



MINUTES
COMMITTEE #1
REVENUES, DISBURSEMENTS, WATER AND WASTEWATER
April 3, 2018

Committee #1 - Revenues, Disbursements, Water and Wastewater met on Tuesday, April 3, 2018 at 9:00 AM in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.

Committee Members present: Rob Kiefer, John Monarski (arrived at 9:13 am), and Paul Nadreau
Mayor/Other Council Members present: Mayor Hoffman

Others present: Finance Manager/Treasurer Lynne Bauer, Director of Public Works/City Engineer/Utilities Manager Rick Rubenzer, City Planner/Transit Manager Brad Hentschel, Assistant City Engineer Bill McElroy, Parks and Recreation Director Dick Hebert, Fire Chief Mike Hepfler, Library Director Joe Niese, Police Lt. Dave BeBeau, Street and Utility Maintenance Manager Rick Ruf, Director of Chippewa Falls Main Street Teri Ouimette, Lead Janitor Scot Michels, Brian Reilly and Chris Hetland of Ehlers, and City Clerk Bridget Givens.

Call to Order: 9:00 am

1. Open Session

2. Discuss requests from Chippewa Falls Main Street for funding for the Annual Pure Water Days Parade and fireworks. Possible recommendations to the Council.

The requests for funding for the Annual Pure Water Days Parade and fireworks have been received. Last year, the fireworks were sponsored by Leinenkugel's as part of their 150th Anniversary Celebration. Funding for the requests would come from room tax dollars.

Motion by Nadreau/Kiefer to recommend Council approve the requests from Chippewa Falls Main Street for the Annual Pure Water Days Parade and fireworks with funding to come from room tax dollars. **All present voting aye, motion carried.**

3. Discuss funding for Fire Department cardiac monitors. Possible recommendations to the Council.

Fire Chief Mike Hepfler presented a quote from Physio-Control, Inc. for two new cardiac monitors and indicated they honored their pricing from 2017. The cost to replace two systems is \$52,600.20. A recent grant was received from the State of Wisconsin, Department of Veterans Affairs, in the amount of \$47,509 with the requirement that the grant be used solely for fire and emergency medical services. Funding from carry overs or omitted budget requests could be used to offset the difference.

Motion by Kiefer/Nadreau to recommend Council approve the purchase of two cardiac monitors with funding to come from the Department of Veterans Affairs grant, carry overs and/or omitted budget requests. **All present voting aye, motion carried.**

4. Discuss funding for replacement of library roof vents and duct cleaning. Possible recommendations to the Council.

As work has commenced on the library roof, it was discovered that the roof vents will need modification or replacement. Quality Roofing, who was awarded the contract for the library roof, obtained a quote from Bartingale for this service. There was question if this work should have been included in the original RFQ. Clarification will have to be obtained from Ayres. Additionally, it was brought to the Committee's attention that the roof drains were also identified as an issue. As this was not a delineated agenda item, it will have to be addressed at a future meeting.

Library Director Niese stated that since the roof is being done, duct cleaning should also be considered. Former Library Director Virginia Roberts obtained a quote in 2013 for duct cleaning as it was identified as a need at that time. The estimated cost was \$7,215. Niese was directed to get an updated quote, and it would be considered following completion of the roof.

The Committee requested that a future meeting be scheduled to discuss the roof issues and if possible, have Quality Roofing and Ayres in attendance.

No action taken.

Motion by Kiefer/Nadreau to move Item 6 before Item 5. All present voting aye, motion carried.

6. Closed Session

Motion by Monarski/Kiefer to go into Closed Session under WI Statutes 19.85(1)(e) for "deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a Closed Session" to discuss and consider the following:

- a) **Discuss negotiations related to possible land acquisition from Wisconsin Central Ltd.; and to include the Council/Committee Members, Mayor, Bauer, Hentschel, Givens, Hebert, Ruf, and the representatives of Ehlers; may return to Open Session.**

Roll Call Vote: Aye – Monarski, Kiefer, Nadreau. Motion carried.

The Committee discussed Item (a) above.

Motion by Kiefer/Nadreau to return to Open Session. All present voting aye, motion carried.

5. Discuss borrowing options, including bonds and notes, for 2018 street projects, equipment and building improvements. Possible recommendations to the Council.

Brian Reilly of Ehlers distributed a report entitled: City of Chippewa Falls, WI Debt & TID Review and Planning (available in the Office of the City Clerk) and provided details thereon including TID updates, current fiscal situation, and capital project financing discussions. The 2018 anticipated capital projects include equipment outlay, street projects, utility reconstructs, an ambulance, and the library roof. Different financing options were discussed. Due to the long-lead time for snow plows, which were identified as a priority for equipment purchases, it was recommended that four plow trucks be ordered with the intent that financing would be done upon delivery.

Motion by Kiefer/Monarski to recommend Council approve the purchase of four plow trucks in an amount not to exceed \$170,000 each. All present voting aye, motion carried.

7. Adjournment

Motion by Monarski/Nadreau to adjourn at 11:23 am. All present voting aye, motion carried.

**Minutes submitted by,
Lynne Bauer, Finance Manager/Treasurer**



Chippewa Falls Main Street, Inc

Greg Hoffman, Mayor
City of Chippewa Falls
30 West Central Street
Chippewa Falls, WI 54729

Dear Mayor Hoffman and Chippewa Falls City Council Members,

Chippewa Falls Main Street is proud to have taken over hosting the Annual Pure Water Days Parade since 2014. With the City of Chippewa Falls financial assistance we have expanded the parade. We almost doubled attendance to over 12,000. We have added a 'Theme' like we have in the Bridge to Wonderland Parade. We have expanded the number of units participating in the parade from 40 units to over 65. Our volunteers number over 70 to make this a successfully run parade and safe for all involved.

Chippewa Falls Main Street has also taken over additional duties in coordination of ALL Pure Water Days activities

This is a wonderful community event and even better for the City of Chippewa Falls economy! Hotels, motels, shopping and restaurants all benefit from Pure Water Days Celebration and makes Chippewa Falls a destination.

The Annual Pure Water Days Parade would not be possible without your assistance and continued financial support. We are requesting \$6713.00.

Your continued support is confirmation that the City of Chippewa Falls believes in and is a champion of Chippewa Falls Main Street mission and the benefit of the entire community.

Thank you for your consideration!

Best,

Teri Ouimette, Director Chippewa Falls Main Street



MAIN STREET
CHIPPEWA FALLS

514 North Bridge Street
Chippewa Falls, WI 54729
715-723-6661

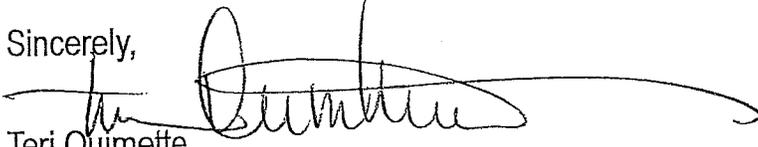
Dear Mayor Hoffman and City Council,

Chippewa Falls Main Street is proud to have taken over hosting the Pure Water Days Fireworks Extravaganza during the RiverFest Celebration on Saturday, August 11, 2018. This is an annual event and the 42nd year for Pure Water Days.

We are requesting \$2000 sponsorship for the Annual Fireworks show. The event would not be possible without your assistance and continued support.!

Thank you for your consideration!

Sincerely,



Teri Ouimette

Director Chippewa Falls Main Street



Physio-Control, Inc
 11811 Willows Road NE
 P.O. Box 97006
 Redmond, WA 98073-9706 U.S.A.
 www.physio-control.com
 tel 800.442.1142
 Sales Order fax 800.732.0956
 Service Plan fax 800.772.3340

To CHIPPEWA FALLS FIRE & EMS
 Attn: Michael Hepfler, Fire Chief
 1301 CHIPPEWA CROSSING BLVD
 CHIPPEWA FALLS, WI 54729
 (715) 723-5710
mhepfler@chippewafalls-wi.gov

Quote Number 00120200
Revision # 1
Created Date 3/29/2018
Sales Consultant Jeff Preston
 (920) 342-3338
jeff.preston@stryker.com

FOB Redmond, WA

Terms All quotes subject to credit approval and the following terms and conditions

NET Terms NET 30

Expiration Date 4/27/2018

Product	Product Description	Quantity	List Price	Unit Discount	Unit Sales Price	Total Price
99577-001957	LIFEPAK 15 V4 Monitor/Defib, Adaptive Biphasic, Manual & AED, Color LCD, 100mm Printer, Noninvasive Pacing, Metronome, Trending, SpO2, NIBP, 12-Lead ECG, EtCO2, Carbon Monoxide, Bluetooth INCLUDED AT NO CHARGE: 2 PAIR QUIK-COMBO ELECTRODES PER UNIT - 11996-000091, TEST LOAD - 21330-001365, IN-SERVICE DVD - 21330-001486, SERVICE MANUAL CD- 26500-003612 (one per order) and SHIP KIT (RC Cable) 41577-000288 INCLUDED. HARD PADDLES, BATTERIES AND CARRYING CASE NOT INCLUDED.	2.00	35,660.00	-7,692.00	27,968.00	55,936.00
Trade-in product	Trade in of Philips MRx towards the purchase of Lifepak 15	2.00	0.00	0.00	-6,500.00	13,000.00
Trade-in product	Trade in of ACPA towards the purchase of power	2.00	0.00	0.00	-200.00	-400.00
21330-001176	LP 15 Lithium-Ion Battery 5.7 amp-hrs	4.00	479.00	-103.80	375.20	1,500.80
11140-000072	LP15 AC Power Adapter (power cord not included)	2.00	1,720.00	-372.00	1,348.00	2,696.00
11140-000080	Extension Cable (5ft 3 in)	2.00	310.00	-67.60	242.40	484.80
11140-000015	AC power cord	2.00	83.00	-18.20	64.80	129.60
11171-000049	Rainbow DCI Act Reusable Sensor, 1/box	2.00	640.00	-128.00	512.00	1,024.00
11160-000013	NIBP Cuff-Reusable, Child	2.00	25.00	-5.80	19.20	38.40
11160-000017	NIBP Cuff -Reusable, Large Adult, Bayonet	2.00	34.00	-6.80	27.20	54.40
21300-008147	LIFEPAK 15 NIBP Hose, 9'	2.00	64.00	-14.40	49.60	99.20
11220-000028	Carry case top pouch for use w/LIFEPAK 12 or LIFEPAK 15	2.00	59.00	-13.40	45.60	91.20
11260-000039	LIFEPAK 15 Carry case back pouch	2.00	84.00	-18.40	65.60	131.20
	LIFEPAK 15 Basic carry case w/right & left pouches, shoulder strap					

11577-000002	(11577-000001) Included at no additional charge when case ordered with a LIFEPAK 15 device	2.00	327.00	-71.00	256.00	512.00
11996-000311	QUIK-COMBO 12-lead Patient Simulator	1.00	935.00	-203.00	732.00	732.00
11996-000091	Electrode EDGE QUIK-COMBO Adult	8.00	38.00	-7.60	30.40	243.20
11996-000093	Electrode EDGE QUIK-COMBO pediatric RTS	4.00	46.00	-9.20	36.80	147.20
11240-000016	Strip chart recorder paper, 100mm 2rolls/bx (1-23)	4.00	22.00	-5.20	16.80	67.20
21996-000085	3G Modem (Verizon, customer has own data plan)	2.00	1,205.00	-241.00	964.00	1,928.00

Subtotal	USD 52,415.20
Estimated Tax	USD 0.00
Estimated Shipping & Handling	USD 185.00

Tax will be calculated at time of invoice and is based on the Ship To location where product will be shipped.

Grand Total	USD 52,600.20
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Pricing Summary Totals	
List Price Total	USD 83,849.00
Total Contract Discounts Amount	USD -1,582.00
Total Discount	USD -16,451.80
Trade In Discounts	USD -13,400.00
Tax + S&H	USD 185.00

GRAND TOTAL FOR THIS QUOTE
USD 52,600.20



**MEMORANDUM OF UNDERSTANDING BETWEEN
THE STATE OF WISCONSIN, DEPARTMENT OF VETERANS AFFAIRS
AND
CITY OF CHIPPEWA FALLS, CHIPPEWA COUNTY, WISCONSIN**

This Memorandum is made and entered into, between the State of Wisconsin, Department of Veterans Affairs (hereinafter referred to as the "WDVA") and the City of Chippewa Falls, Chippewa County, Wisconsin (hereinafter referred to as the "Grantee").

WHEREAS, it is the intention of the parties to this Memorandum that the grant provided hereunder shall be used to provide fire and emergency medical services to WDVA veterans homes and other facilities;

NOW THEREFORE, in consideration of their mutual and dependent agreements, the parties hereto agree as set forth in the following pages, which are annexed and made a part thereof.

ARTICLE 1. GRANT

The WDVA agrees to provide one grant of \$47,509.00, to the Grantee in accordance with the terms of this agreement and the requirements under Wis. Stats. § 45.58.

ARTICLE 2. GRANTEE RESPONSIBILITIES

The Grantee agrees to ensure that the grant will be used solely to provide fire and emergency medical services to WDVA veterans homes and other facilities.

The Grantee will retain all records regarding the expenditures of the grant for a period of at least three (3) years after the grant funds have been expended evidencing the strict, authorized use. Grant funds shall be maintained in a separate account subject to audit by the WDVA.

Grantee understands that pursuant to Wis. Stats. § 45.47 failure to comply with the above requirements; the WDVA may, in addition to any other legal remedy available to them, seek repayment, reduce, suspend, or terminate future grant funds provided to the applicant.

ARTICLE 3. WDVA RESPONSIBILITIES

WDVA agrees to tender the grant no later than June 30 of the current state fiscal year.

ARTICLE 5. MODIFICATIONS

This Memorandum may be modified at any time by mutual written agreement.

ARTICLE 6. NOTICES

Notices and demands required or permitted to be given hereunder shall be given by personal delivery or by registered or certified mail, postage prepaid, return receipt requested, addressed to:

A) **WDVA:**

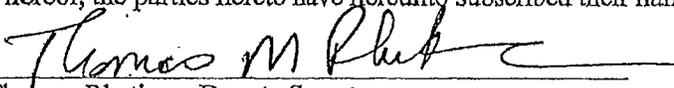
James Bond, Division Administrator
Division of Veterans Benefits
Department of Veterans Affairs
PO BOX 7843
Madison, WI 53707-7843
(608) 266-2778 // james.bond@dva.wisconsin.gov

B) **GRANTEE**

ARTICLE 7. ENTIRE AGREEMENT

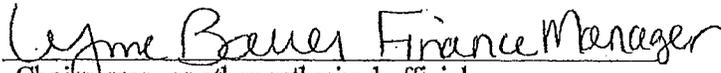
The written Memorandum constitutes the entire agreement between the WDVA and the Grantee and supersedes all proposals or prior agreements, oral or written and all other communications between the parties relating to the subject matter of this agreement.

In Witness Whereof, the parties hereto have hereunto subscribed their names and dates of said signatures.



Thomas Rhatigan, Deputy Secretary
Department of Veterans Affairs

2-15-18
Date



Lynne Bauer, Finance Manager
Chairperson, or other authorized official
City of Chippewa Falls

2/14/18
Date



Steamatic of Western WI, LLC
3300 Horlacher Ln
Eau Claire, WI 54701
Phone (715) 834-8822
Fax (715) 834-9559

1-30-13

**Chippewa Falls Library
Attn: Randy**

Re: Air Duct Estimate

To Whom It May Concern,

Thank you for allowing Steamatic of Western Wisconsin the opportunity to submit a bid on the cleaning and decontamination of the Air Conveyance system at Chippewa Falls Library. The work to be included is Cleaning Ductwork.

The scope of work for this project will include the following:

- I. **Air Handling Units**
 - a. Clean all interiors of housing surfaces
 - b. Clean coils, drain pans and frames with pressure washer and biodegradable cleaning agent.
 - c. Clean all fans and related components
 - d. Remove or render harmless visible biological contaminants with EPA registered biocide.

- II. **Ductwork**
 - a. Source removal process will be used to clean ductwork. For best results, we will use a combination of methods: HEPA Vacuum and Air Washing devices in conjunction with our Negative Air Machines, and hand vacuuming with our HEPA Vacuums.
 - b. Biocide treatment of the duct system will be applied as needed to the interior of the duct system following the source removal process to render harmless and biological contaminants.
 - c. The interiors of the ductwork, which is lined with fiberglass, be inspected for damage and for biological contamination. If any is found, it will be brought to the attention of maintenance or designated personnel.
 - d. Access doors or panels will be installed as needed to provide entry points for source removal, visual inspection sights and treatment of biological contaminants and encapsulation.

- III. **Supply Registers/Return Grills**
 - a. All supply registers/return air grills will be removed, hand cleaned, sanitized and replaced. If either is affixed to structure, then it will be cleaned in place
 - b. Area around supply registers/return air grills will be vacuumed.

- IV. Exhaust Fans
- a. Clean all interior of housing surfaces
 - b. Clean all fans and related components
 - c. Remove or render harmless visible biological contaminants with EPA registered biocide
- V. Chemicals
- a. Exxpert Formula 828
 - b. Oxine (AD)
 - c. Steamatic Mild Coil Cleaner
- VI. Equipment
- a. Negative Air Machine(s)
 - b. Air Washing Equipment
 - c. HEPA Vacuum(s)
 - d. Air Compressor(s)
- VII. Safety
- a. Steamatic and its employees will be familiar with and adhere to all appropriate OSHA and NIOSH safety procedures.
 - b. Material Safety Data Sheets for any and all chemicals used are available at any time upon request and will be at the job site at all times.
 - c. Steamatic has on staff a certified NADCA (National Air Duct Cleaners Association) member and has been awarded the title of Air System Cleaning Specialist (ASCS). This designation recognizes comprehensive knowledge in the field of ventilation cleaning.

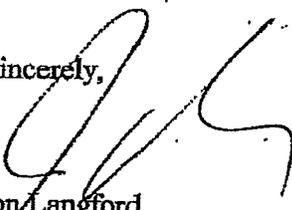
Pricing for this project will be as follows:

Duct Cleaning \$ 7,215.00

Sales tax of 5.5% will be added, if applicable. Payment will be due 30 days after completion of the cleaning. Please call us if you have questions or would like to schedule this project.

Once again, thank you for calling on Steamatic to help you with this project.

Sincerely,



Jon Langford
Manager