

PARKS, RECREATION & FORESTRY BOARD MEETING
Tuesday, August 14, 2018

1. Call to order by Beth Arneberg at 6:01 p.m.
Roll Call: Members Present: Audrey Stowell, Dale Berg, Carmen Muenich, Beth Arneberg, Heidi Hoekstra, Nate Seckora and Rob Kiefer.
Staff present: Dick Hebert, Josh Kriesel, and Kevin Sweeney.
2. Approval of Minutes: **Motion by Heidi Hoekstra/Rob Kiefer to approve July 10, 2018, minutes. Motion passed.**
3. Personal Appearances by Citizens. Nicole Evans Estenson, Tiffany Wogahn, Leah Engen, Benjamin LeMay and Sue LeMay present concerns with the larger rabbit conditions at the petting zoo. They would like to see better access to cooling options such as moving the cage out of the sun, more frequent frozen water bottles, ceramic tiles. More hay should be available and the door needs to be secured. Dick Hebert and Kevin Sweeney indicate these items should be able to be done.
4. Discuss/Consider Special Event Applications. None.
5. Discuss Consider:
 - a. Improvements and Repairs to Irvine Park Bandshell. Nothing to report.
 - b. Improvements and Repairs to Irvine Park Entrance Pillars. Dick Hebert indicates Ryan Kostka will begin work in September. Mark Johnson of Roshell Electric is present and there is discussion regarding the lighting options. Roshell will be working with Ryan to run electricity as he's repairing the pillars. **Motion by Carmen Muenich/Heidi Hoekstra to restore lighting at pillars as close to original lighting as possible. Motion passed.**
 - c. Erickson Park Project. Mark Johnson of Roshell reviews the lighting at Erickson Park. The lighting is basically for security purposes.
 - d. Discuss Improvements to Welcome Center. Anne Keller, Jim Schuh, and Kurt Gaber are present to discuss the timeline project. They have put the approximate cost at \$15,000. Dick will provide the group with donors that should be included for recognition. They will be incorporated in the timeline as well as recognized in a separate area.
 - e. Discuss Riverfront Park Improvements, Rules, Policies and Fees. The subcommittee has met and discussed hours, liability, food trucks and mission statement. Dick will compile a list of recommended fees. Ribbon cutting scheduled for October 14. Bathroom and maintenance building walls are up. One fountain is operating; 2nd fountain still needs to be sealed. The amphitheater is complete. The three shelters should also be complete before winter.

- f. Recreation Report. Josh Kriesel indicates summer programming is done. Soccer will be starting. Dog swim at the pool is August 27 and 28 from 4–7 pm. The pickle ball tournament during Pure Water Days raised \$800.
 - g. Director Report. Dick Hebert reports Traci Popple has been hired as the new Parks and Rec office person. Dick also indicates that because of the Emerald Ash Borer, there are more trees stumps than usual. Staff has been grinding these, but will not have time to grind after Labor Day.
6. Approve Claims. Claims reviewed. **Motion by Carmen Muenich/Rob Kiefer to approve claims of \$374,676.72. Motion passed.**
 7. Park Board Members' Concerns or Comments. Discussed bike racks, donation boxes in Welcome Center, canoe and totem pole. Also discussed the doors at the Welcome Center; they need to have door sweeps and weather stripping installed.
 8. Adjournment. **Motion by Carmen Meunich/Rob Kiefer to adjourn at 7:24 p.m. Motion passed.**

Submitted by:

Audrey Stowell, Secretary