Minutes
Committee #3
Transportation, Construction, Public Safety and Traffic

Committee #3 met Tuesday, March 18, 2014 at 10:30 a.m. in the City Hall Council Chambers, 30 West Central Street, Chippewa Falls, WI.

Council/Committee Members present: Mike Hanke, Bill Hicks, Jane Lardahl, George Adrian and Rob Kiefer. Others present: City Attorney Robert Ferg, Finance Manager/Treasurer Lynne Bauer, Fire Chief Tom Larson, Battalion Chief Mike Hepfler, Fire Inspector Bill Schultz and Utility Office Manager Connie Freagon.

The meeting was called to order at 10:30 am.

1. **Discuss Sidewalk Use Permit Application from Sheldon Gough of Foreign 5/Lucy's Deli (117 N Bridge Street) for outside seating from April 14 – October 18, 2014. Possible recommendations to the Council.**

   The Committee briefly discussed this request and noted the same request has been made the past few years.

   Motion by Hicks/Lardahl to recommend the Council approve the Sidewalk Use Permit Application from Sheldon Gough of Foreign 5/Lucy's Deli for outside seating from April 14 – October 18, 2014 and to waive them coming back every year as long as the layout of the request remains the same. **All present voted aye. Motion carried.**

2. **Discuss Installation of Solid Material Heating Systems Code Section – 23.08 of the Chippewa Falls Municipal Code. Possible recommendations to the Council.**

   Chief Larson and Inspector Schultz discussed issues relating to Code Section 23.08 and the regulation of burning solid waste indoors. According to Attorney Ferg, it is difficult to monitor indoor burning because the owner would have to allow the City inside or a search warrant would have to be obtained to investigate what was being burned. Chief Larson indicated they could modify their permit form used for new wood stoves to include what cannot be burned. In addition, the Committee discussed the possibility of prohibiting burning during summer months or certain time frames. Attorney suggested compiling a list of what could be burned inside instead of what cannot be burned. Anything not listed would be prohibited.

   Motion by Hicks/Lardahl to recommend the Council approve tabling this item until the City Clerk can obtain information on how other communities deal with the burning of garbage indoors and if they have any prohibitions on burning during certain times. **All present voted aye. Motion carried.**

3. **Discuss draft Request for Proposal (RFP) for a Fire Department Station Study and issues/alternatives related thereto. Possible recommendations to the Council.**

   Finance Mgr Lynne Bauer and Battalion Chief Mike Hepfler presented the scope of information to be included in a feasibility study for a new fire station. Bauer noted that we are not at the RFP stage yet and are looking for information on potential locations, future expansion needs, staffing requirements, etc. Attorney Ferg indicated we could send this request to firms and ask them to present information to the Committee. The Committee agreed to schedule these presentations for April 15. At that time, the Committee can pick the firm they would like to complete the study or ask for further information. It was noted the Committee wants to include in the request the cost to conduct the feasibility study and information regarding future expansion possibilities in the event the City decides to move the police department or city hall to the new location.

   Motion by Hicks/Lardahl to recommend Council approve moving forward to allow the Fire Department to begin the process to obtain a feasibility study for a new fire station. **All present voted aye. Motion carried.**

4. **Adjournment**
   Motion by Hicks/Lardahl to adjourn at 11:00 am. All present voting aye, motion carried.

Minutes submitted by:
Mike Hanke, Chair

SIDEWALK USE PERMIT APPLICATION

Name Of Applicant:	Address Of Applicant:
Sheldon Gough Foreign 5/Lucy's	117 N Bridge St
Telephone Number:	**Date And Length Of Time Requested For Use Of Sidewalk:**
715-723-6389	April 14 - Oct 18 2014

Description Of The Portion Of Sidewalk To Be Used:

Front of Foreign 5/Lucy's along Bridge St

Describe In Detail The Purpose For Which the Sidewalk Will Be Used:

Outside Seating. See attached.

The applicant agrees to indemnify, defend and hold the City and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the City on account of any injury to, or death of, any person or any damage to property caused by or resulting from the activities for which the permit is granted.

This Sidewalk Use Permit may be revoked by the City Council for any violation of any condition of such permit as set out in Ordinance 94-13, passed on May 17, 1994. Such revocation shall be after affording the permit holder a hearing before the City Council after service on the permit holder of notice of hearing at least 3 days but not more than 30 days from the date and service of the notice and a detailed statement of the facts alleged to constitute any such violation.

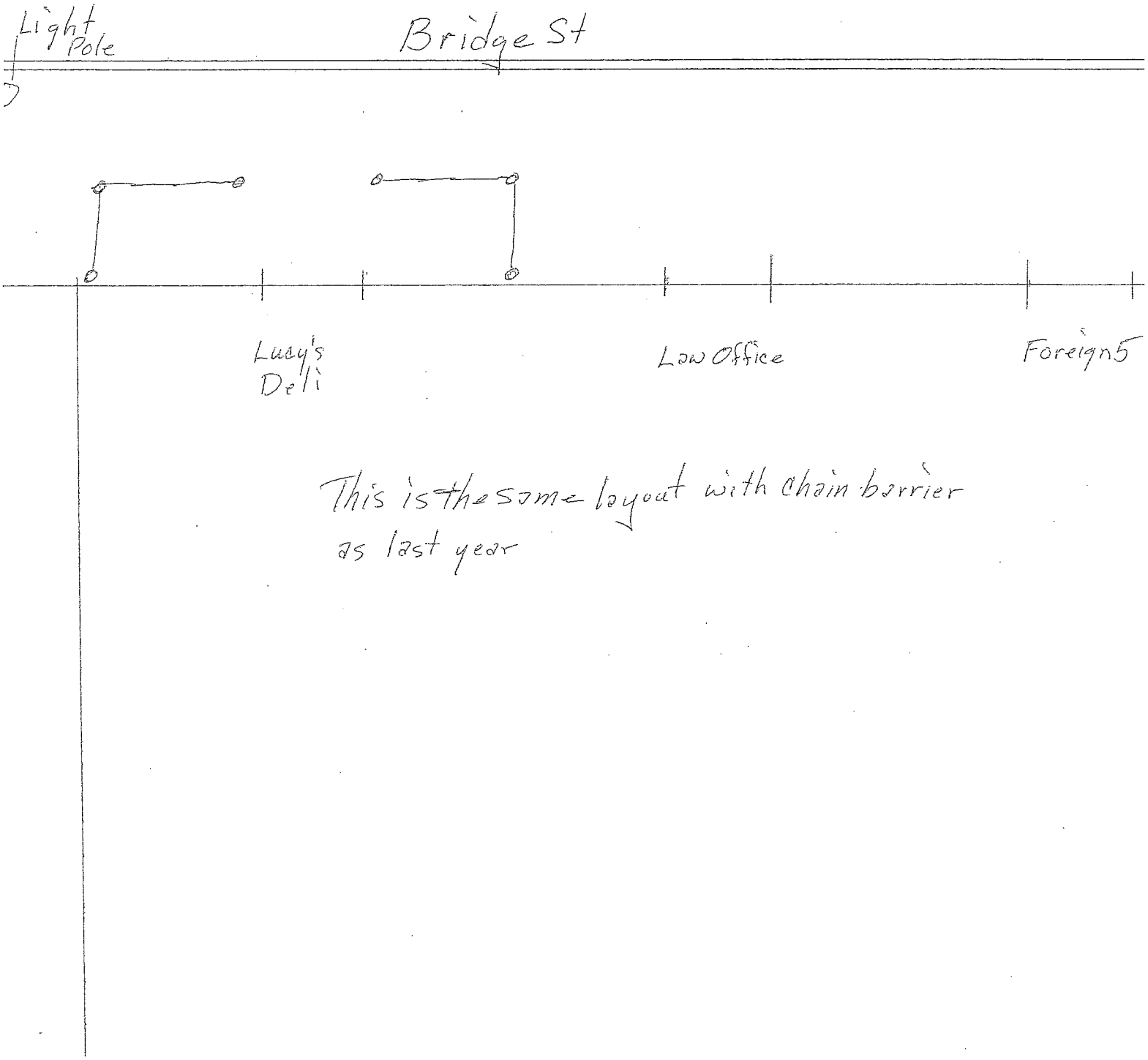
Bond Certificate and sketch of area to be used must be attached.

Signature of Business Owner _____

Date Signed 2/24/14

Date of Council Approval _____

Sidewalk Use Permit
Foreign 5 / Lucy's Deli
2014



This is the same layout with chain barrier as last year

FOREI-2 OP ID: CJ

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 02/25/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Mower Insurance Agency, Inc.
515 West Prairie View Rd
P.O. Box 248
Chippewa Falls, WI 54729-0248
Tim C Mower

CONTACT NAME: Tim C Mower
PHONE (A/C, No, Ext): 715-723-5525 FAX (A/C, No): 715-723-5157
E-MAIL ADDRESS: tmower@mowerins.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Liberty Mutual Insurance Co	
INSURER B : Employers Assurance Co	
INSURER C : Auto Owners	18988
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
G2 Holdings LLC
DBA Foreign 5 & Luci's Deli
123 N Bridge St
Chippewa Falls, WI 54729

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC			BZS1555849348	01/15/2014	01/15/2015	EACH OCCURRENCE	$ 2,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 2,000,000
							MED EXP (Any one person)	$ 15,000
							PERSONAL & ADV INJURY	$ 2,000,000
							GENERAL AGGREGATE	$ 4,000,000
							PRODUCTS - COMP/OP AGG	$ 4,000,000
								$
C	AUTOMOBILE LIABILITY X ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS			4937889900	01/15/2014	01/15/2015	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (PER ACCIDENT)	$
								$
C	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED X RETENTION $ 10000			4937889901	01/15/2014	01/15/2015	EACH OCCURRENCE	$ 1,000,000
							AGGREGATE	$ 1,000,000
								$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		EIG1285151-03	01/15/2014	01/15/2015	X WC STATU-TORY LIMITS OTH-ER	
							E.L. EACH ACCIDENT	$ 500,000
							E.L. DISEASE - EA EMPLOYEE	$ 500,000
							E.L. DISEASE - POLICY LIMIT	$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

CITYCF1

City of Chippewa Falls
30 W Central St.
Chippewa Falls, WI 54729

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Tim C Mower

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23.08 *INSTALLATION OF SOLID MATERIAL HEATING SYSTEMS*. (Rep. & recr. #86-4)

(1)

ADOPTION OF THE NATIONAL FIRE CODE. (Am. #2007-06) The City hereby adopts the most current edition of the National Fire Code, NFPA 211; Chimneys, Fireplaces, Vents, and **Solid Fuel**-Burning Appliances and, by reference, is made a part of this chapter as if fully set forth herein. Any future amendments, revisions, or modifications to the above code provisions incorporated are intended to be made a part of this section to secure the most current and safe technology in chimneys, fireplaces, vents, and **solid fuel**-burning appliances. A copy of these National Fire Codes and any future amendments shall be kept on file in the Fire Inspector's office.

(2)

APPLICATION. The National Fire Code requirements shall apply to installation of all chimneys, vents, fireplaces, **solid fuel** burning and heat producing appliances.

(3)

CONFLICT. Where the Wisconsin Administrative Code, the National Fire Code or other sections of this Municipal Code specify different installation requirements, the most restrictive requirement shall govern.

CHAPTER 23

HEATING AND AIR CONDITIONING CODE
(Rep. & recr. #86-13)

23.01 Purpose
23.02 Scope
23.03 Inspector
23.04 Inspection
23.05 Permits
23.06 Fees
23.07 Powers and Duties of Inspector
23.08 Installation of Solid Material Heating Systems
23.09 Appeals
23.15 Penalty

23.01 PURPOSE. The purpose of this chapter is to provide minimum standards and requirements for the safe installation of all heating and air conditioning systems.

23.02 SCOPE. All heating and air conditioning shall conform to the requirements of this chapter, all other City regulations and applicable provisions of the Wisconsin Administrative Code.

23.03 INSPECTOR. "Inspector" means the administrative authority and shall be the Fire or Building Inspector.

23.04 INSPECTION. (1) Inspection shall be made after installation of the system authorized by the permit, but before such equipment has been put into normal operation.

(2) The Inspector shall check to see if the unit is installed according to manufacturer's specifications. Any cost incurred as a result of the inspection shall be borne by the installer. (Am. #86-6)

(3) Inspection shall be made between 8 a.m. and 4:30 p.m., Monday through Friday, or by special appointment.

23.05 PERMITS. (1) No person shall install or cause to be installed, or allow any system to be installed, in a premises owned or occupied by such person without first obtaining from the City a permit to do so, except no permit shall be required for minor repairs. "Minor repairs" means adjustments, replacements of parts or exchange of similar units.

(2) At the time of application for a permit, the following information shall be provided by the person making the application:

(a) Type of heater.

(b) Name of manufacturer.

(c) Type of piping.

(d) Maximum hourly BTU rating.

23.06 FEES. (1) The fee for heating and ventilating permits shall be $1 per $1,000 valuation or fraction thereof up to and including $100,000; $.50 per valuation over $100,000 with the following minimum fees: (Am. #92-6)

Heating, Conversion and Incinerator Units	$15.00/unit up to and including 400,000 BTU/HR input 30.00/unit over 400,000 BTU/HR input
Air Conditioning Unit (other than residential wall units)	10.00/unit
Miscellaneous Gas Equipment and Gas Piping Not in Conjunction with a Unit	5.00/unit
Heating and Air Conditioning Work Not in Conjunction with a Unit	10.00
Domestic Water Heaters New or Replacement	7.50/unit
Commercial Water Heaters New or Replacement	10.00/unit
Domestic Dryers	7.50/unit
Commercial Dryers	10.00/unit
Solid Fuel Burning Devices	10.00/unit
Chimneys; All Types	10.00/unit

(2) Upon failure to obtain a permit before work on or in a building has been started, except in emergency cases, the total fee shall be doubled.

(3) A plan review fee shall be charged for all new one and 2 family dwellings. Heating and ventilating plan review - $20. (Cr. #87-14)

23.07 POWERS AND DUTIES OF INSPECTOR. (1) The Inspector shall enforce all the provisions of this chapter and, upon presentation of proper credentials to the owner and occupant, may enter any building or premises for the purpose of inspecting the solid material heating systems.

(2) If it is found after inspection that such work complies with the provisions of this chapter, the National Fire Code and the manufacturer's specifications, usage shall be allowed. (Am. #86-5)

(3) This chapter shall not be construed as an assumption of liability by the City for any defective work or negligence in installation or operation.

23.08 INSTALLATION OF SOLID MATERIAL HEATING SYSTEMS. (Rep. & recr. #86-4) (1) ADOPTION OF THE NATIONAL FIRE CODE. The City hereby adopts the National Fire Code (1984 Edition) Vol. 5, 211; "Chimneys, Vents, Fireplaces and Solid Fuel Burning Appliances," and Vol. 8, 97M; "Terms Relating to Chimneys, Vents and Heat Producing Appliances," and, by reference, is made a part of this chapter as if fully set forth herein. Any future amendments, revisions or modifications to the above code provisions incorporated are intended to be made a part of this section to secure the most current and safe technology in chimneys, vents, fireplaces and solid fuel burning applicances. A copy of these National Fire Codes and any future amendments shall be kept on file in the City Clerk's office.

(2) APPLICATION. The National Fire Code requirements shall apply to installation of all chimneys, vents, fireplaces, solid fuel burning and heat producing appliances.

(3) CONFLICT. Where the Wisconsin Administrative Code, the National Fire Code or other sections of this Municipal Code specify different installation requirements, the most restrictive requirement shall govern.

23.09 APPEALS. Any person directly interested who is aggrieved by any decision of the Inspector, or any requirement resulting from the enforcement of this chapter, may appeal such decision to the Gas Appeal Board. The appeal shall be made by the person aggrieved upon service of a written notice of such an appeal to the Inspector within 48 hrs. after the decision appeal is made. The Gas Appeal Board shall meet within 48 hrs. after service of such notice, and shall render its decision as soon as practical. The aggrieved party may present his own case to the Board or may have the assistance of legal counsel. An appeal from the decision of the Board to the Council may be made within 10 days thereafter upon written notice served upon the City Clerk.

23.15 PENALTY. Except as otherwise provided for herein, any person who shall violate any provision of this chapter, or any order, rule or regulation made hereunder, shall, upon conviction thereof, be subject to the penalty provided in §25.04 of this Municipal Code.

City of Chippewa Falls, WI

Request for Feasibility Study for Chippewa Falls Fire & EMS

March 18, 2014

1. Perform a space needs analysis of current and future City of Chippewa Falls Fire & EMS facility needs.

2. Perform a station location analysis to maximize emergency response criteria. Consider the geographical locations available within the City of Chippewa Falls to provide a new central station to replace current Station 1 and Station 2.

3. Confirm current average response times utilizing existing City of Chippewa Falls Fire & EMS data.

4. Provide operational analysis of existing City of Chippewa Falls Fire & EMS operations including staffing levels. Perform a future population trends assessment for the community related to fire and emergency medical service needs. Review current demographics and future projections for growth, considering future transportation implications and traffic congestion issues, trends in emergency and non-emergency demands, and assessments of current mutual aid and automatic response agreements.

5. Provide a preliminary/schematic diagram of a new central station floor plan and a schematic front elevation of a new central station.

POSSIBLE FIRMS

S E H Inc.
421 Frenette Drive
Chippewa Falls, WI 54729
715-720-6200

CBS Squared
515 W. Prairie View Road
Chippewa Falls, WI 54729
715-861-5226

Five Bugles Design
Banbury Place
Bld D04 Suite 202
Mailbox 2, 800 Wisconsin Street
Eau Claire, WI 54703
715-832-4848

Ayres Associates
3433 Oakwood Hills Parkway
PO Box 1590
Eau Claire, WI 54702
715-834-7500