

PARKS, RECREATION & FORESTRY BOARD MEETING
Tuesday, September 11, 2018

1. Call to order by Beth Arneberg at 6:00 p.m.
Roll Call: Members Present: Dale Berg, Carmen Muenich, Beth Arneberg, Heidi Hoekstra, Nate Seckora and Rob Kiefer. Absent: Audrey Stowell.
Staff present: Dick Hebert and Josh Kriesel.
2. Approval of Minutes: **Motion by Nate Seckora/Dale Berg to approve August 14, 2018, minutes. Motion passed.**
Audrey Stowell arrives.
3. Personal Appearances by Citizens. None.
4. Discuss/Consider Special Event Applications. None.
5. Discuss Consider:
 - a. Replacing Walking Bridges in Irvine Park. Dick Hebert reports that installation starts next Wednesday. The project will take two weeks.
 - b. Improvements and Repairs to Irvine Park Bandshell. Liberty's proposal for roof repair work on the bandshell is reviewed. Discussion regarding having more than one contractor's quote. Carmen Muenich will investigate to see if there are other contractors available for comparison purposes.
 - c. Improvements and Repairs to Irvine Park Entrance Pillars. Dick Hebert reports this work should be done at the end of this month.
 - d. Erickson Park Project. Ron Bakken reports on the Erickson Park project. He indicates there is a second overlook option for which engineering work would need to be done. The second overlook is desirable because while the ADA overlook is scenic, the dam is not viewable. It is not possible to move the overlook so that the dam is viewable and meet ADA requirements because of the slope. Proposal is to have two overlooks: one that meets ADA requirements and one with a view of the dam. Ayres Associates engineering work would be \$4,900. **Motion by Rob Kiefer/Carmen Muenich to approve Amendment to Agreement #5 for engineering services of Ayres Associates in the amount of \$4,900. Motion passed with one opposed.** Discussion regarding a tree drop that has DNR approval. A white pine would be removed from the shoreline and secured in the water for fish habitat. Haas is willing to drop the tree at no cost. **Motion by Nate Seckora/Rob Kiefer to do the fish drop. Motion passed.** Dick reports that Sept. 22 will be Leinenkugel's annual volunteer day for water projects. They will be clearing out invasives and dead wood.
 - e. Improvements to Welcome Center. Heidi Hoekstra discusses exploring having the Historical Society continue work on artifact themes and finding someone to restore carriage and perhaps build a platform. Heidi will reach out to them. Discussed a donation box; Dick will have park employees make

one. Dick will also call John Mann to discuss possible class project ideas. Maintenance of the artifact database is also discussed.

- f. Discuss Riverfront Park Improvements, Rules, Policies and Fees. Subcommittee is continuing to work. They will be meeting with groups that intend to use the park to get a better understanding of needs and ideas. Dick discusses option of portable fencing for larger events. Mission Statement has been distributed and will be voted on at a future meeting.
 - g. Recreation Report. Josh Kriesel reports pool is closed. There was better weather this year. Good attendance at dog swim. 272 soccer participants this year. Starting to work on Run for the Lights. Also doing some martial arts classes.
 - h. Director Report. Dick Hebert reports the Outdoor Recreation Plan needs to be done before May 1, 2019. This is needed in order to apply for DNR Stewardship Funds.
- 6. Approve Claims. Claims reviewed. **Motion by Rob Kiefer/Dale Berg to approve claims of \$42,557.98. Motion passed.**
 - 7. Park Board Members' Concerns or Comments. None.
 - 8. Adjournment. **Motion by Heidi Hoekstra/ Carmen Meunich to adjourn at 7:01 p.m. Motion passed.**

Submitted by:

Dick Hebert
Audrey Stowell, Secretary