

PARKS, RECREATION & FORESTRY BOARD MEETING  
Tuesday, November 13, 2018

1. Call to order by Beth Arneberg at 6:00 p.m.  
Roll Call: Members Present: Audrey Stowell, Carmen Muenich, Beth Arneberg, and Rob Kiefer. Absent: Nate Seckora and Heidi Hoekstra.  
Staff present: Dick Hebert and Josh Kriesel.
2. Approval of October 9, 2018, Minutes: **Motion by Kiefer/Muenich to approve the October 9, 2018, minutes. Motion passed.**  
Dale Berg arrives.
3. Personal Appearances By Citizens. None.
4. Discuss/Consider:
  - a. William Irvine Trust. Jill Herriges and Dean White from Community Foundation of Chippewa County and Heather Hunt from Wiley Law are present to discuss termination of the William Irvine Trust. The balance of the funds has decreased due to how it has to be invested. They propose terminating the trust and invest in a new fund at CFCC consistent with the purposes of the trust. Contributions could be made to the fund as well so that it could grow, which is not possible with the trust. **Motion by Muenich/Berg to terminate William Irvine Trust and create new fund with Community Foundation of Chippewa County. Motion passed.**
  - b. Riverfront Park Improvements, Rules, Policies & Fees. Dick Hebert presented the draft of proposed fees, revised special and major event application and procedures and rules for Chippewa Riverfront. Major events concerns and requirements discussed such as security, safety, fencing, etc. **Motion by Kiefer/Arneberg to approve fees, special event/major event application, Chippewa Riverfront Major Event Procedures and Requirements as presented by Dick and with the understanding these are subject to change. Motion passed.**
  - c. Special Event Applications. Discussed 1<sup>st</sup> Annual Wonderland Party that will take place after the Christmas parade at Chippewa Riverfront. Dick proposes no fee as it is a community event with insurance requirement. **Motion by Berg/Kiefer to approve special event application of 1<sup>st</sup> Annual Wonderland Party as presented. Motion passed.**
  - d. Improvements and Repairs to Irvine Park Bandshell. Dick reports that trees have been cut and the gutters cleaned. They will be cleaned from now on twice yearly. It has been recommended that the roof can be repaired by soldering. Then work on the ceiling and the columns can be done thereafter. It was discussed that we should do all of the work at one time rather than piecemeal.
  - e. Erickson Park Project. Site visit is tomorrow.
  - f. Improvements to Welcome Center. No report.

- g. Recreation Report. Josh Kriesel indicates there is nothing to report other than registrations for Run for the Lights are going well.
  - h. Director Report. Dick reports that an individual has expressed a desire to donate a swingset to the playground area at Irvine Park. West Central Regional Planning will be attending the December Park Board Meeting to discuss the next Five Year Outdoor Recreation Plan. Dick reminded everyone that the December Meeting will be held in the Irvine Park Welcome Center.
5. Approve Claims. Claims reviewed. **Motion by Muenich/Kiefer to approve claims of \$86,134.40. Motion carried.**
  6. Park Board Members' Concerns or Comments.
  7. Adjournment. **Motion by Muenich/Kiefer to adjourn at 7:25p.m. Motion carried.**

Submitted by:

Audrey Stowell, Secretary and  
Dick Hebert Parks & Recreation Director