
Secretary, Board of Public Works

**CITY OF CHIPPEWA FALLS  
BOARD OF PUBLIC WORKS  
MEETING MINUTES  
MONDAY, APRIL 21, 2014 – 5:30 PM**

The Board of Public Works met in City Hall on Monday, April 21, 2014 at 5:30 PM. Present were Mayor Greg Hoffman, Director of Public Works Rick Rubenzer, Finance Manager Lynne Bauer and Darrin Senn. Absent was Alderperson George Adrian. Also, present at the meeting were Assistant City Engineer Matt Decur and Luke Haun of Lunda Construction.

1. **Motion** by Bauer, seconded by Senn to approve the minutes of the April 7, 2014 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**
  
2. The Board considered the attached request for a Street Use Permit from Chippewa Falls Main Street for the Pure Water Days Parade on Saturday, August 9, 2014. Finance Manager Bauer noted that Main Street was forced to take over the event if it were to continue. She also noted that the city fiscally supported Main Street annually and that Pure Water Days cost between six and seven thousand dollars to host each year. Discussion continued about whether Main Street volunteers had equipment to pick up and return the fifty-plus requested barricades and stands. **Motion** by Rubenzer, seconded by Senn that:
  - a) To recommend that the Main Street Organization pick up and return barricades and stands for the Pure Water Days Parade if equipment and personnel were available.
  - b) The option to charge Main Street for City services for the Pure Water Days Parade event only be considered if Main Street at least broke even for the event.
  - c) The City Council approve the request for a Street Use Permit for Main Street for the Pure Water Days Parade on August 9, 2014.

**All present voting aye. MOTION CARRIED.**

3. The Board considered the attached request for a Street Use Permit from Chippewa Falls Main Street for the Pure Water Days Duck Splash Festival on Saturday, August 9, 2014. There was additional discussion about whether Main Street volunteers had equipment to pick up and return the twenty requested barricades and stands. **Motion** by Rubenzer, seconded by Senn that:
  - a) To recommend that the Main Street Organization pick up and return barricades and stands for the Pure Water Days Duck Splash Festival if equipment and personnel were available.
  - b) The option to charge Main Street for City services for the Pure Water Days Duck Splash Festival event only be considered if Main Street at least broke even for the event.
  - c) The Common Council approve the request for a Street Use Permit for Main Street for the Pure Water Days Duck Splash Festival on August 9, 2014.

**All present voting aye. MOTION CARRIED.**

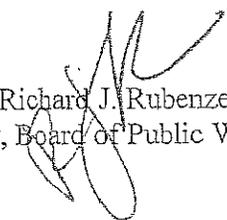
4. Luke Haun of Lunda Construction appeared to request an extension to the attached Street Use Permit and Access Agreement for City owned property between Technology Way and the Chippewa River. The access was originally granted for Lunda Construction to upgrade the Union Pacific Railroad Trestle crossing the Chippewa River. Director of Public Works Rubenzer and Mayor Hoffman had received a complaint about late night construction and

Please note, these are draft minutes and may be amended until approved by the Common Council.

construction equipment noise at the site. Mr. Haun explained that all after hours work had been completed and that the project would be completed on time except WIDNR wouldn't allow the causeway rock along the river to be removed until July 1, 2014 due to environmental concerns.

Motion by Senn, seconded by Rubenzer to recommend the Common Council approve an extension to the attached Street Use Permit and Access Agreement for City owned property between Technology Way and the Chippewa River. The access was originally granted for Lunda Construction to upgrade the Union Pacific Railroad Tressel crossing the Chippewa River. The extension period is from May 31, 2014 until July 31, 2014. All present voting aye. MOTION CARRIED.

5. Motion by Senn, seconded by Bauer to adjourn. All present voting aye. MOTION CARRIED. The Board of Public Works meeting adjourned at 5:50 P.M.

  
Richard J. Rubenzer, PE  
Secretary, Board of Public Works



# CITY OF CHIPPEWA FALLS STREET USE PERMIT APPLICATION

Applicant Name and Address: <b>AMERICAN LEGION POST 77</b>	Applicant Phone Number: <b>(715) 723-6555</b>
---	--

<input type="checkbox"/> Please check here if the applicant is the individual in charge of the event. If not, please indicate Name, Address and Phone Number of responsible individual. <b>BERNARD WILLI 123 W. GARDEN ST CHIPPEWA FALLS WI 54729</b>	Name, Address and Phone Number of the headquarters of the organization and responsible head of such organization: <b>AMERICAN LEGION POST 77 P.O. Box 24 CHIPPEWA FALLS WI 54729 DAVID HEDRINGTON - CMDR.</b>
--	--

Name of the event: <b>FLAG DAY</b>	Estimated number of persons participating: <b>150</b>
---------------------------------------	--

Date and start and end times requested for street use:  
**SAT. JUNE 14, 2014 ALL DAY**

Accurate description of the portion of the street or streets being requested for use (attach maps if necessary):  
**CITY PARKING LOT AT NW CORNER OF RUSHMAN & E. SPRING ST.**

Use, described in detail, for which the street use permit is requested:  
**FLAG DAY PROGRAM AND SERVE REFRESHMENTS**

City services requested for the event (e.g., Street Department or Police Department staff time)  
**PARK TO DELIVER PICNIC TABLES & BENCHES** *Two park employees deliver and pick up (total of 8 staff hours) = \$250.00*

The applicant agrees to indemnify, defend, and hold the City and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the City or account of any injury to, or death of, any persons or any damage to property caused by or resulting from the activities for which the permit is granted. This Street Use Permit for the event may be terminated by the Chippewa Falls Police Department if the health, safety, and welfare of the public appears to be endangered by the activities or if the event is in violation of any of the conditions of the permit or regulations adopted by the Common Council. Applicant understands they shall be present when the Board of Public Works or City Council considers the request for Street Use Permit. Failure to appear may be grounds for denial of the requested permit.

Signature of Applicant: *Bernard Willi* Date: *4-11-2014*

### OFFICE USE ONLY

Estimated cost of City services requested (to be completed by Police Chief and Director of Public Works):  
**NO extra police services for Police anticipated.  
Parks & Rec delivery of tables + benches + pickup = approximately \$230.00**

Requirements of Applicant:

Approved by:  
Signature of Chief of Police: *[Signature]* Signature of Director of Public Works: *[Signature] PE 4/21/14*

Recommendation of Board of Public Works (if required):  Approved  Denied

Decision of City Council (Required):  Approved  Denied

THREE-PARTY DESIGN ENGINEERING SERVICES CONTRACT BETWEEN  
City of Chippewa Falls (MUNICIPALITY),  
State of Wisconsin Department of Transportation (DEPARTMENT),  
AND Ayres Associates Inc (CONSULTANT) FOR

Project ID 8996-00-80  
Chippewa Falls, Spring Street  
Duncan Creek Bridge B090711  
Local Street  
Chippewa County

DOT FOS OBJECT CODE 5501

This is a DESIGN ENGINEERING SERVICES CONTRACT between MUNICIPALITY, DEPARTMENT, and CONSULTANT to provide consultant engineering services and will be completed within six (6) months.

The MUNICIPALITY proposes a transportation improvement PROJECT described as follows:

*PREPARATION OF THE FINAL PLANS AND PS&E PACKAGE TO IMPROVE THE SPRING STREET BRIDGE AND APPROACHES OVER DUNCAN CREEK, LOCATED IN SECTION 6, T28N, R8W, CITY OF CHIPPEWA FALLS, CHIPPEWA COUNTY, WISCONSIN.*

The MUNICIPALITY and DEPARTMENT deem it advisable to engage CONSULTANT to provide certain engineering services and have authority to contract for these services.

ALL SERVICES

Compensation for all Services provided by the CONSULTANT under terms of the CONTRACT shall be from the:

- DEPARTMENT or  
 MUNICIPALITY

(1) A LUMP SUM OF \$19,246.02.

Compensation in excess of the total CONTRACT amount of \$19,246.02 shall not be allowed unless approved by a written CONTRACT amendment. Compensation for costs incurred as a result of improper performance by the CONSULTANT will not be allowed. Details of CONTRACT compensation provisions follow in the text of the CONTRACT and STANDARD PROVISIONS incorporated by reference.

The CONSULTANT represents it is in compliance with the laws and regulations relating to the profession of engineering and signifies its willingness to provide the desired engineering services.

The CONSULTANT representative is Christopher B. McMahon, PE, whose work address; e-mail address; and telephone number are 3433 Oakwood Hills Parkway, Eau Claire, Wisconsin 54701, [McMahonC@AyresAssociates.com](mailto:McMahonC@AyresAssociates.com), 715.834.3161.

The MUNICIPALITY representative is Richard Rubenzer, PE, Director of Public Works/City Engineer/Utility Manager, City of Chippewa Falls, whose work address, e-mail address; and telephone number are 30 West Central Street, Chippewa Falls, Wisconsin 54729, [rrubenzer@chippewafalls-wi.gov](mailto:rrubenzer@chippewafalls-wi.gov), 715.726.2701.

The DEPARTMENT representative is Ryan McKane, PE, Knight E/A Inc., whose work address; e-mail address; and telephone number are 700 North 3<sup>rd</sup> Street, Suite 104, La Crosse, Wisconsin 54601, [rmckane@knightea.com](mailto:rmckane@knightea.com), 608.519.1455 ext. #2.

This CONTRACT incorporates and the parties agree to all of the STANDARD PROVISIONS of the August 2, 2002, THREE PARTY DESIGN ENGINEERING SERVICES BOILERPLATE, Procedure 8-15-1, Exhibit 1.2 of the State of Wisconsin Department of Transportation Facilities Development Manual. CONSULTANT acknowledges receipt of a copy of these STANDARD PROVISIONS.

The parties also agree to all of the special provisions which are annexed and made a part of this CONTRACT, consisting of 3 pages.

This CONTRACT also incorporates the State of Wisconsin Facilities Development Manual and all other Manuals referenced therein, unless this CONTRACT expressly excludes a provision thereof or the context of this CONTRACT clearly indicates an entirely different understanding of the parties.

Nothing in this CONTRACT accords any third party beneficiary rights whatsoever on any non-party that may be enforced by any non-party to this contract.

For the CONSULTANT

By: 

Title: MGR - TRANS STRUCTURES

Date: 4/21/14

For the DEPARTMENT

By: \_\_\_\_\_

Contract Manager, WisDOT

Date: \_\_\_\_\_

For the MUNICIPALITY

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

APPROVED

By: \_\_\_\_\_

GOVERNOR, State of Wisconsin

Date: \_\_\_\_\_

VI. SPECIAL PROVISIONS

Sections III.A.(4) and IV.A.(4) are amended to substitute the DEPARTMENT for the MUNICIPALITY.

SCOPE OF SERVICES

A. DESIGN REPORTS

N/A

B. ENVIRONMENTAL DOCUMENTATION

N/A

C. AGENCY COORDINATION

N/A

D. UTILITY INVOLVEMENTS

- (1) The CONSULTANT shall follow the procedures of the WisDOT Guide to Utility Coordination for non-TRANS 220 projects.

E. PUBLIC INVOLVEMENT

N/A

F. SURVEYS

N/A

G. SOILS AND SUBSURFACE INVESTIGATIONS

N/A

H. ROAD PLANS

- (1) It is anticipated that the PROJECT length will not exceed 145 feet.
- (2) It is anticipated that the Plan & Profile Sheets will be developed to a 1"=40' scale on the 11-inch by 17-inch size sheets.

I. STRUCTURE PLANS

- (1) Final Plans will be based on the Preliminary Plans that were approved by the DEPARTMENT on August 23, 2012.

- (2) Plans for Structures shall be fully dimensioned besides showing controlling elevations. The plans shall be prepared with such precision and detail to allow for the convenient layout in the field with customary degree of accuracy, and to allow for the production of an accurate estimate of quantities for all pertinent items of work to be performed in the PROJECT.
- (4) Plans for Structures shall include schedules for bar steel reinforcement. Such schedules shall provide all of the necessary detail required for the fabrication of the reinforcement without the necessity of making separate shop drawings for that purpose.
- (5) When the plans for a structure have been completed the CONSULTANT shall furnish the DEPARTMENT with plans for review and examination. The CONSULTANT shall also provide plans to the MUNICIPALITY.
- (6) The CONSULTANT shall submit for review and examination all specifications for items of work in the Structure Plans which are not covered by the STANDARD SPECIFICATIONS and such amendments to or revisions of the STANDARD SPECIFICATIONS as may be required to properly cover the work contemplated by the plans.
- (7) Plans will be subject to review and examination by the MUNICIPALITY and the DEPARTMENT. Such review and examination may be made on the site of the PROJECT.
- (8) Along with the plans for structures the CONSULTANT shall submit one copy or reproduction of the design computations for the DEPARTMENT'S review and permanent file.
- (9) The CONSULTANT shall furnish such other pertinent information and data with respect to the plans and design as the MUNICIPALITY or DEPARTMENT may request.

J. PLATS

N/A

K. MEETINGS

- (1) The CONSULTANT shall participate in the pre-construction conference as scheduled by the DEPARTMENT.

L. PLANS, SPECIFICATIONS & ESTIMATES (P.S.&E.)

- (1) Section II. K.(2) of the STANDARD PROVISIONS is amended as follows:

The CONSULTANT shall submit the Plan Letter, Sample Proposal with the Highway Work Proposal and Special Provisions, Recommendation to Governor for Contract and Bond Approval Form, Utility Status Report, Certificate of Right of Way, Contract Time for Completion, News Release, Notes to Construction, and the Wetland Impact Tracking Form portion of the P.S.&E. electronically as specified in the MANUAL.

M. SERVICES PROVIDED BY THE MUNICIPALITY OR DEPARTMENT

N/A

N. PROSECUTION AND PROGRESS

- (1) Services under this CONTRACT shall be completed within six (6) months. This assumes that the P.S.&E. will be submitted to the DEPARTMENT'S Central Office by February 1, 2015 for a Bid Letting on May 12, 2015.
- (2) The following items shall be completed and submitted to the DEPARTMENT by the indicated dates, if the Design Study Report is approved by August 1, 2014 and the CONSULTANT has received the Notice to Proceed by August 1, 2014.

	<u>DATE</u>
Final P.S.&E. to Management Consultant	December 1, 2014
Final P.S.&E.	February 1, 2015

- (3) Section III.A.(6) is amended as follows: The CONTRACT shall also be considered to be in full force and effect for the purposes of participation in the pre-construction conference as scheduled by the DEPARTMENT.

O. BASIS OF PAYMENT

- (1) The CONSULTANT will be compensated by the DEPARTMENT for services provided under this CONTRACT on the following basis:
- (a) For Final Road Plans and Final Structure Plans performed by CONSULTANT, a lump sum of \$19,246.02.
- (b) For the CONSULTANT'S total costs, not to exceed \$19,246.02.

P. ACCESS TO RECORDS

Section V.E. of the STANDARD PROVISIONS is amended to include the following: The CONSULTANT'S record of the services provided under this CONTRACT will be available for inspection and copying at: Ayres Associates Inc, 3433 Oakwood Hills Parkway, Eau Claire, WI 54701.



## Project I.D. 8996-00-80

City of Chippewa Falls, Spring Street

Duncan Creek Bridge B090711

Local Street

Chippewa County

Revised: 13-Mar-2014

Project Manager:



# Consultant Weighted Average Direct Labor Rates

Project I.D. 8995-00-80  
 City of Chippewa Falls, Spring Street  
 Duncan Creek Bridge B090711  
 Local Street  
 Chippewa County

Revised: 03/13/14

**Classification:**   Survivor  

Employee Number	Current Rate(b)	Percent Contribution(c)	(b*c)
TOTAL		0.00%	\$0.00

**Classification:**   Clerical  

Employee Number	Current Rate(b)	Percent Contribution(c)	(b*c)
02164	\$19.58	100.00%	\$19.58
TOTAL		100.00%	\$19.58

**Classification:**

Employee Number	Current Rate(b)	Percent Contribution(c)	(b*c)
TOTAL		0.00%	\$0.00

**Classification:**

Employee Number	Current Rate(b)	Percent Contribution(c)	(b*c)
TOTAL		0.00%	\$0.00

**Classification:**

Employee Number	Current Rate(b)	Percent Contribution(c)	(b*c)
TOTAL		0.00%	\$0.00

CONSULTANT DIRECT LABOR RATES

Project I.D. 8996-00-80  
 City of Chippewa Falls, Spring Street  
 Duncan Creek Bridge B090711  
 Local Street  
 Chippewa County

Contract Start Date: 8/1/2014  
 Contract Complete Date: 1/31/2015  
 Revised: 03/13/14

Employee Identification	Classification	Current Rate	% Labor Increase	New Labor Rate	Date of Increase	% Labor Increase	New Labor Rate	Date of Increase	% Labor Increase	New Labor Rate	Date of Increase	% Labor Increase	New Labor Rate	Date of Increase
Emp. No. 00330	Manager 1	\$ 58.12	2.00%	\$ 59.28	8/1/15	2.00%	\$ 60.47	8/1/16	2.00%	\$ 61.68	8/1/17	2.00%	\$ 62.91	8/1/18
Emp. No. 01290	Engineer 3	47.15	2.00%	48.09	8/1/15	2.00%	49.05	8/1/16	2.00%	50.04	8/1/17	2.00%	51.04	8/1/18
Avg. Selected Individuals	Engineer 2	33.35	2.00%	34.02	8/1/15	2.00%	34.70	8/1/16	2.00%	35.39	8/1/17	2.00%	36.10	8/1/18
Avg. Selected Individuals	Engineer 1	24.82	2.00%	25.32	8/1/15	2.00%	25.82	8/1/16	2.00%	26.34	8/1/17	2.00%	26.87	8/1/18
Emp. No. 00843	Technician 3	21.95	2.00%	22.51	8/1/15	2.00%	23.08	8/1/16	2.00%	23.66	8/1/17	2.00%	30.25	8/1/18
			2.00%		8/1/15	2.00%		8/1/16	2.00%		8/1/17	2.00%		8/1/18
Emp. No. 02164	Clerical	19.58	2.00%	19.97	8/1/15	2.00%	20.37	8/1/16	2.00%	20.78	8/1/17	2.00%	21.19	8/1/18
			2.00%		8/1/15	2.00%		8/1/16	2.00%		8/1/17	2.00%		8/1/18
			2.00%		8/1/15	2.00%		8/1/16	2.00%		8/1/17	2.00%		8/1/18

Employee Identification	Classification	% Work at 08/14 to 08/15 Rate	% Work at 08/16 to 08/16 Rate	% Work at 08/17 to 08/17 Rate	% Work at 08/18 to 08/18 Rate	% Work at 08/19 to 08/19 Rate	% Work at 08/20 to 08/20 Rate	Weighted Average Hourly Rate
Emp. No. 00330	Manager 1	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	\$ 58.12
Emp. No. 01290	Engineer 3	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	47.15
Avg. Selected Individuals	Engineer 2	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	33.35
Avg. Selected Individuals	Engineer 1	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	24.82
Emp. No. 00843	Technician 3	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	27.95
		100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	-
Emp. No. 02164	Clerical	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	19.58
		100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	-
		100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	-







## SUBCONSULTANT SUMMARY

Project I.D. 8996-00-80  
 City of Chippewa Falls, Spring Street  
 Duncan Creek Bridge B090711  
 Local Street  
 Chippewa County

Revised: 03/13/14

Sub Number	Name	Task	Basis of Payment	Total Contract Amount	DBE (Y/N)
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
<b>Total</b>				\$ -	

Proposal	DBE Participation	\$	-	0.0%
Contract	DBE Participation	\$	-	0.0%

# FEE COMPUTATION BY ENGINEERING TASK

Project I.D. 8996-00-80

City of Chippewa Falls, Spring Street  
 Duncan Creek Bridge B090711  
 Local Street  
 Chippewa County

Revised: 03/13/14

TASK	ACTIVITY CODE	Direct Labor Costs	Overhead Costs	Direct Expenses	Fixed Fee / Profit	TOTAL
Administration & Coordination	740	288.24	538.14	5.00	50.44	881.82
Reports	748	-	-	-	-	-
Environmental	767	-	-	-	-	-
Agency, Public Involvement	743	410.80	766.96	10.00	71.89	1,259.65
Survey	729	-	-	-	-	-
Soils Investigation	644	-	-	-	-	-
Preliminary Roadway	741	-	-	-	-	-
Preliminary Structure	1001	-	-	-	-	-
Final Roadway	742	1,284.70	2,398.53	25.00	224.82	3,933.05
Final Structure	1002	3,446.68	6,434.95	30.00	603.17	10,514.80
Right-of-way TLE	745	-	-	-	-	-
Meetings and Conf	747	94.30	176.06	-	16.50	286.86
Title Searches	745	-	-	-	-	-
Wetland Eval and delineation	767	-	-	-	-	-
P S & E	794	774.11	1,445.26	15.00	135.47	2,369.84
Right-of-way PLE/Plat	745	-	-	-	-	-
Traffic	785	-	-	-	-	-
	0	-	-	-	-	-
	0	-	-	-	-	-
	0	-	-	-	-	-
	0	-	-	-	-	-
	0	-	-	-	-	-
	0	-	-	-	-	-
	0	-	-	-	-	-
<b>TOTALS</b>		<b>6,298.83</b>	<b>11,759.90</b>	<b>85.00</b>	<b>1,102.29</b>	<b>19,246.02</b>

Indirect Home Office Rate 186.70%  
 Fixed Fee: 7.00%

**CONSULTANT CONTRACT TOTAL FEE COMPUTATION**

Project I.D. 8996-00-80  
 City of Chippewa Falls, Spring Street  
 Duncan Creek Bridge B090711  
 Local Street  
 Chippewa County

Revised: 03/13/14

	Project I.D. 8996-00-80	Project I.D. XXXX-XX-XX	TOTAL CONTRACT				
Number of Staff Hours	209						209
Total Direct Labor	\$ 6,298.83						\$ 6,298.83
Indirect Home Office Rate 186.7%	11,759.90						11,759.90
Fixed Fee (% of Labor * 2.5) 7.0%	1,102.29						1,102.29
Non-Labor Direct Charges	85.00						85.00
Sub-Total Ayres Associates	\$ 19,246.02						\$ 19,246.02
	\$ -						\$ -
	-						-
	-						-
	-						-
	-						-
	-						-
	-						-
	-						-
	-						-
	-						-
	-						-
	-						-
Sub-Total Subconsultants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 19,246.02	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,246.02





## Supplemental Letter Agreement

In accordance with the Master Agreement for Professional Services between City of Chippewa Falls ("Client"), and Short Elliott Hendrickson Inc. ("Consultant"), effective October 23, 2013, this Supplemental Letter Agreement dated April 30, 2014 authorizes and describes the scope, schedule, and payment conditions for Consultant's work on the Project described as: Tenant install reviews/inspections.

Client's Authorized Representative: Mr. Rick Rubenzer, PE

Address: 30 West Central Street  
Chippewa Falls, WI 54729

Telephone: 715.726.2739 email: rrubenzer@chippewafalls-wi.gov

Project Manager: Daniel J. Zienty

Address: 421 Frenette Drive  
Chippewa Falls, WI 54729

Telephone: 651.490.2160 email: dzienty@sehinc.com

**Scope:** The Basic Services to be provided by Consultant:

### Tenant Install Reviews/Inspections

1. Review site drawings, antenna information, and specifications. (3 iterations)
2. Review related structural and associated construction documents, calculations. (2 iterations)
3. Consult with the Utility to ensure that the planned installation meets the City's requirements.
4. Review shop drawings based on the final approved construction drawings. (Included in item 1).
5. Conduct a preconstruction meeting with the contractor, subcontractors and the City prior to the commencement of construction to ensure that all parties understand the City's requirements and coordinate the construction schedule.
6. Perform site visits to ensure that the installation is in accordance with the approved plans, City requirements, and the pre-construction meeting minutes:
  - Provide inspection of the applicable coating surface preparation and application to ensure compliance with the existing system and manufacturers recommendations (Includes up to 2 trips to shop painting facility or field, specific to inspection of painted components/penetrations)
  - Provide inspection of installed welded/attached components, coaxial cable routing/line dressing in accordance with the approved plans, to be scheduled in cooperation with the contractor; and prepare a final punch list (3 site visits)
7. Review record drawings of the installation prepared by the contractor and prepare closeout documentation for distribution to the City, to include:
  - 360 Virtual Tour Project Closeout

**Schedule:** Upon your authorization we can begin this project immediately. It is our intent to complete plan reviews, calculations reviews and shop drawing reviews will be completed within seven (7) business days after receipt. Construction observation of major work items will be performed based on the agreed upon schedule (determined at the preconstruction meeting, with the contractor providing 48 hours notice).

**Payment:** The fee is hourly estimated to be \$6,500 including expenses and equipment.

Tenant Install Reviews/Inspections \$6,000.00 per site

360 Virtual Tour Project Closeout \$500 per site

Total: \$6,500

The payment method, basis, frequency and other special conditions are set forth in attached Exhibit A-1. Should circumstances arise that require additional effort on the part of SEH staff, we will request written authorization from the City to perform these services, and provide and an estimate of any additional fees.

SEH will prepare monthly invoices that itemize costs (fees and expenses) for work performed during the billing period. Interest in the amount of 1% of the unpaid balance per month may be added to the unpaid balance of invoices that are not paid within 35 days of receipt.

**Other Terms and Conditions:** Other or additional terms contrary to the Master Agreement for Professional Services that apply solely to this project as specifically agreed to by signature of the Parties and set forth herein: None.

p:\a\c\cfd\common\agreements\suppl letter agreement\_4.30.14.docx

Short Elliott Hendrickson Inc.

By: \_\_\_\_\_

Daniel J. Zienty, PE

Title: Sr. Project Design Leader

By: \_\_\_\_\_

Timothy M. Marko, PE

Title: Client Service Manager

Approved: City of Chippewa Falls  
30 W. Central Street  
Chippewa Falls, WI 54729

By: \_\_\_\_\_

Gregory Hoffman, Mayor

Date: \_\_\_\_\_

Attest: \_\_\_\_\_

Bridget Givens, Clerk

Date: \_\_\_\_\_

Approved as to Form:

\_\_\_\_\_  
City Attorney

Date: \_\_\_\_\_

I, Lynne R. Bauer, hereby certify that sufficient funds are in the Treasury of the City of Chippewa Falls, to meet the expense of this Contract, or that provisions have been made to pay the liability that will accrue thereunder.

\_\_\_\_\_  
Lynne R. Bauer, Finance Director

**Exhibit A-1**  
**to Supplemental Letter Agreement**  
**Between City of Chippewa Falls (Client)**  
**and**  
**Short Elliott Hendrickson Inc. (Consultant)**  
**Dated April 30, 2014**

**Payments to Consultant for Services and Expenses**  
**Using the Hourly Basis Option**

The Agreement for Professional Services is amended and supplemented to include the following agreement of the parties:

**A. Hourly Basis Option**

The Client and Consultant select the hourly basis for payment for services provided by Consultant. Consultant shall be compensated monthly. Monthly charges for services shall be based on Consultant's current billing rates for applicable employees plus charges for expenses and equipment. Current billing rates shall be the Actual Billing Rates of Personnel Method as indicated in the Agreement.

1. **Actual Billable Rates of Personnel Method** - Applicable billing rates of employees shall be based on the actual payroll rates of personnel times a multiplier plus the cost of expenses and equipment outlined in Paragraphs B and C of this Exhibit.

Consultant will provide an estimate of the costs for services in this Agreement. It is agreed that after 90% of the estimated compensation has been earned and if it appears that completion of the services cannot be accomplished within the remaining 10% of the estimated compensation, Consultant will notify the Client and confer with representatives of the Client to determine the basis for completing the work.

**B. Expenses**

The following items involve expenditures made by Consultant employees or professional consultants on behalf of the Client. Their costs are not included in the hourly charges made for services and shall be paid for as described in this Agreement but instead are reimbursable expenses required in addition to hourly charges for services:

1. Transportation and travel expenses.
2. Long distance services, dedicated data and communication services, teleconferences, Project Web sites, and extranets.
3. Lodging and meal expense connected with the Project.
4. Fees paid, in the name of the Client, for securing approval of authorities having jurisdiction over the Project.
5. Plots, Reports, plan and specification reproduction expenses.
6. Postage, handling and delivery.
7. Expense of overtime work requiring higher than regular rates, if authorized in advance by the Client.
8. Renderings, models, mock-ups, professional photography, and presentation materials requested by the Client.
9. All taxes levied on professional services and on reimbursable expenses.
10. Other special expenses required in connection with the Project.
11. The cost of special consultants or technical services as required. The cost of subconsultant services shall include actual expenditure plus 10% markup for the cost of administration and insurance.

The Client shall pay Consultant monthly for expenses.

**C. Equipment Utilization**

The utilization of specialized equipment, including automation equipment, is recognized as benefiting the Client. The Client, therefore, agrees to pay the cost for the use of such specialized equipment on the project. Consultant invoices to the Client will contain detailed information regarding the use of specialized equipment on the project and charges will be based on the standard rates for the equipment published by Consultant.

The Client shall pay Consultant monthly for equipment utilization.

p:\eek\city\common\agreements\exhibit a1\_4.30.14.docx

**MINUTES OF THE PLAN COMMISSION MEETING  
CITY OF CHIPPEWA FALLS  
MONDAY, MAY 12, 2014 – 6:30 PM**

The Plan Commission met in City Hall on Monday, May 12, 2014 at 6:30 P.M. Present were Commissioners Dave Cihasky, Peter Pohl, Mike Tzanakis, Dan Varga, Beth Arneberg, Alderperson Chuck Hull, Secretary Rick Rubenzer, Vice-Chairperson Tom Hubbard and Mayor Greg Hoffman. Absent was Commissioner Jerry Smith. Also attending: See attached attendance sheet.

1. **Motion** by Hubbard, seconded by Varga to approve, (with typo correction in motion of item #2), the minutes of the April 7, 2014 Plan Commission meeting. **All present voting aye. MOTION CARRIED.**
  
2. Kelly Hayes appeared to support her petition, (attached), for a Community Based Residential Facility for elderly and developmentally delayed aged residents over the age of eighteen (18). This is a Special Use Permit in the O-1 office zoning district and is petitioned for parcel number 686 located at #603 Bay Street. Ms. Hayes presented the specific details of the proposal, (attached), for Linden House with the Plan Commission. Commissioner Varga noted that an existing garage had not been razed as listed as a condition of the existing Special Use Permit for the property. Rubenzer stated that since the State of Wisconsin licensed CRBF facilities, employee and building requirements would be set and enforced by the State. Details listed on the petition would be included on the permit. He continued that Inspector Lasiewicz had reviewed the petition and had no concerns about the use. After some additional discussion:  
**Motion** by Hubbard, seconded by Tzanakis to recommend the Common Council conduct a public hearing for a Special Use Permit for a Community Based Residential Facility for elderly and developmentally delayed aged adults over eighteen (18) years old at #603 Bay Street, (parcel #686). Said public hearing to be scheduled upon receipt of the \$300 legal advertising fee and proper notice to adjacent property owners.  
**All present voting aye. MOTION CARRIED.**
  
3. **Motion** by Varga, seconded by Hubbard to adjourn. **All present voting aye. MOTION CARRIED.** The Plan Commission adjourned at 6:48 P.M.

  
Richard J. Rubenzer, P.E., Secretary  
Plan Commission

PLAN COMMISSION

ATTENDANCE:

May 12, 2014

Name	Representing	Email	Phone
Kelly Hoopes		JRHoope15@gmail.com	
Andy Clay		ajrclay333@Hotmail.com 715-579-3497	
Mary Clay	Sant. near Est Starting Points		715-579-3227
Mark Fouts	"	Mark@markfouts.com	828-26
Kevin FORTNER	"	KEVIN@BREVIER.com	

**MINUTES OF THE PLAN COMMISSION MEETING  
CITY OF CHIPPEWA FALLS  
MONDAY, APRIL 7, 2014 – 6:30 PM**

The Plan Commission met in City Hall on Monday, April 7, 2014 at 6:30 P.M. Present were Commissioners Dave Cihasky, Peter Pohl, Mike Tzanakis, Dan Varga, Beth Arneberg, Alderperson Chuck Hull, Secretary Rick Rubenzer, Vice-Chairperson Tom Hubbard and Mayor Greg Hoffman. Absent was Commissioner Jerry Smith. Also attending were: Assistant City Engineer Matt Decur, City Planner Jayson Smith, John Scheppke from Scheppke Real Estate. Others in attendance are listed on the attached sheet.

1. Motion by Hubbard, seconded by Tzanakis to approve the minutes of the March 10, 2014 Plan Commission meeting. All present voting aye. **MOTION CARRIED.**
  
2. Secretary Rubenzer provided a brief history of the Willow Creek Planned Development Conditional Use Permit and amendments. He noted that in P.D. C.U.P. R-2012-04, the Plan Commission had compromised the original proposal by allowing six twin homes instead of the thirty-plus requested and maintaining single family housing where Willow Creek abuts the backyards of homes on Brickyard Lane. He asked the Plan Commission to include the overall project density of 2.8 units/acre in the fifth "whereas" of P.D. C.U.P. Resolution #2-14-01. He stated that Attorney Ferg had opined that the City could require owner occupied twin homes through property deed inclusion and as a requirement of the Phase III Developer Agreement. He continued he believed twin homes were two single family homes slid together with a common wall, lot line and without the two normal eight foot side yard setbacks. He also noted that the underlying zoning district prior to the Willow Creek Development was R-1B Single Family Residential with a maximum zoning density of five units per acre as detailed in 17.26(10)(a). Mayor Hoffman opened a public hearing to consider a request from Westwood Land Company to create nine larger lots in place of thirteen small lots around Brooke Court in Phase I of Willow Creek Subdivision. In addition, to replace twenty-two single family lots in Phase II with thirty twin home lots of the Willow Creek Subdivision.  
Chris Kranich of 1718 Brickyard Lane stated that three times prior, the Plan Commission had kept single family homes adjacent to the backyards of Brickyard Lane homes when twin homes were requested. He stated that a Planned Development, PD perimeter was required using 17.26(9)(c)(2)(a). Rubenzer noted that using 17.26(9)(c)(2)(b), the Plan Commission had flexibility to deviate from P.D. perimeter requirements if the proposed uses were compatible with existing single family housing. Mr. Kranich stated market trends were better now than in 2008 with interest rates two points lower and more housing starts. He continued that a Final Development Plan could only be revised due to drastic changes in existing conditions. He stated that twin homes would affect his existing home value negatively. He responded to a question about facts that three different realtors had stated the twin homes would result in a lower home value to varying degrees. He compared the project tax base with thirty twin homes versus 22 single family homes and said the City would get \$340,000 less tax base with the twin homes at build out. He said twin homes were multi-family dwellings as per housing code.  
Ron Simit of 1745 Brickyard Lane stated he was the developer of Brickyard Lane. He was concerned with increased traffic from Bridgewater Avenue. He stated this was spot zoning. He concluded by saying he and his wife were there first.  
Curt Severson of 1734 Brickyard Lane began by stating that he thought the City did a terrible job of snow removal on Terrill Street. He stated that he thought the Developer had to establish economic hardship in order for a variance from an approved Final Plan.

Please note, these are draft minutes and may be amended until approved by the Common Council.

Diane Altman of 1726 Brickyard Lane stated there was enough multi-family housing already. She had an issue with anticipated noise and requested having strict construction hours for home building in Willow Creek.

Jim Rooney of 10795 34<sup>th</sup> Avenue, Chippewa Falls gave a history of the Willow Creek Subdivision. He stated that the property was acquired in 2000 and that the Park West and Hidden Ridge Subdivisions were constructed in 2002-2005. The Willow Creek master planning occurred around 2007 and included 200 multi-family units out of the 500-plus unit total development. No one had opposed the multi-family in that process. He detailed that in spite of negative predictions about the 72 multi-family units approved and rent rates in 2012, twenty-eight multi-family units were completed and rented to date with the remainder of the units expected to be completed by the end of 2014. He stated that the goal for twin homes was to sell them. If he had wanted duplexes he would have requested them. He contrasted the difference in twin homes and duplexes and stated his seventy year old aunts owned an existing twin home in Willow Creek. He continued that twin homes were desirable for elderly housing and generally had low household populations. He stated the Willow Creek Home Owners Association had met recently and didn't mention that there were any problems with the multi-family residents now living in Willow Creek or the proposed twin homes.

Mayor Hoffman closed the public hearing.

The Plan Commission discussed the proposal. Alderperson Hull asked about twin home size. Mr. Rooney responded that units range from 1150sf to 1400sf per unit and the existing twin homes have finished basements. Mr. Rooney responded to a question that financial institutions regard twin homes as single family homes with a simple fee property deed.

**Motion** by Hubbard, seconded by Varga to approve Planned Development Conditional Use Permit Resolution #2014-01 recreating thirteen single family lots around Brooke Court into nine larger single family lots and recreating twenty-two single family lots along the northerly extension of Timber Trail into thirty twin home lots.

**A roll call vote was taken. Voting aye were Hubbard, Varga, Cihasky, Pohl, Tzanakis, Arneberg, Hull, Rubenzer and Hoffman. There weren't any nay votes or abstentions. The permit was approved on a 9-0 vote.**

3. The Plan Commission considered the request of John Scheppke to rezone Lot #1 of the Gateway Center Subdivision, (parcel #1703.0230), located at #10-12 Sunshine Circle from C-4 Highway Commercial to R-3A Multi-Family Residential District. Mr. Scheppke stated that WIDOT is vacating the existing commercial building and that it is a difficult location for leasing the building. His intention is to move the existing building to the south and use it as a garage and then construct twelve larger one bedroom apartments onto the existing building at #24 Sunshine Circle. He responded to a question that a typical rent amount was \$525.

**Motion** by Tzanakis, seconded by Cihasky to recommend the Common Council conduct a public hearing to consider rezoning Parcel #1703.0230, Lot #1, Gateway Center Subdivision located at #10-12 Sunshine Circle from C-4 Highway Commercial to R-3A Multi-Family Residential District. Said hearing to be scheduled upon receipt of the \$300 advertizing and processing fee and the proper notification of adjacent property owners.

**All present voting aye. MOTION CARRIED.**

4. **Motion** by Hubbard, seconded by Tzanakis to adjourn. **All present voting aye. MOTION CARRIED.** The Plan Commission adjourned at 7:50 P.M.

Richard J. Rubenzer, P.E., Secretary  
Plan Commission

## PLAN COMMISSION ATTENDANCE SHEET

DATE: \_\_\_\_\_

NAME	ADDRESS	COMPANY REPRESENTING	PHONE #	EMAIL
Chris Kramick	1718 Brickyard	SELF	82824744	
Adler Kramich	1718 Brickyard Ln	Chris Kramich		
Erica Kramich	1718 Brickyard Ln.	Chris Kramick		
Ron Swick	1945 Brickyard Ln	Ron Swick		
Jim Rooney	18795 34th Ave E	Heartland / Westward		
Curt Saverson	1734 Brickyard	SEER	557-8241	
Tom Swenson	1934 Brickyard		563-7675	
Lee Rooney	10795 34 <sup>th</sup> Ave	Heartland		
Joe Seeth	275425 47 <sup>th</sup> Rd Fairview	Heartland		
Dave Atzman	1726 Brickyard	SEER	(715) 508-4231	
Frank Lowery	~ ~	~		

O-07-24

EXISTING

**AN ORDINANCE GRANTING A SPECIAL USE PERMIT  
TO OPERATE AND MAINTAIN A HOMELESS SHELTER IN THE  
RESIDENTIAL HOME LOCATED AT #603 BAY STREET, ON PARCEL #666**

**THE COMMON COUNCIL OF THE CITY OF CHIPPEWA FALLS, WISCONSIN, DO  
ORDAIN AS FOLLOWS:**

1. That a request by Starting Points, Inc. for a Special Use Permit was received by the City of Chippewa Falls Plan Commission for consideration and action on September 10, 2007 and has been duly considered.
2. That a Special Use Permit is hereby issued, pursuant to Chapter 17.48 of the Municipal Code of Chippewa Falls, for a homeless shelter to temporarily house individuals and families in Chippewa County. This property is zoned O-1 Office District.
3. That the Special Use Permit is hereby granted and shall be expressly subject to and conditioned upon the following:
  - a) The residential home at #603 Bay Street be allowed to be remodeled by Starting Points, Inc., as shown on the attached house plan, in order to provide a homeless shelter for Chippewa County residents.
  - b) That the existing garage be razed to provide six (6) parking stalls on site.
  - c) That the shelter be allowed to operate 24 hours per day and seven days per week.
  - d) That the shelter be allowed to temporarily house an average of twelve (12) residents and a maximum of twenty (20) residents for a period of up to thirty days.
  - e) That Starting Points, Inc. make the shelter handicap accessible.
  - f) That three outside lights be allowed with the south porch light allowed to be lit until 11:00 P.M.
  - g) That the existing wrought iron fence along the south and west property perimeter and the existing wooden fence along the north, south and east property perimeter be allowed to remain in place.
  - h) That Starting Points, Inc. provide twenty-four (24) hour per day staffing with at least two salaried staff during the day and at least one salaried staff person during the second and third shifts.
  - i) That this permit shall expire upon transfer of ownership of these premises.
  - j) That Chapter 17.48 (14), (15) and (16) of the Chippewa Falls Code of Ordinances regarding lapse of permit, automatic termination of permit and revocation of permit shall apply.
  - k) Except as specifically provided herein, all regulations of the City Zoning Ordinance shall apply.
  - l) That this permit shall become null and void by non-compliance with this permit or related Codes or by application to the Board of Appeals for any Code variance at these premises.

O-07-24

- m) That all changes or modifications to this permit shall be by the Common Council only after review and recommendation by the Plan Commission and after public notice and hearing as required for a Special Use Permit.
4. That this Ordinance shall take effect from and after its passage and publication.

Dated this 2nd day of October, 2007.

FIRST READING: \_\_\_\_\_

\_\_\_\_\_  
Alderman

SECOND READING: \_\_\_\_\_

APPROVED: \_\_\_\_\_

\_\_\_\_\_  
Mayor

ATTEST: \_\_\_\_\_

\_\_\_\_\_  
City Clerk

PUBLISHED: \_\_\_\_\_

Date Filed: 4-29-14  
Fee Paid: \$25.00 Date: 4-29-14 TR#: 42650  
Fee Paid: \_\_\_\_\_ Date: \_\_\_\_\_ TR#: \_\_\_\_\_

**PETITION FOR A SPECIAL USE PERMIT**

TO THE CITY OF CHIPPEWA FALLS, WISCONSIN:

I/We, the undersigned, hereby petition the Common Council of the City of Chippewa Falls, Wisconsin, for a Special Use Permit as authorized by the Chippewa Falls Zoning Code, Section 17.46, for the following described property:

Address of Property: 603 Bay Street, Chippewa Falls, WI 54729

Lot: 5 Block: 17 Subdivision: Allen's Addition Parcel# 22808-0613-60061705

Legal Description: Allen's Addition, Lot 5, Block 17, Map 6-2 Currently Exempt property.

Zoning classification of property: O-1 Office District

Home/Business Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Phone Number:( ) \_\_\_\_\_

Purpose for which this Permit is being requested: Property being purchased by Kelly Hayes for the purpose of a Community Based Residential Facility to provide services to elderly and developmentally delayed aged persons.

Existing use of property within 300 feet of subject property: (List or attach map)

Property north-side: duplex rental and a single family home.

Property east-side: duplex rental and multiple rentals.

Property south-side (across the street: duplex rental and single-family homes abutting,

West side (across street) is commercial, realty offices, 2 rental units and a church. South-west corner is also commercial realty offices.

Recite any facts indicating that the proposed use will not be detrimental to the general public's interest, the purposes of this Chapter and the general area in which it is located:

Property was currently being utilized for a homeless shelter, property will now be used for the purpose of a Community Based Residential Facility with 24-hour staff. Planned exterior improvements.

Operational plans of the proposed use:

Hours of Operation: 24 hours/ 365 days annually

Days of Operation: Open 7 days/weekly

Number of Employees:	<u>2-5 FTE's</u>	<u>4-FTE's</u>
	Part-time	Full-time

Capacity:

Number of Units: N/A

Size: 6 bedrooms; 5 bedrooms and and bath and a half on second story, 1 bedroom and full bath and an office of first story, full basement with egress. Three fire exits.

Number of Residents/Children: 8 adult residents on average with a maximum of 10 residents. No children.

Ages: Adults over the age of 18 years, with an average age of 55 years or older

Other: \_\_\_\_\_

Building plans:

Existing buildings: No current plans

Proposed buildings: N/A

Use of part of building: N/A

Proposed additions: N/A

Future additions: N/A

Change in use: Property use changing from a homeless shelter for the purpose of a Community Based Residential Facility.

Outside appearance: South-porch repair and new siding for house.

Number of buildings: 2 buildings; 1 house and 1 garage.

Planting & Landscaping:

Type: N/A

Timetable: \_\_\_\_\_

Screening:

Type: N/A  
\_\_\_\_\_  
\_\_\_\_\_

Fences: Existing fencing already in place; black wrought-iron & wooden fencing.

Type: \_\_\_\_\_  
Height: \_\_\_\_\_  
Location: \_\_\_\_\_  
\_\_\_\_\_

Earth Bank: **N/A**

Planting: \_\_\_\_\_  
\_\_\_\_\_

Maintenance: \_\_\_\_\_  
\_\_\_\_\_

Other: \_\_\_\_\_  
\_\_\_\_\_

Lights:

Number of lights: Porch lights only and already existing.

\_\_\_\_\_

Location: \_\_\_\_\_  
\_\_\_\_\_

Hours: \_\_\_\_\_  
\_\_\_\_\_

Type: \_\_\_\_\_  
\_\_\_\_\_

Signs: **N/A**

Type: \_\_\_\_\_

Lighted: \_\_\_\_\_

Size: \_\_\_\_\_

Location: \_\_\_\_\_  
\_\_\_\_\_

Setbacks: \_\_\_\_\_

Drives: **N/A - Existing**

Number of: \_\_\_\_\_

Location: \_\_\_\_\_

Width: \_\_\_\_\_

Parking: **N/A - Existing**

Number of stalls: \_\_\_\_\_

Location of stalls: \_\_\_\_\_

Setbacks: \_\_\_\_\_

Surfacing: \_\_\_\_\_

Screening: \_\_\_\_\_

Drainage: **N/A - Existing**

Storm sewer: \_\_\_\_\_

Rock beds: \_\_\_\_\_

Detention pond: \_\_\_\_\_

Retention pond: \_\_\_\_\_

**Submit site plan showing property line, buildings and other structures.**

List any additional information being submitted with this permit application: \_\_\_\_\_

Enclosed please find a Summary of services for Community Based Residential Facility.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_

IN ORDER FOR THIS PETITION TO BE CONSIDERED, THE OWNER(S) OF THE PROPERTY MUST SIGN BELOW:

Owners/Addresses:

 4/29/14

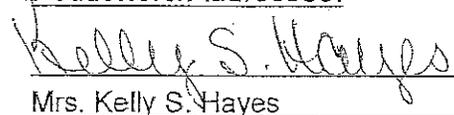
Mary E. ClaySantineau

on behalf of Starting Points, Inc. -

Harmony House - 603 Bay Street, Chippewa Falls, WI 54729

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Petitioners/Addresses:

 4/29/14

Mrs. Kelly S. Hayes

E 7464 910<sup>th</sup> Avenue, Colfax, WI 54730

715-505-2391  
JKHayes@gmail.com

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Linden House

603 Bay Street, Chippewa Falls 54729

Linden House is a community based residential facility, providing long-term residential and support services to an average of 8; with a maximum of 10; elderly and/or developmentally disabled adults.

Linden House will be owned and operated by Kelly S. Hayes. Kelly has management and care provider experience in community based residential facilities. Kelly will provide exterior improvements including porch repair and new siding.

Linden House will provide 24/hour paid staff care and supervision. Services include nutritious meals, basic needs, living skill support, medication management as needed, case/care management and transportation services. Services will be provided by personal care workers, certified nursing assistants and a registered nurse providing oversight. All staff will be vetted with background checks, and appropriate care worker requirements.

Referrals will be provided by The Aging and Disability Resource Center in Chippewa County and the Care-Provider Service; known as Continuous. Residents may be transitioning here from other care facilities, group homes or nursing homes.

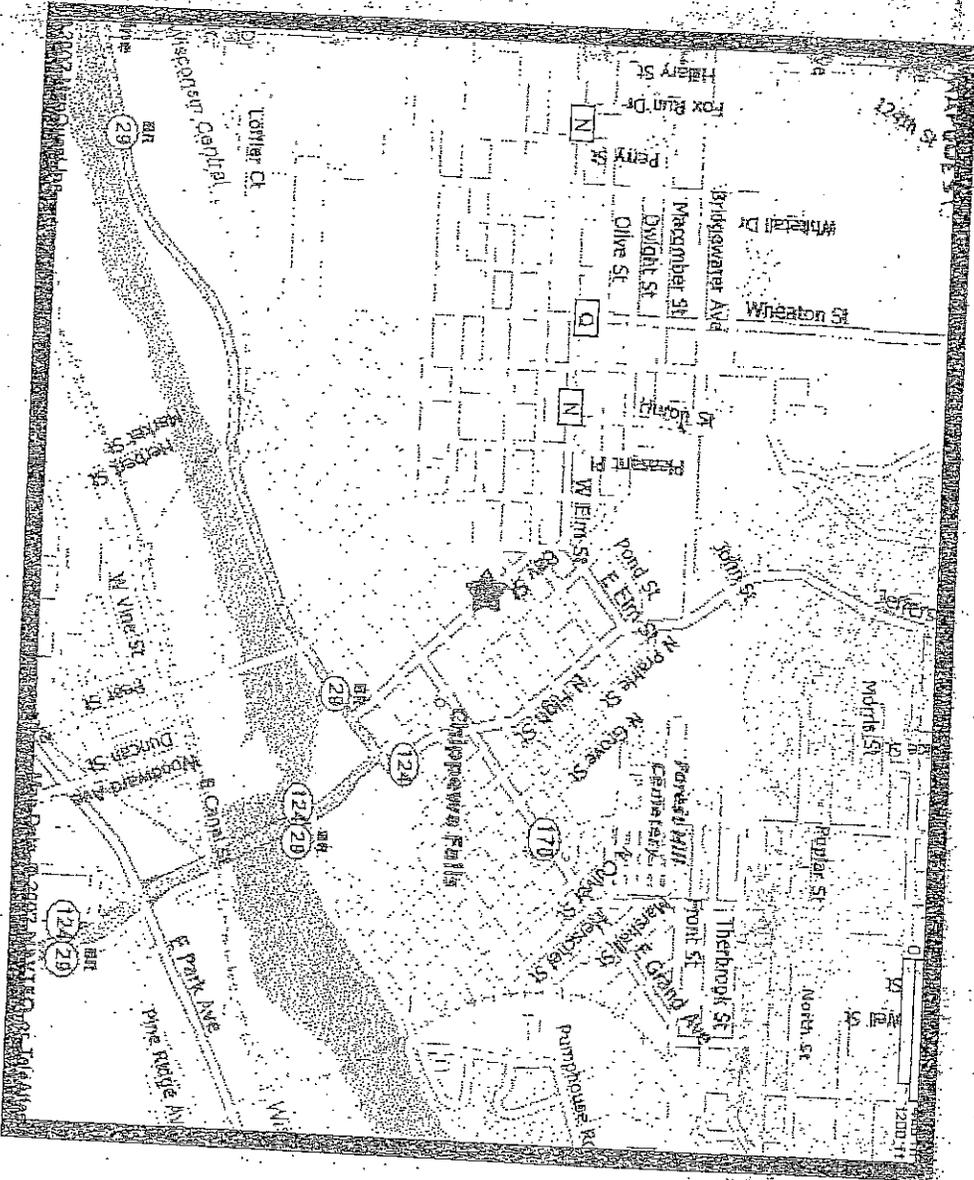
Linden House will work in partnership with medical providers, social workers and other community providers involved in each resident's care.

Linden House will make every effort to contract with local community providers for services such as transportation, pharmacy services, and supplies.

Linden House will provide a comfortable, home-like setting for residents, located in the downtown area close to services, shopping and the park.

Linden House will provide six new job opportunities to Chippewa Falls.

# LOCATION

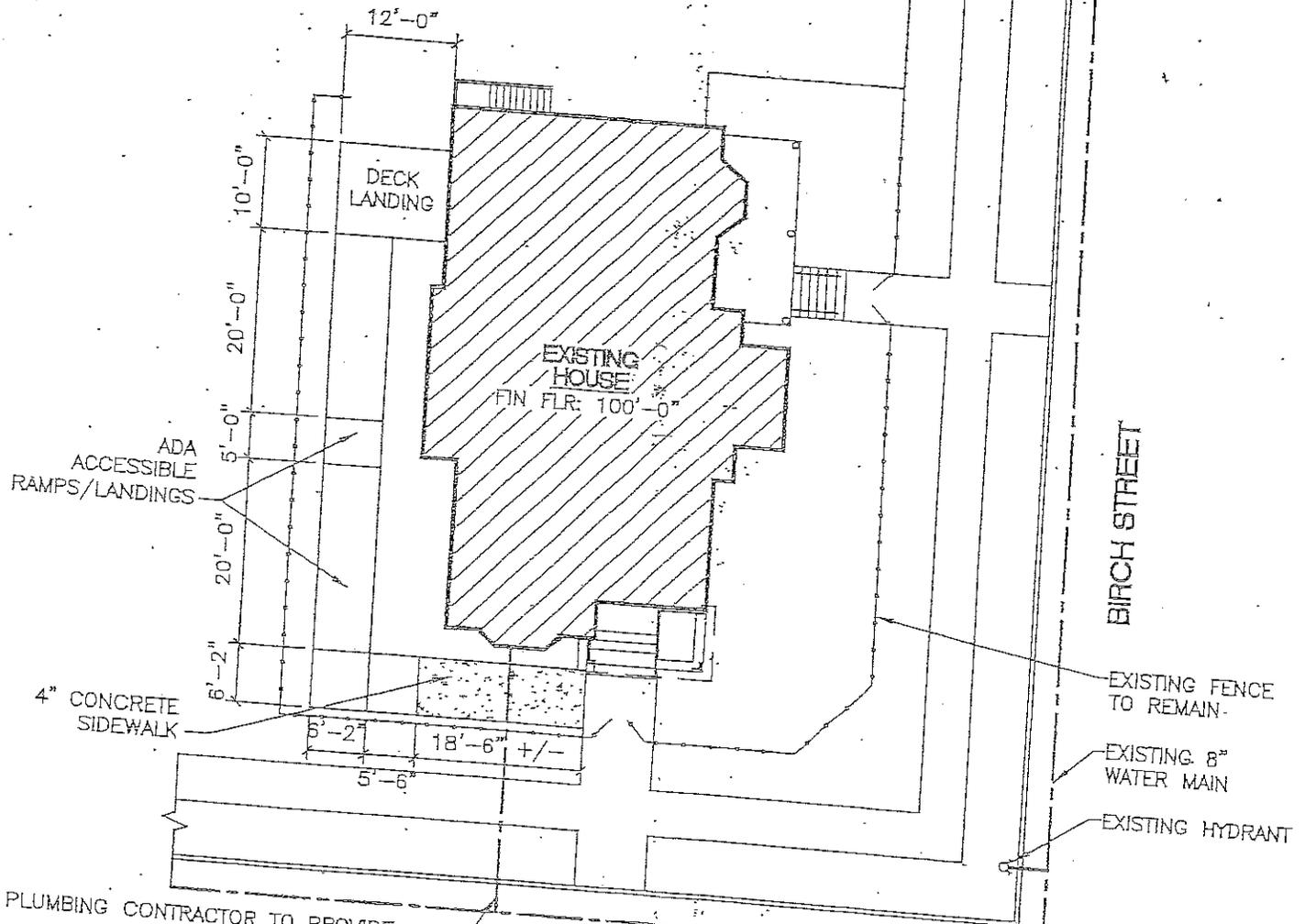


GENERAL SHEET  
G001 TITLE

ARCHITECTURAL

- D100 DEMO
- A100 FIRS
- A101 WALL
- A200 EXTE

RE

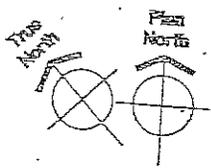


PLUMBING CONTRACTOR TO PROVIDE A COMPLETE NEW 2" WATER SERVICE FROM THE EXISTING WATER MAIN TO BUILDING. COORDINATE WITH THE CITY OF CHIPPEWA FALLS

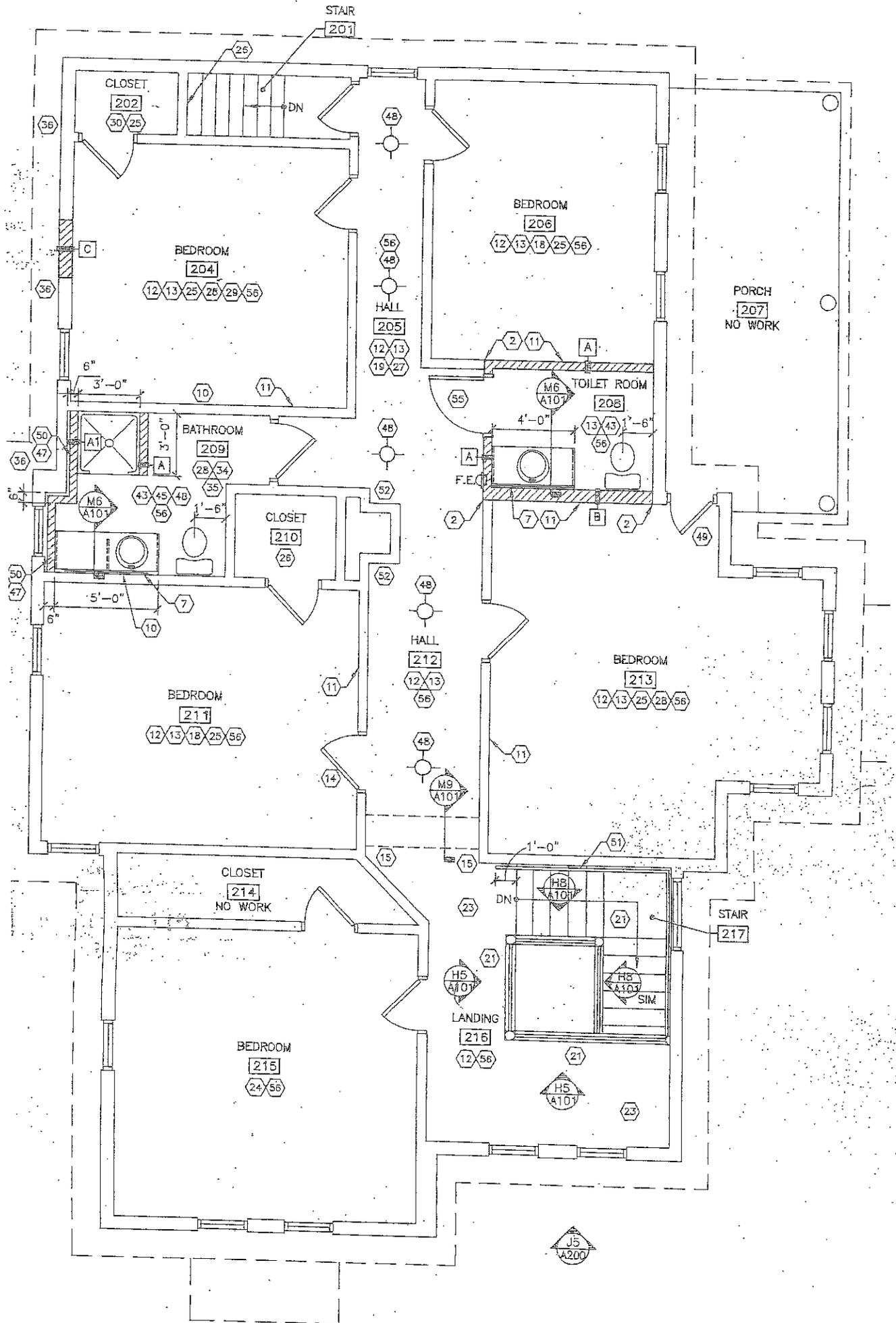
*Additionaly*  
**BAY STREET**  
 DEPT OF COMMERCE  
 SAFETY AND BUILDINGS  
*Therik*  
 RESPONDENCE

EXISTING 6" WATER MAIN

**A3 SITE PLAN**

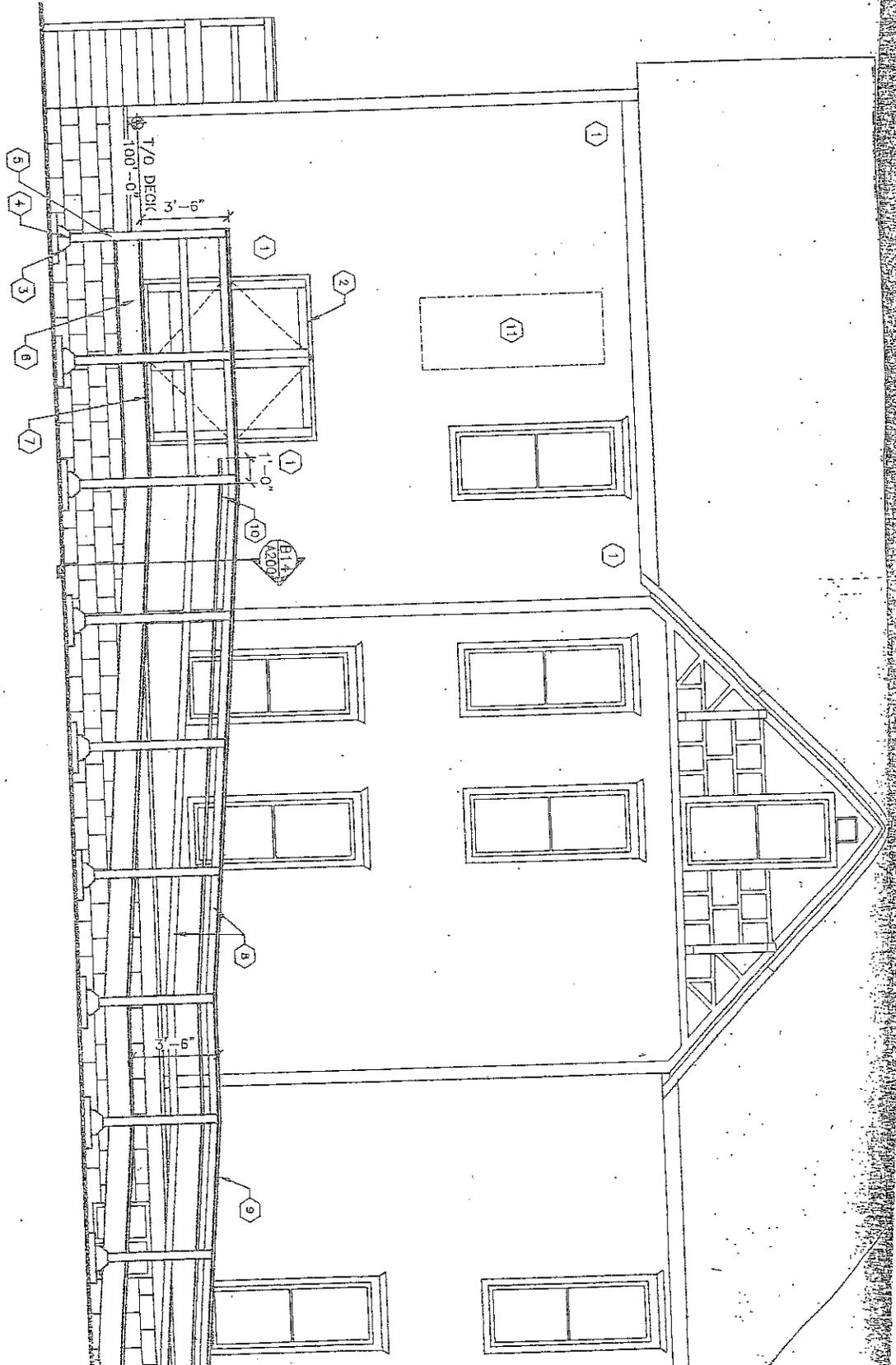






E-17 SECOND FLOOR PLAN

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**B5** EAST ELEVATION



**CITY OF CHIPPEWA FALLS  
SPECIAL BOARD OF PUBLIC WORKS  
MEETING MINUTES  
WEDNESDAY, MAY 14, 2014 – 5:30 PM**

The Board of Public Works met in City Hall on Wednesday, May 14, 2014 at 10:15 A.M. Present were Mayor Greg Hoffman, Finance Manager Lynne Bauer and Alderperson George Adrian. Absent were Director of Public Works Rick Rubenzer and Darrin Senn. Also, present at the meeting: Assistant City Engineer Matt Decur, Council President Bill Hicks and Greg Wallace representing Mason Shoe Company.

1. Assistant City Engineer Matt Decur introduced the proposal from Mason Shoe Company for a historical marker at the corner of Grand Avenue and Rushman Drive and the draft resolution for a Street Privilege Permit. The Board discussed property ownership, agreement time frames and cancellation procedures as laid out in the draft resolution. Greg Wallace from Mason Shoe Company stated that the plans shown were concept and final plans were being developed. The question was asked whether Mason Shoe Company would be required to maintain the property and Decur stated that Mason Shoe Company would be responsible for maintenance of any improvements per the resolution and Street Privilege Permit. Adrian suggested Mason Shoe Company consider installing a bike rack in the facility.  
**Motion** by Adrian, seconded by Hoffman to recommend the Common Council approve a resolution granting a Street Privilege Permit to Mason Shoe Company pending review by City Attorney Ferg and Mason Shoe Company. **All present voting aye. MOTION CARRIED.**
  
2. **Motion** by Adrian, seconded by Bauer to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 10:28 A.M.

  
Matt Decur, PE  
Acting Secretary, Board of Public Works

# May 14, 2014 BPW DRAFT

**RESOLUTION GRANTING A STREET PRIVILEGE PERMIT FOR  
MASON SHOE COMPANIES FOR A MONUMENT AND PICNIC AREA  
LOCATED AT THE NORTHEAST CORNER OF GRAND AVENUE AND  
RUSHMAN DRIVE IN THE CITY OF CHIPPEWA FALLS  
UNDER CHAPTER 66.0425 WISCONSIN STATUTES**

**WHEREAS**, on May 14, 2014, Mason Shoe Companies applied for a Street Privilege Permit to construct and maintain a monument and picnic area on an approximately twenty-five foot by twenty foot area located at the Northeast Corner of Grand Avenue and Rushman Drive in the City of Chippewa Falls, Wisconsin; and

**WHEREAS**, the said twenty-five foot by twenty foot area is part of the Rushman Drive Right of Way ; and

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF CHIPPEWA FALLS, WISCONSIN** that a Street Privilege Permit be and is hereby granted under Chapter 66.0425, Wisconsin Statutes to Mason Shoe Companies for a Street Privilege Permit to construct and maintain a monument and picnic area on an approximately twenty-five foot by twenty foot section of Rushman Drive public right-of-way located at the Northeast Corner of Grand Avenue and Rushman Drive in the City of Chippewa Falls, Wisconsin under the following conditions:

1. That the permit is granted for a monument and picnic area on an approximately twenty-five foot by twenty foot section of Rushman Drive public right-of-way located at the Northeast Corner of Grand Avenue and Rushman Drive and as shown on the attached siteplan and schematics.
2. That the addition be constructed according to the attached site plan and in accordance with applicable city, state and federal building codes.
3. The public retains ownership of the effected Rushman Drive right-of-way.
4. That the permit is issued to the Mason Shoe Companies.
5. Mason Shoe Companies, or any future owner shall be primarily liable for damages to person or property by reason of the granting of this privilege as provided in Wisconsin Statutes and shall maintain liability insurance on the facilities covered by this permit as approved by the City Attorney.

Resolution 14-??

6. That the permittee shall be responsible for removal of any and all improvements made in the street right-of-way and will restore the area to its existing condition upon due notice as required by Wisconsin Statutes.
7. That the permittee shall be responsible for restoring any part of these facilities in the event that the City must disturb or remove said improvements for construction, replacement or maintenance of City-owned facilities within the effected right-of-way.
8. That the term of the permit is 10 years, which term may be extended as the City Council sees fit. However, the City retains all its rights in Section 66.0425 Wisconsin Statutes regarding removal of improvements up a 10 day notice.
9. That to the extent reasonably possible, the City will endeavor to give the permittee one year notice in the event that the City will not renew or extend the terms of the permit beyond the initial 10 year term. However, the City will retain all its rights as provided in Section 66.0425 Wisconsin Statute regarding removal of improvements upon a 10 day notice.
10. That this permit is not transferrable or assignable without the approval of the City of Chippewa Falls Common Council.
11. That the permittee by accepting this permit, waives the right of contest in any manner the validity of the Chapter 66.0425 or the conditions of this permit.

Dated this ??<sup>th</sup> day of May, 2014.

ADOPTED: \_\_\_\_\_

\_\_\_\_\_  
Alderman

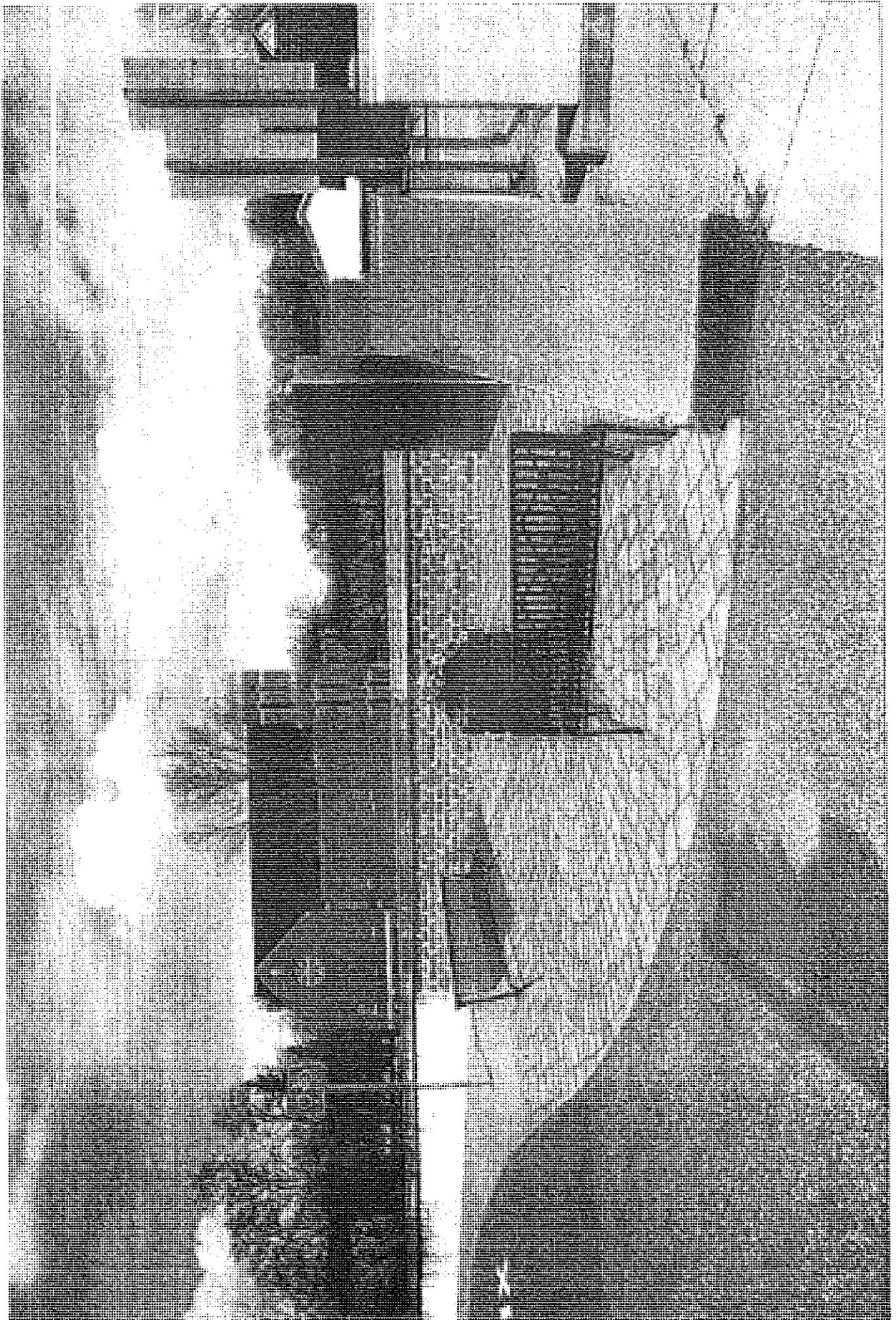
APPROVED: \_\_\_\_\_

\_\_\_\_\_  
Mayor

ATTEST: \_\_\_\_\_

\_\_\_\_\_  
City Clerk







# ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning 20  
ending JUNE 30 20 14

TO THE GOVERNING BODY of the:  Town of } CHIPPEWA FALLS  
 Village of }  
 City of }

County of CHIPPEWA Aldermanic Dist. No. \_\_\_\_\_ (if required by ordinance)

1. The named  INDIVIDUAL  PARTNERSHIP  LIMITED LIABILITY COMPANY  
 CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): Sakura WI INC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

	Title	Name	Home Address	Post Office & Zip Code
President/Member	<u>President</u>	<u>Liwei Liu</u>	<u>400 PumpHouse Rd</u>	<u>Chippewa Falls WI</u>
Vice President/Member			<u># 90</u>	<u>54729</u>
Secretary/Member				
Treasurer/Member				

Agent Liwei Liu  
Directors/Managers

3. Trade Name Sakura Business Phone Number New Business  
4. Address of Premises 360 Chippewa Mall Dr Post Office & Zip Code Chippewa Falls 54729

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period?  Yes  No
6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant?  Yes  No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business?  Yes  No
8. (a) Corporate/limited liability company applicants only: Insert state WI and date 03-14 of registration.  
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company?  Yes  No  
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin?  Yes  No

(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Kitchen, Bar, Coder, Restaurant area
10. Legal description (omit if street address is given above): \_\_\_\_\_
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year?  Yes  No  
(b) If yes, under what name was license issued? N/A
12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864]  Yes  No
13. Does the applicant understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in Section 2, above? [phone (608) 266-2776]  Yes  No
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs?  Yes  No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME  
this 22nd day of April, 2014  
Bridget Owens  
(Clerk/Notary Public)

[Signature]  
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)  
[Signature]  
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)  
[Signature]  
(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK			
Date received and filed with municipal clerk <u>4/22/14</u>	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

# APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 4-30-14

Town  Village  City of Chippewa Falls County of Chippewa

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.  
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning June 7 and ending June 7 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

**1. ORGANIZATION** (check appropriate box)  Bona fide Club  Church  Lodge/Society  Veteran's Organization  Fair Association

(a) Name Perpetual Benefit

(b) Address E 2945 Aspen Rd Eleva, WI 54738  
(Street)  Town  Village  City

(c) Date organized 6-2-10

(d) If corporation, give date of incorporation 6-2-10

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Kristin Southard E 2945 Aspen Rd, Eleva, WI 54738 828-4096

Vice President Don Southard E 2945 Aspen Rd Eleva, WI 54738

Secretary Angela Drexler, 2126 Laurel Ave, Eau Claire WI 54701 804-2111

Treasurer Kristin Southard, E 2945 Aspen Rd, Eleva, WI 54738 828-4096

(g) Name and address of manager or person in charge of affair: Dave Hildebrandt 715-577-6252, 4401 Commerce Valley Rd, Eau Claire, WI 54701

**2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:**

(a) Street number 836 Bridgewater Ave, Chippewa Falls, WI

(b) Lot N/A Block N/A

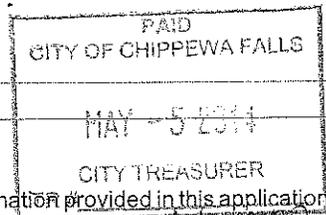
(c) Do premises occupy all or part of building? No - event is held outside in open field/wooded area on private property.

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Arm bands are issued to persons 21 and older at time of registration at alcohol tent if a non-participant. Alcohol allowed area is roped off and no alcohol is allowed on the race course.

**3. NAME OF EVENT**

(a) List name of the event Freak 5K

(b) Dates of event June 7, 2014 10 a.m. to 7 p.m.



**DECLARATION**

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Perpetual Benefit 4-30-14  
(Name of Organization)

Officer Kristin Southard 4-30-14  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Date Filed with Clerk 5/5/14

Date Reported to Council or Board \_\_\_\_\_

Date Granted by Council \_\_\_\_\_

License No. \_\_\_\_\_

Chief Andy L. Stork 05-12-14 POLICE DEPT. APPROVED

B/M  
5/12/14

# APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 2/27/2014

Town  Village  City of Chippewa Falls County of Chippewa

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.  
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 10/25/2014 and ending 10/26/2014 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

**1. ORGANIZATION** (check appropriate box)  Bona fide Club  Church  Lodge/Society  Veteran's Organization  Fair Association

- (a) Name Boys & Girls Clubs of the Greater Chippewa Valley (Chippewa Falls Center)  
 (b) Address 21 E Grand Avenue, Chippewa Falls, WI 54729  
(Street)  Town  Village  City  
 (c) Date organized 2001  
 (d) If corporation, give date of incorporation 2001  
 (e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:   
 (f) Names and addresses of all officers: (including cell/telephone numbers)  
 President Terry McHugh 1907 S. Hastings Way Eau Claire, WI 54702 715-852-1558  
 Vice President Deb Fischer 1400 Bellinger St. Eau Claire, WI 54702 715-579-2319  
 \*Secretary Bob Briggs 6256 Cty Rd R Chippewa Falls, WI 54729 715-723-4658  
 Treasurer Mark Oldenberg 2174 East Ridge Center Eau Claire, WI 54701 715-836-9944  
 (g) Name and address of manager of person in charge of affair: Tracey Smiskey, 201 E Lake St, Eau Claire, WI 54701

PAID  
CITY OF CHIPPEWA FALLS  
  
MAR 14 2014  
  
CITY TREASURER  
TR# 72275

**2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:**

- (a) Street number 225 Edward Street  
 (b) Lot Building B: Outdoor Life Building Block \_\_\_\_\_  
 (c) Do premises occupy all or part of building? Event to be held in single building  
 (d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Responsibility of Bartenders Reason for Minors being Present? Purchase of ticket to attend and sample food.  
 Minors Present? Yes To Card persons making alcohol purchases. room

**3. NAME OF EVENT**

- (a) List name of the event Men Who Cook - Per Bob Briggs  
 (b) Dates of event and times October 25, 2014 Event from 6:30 pm - 9:30 p.m.

**DECLARATION**

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer Terry McHugh (Signature/date)      Boys & Girls Clubs of the Greater Chippewa Valley (Name of Organization)  
 Officer Robert L Briggs - Exec. Sec. (Signature/date)      \_\_\_\_\_ (Signature/date)  
 Date Filed with Clerk APR 29 2014      Date Reported to Council or Board \_\_\_\_\_  
 Date Granted by Council \_\_\_\_\_      License No. \_\_\_\_\_

Chief Wally L. Sell      05-12-14      POLICE DEPARTMENT APPROVED

# APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: APR 29 2014

Town  Village  City of Chippewa Falls County of Chippewa

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.  
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 5 PM June 14 and ending 9 PM and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box)  Bona fide Club  Church  Lodge/Society  Veteran's Organization  Fair Association

(a) Name AMERICAN-LEGION-POST #77

(b) Address 12-E-SPRING-ST CHIPP-EWA-FALLS-WI 54729  
(Street)  Town  Village  City

(c) Date organized \_\_\_\_\_

(d) If corporation, give date of incorporation \_\_\_\_\_

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers: (cell phone/telephone number)

President DAVID HEDRINGTON 11943 17th Ave, CF 834-5484  
 Vice President DICK WEBBER 1309 Woodridge Dr CF 723-4053  
 Secretary ROGER HILKIPID, 321 Morris St CF 723-1201  
 Treasurer BERNARD WIELL 123 W Garden St CF 723-6558

(g) Name and address of manager or person in charge of affair: BERNARD-WIELL  
123 W GARDEN-ST CHIPP-FALLS-WI

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number 12-E-SPRING-ST

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? \_\_\_\_\_

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: city Parking lot of Am Legion

2 Bartenders on Site

3. NAME OF EVENT

(a) List name of the event FLAG DAY - Minors Present?

(b) Dates of event & times JUNE 14th 2014-5-8 PM Reason for Minors being present: WITH PARENTS

### DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer David Hedington  
(Signature/date)

AMERICAN-LEGION POST #77  
(Name of Organization)

Officer Richard W Webber  
(Signature/date)

Officer Leroy H Jansky  
(Signature/date)

Officer Bernard Wiell  
(Signature/date)

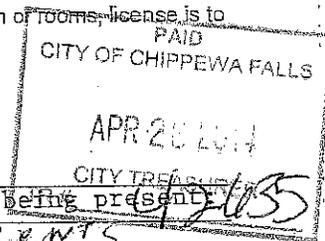
Date Filed with Clerk 4/28/14

Date Reported to Council or Board \_\_\_\_\_

Date Granted by Council \_\_\_\_\_

License No. \_\_\_\_\_

Police Dept Approval: Chief Wally P. Sell Date: 05-13-2014



*BDM 5/13/14*



# CITY OF CHIPPEWA FALLS STREET USE PERMIT APPLICATION

Applicant Name and Address: <b>AMERICAN LEGION Post 77</b>	Applicant Phone Number: <b>(715) 723-6555</b>
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<input type="checkbox"/> Please check here if the applicant is the individual in charge of the event. If not, please indicate Name, Address and Phone Number of responsible individual. <b>BERNARD WILLI 123 W. GARDEN ST CHIPPEWA FALLS WI 54729</b>	Name, Address and Phone Number of the headquarters of the organization and responsible head of such organization: <b>AMERICAN LEGION Post 77 P.O. Box 241 CHIPPEWA FALLS WI 54729 DAVID HEDRINGTON - CMDR.</b>
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Name of the event: <b>FLAG DAY</b>	Estimated number of persons participating: <b>150</b>
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Date and start and end times requested for street use:  
**SAT. JUNE 14, 2014 ALL DAY**

Accurate description of the portion of the street or streets being requested for use (attach maps if necessary):  
**CITY PARKING LOT AT NW CORNER OF RUSHMAN & E. SPRING ST.**

Use, described in detail, for which the street use permit is requested:  
**FLAG DAY PROGRAM AND SERVE REFRESHMENTS**

City services requested for the event (e.g., Street Department or Police Department staff time)  
**PARK TO DELIVER PICNIC TABLES & BENCHES** *Two park employees deliver and pick up (total of 8 staff hours) \$280.00*

The applicant agrees to indemnify, defend, and hold the City and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the City or account of any injury to, or death of, any persons or any damage to property caused by or resulting from the activities for which the permit is granted. This Street Use Permit for the event may be terminated by the Chippewa Falls Police Department if the health, safety, and welfare of the public appears to be endangered by the activities or if the event is in violation of any of the conditions of the permit or regulations adopted by the Common Council. Applicant understands they shall be present when the Board of Public Works or City Council considers the request for Street Use Permit. Failure to appear may be grounds for denial of the requested permit.

Signature of Applicant: *Bernard Willi* Date: 4-11-2014

### OFFICE USE ONLY

Estimated cost of City services requested (to be completed by Police Chief and Director of Public Works):  
**No extra police services for Police anticipated,  
Parks + Rec delivery of tables + benches + pickup = approximately \$280.00**

Requirements of Applicant:

Approved by: *[Signature]* *[Signature] PE 4/21/14*

Signature of Chief of Police: \_\_\_\_\_ Signature of Director of Public Works: \_\_\_\_\_

Recommendation of Board of Public Works (if required):  Approved  Denied

Decision of City Council (required):  Approved  Denied



# CITY OF CHIPPEWA FALLS STREET USE PERMIT APPLICATION

Applicant Name and Address: <i>Katie Phillips, 210 Island St, Chippewa Falls, 54729</i>	Applicant Phone Number: <i>715-680-0173</i>
--	--

<input checked="" type="checkbox"/> Please check here if the applicant is the individual in charge of the event. If not, please indicate Name, Address and Phone Number of responsible individual.	Name, Address and Phone Number of the headquarters of the organization and responsible head of such organization: <i>Karen Kraus - 715-833-0833 Special Olympics</i>
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Name of the event: <i>Law Enforcement Torch Run</i>	Estimated number of persons participating: <i>Unknown at this time</i>
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Date and start and end times requested for street use:  
*June 4th, 2014, starting at 4:00 am and ending at 4:45 pm*

Accurate description of the portion of the street or streets being requested for use (attach maps if necessary):  
*From Aiken Park, up (north) Bridge St East on Elm St & ending at Leves Laige*

Use, described in detail, for which the street use permit is requested:  
*2014 Special Olympic Torch Run.*

City services requested for the event (e.g., Street Department or Police Department staff time)  
*Police Dept Staff time, possibly Street department.*

The applicant agrees to indemnify, defend, and hold the City and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the City or account of any injury to, or death of, any persons or any damage to property caused by or resulting from the activities for which the permit is granted. This Street Use Permit for the event may be terminated by the Chippewa Falls Police Department if the health, safety, and welfare of the public appears to be endangered by the activities or if the event is in violation of any of the conditions of the permit or regulations adopted by the Common Council. Applicant understands they shall be present when the Board of Public Works or City Council considers the request for Street Use Permit. Failure to appear may be grounds for denial of the requested permit.

Signature of Applicant: *[Signature]* 149 Date: *04/30/14*

### OFFICE USE ONLY

Estimated cost of City services requested (to be completed by Police Chief and Director of Public Works):  
*1-2 officers for traffic control - 10 min each - NO service fee (on duty officers)*

Requirements of Applicant:

Approved by: *[Signature]* *[Signature]* 5/5/14  
Signature of Chief of Police Signature of Director of Public Works

Recommendation of Board of Public Works (if required): *n/a*  Approved  Denied

Decision of City Council (required):  Approved  Denied



# SIDEWALK USE PERMIT APPLICATION

Name Of Applicant: <i>Chippewa Falls Public Library</i>	Address Of Applicant: <i>105 W. Central St.</i>
Telephone Number: <i>715 723 1146 x 711</i>	Date And Length Of Time Requested For Use Of Sidewalk: <i>June 1, 2014 - Oct 30, 2014</i>
Description Of The Portion Of Sidewalk To Be Used: <i>In front of the library Doors - Footprint 2.5' x 3.5'</i>	
Describe In Detail The Purpose For Which the Sidewalk Will Be Used: <i>To advertise special events and programs for the library and Friends of the Library -</i>	

The applicant agrees to indemnify, defend and hold the City and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the City on account of any injury to, or death of, any person or any damage to property caused by or resulting from the activities for which the permit is granted.

This Sidewalk Use Permit may be revoked by the City Council for any violation of any condition of such permit as set out in Ordinance 94-13, passed on May 17, 1994. Such revocation shall be after affording the permit holder a hearing before the City Council after service on the permit holder of notice of hearing at least 3 days but not more than 30 days from the date and service of the notice and a detailed statement of the facts alleged to constitute any such violation.

Bond Certificate and sketch of area to be used must be attached.

Signature of Business Owner *Virginia Roberts*  
 Date Signed *7 May 2014*  
 Date of Council Approval \_\_\_\_\_

**SUMMER  
BOOK SALE  
JUNE 14&15**



**APPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS  
AS RECOMMENDED BY THE MAYOR  
MAY 6, 2014**

**City Plan Commission**

(3 Year Term)

Peter Pohl, 2017

Dennis Doughty, 2017

**Library Board**

(3 year term)

Barb Rasmus, 2017

**Police and Fire Commission**

(5 Year Term)

Paul Peters, 2019

**Park Board**

(3 Year Term)

Nate Seckora, 2017

Carmen Muenich, 2017

**Transit Board**

(2 Year Term)

Arland Berquist, 2016

Bill Larsen, 2016

Sue Carlson, 2016

**Business Improvement District Board**

(3 Year Term)

Gerald Jacobson, 2017

Tim Marko, 2017

**Board of Review**

(5 Year Term)

Melanie Berg, 2019

**Redevelopment Authority**

(3 Year Term)

Tim Anderson, 2017



**MINUTES**  
**COMMITTEE #1**  
**REVENUES, DISBURSEMENTS, WATER AND WASTEWATER**  
**May 14, 2014**

Committee #1 - Revenues, Disbursements, Water and Wastewater met on Wednesday, May 14, 2014 at 10:30 AM in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.

Council/Committee Members present: George Adrian, Amy Mason, Rob Kiefer, Bill Hicks, Mayor Hoffman.

Others present: Finance Mgr/Treasurer Lynne Bauer, Fire Chief Mike Hepfler, Utility Office Manager Connie Freagon, Parks & Recreation Director Dick Hebert, Assistant City Engineer Matt Decur.

Call to Order: 10:32 AM

Items of business to be discussed or acted upon at this meeting are shown on the attached agenda below:

- 1. Discuss use of proceeds from the sale of Fire Department snorkel truck and equipment. Possible recommendations to the Council.**

Fire Chief Mike Hepfler asked to use proceeds of \$17,500 from the sale of the snorkel truck to replace firefighter turnout gear. According to NFPA standards, protective equipment should be retired 10 years after its manufacture or ensemble date. The estimated cost per set is \$1500 and \$2000. He would like to replace 5-6 sets this year and the rest next year.

He is also requesting to use proceeds of approximately \$2,715 from the sale of old fire department hoses and equipment for the replacement of nozzles and appliances on the new ladder truck.

**Motion by Mason/Kiefer** to recommend the Council approve using proceeds from the sale of the ladder truck for replacement of turnout gear in 2014 and 2015 and to use proceeds from the sale of fire department hoses/equipment for the replacement of nozzles and appliances on the new ladder truck. **All present voted aye. Motion carried.**

- 2. Discuss employee reimbursement for safety shoes. Possible recommendation to the Council.**

The Committee discussed the issue of safety shoe reimbursement for seasonal and

permanent employees. Currently seasonal employees do not receive reimbursement but permanent city employees receive \$45.00 per year. In order to ensure worker safety the City Safety Committee and the City's worker's compensation carrier are recommending safety boots for seasonal workers and continuation of safety boots for current employees. Suggestions included \$25 or \$50 for seasonal and up to \$100 for permanent employees. Reimbursement would be made after receipt of proof of purchase. For seasonal workers, the reimbursement would occur after they worked the entire season. The 2014 Budgets should be able to absorb the increase in cost. The shoe reimbursement policy will also be discussed at an upcoming personnel committee meeting.

**Motion by Adrian/Mason** to recommend the Council approve funding from the 2014 Budgets for the reimbursement of up to \$50 for seasonal employees and up to \$100 for permanent employees for the purchase of required safety boots. **All present voted aye. Motion carried.**

**3. Update on 2014 borrowing process.**

Finance Manager Bauer gave a brief update on the 2014 borrowing process presented in April by Brian Reilly from Ehlers. Initial resolutions will be included on the May 20<sup>th</sup> City Council agenda. The amount for street and development projects will be less than the "not-to-exceed" amount of \$2,151,543 approved by the Committee on April 14. One change noted was that City Planner Jayson Smith is going to try to obtain grant monies for the parking lot improvements initially included in the bond amount. The estimated \$400,000 cost was removed but replaced with an approximate \$300,000 that will be needed in 2014 for costs associated with the demolition of the Plaza Building.

**No action taken.**

**4. Adjournment**

**Motion by Mason/Kiefer** to adjourn at 11:00 AM. **All present voted aye. Motion carried.**

**Minutes submitted by:  
Lynne Bauer, Finance Manager/Treasurer**

Chapter 10 provides information on the retirement and disposition of structural and proximity fire fighting ensembles and ensemble elements. Both structural and proximity fire fighting ensembles and ensemble elements must be retired no more than 10 years from the date of manufacture; however, the radiant reflective outer shell of proximity fire fighting ensemble elements must be replaced at a maximum of every 5 years.

There are several reasons why these ensemble elements are required to be retired 10 years from the date of manufacture. First, since NFPA standards are typically revised every 5 years, the 10-year requirement represents two revision cycles, during which time there could be significant advances in personal protective equipment design and manufacture. Currently, there are no scientifically validated test methods available that would support a change to the 10-year requirement. Finally, the 10-year requirement is unlikely to change due to the absence of any nondestructive tests or evaluations that could conclusively determine the life span of these ensembles or ensemble elements.

Note that *ensemble elements* as defined by this standard are compliant products that provide protection to the upper and lower torso, arms, legs, head, hands, and feet. By this definition, a helmet is an ensemble element, and as such is subject to the 10-year retirement requirement.

#### 10.1 Retirement.

10.1.1<sup>\*</sup> The organization shall develop specific criteria for removal of structural fire fighting ensembles and ensemble elements and proximity fire fighting ensembles and ensemble elements from service, which includes, but is not limited to, issues that are specific to the ensembles or ensemble elements being used by the organization, the manufacturer's instructions, and the experience of the organization.

10.1.2<sup>\*</sup> Structural fire fighting ensembles and ensemble elements shall be retired in accordance with 10.2.1 or 10.2.2, no more than 10 years from the date the ensembles or ensemble elements were manufactured. Anecdotal evidence reported by members of the Technical Committee on Structural Fire Fighting and Proximity Fire Fighting Protective Clothing and Equipment indicates that in general, the life span of a turnout suit is less than 10 years. Regardless of when the suit was manufactured, routine inspection is critical to ensure that the suit is clean and well-maintained and affords the required protection to the wearer.

10.1.3 Proximity fire fighting ensembles and ensemble elements shall be retired in accordance with 10.2.1 or 10.2.2, no more than 10 years from the date the ensembles or ensemble elements were manufactured.

10.1.3.1<sup>\*</sup> In all cases, the radiant reflective outer shell shall be replaced at a maximum of 5 years.

10.1.4<sup>\*</sup> Structural fire fighting ensembles and ensemble elements and proximity fire fighting ensembles and ensemble elements that are worn or damaged to the extent that the organization deems it not possible or cost effective to repair them shall be retired in accordance with 10.2.1.

10.1.5<sup>\*</sup> Structural fire fighting ensembles and ensemble elements and proximity fire fighting ensembles and ensemble elements that were not in compliance with the edition of the applicable NFPA standard that was current when the ensembles and ensemble elements were manufactured shall be retired in accordance with 10.2.1.

10.1.6 Structural fire fighting ensembles and ensemble elements and proximity fire fighting ensembles and ensemble elements that are contaminated to the extent that the organization deems it not possible or cost effective to decontaminate them shall be retired in accordance with 10.2.1.

10.1.7 Structural fire fighting ensembles and ensemble elements and proximity fire fighting ensembles and ensemble elements that are contaminated by CBRN terrorism agents shall be immediately retired as specified in 10.2.1 after confirmed exposure and shall not be reused.

10.1.8<sup>\*</sup> Structural fire fighting ensembles and ensemble elements and proximity fire fighting ensembles and ensemble elements that are no longer of use to the organization for emergency operations service but are not contaminated, defective, or damaged shall be retired in accordance with 10.2.1 or 10.2.2.

#### 10.2 Disposition of Retired Elements.

10.2.1 Retired structural fire fighting ensembles and ensemble elements and proximity fire fighting ensembles and ensemble elements shall be destroyed or disposed of in a manner ensuring that they will not be used in any fire fighting or emergency activities, including live fire training.

10.2.2 Retired structural fire fighting ensembles and ensemble elements and proximity fire fighting ensembles and ensemble elements as determined in 10.1.8 shall be permitted to be used as follows:

- (1) For training that does not involve live fire, provided the ensembles and ensemble elements are appropriately marked as being for non-live fire training only
- (2) As determined by the organization

If structural or proximity fire fighting ensembles or ensemble elements are retired according to the requirements of this chapter, they are permitted to be used for training as long as that training does not involve live fire and they are appropriately marked as being for non-live training only, as well as for other uses as may be determined by the organization.

#### 10.3 Special Incident Procedure.

10.3.1<sup>\*</sup> The organization shall have procedures for the handling and custody of structural fire fighting ensembles and ensemble elements and proximity fire fighting ensembles and ensemble elements that were worn by fire fighters who were victims at incidents where serious injuries or fatalities to the fire fighters occurred.

10.3.2 In the absence of any other prevailing rules of evidence, the organization's procedures shall include at least the following:

- (1) Provisions shall be made for the immediate removal from service and preservation of all structural fire fighting ensembles and ensemble elements and proximity fire fighting ensembles and ensemble elements utilized by the injured or deceased fire fighter.
- (2) Custody of such ensembles and ensemble elements shall be maintained at a secure location with controlled, documented access.
- (3) All such structural fire fighting ensembles and ensemble elements and proximity fire fighting ensembles and ensemble elements shall be nondestructively tagged and stored only in paper or cardboard containers to prevent further degradation or damage. Plastic or airtight containers shall not be used.
- (4) Examination of the structural fire fighting ensembles and ensemble elements and proximity fire fighting ensembles and ensemble elements shall be made by qualified members of the organization or by outside experts to determine the condition thereof.

Purchase Orders

BOG RESOURCES  
1400 HALBLEIB ROAD

CHIPPEWA FALLS WI 54729  
USA  
Telephone No. 715-738-3906  
Ext.  
Fax 715-720-7139

Purchasing Center CHIPPEWA  
PO No. 1404130  
Release No. 0  
Order Date 4/29/2014  
Request Status  
Revision No. 0.00

VENDOR CH000550  
CHIPPEWA FALLS, CITY OF  
30 W. CENTRAL STREET

SHIP TO THOMAS NORGAARD  
1400 HALBLEIB ROAD

CHIPPEWA FALLS WI 54729  
USA  
Contact MICHAEL HEFFLER  
Telephone No.  
Ext.  
Fax

CHIPPEWA FALLS WI 54729  
USA  
Telephone No. 715-738-3906

INVOICE TO CARRIE NIELSEN  
1400 HALBLEIB ROAD

CONFIRM TO THOMAS NORGAARD  
1400 HALBLEIB ROAD

CHIPPEWA FALLS WI 54729  
USA

CHIPPEWA FALLS WI 54729  
USA

Freight Terms  
Ship Via  
Freight Carrier

Payment Terms  
Shipping Terms

Item	Qty	Item No.	Service Code	Vendor's Item No.	Receive To ID	Unit Cost	Total Cost	\$
	Unit	Cost Center	Account Code	Description Specifications				
	6.00	HOSE				15539		
			15539	HOSE, FIRE, 4" X 100 FT			265.00	1,590.00
	4/30/2014	811-021						
	2.00	NOZZLE				15539		
			15539	1-1/2" TFF NOZZLE			582.50	1,165.00
	4/30/2014	811-021						

Approval *[Signature]* Date 4/29/14

Subtotal	\$	2,715.00
Tax Charge	\$	<del>448.99</del>
Shipping	\$	0.00
Misc.	\$	0.00
Order Total	\$	<del>2,564.00</del>



# CHIPPEWA FALLS FIRE & EMERGENCY SERVICES

## FIREFIGHTER TURNOUT GEAR (currently worn by Dept. personnel)

(updated 05/01/2013)

### 2000

Manufacture Date	Personnel	Turnout Coat Size Chest - Length - Sleeve			Turnout Pant Size Waist - Inseam	Notes
08/28/2000	Josh Pekol	46 - 32Regular				(old Joe See)

### 2005

07/29/2005	Dan Boos	48	30/36	35	40W - 32	
07/29/2005	John Bowe	44	30/36	35	40W - 30	
07/29/2005	<del>Tony Bowe</del>	46	31/37	34	40W - 30	
07/29/2005	Lee Douglas	44	34/40	36	40W - 32	
07/29/2005	Chuck Goettl	46	32/38	37	42W - 34	
07/29/2005	Mike Hepfler	46	31/37	36	38W - 32	
- 07/29/2005	Bruce Krejci	44	30/36	35	38W - 32	
- 07/29/2005	Tom Larson	42	29/35	33		
07/29/2005	Dan Loschko	50	31/37	36	44W - 35	
07/29/2005	Kyle Schimmel	46	29/35	35.5	42W - 31	
- 07/29/2005	Bill Schulz	40	30/36	34	36W - 31	
07/29/2005	Jim Spaeth	50	32/38	36.5	46W - 32	
07/29/2005	Jason Thom	46	30/36	38	44W - 35	
- 07/29/2005	Keith Ziehr	46	31/37	37	40W - 34	
10/31/2005	Tom Larson				40W - 31	
* 10/31/2005	Josh Pekol (old Dan Meagher)				42W - 31	(old Dan Meagher)

### 2006

02/08/2006	Chad Schara	46	33/39	37.5		
12/22/2006	Nate Martell				38W - 31	

### 2007

1 03/13/2007	Chad Schara				42W-35	
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### 2009

1 02/25/2009	Nate Martell	44	28/34	32		
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### 2010

04/14/2010	Justus Busse	44	31/37	35	38W - 30	
2 07/15/2010	Dr. Erik Dickson	38	26/32	32	34W - 29	(old Renee Dillenbeck)
11/02/2010	Greg Bowe	46	30/36	34	42W - 31	

### 2011

04/14/2011	Kevin Blaine	46	31/37	33.5	40W - 30	
1 09/26/2011	Karl Johnson	44	28/34	31.5	38W - 30	

### 2013

04/09/2013	Ryan Begley	40	30/36	34	38W - 31	
3 - 04/09/2013	Gary Bell	48	30/36	35	44W - 33	
- 04/09/2013	Trevor Weiland	50	31/37	35	42W - 33	

6 years  
8

24

# CHIPPEWA FALLS FIRE & EMERGENCY SERVICES

## SPARE USED TURNOUT COATS

<u>Manufacture Date</u>	<u>Turnout Coat Size</u> Chest - Length - Sleeve	<u>Previous Personnel</u>	<u>Mfg.</u>	<u>Condition</u>
??	44 - 29		Janesville	Poor
04/1994	48 - 32	Loschko	Janesville	Poor
04/1994	44 - 32		Janesville	Poor
04/1994	??	Taylor	Janesville	Poor
04/1994	44 - 32	Krejci	Janesville	Poor
10/04/1994	??	Schimmel	Janesville	Poor
01/1995	38 - 32	Larson	Janesville	Poor
02/1995	42 - 32		Janesville	Poor
03/1995	46 - 32	Schulz	Janesville	Poor
03/1995	44 - 32	Pederson	Janesville	Poor
03/1995	48 - 32	Leahy	Janesville	Poor
03/27/1995	48 - 32	Goettl	Janesville	Poor
03/27/1995	??	Thom	Janesville	Poor
03/27/1995	46 - 32		Janesville	Poor
04/28/1997	44 - 32	Missfeldt	Janesville	Poor
02/26/1998	48 - 32	T.Bowe	Janesville	Poor
01/10/2001	44 - 32		Janesville	Poor
03/01/2004	44 - 32/38 - 36	Douglas	Morning Pride	Good
03/01/2004	48 - 31/37 - 37	Weiland	Morning Pride	Poor
03/01/2004	36 - 30/36 - 34.5	Bell/Leahy	Morning Pride	Fair
07/29/2005	46 - 30/36 - 34		Morning Pride	Good
07/29/2005	40 - 30/36 - 35	Taylor	Morning Pride	Good
07/29/2005	46 - 29/35 - 34	Meagher	Morning Pride	Good
07/29/2005	44 - 32/38 - 34.5	See	Morning Pride	Good
02/08/2006	40 - 31/37 - 34.5			

*Plus additional 13 pair of turnout coats currently being used by Citizen's Academy*

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## SPARE USED TURNOUT PANTS

<u>Manufacture Date</u>	<u>Turnout Pant Size</u> Waist - Inseam	<u>Previous Personnel</u>	<u>Mfg.</u>	<u>Condition</u>
02/1992	42 x 30		Janesville	Poor
10/1994	38L	Schimmel	Janesville	Poor
10/1994	36R		Janesville	Poor
10/1994	36S	J. Bowe	Janesville	Poor
10/1994	36R	Thom	Janesville	Poor
10/1994	36R	Vajgrt	Janesville	Poor
11/1994	32R		Janesville	Poor
01/1995	38R	Weiland	Janesville	Poor
01/1995	34R	Przybylski	Janesville	Poor
01/1995	40R	Goetti	Janesville	Poor
02/1995	40R	Thom	Janesville	Poor
02/1995	38R	Meagher	Janesville	Poor
03/1995	36R	Jerrett	Janesville	Poor
03/1995	40R	Pederson	Janesville	Poor
03/1995	38R	Leahy	Janesville	Fair
06/1996	40L	Loschko	Janesville	Poor
04/07/1999	44R	Pederson	Janesville	Fair
02/27/1998	36R	Douglas	Janesville	Poor
01/2001	38R		Janesville	Poor
07/03/2003	40W - 29		Morning Pride	Good
03/2004	42W - 32	Douglas	Janesville	Poor
03/01/2004	44W - 34	Weiland	Morning Pride	Poor
07/29/2005	40W - 32	See	Morning Pride	Fair
07/29/2005	36W - 31	Taylor	Morning Pride	Fair

*Plus additional 13 pair of turnout pants currently being used by Citizen's Academy*

the department head of the department which is responsible for the subject to be discussed. The parties are encouraged to utilize open forums of communication to assist in establishing meaningful labor/management relations and to promote safe and efficient means of operations.

#### ARTICLE 25 - SAFETY SHOES

*General*  
The City shall reimburse up to \$45.00 annually towards the purchase of safety shoes to all employees in this bargaining unit, except for employees of City hall, clerical employees, lab technicians and lab helpers. Such reimbursement shall be made upon proof of purchase being submitted by the employee to the City. Any employee so designated is required to wear safety shoes while working.

#### ARTICLE 26 - JURY DUTY

An employee called for jury duty shall notify his/her supervisor as soon thereafter as reasonably possible. Upon such prior notice, the employee will be granted a paid leave of absence of up to three (3) weeks for scheduled time required to be lost as a result of such jury duty based on the employee's regular hourly rate, less the amount received for jury duty. The employee shall be required to report for all scheduled hours of work after jury duty with which the jury duty assignment does not conflict; provided, however, that in the event a shift employee working other than the day shift is selected to serve on a jury, he/she and his/her supervisor shall agree as to which scheduled shift shall be related to which day of jury duty.

#### ARTICLE 27 - MANAGEMENT RIGHTS

The City possesses the sole right to operate City government and all management rights repose in it, subject only to the provisions of this contract and applicable law. The rights include, but are not limited to the following:

1. To establish all operations of City government;
2. To establish reasonable work rules;
3. To hire, promote, schedule and assign employees;
4. To suspend, discharge and take other disciplinary action against employees for just cause;
5. To relieve employees from their duties because of lack of work or funds;
6. To maintain efficiency of City operations;
7. To introduce new or improved methods or facilities or to change existing methods or facilities;

4. The purpose of the meeting shall not be for discussion of Union grievance or negotiations, but to cover those areas of general working operations, safety and procedures of general interest to the City and its employees.
5. The topics discussed and the conclusions or results reached during such meetings shall be drawn up and posted for review by all employees if considered of general interest and importance to employees.

Further, the Union may make written request for meetings addressed to the City Council Personnel Committee and the department head involved. The request for a meeting shall set forth the subject to be discussed to enable the parties to adequately prepare for the meeting. The meeting shall be attended by a Union representative, representatives of the City Council Personnel Committee, and the department head of the department which is responsible for the subject to be discussed. The parties are encouraged to utilize open forums of communication to assist in establishing meaningful labor-management relations and to promote safe and efficient means of operations.

#### ARTICLE 23 - CLOTHING

*P+R*  
Section 1. The City shall furnish three (3) uniforms per week for all non-clerical employees. The City will be responsible for the laundering, maintaining and replacement of the uniforms.

Section 2. The City shall reimburse up to \$45.00 annually towards the purchase of safety shoes for all non-clerical employees. Such reimbursement shall be made upon proof of purchase being submitted by the employee to the City. Any employee so designated is required to wear safety shoes while working.

#### ARTICLE 24 - JURY DUTY

Section 1. An employee called for jury duty shall notify his/her supervisor as soon thereafter as reasonably possible. Upon such prior notice, the employee will be granted a paid leave of absence of up to three (3) weeks for scheduled time required to be lost as a result of such jury duty based on the employee's regular hourly rate, less the amount received for jury duty. The employee shall be required to report for all scheduled hours of work after jury duty assignment does not conflict.

#### ARTICLE 25 - MANAGEMENT RIGHTS

Section 1. The City possesses the sole right to operate City government and all management rights repose in it, subject only to the provisions of this contract and applicable law. The rights include but are not limited to the following:

1. To establish all operations of City government;

PARKS, RECREATION & FORESTRY BOARD MEETING  
Tuesday, May 13, 2014

1. Call to order by Beth Arneberg at 6:03 p.m.  
Roll Call: Members Present: Audrey Stowell, Dale Berg, Beth Arneberg, Heidi Hoekstra, Curt Stepanek, Rob Kiefer and Carmen Muenich.  
Department Staff present: Dick Hebert and Tommy Eisenhauer.
2. Approval of April 8, 2014, Minutes: **Motion by Berg/Hoekstra, to approve the April 8, 2014, minutes.** Motion carried.
3. Personal Appearances By Citizens. Larry Bentz, who resides on the West Hill appeared and asked the Park Board to consider converting Buchanan Park to a pickle ball court. He indicates Eau Claire recently put in six courts at McDonough Court, and it has been extremely popular. Dick will look into cost and we will discuss at a future meeting.
4. Discuss / Consider Special Event Applications: None.
5. Discuss/Consider.
  - a. Crescendo Consulting Community Assessment Study Report for the proposed Irving Park Welcome Center / Small Mammal / Aviary Building. Crescendo Consulting gave a presentation on the community assessment study. They listed the benefits of the project, key issues, and favorable factors. The challenging factors are that \$3 million is one of the largest goals for our community, financial gift from the City toward the campaign is unknown, and the operating expense is not solidified. Recommendations included that there be an early City gift to the campaign, a strong Case for Support be prepared, the Board consider establishing an endowment fund for annual operating support, and to establish a steering committee. Discussed making a presentation to the Committee of the Whole.  
  
This agenda item will be discussed later in the meeting.
  - b. Presentation by UW-EC Irvine Park History completed projects. Dr. Mann and students from UW-EC discussed the projects they have completed including updating the artifact inventory, digitizing materials, updating the collections policy, and writing a brief history of the Park. They showed the documentary and power point that we will be able to use in the Welcome Center in the future. This has been a win-win endeavor for the community and the students.
  - c. Discuss bids for architectural fees for the outdoor bathhouse roof. The scope of services was provided to SEH and CBS<sup>2</sup>. CBS<sup>2</sup>'s bid was \$4,460; SEH was \$11,975. Dicks' recommendation was to award the bid to CBS<sup>2</sup>. **Motion by Rob Kiefer/Carmen Muenich, to hire CBS<sup>2</sup> to**

**provide architectural services for the outdoor bathhouse roof as outlined in the scope of services at a cost of \$4,460.00.**

- d. Discuss metal detecting in City Parks. Currently, there is no policy concerning metal detecting in City parks. Hoekstra is concerned about the ownership of items found and holes left behind. Kenny Briggs from 3-Season Treasure Hunters discussed the club and their policies. Dick will put together a policy with Mr. Briggs concerning metal detecting in City parks.

The Board returned to the first agenda item and discussed the community assessment study report of Crescendo Consulting. After discussion, **motion by Dale Berg/Carmen Muenich to authorize the Parks & Recreation, & Forestry Director and Park Board President to sign a contract with Crescendo Consulting to continue with Phase 2 & 3 of the capital campaign with consulting fees & costs up to \$130,000 to be paid from the campaign funds.**

- e. Director's Report. Dick Hebert indicates that one of the employees has had back surgery and is not expected to return until the end of July. This has caused a delay in getting some of the spring items completed. There is a lot of brush along some of the roadways, but that will be picked up before the scheduled runs. He discusses the new animals and babies. There was an incident of kids in the park after midnight. They were loud, and the police were called. The Main Pavilion has a new aluminum crown on top. The check from the Thorpe Foundation was received and placed in a special revenue account. Also discussed challenge of memorials and having a printed wish list for those wishing to provide funds in memorial of a loved one.

6. Approve Claims. **Motion by Muenich/Kiefer, to approve claims of \$43,862.21.** Motion carried.
7. Board Member comments or concerns. Beth reports that it will be Curt Stepanek's last meeting. He is stepping down after 21 years of service on the Board. Beth thanked him for his time and service. Dick will have a brick made in his honor. Curt indicated he was honored to serve and has found it to be an educational experience. Carmen mentions that there is a Zoo Fundraiser Ride at The Snout this Saturday at 11:00 a.m.
8. Adjournment. **Motion by Muenich/Kiefer, to adjourn at 8:05 p.m.** Motion carried.

Submitted by:

Audrey Stowell, Secretary

**Minutes of the  
Meeting of the Chippewa Falls Public Library Board of Trustees  
April 9, 2014**

**1. Call to Order**

Meeting was called to order by President Bob Hoekstra at 5:00 P.M.

**2. Roll Call of Members**

Members Present: Ambelang, Hicks, Hoekstra, King, Russell

Absent: Miller, Rasmus

Others Present: Director Virginia Roberts; Confidential Administrative Assistant Deb Braden

**3. Approval of Agenda**

Motion by King to approve the agenda, seconded by Hicks. All present voting Aye. Motion carried.

**4. Disposition of Minutes of Regular Meeting of March 10, 2014 Board Meeting**

Motion by King to approve the minutes of the regular meeting of the library board held March 10, 2014, seconded by Russell. All present voting Aye. Motion carried.

**5. Disposition of the vouchers to be paid from the 2014 budget after April 15, 2014.**

Motion by Russell, seconded by Hicks to approve payment of vouchers to be paid from the 2014 budget for after April 15, 2014. All present voting Aye. Motion carried.

**6. Public appearances by citizens.**

Virginia introduced Library Intern Kelly who is working at the library during this semester at UW-Eau Claire. She has expressed interest in continuing to volunteer with the library after she completes her internship.

**7. Correspondence**

None

**8. Management Report**

The management report was presented by Virginia. She highlighted that the last of the original shelves have been set off to be refinished. When finished it will be placed on the brick wall in the library. It was quite a task cleaning the shelves off since it had been used by the Children's Dept for storage. Spring is here and the patron traffic numbers continue to rise.

**9. Committee reports**

**a) Approval of Policies and Facilities Committee Meeting Minutes of March 10, 2014.**

Virginia gave a brief description of changes in policy. IFLS also has mentioned what to do when the patron has no identification in such cases of the Amish. Virginia will get more clarification from IFLS about this problem. It is not so much of a problem in our County, but Eau Claire is struggling with the issue. We will check also with other libraries such as Wausau and Neillsville about the issue.

Motion made by Russell, seconded by King to approve the March 10, 2014 minutes of the Policies and Facilities Committee Meeting. All present voting Aye. Motion carried.

**b) Schedule of Chippewa Falls Public Library Fines and Fees**

Tabled until next month.

**10. Current Business**

**a) Terms of Board of Trustees**

Virginia shared emails she had received from the City about the schedule of terms.

**11. Announcements**

a) Virginia introduced copies of the articles that were about the Library in the Chippewa Herald Telegram. There were two articles one about the refinishing of the bookcases and the other about the Parents 4 Learning Treasure Hunt. Both activities were picked up by the Herald on Facebook.

**12. Items for future consideration**

**a) Nothing**

Motion by King, seconded by Hicks to adjourn. All present voting Aye. Motion carried.  
Meeting adjourned at 5:20 p.m.

Respectfully Submitted,  
Deb Braden, Confidential Administrative Assistant

**AN ORDINANCE CREATING THE SOLID FUEL-BURNING OUTDOOR HEATING APPLIANCES CODE SECTION - SECTION 23.08(5) OF THE CHIPPEWA FALLS MUNICIPAL CODE.**

THE COMMON COUNCIL OF THE CITY OF CHIPPEWA FALLS, WISCONSIN, DOES ORDAIN AS FOLLOWS:

1. That Chapter 23.08(5) Solid Fuel-Burning Outdoor Heating Appliances shall be created as follows:

(1) PURPOSE. The Common Council of the City of Chippewa Falls has the authority to exercise its police powers for the general health, welfare and safety of the residents of the City. It is recognized and found that the type of fuel used by and the scale and duration of the burning by solid fuel-burning outdoor heating appliances and the smoke and particulate emissions emanating therefrom create noxious and hazardous smoke, soot, fumes, odors and air pollution that can be detrimental to citizens' health and can deprive neighboring property owners/users of the enjoyment of their property or premises when such appliances are located in an urban setting. Such appliances are hereby declared to be a public nuisance.

(2) DEFINITION. Solid fuel-burning outdoor heating appliance means any equipment, device or apparatus, or any part thereof, which is installed or constructed for the purpose of combustion of fuel to produce heat, hot water and/or energy that is used as a component of a heating system providing heat for the interior of a building or a pool, where the equipment, device or apparatus is located outside of the building or pool for which the heat, hot water and/or energy is to be generated. Said appliance shall be deemed to be outdoors, even if it is located in another separate building.

(3) PROHIBITION OF SOLID FUEL-BURNING OUTDOOR HEATING APPLIANCES. It shall be unlawful for any person to install, construct, operate, or use a solid fuel-burning outdoor heating appliance in the City of Chippewa Falls, except as set forth at subsection (4).

(4) NON-CONFORMING USE.

(a) The lawful use or operation of any solid fuel-burning outdoor heating appliance, existing as of the effective date of this section, may be continued, subject to the requirements of this subsection.

(b) The property owner and any solid fuel-burning outdoor heating appliance existing as of the effective date of this section shall, within six (6) months of the effective date of this section, register said appliance with the City of Chippewa Falls building inspector and receive a permit evidencing its status as a non-conforming use under this section.

(c) No non-conforming solid fuel-burning outdoor heating appliance shall hereafter be extended, enlarged or expanded.

(d) Any solid fuel-burning outdoor heating appliance existing as of the effective date of this section, which use has been discontinued for a period of twelve (12) consecutive months, shall not be permitted to be re-established as a non-conforming use, cannot be used or operated, and must be immediately removed by the property owner from the subject premises. If the property owner fails to remove the solid fuel-burning outdoor heating appliance at the end of said twelve (12) months, the City shall give written notice by certified mail or personal service. Such notice shall provide that such person shall remove the solid fuel-burning outdoor heating appliance within fifteen (15) days of the notice.

(e) Solid fuel-burning outdoor heating appliances permitted to be used or operated pursuant to subsection (4)(a) shall be required to use clean wood or wood specifically permitted by the manufacturer as fuel. Clean wood is defined as natural wood which has not been painted, varnished or coated with a similar material, has not been pressure-treated with preservatives and does not contain resins or glues as in plywood or other composite wood products. The use of the following materials as fuel is strictly prohibited:

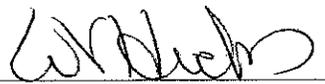
1. Rubbish or garbage including but not limited to food wastes, food wraps, packaging, animal carcasses, paint or painted materials, furniture, composite shingles, construction or demolition debris or other household or business wastes.
2. Kerosene, gasoline or other petroleum products.
3. Asphalt and products containing asphalt.
4. Wood or wood products, other than clean wood.
5. Any plastic material including but not limited to nylon, PVC, ABS, polystyrene or urethane form synthetic fabrics, plastic films and containers.
6. Rubber including tires and synthetic rubber-like products.
7. Newspaper, corrugated cardboard, container board and office paper.

(5) ENFORCEMENT. The fire chief, police chief, public works director, building inspector or their subordinates are authorized to enforce the provisions of this section.

(6) SEVERABILITY. The provisions of this section are severable. If any provision or subsection is held to be invalid or unconstitutional or if the application of any provision or subsection to any person or circumstance is held to be valid or unconstitutional, such holding shall not affect the other provisions, subsections or applications. It is hereby declared to be the intent of the common Council that this section would have been adopted had any invalid or unconstitutional provision or application not been included herein.

2. That this Ordinance shall take effect immediately upon adoption, publication and placement of signs according to law.

DATED this 20<sup>th</sup> day of May, 2014.

COUNCIL PRESIDENT: 

FIRST READING: May 6, 2014

SECOND READING: May 20, 2014

APPROVED: \_\_\_\_\_  
Gregory S. Hoffman, Mayor

ATTEST: \_\_\_\_\_  
Bridget Givens, City Clerk

PUBLISHED: \_\_\_\_\_

ORDINANCE NO. 2014-12

AN ORDINANCE WHICH ADDS TO THE  
INDOOR SOLID MATERIAL HEATING  
SYSTEMS CODE SECTION BY PROHIBITING  
THE BURNING OF RUBBISH AND THE LIKE,  
SECTION 23.08(4) OF THE CHIPPEWA  
FALLS MUNICIPAL CODE

THE COMMON COUNCIL OF THE CITY OF CHIPPEWA FALLS, WISCONSIN  
DO ORDAIN AS FOLLOWS:

1. That § 23.08(4) of the Chippewa Falls Municipal Code, relating to Indoor Solid Material Heating Systems, be created to read as follows:

(4) PROHIBITED MATERIALS. The ignition or burning of the following in Indoor Solid Material Heating Systems is strictly prohibited:

- a) Rubbish or garbage including but not limited to food wastes, food wraps, packaging, animal carcasses, paint or painted materials, furniture, composite shingles, construction or demolition debris or other household or business wastes.
- b) Asphalt and products containing asphalt.
- c) Any plastic material including but not limited to nylon, PVC, ABS, polystyrene or urethane foam, synthetic fabrics, plastic films and containers.

DATED this 20<sup>th</sup> day of May, 2014.

COUNCIL PRESIDENT: 

FIRST READING: May 6, 2014

SECOND READING: May 20, 2014

APPROVED: \_\_\_\_\_

Gregory S. Hoffman, Mayor

ATTEST: \_\_\_\_\_

Bridget Givens, City Clerk

PUBLISHED: \_\_\_\_\_

**AN ORDINANCE AMENDING THE ZONING CODE  
OF THE CITY OF CHIPPEWA FALLS**

THE COMMON COUNCIL OF THE CITY OF CHIPPEWA FALLS, WISCONSIN, DO ORDAIN  
AS FOLLOWS:

1. That the following described real estate situated in the City of Chippewa Falls, Chippewa County, Wisconsin, be rezoned:

**Parcel # 1703.0230  
Lot # 1  
Gateway Center Subdivision  
10-12 Sunshine Circle**

**C-4 Highway Commercial District to R-3A Multi-Family Residential District**

2. That the Zoning District Map of the City of Chippewa Falls be and the same is hereby amended in accordance with the foregoing.
  3. That this Ordinance shall take effect from and after its passage and publication.
- Dated this 20<sup>th</sup> day of May, 2014.

FIRST READING: May 6, 2014



\_\_\_\_\_  
Council President

SECOND READING: May 20, 2014

PUBLIC HEARING: May 20, 2014

APPROVED: \_\_\_\_\_  
Mayor

ATTEST: \_\_\_\_\_  
Bridget Givens, City Clerk

PUBLISHED: \_\_\_\_\_

**AN ORDINANCE GRANTING A SPECIAL USE PERMIT  
TO OPERATE AND MAINTAIN A COMMUNITY BASED RESIDENTIAL FACILITY  
FOR ADULTS LOCATED AT #603 BAY STREET, ON PARCEL #686, LOT #5,  
BLOCK #17, ALLEN'S ADDITION**

**THE COMMON COUNCIL OF THE CITY OF CHIPPEWA FALLS, WISCONSIN, DO  
ORDAIN AS FOLLOWS:**

1. That a request by Kelly Hayes of the Linden House for a Special Use Permit to operate a Community Based Residential Facility for elderly and developmentally delayed aged adults over eighteen (18) years of age was received by the City of Chippewa Falls Plan Commission for consideration and action on May 12, 2014 and has been duly considered.

2. That the Common Council of the City of Chippewa Falls conducted a public hearing on June 3, 2014 hearing all concerns and comments after publication of a Class 2 legal notice and mailing of said notice to adjacent property owners as required by Chapter 17.48 (7) of the Code of Ordinances of the City of Chippewa Falls, Wisconsin.

3. The Special Use Permit applies to Parcel Number 686, Lot 5, Block 17, Allen's Addition and is located at #603 Bay Street. This property is zoned O-1 Office District.

4. That the Special Use Permit is hereby granted to Kelly Hayes of Linden House for a State of Wisconsin Licensed Community Based Residential Facility pursuant to Chapter 17.48 of the Municipal Code of the City of Chippewa Falls, and shall be expressly subject to and conditioned upon the following:

- a) The residential facility at #603 Bay Street be allowed to be remodeled by Linden House as shown on the attached plans, in order to provide services to elderly and developmentally delayed adults.
- b) That the facility be allowed to operate 24 hours per day and seven days per week.
- c) That the facility be allowed to house an average of eight (8) adult residents and a maximum of ten (10) adult residents that are over the age eighteen (18) (no children).
- d) That three outside lights be allowed with the south porch light allowed to be lit until 11:00 P.M.
- e) That the existing wrought iron fence along the south and west property perimeter and the existing wooden fence along the north, south and east property perimeter be allowed to remain in place.
- f) That the minimum number of employees permitted be as regulated by the State of Wisconsin.
- g) That Linden House provide twenty-four (24) hour per day staffing with at least two salaried staff during the day and at least one salaried staff person during the second and third shifts.

**Ordinance No. 2014-14**

- h) That this permit shall expire upon transfer of ownership of these premises.
- i) That Chapter 17.48 (14), (15) and (16) of the Chippewa Falls Code of Ordinances regarding lapse of permit, automatic termination of permit and revocation of permit shall apply.
- j) Except as specifically provided herein, all regulations of the City Zoning Ordinance shall apply.
- k) That this permit shall become null and void by non-compliance with this permit or related Codes or by application to the Board of Appeals for any Code variance at these premises.
- l) That all changes or modifications to this permit shall be by the Common Council only after review and recommendation by the Plan Commission and after public notice and hearing as required for a Special Use Permit.

5. That this Ordinance shall take effect from and after its passage and publication.

Dated this 3<sup>rd</sup> day of June, 2014.

FIRST READING: \_\_\_\_\_

\_\_\_\_\_  
Council President

SECOND READING: \_\_\_\_\_

APPROVED: \_\_\_\_\_

Mayor

ATTEST: \_\_\_\_\_

City Clerk

PUBLISHED: \_\_\_\_\_

## Linden House

603 Bay Street, Chippewa Falls 54729

Linden House is a community based residential facility, providing long-term residential and support services to an average of 8; with a maximum of 10; elderly and/or developmentally disabled adults.

Linden House will be owned and operated by Kelly S. Hayes. Kelly has management and care provider experience in community based residential facilities. Kelly will provide exterior improvements including porch repair and new siding.

Linden House will provide 24/hour paid staff care and supervision. Services include nutritious meals, basic needs, living skill support, medication management as needed, case/care management and transportation services. Services will be provided by personal care workers, certified nursing assistants and a registered nurse providing oversight. All staff will be vetted with background checks, and appropriate care worker requirements.

Referrals will be provided by The Aging and Disability Resource Center in Chippewa County and the Care-Provider Service; known as Continuous. Residents may be transitioning here from other care facilities, group homes or nursing homes.

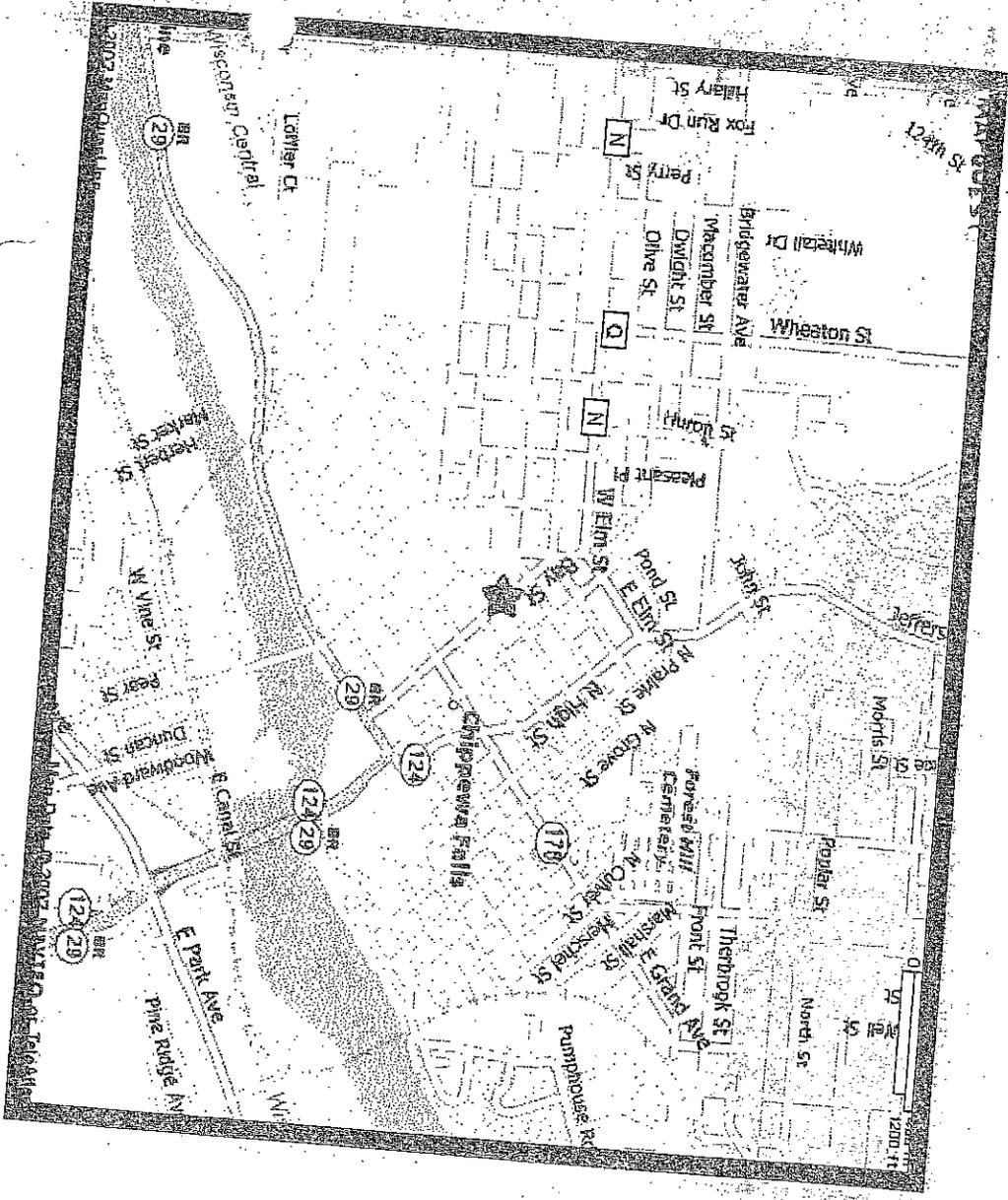
Linden House will work in partnership with medical providers, social workers and other community providers involved in each resident's care.

Linden House will make every effort to contract with local community providers for services such as transportation, pharmacy services, and supplies.

Linden House will provide a comfortable, home-like setting for residents, located in the downtown area close to services, shopping and the park.

Linden House will provide six new job opportunities to Chippewa Falls.

# LOCATION

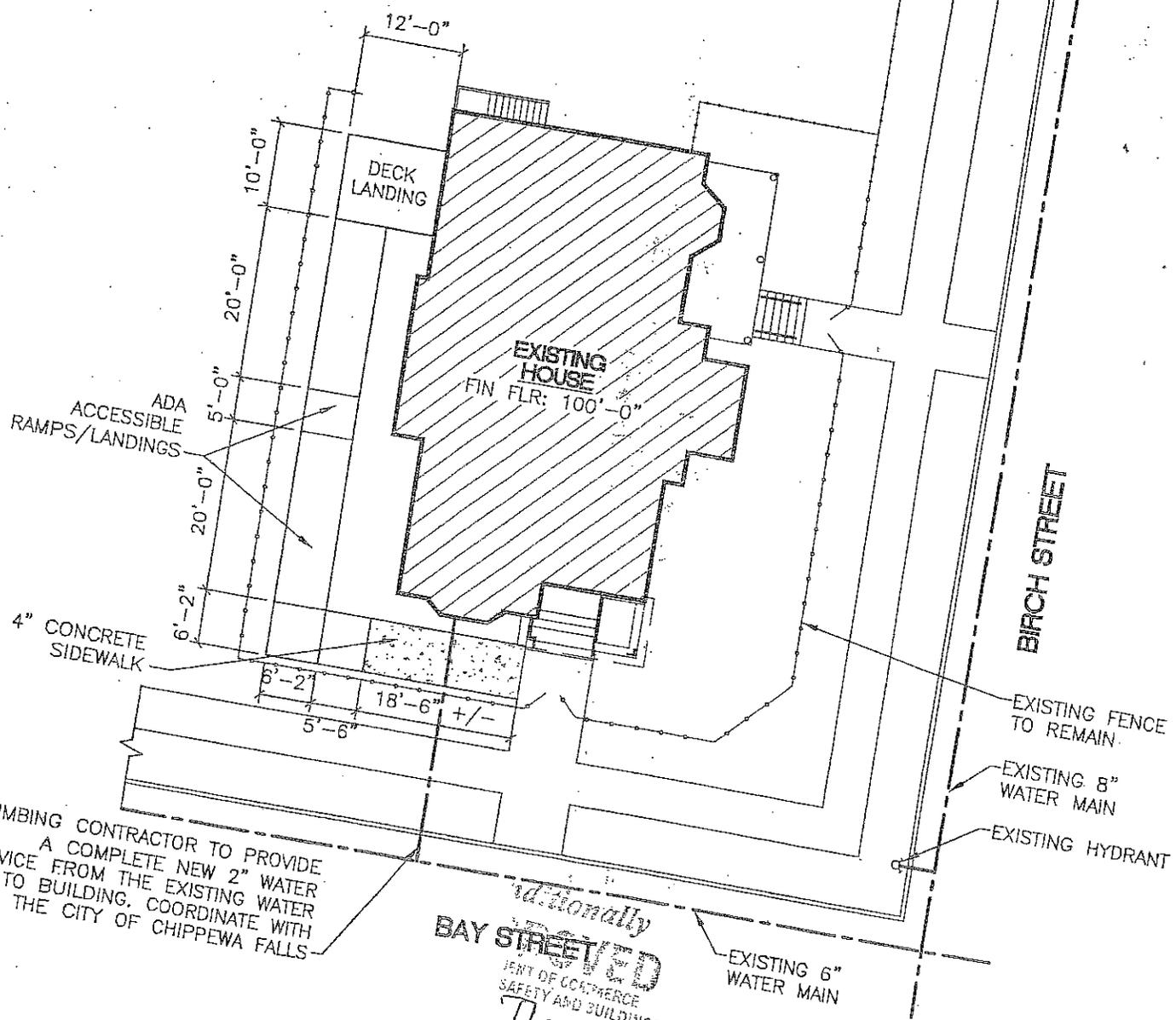


GENERAL SHEET  
G001 TITLE

## ARCHITECTURAL

- D100 DEMO
- A100 FIRS
- A101 WALL
- A200 EXTE

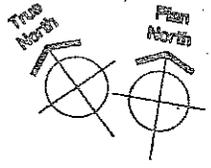
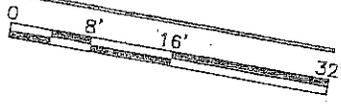
PRE

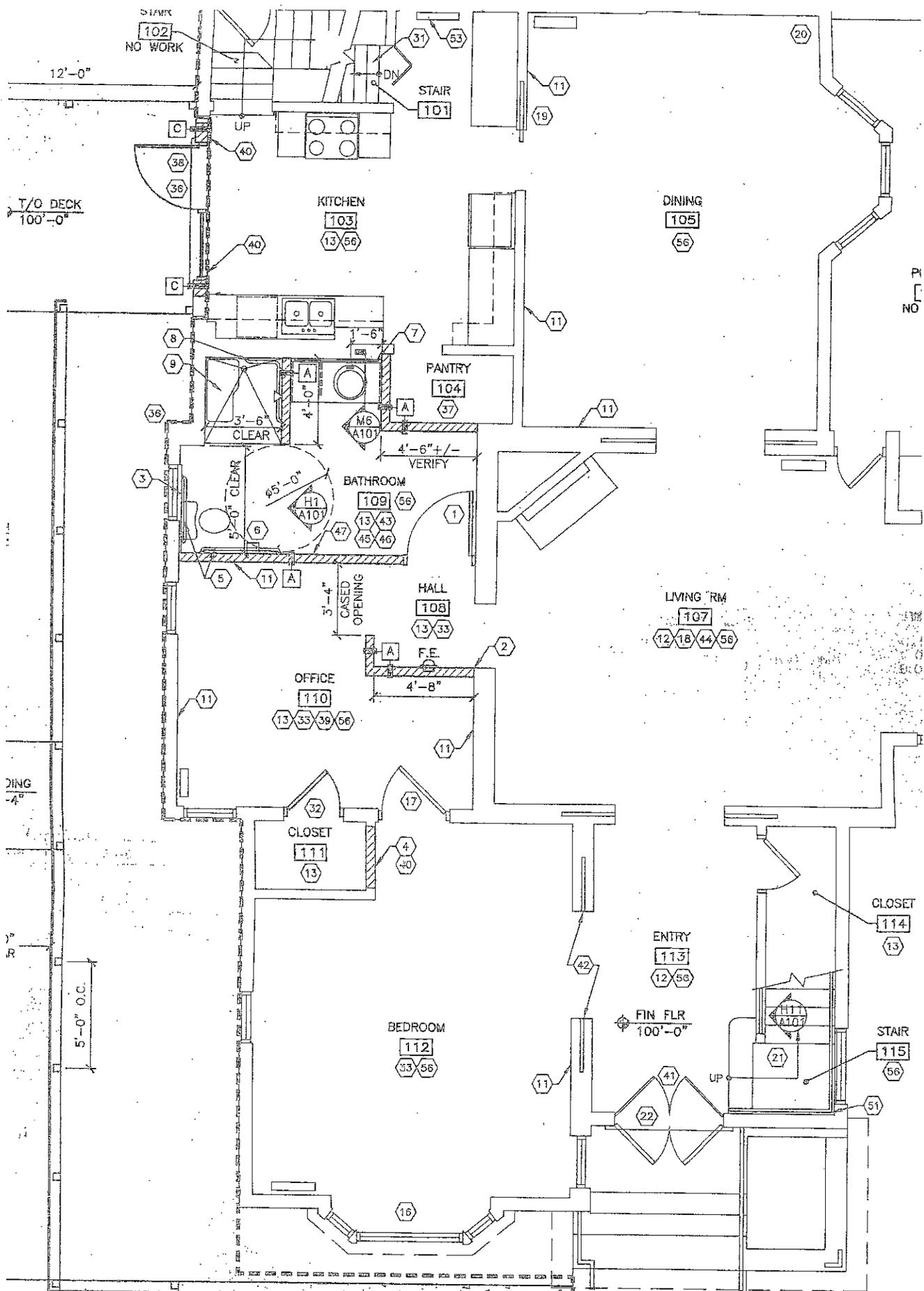


PLUMBING CONTRACTOR TO PROVIDE  
A COMPLETE NEW 2" WATER  
SERVICE FROM THE EXISTING WATER  
MAIN TO BUILDING. COORDINATE WITH  
THE CITY OF CHIPPEWA FALLS

*ditionally*  
**BAY STREET**  
DEPT OF COMMERCE  
SAFETY AND BUILDINGS  
*Therik*  
RESPONDENCE

**A3 SITE PLAN**





ADD ALTERNATE #1 BASE BID

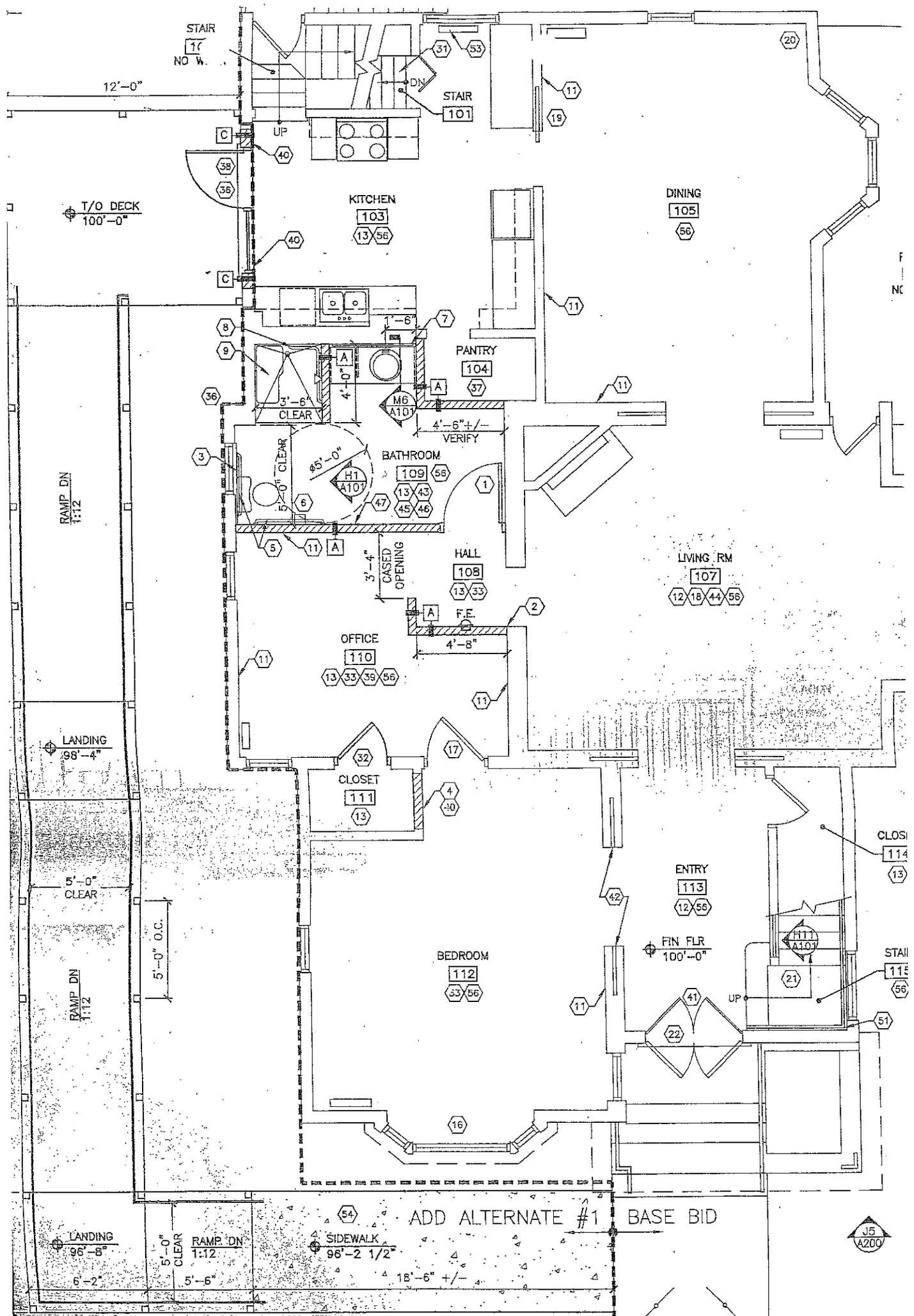
ING 5'-0" CLEAR RAMP DN 1:12

5'-6"

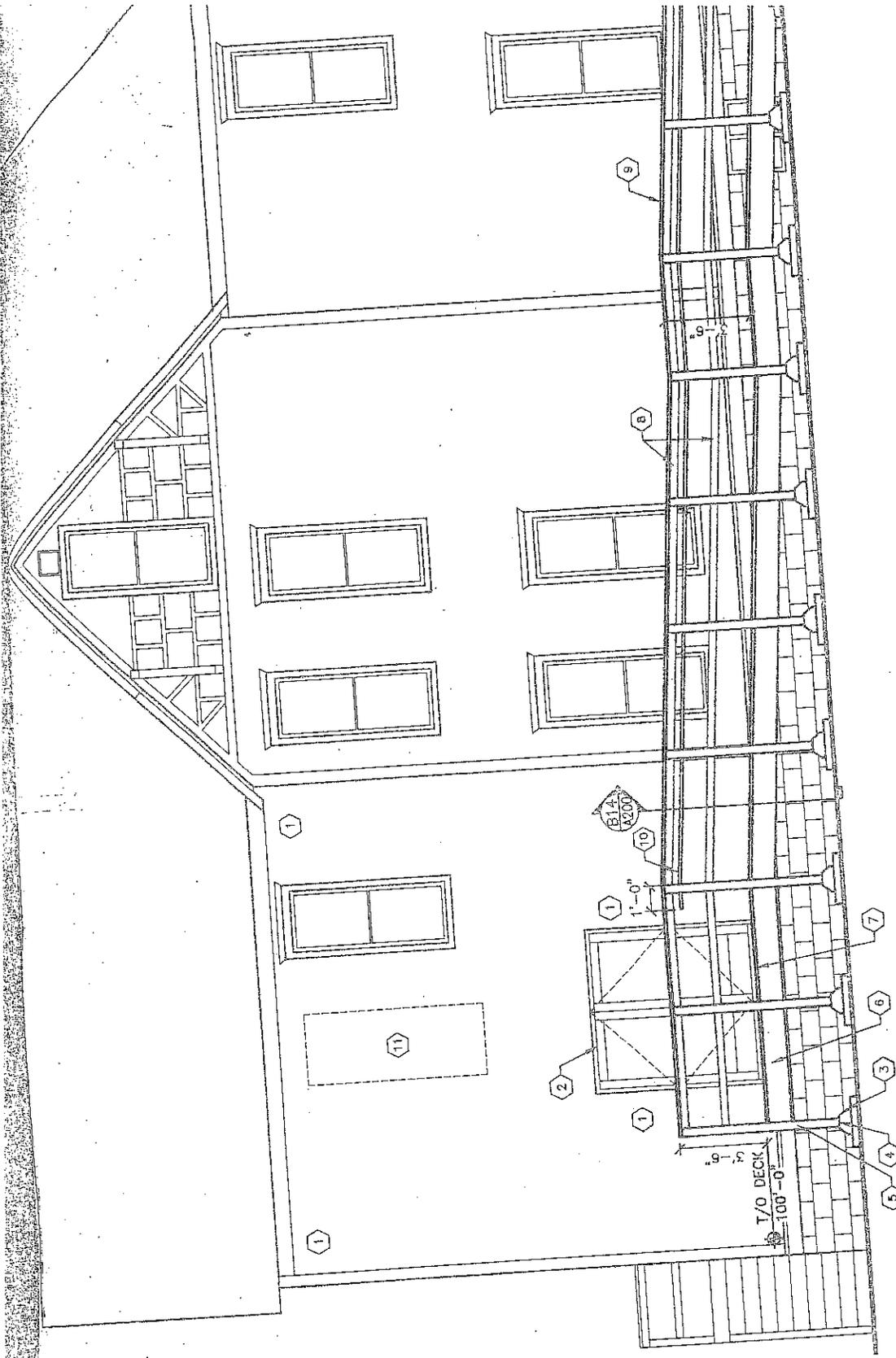
SIDEWALK 96'-2 1/2"

18'-6" +/-

J5 A200







EAST ELEVATION

B5



P:\P7\S\Starf\080100\Drawings\A200-ELEVS.dwg LAYOUT TAB: A200 PLOTTED: Apr 08, 2008 - 3:29pm

**RESOLUTION GRANTING A STREET PRIVILEGE PERMIT FOR  
MASON SHOE COMPANIES FOR A MONUMENT AND PICNIC AREA  
LOCATED AT THE NORTHEAST CORNER OF GRAND AVENUE AND  
RUSHMAN DRIVE IN THE CITY OF CHIPPEWA FALLS  
UNDER CHAPTER 66.0425 WISCONSIN STATUTES**

**WHEREAS**, on May 14, 2014, Mason Shoe Companies applied for a Street Privilege Permit to construct and maintain a monument and picnic area on an approximately twenty-five foot by twenty foot area located at the Northeast Corner of Grand Avenue and Rushman Drive in the City of Chippewa Falls, Wisconsin; and

**WHEREAS**, the said twenty-five foot by twenty foot area is part of the Rushman Drive Right of Way ; and

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF CHIPPEWA FALLS, WISCONSIN** that a Street Privilege Permit be and is hereby granted under Chapter 66.0425, Wisconsin Statutes to Mason Shoe Companies for a Street Privilege Permit to construct and maintain a monument and picnic area on an approximately twenty-five foot by twenty foot section of Rushman Drive public right-of-way located at the Northeast Corner of Grand Avenue and Rushman Drive in the City of Chippewa Falls, Wisconsin under the following conditions:

1. That the permit is granted for a monument and picnic area on an approximately twenty-five foot by twenty foot section of Rushman Drive public right-of-way located at the Northeast Corner of Grand Avenue and Rushman Drive and as shown on the attached site plan and schematics.
2. That the addition be constructed according to the attached site plan and in accordance with applicable city, state and federal building codes.
3. The public retains ownership of the effected Rushman Drive right-of-way.
4. That the permit is issued to the Mason Shoe Companies.
5. Mason Shoe Companies or any future owner shall be primarily liable for damages to person or property by reason of the granting of this privilege as provided in Wisconsin Statutes and shall maintain liability insurance on the facilities covered by this permit as approved by the City Attorney.
6. That the permittee shall be responsible for removal of any and all improvements made in the street right-of-way and will restore the area to its existing condition upon due notice as required by Wisconsin Statutes.

7. That the permittee shall be responsible for restoring any part of these facilities in the event that the City must disturb or remove said improvements for construction, replacement or maintenance of City-owned facilities within the effected right-of-way.
8. That the term of the permit is 10 years, which term may be extended as the City Council sees fit. However, the City retains all its rights in Section 66.0425 Wisconsin Statutes regarding removal of improvements up a 10 day notice.
9. That to the extent reasonably possible, the City will endeavor to give the permittee one year notice in the event that the City will not renew or extend the terms of the permit beyond the initial 10 year term. However, the City will retain all its rights as provided in Section 66.0425 Wisconsin Statute regarding removal of improvements upon a 10 day notice.
10. That this permit is not transferrable or assignable without the approval of the City of Chippewa Falls Common Council.
11. That the permittee by accepting this permit, waives the right of contest in any manner the validity of the Chapter 66.0425 or the conditions of this permit.

Dated this 20<sup>th</sup> day of May, 2014.

ADOPTED: \_\_\_\_\_

\_\_\_\_\_  
Council President

APPROVED: \_\_\_\_\_

\_\_\_\_\_  
Mayor

ATTEST: \_\_\_\_\_

\_\_\_\_\_  
City Clerk







RESOLUTION

WHEREAS, the sale of the real estate located on 1-3 Spring Street in the City of Chippewa Falls and more particularly described in the deed attached hereto has previously been authorized and approved by the Chippewa Falls Common Council;

WHEREAS, First American Title Insurance Company requires a resolution authorizing the signature of the deed to convey the described real estate;

WHEREAS, the proposed Warranty Deed transferring title is attached hereto;

NOW THEREFORE, THE CHIPPEWA FALLS COMMON COUNCIL DOES HEREBY RESOLVE AS FOLLOWS:

1. The attached Warranty Deed to convey title to Chippewa Falls Area Chamber of Commerce is hereby ratified and approved and Mayor Gregory S. Hoffman and City Clerk Bridget Givens are hereby authorized to sign the said deed and the City Attorney is authorized to file an electronic real estate transfer return and close the sale transaction.

Dated this 20<sup>th</sup> day of May, 2014.

Council Vote: Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

COUNCIL PRESIDENT: \_\_\_\_\_  
William Hicks

APPROVED: \_\_\_\_\_  
Gregory S. Hoffman, Mayor

ATTEST: \_\_\_\_\_  
Bridget Givens, City Clerk

State Bar of Wisconsin Form 2-2003  
**WARRANTY DEED**

Document Number

Document Name

**THIS DEED**, made between City of Chippewa Falls, a Wisconsin municipal corporation,

("Grantor," whether one or more), and Chippewa Falls Area Chamber of Commerce

("Grantee," whether one or more).

Grantor for a valuable consideration, conveys and warrants to Grantee the following described real estate, together with the rents, profits, fixtures and other appurtenant interests, in Chippewa County, State of Wisconsin ("Property") (if more space is needed, please attach addendum):

The Northwest 68 feet of Lot 2, Block 13, Chippewa Falls., City of Chippewa Falls Chippewa County, Wisconsin

Recording Area

Name and Return Address

**Atty. Robert A. Ferg**  
411 N. Bridge Street, #201  
Chippewa Falls, WI 54729

22808-0641-60011302B

Parcel Identification Number (PIN)

This is not homestead property.  
(is) (is not)

Exceptions to warranties:

Recorded building and use restrictions, municipal zoning ordinances, easements of record, and tax levies.

Dated May 20, 2014

	(SEAL)		(SEAL)
* <u>Gregory S. Hoffman, Mayor</u>	*		
	(SEAL)		(SEAL)
* <u>Bridget Givens, City Clerk</u>	*		

**AUTHENTICATION**

Signature(s) of Gregory S. Hoffman and Bridget Givens

authenticated on \_\_\_\_\_

\* Robert A. Ferg

TITLE: MEMBER STATE BAR OF WISCONSIN

(If not, \_\_\_\_\_

authorized by Wis. Stat. § 706.06 )

THIS INSTRUMENT DRAFTED BY:

Atty. Robert A. Ferg

Chippewa Falls, Wisconsin

**ACKNOWLEDGMENT**

STATE OF \_\_\_\_\_ )

) ss.

\_\_\_\_\_ COUNTY )

Personally came before me on \_\_\_\_\_

the above-named \_\_\_\_\_

to me known to be the person(s) who executed the foregoing instrument and acknowledged the same.

\*

Notary Public, State of \_\_\_\_\_

My commission (is permanent) (expires: \_\_\_\_\_)

(Signatures may be authenticated or acknowledged. Both are not necessary.)

NOTE: THIS IS A STANDARD FORM. ANY MODIFICATION TO THIS FORM SHOULD BE CLEARLY IDENTIFIED.

WARRANTY DEED

©2003 STATE BAR OF WISCONSIN

FORM NO. 2-2003

\*Type name below signatures.

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Resolution No. 2014-20

**RESOLUTION  
APPROVING FINAL PLAT OF WILLOW CREEK III**

**RESOLVED**, that the Final Plat of Willow Creek III in the City of Chippewa Falls, Wisconsin, is hereby approved and adopted by the Common Council of the City of Chippewa Falls, Chippewa County, Wisconsin.

Dated this 20<sup>th</sup> day of May, 2014

ADOPTED: \_\_\_\_\_

\_\_\_\_\_  
Council President

APPROVED: \_\_\_\_\_

Mayor

I hereby certify that the foregoing is a copy of a Resolution adopted by the Common Council of the City of Chippewa Falls, Wisconsin.

ATTEST: \_\_\_\_\_

City Clerk



**WISCONSIN DEPARTMENT OF  
ADMINISTRATION**

SCOTT WALKER  
GOVERNOR  
MIKE HUEBSCH  
SECRETARY

**Plat Review**

101 E Wilson St FL 9, Madison WI 53703  
PO Box 1645, Madison WI 53701  
(608) 266-3200 Fax: (608) 264-6104 TTY: (608) 267-9629  
E-mail: [plat.review@wi.gov](mailto:plat.review@wi.gov)  
<http://doa.wi.gov/platreview>

May 9, 2014

0023  
PERMANENT FILE NO. 27237

PETER GARTMANN  
REAL LAND SURVEYING, LLC  
635 FAIRFAX STREET  
ALTOONA WI 54720

Subject: WILLOW CREEK III  
SW 1/4 & SE 1/4  
S36 T29N R9W  
CITY OF CHIPPEWA FALLS, CHIPPEWA COUNTY

Dear Mr. Gartmann:

You have submitted WILLOW CREEK III for review. The Department of Administration does not object to the final plat dated May 5, 2014. We certify that it complies with: s. 236.15, s. 236.16, s. 236.20, and s. 236.21, Wis. Stats.

**DEPARTMENT OF ADMINISTRATION COMMENTS:**

The Department of Administration has no conditions for this plat.

s. 236.16 (2) This section provides, in part, that no full street shall be less than 60' wide unless otherwise allowed by local ordinance. The right-of-way width of Timber Trail as created with this plat is only 50' wide. We are aware that City of Chippewa Falls ordinance allows for the 50' wide right-of-way width as shown on the plat.

Note to Surveyor: You must sign, date, and seal all sheets of the plat prior to final approval and recording.

Note to all: The surveyor indicated that all exterior monuments have been set and that the City of Chippewa Falls has temporarily waived placing the interior monuments per s. 236.15 (1) (h), Wis. Stats.

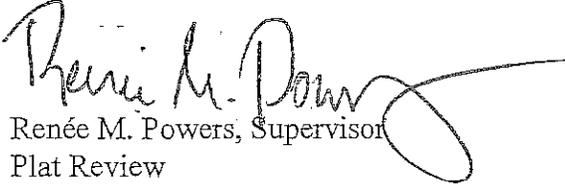
The plat shall be presented to the City Council for final approval and signing. The City, during its review of the plat, will have resolved when applicable that the plat:

- complies with local comprehensive plans, official map or subdivision control ordinances;
- conforms with areawide water quality management regulations;
- complies with Wisconsin shoreland management regulations;
- resolves possible problems with storm water runoff;
- fits the design to the topography;
- displays well designed lot and street layout;
- is served by public sewer or private sewage systems;
- includes service or is serviceable by necessary utilities.

Any changes to the plat involving details checked by this Department will require submission of the plat to the Department for recertification before the plat is eligible for recording. Such changes can be found by comparing the recordable document with the half-size copy of the certified plat furnished with this letter.

If there are any questions concerning this review, please contact our office, at the number listed below.

Sincerely,



Renée M. Powers, Supervisor

Plat Review

Phone: (608) 266-3200

Enc: Recordable Document, Print

cc: Westwood Land Company LLC, Owner  
Clerk, City of Chippewa Falls  
Register of Deeds  
WCWRPC

ORIGINAL RECEIVED FROM SURVEYOR ON 04/02/2014; REVIEWED ON 04/31/2014  
SUBSTITUTE ORIGINAL RECEIVED FROM SURVEYOR ON 05/05/2014







RESOLUTION NO. 2014-21

**RESOLUTION IN SUPPORT OF THE**  
**WISCONSIN VETERANS HOME**  
**AT CHIPPEWA FALLS**

WHEREAS, the City of Chippewa Falls is proud to be the location of the Wisconsin Veterans Home which offers compassionate and professional long-term care to Veterans and spouses who cannot be cared for in their homes; and

WHEREAS, the Common Council of the City of Chippewa Falls considers the Wisconsin Veterans Home a valuable asset to our community;

NOW THEREFORE, BE IT RESOLVED, the Common Council of the City of Chippewa Falls encourages strong leadership from our State and Federal lawmakers to:

1. Double the size of the Wisconsin Veterans Home to 144 beds as originally proposed including an 18-bed Memory Care Unit (the first in three Wisconsin Veterans Homes);
2. Locate appropriate services for Veterans and their loved ones to the "campus" type area the Wisconsin Veterans Home at Chippewa Falls would provide;
3. Plan full utilization of the vacant 16 acres of property;
4. Build a new Veterans Assistance Center if determined the preset building across the road is not cost effective to maintain;
5. Encourage the U.S. Department of Veterans Affairs to build a large outpatient clinic and hospital on the campus;
6. Make this Veterans Campus a one-stop shop for Veterans offering a pride in patriotism type atmosphere; and
7. Pursue with gusto the 1% of mining net proceeds to be dedicated to the Veterans Trust Fund for all Veteran programs.

Dated this 20<sup>th</sup> day of May, 2014.

COUNCIL PRESIDENT: \_\_\_\_\_

APPROVED: \_\_\_\_\_  
Gregory S. Hoffman, Mayor

ATTEST: \_\_\_\_\_  
Bridget Givens, City Clerk

**Resolution No. 2014-22**

INITIAL RESOLUTION AUTHORIZING  
\$2,330,000 GENERAL OBLIGATION REFUNDING BONDS

RESOLVED that the City of Chippewa Falls, Chippewa County, Wisconsin, shall issue, pursuant to Chapter 67, Wisconsin Statutes, general obligation bonds in an amount not to exceed \$2,330,000 for the public purpose of refunding obligations of the City, including interest on them.

Passed this 20th day of May, 2014.

Approved this 20th day of May, 2014.

---

Mayor

Attest:

---

City Clerk

**Resolution No. 2014-23**

INITIAL RESOLUTION AUTHORIZING  
\$1,245,000 GENERAL OBLIGATION BONDS  
FOR STREET IMPROVEMENT PROJECTS

RESOLVED that the City of Chippewa Falls, Chippewa County, Wisconsin, borrow an amount not to exceed \$1,245,000 by issuing its general obligation bonds for the public purpose of financing street improvement projects.

Passed this 20th day of May, 2014.

Approved this 20th day of May, 2014.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

**Resolution No. 2014-24**

INITIAL RESOLUTION AUTHORIZING  
\$560,000 GENERAL OBLIGATION BONDS  
FOR SEWERAGE PROJECTS

RESOLVED that the City of Chippewa Falls, Chippewa County, Wisconsin,  
borrow an amount not to exceed \$560,000 by issuing its general obligation bonds  
for the public purpose of financing sewerage projects.

Passed this 20th day of May, 2014.

Approved this 20th day of May, 2014.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

**Resolution No. 2014-25**

**RESOLUTION DIRECTING PUBLICATION OF NOTICE TO ELECTORS**

WHEREAS initial resolutions authorizing general obligation bonds have been adopted by the Common Council of the City and it is now necessary that said initial resolutions be published to afford notice to the residents of the City of their adoption;

NOW, THEREFORE, BE IT RESOLVED that the City Clerk shall, within 15 days, publish a notice to the electors in substantially the form attached hereto as Exhibit A in the official City newspaper as a class 1 notice under ch. 985, Wis. Stats.

Passed this 20th day of May, 2014.

Approved this 20th day of May, 2014.

---

Mayor

Attest:

---

City Clerk

EXHIBIT A

NOTICE TO ELECTORS OF THE CITY OF CHIPPEWA FALLS, WISCONSIN

NOTICE IS HEREBY GIVEN that the following initial resolutions have been adopted at the meeting of the Common Council of the City of Chippewa Falls held May 20, 2014:

Resolution No. 2014-23

INITIAL RESOLUTION AUTHORIZING  
\$1,245,000 GENERAL OBLIGATION BONDS  
FOR STREET IMPROVEMENT PROJECTS

RESOLVED that the City of Chippewa Falls, Chippewa County, Wisconsin, borrow an amount not to exceed \$1,245,000 by issuing its general obligation bonds for the public purpose of financing street improvement projects.

Resolution No. 2014-24

INITIAL RESOLUTION AUTHORIZING  
\$560,000 GENERAL OBLIGATION BONDS  
FOR SEWERAGE PROJECTS

RESOLVED that the City of Chippewa Falls, Chippewa County, Wisconsin, borrow an amount not to exceed \$560,000 by issuing its general obligation bonds for the public purpose of financing sewerage projects.

The Wisconsin Statutes (s. 67.05(7)(b)) provide that the initial resolutions need not be submitted to the electors unless within 30 days after adoption of the initial resolutions a petition is filed in the City Clerk's office requesting a referendum. This petition must be signed by electors numbering at least 10% of the votes cast for Governor in the City at the last general election. A petition may be filed with respect to any one or more of the initial resolutions.

Dated May 20, 2014.

By Order of the Common Council  
City Clerk

**Resolution No.2014-26**

**RESOLUTION PROVIDING FOR THE SALE OF \$4,135,000  
GENERAL OBLIGATION CORPORATE PURPOSE BONDS**

WHEREAS the Common Council of the City of Chippewa Falls, Chippewa County, Wisconsin (the "City") has adopted initial resolutions authorizing the issuance of general obligation bonds for the following public purposes and in the following amounts:

\$1,245,000 to finance street improvement projects;

\$560,000 to finance sewerage projects; and

\$2,330,000 to refund obligations of the city, including interest on them.

NOW, THEREFORE, BE IT RESOLVED that:

Section 1. Combination of Issues. The issues referred to in the preamble hereof are hereby combined into one issue of bonds designated "General Obligation Corporate Purpose Bonds" (the "Bonds"), and the City shall issue bonds in an amount not to exceed \$4,135,000 for the purposes above specified.

Section 2. Sale of Bonds. The Common Council hereby authorizes and directs that the Bonds be offered for public sale. At a subsequent meeting, the Common Council shall consider such bids for the Bonds as may have been received and take action thereon.

Section 3. Notice of Bond Sale. The City Clerk be and hereby is directed to cause notice of the sale of the Bonds to be disseminated in such manner and at such times as the City Clerk may determine and to cause copies of a complete, official Notice of Bond Sale and other pertinent data to be forwarded to interested bidders as the City Clerk may determine.

Section 4. Official Statement. The City Clerk shall cause an Official Statement concerning this issue to be prepared by the City's financial advisor, Ehlers & Associates, Inc. The appropriate City officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Statement under this resolution.

Passed this 20th day of May, 2014.

Approved this 20th day of May, 2014.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

## Supplemental Letter Agreement

In accordance with the Master Agreement for Professional Services between City of Chippewa Falls ("Client"), and Short Elliott Hendrickson Inc. ("Consultant"), effective October 23, 2013, this Supplemental Letter Agreement dated April 30, 2014 authorizes and describes the scope, schedule, and payment conditions for Consultant's work on the Project described as: Tenant install reviews/inspections.

Client's Authorized Representative: Mr. Rick Rubenzer, PE  
Address: 30 West Central Street  
Chippewa Falls, WI 54729  
Telephone: 715.726.2739 email: rrubenzer@chippewafalls-wi.gov

Project Manager: Daniel J. Zienty  
Address: 421 Frenette Drive  
Chippewa Falls, WI 54729  
Telephone: 651.490.2160 email: dzienty@sehinc.com

Scope: The Basic Services to be provided by Consultant:

### Tenant Install Reviews/Inspections

1. Review site drawings, antenna information, and specifications. (3 iterations)
2. Review related structural and associated construction documents, calculations. (2 iterations)
3. Consult with the Utility to ensure that the planned installation meets the City's requirements.
4. Review shop drawings based on the final approved construction drawings. (Included in item 1).
5. Conduct a preconstruction meeting with the contractor, subcontractors and the City prior to the commencement of construction to ensure that all parties understand the City's requirements and coordinate the construction schedule.
6. Perform site visits to ensure that the installation is in accordance with the approved plans, City requirements, and the pre-construction meeting minutes:
  - Provide inspection of the applicable coating surface preparation and application to ensure compliance with the existing system and manufacturers recommendations (Includes up to 2 trips to shop painting facility or field, specific to inspection of painted components/penetrations)
  - Provide inspection of installed welded/attached components, coaxial cable routing/line dressing in accordance with the approved plans, to be scheduled in cooperation with the contractor, and prepare a final punch list (3 site visits)
7. Review record drawings of the installation prepared by the contractor and prepare closeout documentation for distribution to the City, to include:
  - 360 Virtual Tour Project Closeout

**Schedule:** Upon your authorization we can begin this project immediately. It is our intent to complete plan reviews, calculations reviews and shop drawing reviews will be completed within seven (7) business days after receipt. Construction observation of major work items will be performed based on the agreed upon schedule (determined at the preconstruction meeting, with the contractor providing 48 hours notice).

**Payment:** The fee is hourly estimated to be \$6,500 including expenses and equipment.

Tenant Install Reviews/Inspections \$6,000.00 per site  
360 Virtual Tour Project Closeout \$500 per site  
Total: \$6,500

The payment method, basis, frequency and other special conditions are set forth in attached Exhibit A-1. Should circumstances arise that require additional effort on the part of SEH staff, we will request written authorization from the City to perform these services, and provide and an estimate of any additional fees.

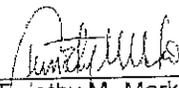
SEH will prepare monthly invoices that itemize costs (fees and expenses) for work performed during the billing period. Interest in the amount of 1% of the unpaid balance per month may be added to the unpaid balance of invoices that are not paid within 35 days of receipt.

**Other Terms and Conditions:** Other or additional terms contrary to the Master Agreement for Professional Services that apply solely to this project as specifically agreed to by signature of the Parties and set forth herein: None.

p:\a\c\cd\l\common\agreements\suppl letter agreement\_4.30.14.docx

Short Elliott Hendrickson Inc.

By: \_\_\_\_\_  
Daniel J. Zienty, PE  
Title: Sr. Project Design Leader

By:   
Timothy M. Marko, PE  
Title: Client Service Manager

Approved: City of Chippewa Falls  
30 W. Central Street  
Chippewa Falls, WI 54729

By: \_\_\_\_\_  
Gregory Hoffman, Mayor

Date: \_\_\_\_\_

Attest: \_\_\_\_\_  
Bridget Givens, Clerk

Date: \_\_\_\_\_

Approved as to Form:

\_\_\_\_\_  
City Attorney

Date: \_\_\_\_\_

I, Lynne R. Bauer, hereby certify that sufficient funds are in the Treasury of the City of Chippewa Falls, to meet the expense of this Contract, or that provisions have been made to pay the liability that will accrue thereunder.

\_\_\_\_\_  
Lynne R. Bauer, Finance Director

**Exhibit A-1**  
**to Supplemental Letter Agreement**  
**Between City of Chippewa Falls (Client)**  
**and**  
**Short Elliott Hendrickson Inc. (Consultant)**  
**Dated April 30, 2014**

**Payments to Consultant for Services and Expenses**  
**Using the Hourly Basis Option**

The Agreement for Professional Services is amended and supplemented to include the following agreement of the parties:

**A. Hourly Basis Option**

The Client and Consultant select the hourly basis for payment for services provided by Consultant. Consultant shall be compensated monthly. Monthly charges for services shall be based on Consultant's current billing rates for applicable employees plus charges for expenses and equipment. Current billing rates shall be the Actual Billing Rates of Personnel Method as indicated in the Agreement.

1. **Actual Billable Rates of Personnel Method** - Applicable billing rates of employees shall be based on the actual payroll rates of personnel times a multiplier plus the cost of expenses and equipment outlined in Paragraphs B and C of this Exhibit.

Consultant will provide an estimate of the costs for services in this Agreement. It is agreed that after 90% of the estimated compensation has been earned and if it appears that completion of the services cannot be accomplished within the remaining 10% of the estimated compensation, Consultant will notify the Client and confer with representatives of the Client to determine the basis for completing the work.

**B. Expenses**

The following items involve expenditures made by Consultant employees or professional consultants on behalf of the Client. Their costs are not included in the hourly charges made for services and shall be paid for as described in this Agreement but instead are reimbursable expenses required in addition to hourly charges for services:

1. Transportation and travel expenses.
2. Long distance services, dedicated data and communication services, teleconferences, Project Web sites, and extranets.
3. Lodging and meal expense connected with the Project.
4. Fees paid, in the name of the Client, for securing approval of authorities having jurisdiction over the Project.
5. Plots, Reports, plan and specification reproduction expenses.
6. Postage, handling and delivery.
7. Expense of overtime work requiring higher than regular rates, if authorized in advance by the Client.
8. Renderings, models, mock-ups, professional photography, and presentation materials requested by the Client.
9. All taxes levied on professional services and on reimbursable expenses.
10. Other special expenses required in connection with the Project.
11. The cost of special consultants or technical services as required. The cost of subconsultant services shall include actual expenditure plus 10% markup for the cost of administration and insurance.

The Client shall pay Consultant monthly for expenses.

### C. Equipment Utilization

The utilization of specialized equipment, including automation equipment, is recognized as benefiting the Client. The Client, therefore, agrees to pay the cost for the use of such specialized equipment on the project. Consultant invoices to the Client will contain detailed information regarding the use of specialized equipment on the project and charges will be based on the standard rates for the equipment published by Consultant.

The Client shall pay Consultant monthly for equipment utilization.

p:\ae\c\cfc\common\_agreements\exhibit a1\_4.30.14.docx

THREE-PARTY DESIGN ENGINEERING SERVICES CONTRACT BETWEEN  
City of Chippewa Falls (MUNICIPALITY),  
State of Wisconsin Department of Transportation (DEPARTMENT),  
AND Ayres Associates Inc (CONSULTANT) FOR

Project ID 8996-00-80  
Chippewa Falls, Spring Street  
Duncan Creek Bridge B090711  
Local Street  
Chippewa County

DOT FOS OBJECT CODE 5501

This is a DESIGN ENGINEERING SERVICES CONTRACT between MUNICIPALITY, DEPARTMENT, and CONSULTANT to provide consultant engineering services and will be completed within six (6) months.

The MUNICIPALITY proposes a transportation improvement PROJECT described as follows:

*PREPARATION OF THE FINAL PLANS AND PS&E PACKAGE TO IMPROVE THE SPRING STREET BRIDGE AND APPROACHES OVER DUNCAN CREEK, LOCATED IN SECTION 6, T28N, R8W, CITY OF CHIPPEWA FALLS, CHIPPEWA COUNTY, WISCONSIN.*

The MUNICIPALITY and DEPARTMENT deem it advisable to engage CONSULTANT to provide certain engineering services and have authority to contract for these services.

ALL SERVICES

Compensation for all Services provided by the CONSULTANT under terms of the CONTRACT shall be from the:

- DEPARTMENT or  
 MUNICIPALITY

(1) A LUMP SUM OF \$19,246.02.

Compensation in excess of the total CONTRACT amount of \$19,246.02 shall not be allowed unless approved by a written CONTRACT amendment. Compensation for costs incurred as a result of improper performance by the CONSULTANT will not be allowed. Details of CONTRACT compensation provisions follow in the text of the CONTRACT and STANDARD PROVISIONS incorporated by reference.

The CONSULTANT represents it is in compliance with the laws and regulations relating to the profession of engineering and signifies its willingness to provide the desired engineering services.

The CONSULTANT representative is Christopher B. McMahon, PE, whose work address; e-mail address; and telephone number are 3433 Oakwood Hills Parkway, Eau Claire, Wisconsin 54701, McMahonC@AyresAssociates.com, 715.384.3161.

The MUNICIPALITY representative is Richard Rubenzer, PE, Director of Public Works/City Engineer/Utility Manager, City of Chippewa Falls, whose work address, e-mail address; and telephone number are 30 West Central Street, Chippewa Falls, Wisconsin 54729, [rubenzer@chippewafalls-wi.gov](mailto:rubenzer@chippewafalls-wi.gov), 715.726.2701.

The DEPARTMENT representative is Ryan McKane, PE, Knight E/A Inc., whose work address; e-mail address; and telephone number are 700 North 3<sup>rd</sup> Street, Suite 104, La Crosse, Wisconsin 54601, [rmckane@knightea.com](mailto:rmckane@knightea.com), 608.519.1455 ext. #2.

This CONTRACT incorporates and the parties agree to all of the STANDARD PROVISIONS of the August 2, 2002, THREE PARTY DESIGN ENGINEERING SERVICES BOILERPLATE, Procedure 8-15-1, Exhibit 1.2 of the State of Wisconsin Department of Transportation Facilities Development Manual. CONSULTANT acknowledges receipt of a copy of these STANDARD PROVISIONS.

The parties also agree to all of the special provisions which are annexed and made a part of this CONTRACT, consisting of 3 pages.

This CONTRACT also incorporates the State of Wisconsin Facilities Development Manual and all other Manuals referenced therein, unless this CONTRACT expressly excludes a provision thereof or the context of this CONTRACT clearly indicates an entirely different understanding of the parties.

Nothing in this CONTRACT accords any third party beneficiary rights whatsoever on any non-party that may be enforced by any non-party to this contract.

For the CONSULTANT

By: 

Title: MGR - TRAIL STRUCTURES

Date: 4/21/14

For the DEPARTMENT

By: \_\_\_\_\_

Contract Manager, WisDOT

Date: \_\_\_\_\_

For the MUNICIPALITY

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

APPROVED

By: \_\_\_\_\_

GOVERNOR, State of Wisconsin

Date: \_\_\_\_\_

VI. SPECIAL PROVISIONS

Sections III.A.(4) and IV.A.(4) are amended to substitute the DEPARTMENT for the MUNICIPALITY.

SCOPE OF SERVICES

A. DESIGN REPORTS

N/A

B. ENVIRONMENTAL DOCUMENTATION

N/A

C. AGENCY COORDINATION

N/A

D. UTILITY INVOLVEMENTS

- (1) The CONSULTANT shall follow the procedures of the WisDOT Guide to Utility Coordination for non-TRANS 220 projects.

E. PUBLIC INVOLVEMENT

N/A

F. SURVEYS

N/A

G. SOILS AND SUBSURFACE INVESTIGATIONS

N/A

H. ROAD PLANS

- (1) It is anticipated that the PROJECT length will not exceed 145 feet.
- (2) It is anticipated that the Plan & Profile Sheets will be developed to a 1"=40' scale on the 11-inch by 17-inch size sheets.

I. STRUCTURE PLANS

- (1) Final Plans will be based on the Preliminary Plans that were approved by the DEPARTMENT on August 23, 2012.

- (2) Plans for Structures shall be fully dimensioned besides showing controlling elevations. The plans shall be prepared with such precision and detail to allow for the convenient layout in the field with customary degree of accuracy, and to allow for the production of an accurate estimate of quantities for all pertinent items of work to be performed in the PROJECT.
- (4) Plans for Structures shall include schedules for bar steel reinforcement. Such schedules shall provide all of the necessary detail required for the fabrication of the reinforcement without the necessity of making separate shop drawings for that purpose.
- (5) When the plans for a structure have been completed the CONSULTANT shall furnish the DEPARTMENT with plans for review and examination. The CONSULTANT shall also provide plans to the MUNICIPALITY.
- (6) The CONSULTANT shall submit for review and examination all specifications for items of work in the Structure Plans which are not covered by the STANDARD SPECIFICATIONS and such amendments to or revisions of the STANDARD SPECIFICATIONS as may be required to properly cover the work contemplated by the plans.
- (7) Plans will be subject to review and examination by the MUNICIPALITY and the DEPARTMENT. Such review and examination may be made on the site of the PROJECT.
- (8) Along with the plans for structures the CONSULTANT shall submit one copy or reproduction of the design computations for the DEPARTMENT'S review and permanent file.
- (9) The CONSULTANT shall furnish such other pertinent information and data with respect to the plans and design as the MUNICIPALITY or DEPARTMENT may request.

J. PLATS

N/A

K. MEETINGS

- (1) The CONSULTANT shall participate in the pre-construction conference as scheduled by the DEPARTMENT.

L. PLANS, SPECIFICATIONS & ESTIMATES (P.S.&E.)

- (1) Section II. K.(2) of the STANDARD PROVISIONS is amended as follows:

The CONSULTANT shall submit the Plan Letter, Sample Proposal with the Highway Work Proposal and Special Provisions, Recommendation to Governor for Contract and Bond Approval Form, Utility Status Report, Certificate of Right of Way, Contract Time for Completion, News Release, Notes to Construction, and the Wetland Impact Tracking Form portion of the P.S.&E. electronically as specified in the MANUAL.

M. SERVICES PROVIDED BY THE MUNICIPALITY OR DEPARTMENT

N/A

N. PROSECUTION AND PROGRESS

- (1) Services under this CONTRACT shall be completed within six (6) months. This assumes that the P.S.&E. will be submitted to the DEPARTMENT'S Central Office by February 1, 2015 for a Bid Letting on May 12, 2015.
- (2) The following items shall be completed and submitted to the DEPARTMENT by the indicated dates, if the Design Study Report is approved by August 1, 2014 and the CONSULTANT has received the Notice to Proceed by August 1, 2014.

	<u>DATE</u>
Final P.S.&E. to Management Consultant	December 1, 2014
Final P.S.&E.	February 1, 2015

- (3) Section III.A.(6) is amended as follows: The CONTRACT shall also be considered to be in full force and effect for the purposes of participation in the pre-construction conference as scheduled by the DEPARTMENT.

O. BASIS OF PAYMENT

- (1) The CONSULTANT will be compensated by the DEPARTMENT for services provided under this CONTRACT on the following basis:
- (a) For Final Road Plans and Final Structure Plans performed by CONSULTANT, a lump sum of \$19,246.02.
- (b) For the CONSULTANT'S total costs, not to exceed \$19,246.02.

P. ACCESS TO RECORDS

Section V.E. of the STANDARD PROVISIONS is amended to include the following: The CONSULTANT'S record of the services provided under this CONTRACT will be available for inspection and copying at: Ayres Associates Inc, 3433 Oakwood Hills Parkway, Eau Claire, WI 54701.



## **Project I.D. 8996-00-80**

City of Chippewa Falls, Spring Street

Duncan Creek Bridge B090711

Local Street

Chippewa County

Revised: 13-Mar-2014

Project Manager:

# Consultant Weighted Average Direct Labor Rates

Project I.D. 8996-00-80  
 City of Chippewa Falls, Spring Street  
 Duncan Creek Bridge B090711  
 Local Street  
 Chippewa County

Revised: 03/13/14

**Classification:** Manager 1

Employee Number	Current Rate(b)	Percent Contribution(c)	(b*c)
00380	\$58.12	100.00%	\$58.12
<b>TOTAL</b>		100.00%	\$58.12

**Classification:** Engineer 3

Employee Number	Current Rate(b)	Percent Contribution(c)	(b*c)
01290	\$47.15	100.00%	\$47.15
<b>TOTAL</b>		100.00%	\$47.15

**Classification:** Engineer 2

Employee Number	Current Rate(b)	Percent Contribution(c)	(b*c)
02425	\$33.30	50.00%	\$16.65
02356	\$33.39	50.00%	\$16.70
<b>TOTAL</b>		100.00%	\$33.35

**Classification:** Engineer 1

Employee Number	Current Rate(b)	Percent Contribution(c)	(b*c)
02774	\$25.54	50.00%	\$12.77
02819	\$24.10	50.00%	\$12.05
<b>TOTAL</b>		100.00%	\$24.82

**Classification:** Technition 3

Employee Number	Current Rate(b)	Percent Contribution(c)	(b*c)
00843	\$27.95	100.00%	\$27.95
<b>TOTAL</b>		100.00%	\$27.95

**Classification:** Technition 2

Employee Number	Current Rate(b)	Percent Contribution(c)	(b*c)
<b>TOTAL</b>		0.00%	\$0.00

# Consultant Weighted Average Direct Labor Rates

Project I.D. 8996-00-80  
 City of Chippewa Falls, Spring Street  
 Duncan Creek Bridge B090711  
 Local Street  
 Chippewa County

Revised: 03/13/14

Classification:     Surveyor

Employee Number	Current Rate(b)	Percent Contribution(c)	(b*c)
TOTAL		0.00%	\$0.00

Classification:     Clerical

Employee Number	Current Rate(b)	Percent Contribution(c)	(b*c)
02164	\$19.58	100.00%	\$19.58
TOTAL		100.00%	\$19.58

Classification:

Employee Number	Current Rate(b)	Percent Contribution(c)	(b*c)
TOTAL		0.00%	\$0.00

Classification:

Employee Number	Current Rate(b)	Percent Contribution(c)	(b*c)
TOTAL		0.00%	\$0.00

Classification:

Employee Number	Current Rate(b)	Percent Contribution(c)	(b*c)
TOTAL		0.00%	\$0.00

CONSULTANT DIRECT LABOR RATES

Project I.D. 8996-00-80  
 City of Chippewa Falls, Spring Street  
 Duncan Creek Bridge E090711  
 Local Street  
 Chippewa County

Contract Start Date: 8/1/2014  
 Contract Complete Date: 1/31/2015

Revised: 03/13/14

Employee Identification	Classification	Current Rate	% Labor Increase	New Labor Rate	Date of Increase	% Labor Increase	New Labor Rate	Date of Increase	% Labor Increase	New Labor Rate	Date of Increase	% Labor Increase	New Labor Rate	Date of Increase
Emp. No. 00380	Manager 1	\$ 56.12	2.00%	59.28	8/1/15	2.00%	60.47	8/1/16	2.00%	61.68	8/1/17	2.00%	62.91	8/1/18
Emp. No. 01290	Engineer 3	47.15	2.00%	48.09	8/1/15	2.00%	49.05	8/1/16	2.00%	50.04	8/1/17	2.00%	51.04	8/1/18
Avg. Selected Individuals	Engineer 2	33.35	2.00%	34.02	8/1/15	2.00%	34.70	8/1/16	2.00%	35.39	8/1/17	2.00%	36.10	8/1/18
Emp. No. 00843	Engineer 1	24.82	2.00%	25.32	8/1/15	2.00%	25.82	8/1/16	2.00%	26.34	8/1/17	2.00%	26.87	8/1/18
	Technician 3	27.95	2.00%	28.51	8/1/15	2.00%	29.08	8/1/16	2.00%	29.66	8/1/17	2.00%	30.25	8/1/18
			2.00%		8/1/15	2.00%		8/1/16	2.00%		8/1/17	2.00%		8/1/18
Emp. No. 02164	Clerical	19.58	2.00%	19.97	8/1/15	2.00%	20.37	8/1/16	2.00%	20.78	8/1/17	2.00%	21.19	8/1/18
			2.00%		8/1/15	2.00%		8/1/16	2.00%		8/1/17	2.00%		8/1/18
			2.00%		8/1/15	2.00%		8/1/16	2.00%		8/1/17	2.00%		8/1/18
			2.00%		8/1/15	2.00%		8/1/16	2.00%		8/1/17	2.00%		8/1/18

Employee Identification	Classification	% Work at 08/14 to 08/15 Rate	% Work at 08/15 to 08/16 Rate	% Work at 08/16 to 08/17 Rate	% Work at 08/17 to 08/18 Rate	% Work at 08/18 to 08/19 Rate	% Work at 08/19 to 08/20 Rate	Weighted Average Hourly Rate
Emp. No. 00380	Manager 1	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	\$ 59.12
Emp. No. 01290	Engineer 3	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	47.15
Avg. Selected Individuals	Engineer 2	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	33.35
Emp. No. 00843	Engineer 1	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	24.82
	Technician 3	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	27.95
		100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
Emp. No. 02164	Clerical	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	19.58
		100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
		100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
		100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	







## SUBCONSULTANT SUMMARY

Project I.D. 8996-00-80  
 City of Chippewa Falls, Spring Street  
 Duncan Creek Bridge B090711  
 Local Street  
 Chippewa County

Revised: 03/13/14

Sub Number	Name	Task	Basis of Payment	Total Contract Amount	DBE (Y/N)
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
<b>Total</b>				\$ -	

Proposal	DBE Participation	\$	-	0.0%
Contract	DBE Participation	\$	-	0.0%

# FEE COMPUTATION BY ENGINEERING TASK

**Project I.D. 8996-00-80**  
 City of Chippewa Falls, Spring Street  
 Duncan Creek Bridge B090711  
 Local Street  
 Chippewa County

Revised: 03/13/14

TASK	ACTIVITY CODE	Direct Labor Costs	Overhead Costs	Direct Expenses	Fixed Fee / Profit	TOTAL
Administration & Coordination	740	288.24	538.14	5.00	50.44	881.82
Reports	748	-	-	-	-	-
Environmental	767	-	-	-	-	-
Agency, Public Involvement	743	410.80	766.96	10.00	71.89	1,259.65
Survey	729	-	-	-	-	-
Soils Investigation	644	-	-	-	-	-
Preliminary Roadway	741	-	-	-	-	-
Preliminary Structure	1001	-	-	-	-	-
Final Roadway	742	1,284.70	2,398.53	25.00	224.82	3,933.05
Final Structure	1002	3,446.68	6,434.95	30.00	603.17	10,514.80
Right-of-way TLE	745	-	-	-	-	-
Meetings and Conf	747	94.30	176.06	-	16.50	286.86
Title Searches	745	-	-	-	-	-
Wetland Eval and delineation	767	-	-	-	-	-
P S & E	794	774.11	1,445.26	15.00	135.47	2,369.84
Right-of-way PLE/Plat	745	-	-	-	-	-
Traffic	785	-	-	-	-	-
	0	-	-	-	-	-
	0	-	-	-	-	-
	0	-	-	-	-	-
	0	-	-	-	-	-
	0	-	-	-	-	-
	0	-	-	-	-	-
	0	-	-	-	-	-
<b>TOTALS</b>		6,298.83	11,759.90	85.00	1,102.29	19,246.02

Indirect Home Office Rate 186.70%  
 Fixed Fee: 7.00%

**CONSULTANT CONTRACT TOTAL FEE COMPUTATION**

Project I.D. 8996-00-80  
 City of Chippewa Falls, Spring Street  
 Duncan Creek Bridge B090711  
 Local Street  
 Chippewa County

Revised: 03/13/14

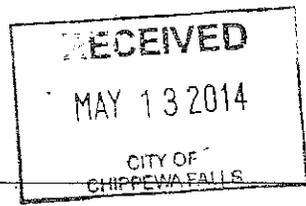
	Project I.D. 8996-00-80	Project I.D. XXXX-XX-XX	TOTAL CONTRACT				
Number of Staff Hours	209						209
Total Direct Labor	\$ 6,298.83						\$ 6,298.83
Indirect Home Office Rate 186.7%	11,759.90						11,759.90
Fixed Fee (% of Labor * 2.5) 7.0%	1,102.29						1,102.29
Non-Labor Direct Charges	85.00						85.00
Sub-Total Ayres Associates	\$ 19,246.02						\$ 19,246.02
	\$ -						\$ -
	-						-
	-						-
	-						-
	-						-
	-						-
	-						-
	-						-
	-						-
	-						-
Sub-Total Subconsultants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 19,246.02	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,246.02





# CITY OF CHIPPEWA FALLS CLAIM REPORTING FORM

Name of Claimant: Corinne Elizabeth Flaten	Claimant Address: 3690 Garfield Rd, EC
Claimant Phone Number: 75-456-3089	Date of Incident: 5-4-14
Time of Incident: NOON	Location of Incident: Corner on grand / division st.
Damages Claimed (attach any relevant receipts and supporting documentation): Back <del>right</del> tire flat	
Description of Incident: driving ran over pot hole going around corner. Heard huge pop, pulled over. Tire was popped. Saw sign covering it next day.  <div style="border: 1px dashed black; padding: 5px; width: fit-content; margin-left: auto; margin-right: auto;">By 2:25pm</div>	
Signature of Claimant: Corinne E. Flaten	Date: 5/5/14



I some time ago during this past winter, a city plow was clearing snow from the alley behind the Chippewa Falls Police Department. That morning, officer Kory Boos knocked on my front door to tell me the driver of the plow had reported he had backed into my parked vehicle in my driveway, causing damage to the left rear side of my car. I'm unsure of the exact date or the name of the plow's driver. I'm very reasonable and understand mistakes happen as they will. All I'd like is my vehicle to be repaired. Officer Kory Boos may have further details.

Signed,

Rendall J. Tompkins

Cell: 1-608-897-1008