

NOTICE OF PUBLIC MEETING

CITY OF CHIPPEWA FALLS, WISCONSIN

IN ACCORDANCE with the provisions of Chapter 19, Subchapter IV of the Statutes of the State of Wisconsin, notice is hereby given that a public meeting of the:

Board of Public Works: XXX

Reasonable accommodations for participation by individuals with disabilities will be made upon request. Please call 715-726-2736.

Will be held on **Monday, April 21, 2014 at 5:30 P.M. in the City Hall Council Chambers**, Chippewa Falls, Wisconsin. Items of business to be discussed or acted upon at this meeting are shown on the attached Agenda or listed below:

NOTE: If you are a board member and unable to attend this meeting, please contact the Engineering Dept at 726-2736.

1. Approve the minutes of the April 7, 2014 Board of Public Works meeting. (*Attachment*)
2. Consider request for a Street Use Permit from the Chippewa Falls Main Street, Inc. for the Pure Water Days Parade on Saturday, August 9, 2014. Make recommendation to the Common Council. (*Attachment*)
3. Consider request for a Street Use Permit from the Chippewa Falls Main Street, Inc. for the Pure Water Days Duck Splash Festival on Saturday, August 9, 2014. Make recommendation to the Common Council. (*Attachment*)
4. Consider request for extension of Street Use Permit and Access Agreement from Lunda Constructon for City owned property on Technology Way. Make recommendation to the Common Council. (*Handout*)
5. Adjournment

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE CITY COUNCIL MAY BE PRESENT AT THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THEY HAVE DECISION MAKING RESPONSIBILITY.

Please note that attachments to this agenda may not be final and are subject to change.
This agenda may be amended as it is reviewed.

CERTIFICATION

I hereby certify that a copy of this Notice was placed in the Chippewa Herald mailbox, 1st floor, City Hall and posted on the City Hall Bulletin Board on Tuesday, April 15, 2014 at 11:30 AM by Mary Bowe.

**CITY OF CHIPPEWA FALLS
BOARD OF PUBLIC WORKS
MEETING MINUTES
MONDAY, APRIL 7, 2014 – 5:30 PM**

The Board of Public Works met in City Hall on Monday, April 7, 2014 at 5:30 PM. Present were Mayor Greg Hoffman, Director of Public Works Rick Rubenzer, Finance Manager Lynne Bauer and Alderperson George Adrian. Absent was Darrin Senn. Also, present at the meeting: Assistant City Engineer Matt Decur.

1. **Motion** by Adrian, seconded by Bauer to approve the minutes of the March 10, 2014 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**

2. The Board discussed the attached Engineering Agreement #18 with Ayres Associates Inc. for groundwater monitoring at Nelson Road Landfill. Director of Public Works Rubenzer noted that the program cost had once been around \$13,000 annually but had been reduced due to a reduction in the number of wells to sample and report. Mayor Hoffman asked if the program had to continue indefinitely. Rubenzer will get an opinion from Ayres. He also noted that in general, Volatile Organic Compound levels continued in a downward trend and that only a couple valves higher than the enforcement standard were observed in the 2013 reporting. **Motion** by Rubenzer, seconded by Adrian to recommend the Common Council approve the attached Engineering Agreement #18 with Ayres Associates Inc. for groundwater monitoring at Nelson Road Landfill, in an amount not to exceed \$8,600. **All present voting aye. MOTION CARRIED.**

3. DPW Rubenzer presented the attached final pay request from Haas Sons Inc. for work completed on Columbia Street in 2013. He noted that project lien waivers had been executed and received and the final payment could now be released. **Motion** by Rubenzer, seconded by Adrian that the Common Council approve the final payment for the 2013 project on Columbia Street from Willow St. to High St. and be released to Haas Sons Inc. in the amount of \$33,235.16. **All present voting aye. MOTION CARRIED.**

4. DPW Rubenzer presented the attached final pay request from Haas Sons Inc. for work completed on Badger Street in 2013. He noted that project lien waivers had been executed and received and the final payment could now be released. **Motion** by Hoffman, seconded by Adrian that the Common Council approve the final payment for the 2013 project on Badger Street from Grand Ave. to Warren St. and be released to Haas Sons Inc. in the amount of \$11,754.31. **All present voting aye. MOTION CARRIED.**

5. The Board considered and discussed the attached bid summary for the 2014 Main Street, (Wisconsin St. to Greenville St.), project. Two competitive bids were received with the lowest bid of \$392,922.51 from Haas Sons Inc. This bid was \$18,745 below the most recent engineers estimate. **Motion** by Rubenzer, seconded by Adrian to recommend the Common Council accept the low bid of \$392,922.51 and award the Main Street, (Wisconsin St. to Greenville St.), reconstruction project to Haas Sons, Inc. of Thorp, Wisconsin. Such award is contingent on review and approval of City Attorney Ferg. **All present voting aye. MOTION CARRIED.**

Please note, these are draft minutes and may be amended until approved by the Common Council.

6. The Board considered and discussed the attached bid summary for the 2014 Rural Street, (Bluff St. to Central St.), project. Two competitive bids were received with the lowest bid of \$570,033.96 from Haas Sons Inc. This bid was \$88,522 below the most recent engineers estimate.

Motion by Adrian, seconded by Bauer to recommend the Common Council accept the low bid of \$570,033.96 and award the Rural Street, (Bluff St. to Central St.), reconstruction project to Haas Sons, Inc. of Thorp, Wisconsin. Such award is contingent upon review and approval of City Attorney Ferg. **All present voting aye. MOTION CARRIED.**

7. The Board reviewed the attached Resolution #1998-33 and a corresponding amended easement for the vacation of Grand Avenue. Gordy's County Market has requested to reconstruct their parking lot as shown on the attached map. Attorney Ferg has opined that if all conditions of the resolution and the pedestrian easement remain in place, the reconstruction could be done without a resolution amendment or completely new resolution. **No action was taken.**

8. **Motion** by Adrian, seconded by Hoffman to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 6:08 P.M.


Richard J. Rubenzer, PE
Secretary, Board of Public Works



CITY OF CHIPPEWA FALLS STREET USE PERMIT APPLICATION

Applicant Name and Address: <u>Teri Quimette, 514 N. Bridge St., Chippewa Falls, WI 54729</u>	Applicant Phone Number: <u>715-723-6661</u>
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<input checked="" type="checkbox"/> Please check here if the applicant is the individual in charge of the event. If not, please indicate Name, Address and Phone Number of responsible individual.	Name, Address and Phone Number of the headquarters of the organization and responsible head of such organization: <u>Chippewa Falls Main Street, Inc. (same info as above)</u>
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Name of the event: <u>Pure Water Days Parade</u>	Estimated number of persons participating: <u>8000+</u>
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Date and start and end times requested for street use:
Saturday, August 9th, 2014

Accurate description of the portion of the street or streets being requested for use (attach maps if necessary):
Bridge St. at Elm to E. Spring St. (including the Market Lot)

Use, described in detail, for which the street use permit is requested:
Pure Water Days Parade - floats, walking and animal units

City services requested for the event (e.g., Street Department or Police Department staff time)
We will need barricades (see attached map) as well as approximately 5 police officers to help with crowd control.

The applicant agrees to indemnify, defend, and hold the City and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the City or account of any injury to, or death of, any persons or any damage to property caused by or resulting from the activities for which the permit is granted. This Street Use Permit for the event may be terminated by the Chippewa Falls Police Department if the health, safety, and welfare of the public appears to be endangered by the activities or if the event is in violation of any of the conditions of the permit or regulations adopted by the Common Council. Applicant understands they shall be present when the Board of Public Works or City Council considers the request for Street Use Permit. Failure to appear may be grounds for denial of the requested permit.

Signature of Applicant: Date: 3/28/14

OFFICE USE ONLY

Estimated cost of City services requested (to be completed by Police Chief and Director of Public Works):

Requirements of Applicant:

Approved by:

Signature of Chief of Police _____ Signature of Director of Public Works _____

Recommendation of Board of Public Works (if required): Approved Denied

Decision of City Council (required): Approved Denied



CITY OF CHIPPEWA FALLS STREET USE PERMIT APPLICATION

Applicant Name and Address: <i>Ten Quimette, 514 N. Bridge St., Chippewa Falls, WI 54729</i>	Applicant Phone Number: <i>715-723-4461</i>
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<input checked="" type="checkbox"/> Please check here if the applicant is the individual in charge of the event. If not, please indicate Name, Address and Phone Number of responsible individual.	Name, Address and Phone Number of the headquarters of the organization and responsible head of such organization: <i>Chippewa Falls Main Street, Inc. (same as above)</i>
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Name of the event: <i>Pure Water Days Duck Splash Festival</i>	Estimated number of persons participating: <i>3000</i>
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Date and start and end times requested for street use:
August 9th, 2014

Accurate description of the portion of the street or streets being requested for use (attach maps if necessary):
Northeast corner parking lot at River & Bridge Streets intersection (see map)

Use, described in detail, for which the street use permit is requested:
Artists will be doing chainsaw carvings in this lot.

City services requested for the event (e.g., Street Department or Police Department staff time)
We will need about 20 barricades.

The applicant agrees to indemnify, defend, and hold the City and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the City or account of any injury to, or death of, any persons or any damage to property caused by or resulting from the activities for which the permit is granted. This Street Use Permit for the event may be terminated by the Chippewa Falls Police Department if the health, safety, and welfare of the public appears to be endangered by the activities or if the event is in violation of any of the conditions of the permit or regulations adopted by the Common Council. Applicant understands they shall be present when the Board of Public Works or City Council considers the request for Street Use Permit. Failure to appear may be grounds for denial of the requested permit.

Signature of Applicant <i>[Signature]</i>	Date <i>3/28/14</i>
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OFFICE USE ONLY

Estimated cost of City services requested (to be completed by Police Chief and Director of Public Works):

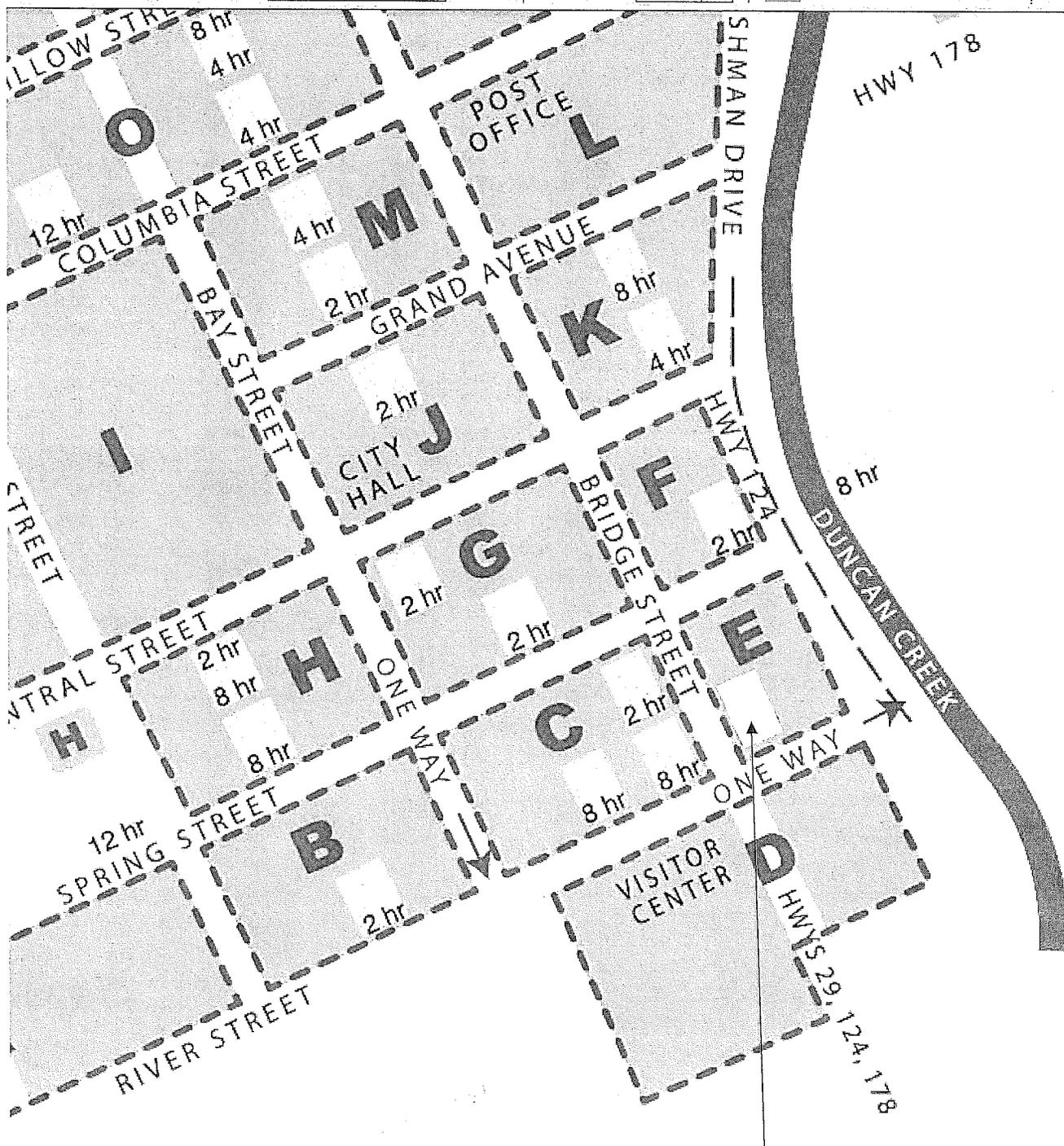
Requirements of Applicant:

Approved by:

Signature of Chief of Police	Signature of Director of Public Works
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Recommendation of Board of Public Works (if required): Approved Denied

Decision of City Council (required): Approved Denied



PERMITTED LOT