

PARKS, RECREATION & FORESTRY BOARD MEETING  
Tuesday, March 11, 2014

1. Call to order by Beth Arneberg at 6:02 p.m.  
Roll Call: Members Present: Audrey Stowell, Dale Berg, Beth Arneberg, Heidi Hoekstra and Carmen Muenich. Absent: Curt Stepanek and Rob Kiefer.  
Department Staff present: Dick Hebert and Tommy Eisenhauer.
2. Approval of February 17, 2014, Minutes: **Motion by Berg/Muenich, to approve the February 17, 2014, minutes.** Motion carried.
3. Personal Appearances By Citizens. None.
4. Discuss / Consider Special Event Applications:
  - a. Patriotic Council Memorial Day Program, Monday, May 26, 2014, Irvine Park Band Shell. Leroy Jansky from the Patriotic Council is present. This event is the program held at the band shell after the parade on Memorial Day. It is a well attended community event. **Motion by Muenich/Hoekstra, to approve the special event application with waiver of all fees.** Motion carried.  
  
Dick reports there is a second special event that will be discussed later.
5. Discuss/Consider.
  - a. Presentation on Marshall Park Floodplain by City Building Inspector, Paul Lasiewicz. Paul Lasiewicz has reviewed the City ordinance and how the floodplain affects the pool bathhouse. He has also been in contact with the DNR. He states a pitched roof can be placed on the bathhouse without going through any special process. Should we wish to increase the footprint size of the bathhouse, a hydraulic analysis would need to be completed. Dick states the roof is the immediate need and recommends focusing on replacing the roof. This will be placed on next month's agenda for further discussion.
  - b. Presentation by UW-EC Irvine Park History Project. Dr. John Mann of the UW – EC History Department provides an overview of the Public History Project where students are paired with a community partner to provide assistance with history preservation. This semester, students will be working on Irvine Park's history, the important people involved, the Zoo, and the structures in the Park. Two of the students, Jenny Barth & Everson Struwe, discussed the intended work on the inventory of artifacts, our collections policy, digitizing documents, and a documentary being done by the graduate students. They are working with community members for input. We should provide any suggestions items/focal points to be included in the documentary to Mr. Struwe via Dick Hebert.

Discuss / Consider Special Event Applications: Continued.

- b. Eau Claire Children's Theatre. Sharon McIlquham presents a new event on behalf of the Eau Claire Children's Theatre. They are looking at doing a 5K color run on Friday, June 20. It would start at the fairgrounds with participants

then running thru Irvine Park. They intend to use glow in the dark colors, so it would be a night-time event that would start at dark. Discussed concerns with the night-time aspect of the event. There are no lights in the Park, and the roads are in poor condition with many potholes along the proposed route.

**Motion by Muenich/Hoekstra, to deny the special event application, but we would reconsider if participants were out of the park by 9:30 p.m.**

Motion carried.

Discuss/Consider. Continued.

- c. Department Special Events Policy. Dick Hebert distributed list of fees charged by the City of Eau Claire for comparison. Discussed possibly adding a use of park fee to our policy for those groups that do not rent a shelter but are using various aspects of the park as well as having set charges based number of attendants for extra garbage, porta-potty policy, etc. Tommy Eisenhower will look into best practices for care and capacity of a park our size.
  - d. Director's Report. Dick Hebert presents. The available bandshell park benches have been sold. Benches for row 2 will be ordered. The Community Assessment Study has been started, and the Study committee members have met. Looking to have a presentation in May, perhaps jointly with the Council. Dick discussed a bridge project on the path at Kell's Corner. Because other groups also meet on the 2<sup>nd</sup> Tuesday of the month, our meeting location may vary, so we should check the meeting notice to verify location. Discussed that there is \$60,000 of bonded money for the bathhouse roof at the pool. Dick will get a scope of service and bids for the roof.
6. Approve Claims. **Motion by Berg/Muenich, to approve claims of \$57,841.88.** All present voting aye, motion carried.
  7. Board Member comments or concerns. Comments made concerning the north end of Irvine Park, the new turtle, the ice rink, and the bull elk. Dick also mentions that Macy's is doing a fundraiser this month for parks nationwide. The Eau Claire store selected donations to go to Irvine Park.
  8. Adjournment. **Motion by Muenich/Hoekstra, to adjourn at 7:50 p.m.** All present voting aye, motion carried.

Submitted by:

Audrey Stowell, Secretary