Minutes
Committee #2
Labor Negotiations, Personnel, Policy & Administration
April 1, 2014

Committee #2 met on Tuesday, April 1, 2014 at 5:45 PM in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.

Council/Committee Members present: Bill Hicks, Amy Mason, George Adrian, Mayor Hoffman. Others present: Finance Manager/Treasurer Lynne Bauer, Fire Chief Tom Larson, Battalion Chief Mike Hepfler, Police Chief Wendy Stelter, Rick Flynn.

Call to Order: 5:45 PM

Items of business to be discussed or acted upon at this meeting are shown on the attached agenda below:

1. **Discuss request from Chief Larson to hire an entry level firefighter due to an upcoming retirement. Possible recommendations to the Council.**

   Chief Larson requested permission to fill an entry level firefighter position due to the retirement of Bruce Krejci.

   Motion by Mason/Hicks to recommend the Council approve the hiring of an entry level firefighter. **All present voted aye. Motion carried.**

2. **Adjournment.**
   Motion by Mason/Hicks to adjourn at 5:46 PM. **All present voted aye. Motion carried.**

Minutes submitted by,
Bill Hicks, Chair

Chippewa Falls Fire and Emergency Services Department
211 Bay Street, Chippewa Falls, WI 54729
(715) 723-5710 (715) 726-2751 Fax

CHIPPEWA FALLS MAYOR GREG HOFFMAN
30 WEST CENTRAL STREET
CHIPPEWA FALLS, WI 54729

March 13, 2014

Dear Mayor Hoffman,

Fire Department Motor Pump Operator/EMT Bruce Krejci announced his retirement yesterday, effective April 21, 2014. Bruce has served on the department for over 27 years.

As Fire Chief, I am now asking for your **permission to hire a replacement entry level Firefighter/Paramedic within the Chippewa Falls Fire & Emergency Services Department**. This is a budgeted position within the 2014 City of Chippewa Falls budget.

To fill open positions, the City of Chippewa Falls uses the Northern Wisconsin Regional Firefighter CPAT (Candidate Physical Ability Test) process that we share with twelve other Northern Wisconsin Fire Departments. It is administered yearly by the Chippewa Valley Technical College in Eau Claire. The new 2014 CPAT application & review process has already begun with scheduled testing to occur in early April. The new 2014 Chippewa Falls eligibility list of Firefighter/Paramedic candidates will then become available for us to hire from around mid-April.

Demand is very high for qualified Firefighter/Paramedic candidates. Our CPAT list of candidates is also shared with 12 other Northern Wisconsin Fire Departments, all of which are experiencing unprecedented baby boomer age retirements. In addition, the movement of established personnel to seek, leave and accept employment with other larger sized Fire Departments has never been higher.

With your permission to proceed, as well as Committee #2, and the full City Council, we would then like to move forward with the hiring process with the Chippewa Falls Police & Fire Commission. By approving this permission to hire now, the department along with the Commissioners, will then be ready to offer employment and fill these ~~two~~ openings as soon as possible after the new eligibility list of candidates becomes available in mid-April.

Thank you for your help in this very important matter.

3/17/14

Sincerely,

Thomas K. Larson

Thomas K. Larson, Fire Chief
Chippewa Falls Fire & Emergency Services
211 Bay Street
Chippewa Falls, WI 54729
(715) 723-5710 Office, (715) 828-0731 Cell
tlarson@chippewafalls-wi.gov