

PARKS, RECREATION & FORESTRY BOARD MEETING  
Tuesday, May 8, 2018

1. Call to order by Beth Arneberg at 6:00 p.m.  
Roll Call: Members Present: Audrey Stowell, Dale Berg, Carmen Muenich, Beth Arneberg, Heidi Hoekstra, Nate Seckora and Rob Kiefer.  
Staff present: Dick Hebert.
2. Approval of April 10, 2018, Minutes: **Motion by Rob Kiefer/Heidi Hoekstra to approve April 10, 2018, minutes. Motion passed.**
3. Personal Appearances By Citizens. Ron Bakken speaks about the trout stocking in Duncan Creek by the Rod and Gun Club. Larger fish were placed this year. Chris Straight and Jason Duba of West Central Wisconsin Regional Planning Commission discuss updating the Chippewa Falls Outdoor Recreation Plan. The updated plan will meet the requirements for a WI DNR accepted comprehensive outdoor recreation plan. It needs to be updated by May 2019. It also serves as an outline of Park Board goals. The City's Bike & Pedestrian Plan will be completed in 2018, so the Outdoor Plan will be able to include the Bike & Pedestrian Plan. Estimated cost is \$7,700.00, which Dick Hebert suggested could be brought up to the City to be paid from 2017 carryover.
4. Discuss / Consider Special Event Applications: Dick Hebert discusses that the Free Fishing Event held at Marshall Park is an event held on 06/02/18 but it does not meet the criteria for a special event. There are two renewal special event applications. The Tinkergarten and DSAW – Chippewa Valley Down Syndrome Awareness Walk. Dick Hebert recommends approval of the applications with past practice. **Motion by Keifer/Arneberg to approve special event renewal applications of Tinkergarten and DSAW – Chippewa Valley Down Syndrome Awareness Walk as presented. Motion passed.** Dick Hebert has been contacted regarding the Chi Hi Band using the Main Pavilion for a picnic for band members and parents after the Memorial Day parade. **Motion by Muenich/Berg to allow the Chi Hi band members and parents to use the Main Pavilion after the Memorial Day parade at no cost. This will be added to the previously approved special event application. Motion passed.**
5. Discuss/Consider:
  - a. Discuss Concept for a Military Educational Tribute. Arneberg indicates the location at the bottom of the Jefferson Street entrance at the intersection with Bear Den Drive has been discussed. After discussion, **motion by Meunich/Hoekstra that Irvine Park is not the proper place for the Military Education Tribute at this time. Muenich calls for roll call vote: Hoekstra – yes; Seckora – no; Kiefer – yes; Berg – yes; Meunich – yes; Stowell – no; Arneberg – yes. Motion passed.** Dick Hebert will let the group know. Alexander Wiley Park on High Street was brought up as a possible location.

- b. Discuss Riverfront Park Improvements, Rules, Policies & Fees. Hebert indicates that the 2<sup>nd</sup> fountain is being installed; the stage will be started on May 21.
- c. Discuss Signage in Parks. Discussion regarding costs and getting additional bids. Hebert discussed having presentation for scope of work and then looking at getting other quotes.
- d. Discuss Improvements to Welcome Center. Chad Oster and Bob Sworski of CBS Squared are present. The duck pond project is toured and discussed. There are savings in using the pre-cast panels we already had for walkways and latex instead of epoxy and extra expense to clean timbers out of water area, but overall we are \$4,000 to the good. Also discussed were the gutters and lack thereof. Bob Sworski goes through reasons gutters were not encouraged. He discussed snow guards and snow bars as well as pros and cons and maintenance involved with having gutters and having none. CBS Squared will assist with installing gutters at no cost if that is the route the Board chooses to go. Dick Hebert indicates Parks & Rec staff, CBS Squared and Bauman Construction will meet to discuss and come up with resolution.

Bob Sworski also indicates that the Sworskis and Osters will be donating the majority of the cost of the score boxes at Casper Park for which the Board is appreciative.

- e. Discuss Erickson Park Project. Ron Bakken is present and presents Financial Report to date. He is very pleased with how well they are doing with donations of over \$1 million. Groundbreaking event is Wednesday, May 9, 2018, at 4:00 p.m. in Erickson Park. Work will start on May 11.
  - f. Recreation Report. No report.
  - g. Director Report. Dick Hebert reports that spring work is way behind because of the weather. He indicates there is a lot of work to be done at Riverfront Park.
- 6. Approve Claims. Claims reviewed. **Motion by Berg/Kiefer to approve claims of \$25,404.09. Motion passed.**
  - 7. Park Board Members' Concerns or Comments. Discussed return of canoe and totem pole as well as new employees.
  - 8. Adjournment. **Motion by Meunich/Hoekstra to adjourn at 7:20 p.m. Motion passed.**

Submitted by:

Audrey Stowell, Secretary