

AGENDA FOR REGULAR MEETING OF COMMON COUNCIL

To be held on Tuesday, September 4, 2018 at 6:30 P.M. in the City Hall
Council Chambers, 30 West Central Street, Chippewa Falls, WI

1. **CLERK CALLS THE ROLL**
2. **APPROVAL OF MINUTES OF PREVIOUS MEETING**
 - (a) Approve minutes of the Regular Council Meeting of August 21, 2018.
3. **PERSONAL APPEARANCES BY CITIZENS** - No matter presented by a citizen shall be acted on at the meeting except in emergencies affecting the public health, safety or welfare.
4. **PUBLIC HEARINGS**
 - (a) Public Hearing regarding a proposed Special Use Permit to place two tiny houses on Parcel #4588, located at Our Saviour's Lutheran Church, 1300 Mansfield Street. (see Ordinance 2018-11)
5. **COMMUNICATIONS** - None
6. **REPORTS**
 - (a) The Board of Public Works Meeting of August 27, 2018 was cancelled due to a lack of agenda items.
 - (b) Consider Business Improvement District (BID) Board of Directors minutes of August 23, 2018.
7. **COUNCIL COMMITTEE REPORTS** in the order in which they are named in Section 2.21 of the Municipal Code
 - (a) Consider Joint Committee #1 Revenues, Disbursements, Water and Wastewater and Committee #2 Labor Negotiations, Personnel, Policy and Administration minutes of August 28, 2018.
 - (b) Consider Committee #1 Revenues, Disbursements, Water and Wastewater minutes of August 28, 2018.
 - (c) Consider Committee #3 Transportation, Construction, Public Safety, and Traffic minutes of September 4, 2018. (minutes to be distributed prior to meeting)
8. **APPLICATIONS**
 - (a) Consider Operator (Bartender) Licenses as approved by the Police Department. (Complete list provided prior to Council meeting).
 - (b) Consider Street Use Permit Application from Angela Bowe for the Southview Bear Crawl to be held on September 29, 2018 from 10:00 am – 11:30 am utilizing various City streets (see attached map).
 - (c) Consider Application for Temporary Class "B"/"Class B" Beer and Wine Retailer's License from the Boys & Girls Club for the Men & Women Who Cook – Battle of the Sexes event to be held on September 29, 2018 at the Northern Wisconsin State Fairgrounds, 225 Edward Street.
 - (d) Consider Sidewalk Use Permit Application from Andrea Smith of the Chippewa Falls Area Unified School District to place scarecrows on various light/street posts (similar to flower bicycles) from September 20 – October 31, 2018. (see recommendation of Committee #3)
9. **PETITIONS** - None
10. **MAYOR ANNOUNCES APPOINTMENTS**
 - (a) Consider the appointment of Joel Jacobsen to the BID Board to fulfill the term of Jerry Jacobson.
11. **MAYOR'S REPORT** – None
12. **REPORT OF OFFICERS** – None
13. **ORDINANCES**
 - (a) Consider **Ordinance #2018-11 Entitled:** An Ordinance Granting a Special Use Permit to Locate up to Two Tiny Houses at 1300 Mansfield Street, on Parcel #4588.
 - (b) Consider **Ordinance #2018-12 Entitled:** An Ordinance Updating the Parking Ticket Forfeiture Code Section, Section 25.04(5) of the Chippewa Falls Municipal Code.

13. **ORDINANCES** (continued)

(c) First Reading of **Ordinance #2018-13 Entitled:** An Ordinance Prohibiting Open-Flame Candles and Fixtures.

(d) First Reading of **Ordinance #2018-14 Entitled:** An Ordinance Creating § 12.03(13) of the Chippewa Falls Municipal Code to Allow for the Issuance of Certain Alcohol Licenses as Allowed by the Wisconsin Statutes.

14. **RESOLUTIONS**

(a) Consider **Resolution #2018-31 Entitled:** Resolution (regarding sale of real estate on Cashman Drive)

(b) Consider **Resolution #2018-32 Entitled:** Resolution Regarding Exemption from Library Levy.

15. **OTHER NEW OR UNFINISHED BUSINESS AS AUTHORIZED BY LAW** - None

16. **CLAIMS**

(a) Consider claims as recommended by the Claims Committee.

17. **CLOSED SESSION** - None

18. **ADJOURNMENT**

The Claims Committee will meet at 6:00 PM to review the claims of various boards and departments of the City.

NOTE: REASONABLE ACCOMMODATIONS FOR PARTICIPATION BY INDIVIDUALS WITH DISABILITIES WILL BE MADE UPON REQUEST. FOR ADDITIONAL INFORMATION OR TO REQUEST THIS SERVICE, CONTACT THE CITY CLERK AT 726-2719.

Please note that attachments to this agenda may not be final and are subject to change.
This agenda may be amended as it is reviewed.

CERTIFICATION OF OFFICIAL NEWSPAPER

I, hereby, certify that a copy of this notice has been posted on the bulletin board at City Hall and a copy has been given to the Chippewa Herald on August 31, 2018 at 1:40 pm by BNG.

MINUTES OF THE REGULAR MEETING OF THE COMMON COUNCIL

The regular meeting of the Common Council of the City of Chippewa Falls was held on Tuesday, August 21, 2018 in the City Hall Council Chambers. Mayor Greg Hoffman called the meeting to order at 6:30 pm. The Pledge of Allegiance was recited.

CLERK CALLS THE ROLL

Council Members present: John Monarski, Rob Kiefer, CW King, Chuck Hull, Paul Olson, Paul Nadreau, and Robert Hoekstra.

Also Present: City Attorney Robert Ferg, Finance Manager/Treasurer Lynne Bauer, Director of Public Works/City Engineer/Utilities Manager Rick Rubenzer, City Planner/Transit Manager Brad Hentschel, Police Chief Matt Kelm, Assistant City Engineer Bill McElroy, Building/Zoning Inspector Paul Lasiewicz, Parks and Recreation Director Dick Hebert, City Clerk Bridget Givens, and those on the attached sign-in sheet.

APPROVAL OF MINUTES OF PREVIOUS MEETING

(a) Motion by Nadreau/Hoekstra to approve the minutes of the Regular Council Meeting of August 7, 2018. **All present voting aye, motion carried.**

PERSONAL APPEARANCES BY CITIZENS

(a) Dennis Buttke, 726 Veronica Street, appeared in opposition of the proposed ordinance prohibiting sky lanterns.

(b) Dale Hutchinson, 410 Island Street, appeared to support swimming at Glen Loch Dam.

(c) Jack Covill, 601 N Grove Street, appeared to support swimming at Glen Loch Dam.

(d) Jake Covill, 601 N Grove Street, appeared to support swimming at Glen Loch Dam.

PUBLIC HEARINGS - None

COMMUNICATIONS - None

REPORTS

(a) Motion by Kiefer/Hoekstra to approve the Board of Public Works minutes of August 13, 2018. **Roll Call Vote: Aye – Kiefer, Hoekstra, Monarski, King, Hull, Olson, Nadreau. Motion carried.**

(b) Motion by Hoekstra/Nadreau to approve the Plan Commission minutes of August 13, 2018. **Roll Call Vote: Aye – Hoekstra, Nadreau, Monarski, Kiefer, King, Hull, Olson. Motion carried.**

COUNCIL COMMITTEE REPORTS

(a) Motion by King/Hoekstra to approve Committee #3 Transportation, Construction, Public Safety, and Traffic minutes of August 21, 2018. **Roll Call Vote: Aye – King, Hoekstra, Monarski, Kiefer, Hull, Olson, Nadreau. Motion carried.**

(b) Motion by Olson/Hoekstra to approve the Committee of the Whole minutes of August 21, 2018. **All present voting aye, except Hull who voted no, motion carried.**

(c) The Park Board minutes of August 14, 2018 were presented.

(d) The Library Board minutes of July 11, 2018 were presented.

APPLICATIONS

a) Motion by King/Olson to approve the Operator (Bartender) Licenses as approved by the Police Department. **All present voting aye, motion carried.**

Mary Larson appeared to appeal the denial of the Operator (Bartender) License as recommended by the Police Department. **Motion by Kiefer/Olson** to approve the Operator (Bartender) License of Mary Larson with the understanding that if convicted of her pending charges, that her license would not be renewed the next license year. **Roll Call Vote: Aye – Kiefer, Olson, Nadreau, Monarski; No – King, Hull, Hoekstra. Motion carried.**

Motion by Monarski/Hoekstra to consider items (b) – (g) in one motion. **All present voting aye, motion carried.**

APPLICATIONS (continued)

Motion by Monarski/Nadreau to approve items (b) – (g) as follows:

(b) Application for Temporary Class “B” Beer Retailer’s License from the Chippewa Youth Hockey Association for a Chippewa Steel Hockey Game to be held on September 7, 2018 at the Chippewa Ice Arena, 839 First Avenue.

(c) Street Use Permit Application from Happy Tails Dog Park for the Dog Swim on August 27-28, 2018 at the Bernard F. Willi Pool.

(d) Street Use Permit Application from CVCA/Heyde Center for the Arts for Dinner Over Duncan Creek to be held on September 27, 2018 from 3:00 pm – 11:00 pm utilizing the Spring Street Rainbow Marsh Arch Bridge.

(e) Application for Temporary Class “B”/“Class B” Beer and Wine Retailer’s License from the Chippewa Valley Cultural Association, Inc. for Dinner Over Duncan Creek to be held on September 27, 2018 on the Spring Street Rainbow Marsh Arch Bridge.

(f) Street Use Permit Application from Chippewa Falls Main Street for Downtown Trick or Treating on October 31, 2018 from 2:30 pm – 5:15 pm utilizing N Bridge Street from Spring Street to Cedar Street.

(g) Street Use Permit Application from Chippewa Falls Main Street for Paint the Town Pink on October 4, 2018 from 3:00 pm – 7:00 pm utilizing the 100 – 500 blocks of N Bridge Street.

All present voting aye, motion carried.

(h) The Sidewalk Use Permit Application from Andrea Smith of the Chippewa Falls Area Unified School District to place scarecrows on various light/street posts (similar to the flower bicycles) from September 20 – October 31, 2018 was tabled by Committee #3 in order to obtain more information.

(i) Councilor Monarski indicated he heard concerns from citizens in the 1st Ward relative to Glen Loch, and specifically mentioned loud music. The City Building Inspector performed an inspection and has some items that will need to be addressed prior to opening to the public; however, there is nothing that would preclude the transfer of the license. **Motion by Monarski/Nadreau** to approve the conditional surrender from Jordan Hedrington (Glen Loch Saloon) of his Class “B” / “Class B” Intoxicating Liquor and Malt Beverage License predicated upon the granting of the license to Wayne Gazzo, Glen Loch Saloon, LLC.

All present voting aye, motion carried.

(j) **Motion by Monarski/Nadreau** to approve the Original Alcohol Beverage Retail License Application from Glen Loch Saloon, LLC Pamela Chance, Agent, for a Class “B” / “Class B” Intoxicating Liquor and Malt Beverage License for Glen Loch Saloon located at 1300 Jefferson Ave and authorize the Clerk to issue the license upon the City Inspector certifying that the inspection issues have been completed. **All present voting aye, motion carried.**

PETITIONS - None

MAYOR ANNOUNCES APPOINTMENTS

(a) Mayor Hoffman announced the appointment of Joel Jacobsen to the BID Board to fulfill the term of Jerry Jacobson. Action on this appointment scheduled for September 4, 2018.

MAYOR’S REPORT - None

REPORT OF OFFICERS - None

ORDINANCES

(a) **Motion by Nadreau/Hull** to approve **Ordinance #2018-10 Entitled:** A Sole Ordinance to Regulate Boating Upon the Water of Glen Loch Flowage and Prescribing Penalties for Violation Thereof. **Roll Call Vote: Aye – Nadreau, Hull, Olson, Hoekstra, Monarski, King; No – Kiefer. Motion carried.**

(b) The First Reading of **Ordinance #2018-11 Entitled:** An Ordinance Granting a Special Use Permit to Locate up to Two Tiny Houses at 1300 Mansfield Street, on Parcel #4588 was held.

(c) The First Reading of **Ordinance #2018-12 Entitled:** An Ordinance Updating the Parking Ticket Forfeiture Code Section, Section 25.04(5) of the Chippewa Falls Municipal Code was held.

RESOLUTIONS

Brian Reilly of Ehlers supplied a handout entitled: Pre-Sale Report for City of Chippewa Falls, Wisconsin \$4,660,000 General Obligation Corporate Purpose Bonds, Series 2018A and provided details thereon.

(a) Motion by Kiefer/Monarski to approve Resolution #2018-24 Entitled: Initial Resolution Authorizing \$1,030,000 General Obligation Bonds for Street Improvement Projects. **Roll Call Vote: Aye – Kiefer, Monarski, King, Hull, Olson, Nadreau, Hoekstra. Motion carried.**

(b) Motion by King/Kiefer to approve Resolution #2018-25 Entitled: Initial Resolution Authorizing \$255,000 General Obligation Bonds for Library Projects. **Roll Call Vote: Aye – King, Kiefer, Hull, Olson, Nadreau, Hoekstra, Monarski. Motion carried.**

(c) Motion by Monarski/Kiefer to approve Resolution #2018-26 Entitled: Initial Resolution Authorizing \$365,000 General Obligation Bonds for Sewerage Projects. **Roll Call Vote: Aye – Monarski, Kiefer, King, Hull, Olson, Nadreau, Hoekstra. Motion carried.**

(d) Motion by King/Kiefer to approve Resolution #2018-27 Entitled: Initial Resolution Authorizing \$3,010,000 General Obligation Refunding Bonds. **Roll Call Vote: Aye – King, Kiefer, Hull, Olson, Nadreau, Hoekstra, Monarski. Motion carried.**

(e) Motion by Olson/King to approve Resolution #2018-28 Entitled: Resolution Directing Publication of Notice to Electors Relating to Bond Issues. **Roll Call Vote: Aye - Olson, King, Hull, Nadreau, Hoekstra, Monarski, Kiefer. Motion carried.**

(f) Motion by Hoekstra/King to approve Resolution #2018-29 Entitled: Resolution Providing for the Sale of \$4,660,000 General Obligation Corporate Purpose Bonds. **Roll Call Vote: Aye – Hoekstra, King, Hull, Olson, Nadreau, Monarski, Kiefer. Motion carried.**

(g) Motion by Hoekstra/King to approve Resolution #2018-30 Entitled: Resolution Authorizing the Issuance of a \$1,000,000 Taxable Note Anticipation Note including the correction of a typographical error. **Roll Call Vote: Aye – Hoekstra, King, Hull, Nadreau, Monarski, Kiefer; No – Olson. Motion carried.**

OTHER NEW OR UNFINISHED BUSINESS AS AUTHORIZED BY LAW

(a) City Planner/Transit Manager Hentschel provided an overview of the Chippewa Falls Bicycle and Pedestrian Plan Update including members of the Steering Committee.

CLAIMS

(a) Motion by Olson/Monarski to approve the claims as recommended by the Claims Committee.

| | |
|---------------------------------|-----------------------|
| City General Claims: | \$1,333,975.12 |
| Authorized/Handwritten Claims: | \$0.00 |
| Department of Public Utilities: | \$59,811.75 |
| Total of Claims Presented | <u>\$1,393,786.87</u> |

Roll Call Vote: Aye – Olson, Monarski, Kiefer, King, Hull, Nadreau, Hoekstra. Motion carried.

CLOSED SESSION - None

ADJOURNMENT

Motion by Hoekstra/King to adjourn at 7:34 pm. All present voting aye, motion carried.

Submitted by:
Bridget Givens, City Clerk

CITY COUNCIL ATTENDANCE SHEET - August 21, 2018

| NAME | ADDRESS |
|-----------------|-------------------------|
| Mild Gibson | 463 Glenwood Ct CF |
| Anne Welke | 1131 Weatheridge Rd |
| Mary Jausa | 619 Fairfax Atlanta |
| Daryl Kitzke | 576 W Sandale CF |
| Jack Conill | 601 N Grove St CF |
| John F. Johnson | 410 Colonial St. CF |
| Luth Rosenow | 508 Squires St. CF |
| Liso Bienenapp | 1725 Brickyard Lane, CF |
| | |
| | |
| | |

**NOTICE OF PUBLIC HEARING
SPECIAL USE PERMIT
CITY OF CHIPPEWA FALLS**

Please take notice that the Common Council of the City of Chippewa Falls, Wisconsin, will conduct a public hearing on the **4th day of September, 2018** commencing at 6:30 P.M. in the Council Chambers, Municipal Building, 30 West Central Street, on a proposed Special Use Permit to:

Locate up to two tiny houses on Parcel #4588, located at Our Savior's Lutheran Church, #1300 Mansfield Street. This parcel is currently zoned P-1 Public District.

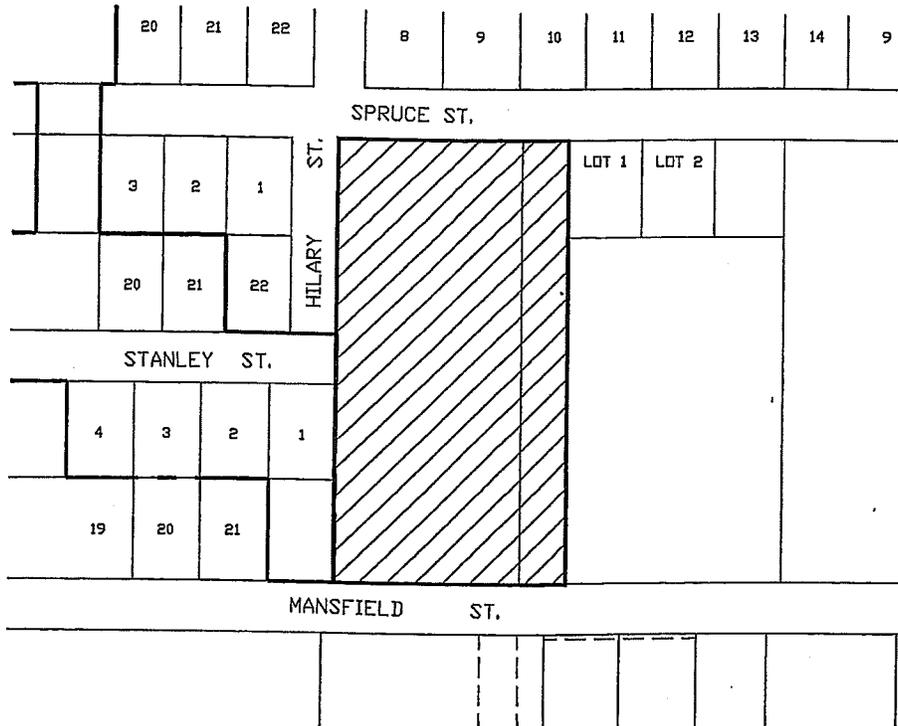
Following the hearing, the Common Council may consider adoption of an Ordinance granting this permit.

Information regarding this request and conditions to be considered for inclusion as a part of the permit may be obtained from the Office of the City Clerk or City Engineer at 30 West Central Street during normal business hours.

Bridget Givens
City Clerk



**1300 MANSFIELD STREET
SPECIAL USE PERMIT
LOCATION MAP**



**MEETING MINUTES
CHIPPEWA FALLS BUSINESS IMPROVEMENT DISTRICT
BOARD OF DIRECTORS
Thursday, August 23, 2018**

The Business Improvement District (BID) Board of Directors met in the Chippewa Falls City Hall on Thursday, August 23, 2018 at 8:00 a.m. Present were: Kurt Gaber, Dave Gordon, Greg Misfeldt, Steve Harmon and Jeff Schafer. Also present: Brad Hentschel, City Planner and Teri Ouimette, Chippewa Falls Main Street Executive Director.

The meeting was called to order at 8:00 am.

1. Introductions

New Board members and City staff introduced themselves. No action taken.

2. Approve Minutes of the August 31, 2017 BID Board Meeting.

Motion by Gaber, seconded by Gordon to approve the minutes from the August 31, 2017 BID Board meeting. All present voting aye, motion carried.

3. Discuss 2017 Business Improvement District Annual Report. Possible recommendations to the City Council.

Brad Hentschel and Teri Ouimette presented the 2017 BID Annual Report and 2017 BID Expenditures. Motion by Misfeldt, seconded by Harmon to approve and recommend City Council approval of the 2017 Business Improvement District Annual Report. All present voting aye, motion carried.

4. Discuss Main Street Report of current activities and update.

Teri Ouimette briefed the Board on 2018 Main Street activities. No action taken.

5. Discuss Main Street request for 2018 BID funding. Possible recommendation to the City Council.

Motion by Harmon, seconded by Gaber, to recommend to the City Council to authorize payment of the 2018 BID funding to Chippewa Falls Main Street, with the exception of \$500 to be retained in the account. All present voting aye, motion carried.

6. Adjournment.

Motion by Gordon, seconded by Misfeldt to adjourn. All present voting aye, motion carried. The meeting adjourned at 8:38 am.

Submitted by:

Brad Hentschel, Secretary
City Planner

**MINUTES OF THE
CHIPPEWA FALLS BUSINESS IMPROVEMENT DISTRICT
BOARD OF DIRECTORS**

Thursday, August 31, 2017

The Business Improvement District (BID) Board of Directors met in the Chippewa Falls City Hall on Thursday, August 31, 2017 at 8:00 a.m. Present were: Kurt Gaber, Dave Gordon, Jerry Jacobson, Dot Reischel, and Tim Marko. Also present: Jayson Smith.

1. Motion by Jacobson, seconded by Gaber, to approve the minutes from the August 18, 2017 BID Board meeting. All present voting aye. Motion carried.
2. Main Street requested the second half payment of 2017 BID funding.

Motion by Marko, seconded by Reischel, to authorize the City to pay the 2017 second half BID funding to Main Street, with the exception of \$500 to be retained in the account. All present voting aye. Motion carried.

The meeting adjourned at 8:02 a.m.

Submitted by:

Jayson C. Smith, Secretary
City Planner

CITY OF CHIPPEWA FALLS
BUSINESS IMPROVEMENT DISTRICT

2017

BUSINESS IMPROVEMENT DISTRICT
ANNUAL REPORT

Prepared By:
Jayson Smith, City Planner
Teri Ouimette, Executive Director, Main Street, Inc.

**2017 ANNUAL REPORT
CHIPPEWA FALLS
BUSINESS IMPROVEMENT DISTRICT**

This report summarizes the activities of the Chippewa Falls Business Improvement District (BID) during 2017. The report is made in accordance with Wisconsin State Statute 66.608.

The goals of the BID were designed to provide for a successful downtown economic development and promotional program in an effort to create a positive image of Downtown Chippewa Falls, increase the economic diversity of the downtown and city, increase the retail and service opportunities for the consumer, increase retail sales in the downtown, encourage both private and public sector investment in the downtown, create job opportunities, and expand the tax base of the downtown BID and City.

To accomplish the goals, the 2017 BID Operating Plan and Budget were developed to provide funding to support Chippewa Falls Main Street, Inc. The 2017 budget was set by the BID Board at \$85,000.00, which accounted for about one third of the Chippewa Falls Main Street budget. The 2017 BID expenditures included \$56,100 to the Main Street program on February 22, 2017 and \$28,800 to Main Street on September 6, 2017. The BID Board maintained a \$500 balance in the BID account to cover any contingency expenses that may occur. However, no additional expenditures were necessary in 2017 and the \$500 balance was carried over to the 2018 calendar year. Currently the BID Board maintains a \$500 balance for any miscellaneous expenses, which may be necessary.

As in 1989, when it was established, the BID Board continues to view its primary purpose as a means to raise operating funds to support Chippewa Falls Main Street activities. This avoids duplication of efforts and wasted energy and funds. The BID Board feels strongly that its goals will be accomplished through the funding and implementation of the Main Street program. To stay abreast of Main Street activities the BID Board is notified of all Main Street Board meetings by receiving agendas and minutes. BID Board members have served on several of the Main Street Standing Committees and the Main Street Board of Directors. BID Board members also receive the Main Street annual calendar of events/meetings and all newsletters.

Primary Main Street activities during 2017 have included:



Chippewa Falls Main Street, Inc

DOWNTOWN REVITALIZATION, HISTORIC PRESERVATION, BUSINESS ASSISTANCE

Dear City of Chippewa Falls,
Please find a list of our major accomplishments for 2017/2018. As in former reports, these are listed by the committees which develop that accomplishment. Our committees are aligned with the National Trust Main Street Center's Four-Point Approach.

Chippewa Falls Main Street is redefining the way revitalization is done in the downtown area. We continue to focus our organization's mission and scope by promotion of rehabilitation of buildings, marketing of downtown and its businesses, social media and networking and to improve the community's quality of life by strengthening the Downtown as the center of the community.

About Main Street

- Board of Directors consist of 7 members from the community
- Full time Executive Director, 1 part time employee
- Volunteer base, over 350
- **Retail/Organization Committee** is to promote the downtown as the community's social, cultural and economic center
- **Design Committee** is to encourage visual improvement through good design that is compatible with historic features and the City Entryway Plan
- **Economic Restructuring Committee** is to strengthen and broaden the economic base of downtown Chippewa Falls

Organization/Retail Committees

Numerous events held in the downtown area include:

Ongoing - Businesses Go Dementia Friendly *Recipient of Award for Best Public Private Partnership in Revitalization – Dementia Coalition of Chippewa County

Farmers' Market

Annual Meeting

Earth Day Cleanup

Paint the Town Red

Paint the Town Pink * Recipient of Award for Best Retail event. WEDC

Haunted House and Trick or Treating

Chippewa History Tour

Horse Drawn Wagon Rides

Santa's House and Santa's Arrival

Postal Cancellation Stamp

Christmas Coloring contest

Santa letters

Bridge to Wonderland Parade
Paint the Town Christmas
Movie in the Park
Annual Pure Water Days Riverfest and Annual Parade
* Summer Series Cruise In Car Show (4)

Brochures and Publications

- 2016/2017 Directory
- Downtown Eating and Retail Establishments
- Pub Guide
- Historic Walking Tour/Teaming up with St. Joseph's Hospital for their (GO) campaign, listing calories burned
- Haunted History Tour

Sales of Downtown Gift Certificates amounting to over \$60,000 in downtown spending

****Chippewa River Distillery and Brewster Brothers Brewing Wisconsin chosen for the 26th Annual Main Street Award for Best New Building Project Recipient: Individual, business or Organization**

Economic Restructuring:

Chippewa Falls Main Street continues to promote the downtown area through publications, radio, television, brochures, events and networking.

Downtown Directory of 264 businesses

- Downtown Eating and Retail Establishment, Pub Guide, Historic Walking Brochure design, print and distribute
- Coordinated advertising for the downtown events. Many publications and websites were used including the Chippewa County Visitor Guide, Chippewa Herald, Hidden Treasures, The Leader-Telegram, Tri-County Advisor, and Volume One, social networking and Facebook
- Appearances on both TV 13 and TV 18 news broadcasts promoting downtown Christmas and other activities

2017/2018 GOAL:

Provide Rehabilitation and/or Assistance to downtown properties designated by the ER Committee:

Prioritize and identify properties according to need and ease of rehab with use of photos and information. Develop a strategy and/or incentive for businesses to rehab. Teaming up with Design Committee for 0% Interest Rehab Loans- Applications in process:

Paint the Town Seriously-Providing assistance to property owners for painting façade of buildings and/or signage.

Completed:

1. Shades of You
2. Eevy Ivy Over Floral
3. Bomb Taco
4. Glaze N Glass Creations

Design: Downtown Public Improvements

Chippewa Falls Main Street continues to consult with property owners and businesses to promote successful design for facades. We continue to invest in and care for our downtown's physical environment to make it a more appealing

GOAL:

- Flower Beautification Program-expansion - include bicycle/flower beautification
- Street scaping
- Teaming up with Economic Restructuring Committee to facilitate Façade Loan Applications

Downtown Building Improvements –Main Street continues to facilitate Revolving Loans for Rehabilitation of Downtown Businesses-

New Businesses- Glaze N Glass Creations

Bridge Street Brew

Blank Palette

Blue Marble Pub and Pizza

Collective Charm

The Birds Nest

Lacey's Lingerine – Opening December 2nd

Rehab of corner of Grand Ave and Bridge Street-Northern Hotel retail spaces

Main Street and non-profit and profit organizations have teamed up for events and networking opportunities such as:

Cobblestone Hotel & Suites, Wissota Chophouse

The American Cancer Society

Heart Association

St. Joseph's Hospital

Marshfield Clinic

Dove Healthcare

Family Support

Happy Tails Dog Park

Chippewa Humane Society

Chippewa Falls Chamber of Commerce

Economic Development of Chippewa County

Northern Wisconsin State Fair Association

Kiwanis

Rotary

Optimist Club

Schools/public and parochial

Chippewa Falls Police Department

Chippewa Falls Fire Department

City and County of Chippewa Falls

Vision 2020

Steering Committee for Chippewa Falls Comprehensive Plan 2030

Parks and Recreation Department

Master Gardeners

Veteran's Assistance Program

Groundwater Guardians

Xcel Energy

Aging and Disability Resource Center

Edward and Hannah Rutledge Charities
Chippewa Valley Art Association
Boy Scout and Girl Scouts
Wal-Mart
Great Northern Kell
ITW
Mason Companies
EOG
Gordy's County Market
Chippewa County Historical Society and Genealogical Society
Heyde Center for the Arts
Cook-Rutledge Mansion
Duncan Creek Bicycle and Pedestrian Trail
Lake Wissota State Park and Rays Beach
Premium Waters
DJ's Mart
Chippewa Manor Nursing Home
Northwestern Bank
M & I Bank
RCU
Woodmohr Greenhouse
Christensen's Floral & Greenhouse
ADRC
264 downtown Businesses
New networking opportunities
Westconsin Credit Union
Citizens State Bank
TTM Technologies
ChemCeed
Citizens State Bank
Rumor Mill
NorthRidge Center
Markquart Motors
Burley's Bar
West Hill Bar
First and Goal
Morrie's Mazda
Wisconsin Metal Fab
Rooney Printing Company
W. W Darley
Senn Blacktop
Indianhead Plating
Mega Holiday Station Stores
Spectrum Industries
Prevea

Focus for 2017/2018 Riverfront Committee (s)
1. Programming
2. Art in the Park

Promotion of downtown and downtown businesses as the center of the community to include:

- Downtown Entryway Plan – Programming for the Riverfront Park. Committee set up: Dick Hebert, Beth Arneberg (Parks & Rec) , Rob Keifer (City Council President) , Deb Johnson(Director Heyde Center for the Arts, Jackie Boos (Chamber Tourism Director), Brad Hentschel (S E H)

- Rehabilitation loans for property owners, rehab of storefronts including ER Committee goals -ongoing
- Set up and teach maintenance to downtown business owners-Face Book and Websites-ongoing

Downtown Chippewa Falls Revitalization

Since joining the Main Street Program in 1989, Chippewa Falls Main Street has had a number of successes. These successes have included multiple state and national awards, including being recognized as a Great American Main Street community in 2002 and the Dementia Coalition activities in 2014. In addition to high profile achievements, the efforts of Chippewa Falls Main Street in leveraging time, money and investment from the private community. Over the past 28 years, Chippewa Falls was recognized as one of America's Great American Main Street communities.

Downtown Market Share

In addition to recent measurable results, Downtown Chippewa Falls has had a significant and measurable long-term economic impact on the health and vitality of the downtown district. Downtown is home to more than 1,000 residents and 1,700 employees working in one of the 18% of all Chippewa Falls businesses located downtown. Downtown has also seen strong growth in nearly every measure, adding jobs, employment, and property value and spending in the past 12 years despite the recession. Downtown did lose a slight market share in soft goods retail with the opening of additional large format competition, and has also seen a decline in the number of residents and housing units over the period, in contrast to growth in these areas elsewhere in the City and also in comparable downtown areas across the state.

Sources: US Census, BLS, Department of Revenue, Reference USA, EMSI, ESRI, Department of Transportation, Xcellgent

Although downtown Chippewa Falls has made great strides, there is still opportunity to grow and evolve into a truly mixed-use and 24-7 place. For instance, a balanced downtown economy would have a relatively equitable market share of residents, businesses and employees, which would correlate to an equitable share of property tax base. In Chippewa Falls, downtown's natural market share appears to be 17% of the City's economy, which would suggest an opportunity to expand downtown's footprint over the next decade by adding:

- \$95 million in new property development
- 540 additional downtown employees
- 331 additional housing units

Thank you for your continued support!

Sincerely,

Teri Ouimette, Director Chippewa Falls Main Street



MINUTES
COMMITTEE #1
REVENUES, DISBURSEMENTS, WATER AND WASTEWATER
and
COMMITTEE #2
LABOR NEGOTIATIONS, PERSONNEL, POLICY AND ADMINISTRATION
August 28, 2018

Committee #1 - Revenues, Disbursements, Water and Wastewater and Committee #2 – Labor Negotiations, Personnel, Policy and Administration met on Tuesday, August 28, 2018 at 8:30 AM in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.

Committee Members present: Rob Kiefer, John Monarski, Paul Nadreau, CW King and Chuck Hull
Mayor/Other Council Members present: Mayor Hoffman

Others present: Finance Manager/Treasurer Lynne Bauer, Fire Chief Mike Hepfler, Police Chief Matt Kelm, Firefighter Greg Bowe, Attorney Steve Weld, and City Clerk Bridget Givens.

Call to Order: 8:30 am

1. Open Session

2. Motion by Monarski/Nadreau to into Closed Session under Wis. Stats. Sec. 19.85(1)(e) for "deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting public business with competitive or bargaining implications that require a Closed Session" to:

- a) **Discuss labor negotiation issues and strategy; and to include the Committee/Council Members, Mayor, Bauer, Kelm, Hepfler, Attorney Weld, and Givens; may return to Open Session.**

Roll Call Vote: Aye – Monarski, Nadreau, Kiefer, King, Hull. Motion carried.

The Committee discussed item (a) above.

Motion by King/Monarski to return to Open Session. All present voting aye, motion carried.

3. Discuss Police Department compensation. Possible recommendations to the Council.

Police Department compensation will be considered during the next contract negotiations.

No action taken.

4. Discuss Police Department staffing. Possible recommendations to the Council.

Police Chief Kelm provided an overview of the issues predicating his request to add two officers. At this time there are 23 sworn officers; there were 24 officers prior to the implementation of 12-hour shifts.

Kelm feels the biggest issue is officers being called in on their days off due to shortages. Different options to help alleviate the concerns were discussed including contracting for mental health transports. Possible funding sources were also discussed and it was decided that Committees #1 and #2 will continue to meet jointly throughout the budget cycle to determine if there is any way an officer can be included in the 2019 budget.

No action taken.

5. Adjournment

Motion by King/Nadreau to adjourn at 9:50 am. All present voting aye, motion carried.

**Minutes submitted by,
Lynne Bauer, Finance Manager/Treasurer**



MINUTES
COMMITTEE #1
REVENUES, DISBURSEMENTS, WATER AND WASTEWATER
August 28, 2018

Committee #1 - Revenues, Disbursements, Water and Wastewater met on Tuesday, August 28, 2018 at 9:30 AM in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.

Committee Members present: Rob Kiefer, John Monarski, and Paul Nadreau

Mayor/Other Council Members present: Mayor Hoffman

Others present: Finance Manager/Treasurer Lynne Bauer, Director of Public Works/City Engineer/Utilities Manager Rick Rubenzer, City Planner/Transit Manager Brad Hentschel, Police Chief Matt Kelm, Parks and Recreation Director Dick Hebert, Street and Utility Maintenance Manager Rick Ruf, Roger Koski of Bowmar Appraisal, Wes and Karen Mueller, and City Clerk Bridget Givens.

Call to Order: 9:57 am

1. Discuss proposed Revaluation and Maintenance Contract for 2019-2021 from Bowmar Appraisal, Inc. Possible recommendations to the Council.

Assessor Koski stated that a full revaluation was last done in the City in 2004. As property values have increased, it is now necessary for the City to conduct a full revaluation; proposed to be conducted in 2019-2020. The revaluation will consist of visits to each property, taking photographs, and reviewing building permits.

The proposal includes our annual maintenance costs, which are already included in the budget. Koski has split the bill over a three-year span. The first year could be funded out of reserves as it is not a recurring cost with the remaining years addressed during each budget cycle.

Motion by Kiefer/Monarski to recommend Council approve the proposed Revaluation and Maintenance Contract for 2019-2021 from Bowmar Appraisal, Inc. **All present voting aye, motion carried.**

2. Discuss funding for Forestry account including unspent funds from 2017. Possible recommendations to the Council.

Parks and Recreation Director Hebert requested to utilize unspent 2017 funds from the Forestry account to remove dead/damaged trees, trim trees, remove stumps, and purchase new teeth for the stump grinder.

Motion by Monarski/Nadreau to recommend Council approve utilizing unspent 2017 funds from the Forestry account contingent upon the Finance Manager determining the final figure. **All present voting aye, motion carried.**

3. Discuss proposal from West Central Wisconsin Regional Planning Commission to update the Chippewa Falls Outdoor Recreation Plan. Possible recommendations to the Council.

Hebert indicated that the Outdoor Recreation Plan is a five-year plan and the City's will soon be expiring. An updated plan is required in order to apply for different grant funding opportunities. The plan must be completed by May 1, 2019, and West Central Wisconsin Regional Planning Commission would like to begin work on the updated plan in November 2018.

Motion by Kiefer/Monarski to recommend Council approve the proposal from West Central Wisconsin Regional Planning Commission to update the Chippewa Falls Outdoor Recreation Plan with funding to come from either park donations or the City General Fund. **All present voting aye, motion carried.**

4. Discuss funding for participation in Momentum West FAM (Familiarity) Tour. Possible recommendations to the Council.

City Planner Hentschel advised the Committee that Momentum West is hosting a familiarity tour (FAM Tour) wherein site selectors and real estate brokers will be touring industrial sites in different communities. Initially, the City was approached about sponsorship; however, Chippewa County Economic Development Corporation will be covering the sponsorship costs.

No action taken.

5. Discuss funding for Riverfront Ribbon Cutting. Possible recommendations to the Council.

Hentschel stated that the City has partnered with the Chippewa Falls Area Chamber of Commerce and Chippewa Falls Main Street to plan the Riverfront Ribbon Cutting. The event is scheduled for Sunday, October 14th and will include light refreshments and music. Funding is being requested for the music.

Motion by Monarski/Nadreau to recommend Council approve funding for the band and production for the Chippewa Riverfront Ribbon Cutting in an amount not to exceed \$2,300 from room tax funds. **All present voting aye, motion carried.**

6. Discuss purchase of 2019 Police Squads. Possible recommendations to the Council.

The Committee was made aware that Ford will be updating Police Squads in 2020. As such, there has been a push to order 2019 models before they are no longer available. In addition to the higher cost, the body style will change significantly enough that equipment cannot be transferred from the old squads to the new. Kelm advised that he placed an order for two 2019 squads prior to the 2019 budget being approved in an attempt to save money. Due to high demand for the 2019 squads, the order can be cancelled if need be. The Committee will continue discussions on the squads during the 2019 budget process

No action taken.

7. Motion by Monarski/Kiefer to go into Closed Session under Wis. Stats. Sec. 19.85(1)(e) for "deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting public business with competitive or bargaining implications that require a Closed Session" to: a) Consider Offer to Purchase city-owned land on Chippewa Crossing Boulevard; and to include Committee/Council Members, Mayor, Bauer, Givens, Rubenzer, and the Muellers; may return to Open Session for possible action on Closed Session item.

Roll Call Vote: Aye – Monarski, Kiefer, Nadreau. Motion carried.

The Committee discussed Item (a) above.

Motion by Monarski/Kiefer to return to Open Session. All present voting aye, motion carried.

It was reported that in Closed Session, an offer to purchase City-owned land on Chippewa Crossing Boulevard was accepted contingent upon final review by the City Attorney.

8. Adjournment

Motion by Nadreau/Kiefer to adjourn at 11:22 am. All present voting aye, motion carried.

**Minutes submitted by,
Lynne Bauer, Finance Manager/Treasurer**



2706 BIRCH STREET, EAU CLAIRE, WI 54703

PH (715) 835-1141

City of Chippewa Falls – Chippewa County

Revaluation and Maintenance Contract

For the years 2019 -2021

CITY OF CHIPPEWA FALLS

**REVALUATION CONTRACT-EXTERIOR INSPECTION FOR 2020 & ASSESSOR CONTRACT
FOR 2019,2020, and 2021**

THIS AGREEMENT by and between BOWMAR APPRAISAL INC., hereinafter called the "Assessor," and the CITY OF CHIPPEWA FALLS, CHIPPEWA COUNTY, WISCONSIN hereinafter called the "Municipality".

WITNESSETH: The Assessor and Municipality for the consideration stated herein agree as follows:__

ARTICLE I

SCOPE OF WORK: The Assessor shall complete a revaluation of all taxable real estate and personal property in the City for the 2020 Assessment Roll and be the Assessor for 2019, 2020, and 2021. The Assessor agrees to perform everything to be performed and to complete in a professional manner all the work required under this agreement in accordance with Wisconsin State Statutes. The Wisconsin State Assessment Manual and Market Drive's computerized program will be utilized in all properties. This revaluation will be exterior inspection only.

ARTICLE II

COMPENSATION: The Municipality shall pay to the Assessor for the performance of this contract the following compensation:

SECTION I

For the revaluation of all taxable real estate and personal property, the City shall pay \$144,900 payable over 3 years at \$48,300 per year with the revaluation completed no later than October 1, 2020. In addition, the Assessor, for maintenance services for 2019 thru 2021, shall be paid \$34,700 each year, resulting in total compensation for all services in the of TWO HUNDRED FORTY- NINE THOUSAND DOLLARS [\$249,000] over three years as follows:

2019: \$83,000 Maintenance & Payment of Revaluation

2020: \$83,000 Maintenance & Payment of Revaluation

2021: \$83,000 Maintenance & Final payment of 2020 Revaluation

ARTICLE III

AGREEMENTS-ASSESSOR: The Assessor agrees to perform the following for the Municipality:

1. CONFORMANCE TO THE STATUTES. All work shall be accomplished in accordance with the provisions of the laws of the State of Wisconsin and in full compliance with all the rules and regulations officially adopted by the Wisconsin Department of Revenue.
2. PERSONNEL. (a) All personnel of the Assessor providing services shall be currently certified in compliance with Section 70.055. (b) The Assessor shall review any complaint relative to the conduct of his employee(s). If the Municipality deems the performance of any of the Assessor's employees to be unsatisfactory, the Assessor shall, for good cause, remove such employee(s) from work upon written request from the Municipality, such request stating the reason for removal.
3. ASSESSMENT MANUAL. All assessments shall be made in accordance with the Assessor's Manual as specified in the Wisconsin Statutes Sections 70.32 (1) and 70.34.
4. PREPARATION OF RECORD CARDS. The Assessor shall use existing record cards for each parcel to be revalued.
5. DATA FOR EVALUATION. The Assessor will gather and analyze construction and market data necessary to appraise the revalued properties. This data will be noted on the individual property record cards. All data gathered will become the property of the Municipality.
6. DATA COLLECTION. The Assessor will physically inspect the exterior of every building to be appraised. Interior inspection will be made on all new buildings. Interior inspection of existing buildings will be at the discretion of the Assessor. He will accurately measure all improvements where previous records are inaccurate and prepare a complete outline sketch to scale of the

major buildings showing all additions, porches and appendages with dimensions and necessary identifications on the property record cards. All pertinent construction data of improvements will be entered on the appropriate property card. The date of inspection of all major buildings will be indicated on the record cards. If the Assessor is refused by the owner or occupant to inspect the interior of a major building, the Assessor will make a request by registered mail to inspect the building. If the request is denied the Assessor will list and value the improvements according to the best information he can practically obtain.

7. IMPROVEMENT-VALUATION. (a) The Assessor shall consider the Cost Approach; replacement costs shall be derived from costs within Volume II of Wisconsin Assessor's Manual. (b) In using the cost approach for agricultural outbuildings, the current replacement cost shall be determined for all sound buildings. Building in poor condition having little or no value shall be physically described and listed as having "No Value" or given an appropriate sound physical value. (c) In using the cost approach for mercantile improvements; area and perimeters shall be determined as recommended for use with Marshall & Swifts Pricing Manual. Proper base cost shall be selected as appropriated and adjusted to adequately reflect variations from base building cost. (d) Local modifiers shall be used in determining all current replacement costs. Local modifiers and cost appearing in the Assessor's Manual shall be adjusted when documented by an analysis of current construction costs and market sales data. Records shall be prepared and left with the Municipality to account for any adjustment made. (e) All accrued depreciation, including physical deterioration, functional obsolescence and economic obsolescence, must be accurately documented by the market and deducted from current replacement costs. (f) In the evaluation of improvements by the Income Approach, adequate records shall be prepared for each improvement so values showing the determination of value, a reconstruction of income and expenses, estimate of remaining economic life, and capitalization rate. Capitalization rates used shall be accurately documented by the market.
8. DETERMINE LAND VALUES. (a) Basic unit values shall be determined for residential and mercantile lands from an analysis of sales, rent leases and other available market data. In the analysis of market data, adequate records shall be prepared showing data collected and unit value determinations. Such records shall be left with the Municipality. Basic unit values for Agricultural lands will be determined by the Department of Revenue. (b) Having determined basic value, the Assessor shall determine the land value of each parcel to be appraised. Land value computations shall be properly shown for each parcel on the property cards.
9. FINAL FIELD REVIEW. After tentative appraisals have been made for each parcel, the Assessor will make a final review of all property appraised. This review is to insure uniformity in the assessments of various properties and to eliminate any errors that may have been made.
10. CHANGE OF VALUE NOTICES. Upon completion of the revaluation, all property owners will be sent a notice of change in their assessed values. This notice will indicate their new assessments.
11. INFORMAL HEARINGS. After sending out the Change of Value Notices, the Assessor will hold informal hearings at the City Hall with interested property owners or their agents concerning their assessed value. The informal hearings shall be one day session.
12. ASSESSMENT ROLL. The Assessor will be responsible for the proper completion of the assessment rolls.
13. BOARD OF REVIEW; SUBSEQUENT APPEARANCE.
The Assessor will attend all meetings of the Board of Review to explain and defend the assessed values and prepared to testify under oath regarding such values. In the event of an appeal to the Department of Revenue or the courts, it is agreed that the Assessor will be available to furnish expert testimony in defense of any of the assessed values.
14. INSURANCE. The Assessor will maintain full insurance coverage to protect and save harmless the Municipality from claims, demands, action and causes of action, arising from any act or omission of the Assessor in execution of work. He will maintain Workmen's Compensation and Public Liability Insurance on all employees. The Assessor will carry valuable paper insurance on any records withdrawn from the Municipality as well as the Assessor records.
15. PICTURES. The Assessor shall take pictures of all major buildings on each parcel if an updated picture is needed.

16. MISCELLANEOUS GENERAL AGREEMENTS. (a) To ensure that employees maintain strict confidence regarding all privileged information received by reason of this agreement. (b) To supply all necessary office machines such as, but not limited to typewriters, calculators and computers.

17. OFFICE HOURS: The Assessor will hold office hours a minimum of 2 hours one day a month at City Hall. Day and hours will be determined between the Assessor and the City.

ARTICLE IV

OBLIGATIONS OF THE MUNICIPALITY: The Municipality will provide to the Assessor at no cost the following.

1. ACCESS TO RECORDS. The Municipality will allow access and make available to the Assessor municipal records such as previous assessment rolls and records, building permits, assessor's workbook and municipal plats and maps at no costs.

ARTICLE V

METHOD AND TERMS OF PAYMENT: Payment for services rendered under this contract will be based on monthly statements reflecting the percentage of work completed by the Assessor. The Municipality will make these payments no later than 30 days after receiving a monthly invoice. A ten percent retain-age fee will be withheld from each monthly billing and will be paid to the Assessor upon completion of the Board of Review.

IN WITNESS WHEREOF, the parties hereto have set their hands this _____ day of _____, 2018.

APPROVED BY;

CITY OF CHIPPEWA FALLS
BY _____ AS OF _____

ASSESSOR
BY _____ AS OF _____

WITNESS
BY _____ AS OF _____

**AGREEMENT BETWEEN
CITY OF CHIPPEWA FALLS
AND THE
WEST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION**

**For Update of the
CHIPPEWA FALLS OUTDOOR RECREATION PLAN**

I. Introduction

This agreement is entered into by and between the West Central Wisconsin Regional Planning Commission (hereinafter referred to as the Commission) and the City of Chippewa Falls (hereinafter referred to as the City).

Witnesseth That:

WHEREAS, the Commission is a regional planning agency duly constituted pursuant to the provisions of Section 66.0309 Wisconsin Statutes, that is authorized to enter into contracts to provide technical planning assistance to local governments and/or private entities; and,

WHEREAS, the City has previously adopted the *City of Chippewa Falls Outdoor Recreation Plan (2013-2018)* which was developed with the assistance of the Commission; and,

WHEREAS, the City has demonstrated an interest in updating the *City of Chippewa Falls Outdoor Recreation Plan* in order to maintain grant eligibility for outdoor recreation and conservation projects under the State of Wisconsin Knowles-Nelson Stewardship Local Assistance Program, Federal Recreation Trail Program, and Federal Land and Water Conservation Program; and,

WHEREAS, the City has determined that, in order to update the *City of Chippewa Falls Outdoor Recreation Plan* in an efficient, economical, and effective manner, it is necessary to procure the services of professional planners,

NOW, THEREFORE, in consideration of the mutual covenants and agreements as hereinafter set forth, the parties to this agreement do hereby agree to the following:

II. Scope of Services to be Performed by the Commission

- The Commission, in cooperation with the City, will update the *City of Chippewa Falls Outdoor Recreation Plan* with a format similar in scope to the previously adopted plan, and thereby including all standard content required for a Wisconsin Department of Natural Resources-accepted comprehensive outdoor recreation plan. The Commission will be responsible for compiling the plan document with the assistance of the City as described in *Section III* below.
- Commission will prepare the plan and perform those responsibilities as described within the Scope of Work in Attachment I.
- The Commission will provide one full-color hardcopy version and a CD-ROM digital PDF version of the final plan to City of Chippewa Falls and one hardcopy version of the final adopted plan to the Wisconsin Department of Natural Resources.

III. Scope of Services to be Performed by the City

The City agrees to perform those responsibilities outlined in the Scope of Work in Attachment I, including:

- provide to the Commission the needed changes and additions for the outdoor recreation supply section of the plan which inventories the outdoor recreation facilities in the City;

- provide to the Commission the specific plan recommendations and associated timelines and cost estimates, if available, for the improvement of City park facilities, as well as any changes to the general recommendations which appeared in the previously adopted plan;
- advertise and/or distribute availability of a web-based public opinion survey;
- review the draft updated plan and provide any needed modifications to the Commission;
- form and coordinate communications with the City's plan steering committee; and,
- perform all City review and approval of the draft updated plan, including any duplication of the draft plan for committees, etc., and any public participation efforts desired by the City.

IV. Time Schedule

- A. The aforementioned services and items of work shall be performed during the period beginning November 1, 2018, and ending April 30, 2019, in accordance with the timeline identified in Attachment I, unless such period is amended by mutual agreement between the parties to this agreement.
- B. The Commission and the City shall reserve the right to cancel this agreement upon thirty (30) days notice to either party if either party determines that the other party has not performed properly in any substantial respect or if either party determines that the other party has failed, neglected or refused to carry out the terms of this agreement.

V. Financial Payments

- A. It is expressly agreed by and between the parties to this agreement that the aforementioned services will be provided at a cost not to exceed \$7,700. Payment for the cost will be made in a single billing submitted by the Commission following adoption and delivery of the final plan document.
- B. The services to be completed by the Commission under this agreement shall be performed in a reasonable and professional manner, acceptable to the City and its staff.

VI. Miscellaneous Provisions

- A. It is hereby understood and agreed upon by both parties hereto that this agreement is for the provision of certain, defined services, as set forth in Section II. In this respect and in its capacity under this agreement, the Commission and its employees, agents and officers are performing on an independent contractor basis and in no event shall the Commission, its agents, employees or officers be considered to constitute agents, employees, or officers of the City.
- B. The Commission shall not assign, transfer or subcontract this agreement without the approval of the City.
- C. This agreement may be modified or amended in writing by mutual agreement of the Commission and the City.
- D. The Commission shall furnish full worker's compensation coverage for all Commission employees.
- E. In the event a dispute arises regarding the performance of a party under this agreement, the parties shall meet and attempt to resolve the dispute. If the parties are unable to resolve the dispute, either party may immediately terminate this agreement. The City shall pay the Commission for any work performed up to the time of termination deemed satisfactory by the City.

- F. The City and the Commission certify that no payment of money or any form of consideration has been offered to or given to a City employee for the purpose of procuring this agreement.
- G. All communications to the Commission concerning the terms and/or performance under this agreement shall be made to Landon Profazier and/or Chris Straight, and all communication pertaining hereto to the City shall be made to Richard Hebert, City of Chippewa Falls Recreation Supervisor or his designee.
- H. Each person signing this agreement personally warrants and represents that he or she is duly authorized and empowered to enter into this agreement.

VII. Non-Discrimination

During the performance of this contract, the contractor assures that no person shall on the grounds of race, color, religion, national origin, sex, disability, or veteran status as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987 (P.L. 100.259), and the U.S. Department of Transportation implementing regulations be excluded from participation, be denied the benefits of, or be otherwise subjected to discrimination in the execution of this contract. The Commission's services will also be performed in accordance with the *West Central Wisconsin Regional Planning Commission Title VI Plan—Language Assistance Plan and Public Participation Plan* adopted September 11, 2014.

IN WITNESS WHEREOF, the City of Chippewa Falls and the West Central Wisconsin Regional Planning Commission execute this agreement.

City of Chippewa Falls

**West Central Wisconsin
Regional Planning Commission**

Greg Hoffman, Mayor

, Chair

Date

Date

Richard Hebert, Parks, Rec, & Forestry Supervisor

, Secretary/Treasurer

Date

Date



**CITY OF CHIPPEWA FALLS
OUTDOOR PARKS & RECREATION PLAN UPDATE
SCOPE OF WORK**

submitted by
West Central Wisconsin Regional Planning Commission
800 Wisconsin Street, Banbury Place Bldg. D2-401
Mail Box 9
Eau Claire, WI 54703-3606
(715) 836-2918

General Project Scope

West Central Wisconsin Regional Planning Commission (WCWRPC) partnered with the City of Chippewa Falls (City) to fully update the City’s outdoor recreation plan in 2008 and 2013. The City has requested WCWRPC’s assistance in the plan update for 2019-2024.

In order to be eligible for Knowles-Nelson Stewardship, Land & Water Conservation Fund, and Recreational Trails Act grant funds, local governments are required to have a WDNR-accepted comprehensive outdoor recreation plan, adopted by resolution, containing sufficient detail related to proposed grant projects. Eligibility lasts up to five years following adoption of the local plan.

This project will result in an update of the *City of Chippewa Falls Outdoor Parks & Recreation Plan—2013 to 2018*, which will meet WDNR requirements as a pre-requisite for the previously mentioned funding assistance programs.

Core Scope of Work

During a pre-planning discussion between WCWRPC and City Recreation Supervisor Dick Hebert, it was requested that WCWRPC submit a core scope of work covering the essential plan update requirements.

The following represents the proposed core scope of work. The timeline for the project is suggested for discussion, but may vary and could be expedited at the City’s discretion by mutual agreement:

| Activity | Responsibility | Potential Timeline |
|--|----------------|--------------------|
| 1. Form or designate a Plan Steering Committee of 6 to 10 individuals that will guide the plan update, provide input on plan changes, and review plan materials. Provide each Steering Committee member with a copy of the 2013-2018 Plan. At the City’s preference, an existing Committee or Board may serve as the steering committee. | City staff | Nov-Dec 2018 |



| | | |
|--|--|---------------------|
| 2. Update Section II background data & initial maps. | WCWRPC | Nov-Dec 2018 |
| 3. MEETING #1: Steering Committee to discuss process and approach, review Sections II & III, and identify issues & opportunities. Also identify questions and logistics for public survey. | Steering Committee; facilitated by WCWRPC | Dec 2018 |
| 4. Review and "redline" changes and additions in Section IV (inventory) and Section V, G. & H. (improvement needs). Summarize progress on 2013 plan project recommendations (Section VI). Provide these changes to WCWRPC for plan update and mapping. | City staff; WCWRPC to provide direction & progress table | Dec 2018 – Jan 2019 |
| 5. Conduct a web-based public opinion survey to obtain resident input on outdoor recreation activity levels, preferences, potential amenities, etc. WCWRPC will prepare the web-based survey as well as a press release and flyer for distribution by the City. | WCWRPC; City to advertise | Dec 2018 – Jan 2019 |
| 6. Interview City Planner, schools, County contacts, etc. for supply update and potential strategies. Review related plans (SCORP, County ORP, existing park plans, City Comprehensive Plan, Riverfront Plan, Bike and Ped Plan) and integrate into the plan update. | WCWRPC | Dec 2018 – Jan 2019 |
| 7. Compile full draft plan update and distribute to City staff, then Steering Committee for review. | WCWRPC | Jan-Feb 2019 |
| 8. Consult with WDNR to ensure draft plan meets all applicable prerequisite requirements. | WCWRPC | February 2019 |
| 9. MEETING #2: Discuss draft plan, with particular attention on the plan recommendations and development of a general implementation schedule. Prioritize project recommendations. WCWRPC will modify the plan based on comments received. | Steering Committee; facilitated by WCWRPC | Feb-Mar 2019 |
| 10. MEETING #3: Presentation of draft plan to appropriate City decision-making entity for adoption. WCWRPC will provide a model resolution for City consideration. | City staff and WCWRPC | Mar-Apr 2019 |
| 11. Submit adopted plan to WDNR for acceptance. | WCWRPC | Mar-Apr 2019 |
| 12. If desired, provide plan sections in a format that can be easily integrated into the City's Parks & Facilities website. | WCWRPC & City staff | Apr-May 2019 |

The plan update must be adopted and approved by Wisconsin Department of Natural Resources no later than April 30, 2019.



Dick Hebert, City Parks, Recreation, & Forestry Director, or his designee, will serve as the City's primary point-of-contact with WCWRPC during the planning process. WCWRPC will provide to the City one final, full-color copy of the adopted plan and a PDF version of the plan on CD-ROM. WCWRPC will also provide final, full-color copies to the Chippewa Falls Library and, if requested, the WDNR. The City is responsible for all other copies of the draft and final plan, along with distribution to committee members. The City also responsible for coordination with committees, including any agendas, minutes, public noticing, meeting spaces, etc.

Generally, the plan scope will be similar to the existing plan and will not include detailed drawings, engineering, feasibility analysis, and budgets for certain park features, policies, recommendations, etc., unless provided by the City. The plan scope is limited to outdoor recreational facilities and does not include indoor facilities.

Relationship to the City's Bike & Pedestrian Plan

WCWRPC is working with the City of Chippewa Falls to update the City's Bike & Pedestrian Plan at no cost to the City. This project will be completed by the end of 2018, about the same time that the Outdoor Recreation Plan update will commence. The timing of this project will allow for a high level of coordination by WCWRPC between the Bike & Ped Plan and the Outdoor Recreation Plan updates, including:

- Consideration of WDNR outdoor recreation planning guidelines during the development of the Bike & Pedestrian Plan.
- The Outdoor Recreation Plan (ORP) update will reference and be compatible with, but not repeat or re-explore, the newly updated Bike & Pedestrian Plan.
- The Bike & Pedestrian Plan will explore connectivity between destinations within the City and the larger region, including bike and pedestrian facilities to and from the City's parks. The Bike and Ped Plan will include related use statistics, policies, and programming. The ORP may consider and recommend additional bike and pedestrian improvements within an individual park.

WCWRPC Cost Estimate

Core Scope of Work \$7,700

About WCWRPC

West Central Wisconsin Regional Planning Commission (WCWRPC) is a unit of government statutorily charged under Wis. Stats. §66.0309 with the responsibility of planning for the physical, social and economic development of the region. Local governments are exempt from Federal competitive procurement and bidding requirements when contracting with WCWRPC for professional services. WCWRPC, as a recipient of Federal funding, complies with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and all other applicable Federal regulations.

To: Brad Hentschel, City Planner Economic Development Director
From: Seth Hudson
Date: August 17, 2018
Re: Sponsorship of the 2018 Momentum West Familiarity Tour

Momentum West is hosting a familiarity tour ("FAM Tour") highlighting the 10-County, I-94 corridor, Moment West Region to 4 to 6 of Mid-West site selectors and real estate brokers on **October 3rd – 5th 2018**. The FAM Tour will be in partnership with County EDCs, WEDC and regional partners.

This year's tour will focus on:

- Workforce attraction, development and retention
- Regional quality of life
- Shovel Ready sites
- Gold shovel sites
- Certified sites

Industry targets will include: food and beverage, advanced manufacturing, warehousing and distribution, plastic manufacturing and high tech.

Agenda: October 3rd – 5th

Wednesday Oct 3 - Evening Event

5:00 PM Welcome Reception / Dinner
Dinner presentation to include networking opportunities for attendees, an overview of the region and a review of current talent attraction, retention and development efforts. These will include an overview of higher education; the Momentum West talent initiative and other regional efforts lead by Momentum West and partners.

Thursday Oct 4 – Day/Evening Events

7:00 AM Breakfast – Lismore
Key industrial sites from the east part of region will be presented.

- 8:00 AM Regional Bus Tour of region's quality of life assets
The tour will include presentations in Altoona, Chippewa Falls, Menomonie, New Richmond, Hudson, and River Falls. The sites in the central and west part of the region will be presented while in transit. Lunch will be at a TBD location in New Richmond or Menomonie. Snacks will be provided at the Innovation Center in River Falls. The tour will run from 8:00 am with the return to Eau Claire at 2:45 pm. All EDC's in the region are invited to be part of the bus tour.
- 5:30 PM Walking tour of Eau Claire and Eau Claire presentation
- 6:00 PM Private Reception at Pablo Center
The reception is an invite only event for sponsors, area EDC's, and key business and industry leaders. The Lieutenant Governor has been invited to attend the event and will present if available. WEDC CEO Mark Hogan is booked as a speaker. The private reception will be followed by a "fun" activity yet to be determined, but potential based on the EC music scene.

Friday Oct 5 - Morning Event

- 8:00 AM Breakfast
Each county not covered during the tour (Clark, Barron, Polk Pepin and Rusk) will have 30 minutes time to present to the group on their sites (Certified and/or Gold shovel site only) and communities.

Sponsorship:

As a Community sponsor of the event your \$2,500* will enable Momentum West to bring up to 6 site consultants to the region and provide you the following benefits:

- Two tickets to the Wednesday Welcome Reception / Dinner
- A seat on the Thursday Regional Bus Tour with a ½ hr. stop in your community so that you can promote your region's quality of life assets and current key project(s)
- Two tickets to the Thursday evening Private Reception at Pablo Center
- Two tickets to the Friday morning presentations and report out
- Inclusion of your key site information in the regional information that will be provided to the site selectors via a thumb drive

*Please keep in mind that in most cases the requested sponsorship is a TIF eligible expense.

On behalf of Momentum West, we thank you for your support



CITY OF CHIPPEWA FALLS STREET USE PERMIT APPLICATION

Applicant Name and Address: 615 A St.
Angela Bowe Chippewa Falls, WI 54729

Applicant Phone Number: 715-271-3083

Please check here if the applicant is the individual in charge of the event. If not, please indicate Name, Address and Phone Number of responsible individual.

Name, Address and Phone Number of the headquarters of the organization and responsible head of such organization: Southview Elementary
615 A St.
Chippewa Falls, WI 54729

Name of the event: Southview Bear Crawl

Estimated number of persons participating: 250-300

Date and start and end times requested for street use:
9/29/18 10-11:30 AM

Accurate description of the portion of the street or streets being requested for use (attach maps if necessary):
see attached maps

Use, described in detail, for which the street use permit is requested:
run/walk event, 5K + 1 mile

City services requested for the event (e.g., Street Department or Police Department staff time)
no

The applicant agrees to indemnify, defend, and hold the City and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the City or account of any injury to, or death of, any persons or any damage to property caused by or resulting from the activities for which the permit is granted. This Street Use Permit for the event may be terminated by the Chippewa Falls Police Department if the health, safety, and welfare of the public appears to be endangered by the activities or if the event is in violation of any of the conditions of the permit or regulations adopted by the Common Council. **Applicant understands they shall be present when the Board of Public Works or City Council considers the request for Street Use Permit. Failure to appear may be grounds for denial of the requested permit.**

Signature of Applicant: Angela K Bowe Date: 8-17-18

OFFICE USE ONLY

Estimated cost of City services requested (to be completed by Police Chief and Director of Public Works):
None from CPD - Bros

Requirements of Applicant: Have traffic controls, Safety Patrols, or volunteers directing traffic at the Southview/Woodward Ave Linden/Woodward Ave, and Linden/A Intersections. Pick up traffic cones, or barricades at the City Garage at #5 Blythe Riverside Drive prior to 1pm on Friday Sept. 28, 2018 and return on Monday, Oct. 1, 2018 P.M. 8/30/2018

Approved by: [Signature] 8-29-18 [Signature] 8/30, 2018

Signature of Chief of Police Signature of Director of Public Works

Recommendation of Board of Public Works (if required): Approved Denied

Decision of City Council (required): Approved Denied



**5K FUN RUN AND
1 MILE RUN/WALK**

Saturday, September 29, 2018

**Start & Finish at Southview Elementary
615 A St., Chippewa Falls, WI 54729**

8:30 am Registration & Packet Pick-Up | 10:00 am Race

Registration Fees, per household:
\$20 - 1 Runner, \$10 each addition runner*
T-Shirts guaranteed for registrations received by 9/4/2018

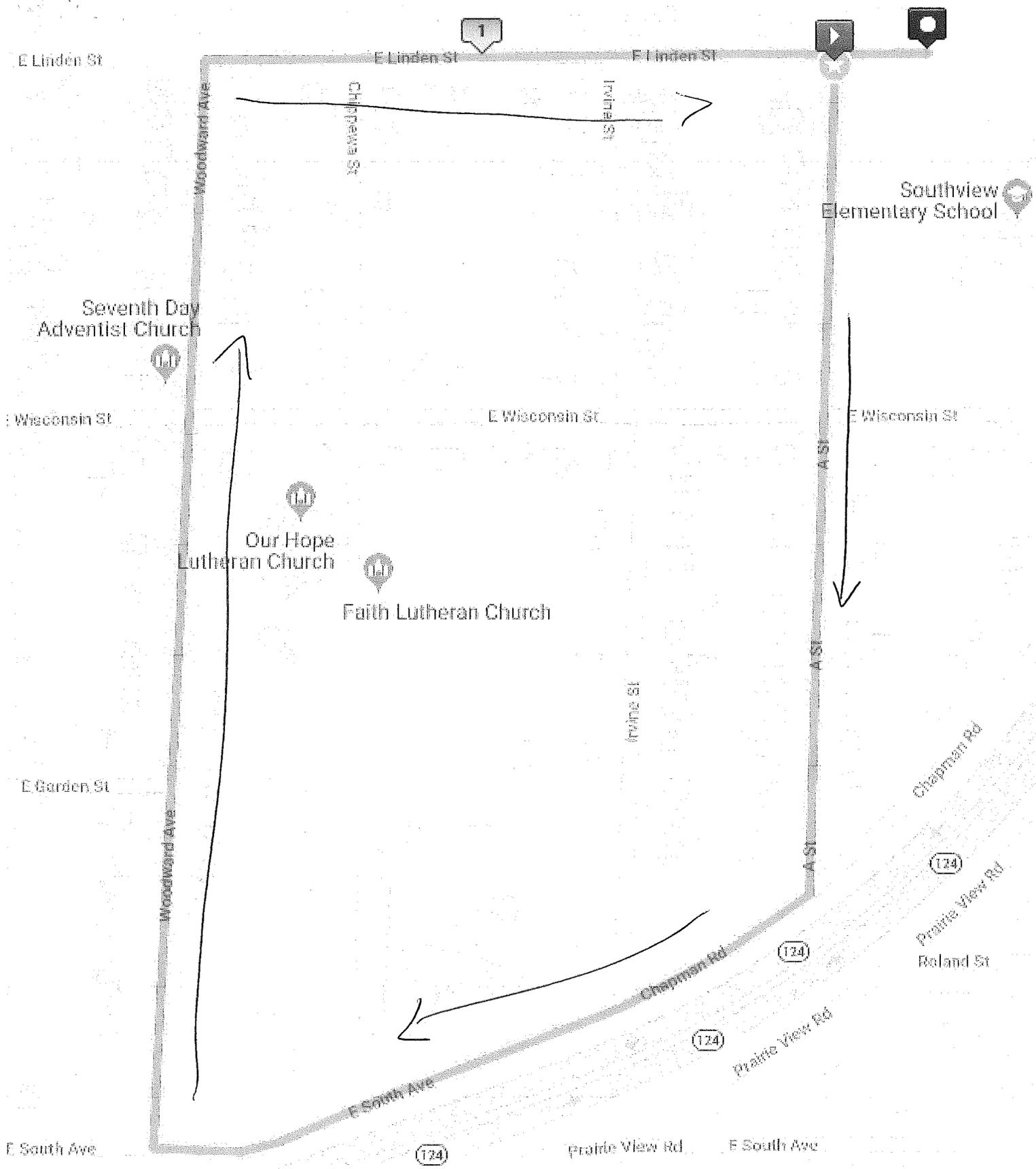
Register online at **www.eventbrite.com**
Search "Southview Bear Crawl"

*Multiple runner registration is for runners sharing same address.

For questions or to make donations, contact the Southview PTO.
Angela, EMAIL: SouthviewBearCrawl@gmail.com PHONE: 715-271-3083

Connect with us!

Facebook: Southview Bear Crawl Instagram: @Southview_Bear_Crawl
#SouthviewBears



1 mile Route

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00 _____

Application Date: 8/1/2018

Town Village City of Chippewa Falls

County of Chippewa

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 9/29/2018 and ending 9/29/2018 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

- 1. Organization** (check appropriate box) →
- Bona fide Club
 - Church
 - Lodge/Society
 - Chamber of Commerce or similar Civic or Trade Organization
 - Veteran's Organization
 - Fair Association

(a) Name Boys & Girls Clubs of the Greater Chippewa Valley - Chippewa Falls Club

(b) Address 21 E Grand Avenue Chippewa Falls, WI 54729

(Street)

Town Village City

(c) Date organized 2001

(d) If corporation, give date of incorporation 2001

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names, addresses and phone numbers of all officers:

President Trevor Bohland 5296 174th Street Chippewa Falls, WI 54729 ✓ 715-577-1949

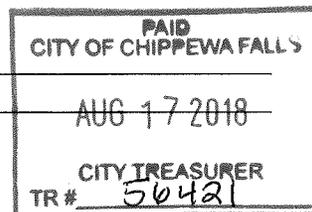
Vice President Paul Swartos 2411 Timber View Ct. Altoona, WI 54720 715-497-3128

Secretary Brian Trowbridge 1902 Starr Ave Eau Claire, WI 54703 ✓ 715-829-7151

Treasurer 1804 High Point Drive Altoona, WI 54720, Craig Olsen ✓ 715-559-8226

(g) Name and address of manager or person in charge of affair: Sara Antonson 10688 State Hwy 178 Chippewa Falls, WI 54729

715-379-4545



2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 225 Edward St Chippewa Falls, WI 54729

(b) Lot C- Northern WI State Fairgrounds Block _____

(c) Do premises occupy all or part of building? event to be held in single building

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

(e) Will minors be present? Yes Reason for minors being present: purchase of ticket to sample food
Security measures: Bartenders will ID persons buying alcohol

3. Name of Event

(a) List name of the event Men & Women Who Cook - Battle of the Sexes

(b) Dates and times of event Saturday, September 29th, 2018 Event from 5:00pm-9:00pm

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer [Signature] 8/13/18
(Signature/date)

Officer [Signature] 8/15/18
(Signature/date)

Date Filed with Clerk _____

Date Granted by Council _____

Police Department Approval [Signature] 08/22/18 Date _____

Boys & Girls Clubs of the Greater Chippewa Valley
(Name of Organization)

Officer [Signature] 8/6/18
(Signature/date)

Officer [Signature] 8/16/18
(Signature/date)

Date Reported to Council or Board _____

License No. _____



SIDEWALK USE PERMIT APPLICATION

| | |
|---|---|
| Name Of Applicant: Andrea Smith CFAUSD, Cardinal CLC | Address Of Applicant: 140 W. Elm St. Chippewa Falls, WI |
| Telephone Number: 715-726-2588 | Date And Length Of Time Requested For Use Of Sidewalk: Sept 20, 2018 - Oct 31, 2018 or sooner |
| Description Of The Portion Of Sidewalk To Be Used: Outside of business or tied to street posts, similar to bicycles during summer. Display outside of residences | |
| Describe In Detail The Purpose For Which the Sidewalk Will Be Used: Community Scare Crow Making event (9/20+9/21 @ Fairgrounds) Display scarecrows for purposes of community enjoyment and contest | |

The applicant agrees to indemnify, defend and hold the City and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the City on account of any injury to, or death of, any person or any damage to property caused by or resulting from the activities for which the permit is granted.

This Sidewalk Use Permit may be revoked by the City Council for any violation of any condition of such permit as set out in Ordinance 94-13, passed on May 17, 1994. Such revocation shall be after affording the permit holder a hearing before the City Council after service on the permit holder of notice of hearing at least 3 days but not more than 30 days from the date and service of the notice and a detailed statement of the facts alleged to constitute any such violation.

Certificate of liability and sketch of area to be used must be attached.

Signature of Business Owner Andrea Smith Director
CFAUSD Cardinal CLC

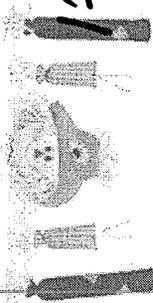
Date Signed 7-18-18

Date of Council Approval _____

Community

Scarecrow Making

Event!



It's as easy as:

1. Get your group together
2. Register: chose a date/time that works
3. Gather props/clothing for scarecrow
4. Join us for the FUN!

What to bring:

Clothing: pants, shirt (long sleeve, button up is best), gloves, kerchief

Embellishments (hats, flowers, props)

What Cardinal CLC provides:

"How to" Instructions, Straw, stakes, safety pins, twine, burlap, glue/glue guns, miscellaneous embellishments

This event takes place in BUILDING B at the Northern Wisconsin State Fairgrounds.

Space is limited to register early!

Girls Scouts of NW Great Lakes will be providing assistance and hot beverages.

Community/Families/Groups

Thursday, Sept. 20



4:30-6:00pm

Friday, Sept. 21



12:30-2:00pm

3:30-5:00pm

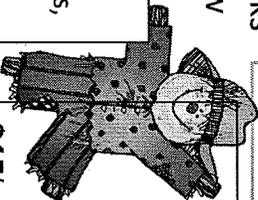
6:30-8:00pm

\$15 per group

Limit 6 participants per group

Youth Groups

Thursday, Sept. 20



7:00-8:30pm

\$15/group

Limit 6 participants per group

Adult Only

(Retirees, Senior Citizens, Couples, Singles)

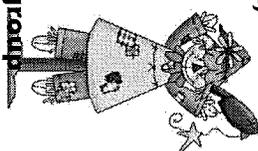
(Sorry, no children)

Thursday, Sept. 20

10:30am-Noon

\$15 per group

Limit 6 participants per group



Business/Civic Groups

Thursday, Sept. 20

1:30-3:00pm

Friday, Sept. 21

9:30-11:00am

\$15/group

Limit 6 participants per group

HOW TO REGISTER:

Online:

In Person: Korger-Chestnut Bldg. 140 W. Elm St.

By Mail:

More Info: Andrea Smith, Director, Cardinal CLC

Smitha1@chipfalls.org (715) 726-2588



girl scouts of the northwestern great lakes



**AN ORDINANCE GRANTING A SPECIAL USE PERMIT
TO LOCATE UP TO TWO TINY HOUSES AT 1300 MANSFIELD STREET,
ON PARCEL #4588
THE COMMON COUNCIL OF THE CITY OF CHIPPEWA FALLS, WISCONSIN,
DO ORDAIN AS FOLLOWS:**

1. That a request from Our Savior's Lutheran Church for a Special Use Permit was received by the City of Chippewa Falls Plan Commission for consideration and action on August 13, 2018 and has been duly considered.

2. That the City of Chippewa Falls Common Council conducted a public hearing on September 4, 2018 after proper notification of adjacent property owners and heard all those wishing to comment.

3. That a Special Use Permit is hereby issued, pursuant to Chapter 17.48 of the Municipal Code of Chippewa Falls, for up to two tiny houses located at 1300 Mansfield Street. This property is zoned P-1 Public District.

4. That the Special Use Permit is hereby granted and shall be expressly subject to and conditioned upon the following:

- a) Tiny houses shall conform to NFPA 70 National Electrical Code and be properly connected to the Our Savior's Lutheran Church Electrical system.
- b) Each tiny house shall have an operating smoke detector, carbon monoxide detector and fire extinguisher, (maintained annually).
- c) Only electric heat sources will be permitted in the tiny houses.
- d) No tents, canopies or tarps associated with the tiny houses shall be permitted on site. Tents or tarps associated with Our Savior's Lutheran Church events or celebrations are permitted.
- e) No outdoor fires shall be permitted on the site. Grills are permitted but must maintain a minimum 10' setback from any structure.
- f) No smoking shall be permitted inside the structure.
- g) Sanitary facilities maintenance and disposal and access to potable water supply.
 - The sanitary facilities in the tiny houses/RV shall consist of a porta potty type toilet similar to those found in a small RV. The porta potty shall have a fresh water tank and a waste tank. The porta potty shall be properly emptied daily (except days when the church is not normally open such as holidays and weekends) in the Our Savior's Lutheran Church restroom by Tiny House Guests. Potable water shall be made available from Our Savior's Lutheran Church. Dishes shall be washed inside Our Savior's Lutheran Church. Showers shall be made available at the homes of volunteers, and at the Chippewa Valley Family YMCA.
- h) Our Savior's Lutheran Church shall provide garbage and recycling bins.
- i) Arlan Bergquist, +1 (715)559-9634 shall be the designated contact in charge of maintenance and supervision and shall address concerns. The Hope Village Board shall designate Curt Rohland, (715) 894-0733 as backup person for cases when Mr. Bergquist is unavailable.
- j) Standard operating procedures for placement of residents within the facilities including the

Ordinance No. 2018-11

screening, contract and other required documentation are as follows:

- The Career Development Outreach Center (CDC) in Chippewa Falls will perform initial intake; the CDC is the central intake for all homeless in Chippewa County. If CDC staff believes that a person is a good fit for a tiny house then Hope Village will do a separate intake/background check prior to a person being given the keys to a tiny house. The third check is done by local law enforcement. The Chippewa Falls Police Departments shall be given license and identification information for each Guest occupying a tiny house.
- k) Our Savior's Lutheran Church will designate 1 ½ off street Guest parking stalls per tiny house.
- l) Our Savior's Lutheran Church will carry liability insurance for the tiny houses located on church property.
- m) Tiny house habitants are unsheltered individuals and will be known as Guests and the attached agreement with Hope Village will be executed prior to occupancy.
- n) Tiny House Guests will be screened according to the attached agreement document.
- o) Tiny houses are temporary housing and Guests duration of stay shall be seven days or less, (with additional seven day stays available upon approval), as outlined in the attached agreement.
- p) That the attached location map and Special Use Permit Notice and pictures become part of the Special Use Permit Ordinance and available for inspection in the City of Chippewa Falls Engineering and Inspection Offices.
- q) That this permit shall expire upon transfer of ownership of these premises.
- r) That Chapter 17.48 (14), (15) and (16) of the Chippewa Falls Code of Ordinances regarding lapse of permit, automatic termination of permit and revocation of permit shall apply.
- s) As enumerated in Municipal Code Chapter 17.48(17), this Special Use Permit shall be reviewed by the City of Chippewa Falls Common Council every five years in consideration of health, safety, morals, comfort, prosperity and general welfare of the City.
- t) Except as specifically provided herein, all regulations of the City Zoning Ordinance shall apply.
- u) That this permit shall become null and void by non-compliance with this permit or related Codes or by application to the Board of Appeals for any Code variance at these premises.
- v) That all changes or modifications to this permit shall be by the Common Council only after review and recommendation by the Plan Commission and after public notice and hearing as required for a Special Use Permit.

5. That this Ordinance shall take effect from and after its passage and publication.

Dated this 4th day of September 2018.

FIRST READING: August 21, 2018

SECOND READING: September 4, 2018

APPROVED: _____
Mayor



Council President

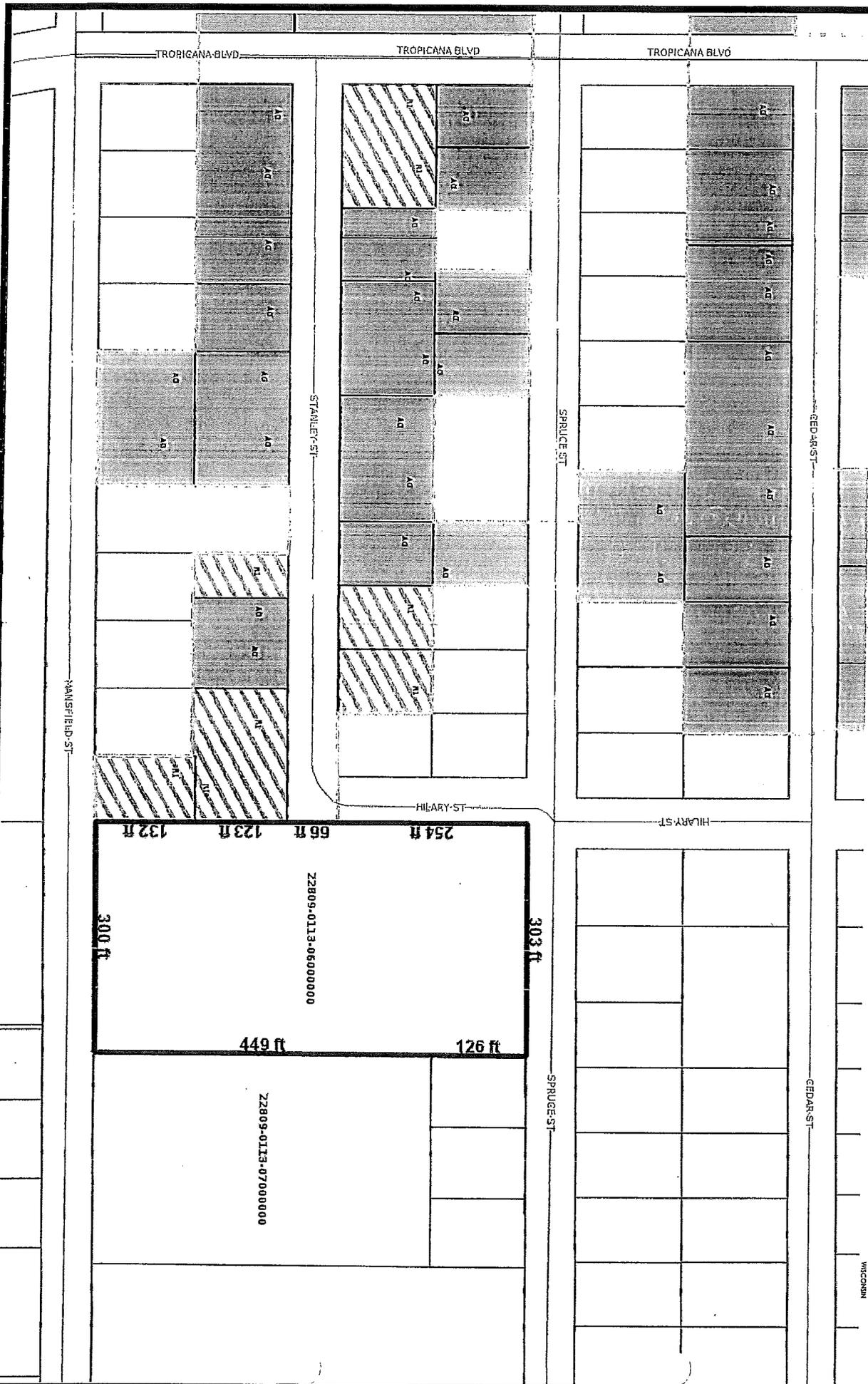
ATTEST: _____
City Clerk

PUBLISHED: _____

Wheaton Zoning Map

Printed 07/03/2018

Scale = 1:169'



254 ft
66 ft
123 ft
132 ft
300 ft
449 ft
126 ft
303 ft

22809-0113-06000000

22809-0113-07000000

Disclaimer: This map is a compilation of records as they appear in the Chippewa County Offices affecting the area shown and is to be used only for reference purposes.

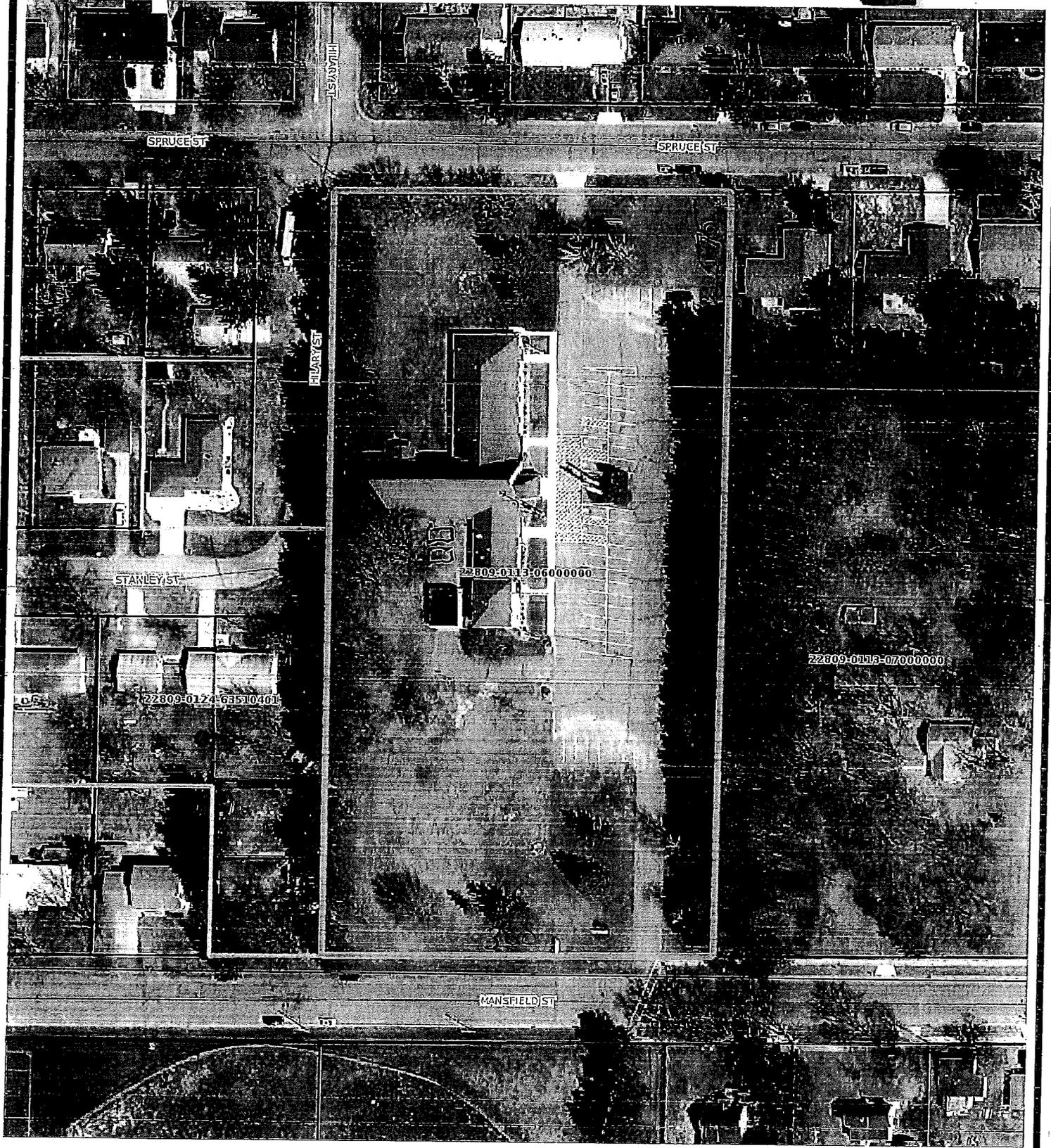
Map

CHIPPEWACOUNTY
Est. 1848



Printed 05/23/2016

Scale = 1:100'



Disclaimer: This map is a compilation of records as they appear in the Chippewa County Offices affecting the area shown and is to be used only for reference purposes.

CHIPPEWACOUNTY



(http://www.co.chippewa.wi.us/home)

Search powered by



(http://www.gcssoftware.com)

Chippewa County, WI Web Portal

| Tax Year | Prop Type | Parcel Number | Municipality | Property Address | Billing Address |
|----------|-------------|---------------------|------------------------------|------------------|--|
| 2017 | Real Estate | 22809-0113-06000000 | 211 - CITY OF CHIPPEWA FALLS | | OUR SAVIORS LUTHERN CHURCH OF CHIPPEWA FALLS INC 1300 MANSFIELD ST CHIPPEWA FALLS WI 54729 |

Tax Year Legend: = owes prior year taxes = not assessed = not taxed Delinquent Current

Property Summary

| | |
|------------------|---------------------|
| Parcel #: | 22809-0113-06000000 |
| Alt. Parcel #: | 211-4588 |
| Parcel Status: | Current Description |
| Creation Date: | |
| Historical Date: | |
| Acres: | 3.970 |

Property Addresses

No Property Addresses were found

Owners

| Name | Status | Ownership Type | Interest |
|--|---------------|----------------|----------|
| OUR SAVIORS LUTHERN CHURCH OF CHIPPEWA FALLS INC | CURRENT OWNER | | |

Parent Parcels

No Parent Parcels were found

Child Parcels

No Child Parcels were found

Legal Description

SW NE THE W 300' OF THE S 1/2 EX SPRUCE ST & EX MANSFIELD ST MAP 1-2

Public Land Survey - Property Descriptions

| Primary | Section | Town | Range | Qtr 40 | Qtr 160 | Gov Lot | Block/Condo Bldg | Type # | Plat |
|---------|---------|------|-------|--------|---------|---------|------------------|--------|------------------|
| | 01 | 28 N | 09 W | SW | NE | | | | METES AND BOUNDS |

District

| Code | Description | Category |
|------|---------------------------|-------------------|
| | CHIPPEWA COUNTY | OTHER DISTRICT |
| | LOCAL | OTHER DISTRICT |
| | STATE OF WISCONSIN | OTHER DISTRICT |
| 1092 | CHIPPEWA FALLS SD | REGULAR SCHOOL |
| 0100 | CHIPPEWA VALLEY TECHNICAL | TECHNICAL COLLEGE |

Tiny House Design and Operational Information

1) Sanitary facilities maintenance and disposal, and access to potable water supply.

The sanitary facilities in the tiny house consist of a porta potty type toilet like the one you might find in a small RV. The PP has a fresh water tank and a waste tank. The PP is dumped daily by the Stewards. The PP is dumped into a toilet in the host church's building. Water for the PP is available from the host church. There is a simple gravity fed system in the tiny house for the Stewards to use to wash their hands. Dishes are washed inside the host church's building. Showers will be arranged at the homes of volunteers or at the Chippewa Valley YMCA.

2) Garbage Recyclables and Pickup.

The host church supplies the garbage and recycling bins, they already do this for other ministries that their congregations support.

3) Proper Electrical Systems

The electrical system is the same system you would find in an RV. The system has a 50 amp rainproof power outlet. 120/240 - It has a 25' ft. cord like an RV would have. It has six breakers each one 20 amp. One each for the heater, microwave, fridge, lights and 2 for the wall outlets. An electric post bringing the electricity from the church to the outside is installed where the tiny houses will be parked. The cord from the tiny house is then plugged into the post.

4) A designated person in charge of supervision/maintenance with a contact number in case of complaints/issues.

Mike Cohoon 715 210-5405

Curt Rohland 715-894-0733

We will have back up from our board.

5) Standard operating procedures for placement of residents with in the facilities including the screening, contract, and other required documentation.

- a. Copies of the application, intake form, guest contract and a description of the screening process have been attached to the application.
- b. Intake also has a 3 prong check for background issues. The CDC Outreach Center here in CF does our initial intake. If the CDC staff believe that a person is a good fit for a tiny house then Hope Village will do a separate intake/background check prior to a person being given the keys to a tiny house. The third check is done by local law enforcement, we have met with both the Hallie and Chippewa Falls Police Departments and they are given the license/ID information of each person housed in a tiny house.

6) Occupant screening process verification.

See 5) b. above

7) Designated Parking Spaces for tiny homes

Some churches have chosen to put the tiny house in their parking lot using up one of their parking spots, others may park the tiny house closer to the building in a grassy area. A map is attached showing the location for the placement of this tiny house.

8) No open storage including trailers

The house rules say that all possessions need to be stored inside the house. Life coaches and the church will monitor compliance.

9) Who will utilize the tiny homes?

Those that find themselves unsheltered. We are looking at serving those that call Chippewa Falls and Chippewa County their home. Guestss will be those that do not pose a danger to their neighbors. A secure living plan will be put together with them so that they are provided with help moving to more permanent housing. This could include a obtaining health services, securing employment or other sources of income, identifying funds for a security deposit, steps in searching for permanent housing, obtaining reliable transportation, etc..

10) Average Length of Stay.

This will be determined case by case. Our contracts are for 7 days at a time. Our first Steward stayed for 70 plus days. The goal is to work with the steward to remove the obstacles to more permanent housing in as timely as manner as possible. This is not meant to be permanent housing.

11) Why Churches in the City of Chippewa Falls?

The churches see housing the unsheltered as part of their ministry. As Christians, the members of these churches are familiar with the call to provide for the "least of these". Locating the houses at churches allows member to help with transportation issues that exists for many unsheltered people. Often unsheltered people either have poor transportation or no transportation. If they do have decent transportation affording fuel is an issue. Providing shelter near to; a grocery store, pharmacy, food programs such as Barnabas Christian Coffee House or Agnes Table (at the Legacy Center in downtown CF), Free Clinic (at First Presbyterian) the Housing Authority (at the Court House), the Career Development Center Outreach office (on Bridge St) Laundry facilities, and food pantries... is very important to the unsheltered population. The churches and Hope Village have stepped up to provide a needed service that the city nor any other agency has stepped forward to provide.

12) Why do they have wheels?

They are licensed by the DOT as Home Made Campers. Under this design they fall under the standards of an RV instead of the uniformed building code. Licensing this way makes the homes affordable to build and maintain yet safe for occupancy. This was suggested to us, as an option, by the Chippewa County Zoning Dept. when we met with them as we were developing this program. In addition having wheels makes them mobile in the event we have guests who need to live in other municipalities in the County. Mobility allows us to place the home in the community where the guests are enrolled in school, where they work or obtain employment, or have an established support system to help them recover from their homeless episode.

Steps for intake and screening for Hope Village

1. Applicants must meet for a face to face appointment at the CDC Resource Center
 - a. They complete an application
 - b. A criminal background check is printed and if necessary discussed.
 - i. Violent criminal behaviors
 - ii. Active drug or alcohol charges (3 year history)
 - iii. Apparent use by observation or past contact at the Resource Center
 - c. A request for police records made to Chippewa Falls Police Department
 - d. Consideration for suitability in the available units
 - e. Assessment of their suitability for the program
 - i. Mental capacity (Are they capable of living in a Tiny Home? would they be safe? Will that type of housing meet their needs.)
 - ii. Mental health
 - iii. Medical needs
 - iv. Employment needs
 - v. Transportation needs
 - vi. Are they compatible with the guest in the adjacent house?
 2. Appropriate for Hope Village
 - a. Contact made with Mike Cohoon, President of Hope Village to notify a guest is ready and to agree on the unit assignment.
 - b. Contact made with the life coaches who will meet the guest at the Tiny House for introductions and move in procedures.
 - c. Navigator completes the paperwork for admission with the guest.
 - i. Client Data Sheet
 1. Contact Information
 2. Income sources
 3. Other resources (family, friends, professionals, children, service agencies)
 - ii. Participation Agreement
 3. A meeting to develop the Stable Housing Plan (SHP) is scheduled within 48 hours at the Tiny House (guest, Navigator, Life Coaches)
 4. Second Meeting to review the SHP make amendments as needed. Life Coaches are included
 5. Network friends are introduced and provide support for transportation, housing search, rides for showers; social activities.
- Navigator has contact with the guest weekly to review and update the SHP
 - Life Coaches make at least five contacts each week sometimes more. At least two are face-to-face and three or more are by phone call, text or email.
 - Navigator extends participation one week at a time pending cooperation and progress with SHP and compliance with the Tiny House rules.



Date _____

This agreement is between Hope Village-Tiny Housing Alternatives (here after known as "HOPE Village") and _____ (Hereafter known as "the Guest").
First Name, Middle Initial and Last Name

The Guest understands Tiny Houses is Temporary Housing - the duration of the stay is 7 days or less, (with additional seven day stays available upon approval) as outlined in this agreement as follows:

This agreement contain the expectations that the Guest(s) will need to agree to and follow to stay in a Hope Village Tiny House:

1. The Guest must follow the Stable Housing Plan developed with the Hope Village Navigator.
2. The Guest must maintain daily contact with the Hope Village Navigator while being sheltered.
- 3.
4. The Guest will keep the tiny house clean a presentable.
5. **The Guest will empty the porta-potty daily.** The porta-potty is meant for emergency use only. The Porta-potty can be emptied in the bathroom of the church hosting the Tiny House. Hope staff will show you how to empty and maintain the porta-potty.

There is a zero tolerance policy for any of the four following issues causing your immediate removal:

- No illegal activities may take place on the property.
 - Alcohol is not permitted on the property.
 - Illegal Drugs are not allowed on the property.
 - No guns or other weapons are allowed on the property.
6. The Guest will disclose any police record that they may have. Anyone with an open warrant will need to clear it up before being allowed access to a Hope Village house. The local Police Department will be notified of your occupancy,
 7. The Guest will notify Hope Village of any police contact within 6 hours of said contact.

Additional rules include:

- * No other persons/outside guests allowed in the shelter.
- * Cars must be parked in parking lots and not on the lawns.
- * Smoking is not allowed in the house.
- * No open flames are allowed in the house, this include candles.

**Hope Village reserves the Hope Village reserves the right to enter the unit without notice if there is an immediate or emergency concern for the well-being of the steward or for concerns for the condition of the property. Hope Village also reserves the right to inspect the unit for general issues while attending meetings with guests or with a one hour notice. .

** **Turn off the air conditioning when you are gone** - the unit is small and takes little power to cool. *This saves the host churches money on the power bill they pay for you.*

- * All possessions need to be kept inside the house.
- * The Guest will lock the door whenever they leave the premises.

You are assigned to Tiny House # __, which is located at: _____

Your HOPE Village Navigator is: _____ Your Life Coach is: _____

Contact Information for Navigator is: _____ Coach: _____

The Guest understands they must follow the rules of this agreement in order to stay in the Tiny House.

Guest _____ Hope Village _____

Date _____

Agreement duration from _____ to _____

IN CASE OF THREATENING WEATHER; If you hear the storm sirens, or a severe storm approaches, vacate the tiny house and move immediately to the alternate site and remain there until the bad weather passes.

**Referral to Hope Village - Tiny Housing Alternatives
Tiny House Shelter**

Date: _____

Referring Agency: _____ By: _____

**I certify the person I am referring to Hope Village is experiencing homelessness.
I am referring the following person to Hope Village - Tiny Housing for Shelter:**

Client Name: _____ DOB: _____

Contact Information: _____

Cell/email/message number

Date of your Service Intake: _____ . Services you have provided to date:

This person has been homeless since: _____ . Their last permanent address was: _____ .

How long had they resided there: _____ .

Reasons/Cause for Homelessness: _____

Income? Yes/No Source: _____ Amount: _____

Employment/U.C./Disability

Per Month/Hour/Week

Type of Disability: _____

Additional Information: _____

HOPE VILLAGE - TINY HOUSING ALTERNATIVES
Authorization for Release of Information

Client Name: _____ Date of Birth: _____

I hereby request and authorize: Hope Village - Tiny Housing Alternatives, Inc.
Att: _____ c/o Landmark Christian Church
4040 126th Street Chippewa Falls, WI 54729

_____ To Release To: _____ To Obtain From: _____ To Exchange With:

| |
|-------------------------------------|
| Agency: _____ |
| Attention/Worker: _____ |
| Address: _____ |
| City, State, Zip Code: _____ |
| Phone Number/Ext.: _____ FAX: _____ |

The following information from my records:

- | | | |
|-------------------------------------|----------------------------------|------------------------|
| _____ Verbal Information | _____ Social Work Reports | _____ Housing Services |
| _____ Psychological Test/Evaluation | _____ Medical/Health Records | _____ Agency Reports |
| _____ Vocational Records/Reports | _____ Financial Records/Accounts | _____ Other _____ |

| | | |
|---|---------------------|------------------|
| <i>In compliance with Wisconsin Statutes, which require special permission to release otherwise privileged information, please release treatment records pertaining to:</i> | | |
| _____ Mental Health | _____ Alcohol Abuse | _____ Drug Abuse |
| _____ Developmental Disabilities | _____ Other: _____ | |

The Purpose of Such Disclosure is:

- | | |
|--|---------------------------------------|
| _____ Verify or Determine Eligibility for Services | _____ Provide Shelter/Case Management |
| _____ Other: _____ | |

I hereby release Hope Village - Tiny Housing Alternatives, Inc. from all legal responsibility or liability that may arise from this act. I also understand that a copy of this release will be considered as valid as the original. I understand that I have a right to inspect and receive a copy of the information to be released and a copy of this release form. I further understand that I may revoke this authorization, in writing at any time. Unless revoked, this authorization will remain in effect for one year unless otherwise specified below.

Authorization expires as of _____ (date)

This information has been disclosed to you from records whose confidentiality is protected by Federal Regulations (42CFR part 2) and section 51.30 Wisconsin Statute, which prohibits you from making any further disclosure without the specific consent of the person to whom this pertains.

Signature of Client: _____ Date: _____

Witnessed by: _____ Date: _____

HOPE Village - Tiny Housing Alternatives

Eligibility for Tiny House Shelter

Hope Village Tiny Housing Alternatives specifically serves persons or families who are experiencing homelessness. Hope Village tiny housing is for shelter.

HOPE Village accepts referrals for tiny housing shelter via the CDC Outreach Office in Chippewa Falls (which acts as a central contact point for persons needing shelter, as well as provides a limited number of motel vouchers for shelter).

- 1- Tiny Housing Shelter is a program serving Chippewa County residents. Persons referred for tiny housing shelter must be residents of Chippewa County for at least 60 days, or have ties to the community (such as having family here or be returning to live here as a result of the homeless event), or already be working a legitimate job within the county that can be verified.
- 2- Persons referred must be experiencing homelessness- lacking a fixed, regular, nighttime residence.
3. Persons referred will complete an application, meet for an application interview and assessment, and provide proof of identification.
4. All persons applying for tiny housing shelter will undergo a background check for the safety of Hope Village volunteers, and the community hosting the tiny house.
5. Persons applying for tiny housing shelter must demonstrate the following:
 - a. a willingness to maintain and care for the tiny housing unit.
 - b. demonstrate a willingness to actively work toward achieving stable housing- such as meeting with Service Navigators, completing employment search or employment workshops, and budget planning.
 - c. Applicants will be asked to participate in our "Pay It Forward" Model- to be a participant in tiny housing development in whatever capacity they are able, such as: mentoring another, or helping to build or paint a tiny house, volunteering at a fundraiser, or folding brochures, etc. Hope Village believes it is empowering to be an active partner, to be part of the process.
6. Tiny housing shelter may be declined based on criminal history or pending criminal related legal issues or activities. Tiny housing may be declined if the applicant does not demonstrate a willingness to move toward stable housing.

7. Persons approved for tiny housing will sign an initial shelter contract for seven days. Additional contracts will be signed if the guest demonstrates follow through on their stable housing plan, and is working toward achieving their goals.

8. if a person is not approved for tiny housing, the Coordinator will make referrals to other community resources and shelter services.

Date _____

Contact/cell # _____

Email/Other media contact: _____

Name _____

Last Name

First

Middle Initial

DOB: _____ Social Security Number: _____

Other Members of your household:

Name: _____ Age: _____ Relationship: _____

Last Address _____

How long did you live there: _____

Do you have a Driver's License? _____

Do you own a vehicle? Type & License Number: _____

How Long have you been without housing: _____

What happened that you lost your housing: _____

Have you experienced homelessness before this? for how long? _____

Do you have any special health care needs: _____

Do you have any current criminal issues/charges pending? circle YES / NO_

List: _____

Have you ever been convicted of a crime/When/What? _____

Are you a veteran? _____ Receive VA Benefits? Yes/NO Amount _____

When did you serve: _____

Are you currently working with a VA Rep/Counselor: _____

VA Contact/Location: _____

What do you feel are your greatest barriers to securing or keeping housing? _____

Are you Disabled: YES / NO Disability: _____

Are You receiving any type of Disability Benefits: Yes/No Amount: _____

Type of Disability: _____

Treatment Plan: _____

Do you have any other type of Income: Source: _____

Amount: _____ Per Week/Bi-weekly/Month: _____

Are you Employed? YES / NO What is your Occupation: _____

Name of Employer: _____

How long have you worked there? _____

How long have you been unemployed: _____

What type of work are you looking for: _____

Are you working with employment agencies or programs: _____

Is there anything else you would like us to know? _____

Emergency Contact Person:

Name: _____

Address: _____

Phone: _____ Relationship: _____

The Information I/We have provided on this application is true and correct to the best of my/our knowledge.

Signature _____ Date _____ Signature _____ Date _____

PICTURE ID REQUIRED FOR COPY, BACKGROUND CHECK PRIOR TO APPROVAL. ID Copied

Statistical Information:

Male / Female

___ Single Parent M / F

___ Vet

___ Disabled

___ Senior 62 or +

___ Household w/ Children

___ Homeless due to D/V

Gross Month Income _____

___ Two-Parent Household

___ Adult Couple w/o kids

___ Teen Parent (under 21)

Ethnicity: _____

Mike,

I won't be able to get a letter done by tonight, but you can share with the neighbors that the school district does not have any problem with Tiny Houses located at Our Savior's Lutheran Church.

Heidi shared that the district does not see that the Tiny Houses pose any type of safety issue to the schools in the area - we have regular safety and security procedures in place at all of our schools that are designed to keep students safe, keep facilities secure, vet volunteers and visitors, and limit outside access unless business-related.

I hope this helps for tonight.

Dave

Dave Schaller

Principal - Chippewa Valley High School

Homeless Liaison - CFAUSD

Chippewa Falls School District

Office: 715-723-5542 x6402

Email: schalldp@chipfalls.org

Mike - I have spoken with our Dean - Very Reverend Justin Kizewski regarding the "tiny house" project. We support the idea of helping people/families find adequate housing and would not object to the placement of "tiny homes" at Our Savior's Lutheran Church.
Wishing you the best with Hope Village.

Jeff

Jeffrey B. Heinzen
President
McDonell Area Catholic Schools
president@macs.k12.wi.us
715-723-0538

Hope Village – Tiny Housing Alternatives

8/13/2018

HV = Hope Village TH = Tiny Houses

- Hope Village was established in Jan, 2016, as a project of the Chippewa Falls Mission Coalition
- HV is a 501c3 organization that provides temporary shelter for the homeless
- Homeless = an individual without shelter to spend the night in.
- HV is an all volunteer organization, it is funded privately, no government funding
- HV houses Chippewa Cty residents, those that work in CC / have children in CC
- HV uses TH registered with the state DOT as homemade campers/RV
- HV TH have electric heat, a sleeping area, chemical toilet & food preparation area
- TH provide a warm, dry, safe and secure place to live and provides an address, making finding a job easier. It also provides dignity – it is quiet and private
- TH are discreetly placed, there is no evidence that neighboring property values are impacted
- HV TH are currently located at three host churches, Landmark, Trinity and CVBC
- The host churches pay for the cost of electricity, water, waste disposal
- Those that are sheltered in a HV TH are referred to as guests
- HV works with the Career Development Center Outreach Office (CDC)
- Prospective HV guest would visit the CDC Outreach office in Chippewa Falls.
- The CDC does an interview and a back ground check for HV
- The CDC then puts a prospective guest in touch with a HV Navigator
- The HV Navigator collects more info to determine whether a TH is offered
- Local Law Enforcement is notified – as a check to make sure nothing was missed
- We do not house those with records of violence, sexual predator violations, or those currently dealing with chemical addictions.
- HV guest sign a contract that is 7 days in length, the contract can be renewed.
- The contract spells out the rules for living in a HV TH
- The rules stipulate that there can be no smoking, no alcohol, no illegal drugs, no weapons and no guest allowed in the tiny house.
- The HV guest is connected to a HV Life Coach.
- The Navigator, Life Coach and Guest work out a Secure Living Plan (SLP)
- The Life Coach has face to face contact 2x/wk. Other contacts daily
- The Secure Living Plan covers Income/Health/Housing
- HV connects the guest with more volunteers called Network Friends
- Network Friends provide rides, social interaction – Friendship
- To renew a contract the Guest needs to show progress on their weekly SLP
- HV TH stays have ranged form 4 days to 189 days
- HV has sheltered 18 different individuals for a total of just under 2000 nights of shelter
- 2000 nights of shelter is equal to \$140,000.00 of motel vouchers @ \$70 each
- In those 2000 nights, of shelter, we have not had a police call to a TH
- HV has plans to purchase a piece of property to establish a village
- The Village would have a central building (CB) in addition to the TH
- The CB would house the bathrooms, showers, laundry, kitchen, and a community room
- The CB would also have a workshop where hobbies could be enjoyed and skills learned
- You can learn more, volunteer or donate at our website HopeVillageChippewaFalls.org
- You can watch our progress on Facebook at [HopeVillageChippewaFallsWI](https://www.facebook.com/HopeVillageChippewaFallsWI)
- If you have questions you can contact us at 715-944-8296 or Mike@HopeVillageChippewaFalls.com

Frequently Asked Questions about Hope Village Tiny Houses and How They Might Impact a Neighborhood.

Will my property value be affected? We have been housing those without shelter, on church properties, in neighborhoods, since the summer of 2016. There has been no evidence of a single property losing value because of its proximity to Hope Village tiny houses.

Will our taxes go up, will this cost me anything? Hope Village is a non profit 501c3 organization. Hope Village is operated totally by volunteers. We do not accept Federal or State funding. None of your tax dollars are involved in what Hope Village provides.

Will the people that live in the tiny houses bring trouble to our neighborhood? Hope Village has not had a single incident, in any of our tiny houses, where law enforcement was called for any type of disturbance. We do not offer housing anyone with a violent past, with a drug or alcohol addiction or anyone on a sexual offender registry.

What will the people living in the tiny house do all day? Each guest in a tiny house is matched with a number of volunteers. Those volunteers help them work through an action plan called a Secure Living Plan. The SLP helps each guest work on finding an income sufficient to provide for permanent housing. The SLP also helps them reconnect to their health resources and to help them find an apartment. Hope Village guests are often applying for jobs, going to meetings, looking for apartments and relaxing. Hope Village guests have daily contact with their mentors – we call them Life Coaches.

Will they be walking the streets of our neighborhood? Yes, they will be out exercising just like the rest of your neighbors, please make sure you say hi!

How long can someone live in a tiny house? Our guest contracts are only for 7 days. As long as a guest is making progress on their Secure Living Plan and moving forward we will extend those contracts for 7 days at a time. Most guests stay with us for under 100 days but we have had some with health concerns stay with us as long as 180 days.

How does Hope Village know the past of their guests? We have a three tier vetting process. Prospective guests go through a telephone interview with Hope Village. During the interview substantial information is collected that allows us to do a background check. During this interview the guest will be asked to explain any items found on this initial background check. The second step is that the guest has a face to face interview with the Community Homeless Liaison from the Career Development Centers Outreach Office. During this interview more questions are asked and more background checks are conducted. The third tier has the Chippewa Falls Police Department contacted; we rely on this contact to inform us about anything that might have transpired, with a potential guest, in the last few weeks. These are items that would not yet have shown up on a background check. We will not house anyone that we feel would be a threat to the neighborhood, our volunteers or the churches we work with.

Shouldn't Hope Village Tiny Houses be located further away from schools?

Both the Chippewa Falls School District and the McDonell Area Catholic Schools have given their approval for tiny houses to be on neighboring properties. We have worked with both students and staff to provide shelter assistance.

AN ORDINANCE UPDATING THE PARKING TICKET
FORFEITURE CODE SECTION, SECTION 25.04(5)
OF THE CHIPPEWA FALLS MUNICIPAL CODE

THE COMMON COUNCIL OF THE CITY OF CHIPPEWA FALLS, WISCONSIN, DO ORDAIN AS FOLLOWS:

1. That § 25.04(5) of the Chippewa Falls Municipal Code relating to the forfeiture schedule for various parking violations and which provides as follows:

- (5) The following schedule appertains to tickets issued for the following ordinance violations:

| | |
|---|----------|
| (a) 1-hour parking | \$ 4.00 |
| (b) 2-hour parking | \$ 6.00 |
| (c) 4-hour parking | \$ 6.00 |
| (d) 8-hour parking | \$ 8.00 |
| (e) 24-hour parking | \$ 10.00 |
| (f) 48-hour parking | \$ 10.00 |
| (g) 2:00 a.m. – 6:00 a.m. | \$ 12.00 |
| (h) Prohibited parking | \$ 10.00 |
| (i) Loading zone parking | \$ 10.00 |
| (j) Semi-drop parking..... | \$ 25.00 |
| (k) Improper parking..... | \$ 10.00 |
| (l) Handicap parking..... | \$ 30.00 |
| (m) Posted parking..... | \$ 20.00 |
| (n) Keys left in ignition | \$ 50.00 |
| (o) Unattended vehicle left running | \$ 50.00 |

be amended to provide as follows:

(5) The following schedule appertains to tickets issued for the following ordinance violations:

- (a) 30-minute parking \$ 4.00
- (b) 2-hour parking \$ 6.00
- (c) 4-hour parking \$ 8.00
- (d) 8-hour parking \$ 10.00
- (e) 24-hour parking \$ 15.00
- (f) 2:00 a.m. – 6:00 a.m. \$ 15.00
- (g) Prohibited parking \$ 15.00
- (h) Loading zone parking \$ 15.00
- (i) Semi-drop parking..... \$ 30.00
- (j) Improper parking..... \$ 15.00
- (k) Handicap parking..... \$ 50.00
- (l) Posted private parking..... \$ 20.00
- (m) Keys left in ignition \$ 50.00
- (n) Unattended vehicle left running \$ 50.00

DATED this 4th day of September, 2018.

COUNCIL PRESIDENT: _____



Rob Kiefer

FIRST READING: August 21, 2018

SECOND READING: September 4, 2018

APPROVED: _____
Gregory S. Hoffman, Mayor

ATTEST: _____
Bridget Givens, City Clerk

AN ORDINANCE PROHIBITING
OPEN-FLAME CANDLES AND FIXTURES

THE COMMON COUNCIL OF THE CITY OF CHIPPEWA FALLS, WISCONSIN, DO ORDAIN AS FOLLOWS:

1. That § 9.025 of the Chippewa Falls Municipal Code be created to provide as follows:

9.025 OPEN-FLAME CANDLES AND FIXTURES

No airborne open-flame device, i.e., sky lantern, may be launched or used, free-floating or tethered in the City of Chippewa Falls. Airborne open-flame devices from neighboring jurisdictions that enter into the City of Chippewa Falls are also prohibited. The term "sky lantern" as used in this section means any airborne lantern typically constructed from paper with a wood, metal or cardboard frame containing a candle or fuel cell composed of a waxy flammable material or other open flame which serves as a heat source to heat the air inside the lantern to cause it to lift into the air. Sky candles, fire balloons and airborne paper lanterns and like names mean the same as sky lanterns.

DATED this 18th day of September, 2018.

COUNCIL PRESIDENT: _____
Rob Kiefer

FIRST READING: September 4, 2018

SECOND READING: September 18, 2018

APPROVED: _____
Gregory S. Hoffman, Mayor

ATTEST: _____
Bridget Givens, City Clerk

AN ORDINANCE CREATING § 12.03(13) OF
THE CHIPPEWA FALLS MUNICIPAL CODE
TO ALLOW FOR THE ISSUANCE OF
CERTAIN TEMPORARY ALCOHOL LICENSES
AS ALLOWED BY THE WISCONSIN STATUTES.

THE COMMON COUNCIL OF THE CITY OF CHIPPEWA FALLS, WISCONSIN, DO ORDAIN AS
FOLLOWS:

1. Section 125.26(1) of the Wisconsin Statutes provides that every municipal governing body may authorize an official of the municipality to issue temporary Class “B” licenses under § 125.26(6), Wisconsin Statutes.
2. Section 125.51(1)(a) of the Wisconsin Statutes provides that every municipal governing body may authorize an official of the municipality to issue temporary “Class B” licenses under § 125.51(10) of the Wisconsin Statutes.
3. Based upon the foregoing state statutes § 12.03(13) of the Chippewa Falls Municipal Code is hereby created to provide as follows:

(13) CITY CLERK AUTHORIZATION FOR TEMPORARY LICENSES.

It is recognized that organizations, bona fide clubs, and other entitled permittees to temporary alcohol licensing sometimes fail to timely apply for temporary alcohol licenses for which they qualify and this necessitates convening Special City Council Meetings in order to pass upon the temporary alcohol licensing request. In such situations the Chippewa Falls City Clerk is hereby authorized to determine the validity of the temporary alcohol licensing application and, if valid, issue the requested temporary alcohol license. This is limited to Class “B” licenses permitted under § 126.26(6), Wisconsin Statutes, and “Class B” license permitted under § 125.51(10), Wisconsin Statutes.

DATED this 18th day of September, 2018.

COUNCIL PRESIDENT: _____
Rob Kiefer

FIRST READING: September 4, 2018

SECOND READING: September 18, 2018

APPROVED: _____
Gregory S. Hoffman, Mayor

ATTEST: _____
Bridget Givens, City Clerk

RESOLUTION

WHEREAS, the sale of the real estate located on Cashman Drive in the City of Chippewa Falls and more particularly described in the deed attached hereto has previously been authorized and approved by the Chippewa Falls Common Council;

WHEREAS, the proposed Warranty Deed transferring title is attached hereto;

NOW THEREFORE, THE CHIPPEWA FALLS COMMON COUNCIL DOES HEREBY RESOLVE AS FOLLOWS:

1. The attached Warranty Deed to convey title to UFI, LLC, is hereby ratified and approved and Mayor Gregory S. Hoffman and City Clerk Bridget Givens are hereby authorized to sign and date the said deed and the City Attorney is authorized to file an electronic real estate transfer return and close the sale transaction.

Dated this 4th day of September, 2018.

Council Vote: Ayes: _____

Nays: _____

COUNCIL PRESIDENT: _____
Rob Kiefer

APPROVED: _____
Gregory S. Hoffman, Mayor

ATTEST: _____
Bridget Givens, City Clerk

State Bar of Wisconsin Form 2-2003
WARRANTY DEED

Document Number

Document Name

THIS DEED, made between City of Chippewa Falls, a Wisconsin municipal corporation,

("Grantor," whether one or more), and UFI, LLC, a Wisconsin limited liability company,

("Grantee," whether one or more).
Grantor for a valuable consideration, conveys and warrants to Grantee the following described real estate, together with the rents, profits, fixtures and other appurtenant interests, in Chippewa County, State of Wisconsin ("Property") (if more space is needed, please attach addendum):
See Attached Legal Description

Recording Area

Name and Return Address

John Walton
600 Cashman Drive
Chippewa Falls, Wisconsin 54729

22808-0413-65790039

22808-0413-65790040

Parcel Identification Number (PIN)

This is not homestead property.
(~~is~~) (is not)

Exceptions to warranties:

Recorded building and use restrictions, municipal zoning ordinances, easements of record, and tax levies.

Dated _____

(SEAL) _____ (SEAL)
* Gregory S. Hoffman, Mayor *

(SEAL) _____ (SEAL)
* Bridget Givens, City Clerk *

AUTHENTICATION

ACKNOWLEDGMENT

Signature(s) of Gregory S. Hoffman and Bridget Givens

STATE OF _____)

authenticated on _____

_____) ss.
_____ COUNTY)

* Robert A. Ferg

Personally came before me on _____,
the above-named _____

TITLE: MEMBER STATE BAR OF WISCONSIN

(If not _____
authorized by Wis. Stat. § 706.06)

to me known to be the person(s) who executed the foregoing
instrument and acknowledged the same.

THIS INSTRUMENT DRAFTED BY:

Robert A. Ferg

* _____
Notary Public, State of _____

Chippewa Falls, Wisconsin

My commission (is permanent) (expires: _____)

(Signatures may be authenticated or acknowledged. Both are not necessary.)

NOTE: THIS IS A STANDARD FORM. ANY MODIFICATION TO THIS FORM SHOULD BE CLEARLY IDENTIFIED.

WARRANTY DEED

©2003 STATE BAR OF WISCONSIN

FORM NO. 2-2003

*Type name below signatures.

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LEGAL DESCRIPTION

PARCEL A:

Lot 39, 3RD RIVERSIDE INDUSTRIAL PARK, City of Chippewa Falls, Chippewa County, Wisconsin.

EXCEPT: Commencing at the West quarter corner of said Section 4; thence S 88° 54' 55" E 1964.05; thence N 27° 54' 43" E 272.51 feet; thence N 09° 35' 40" W 97.04 feet to the point of beginning; thence N 28° 09' 47" E 464.65 feet; thence N 29° 50' 07" E 725.75 feet; thence S 66° 52' 21" E 342.79 feet; thence S 27° 54' 43" W 1167.49 feet to a point of a curve to the right having a radius of 1870.08 feet (from said point the long chord bears N 73° 08' 18" W 166.74 feet) thence Northwesterly along the arc of said curve 166.79 feet to a point of a curve to the right having a radius of 1870.08 feet (from said point the long chord bears N 67° 26' 15" W 205.23 feet) thence Northwesterly along the arc of said curve 205.33 feet to the point of beginning.

PARCEL B:

Lot 40, 3RD RIVERSIDE INDUSTRIAL PARK, City of Chippewa Falls, Chippewa County, Wisconsin.

RESOLUTION NO. 2018-32

RESOLUTION REGARDING EXEMPTION FROM LIBRARY LEVY

WHEREAS, the City of Chippewa Falls desires to be exempt from the Library portion of the General Tax Levy for Chippewa County.

NOW, THEREFORE BE IT RESOLVED, that pursuant to Wisconsin Statutes 43.64(2) the City Clerk for the City of Chippewa Falls, Wisconsin be and is authorized to execute an application for an Exemption from Library Levy and deliver the same to the County Clerk of Chippewa County, Wisconsin.

Dated at Chippewa Falls this 4th day of September, 2018.

Council President

ADOPTED: _____

APPROVED: _____
Mayor

ATTEST: _____
City Clerk