

PARKS, RECREATION & FORESTRY BOARD MEETING
Tuesday, April 10, 2018

1. Call to order by Beth Arneberg at 6:00 p.m.
Roll Call: Members Present: Audrey Stowell, Dale Berg, Carmen Muenich, Beth Arneberg, Heidi Hoekstra, Nate Seckora and Rob Kiefer.
Staff present: Dick Hebert.
2. Approval of March 13, 2018, Minutes: **Motion by Muenich/Seckora to approve March 13, 2018, minutes. Motion passed.**
3. Personal Appearances By Citizens. Ann Keller speaks regarding naming the park in the Flats to Unity Park.
4. Discuss / Consider Special Event Applications: There are two renewal and one new special event applications. The Kickin It In the Park for NF (formerly Great Steps 4 NF) as has been in the past; Party in the Park has changed locations to Marshall Park. **Motion by Berg/Kiefer to approve special event renewal applications of Kickin It In the Park for NF and Party in the Park as presented. Motion passed.** Dick reviews the Halos Family Fun Day 5K. He will confirm that the race starts at 9:00 a.m. **Motion by Kiefer/Arneberg to approve special event application of Halos Family Fun Day 5K as presented. Motion passed.**
5. Discuss/Consider:
 - a. Presentation of Irvine Park History Park History Book and TimeLine by Historical Society. Arneberg indicates that they are doing lots of research and should be able to give presentation at the June meeting.
 - b. Discuss Concept for a Military Educational Tribute. The Riverfront Park was reviewed and is not a good location. Design and location are being worked on and further suggestions will be presented at a later date.
 - c. Discuss Riverfront Park Improvements, Rules, Policies & Fees. Possible rental of amphitheater for events at Riverfront Park. Discussion that bathrooms are not in place yet this summer and items that need to be reviewed and considered are noise, security, time of day event is taking place, bands, police staff, alcohol. Hebert will look into what other communities are charging. Suggested that the Special Committee meet further and bring recommendations back to the full board. Discussed waiting until bathrooms are in before renting.
 - d. Discuss Signage in Parks. Hebert discussed that there are and will be requests to hang banners and/or place signage in Allen Park. After discussion, **motion by Hoekstra/Stowell that no signs will be allowed at any City park except for signs advertising events in the specific park the sign is located. Motion passed.**

Hebert also discusses proposal by Rock-N-Stone, Inc. to make improvements to band stand, entrance pillars at Jefferson Street and County

Highway S, and the duck pond waterfall structure. Priorities are the duck waterfall and Jefferson Street pillars with preliminary costs at approximately \$45,000. Hebert hopes they will be at Park Board meeting in May or June to review. The money for the improvements could come from grants, Irvine Park Capital Campaign or interest from Irvine Park Endowment Fund.

- e. Discuss Improvements to Welcome Center. The Board reviews and discusses ice problem behind Welcome Center. Hebert discusses proposal of Bauman Construction for installation of commercial gutter and downspouts to fix. Gutter has been ordered, but there are still issues that need to be worked out. The refrigerator and freezer have been delivered.
- f. Discuss Erickson Park Project. Ron Bakken is present and groundbreaking will be held on Wednesday, May 9, 2018, at 4:00 p.m. in Erickson Park. Also discussed hours of the park, lighting, security, new intersection design at entrance, etc. Lighting is not part of the original budget, but it is desired and will be implemented if funds are available.
- g. Recreation Report. No report.
- h. Director Report. Hebert reports that the bike trail connection to Hallie will be completed during 2019. He is working on getting a trailhead somewhere in the City along the main trail. Hebert also reports that grants require an Outdoor Rec Plan to be complete. Ours will need to be updated by May 2019.

Carmen leaves at this time.

- 6. Approve Claims. Claims reviewed. **Motion by Kiefer/Hoekstra to approve claims of \$50,806.06. Motion passed.**
- 7. Park Board Members' Concerns or Comments. Discussed batting cages at softball fields at Casper Park.
- 8. Adjournment. **Motion by Hoekstra/Seckora to adjourn at 8:02 p.m. Motion passed.**

Submitted by:

Audrey Stowell, Secretary