

PARKS, RECREATION & FORESTRY BOARD MEETING
Tuesday, January 8, 2019

1. Call to order by Beth Arneberg at 6:00 p.m.
Roll Call: Members Present: Audrey Stowell, Dale Berg, Carmen Muenich, Beth Arneberg, Nate Seckora, Heidi Hoekstra, and Rob Kiefer.
Staff present: Dick Hebert.
2. Approval of December 11, 2018, Minutes: **Motion by Kiefer/Hoekstra to approve the December 11, 2018, minutes. Motion passed.**
3. Personal Appearances By Citizens. Cindy Seipel is present and expresses concern about vehicles parking all day during the day at the Flag Hill parking lot.
4. Discuss/consider Special Event Applications. The Special Events of The Past Passed Here and DSAW-Chippewa Valley Down Syndrome Awareness Walk have filed applications for their annual events. **Motion by Keifer/Hoekstra to approves Special Event Applications as presented. Motion passed.**
5. Discuss/Consider:
 - a. Improvements and Repairs to Irvine Park Bandshell. Donna Rodgers of Dell Construction returns after having inspected the bandshell. She feels it is in good shape aside from where the hole is. She suggests putting in an access panel. She will remove the screen drain pipe item and present new proposal next month. Dick indicates funds would be coming from Irvine Park donation fund and will bring more info next month.
 - b. Erickson Park Project. The road design is not complete. Hoekstra would like to see it when it is complete. The design will need to be approved by the State.
 - c. Improvements to Welcome Center. The insulation is being added. Dick is also going to ask them about making the door fit tighter to help with some of the smell.
 - d. Riverfront Park Improvements, Rules, Policies & Fees. Construction of shelters is in process.
 - e. Replacement and Repair of Department Playground Equipment. Report from Lee Recreation indicates the merry-go-round piece north of the Main Pavilion has reached the end of its lifespan and will be removed.
 - f. Five Year Outdoor Rec Plan. The survey is just about ready for the survey to go live.
 - g. William Irvine Trust. This is still in process.
 - h. Department Community Foundation Endowment Funds. The following funds are available to grant:
 - \$31,464.00 from the Irvine Park Endowment Funds

- \$10,811.00 from the Chippewa Falls Parks & Recreation Endowment Funds

Motion by Hoekstra/Kiefer to distribute the \$31,464.00 available from the Irvine Park Endowment Fund and to reinvest the \$10,811.00 available back into the Parks and Recreation Endowment Fund. Motion passed.

- i. Recreation Report. No report.
 - j. Director Report. Dick distributes and discusses his 2019 goals. Christmas Village was a huge success this year. The Thorpe Endowment Fund disbursements were reviewed. Because of the change orders to Tanner Excavating for the parking lot, the amount of \$12,438.49 is remaining and earmarked for the Flag Hill Bathrooms and Shelter.
6. Approve Claims. Claims reviewed. **Motion by Muenich/Kiefer to approve claims of \$18,343.32. No discussion. Motion passed.**
 7. Park Board Members' Concerns or Comments. Discussed artifact displays and return of totem pole, Flag Hill bathrooms, Welcome Center timeline and donor wall, Farmer's Market, and public thank you and recognition to all volunteers and staff for their work on Christmas Village.
 8. Adjournment. **Motion by Muenich/Seckora to adjourn at 7:30 p.m. Motion passed.**

Submitted by:

Audrey Stowell, Secretary